

SCCCD, Reedley College
Meeting Minutes No. 1
May 9, 2017
Location: Student Union

Darden Project No. 1720

LISTING OF PARTICIPANTS

ARCHITECTS

| | | | |
|--------------|-----------|--|--------------|
| Marty Dietz | Architect | martyd@dardenarchitects.com | 559.448.8051 |
| Ramon Torres | Architect | ramont@dardenarchitects.com | 559.448.8051 |

Math, Science & Engineering Building

Attendees:

| | | | |
|-------------------|------------------------|--|---------------------|
| Matt Kennedy | Kitchell | mkenedy@kitchell.com | 209.470.8361 |
| Brian Speece | D.O. | Brian.Speece@sccd.edu | 559.696.7590 |
| Marie Harris | Dean | marie.harris@reedleycollege.edu | 559.638.0300 |
| Shannon Robertson | Const. Serv. Manager | Shannon.robertson@sccd.edu | 559.908.1169 cell |
| Ron Reimer | Math | ron.reimer@reedleycollege.edu | 559.638-0300 |
| Veronica Cornel | Chem/Science | Veronica.cornel@reedleycollege.edu | 559.638.6975 |
| Jan Dekker | RC – VP of Instruction | jan.dekker@reedleycollege.edu | 559.638-0300 x 3304 |
| Sandra Caldwell | RC President | Sandra.Caldwell@reedleycollege.edu | |

Communication will be directed to Marie Harris, Dean of Instruction, she will be “Project Chair” for the college.

The following people will be copied:

- Donna Berry, V.P. Administrative Services shall be cced Chair.
- Jan Dekker is retiring, Joseph Lin will assume his position of Vice President of Instruction.
- Sandra Caldwell, President
- Matt Kennedy, Project Manager, Kitchell
- Christine Miktarian, Associate Vice Chancellor, Business & Operations

Various groups will be involved in the programming and planning for this new building, including but not limited too:

- Faculty shall be included, most likely when school is back in session.
- Instructional Techs, will need a meeting.
- Dental Assistance faculty
- Nursing
- Math Department
- Science (Chemistry, Biology Etc.) Department

- Computer Science
- Information Services

Project general information was presented:

- Marie, Veronica and Jan indicated they were very pleased with the existing Science Labs in Building #46. They were renovated recently. It may be ok for these to remain in use.
- Veronica indicated the Organic Chemistry Lab is too small.
- There was discussion about the Math Center currently located in Building #44 also being too small. The faculty offices in this area are small and have limited privacy. These needs should be addressed further during this project.
- They would prefer Math Center on the ground floor (assuming a multistory building) for easy accessibility to students.
- The college has STEM grant for a new “engineering studio”. The location will be considered and how it may affect the Math, Science and Engineering building’s design.
- This new building plan and design cannot be finalized until presented to faculty in September.
- Discussion included a preference to avoid interim housing, it would be the Department’s preference to move from existing portables, classrooms, labs and office spaces directly into the new building, avoiding interim housing’s inconvenience and expense.
- As the Design process progresses we need to be mindful to not jeopardize future “Modernization Funds” for the Campus.
- Darden Architects would like a current Master Schedule and list of classroom spaces required to verify capacity needs and to justify allowable building size.
- Darden Architects would also like a tentative list of potential User Groups that will be scheduled to meet for Design input etc.

FUTURE USER GROUP MEETING DATES:

It is necessary to keep the momentum going for the project to meet the Project delivery schedule. The goal should be to schedule future meetings during each schedule meeting.

The following future meetings have been tentatively scheduled. The College will identify a room for these meetings and send an invite. Fridays are not preferred future meeting days.

Meeting with Nursing Department at 1:00 pm on June 21, 2017.

Meeting with Dental Department at 2:00 pm on June 21, 2017.

Meeting with Sciences, Chemistry, and Biology at 3:00 pm on June 21, 2017.

Meeting with Math Department at 3:00 pm June 28, 2017

~~~ *END OF MEETING* ~~~

