

MEETING MINUTES OF
MEASURE “E” CITIZENS’ OVERSIGHT COMMITTEE
STATE CENTER COMMUNITY COLLEGE DISTRICT
OCTOBER 18, 2012

Call to Order	A regular meeting of the Measure “E” Citizens’ Oversight Committee of the State Center Community College District was called to order by Chair Jeff Reid at 5:30 p.m., October 18, 2012, District Office Board Room, 1525 E. Weldon Avenue, Fresno, California. A quorum was present. Chair Reid welcomed new member Don Larson.
Members Present	Jeff Reid (Chair), Don Larson, Fred Ketcham, Becky Malmo, and Donald Slade
Members Absent	Janet Hinsely and Craig DeShields
Other Attendees:	Ed Eng, Vice Chancellor Finance & Administration, SCCC Jeff Jensen, Sr. Vice President, Assurance Services, Crowe Horwath Brian Speece, Assoc. Vice Chancellor, Business & Ops, SCCC Christine Miktarian, SCCC Construction Manager Wil Schofield, Director of Finance Vicki Taylor, Recording, SCCC
Review of Minutes	The minutes of the Measure “E” Citizens’ Oversight Committee meeting of April 26, 2012, were presented for review. Minutes were accepted with no corrections.
Public Comment	No public comment reported.
Election of Officers for Two-Year Terms: Chair & Vice Chair	Mr. Eng called for nominations/volunteers for the election of officers. Don Larson volunteered to service as Chair and Jeff Reid volunteered to serve as Vice Chair.
Presentation and Consideration to Accept the Quarterly Financial Reports ended June 30, 2012, and September 30, 2012 [12-01] <u>Action</u>	Mr. Jeff Jensen of Crowe Horwath presented the Measure E General Obligation Bond Quarterly Financial Reports for the quarter ended June 30, 2012, and September 30, 2012. Mr. Jensen reported all is in compliance; there are no exceptions. A motion was made by Mr. Larson and seconded to accept the Measure E General Obligation Bond Quarterly Financial Reports for the quarter ended June 30, 2012. All ayes. Motion carried. A motion was made by Becky Malmo and seconded to accept the Measure E General Obligation Bond Quarterly Financial Reports for the quarter ended September 30, 2012. All ayes. Motion carried.
Presentation and Consideration to	Mr. Jeff Jensen of Crowe Horwath presented the Measure E General Obligation Bond Annual Performance Audit for year ended June 30,

Accept the 2011-12
annual Report, and
Select a Committee
Representative for
Presentation to the
SCCCD Board of
Trustees
[12-02]
Action

2012, and Independent Auditor's Report. He noted all was in compliance; there were no exceptions.

Mr. Reid noted the annual performance audit will be presented to the Board of Trustees at the November 8, 2012, meeting. Mr. Reid provided a draft Board report to the committee for review and comment. He noted a statement of the constitution should be included in the report presented to the Board in order to satisfy the Measure E Citizens' Bond Oversight Committee bylaws.

A motion was made by Mr. Larson and seconded to accept the Measure E General Obligation Bond Annual Performance Report for the year ended June 30, 2012, All ayes. Motion carried.

Mr. Reid moved to present the report of the Measure E Citizens' Bond Oversight Committee with changes as discussed in the handout provided with revisions. Mr. Reid will present the report to the Board on November 8, 2012.

Project Progress
Report – Information
Only
[12-03]
No Action

Christine Miktarian presented the Measure E Project Status Report as of October 18, 2012. Updates on the following projects was provided:

- Old Administration Building Phase 1
- Willow International Parking & Behymer Entrance
- Reedley College Modernization Phase 2 Technology Infrastructure Modernization
- Southeast Phase 1 – Career & Technology Center
- Completed Projects

Establish Next
Meeting Date

It was agreed the next two meetings will be as follows:

- January 17, 2013
- April 25, 2013

Adjournment

The meeting was adjourned at 6:05 p.m. by unanimous consent.

:vt

Approved: 