If you have tested positive for COVID-19:

- Do not come onto campus.
- Contact your supervisor and provide them with the following: The date you submitted to the COVID-19 test, the date you received positive results, the date you first experienced symptoms (if symptomatic), the date you were last on campus, which buildings you accessed while on campus, and the names of any individuals that you came into close contact* with while on campus for the two days prior to the COVID-19 test to the date through the date you were last on campus.
- Contact Human Resources for information on leave options and return campus/work instructions.

Employees who have tested positive for COVID-19 must submit proof of positive PCR or an antigen test result** to HR and will not return to work on-site until they have satisfied the criteria provided by HR.

Employees testing positive will need to isolate for 10 days from the date of symptom onset or date of testing, if asymptomatic.

Isolation can end after day 5 if symptoms are not present or are resolving and an antigen test ** administered on day 5 or later is negative.

All employees with a positive test result must properly (covering the mouth AND nose) wear a well-fitting face covering (surgical mask, KN95 mask or N95 mask only) when around others (inside or outside) for a total of 10 days from onset of symptoms or date of test.

If you are sick with COVID symptoms***:

- Do not come onto campus
- Contact your immediate supervisor and report your illness. Let them know the date that you first experienced symptoms and the date you were last on campus.
• Contact Human Resources for information on leave options and return to on-site work instructions.

Employees will isolate for 10 days from onset of symptoms. Employees may stop isolation after improvement of symptoms for 24-hours without the use of fever reducing medications if any of the following occur:

• They are evaluated by a health care facility and receive a negative PCR or antigen COVID-19 test** OR
• A health care provider issues documentation that their condition is not COVID-19 related or is not subject to any isolation/quarantine order OR
• A health care provider has made an alternative diagnosis based on a diagnostic test such as a positive strep screen or a positive screen for influenza.

You have been exposed (close contact)* to an individual who has tested positive for COVID-19:

If you have received your booster at least 14 days preceding the date of exposure, or are vaccinated, but not yet booster eligible****, contact Stacy Zuniga or Julianna Mosier in HR and your immediate supervisor. You do not need to isolate as long as you are asymptomatic. You will need to properly wear (covering mouth AND nose) a well-fitting mask around others for 10 days from the exposure date and should test on day 5. If symptoms develop and/or you subsequently test positive, you will need to isolate and follow the protocol above.

*Proof of booster will be required.

If you have not been vaccinated, OR are vaccinated and booster-eligible****, but did not receive your booster dose at least 14 days preceding the date of exposure, go home immediately (if on-site) and contact your immediate supervisor. Contact Stacy Zuniga or Julianna Mosier in HR for information on return to on-site work instructions and timeline.

If you have not been vaccinated or are booster eligible**** and did not receive your booster at least 14 days preceding the date of exposure, you will be excluded from the workplace for 10 days following the date of exposure. Isolation can end after day 5 if symptoms are not present and an antigen test administered on day 5 or later is negative**. You will need to provide HR with proof of a negative test result.
You must properly wear (covering mouth AND nose) a well-fitting face covering when around others (inside or outside) for a total of 10 days from date of exposure. If symptoms develop and/or you subsequently test positive, you will need to isolate and follow the protocol above.

* Close contact is defined as someone who has been within 6 feet of an infected person masked or unmasked, indoor or outdoor, for a total of 15 minutes or more over a 24-hour period, cumulative time, during the infectious period.

For the purposes of determining a close contact, cumulative time is defined as the period of time of exposure to ANY/ALL COVID-19 positive person(s), and is calculated as 15 minutes or more of cumulative time where a close contact has been in contact to a person(s) positive with COVID-19 while that person(s) was infectious - i.e. – 2 days prior to symptom onset while symptomatic, or 2 days prior to test date if asymptomatic, up to the last contact with the COVID-19 positive person(s).

***COVID-19 Symptoms

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

****Booster-Eligibility is defined as 5 months following two doses of Pfizer or Moderna vaccine (or combination of the two), 2 months following a single dose of the Johnson & Johnson vaccine, and 6 months following a mix and match series of FDA-approved/authorized and/or WHO-Emergency Use COVID vaccines.
Julianna Mosier in Human Resources: julianna.mosier@scccd.edu
Stacy Zuniga in Human Resources: stacy.zuniga@scccd.edu
Environmental Health and Risk Management: dehs@scccd.edu