

Project No. 1794

State Center Community College District – Facilities Master Plan

Clovis Community College Meeting #4 Minutes – Fall Update

September 18, 2018 10:00 - 11:00

Next Meeting: TBD

AGENDA SUMMARY

1. Status of Overall Facilities Master Plan Update
2. Educational Master Plan
3. Review Current Facilities Master Plan
4. Review Proposed Master Plan Updates
5. Review Existing Campus, 2030 Master Plan, Long Range Master Plan
6. Review Priorities

GENERAL MEETING NOTES

Final Master Plan updates will be taken to the Chancellors Cabinet and to the Board of Trustees for Comment and direction.

1. The Educational Master Plan influences the Facility Master Plan. The Facility Master Plan is a living document that can be shifted and updated depending the current needs and Educational Master Plan updates.
2. Assessments of the campus along with recommendations will be included in the Master Plan. These Assessments will consist of...
 - a. Paving Studies
 - i. Purpose is to identify the quality of Asphalt and Concrete walk surfaces throughout the campus.
 - b. Exterior Site Light Level Assessments
 - i. To Identify any dark or low-level areas on the campus and will make recommendations to improve safety.
 - c. Landscaping Master Plan
 - d. Technology Master Plan
 - i. Will recommend standards for Data infrastructure and provide recommendations of for updated technology such as, Mass notifications systems, Audio Visual Systems, Etc.
 - e. Construction Standards
 - i. Purpose serves to provide consistency of new Construction and Modernizations District Wide
 - f. Interior Finishes

- i. Recommendations to standardize the material choices district wide.
 - g. ADA Assessment
 - i. Separate meetings with DSPS have been productive in prioritizing a list of needs district wide to identify immediate needs.
 - ii. Access to Restrooms have been established as the most immediate need and will be considering in future modernization.
 - h. Room by Room Space Assessment
3. It was explained that the Room by Room Assessment is being wrapped up in which the entirety of the campus and its individual spaces are evaluated and recorded. The purpose of this is too make sure that the State database; that evaluates the 'need' of each campus, is consistent and up to date with the campuses current use. The evaluation items consist of...
- a. The use of the space.
 - b. Condition and quality of each room.
 - c. How many seats are available?
 - d. The teaching resources in each classroom (i.e. Whiteboards, Projectors, Audio/Visual Capabilities, Software, etc.)
4. QUESTION: Is the software used to do class scheduling something that is available for campus use?
- a. The campus will have access to the scheduling system, but it needs to be standardized district wide before each campus will have access.
5. Current proposed updates consist of, Soccer Field with Track, a Warehouse for Storage needs, Performing Arts, Library- Learning Resource Center, Student Center, etc.
- a. UPDATE: The Soccer Field with the Track will need space for Bleachers.
6. On the complete build-out of the campus there is yellow building that represents where a new building could be placed if the campus enrollment got to a point where there was more need for an additional facility, other than what is currently planned.
7. Parking and Traffic Study Evaluation
- a. A review of four (4) 60 mins increments was done from 9:00 am to 12:00 pm in which every empty stall was counted to determine they current need and it was determined that 66% of stalls were available during the peak hour of 11 am. It was also determined that 1.3 stalls are available per enrolled student at the campus which is high compared to the other campuses in the district.
 - b. QUESTION: When was the traffic study done?
 - c. The traffic study was done during the end of the semester which could have influenced the percentage of empty available stalls, but this
8. QUESTION: Is there an estimated completion date for Applied Tech, or any of the other buildings.
- a. Applied Tech Phase 1 is a approved FPP project at the State Chancellor's office, which means it is available for funding out of the last Approved Bond.
9. The Committee Recommendations Project Priorities was reviewed.
- a. QUESTION: Would the present committee members want the Administration/Student Services Building AFTER the Gymnasium and Performing Arts Building? Because what the Master Plan is currently showing is that they

will have the Existing Space until 2030 or possibly later, when the new building is built.

- b. ANSWER/CONCLUSION: The Master Plan is a living Document and is can be updated as needed, if the prioritization needs to change in the future.

TABLED DISCUSSION

None.