

MINUTES OF MEETING OF
MEASURE "E" CITIZENS' OVERSIGHT COMMITTEE
STATE CENTER COMMUNITY COLLEGE DISTRICT
JULY 22, 2010

Call to Order	A regular meeting of the Measure "E" Citizens' Oversight Committee of the State Center Community College District was called to order by Committee Chair Don Larson at 5:33 p.m., July 22, 2010, at the Willow International Center, Room 270, 10309 N. Willow Avenue, Fresno, California.
Members Present	Don Larson, Chair Jeffrey Burgstahler Daniel Gai Carol Martens
Members Absent	Craig DeShields Audrey Redmond
Other Attendees:	Dr. Deborah G. Blue, Chancellor, SCCC Douglas Brinkley, Vice Chancellor, Finance & Admin., SCCC Ed Eng, Director, Finance, SCCC Jeff Jensen, Sr. Vice President, Assurance Services, Perry-Smith, LLP Dori McKay, Administrative Secretary, SCCC Teresa Patterson, Exec. Director, Public & Legislative Relations, SCCC Wil Schofield, Accounting Manager, SCCC Brian Speece, Assoc. Vice Chancellor, Business & Operations, SCCC
Introduction of New Committee Members	Mr. Larson introduced new SCCC Chancellor Dr. Deborah G. Blue and new committee members Daniel Gai and Jeffrey Burgstahler.
Approval of Minutes	The minutes of the Measure "E" Citizens' Oversight Committee meeting of April 22, 2010, were presented for approval. Ms. Martens moved to approve the minutes as presented, Mr. Burgstahler seconded, and the motion was unanimously approved.
Public Comment	None
Presentation and Consideration to Accept the Quarterly Financial Report of June 30, 2010 [10-05] <u>Action</u>	Mr. Jeff Jensen of Perry-Smith, LLP, gave a brief explanation of general audit procedures for the benefit of the new members. He then presented the Independent Accountant's Report on Applying Agreed-Upon Procedures for the quarter ended June 30, 2010. He noted that all was in compliance and there were no exceptions. Mr. Burgstahler moved to accept the quarterly report as presented, Ms. Martens seconded, and the motion was unanimously approved.

[10-05] Continued	Mr. Brinkley gave a brief overview of the purpose of the Citizens’ Oversight Committee and Measure E mandates and prohibitions concerning use of Measure E funds. He also explained the concept of arbitrage and talked about the District’s conservative fiscal philosophy and funding sources for past and future projects.
Project Progress Report – Information Only [10-06] <u>No Action</u>	<p>Brian Speece presented the Measure E Project Status Report through June 30, 2010. The update included information for the following projects:</p> <ul style="list-style-type: none">• FCC Old Administration Building• Madera Vocational Labs• Willow International Phase 2• Willow International Parking Addition & Behymer Entrance• Reedley College Modernization Phase I Projects• Reedley College Modernization Phase 2 Technology Infrastructure• Reedley College Old Residence Hall Demolition• Reedley College Old Residence Hall Site Remediation• Reedley College Residence Hall <p>Mr. Larson asked what funding for the Old Administration Building was received from the State of California. Mr. Speece gave a brief breakdown of funding sources used for the west and south wings and anticipated funding for the north and east wings. Mr. Larson thanked Mr. Brinkley, Mr. Speece, and others who have done such an outstanding job managing the OAB renovation and funding for the project.</p>
Establish Next Meeting Date	After discussion it was agreed to schedule meetings on October 21, 2010, and January 20, 2011, at 5:30 p.m. in the District Office boardroom.
Tour of the Willow International Center	Brian Speece conducted a tour of the new academic building at Willow International.
Adjournment	The meeting was adjourned at 6:42 p.m. by unanimous consent.

Don Larson, Chair
Measure “E” Citizens’ Oversight Committee

:dbm