

MEETING MINUTES OF
MEASURE “E” CITIZENS’ OVERSIGHT COMMITTEE
STATE CENTER COMMUNITY COLLEGE DISTRICT
January 17, 2013

Call to Order A regular meeting of the Measure “E” Citizens’ Oversight Committee of the State Center Community College District was called to order by Chair Don Larson at 5:30 p.m., January 17, 2013, District Office Board Room, 1525 E. Weldon Avenue, Fresno, California. A quorum was present.

Members Present Don Larson (Chair), Jeff Reid, Fred Ketcham, Janet Hinesly, Craig De Shields, and Donald Slade

Members Absent Becky Malmo

Other Attendees: Ed Eng, Vice Chancellor Finance & Administration, SCCC
Kathryn Turner, Manager-Audit and Financial Advisory, Crowe Horwath
Brian Speece, Assoc. Vice Chancellor, Business & Ops, SCCC
Christine Miktarian, SCCC Construction Manager
Wil Schofield, Director of Finance
Vicki Taylor, Recording, SCCC

Review of Minutes The minutes of the Measure “E” Citizens’ Oversight Committee meeting of October 18, 2012, were presented for review. Minutes were accepted with no corrections.

Public Comment No public comment reported.

Presentation and
Consideration to
Accept the Quarterly
Financial Reports
ended December 31,
2012
[12-01]
Action Ms. Kathryn Turner of Crowe Horwath presented the Measure E General Obligation Bond Quarterly Financial Reports for the quarter ended December 31, 2012. Ms. Turner reported all is in compliance; there are no exceptions.

A motion was made by Craig DeShields and seconded to accept the Measure E General Obligation Bond Quarterly Financial Reports for the quarter ended December 31, 2012. All ayes. Motion carried.

Project Progress
Report – Information
Only
[12-03]
No Action Christine Miktarian presented the Measure E Project Status Report as of December 31, 2012. Mr. Reid requested clarification on how funds are allocated and saved. Mr. Eng noted a total accounting of all funds will be presented at the next meeting. Updates on the following projects were provided:

- Old Administration Building Phase 1
- Willow International Behymer Entrance

- Reedley College Modernization Phase 2 Technology Infrastructure
- Southeast Phase 1 – Career & Technology Center
- Completed Projects

The question as to whether the committee needs to continue meeting since the Measure E funds have been expended was posed. Ed informed the committee that the committee is obligated to meet until the end of the quarter.

Establish Next Meeting Date

The next two meetings were proposed as follows:

- April 25, 2013
- July 25, 2013

After discussion, it was decided to cancel the April and July meeting dates and meet in October 24 for submittal of the final report.

Adjournment

The meeting was adjourned at 6:00 p.m. by unanimous consent.

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Approved: _____

Don Lawson