



MEETING INFORMATION + NOTES

STATE CENTER COMMUNITY COLLEGE DISTRICT (SCCCD) – OAKHURST CENTER

June 3, 2019, 12:00 PM – 2:00 PM

Location: Paul Halajian Architects, Conference Room

Subject: Program Detail Review

Prior Meeting: May 3, 2019

Next Meeting: To Be Determined

ATTENDANCE

Attendee	Initials	Representing	Method
Darin J. Soukup	DS	Oakhurst Community College Center – Director	In Person
George Cummings	GC	State Center Community College District	In Person
Paul Halajian	PH	Architect Team – Paul Halajian Architects	In Person
Bart Treis	BT	Architect Team – Paul Halajian Architects	In Person

NOTES

Discussion of program requirements and space allocation:

GENERAL COMMENTS

- Provide polished concrete in circulation, classrooms, labs, museum and where there may be food
- Provide carpet in tutorial areas, conference/meeting/study rooms and offices

ADMINISTRATION SPACES

- Locate Faculty Spaces adjacent to Administration
- Locate Study Skills/Guided Pathway adjacent to Library
- Student Services to be between Faculty Space and Study Skills/Guided Pathways
- Try to maximize flexibility with Guided Pathways Meeting Rooms with Library Study Rooms
- Lobby needs two (2) receptionist spaces and can be reduced in area. Provide small area for lockable storage and copier/printer that can be secured from student use; Lobby should be visible from this space
- Only need one (1) private office for the Director. No other private administration offices are required
- Administration Conference Room and Faculty Conference Room can be a shared space, so only one (1) formal Conference Room is required
- Faculty Offices can be private or cubicles, depending upon design. District like idea of making spaces visible from circulation and by students
- Faculty Workroom to double as Meeting Room, provide refrigerator, microwave, counter/casework, and printer, scantron machine and whiteboard
- Student Services: three (3) workstations, and one (1) private office for assessment. Note: Four (4) occupants for assessment
- Museum to be black box for multiple types of exhibits. Provide perimeter rooms for taxidermy to be in “department store displays” and moveable walls for other areas
- Library and Computer Lab:
 - Take over entire corner of building to be Library Commons and connect to Computer Lab, Student Skills, Vending, etc.

- Assume no stacks for now, but in future there could be stacks
- Assume ability to be secured from other spaces/classrooms
- Move vending from Café and locate in this area; also could be some student store component (possibly cabinetry to sell school spirit and other items)
- Carpet okay but, provide polished concrete paths
- Move Computer Lab storage to north side of Lab to allow for more connection of Lab to Library
- Provide lap top charging car and adequate power
- Change Computer Lab to “Library Tutorial”
- The Study Skills/Guided Pathways Study Rooms will be located adjacent to Library Commons. Two (2) small study rooms to have table and four (4) occupants. One (1) Large Study Rom to have table and 8-10 occupants; Rooms to have high visibility.

INSTRUCTIONAL SPACES

- Multi-Purpose:
 - Program varies from wedding receptions to training to student classroom; Provide wall-mounted displays; projectors only if size of space requires
 - Needs storage to accommodate all tables/chairs/outside agency equipment; direct connection to MU Space
 - Café to be changed to “Warming Kitchen” and be reduced in area; must have direct connection to Multi-Purpose Room; provide counters, refrigerator and sink; not cooking/cleaning kitchen; vending machines to be moved to Library Commons
 - Assume portable lectern and wireless mics
- Science Labs:
 - Need chemical resistant surfaces on counters and laminates
 - Provide one (1) Large Lab Prep Area, not two (2); this area can be taken out of the Art Studio
 - Four (4) Students per island station with water, sink, propane, power, chemical resistant piping
 - Provide fume hoods
 - District to provide list of chemical and quantities
- Art Lab:
 - Stubbed out for future science classroom
 - Storage for easels can be exposed; prefer moveable storage for art (22” x 30” paper)
 - No pottery/ceramics at this time
 - Natural light to be controllable
- General Ed:
 - Toilet Rooms:
 - Provide one (1) family restroom per bank of Male/Female toilet rooms
 - Durable materials preferred; tile okay; no sealed or epoxy concrete
 - Make doors lockable from outside
 - M/O:
 - Reduce to 450 Square Feet
 - Purely a small tool storage and workbench; Staff are located in Madera with one (1) part time staff on-site
 - Non-conditioned, mop sink, plywood walls, accessed from exterior only
 - IDF Rooms to have minimum 10’ dimension to access center-located racks
 - No RFP anywhere
 - Automatic sliding doors at main entry points of main building
 - All Entry walk-off mats to be provided by District under maintenance contract
 - Provide FOB access on all doors (Venex?)

END

Prepared by: Paul Halajian Architects

Date Recorded: June 3, 2019

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