

SCCCD, Reedley College
Meeting Minutes - Schematic Design Meeting NO 1
October 27, 2017
Location:- Math Tutorial Center

Darden Project No. 1720

LISTING OF PARTICIPANTS

ARCHITECTS

Bob Petithomme	Principal In-Charge	bobp@dardenarchitects.com	559.448.8051
Ramon Torres	Architect	ramont@dardenarchitects.com	559.448.8051

Attendees:

District Administration:

Matt Kennedy

Shannon Robertson

George Cummings

See attached Sign – In sheet

Math Department 3:00 pm October 27, 2017

Overview:

- **Bob opened the Meeting with an overview of the funding for the project that the District has provided and where the Budget funds have been allocated to date. Option 1 and Option 2 were presented. The Math faculty prefers the Design direction that Option 2 is showing with comments noted;**
- **Would like to see Staff Restrooms provided on the first and second Floor**
- **Would like to see the Math Offices inside the Math Tutorial Center as long as they are closed and Private.**
- **Would like to add 4 additional Math Offices, currently a total of 12 are needed.**
- **Provide acoustical privacy between Offices, Classrooms and Lecture Spaces as well as noise from the Outdoors.**
- **Would prefer to have a higher ceiling in the Math Tutorial Center. After discussion provide a ceiling no lower than what is currently being used, approximately 10'-6".**

- **The current Math Tutorial Center has 12 offices that are undersized.**
- **The Math Coordinator needs an Office with Storage space similar to what is currently being provided and located within the Tutorial center to allow for direct supervision.**
- **Some quiet rooms for some students to have a quiet place to work.**
- **Need Space for 40 computers along the walls, currently they have 20 that are in the middle of the room that take up space for Group study.**
- **Need a large Marker Board Area. Darden Architects will provide recommendations on Marker board Type, etc.**
- **Look at options to add an expansion space for future office space if additional Offices are not provided in the final design.**
- **Provide Bottle Fillers where Drinking Fountains are provided.**
- **Option 2 with spaces opening to the exterior is preferred over interior Corridors.**

~~~END OF MEETING~~~
