

Meeting Minutes



SCCCD FIRST RESPONDERS CAMPUS

State Center Community College District

SIM-PBK Project Number 19-53

Date and Time 10.23.2019, 3:00-4:00PM; 4:00-5:00PM

Meeting Subject Programming Meeting 2

Meeting Location Fresno Pacific University North

Meeting Facilitator Mark Graham

Current Phase Programming, Schematic Design

Attendees

See scan

Distribution

George Cummings, SCCC

Raleigh Sullivan, SIM-PBK

Becky Barabe, FCC

Keisha Oliver, SCCC

Submitted By Luis Perez

Items Discussed

- A. 3:00PM Meeting Opens – Fire Academy Stakeholders
 - a. Purpose of today's meeting is to address further questions regarding site + building adjacencies.
 - b. Mark Graham begins to address design concerns/questions
 - i. What will be a student's typical path of travel in a new facility?
 - 1. PT first thing every day, followed by either moving to a classroom or to the training grounds/apparatus bay.
 - 2. This would place them in the locker room first. Having a separate student entry with proximity to this rather than filtering through lobby is preferred.
 - ii. Will there be any limitations in building circulation? Closed off areas, etc.
 - 1. Not necessarily except for typically secured areas. Students typically will not be wandering to other areas.
 - 2. Mark mentions the likelihood of the public wanting to visit the facility as it is a public building. Dr. Barabe indicated that we would like the public engagement/openness feel of the campus as much as possible.
 - iii. What is a staff members typical day? Will they need a separate entry or is the lobby/main entrance ok?

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1. Adjuncts will typically go directly to their class location (training grounds or classroom) and ensure all is good to go.
2. Permanent instructors depend on the day. They could either do PT, classroom or their office.
- iv. PT is likely to be a choke point if both police and fire are overlapping. Because of this separate locker rooms are greatly preferred and would make things flow better.
 1. Fire indicated 6:00 a.m.-7:00 a.m. PT, and Police indicated 6:30 a.m. – 8:00 a.m. PT. If this is reconfirmed, then there is a minimum of ½ hour transition, and the joint shower option could be considered.
 - a. With the transition time in mind, if there is a cost savings benefit there is still potential to combine the spaces.
- v. Combined staff lockers are ok.
- vi. Staff entry with a separate door to get to the training grounds would be nice.
- vii. Is there a desire for prescribed locations throughout the building for memorabilia, awards, etc.?
 1. Yes. Class t-shirts + gifts, memorabilia, photos to move from existing facility with space (niche wall space, cabinet space) to accommodate future items as well.
- viii. Is there any desire for classrooms to have doors w/ direct access to training grounds, interior + exterior doors?
 1. Yes, this would be beneficial for doing instruction and moving directly into the training grounds/exterior to put it into action.
- ix. What is the maintenance expectation? Outside vendor? Access? Preferred storage and closet locations?
 1. SIM-PBK and FCC to set up a separate meeting regarding maintenance, janitorial, etc.
- x. Is there a need for a large delivery/receiving area?
 1. There are not many large deliveries that occur throughout the year. Typically, only interoffice mail + office supply delivery.
 2. Occasional lumber delivery but typically self-delivered and not through a company.
- xi. Any additional accommodations to consider?
 1. School buses currently do visit the academy which then takes up a large amount of space. This is likely to increase at new facility; dedicated spots would be highly beneficial.
- xii. EMS space preferences?
 1. In a quieter location would be preferred. Isolation not necessary but furthest from training grounds to minimize noise would be good as most activities are indoors.
- xiii. Are there any preferred classroom adjacencies?

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1. Closer to rear of building with proximity to mock fire station/app bay + training grounds for rapid transition.
 - xiv. Is the driving pad location and size sufficient?
 1. Yes, rear of site is good location to minimize sound.
 - xv. Are dirt and rubble pile locations ok? Will these continue to grow?
 1. Locations are ok.
 - xvi. Other concerns:
 1. The track location and large separation of fire training facilities from the main building could be detrimental/time wasteful.
 - a. Potential to rotate the track + village so access is a bit more direct.
 - b. Burn tower closer to Willow is preferred.
 2. Entry along willow to help spread out access points/make agency access to training grounds easier.
 - a. This would be highly beneficial.
 - b. Meeting with the City of Fresno in the upcoming weeks to discuss various items. Curb cut along willow and the future development plans for the street will be discussed.
 3. Is there potential to expand east/west rather than north/south?
 - a. Yes, but not advised as then the entire frontage along North Ave. would need to be addressed and potentially create issues for future construction.
- B. Fire meeting ends. 4:00PM, Police Meeting begins.
- a. Raleigh and Mark describe our current progress and the purpose of the meeting. Mark begins to ask clarifying design questions + describing site + building thoughts.
 - i. What is a student's ideal typical day?
 1. Locker room to dress for PT/formation. Currently PT is in the afternoon but not set as it is dependent on instructor availability.
 2. Separate door would be good for students rather than all going through lobby every day.
 3. If PT transitions to AM it would likely be from 6:30-8AM. A 30-minute offset could allow for potentially sharing lockers but not beneficial.
 - ii. Would exterior doors to classrooms be preferred?
 1. Yes, exterior doors to the training grounds would be good. These at front of room (teaching wall) with interior doors at rear of room to minimize late disruptions would be good.
 - iii. Are there any memorabilia, class items, etc that would be displayed?
 1. Yes, hallway niches and planned areas for items would be very nice. Currently the facility does not allow for many specific areas for this.
 - iv. Are there any major deliveries on pallets, large scale equip, etc.?
 1. Only paper/office supplies typically.

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- v. Are there any outside vendors that would need specialized access/areas in the building?
 - 1. Recruiters currently set up in the parking lot, typically prior to class due to the stringent schedule. Having some type of lounge space or deep awning space for their displays, tents, etc. would be nice.
 - 2. Food truck spaces would be very beneficial. Currently they sit in the parking lot, typically around 10AM.
- vi. Is the current size, location of driving pad ok?
 - 1. Location and size are ok. Speeds would not exceed 30mph, typically most if not all things are done at slow speed.
- vii. As a base, the grinder would need to accommodate 50 students minimum. If 2 academies are running, 100.
- viii. A dirt berm @ scenario village to minimize sound and increase privacy would be beneficial. Could be issues with reducing visibility, however.
- ix. Fencing around the undeveloped areas would be preferred. Not only is privacy desired due to the nature of the facility but potential for homeless encampments are high.
 - 1. SIMPBK notes the high expense involved in so much fencing but will take the this into consideration.
- x. Direct access to PT areas would be beneficial.
- xi. Police vehicle storage could be combined with fire location. Would this reduce cost? Movement could allow for grinder location.
- xii. Is there potential to reduce the track to 250 yards and allow for 2 laps to provide more space for grinder pad?
 - 1. Yes, however it could only shrink in one direction as curves cannot be too tight.
- xiii. Consider offices larger than 10x10. At a minimum 10x12 to allow for cabinetry space. Currently 10x10 is too small.
- xiv. Consider workout circuits when laying out mat room, weight room and outdoor spaces.
- xv. Is there any potential for loud noise from fire academy training facilities? Burn tower, truck etc.

C. Police meeting ends.

The preceding summation is our interpretation of the items discussed at the referenced meeting. Any persons desiring to add to or otherwise correct the minutes are requested to put their comments in writing to the project manager on or before the next meeting. Otherwise, the minutes will stand as written.

Meeting Minutes



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Luis Perez
Architectural Intern

END OF MINUTES

cc: File (004)