

HR Staff Development Calendar 2018/19

Date	Time	Strand	Event/Title	Target Audience	Location
Wednesday, April 03, 2019	3:00 PM - 4:30 PM	Personnel Commission	PC Workshop: About the Merit System & Personnel Commission	All interested employees and members of the community	Reedley College, CTL-1
Wednesday, April 10, 2019	10:00 AM - 11:30 AM	Human Resources	Conflict Resolution/Bullying	All interested employees	DO Conference Room, Videoconference: Reedley College, Room CCI-208, Clovis Community College, Room AC1-270, Fresno City College, Room OAB-126, Madera Community College Center, Room AM-114B
Thursday, April 25, 2019	8:00 AM - 10:00 AM	Management/Leadership	Management Development Academy (MDA): Conducting Workplace Investigations	All District Managers (Mandatory for new managers, optional for all others)	Herndon Campus, Building B, Room 308
Friday, May 3, 2019	9:00 AM - 12:00 PM	LCW - Central 14	An Employment Relations Primer for Community College District Administrators and Supervisors (Webinar)	Supervisors, Managers and Administrators	Fresno City College, OAB-126
Friday, May 17, 2019	9:00 AM - 12:00 PM	LCW - Central 14	Speaking Freely or Shouting "Fire"	Supervisors, Managers and Administrators	Fresno City College, OAB-126
Wednesday, May 22, 2019	8:30 AM - 10:00 AM	Personnel Commission	PC Workshop: Interviewing - How to appear gifted, not goofy, despite being nervous!	All interested employees and members of the community	Clovis Community College, AC1-114
Friday, May 31, 2019	8:00 AM - 11:45 AM	Districtwide Managers' Meetings	Incident Command Systems for Executives	All District Managers (Mandatory)	Herndon Campus, Building B, Room 308

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Friday, May 31, 2019	9:00 AM - 11:00 AM	Classified Professionals	Technology Training Series: Excel 365 Essentials	All employees, with supervisor approval	Fresno City College, Room LI-207
Friday, May 31, 2019	1:00 PM - 4:00 PM	LCW - Central 14	Allegations and Reports of Sexual Misconduct: Effective Institutional Compliance with Title IX and Related Statutes	Supervisors, Managers and Administrators	Fresno City College, OAB-126
Friday, May 31, 2019	2:30 PM - 4:30 PM	Classified Professionals	Technology Training Series: Excel 365 Advanced	All employees, with supervisor approval	Clovis Community College, Room AC1-145
Wednesday, June 12, 2019	8:30 AM - 10:00 AM	Personnel Commission	PC Workshop: The Hiring Manager's Guide to Selecting the "Right" Person	All classified management employees	Clovis Community College, AC1-114
Thursday, June 13, 2019	9:00 AM - 12:00 PM	LCW - Central 14	Name That Section: Frequently Used Education Code and Title 5 Sections for Community College Districts	Managers, Supervisors and Administrators	Merced College or videoconference via 3CMeNow in DO Conference Room
Thursday, June 13, 2019	1:00 PM - 4:00 PM	LCW - Central 14	Managing Performance Through Evaluation	Supervisors, Managers and Administrators	Merced College or videoconference via 3CMeNow in DO Conference Room
Wednesday, June 19, 2019	10:00 AM - 11:30 AM	Human Resources	Workplace Faux Pas	All interested employees	Fresno City College, Room OAB-126, Videoconference: Reedley College, Room CCI-208, Clovis Community College, Room AC1-270, Madera Community College Center, Room AM-114B

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Friday, June 28, 2019	2:30 PM - 4:30 PM	Classified Professionals	Technology Training Series: OneNote Essentials	All employees, with supervisor approval	Clovis Community College, Room AC1-145