HOW TO READ THE SEP-A

The SEP-A is a Student Education Plan-Abbreviated. This is a 1 year plan to assist students select appropriate courses when registering during their 1st year at a community college. The plan is based on the discussion between a student and the counselor. During this conversation multiple measures are used to assess the best pathway for the student. Multiple measures may include but are not limited to: career/major choice, placement test, transcripts, personal information and preferences. The result of the conversation is a student education plan outlining the courses and load the student is planning per the advisement of the counselor.

The Prerequisite Chart provides a visual outline to students diagraming the sequence of English and math courses a student will need to initially complete.

STATE CENTER COMMUNITY COLLEGE DISTRICT

Student Educational Plan-Abbreviated
SEP-A: 1 Year Plan

Campus: ☐ FCC ☐ RC ☐ Madera ☐ Oakhurst ☐ Clovis High School: _____

Name: _____ SCCCD ID#: _____
(Last) (First) (MI) Catalog Yr: _____

Step 1: I placed into:

Math: _____ Reading: _____ Writing: _____

Exempt: _____

Step 2: I have selected a goal.

My Career Goal is (I'd like to be):

_____

I plan on Majoring in:

_____

Step 3: I will complete a: (May select more than 1)

☐ Certificate
☐ Associate degree (AA, AS, ADT-for Transfer)
☐ Transfer Plan to: _____
(CSU/UC/Private/Out-of-State University)

The following courses need to be taken on the order shown below:

SUBJECT	FCC	RC/MC/OC/WI
READING	College Level Requirement: *English 1A ☐ English 126/ESL 65R ☐ English 262/ESL 265R ☐ English 260/ESL 264R	College Level Requirement: *English 1A ☐ English 126 ☐ English 262/ESL 265R ☐ English 260/ESL 264R
WRITING	College Level Requirement: *English 1A ☐ English 125/ESL 67W ☐ English 252/ESL 265W ☐ ESL 264W	College Level Requirement: *English 1A ☐ English 125 ☐ English 120 (252/125) ☐ English 252/ESL 225W ☐ English 250/ESL 266W
MATH	Transfer Level Math: UC/CSU Requirement ☐ Math 103 (MAM Replaced) ☐ Math 201 ☐ Math 255 ☐ Math 250 ☐ Math 260 A B C D	Transfer Level Math: UC/CSU Requirement ☐ Math 103 (MAM Replaced) ☐ Math 201 ☐ Math 250/256 ☐ Math 260

*To register for Engl 1A, criteria on both Reading & Writing must be met.

Step 4: Create a SEP-A. A 1 year course plan and the first step in planning your education.

1st Semester: _____ 2nd Semester: _____

Reason Taken	Course	Units	Reason Taken	Course	Units
		–			–
		–			–
		–			–
		–			–
**UNIT TOTAL: _____			**UNIT TOTAL: _____		

1st Sem. Alternate Courses			2nd Sem. Alternate Courses		
		–			–
		–			–
		–			–

Counselor/Advisor Notes:

☐ _____

☐ See a counselor to create a SEP-C. (Comprehensive Plan)

_____

☐ List AP/Other Scores

_____

KEY FOR REASON TAKEN
M(r= Major requirement (lower division/AA/AS/AA-T/AS-T)
Prep= Preparatory courses (basic Math/Engl/ESL & Coun)

**You need to be enrolled in at least 12 units to be considered a full-time student.

Step 5: Academic and/or student support services to help you achieve your goals:

1_____ 2_____ 3_____

Student Signature: _____ Date: _____

Counselor Signature: _____ Print Counselor Name: _____

For Office Use Only: XCSM-Type/SEPA TSUM: _____ PreReq Clearance: _____

Lists the students course placement. Placement test results, transcripts, and other multiple measures may be used to determine initial course placement.

Identifies the career goal, related major, and academic goal the student selected based on personal choice and conversations with the counselor.

This lists the primary courses a student should register for on WebAdvisor to take during their first Fall semester. Prior to registration students should have already entered their proposed schedule by going into WebAdvisor searching and saving courses in their profile.

If students are unable to find the primary courses listed and/or are not able to create a schedule due to course times overlapping, students may select courses from the Alternate list to aid them in creating a schedule that will work for them.

Identifies key support services we recommend students access and utilize to increase the chance of success at college.

Provides highly recommended tasks, informational points, and follow-up notations to assist students stay on track.