

AGENDA
Organizational Meeting
CITIZENS' BOND OVERSIGHT COMMITTEE
STATE CENTER COMMUNITY COLLEGE DISTRICT
District Office Board Room
1525 East Weldon Avenue
Fresno, CA 93704
5:30 p.m., July 10, 2003

- I. Welcome
- II. Introductions
- III. Public Comment
- IV. Appointment of Initial Chair of Citizens' Bond Oversight Committee by Chancellor Tom Crow

The Bylaws call for the appointment of an initial Chair by the Chancellor of SCCCDC. This initial Chair will conduct the Committee meeting for the election of a Chair and Vice Chair of the Committee.

- V. Review of Bylaws David Casnocha

David Casnocha from Stradling, Yocca, Carlson & Rauth law offices will review the Citizens' Bond Oversight Committee Bylaws. The Bylaws clarify the Board and Chancellor's Duties and the following points as they pertain to the Committee:

- 1. Purposes
- 2. Duties
- 3. Authorized Activities
- 4. Membership
- 5. Meeting Location and Procedures
- 6. District Support
- 7. Reports
- 8. Officers
- 9. Procedure for Amendment of the Bylaws
- 10. Termination

The Ethics Policy Statement will also be presented for the Committee's information.

VI. Review of Audit Requirements Ray Cowles

Ray Cowles, representative of the District's audit firm, Vavrinek, Trine & Day, LLP, will review the financial and performance audit requirements under the law (Local School Construction Bonds Act of 2000, at Sections 15264, *et seq.* of the State Education Code).

VII. Capital Facilities Program Schedule Doug Brinkley

The District has developed a Capital Facilities Program Schedule (CFPS). The CFPS details the projects to be considered under the local bond program and the priority of the projects. The project schedule of activities and financing stream for the projects will be detailed in a presentation.

VIII. Committee Election of Chair and Vice Chair

The Citizens' Bond Oversight Committee Bylaws call for the Committee to elect a Chair and Vice Chair who shall act as Chair only when the Chair is absent. These positions shall continue for two (2) year terms. No person shall serve as Chair for more than two (2) consecutive terms.

IX. Establish Next Meeting Date

X. Adjournment

The Committee Chair, under Board Policy 9320.1, has set a **limit of three minutes each** for those who wish to address the Committee. General comments will be heard under Agenda Section Public Comment. Individuals wishing to address the Committee should fill out a Request Form and file it with the Vice Chancellor – Finance and Administration, Doug Brinkley, at the beginning of the meeting.

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Dori McKay, Administrative Secretary, 1525 E. Weldon Avenue, Room 116, Fresno, CA 93704, (559) 244-5904, 7:00 a.m. to 3:30 p.m., Monday – Friday, at least 48 hours before the meeting.