



MEETING INFORMATION + NOTES

STATE CENTER COMMUNITY COLLEGE DISTRICT (SCCCD) – OAKHURST CENTER

November 14, 2019, 12:00 – 1:00 pm

Location: Madera Community College Campus

Subject: Distance Learning Staff and Faculty Comments on Floor Plan

Prior Meeting:

Next Meeting: To be determined

ATTENDANCE

Attendee	Initials	Representing	Method
Becky Xiong	BX	State Center Community College District	In Person
Antionette Aizon	AA	State Center Community College District	In Person
George Cummings	GC	State Center Community College District	In Person
Paul Halajian	PH	Architect Team – Paul Halajian Architects	In Person

[Sign-in Sheet available upon request]

NOTES

This is a summary of the Stakeholders/Faculty Meeting on November 14, 2019. The Design Team discussed the current floor plan within the schematic design phase.

- 1) Provide ceiling mounted microphones around the room
- 2) No cabinetry is needed in distance learning classrooms
- 3) Consider using collapsible furniture properly sized for lap top computers.
- 4) Provide dual black-out shades and sunscreens.
- 5) Classrooms are not always used for distance learning.
- 6) Science Lab does not require distance learning capabilities and infrastructure.
- 7) Concern was expressed about confidentiality in the proposed layout and configuration of Student Services
- 8) Consider moving Data Room to an area close to the current location of the Serving Kitchen to be more centrally located.
- 9) Provide Janitor Room closer to Toilet.
- 10) It was discussed that the building is too small to justify an IDF Room.

END

Prepared by: Paul Halajian Architects

Date Recorded: November 16, 2019

Contact: 559.297.7900