



MEETING INFORMATION + NOTES

STATE CENTER COMMUNITY COLLEGE DISTRICT (SCCCD) – OAKHURST CENTER

November 14, 2:30 – 3:30 pm

Location: Madera Community College Campus

Subject: Maintenance Operations, Custodial Staff and Faculty Comments on Floor Plan

Prior Meeting:

Next Meeting: To be determined

ATTENDANCE

Attendee	Initials	Representing	Method
Robert Ochoa	RO	State Center Community College District	In Person
Dan	D	State Center Community College District	In Person
Fernando Jimenez	FJ	State Center Community College District	In Person
Maria Battisti	MB	State Center Community College District	In Person
Paul Halajian	PH	Architect Team – Paul Halajian Architects	In Person

[Sign-in Sheet available upon request]

NOTES

This is a summary of the Stakeholders/Faculty Meeting on November 14, 2019. The Design Team discussed the current floor plan within the schematic design phase.

1. Custodial

- a. Need a Janitorial Equipment Room of 180 square feet to store supplies – can be accessed from the exterior. Supply storage could be accessed from toilet rooms.
- b. Need a Janitor Room of 100 square feet with sink and room for cleaning equipment.
- c. Janitorial room shown near Science Room is too small but should remain.

2. Maintenance and Operations

- a. Space allotted on plans of 469 square feet may be too small.
- b. The space will be used to store ladders, landscape maintenance equipment, chemicals, tools, plumbing material, replacement drivers for LED lights, electrical replacement parts and other items.
- c. Provide racks for storage, a work bench and a work station with a computer and printer.
- d. Need eyewash and shower with curtain that complies with OSHA requirements.
- e. The space can be tall with no ceiling to facilitate storage of long items.

3. Miscellaneous

- a. Provide access hatch to roof to allow for debris removal. The design intent is to have no roof mounted equipment.
- b. The current design is based on a Variable Refrigerant Flow HVAC system using heat pumps. An enclosed yard will be located in close proximity to the building to conceal ground mounted condensers.
- c. A suggestion was made to move M&O out of the building and incorporate into the enclosed yard, freeing up space in the building for other uses. M&O does not have to be conditioned.

END

Prepared by: Paul Halajian Architects

Date Recorded: November 16, 2019

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