

MEETING MINUTES OF
INDEPENDENT CITIZENS' BOND OVERSIGHT COMMITTEE
STATE CENTER COMMUNITY COLLEGE DISTRICT
October 27, 2016

Call to Order A regular meeting of the Independent Citizens' Bond Oversight Committee of the State Center Community College District was called to order by Chair Don Larson at 5:36 p.m., October 27, 2016, District Office Board Room, 1525 E. Weldon Avenue, Fresno, California. A quorum was present.

Members Present Don Larson (Chair), Debbie Darden, Jan DeWoody, Juan Arambula, Mike McNally, and Rene Nuñez.

Members Absent David Mendoza, Donald Slade, and Zhuam Navarro

Other Attendees Dr. Paul Parnell, Chancellor, SCCC
Lucy Ruiz, Director of Public & Legislative Relations, SCCC
Ed Eng, Vice Chancellor, Finance & Administration, SCCC
Christine Miktarian, Assoc. Vice Chancellor, Business & Operations, SCCC
Wil Schofield, Director of Finance
Nic Heuer, Bond Counsel, Stradling Yocca Carlson & Rauth
Jeff Jensen, CPA, Crowe Horwath
Brina Harwood, Recorder, SCCC

 Guests:
Randy Vogt, Director of Purchasing, SCCC
Cheryl Sullivan, V.P. of Administrative Services, FCC

Introductions Introductions were made.

Public Comment No public comment reported.

Chancellor's
Welcome Dr. Paul Parnell welcomed committee members and thanked them for their participation on the committee.

Appointment of
Vice Chair
Action Mr. Larson explained that a vice chair would be selected by vote and asked for nominations. The following nominations were made.

Mr. Rene Nuñez nominated himself.

A motion was made by Mr. McNally and seconded by Ms. Darden to appoint Mr. Rene Nuñez as vice chair.

The motion passed as follows:

Ayes	6
Noes	0
Abstain	0

Terms of
Committee
Members
No Action

Mr. Lawson explained that in accordance with the Bylaws adopted by the Board of Trustees on July 5, 2016, Section 5.4 states that the committee will draw lots to select a minimum of two members to serve an initial one-year term with the remaining members to serve initial two-year terms, excepting the student member who serves one-year terms. The lots were drawn as follows:

Don Larson	1 year
David Mendoza	1 year
Debbie Darden	2 years
Donald Slade	2 years
Jan DeWoody	2 years
Juan Arambula	1 year
Mike McNally	2 years
Rene Nuñez	1 year
Zhuam Navarro (Student)	1 year

Presentations -
Information Only
No Action

A. Mr. Nic Heuer, as representative of the district's bond counsel, Stradling Yocca Carlson & Rauth, presented historical information regarding school finances and general obligation bonds. Mr. Heuer also reviewed the Bylaws as well as the committees' duties and authorized activities.

B. Mr. Jeff Jensen, as representative of the district's audit firm, Crowe Horwath, presented a review of the financial and performance audit requirements under the law.

C. Associate Vice Chancellor of Business and Operations Ms. Christine Miktarian presented a review of bond projects; progress to date; and expected future progress, including, project manager's role and the project development process.

D. Director of Public & Legislative Relations Lucy Ruiz presented a review of the communication process, including what information will be communicated and how that information will be communicated.

Establish Next
Meeting Date

The next meeting will be scheduled sometime during the first quarter of the calendar year 2017. Notification of the meeting will occur at a later date.

Adjournment A motion was made by Mr. Arambula and seconded by Ms. Darden to adjourn the meeting at 6:25 p.m. All ayes. Motion carried.

:bh Approved: _____ -