

Meeting Minutes 007

West Fresno Campus

State Center Community College District

SIM-PBK Project Number: 18-14

Date and Time: 07.12.2018
Meeting Subject: SCCC West Fresno Campus CTE
Meeting Location: CTC
Meeting Facilitator: SIM-PBK/John Smith
Attachments: CTE Building Layout

Attendees:

George Cummings
Becky Barabé
Raleigh Sullivan
Alan Stilts (phone)
John Smith
Charlie See
Tony Elizondo
Ramon Zapata
Marty Kamimoto
Jesse Mincer
Tim Hunter
Brian Speece
Suzie Sankey
Joel Villar

Distribution:

Brian Speece
George Cummings
Becky Barabé
Cliff
Alan Stilts
John Smith

Submitted By: Raleigh Sullivan

Items Discussed

A proposed plan of the CTE building was presented to the group and described in detail by John Smith and Alan Stilts. The following notes are from this presentation.

1. Status & Schedule:
 - a. The overall project is approximately 15 thousand square feet over budget. Project square footage needs to be trimmed.
 - b. From a schedule perspective the CTE building is close to being at a schematic level but still needs some information about the desired equipment and feedback on the proposed layout.
2. Auto Bay Sizing:
 - a. Many from today's group attended the site tour of the new Solano Community College CTE building. Solano has automotive bays measuring 18x24. Alan does not recommend that size because it will not be big enough for some of the desired programs and all bays should be the same size to facilitate future expansion.
 - b. Trench drains will be provided in or along the bays to facilitate ease of cleaning.
3. Lifts:
 - a. SIMPBK needs to know how many and what kind specifically Brand, Model Numbers, and Locations needed.
 - b. How many are owned currently and going to be moved?
 - c. Will any new ones be provided?
 - d. Each program/instructor to markup the plan with their ideal layout. This layout will be overlaid with the other program/instructor markups, and a final layout will be generated from this.
4. Building Height:
 - a. Exact ceiling & building heights have not been determined yet. These will need to be tall enough for lift with car on top; diesel area will be taller than regular car/truck areas.
 - b. High ceilings could facilitate high-bay storage and a forklift. Forklift training was noted to be part of the CTE program.
 - c. Total height will be determined by determining floor to ceiling height and then adding the structure, and mechanical needs to that.
5. Welding booths: (SIMPBK needs direction from college regarding this)
 - a. Current design allows for 10 welding booth inside the collision repair area in addition to those in the welding area. These may be integrated into the larger welding area. If that happens the collision repair area might get smaller and the welding area would get larger. This change would be dependent on the college deciding that the sheet metal welding (normally taught as part of collision repair) would become a separate class taught by an adjunct professor or integrated into another welding class.
6. Lockers:
 - a. The group prefers having lockers consolidated in one central location per program rather than being distributed throughout the bays.
 - i. Welding has a central locker room already
 - ii. Auto Tech and Mechanic- two lockers per bay located in one consolidated area near a restroom and front entrance

- iii. Collision- one locker per student.
- 7. Storage Carts:
 - a. One per collision repair student.
- 8. Storage:
 - a. To be balanced per program needs. Can be adjusted as final space needs are determined.
- 9. Monitors/Flat screen TV
 - a. For sight line reasons the group prefer hanging monitors from ceiling V.S. attaching to ground mounted pony wall.
- 10. Furniture:
 - a. Based on the pictures from the Solano tour the group liked the idea of metal table tops but suggested that having power readily available to each table would make the layout more usable.
- 11. Architectural Feature Wall:
 - a. To be taller than 10'-0" possibly as tall as the building itself with solid rolling vehicular gates.
 - b. Security is noted as a major concern so the wall and gates needs to be aesthetically please but also secure; provide physical and visual barrier which is not easily scaled or compromised.
- 12. Outdoor Lifts:
 - a. SIM PBK need plans to be marked with specific locations and types for outdoor lifts. Only selected bays are likely to need this and it only makes sense to provide infrastructure for known needs. Future needs can be addressed in the future.
- 13. Outdoor Wash:
 - a. Location to be determined. Will most likely be exterior and not interior.
- 14. Parking:
 - a. Current parking count of existing facility needed.
 - b. The proposed plan shows 24 spots inside each interior court. This is probably not enough.
 - c. Design team to work on finding additional parking spaces.
- 15. Overall Site Masterplan:
 - a. The group preferred the option which put the CTE building on the Walnut Ave side of the site. George noted that this would probably mesh better with the neighboring developer's future plans to put residential and commercial on the MLK Blvd side of the site.
 - b. A service road will need to be added so that trucks and vehicles don't enter and access directly to Walnut Ave.
 - c. A main entrance will be added to the site somewhere along Church Ave midway between Walnut Ave and MLK Blvd. This will probably be to the MLK Blvd side of the quadrangle and general education building. The city will likely require the addition of a turn lane etc. at this area; based on a traffic study.
 - d. George recommends adding landscape buffer to the Walnut Ave side of site so that the "park setting" wraps around the corner and offers a more complete beatification of the area. Design team to look at adding parking to the Walnut Ave frontage as well.

Action Items:

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- 1) Each program to provide a detailed list of all equipment needs including model numbers, quantities, and what is existing to be moved and what will be new. This will require some coordination between instructors in the instances were programs from two campuses are being combined into this one location. This includes lifts and any other equipment.
- 2) College to provide direction on how the collision repair welding needs should be addressed.
- 3) George will circle back with the design team with date for next meeting after he has had a chance to solidify the priorities of the project with college leadership.

The preceding summation is our interpretation of the items discussed at the referenced meeting. Any persons desiring to add to or otherwise correct the minutes are requested to put their comments in writing to the project manager on or before the next meeting. Otherwise, the minutes will stand as written.

Raleigh Sullivan SIM-PBK

END OF MINUTES

cc: File (007)