
M E E T I N G M I N U T E S

P O L I C E , F I R E A N D F I R S T R E S P O N D E R
P R O G R A M M I N G

DATE: November 2, 2017
TIME: 4:00 pm – 6:30 pm
LOCATION: Fresno City College – OAB 114

PRESENT:

Dr. Carole Goldsmith, President FCC
Brian Speece, Assistant to Chancellor for Capital Projects SCCC
Don Lopez, VP of Technology FCC
Gary Fief, Director of Police Academy FCC
Oney Darney, Coordinator Fire Academy FCC
Peter Cacossa, Assistant Chief FCC
Harry Zahlis, Director of Technology FCC
George Cummings, Director of Facilities SCCC
Shirley McManus, Dean of Math, Science and Engineering FCC
Matt Kennedy, Program Manager Kitchell
Monisha Adnani, Associate Principal PMSM
Michelle Lang, Architect PMSM
FCC Faculty and Staff

Please notify sender within 10 days if there are any changes to be made to these meeting notes.

A/R = Action Required

The purpose of this meeting was to review the programming for the Police, Fire and First Responders Academy. The following was discussed:

I. Introduction / Review Process:

A. Dr. Carole Goldsmith gave an introduction and history of this project:

1. Project has been in the works since Measure E.
2. A 120 acre site was purchased in the Southeast Growth Area (SEGA) to build a new Career Technical Center featuring Math and Science. Concept plans were developed for this site but the project was postponed due to the property no longer being viable.

3. The focus of this meeting is on programming and discussing what to prioritize for the initial buildout. This is an advisory group and we can only make recommendations to the Board of Trustees.
4. It's the Districts and FCCs intention to make sure that this project comes to fruition.

B. PMSM reviewed the planning process with the group:

1. We are moving forward with the bond implementation plan and are currently in the master planning programming phase. Once a site is acquired can start moving forward with building programming, schematic design, construction documents, obtain DSA approval and finally begin construction.

II. Precedence: PMSM reviewed two precedence with the group:

A. Fresno South East Master Plan:

1. This is the original master plan developed at the SEGA site and part of Measure E.
2. The building for the Police and Fire Academies was designed to be 18,000 sf.
3. The acreage for the Police and Fire Academy portion was approximately 8 acres. This included a drill tower, vehicle storage, parking area and yard.

B. Allan Hancock Public Safety Training Complex:

1. Fresno City College Police, Fire and EMT/Paramedic visited this complex in June of this year. It has the following features:
 - a. Complex is on 68 acres which was already owned by the campus
 - b. Shared EVOC / High Speed Track
 - c. Slow speed/skid pan
 - d. ¼ mile fitness track
 - e. City Grid / Scenario Village
 - f. 37,500 sf Administration/Classroom Building
 - g. 12,287 sf Apparatus Vehicle Storage Building
 - h. 1,236 sf Burn Prop Building
 - i. 10,358 sf Training Tower
 - j. 42,880 sf Shooting Range
 - k. Rescue training areas

III. Review Draft Program:

- A. PMSM reviewed the draft program with the group which is the result of input received by the Police, Fire and EMT faculty and staff. PMSM then put square footages together based on code requirements, experience, visiting the Allan Hancock Complex (and hearing their concerns), and finally looking at the South East Campus plan and what was designated. The draft program contained the following:

1. Main Building at 43,554 sf. which houses:
 - a. Shared spaces (used by Police, Fire and EMT/Paramedic)
 - o Shared Academic Administration spaces including:

- Entry Foyer
- Reception
- Restrooms
- Conference Room
- Interview/Confidential Office
- Staff Lounge w/ Kitchenette
- Secure Storage
- Copy Room
- Locker Rooms
- Electrical, Mechanical and Data Rooms etc.
- Shared Education spaces including:
 - Driving Simulation Room
 - Mat and Weight Rooms
 - Locker Rooms
 - Cadet Break Room
- b. Police Academy Spaces
 - Designated Police Academy Administration spaces including nine offices
 - Designated Police Academy Education spaces including:
 - Two Cadet Classrooms
 - Two Advanced Officer Training Classrooms
 - FAS Room
 - Skills Classroom
 - Storage for training Equipment
- c. Fire Academy Spaces
 - Designated Fire Academy Academic Administration spaces including nine offices
 - Designated Fire Academy Education spaces
 - Two Fire Academy Classrooms
 - Two Advanced Training classrooms
 - Computer Lab for State Fire Training
 - Forum Room
 - CPAT testing area
- d. First Responders Spaces
 - First Responders Administration spaces including five offices
 - First Responders Education spaces including:
 - Storage area
 - First Responder's Lab
- 2. Garage to house vehicles for Police and Fire Academies
- 3. Storage Building to store miscellaneous fire equipment
- 4. Mock Fire Station including:
 - a. Bunk Room and living amenities
 - b. Drive through apparatus bay
 - c. PPE storage lockers
 - d. Space for SCBA fill station
 - e. Space for commercial washer and dryer

- f. Storage for equipment
- 5. Site Spaces including:
 - a. Physical training areas
 - b. Grinder/Parade Deck
 - c. Scenario Village
 - d. Drill tower
 - e. Vehicle washing station
 - f. Burn Box prop
 - g. Driving Course for fire apparatus
 - h. Water reclaiming area
 - i. Drafting pit
 - j. Rubble pile
 - k. Dirt pile for Low Angle Rescue
 - l. Hazardous material vessel prop
 - m. Vehicle fire prop
 - n. Dumpster fire prop
 - o. Outdoor shaded instructional area
 - p. Campus entry, parking and circulation

A. Additional programming discussions:

1. Based on the draft program requirements it's estimated between 16 and 18 acres would be needed. The District would like to acquire a 30 to 40 acre site which would allow for additional growth from the draft program.
 - a. With the current bond monies available we need to prioritize an 8 acre development for the initial buildout per the budget established as part of bond measures C and E. This would accommodate a couple of structures, campus entry and parking.
2. In regards to the structures, we can currently prioritize 25,000 sf for the main building and 5,000 sf for Vehicle Storage and Drill Tower. This is less than what the draft program contains which is:
 - a. 43,554 sf for the Main Building
 - b. 4,200 sf for the Garage
 - c. 500 sf for Storage Building
 - d. 9,574 sf for Mock Fire Station

The group was reminded that the original building at the South East Center was 18,000 sf, so we will be gaining additional square footage from the original. The existing facilities are much less than 18,000 and the proposed will be a large improvement.

IV. Next Steps: PMSM requested that the group help prioritize and identify the programming that they currently need (to support the current students) as part of the initial and future buildouts for future growth for the next 5 and 15 years. This way can implement this information into future funding sources. The following was discussed:

A. Initial Buildout:

1. Designated for the main building:
 - a. Needed shared spaces due to program and code requirements:
 - o Entry and Reception can be joined

- Restrooms and Utility Rooms
 - Conference Room (for 25- was for 50)
 - Copy Room
 - Interview/Confidential Office
 - Staff Lounge w/ Kitchenette
 - Secure Storage
 - Staff Locker rooms
 - Mat Room
 - Weight Room
 - Locker Rooms (Men's and Women's)
 - Plan for 150 students at a time
 - Cadet Break Room
 - b. Police Academy Spaces:
 - 7 Police Academy Offices (with the possibility of combining some individual offices into combined office space).
 - 2 classrooms for 55 to 75 students
 - 2 advanced classrooms for 55 to 75 students
 - It was noted that storage for training equipment may be moved to an outdoor structure. The storage for police and fire can be combined into one structure if needed.
 - c. Fire Academy Spaces:
 - 9 Fire Academy Offices (with the possibility of combining some individual offices into combined office space).
 - 2 classrooms for 40 students
 - 2 advanced classrooms for 50 students
 - CPAT space: needs to be indoors
 - d. EMT & Paramedic:
 - 5 EMT & Paramedic Offices
 - Storage area
 - EMT & Paramedic Lab
 - Added 2 classrooms (additional from what is on the draft program above)
 - Added 2 advanced classrooms (additional from what is on the draft program above)
 - e. Spaces removed from the programming list:
 - Shared Education:
 - Driving Simulation Room
 - Police Academy:
 - FAS Room
 - Skills Classroom
 - Fire Academy
 - Computer Lab
 - Forum Room (Lecture Hall)
2. Other needs mentioned for Initial Buildout:
- a. Garage:
 - Can make one large garage for all
 - Police only needs room for 4 vehicles and (2) 10' trailers
 - b. Physical training area and defensive tactics training area
 - c. Grinder/Parade Deck

- d. Drill Tower: The Assistant Fire Chief mentioned that they are looking into purchasing a drill tower and relocating it to the new site if possible.
 - e. Burn Box prop
 - f. Vehicle Fire prop
 - g. Dumpster fire prop
 - h. Outdoor shaded instructional area
 - i. Storage for Police & Fire
 - j. Driving Pad (small pad for traffic stops). Currently use the parking lot for this.
 - k. Dirt pile for low angle rescue
- B. The following was designated for future phases:
- 1. Main Building:
 - a. Driving Simulation Room
 - b. Fire Academy Lecture Hall
 - c. Fire Academy Computer Lab: can use laptops in various locations in phase 1
 - 2. Other programming designated for future phases:
 - a. Scenario Village
 - b. Vehicle Washing
 - c. Driving Course
 - d. Water reclamation
 - e. Drafting pit: can be done later if acquire the right site
 - f. Hazardous material vessel prop
 - g. Rubble pile: Will try to get this donated at a later date. The dirt pile is more necessary.
 - h. Mock cell: This wasn't shown in the draft program and is also wanted for a future phase. This can be a portable cell.
- C. Other Comments:
- 1. A faculty member commented that it's important that the main building be done thoughtfully and should be a hub where the essential programming spaces are housed (such as administration, locker rooms, mat and weight rooms).
 - 2. District suggested designing spaces such as mat and weight rooms in the main building and planning to house classrooms in modular during the initial buildout.
 - 3. Once programming is fine-tuned further, the team will relook at the estimate.

V. Next Meetings

- A. First Responder Programming meeting
 - Date: TBD (either 11/20/17)
 - Time: TBD
 - Location: TBD
 - Attendees: TBD