

Meeting Minutes 004

State Center West Campus



State Center Community College District

SIM-PBK Project Number 18-14

Date and Time 06.22.2018, 10:00 AM

Meeting Subject SCCC West Fresno Campus

Meeting Location State Center Community College District

Meeting Facilitator SIM-PBK/Aaron Jacobson

Attendees:

Aaron Jacobson, SIM-PBK
Susi Nitzel, SIM-PBK
Shirly McManus, FCC
Bruce Hill, FCC
Monica Cuevas, FCC
Dee Goshgasian, FCC
Marty Kamimoto, CC
Becky Barabé, FCC
George Cummings, SCCC
Stephanie Robinson, FCC
Lataria Hall, FCC
Don Lopez, FCC
Lorraine Smith, FCC
Brian Speece, SCCC
Carole Goldsmith, FCC

Submitted By Aaron Jacobson

Items Discussed

- Make presentation accessible and available on the FTP site.
 - Find out who to send these presentations and meeting minutes to (ask George)
- A. DSA reviews everything (per Brian Speece)
 - 1) SFM for Fire Access of site
- B. Address site first for construction in 2020 possibly 2019 to secure TCC funding. Maybe separate inc.
 - 1) Need preliminary meeting with DSA
- C. Lab minimum size 1,600 square feet
- D. Tiered with 2 tables to tier
 - 1) 18 in. wide tables (not anchored down)

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- 2) Make a distance learning classroom
- E. Monitors vs. Projectors
 - 1) SCCCDC to discuss to determine
- F. Possibly create a library space that can be opened up when community is using meeting room
 - 1) Must be able to secure rest of the library
- G. All offices 160 Sq. Ft. with two people
- H. Thursday June 28th Salano Field Trip
 - 1) Science Lab
- I. LRC at 1st floor
- J. Parking at main corridor is problematic
 - 1) Prefer option 1B
- K. President Wants signage to identify school
- L. Make CTE building look like a dealership
- M. Architect to create rough floor plans and bring this group back together
- N. Campus Center
 - 1) Campus Center Program
 - i) Remove one administrative office
 - ii) Enlarge Faculty Collaboration space to 80 Sq. Ft.
 - iii) Enlarge workstations to 80 Sq. Ft.
 - iv) Bump up file rooms for flexibility to become office or meeting room
 - 2) Campus Center (TSTC)
 - i) Financial aid towards the front
 - ii) Money counting in back
 - iii) Anything students won't access in the back
 - 3) Common Shared Spaces Program
 - i) Combine Community Meeting Room and Student Lounge Area/Vending
 - (1) Remove 1,000 Sq. Ft.
 - ii) Technology in student lounge/community room
 - (1) Wi-Fi
 - iii) STC Rating a concern for folding walls
 - (1) Want the metal jamb to close off sound
 - 4) Learning Resource/Tutoring Center Program
 - i) Library could reduce in size as FCC is working with local library to use their resources (T.B.D.)
 - ii) Tutoring Location
 - iii) Reduce stacks to 200 Sq. Ft.
 - iv) Bookstore could be reduced
 - (1) President said it may be less book and more store
 - (2) May sell grown products, either from the community or students
 - v) Reduce offices to 1 and enlarge square footage to 160
 - vi) 1000 students easy
 - (1) 1,500 to start
 - (2) Eventually 2,500
 - 5) General Education Program

Meeting Minutes 004

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- i) Distance learning to be size per standard classroom
- ii) Reduce to 1 standard classroom
- iii) Distance learning classroom
 - (1) 35 students
 - (2) 750 Sq. Ft.
- iv) Chemistry/Biology Lab
 - (1) 32 students
 - (2) 1600 Sq. Ft. minimum
- v) Kick Prep Room up to 750 Sq. Ft.
- vi) Remove anatomy and Physiology Lab
- vii) General Chemistry
 - (1) Chemistry storage
 - (2) Organic storage
- viii) Kidney bean tables
- ix) 32 students in labs

The preceding summation is our interpretation of the items discussed at the referenced meeting. Any persons desiring to add to or otherwise correct the minutes are requested to put their comments in writing to the project manager on or before the next meeting. Otherwise, the minutes will stand as written.

Aaron Jacobson
SIM-PBK
END OF MINUTES
cc: File (001)