

MINUTES OF MEETING OF
MEASURE "E" CITIZENS' OVERSIGHT COMMITTEE
STATE CENTER COMMUNITY COLLEGE DISTRICT
July 10, 2003

Call to Order A regular meeting of the Measure "E" Citizens' Oversight Committee of the State Center Community College District was called to order by Interim Chancellor Tom Crow at 5:35 p.m., July 10, 2003, at the District Office Boardroom, 1525 E. Weldon Avenue, Fresno, California.

Members Present Terrence Flanagan
Anne Lopez Gaston (arrived at 5:45 p.m.)
John Hutson
George Kutnerian
Donald Larson
Lorenzo Lee, Jr.
Hugo Morales (arrived at 6:50 p.m.)
Nick Pavlovich
Terry Stone

Members Absent Jack Fiorentino
Ben Vue

Also present were:

Tom Crow, Interim Chancellor, SCCCCD
Doug Brinkley, Vice Chancellor-Finance and
Administration, SCCCCD
Teresa Patterson, Executive Director-Public and Legislative
Relations., SCCCCD

Introduction of Among the others present, the following signed the guest list:
Guests

Dori McKay, Administrative Secretary
David Casnocha, Stradling, Yocca, Carlson & Rauth
Ray Cowles, Vavrinek, Trine & Day, LLP
Ned Doffoney, President, Fresno City College
Eileen O'Hare, General Counsel, SCCCCD
Sylvia A. Sanchez, Office Assistant III, Counseling
Services, FCC
Ron Nishinaka, Academic Senate President and Staff, RC
Rita Starziale, CSUF Graduate Student

Welcome and Introductions	After welcoming comments by Interim Chancellor Crow, committee members and guests took turns introducing themselves.
Appointment of Initial Chair by Interim Chancellor	In accordance with the Bylaws approved by the Board of Trustees on January 7, 2003, Interim Chancellor Crow appointed Nick Pavlovich as the initial chair person for the duration of his term.
Review of Bylaws	David Casnocha from Stradling, Yocca, Carlson & Rauth law offices presented a review of the Citizens’ Bond Oversight Committee Bylaws and Ethics Policy Statement and distributed a copy of the Brown Act to committee members.
Motion to Add Item to Agenda for Establishment of One- or Two-year Terms	Committee Chair Nick Pavlovich stated that there is a matter that came to the committee’s attention after the posting of the Agenda on which the committee needs to take immediate action. He explained that in accordance with the Bylaws adopted by the Board of Trustees on January 7, 2003, Section 5.4 states that the committee will draw lots to select a minimum of two members to serve an initial one-year term with the remaining members to serve initial two-year terms. It was moved by Mr. Hutson and seconded by Mr. Lee that the Agenda be amended. The motion carried by the following vote: Ayes – 8 Noes – 0 Absent – 3
Motion to Draw Lots to Select Initial Term Lengths	It was moved by Mr. Larson and seconded by Ms. Gaston that lots be drawn to determine one- or two-year initial terms for each committee member. Mr. Brinkley would draw lots for absent members. The motion was carried by the following vote: Ayes – 8 Noes – 0 Absent – 3 Results of the drawing were as follows: One-year terms will be served by Terrence Flanagan, John Hutson, Donald Larson, Hugo Morales, and Ben Vue. Two-year terms will be served by Jack Fiorentino, Anne Lopez Gaston, George Kutnerian, Lorenzo Lee, Jr., Nick Pavlovich, and Terry Stone.

Review of Audit Requirements Ray Cowles, representative of the District's audit firm, Vavrinek, Trine & Day, LLP, presented a review of the financial and performance audit requirements under the law (Local School Construction Bonds Act of 2000, at Sections 15264, *et seq.* of the State Education Code).

Capital Facilities Program Schedule Presentation The District has developed a Capital Facilities Program Schedule (CFPS), which details the projects to be considered under the local bond program and the priority of the projects. Vice Chancellor-Finance and Administration Doug Brinkley presented the project schedule of activities and information about the financing stream for the projects.

Committee Election of Vice Chair Mr. Pavlovich explained that a vice chair would be selected by ballot and asked for nominations. The following nominations were made:

Terrence Flanagan nominated John Hutson
Donald Larson nominated Terry Stone
Hugo Morales nominated Anne Lopez Gaston

It was moved by Terrence Flanagan and seconded by Donald Larson that nominations be closed. Committee members wrote their votes on paper and turned them in to Mr. Brinkley who tallied the votes and announced that Terry Stone was selected to be the committee vice chair.

Establish Next Meeting Date After discussing possible options, it was the consensus of the committee members present that the committee would meet on the second Thursday of the first month of each quarter. The next meeting is scheduled for October 9, 2003, at 5:30 p.m.

Adjournment The meeting was adjourned at 7:07 p.m. by the unanimous consent of the committee.

:dbm

Nick Pavlovich, Chair
Measure "E" Citizens' Oversight Committee