

Meeting Minutes 013



State Center Community College District- West Fresno Campus

SIM-PBK Project Number: 18-14 (PBK 18165)

Date and Time 09/07/2018 at 8:30 am
Meeting Subject Allied Health
Meeting Location HS-1
Meeting Facilitator Alan Stilts/Raleigh Sullivan
Attachments: Plans discussed in meeting; attendance list

Attendees:

Dr. Carole Goldsmith
George Cummings George.cummings@sccd.edu
Becky Barabe becky.barabe@fresnocitycollee.edu
Alan Stilts Alan.stilts@pbk.com
John Smith jsmith@sim-pbk.com
Raleigh Sullivan rsullivan@sim-pbk.com
See attendees list

Distribution:

Attendees listed with e-mail, Kiesha Oliver, Brian Speece, Cliff Whittingstall, Scott Adams

Submitted By: Raleigh Sullivan

Items Discussed

Alan and Raleigh presented the overall plan to those who had not seen it before and the group began discussion.

General:

- 1) Allied Health: Is the computer lab would be big enough- possibly the ones shown could be eliminated if the LGI room could have pop-up computers. SIM-PBK noted that this is something that can be looked at.
- 2) Alan noted that all classrooms will be provided with distance learning infrastructure.
- 3) The group prefers Option 1- the group determined that it is better for the Nursing Lab to be adjacent to the classroom instead of imbedded into the kinesiology area. But the stair needs to connect the kinesiology with the classroom above.
- 4) Faculty Office space is needed- group doesn't like the idea of "flex space" in the first level staff space. The instructors need dedicated space for grading papers, research, and storing supplies.
- 5) Lorain Smith noted that moving to the new campus will not make sense for the allied health program if the new space is smaller than or equal in size to the current space. They need more space than they have now and that is why they wanted to move.

Kinesiology:

- 1) Physical Ed, instructor to provide list of needed equipment for kinesiology room, focus is on educational needs- the community may be able to use the space but education comes first.
- 2) 2 faculty showers are not needed in kinesiology area. One of them can be turned into an offices or storage.
- 3) The space will need to have machines and free weights in order to properly teach kinesiology.
- 4) Kinesiology area needs closets to lock things in. If the gym space is open to public the free weights need to be secured.

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Medical Assisting:

- 1) Need a space for student records.
- 2) Need storage for mannequins. 48 if there are 4 groups of 12? So 12 mannequins?
- 3) Need private area in the lab for students to perform procedures according to HIPA rules.
- 4) Nursing assistant professor will need large flat surface 30x60 with drawers for storage- can be on casters, needs to function like a desk.
- 5) The Medical Assisting representative at the meeting today has not seen the plans before and was not part of the previous discussions or meetings. There appears to be some difference in her view of program needs from the ones expressed to the team earlier this summer by other people.
 - a. Medical assisting to review the list of equipment given to the architect over the summer and make sure that it is accurate, any changes from that list need to be communicated to the architect.
 - b. SIM-PBK to forward the list and meeting minutes from last summer.
 - c. SIM-PBK will overlay the existing lab space over the proposed lab space so the group can see how the new space compares

END OF MINUTES

cc: File (013)