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M E E T I N G   M I N U T E S

W O R K S H O P   # 1

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DATE:            April 25, 2017  
TIME:            9:00 am –2:00 pm  
LOCATION:        Fresno City College – Staff Dining Room  
PRESENT:        For all attendees see sign-in sheet at end of document.

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*Please notify sender within 10 days if there are any changes to be made to these meeting notes.*  
**A/R = Action Required**

The purpose of this meeting was to review the Bond Measure C & E Implementation Plan process, and identify master planning principles and goals. The following items were discussed:

- I. Brief Process Overview -The process was briefly described which includes:
  - A. Discovery & Analysis
  - B. Exploration of Planning Concept Alternatives
  - C. Bond Implementation Plan Development and Documentation
  - D. Board Presentations
  
- II. Review Project Milestones: This process will be focused over the next several months and includes the following milestones with dates to be determined.
  - A. Workshop #1 – Meet with Planning team to identify master planning principle and goals
  - B. Workshop #2 - Program Discussion and Verification
  - C. Workshop #3 - Review results of Workshop #1 and #2 with Steering Committee
  - D. Workshop #4 – Review Concept Master Plan Alternatives
  - E. Workshop #5 – Review Preferred Concept Master Plan
  - F. Workshop #6 – Review Draft Bond Implementation Plan
  - G. Board Presentation: Final Draft Bond Implementation Plans
  - H. Board Presentation: Final Bond Implementation Plan
  
- III. Program requirements for Bond Projects
  - A. Career Technical Center Site Analysis
    1. The CTC campus is located on E. Annadale Ave. approximately 15 minutes south of the FCC main campus. CTC serves the community well and is in high demand. The programs offered here focus on workforce preparation and boasts a high employment of

- their graduates, many of who open their own businesses. Strong automotive programs are offered here as well as maintenance and mechanics programs.
2. Items discussed regarding the CTC campus and program needs:
    - a. Updated facilities are needed: the structures on campus are dated and run down.
    - b. The existing CTC campus has site constraints and it doesn't appear that there is much opportunity to expand at the current location. However it was mentioned that adjacent properties may be available.
    - c. More space:
      - Dedicated classroom space is needed.
      - Storage space (including vehicular storage).
      - More space in general: welding, machining, etc. are "on top" or each other. It was mentioned that the footprint could easily be doubled for CTC.
    - d. Look into having a simulated warehouse scenario.
    - e. Expand vehicle service to include medium and large truck as well as fire engine service.
    - f. Better public transit to the CTC campus.
    - g. The current location is somewhat land locked.
    - h. Better storm run-off system – existing reservoir detention is not working.
    - i. Look at improving non-credit to credit pathway
    - j. Look at being more efficient and possibly merging with on campus programs. Consider moving some of the Applied Technology program to the new campus along with CTC. Both programs are doing well but are at their capacities.
    - k. Opportunities may be available (with a large automotive company) to grow some of the automotive programs.
    - l. Security of the property is a concern.
- B. New West Fresno Campus
1. Site and other attributes that are looking for at the new West Fresno Campus were reviewed and discussed including the following:
    - a. There needs to be convenient freeway access for the new campus.
    - b. Public transportation access is important as well.
    - c. Access to infrastructure (Include campus telecommunications utilities).
    - d. Along the high school corridor would be good (Edison & Gaston for example).
    - e. Near industrial area for easy employment.
    - f. Connection to larger streets for equipment delivery.
    - g. Away from the Airport.
    - h. The New West Fresno Campus should have full services and educational component (staff, etc.).
    - i. There should be a good combination of program types offered.
    - j. Possible programs could be CTC and Applied Technology as well as other academics.
- C. Child Development Center (CDC)
1. The following was discussed regarding CDC:
    - a. Reasons to maintain the current location:
      - CDC needs to remain at this location in order to receive funding (state funding is in process).
      - Current location is easy for pick up and drop off.
      - Nice play area at this location
      - Mature trees

- Close to police
- b. CHC is a resource for FCC students to receive professional training.
- c. Provides child care services for FCC students, faculty staff and community members.
- d. Provides early education for children 24 months to 5 years of age.
- e. The needs of CDC:
  - Additional space (the physical space is preventing them from growing, there is currently a waiting list of 400).
  - Observation rooms so that FCC students aren't in the way of operations
  - Improve the connection to the rest of FCC campus. Currently CDC is perceived as being far away from the west side of campus.
- f. While a new facility is being constructed a temporary location needs to be provided for CDC in order to remain operable while developing/building the site. During this time they will also need a proper playground.
- g. A 2-story 24,500 sf FPP has been approved for CDC. The configuration can be modified but not the square footage or the program.
- h. Ideally they would like to take over the adjacent car lot as well

#### IV. Next Meetings

##### A. Workshop #2 – Further Program Discussion and Verification

Date: 5/4/17 & 5/5/17

Time: 11:00am

Location: Fresno City College

Attendees: Steering Committee and Community Groups

##### B. Workshop #3 – Review of Program Decisions with Steering Committee

Date: 5/22/17

Time: TBD

Location: Fresno City College



Meeting Sign-In Sheet 4/25/17

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