

Meeting Minutes 006



State Center West Campus

State Center Community College District

SIM-PBK Project Number: 18-14

Date and Time 07.12.2018

Meeting Subject SCCCD West Fresno Campus - Allied Health

Meeting Location SIM-PBK Conference Room

Meeting Facilitator SIM-PBK/John Smith

Attendees:

John Smith
Brian Speece
Jessica Castro
Lorraine Smith

Distribution:

Brian Speece
George Cummings
Becky B

Submitted By: John Smith

Items Discussed

West Fresno Campus

Reception / Lobby

1. Presented floor plan is missing the separate “Front of House” reception area with chairs for students.
 - a. Reception area to function as a small teaching area with chairs for 12-16 students. Arrange chairs in an “L” shape for students to view instructor. Desks aren’t necessary.
 - b. Lecture classroom for approximately 48 students, is a separate space from lab environment. Classroom should be adjacent to lab.
 - c. Reception desk will be the teacher desk with whiteboard behind.
 - d. Reception area is necessary to teach front office skills as part of the curriculum.

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Exam

1. Four beds in a row is an acceptable layout, as it simulates an actual hospital setting.
2. Cubicle curtains between beds.
3. One sink per bed is ideal, however shared sinks at each end of exam area is acceptable.
4. Storage cabinets between beds shall be rolling cabinets.
 - a. Medical equipment shall be stored on wall above rolling cabinets.

Phlebotomy Lab

1. Four phlebotomy chairs are needed.
2. Need lockable storage for supplies.
 - a. Storage may be a lockable wardrobe cabinet.
3. An island or peninsula with seating on both sides for students is preferred over casework only along wall.
4. Need countertop space for equipment and lab analysis.
 - a. Urine analysis
 - b. Autoclave
 - c. 16 microscopes
 - d. Dirty and clean counter space
5. Need biohazard cabinet
6. Need an abundance of electrical outlets

Kinesiology / Fitness

1. Fitness center's primary function is for student education and fitness training certification. Other functions include use as a classroom for physical education classes and community use.
 - a. Promote fitness in the community.
2. Need free weights, not weight machines. 4-6 platforms (similar to PPC free weight stations)
 - b. Center needs to be similar to Room 105.
3. Need cardio machines
4. Resistance training such as bands and chains
5. Medicine balls
6. Small mat room or space for teaching yoga or self defense classes.
 - c. Space needs to remain flexible to accommodate changing class offerings based on popularity.
7. Adjacent classroom space. May open up to fitness center.
 - d. Wall space for storage is very important.
8. Lockable storage for equipment

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Locker Room

1. Provide locker room, showers and restrooms for student use
 - a. Locker room can be centralized shared space. 40 lockers.
 - b. Changing area, restrooms and showers would be separated by male and female.
 - i) Provide separate changing area, shower and restroom for transgender.
 - c. Showers shall be private.
2. Staff locker room is adequate.

Outdoor Fitness

1. Provide covered outdoor patio for outdoor fitness activities
2. Water bottle stations
3. Bike / walking path could be part of the fitness center
 - a. Circuit path with various exercises such as balance beam and pull-up station
 - b. Path could be a 5k running loop
 - i) Asphalt for biking and pebble path for running.
4. Could provide other outdoor activities that could be part of curriculum as well as space for community use.
 - a. Frisbee golf
 - b. Lawn bowling
 - c. Volleyball
 - d. Horseshoe pit
5. Provide plenty of shade and water.
6. Coordinate with the City of Fresno Parks Department
7. Possibly provide outdoor restroom facility.

The preceding summation is our interpretation of the items discussed at the referenced meeting. Any persons desiring to add to or otherwise correct the minutes are requested to put their comments in writing to the project manager on or before the next meeting. Otherwise, the minutes will stand as written.

SIM-PBK

END OF MINUTES

cc: File (001)