

MINUTES OF MEETING OF
MEASURE "E" CITIZENS' OVERSIGHT COMMITTEE
STATE CENTER COMMUNITY COLLEGE DISTRICT
JANUARY 24, 2008

- Call to Order A regular meeting of the Measure "E" Citizens' Oversight Committee of the State Center Community College District was called to order by Committee Chair Don Larson at 5:30 p.m., January 24, 2008, at the District Office Boardroom, 1525 E. Weldon Avenue, Fresno, California.
- Members Present Carrie Bowen
 Greta Hennesay
 Don Larson
 Audrey Redmond
 Jeff Reid
 Nicolas Retana
- Members Absent Tom Burk
 Carol Martens
- Other Attendees: Doug Brinkley, Vice Chancellor – Finance and Administration, SCCC
 Teresa Patterson, Executive Director – Public & Legislative Relations, SCCC
 Brian Speece, Associate Vice Chancellor – Business & Operations, SCCC
 Ed Eng, Director of Finance, SCCC
 Bill Williams, Vavrinek, Trine, Day & Co., LLP
 Dori McKay, Administrative Secretary, SCCC
 Anne Lopez Gaston, Black Political Council
- Introduction of New
Committee
Members: Nicolas
Retana and Audrey
Redmond Don Larson asked Committee members and other attendees to introduce themselves. He then welcomed new members Nicolas Retana and Audrey Redmond to the Committee.
- Approval of Minutes The minutes of the Measure "E" Citizens' Oversight Committee meeting of July 25, 2007, and October 18, 2007, were presented for approval. A motion was made by Audrey Redmond and seconded by Nicolas Retana to approve the minutes as presented. The motion was approved by a unanimous vote of the members present.

Project Progress
Report – Information
Only

Brian Speece reported on the status of the following projects and their anticipated completion dates:

- FCC Old Administration Building
- FCC Parking Study & Expansion
- FCC LAN WAN 5A/B
- FCC Gymnasium Modernization (Practice Court)
- FCC Health Fitness Center (Physical Performance Center)
- FCC Student Services Modernization
- Southeast Center Phase I – Career & Technology Center
- Willow International Phase I – Building
- Willow International Phase I – Offsite
- Willow International Phase I – Child Development Center
- Willow International Phase I – Foodservice/Bookstore
- Willow International Phase II
- Madera Vocational Labs
- Oakhurst Classrooms
- Reedley College Residence Hall
- Reedley College Modernization Projects

Mr. Larson asked what happens to unspent money. Mr. Brinkley explained that the unspent funds stay at the college to fund other approved projects at the respective college or center.

Public Comment

Anne Gaston stated that, as a former member of the Citizens’ Bond Oversight Committee, she thinks it is wonderful that so many Measure E projects have been completed or are close to completion.

Presentation and
Acceptance of 2006-
07 Annual Report
for Presentation to
the SCCCD Board of
Trustees at their
March 4, 2008,
Meeting

The accounting firm of Vavrinek, Trine, Day & Co., LLP (VTD) has completed the Annual Report of the Measure “E” Bond Funding for the fiscal year ending June 30, 2007. Bill Williams of VTD presented and explained the Independent Accountants’ Report on Agreed Upon Procedures Performed Related to Measure E Compliance and Performance for the Fiscal Year Ending June 30, 2007. He noted that no exceptions were found and there have been three bond issues to date.

In the discussion which followed, Dr. Retana asked about concurrent bond issues. Mr. Reid briefly discussed the fiscal consequences, tax impacts and limitations of this type of borrowing. Mr. Larson noted that he thought the current economic outlook would have a positive impact on enrollment at community colleges. Ms. Bowen shared a recent article in the Fresno Bee Opinion Section by SCCCD Board Member Phil Forhan concerning state funding for higher education. Doug Brinkley suggested that copies of the article be sent to each of the Committee members.

It was moved by Carrie Bowen and seconded by Audrey Redmond

that the Committee accept the 2006-07 Annual Report for presentation to the SCCC Board of Trustees at their March 4, 2008, meeting. The motion was approved by a unanimous vote of the members present.

Acceptance of
Quarterly Financial
Information, as
Presented

Bill Williams of Vavrinek, Trine, Day & Co., LLP, presented the Independent Accountants' Report on Applying Agreed-Upon Procedures for the quarter ending December 31, 2007. He noted that all was in compliance and there were no exceptions.

Ms. Bowen asked about expenditures during the quarter. Mr. Reid asked about separation of bond funds. Mr. Larson asked about interest rates on the bond issues.

It was moved by Ms. Bowen and seconded by Ms. Redmond to accept the quarterly report, as presented. The motion was carried by unanimous vote.

Select Committee
Representative to
Present 2006-07
Annual Report to the
SCCCD Board of
Trustees at their
March 4, 2008,
Meeting

Don Larson announced that a representative from the Committee would be needed to present the annual report to the Board of Trustees at their March meeting.

Mr. Reid stated that it was his understanding that the motion to accept the Annual Report did not address the presentation to be made to the SCCC Board. He thought the report from the Committee to the Board should contain language that brands it coming from the Committee and describe the Committee's findings and actions. The suggestion was made that the staff develop draft language and forward it to the Chair for further review.

After additional discussion, Mr. Reid moved that the 2006-07 Annual Report be presented to the Board of Trustees at their March 4, 2008, meeting. It should state that the Committee has reviewed and accepted the accountant's quarterly and annual expenditure reports ensuring that bond proceeds have been expended only for the purposes set forth in the Bond Measure and that no bond proceeds were used for any teacher or administrative salaries or other operating expenses; and that the District is in compliance with the requirements of Article XIII A, Section 1(b)(3) of the California Constitution. A summary of the Committee's proceedings and activities for the preceding year, as shown by the minutes, should also be included in the report to the Board.

The motion was seconded by Ms. Bowen and passed unanimously.

Mr. Larson asked that the members decide who will make the presentation to the Board of Trustees. Mr. Reid moved that Mr. Larson make the presentation. Mr. Larson said he was available on

that day and agreed to make the report to the Board. Ms. Redmond seconded the motion and it passed unanimously.

Establish Next Meeting Date

The next meetings are scheduled for Thursday, April 24, 2008, and July 24, 2008 at 5:30 p.m.

Both meetings would convene in the District Office board room; however, Mr. Brinkley thought that a tour of the Old Administration Building could be arranged to take place during one of the meetings.

The motion to establish April 24, 2008, and July 24, 2008, as the next meeting dates was made by Ms. Redmond and seconded by Dr. Retana. The motion carried unanimously.

Adjournment

The meeting was adjourned at 6:20 p.m. by the unanimous consent of the committee.

:dbm

Don Larson, Chair
Measure "E" Citizens' Oversight Committee