

Mr. Barile inquired who was responsible for determining when duties are to be considered to be Working Out-of-Class. Ms. Gomez responded that Working Out-of-Class was a negotiated item in the contract and that the Human Resources Department was responsible for approving Working Out-of-Class for employees under the Collective Bargaining Agreement. Ms. Gomez stated that confidential and management employees are reviewed and approved by the Personnel Commission.

Mr. Liermann stated that Commission staff works closely with HR and the work is being divided among the two. The process has improved.

Action Items

[15-01] Consideration and Approval of Eligibility Lists

Eligibility Lists Presented

- a. Early Childhood Education Associate, effective 12/11/14
- b. Library/Learning Resource Assistant I, effective 1/5/15
- a. Instructional Technician – Art, effective 1/14/15

Ms. Gomez presented this item for approval.

Mr. Tahajian moved to approve eligibility list as presented. Ms. Fobbs seconded the motion, and it carried unanimously.

The motion passed as follows:

Ayes – Ms. Freeman-Fobbs, Mr. Tahajian, and Mr. Liermann

Noes – 0

Director's Report

Ms. Gomez presented an update on current and upcoming recruitments. Ms. Gomez stated an update on the classification study would be presented at the February meeting.

Ms. Gomez stated that CSPCA conference will be in January with Mr. Tahajian, Ms. Freeman-Fobbs and Ms. Phillips attending. Ms. Gomez will be attending a WRIPAC conference the following week at which the Personnel Commission will gain member status. Ms. Gomez stated the Classified Mega-Conference is scheduled for March 31, 2015.

Ms. Gomez stated that there was a change on the disciplinary appeals and that postponement request had been submitted by one of the attorneys.

Commissioner's Report

Ms. Freeman-Fobbs stated she had attended the Wall of Honor meeting for the African American museum and had also met the interim Executive Director of Foundation.

Mr. Tahajian stated he would be attending the upcoming CSPCA Conference.

Public Comment

Mr. Liermann thanked Dr. Stewart for his attendance. Dr. Stewart commended the Commission on conducting business in a very competent manner. Mr. Liermann thanked the POA for attending.

Adjournment

Mr. Liermann adjourned the meeting at 5:42 p.m.



Elba Gomez, Director of Classified Personnel
EG:rc