

DRAFT
MINUTES OF MEETING OF
MEASURE “E” CITIZENS’ OVERSIGHT COMMITTEE
STATE CENTER COMMUNITY COLLEGE DISTRICT
OCTOBER 18, 2007

Call to Order	A regular meeting of the Measure “E” Citizens’ Oversight Committee of the State Center Community College District was called to order by Don Larson at 5:42 p.m., October 18, 2007, in the District Office Board Room, 1525 E. Weldon Ave., Fresno, California.
Members Present	Tom Burk, Greta Hennesay, Don Larson, and Carol Martens
Members Absent	Carrie Bowen, Jeffrey Reid, and Nicholas Retana
Other Attendees:	Doug Brinkley, Vice Chancellor – Finance and Admin., SCCC Brian Speece, Associate Vice Chancellor – Business & Operations, SCCC Dori McKay, Administrative Secretary, SCCC Samantha Moore, Vavrinek, Trine, Day & Co., LLP
Introduction of New Committee Member	Item was tabled by unanimous consent
Approval of Minutes	Approval of July 25, 2007, minutes was tabled by unanimous consent. July minutes will be presented for approval at the January 2008 meeting.
Public Comment	None
Presentation of Financial Information	Samantha Moore of Vavrinek, Trine, Day & Co., LLP, presented the Independent Accountants’ Report on Applying Agreed-Upon Procedures for the quarter ending September 30, 2007. She noted that all was in compliance and there were no exceptions. The report was accepted by unanimous consent.
Presentation of Project Progress Report	Brian Speece submitted a PowerPoint presentation on the status of the following projects: <ul style="list-style-type: none">• Old Administration Building• LAN/WAN Phase V A&B• FCC Gymnasium Modernization• FCC Health/Fitness Center• FCC Student Services Modernization• SE Center Phase I• Willow/International Phases I and II

- Madera Center Health/Fitness Center
- Madera Center Vocational Labs
- Oakhurst Center Classrooms
- RC Residence Hall
- RC Modernization

Cash Flow Analysis Doug Brinkley stated that a Cash Flow Analysis and a packet of information submitted to bond rating agencies were included in the agenda packet sent to the committee members. He encouraged members to examine the information at their convenience.

Establish Next Meeting Date The proposed future meeting dates of January 24, 2008, and April 24, 2008, were discussed and approved by unanimous vote.

Miscellaneous Doug Brinkley asked committee members for input regarding changes of the meeting format or additional information that should be made available to the committee. He requested that members contact his office if there are any requests, comments or questions.

Adjournment The meeting was adjourned at 6:25 p.m. by the unanimous consent of the committee.

:dbm

Don Larson, Chair, Measure "E" Citizens' Oversight Committee