

# AGENDA

Project: State Center Community College District – Facilities Master Plan

Campus: All Campuses

Group: Facilities Master Plan – Technology Task Force

Date: 4/4/18

## 1. Introductions

- a. Master Plan Team Representatives
- b. Site Facilities Committee Representatives

## 2. IT Planning Process

- a. Information gathering & discovery
  - i. Discuss methods of discovery
- b. Analysis & prioritization
- c. Standards development

## 3. Organizational Structure and Information Workflow

- a. Working / focus groups
- b. Steering & policy committee
- c. Other stakeholders and authorities

## 4. Timelines and Milestones

- a. On-site discovery and focus group meetings
  - i. Facilities & Physical Infrastructure (cabling, physical security, emergency communications, fire life and safety)
  - ii. LAN, WAN, WLAN, network security
  - iii. Student, Admin, Faculty, other stakeholders
- b. Presentation of findings
- c. Recommendations
- d. Draft / Final standards and construction documents

## 5. Next Steps

- a. Distribution of discovery questionnaires

## 6. Future Meetings

- a. Schedule and confirm on-site meeting

END