



SCCCD COVID-19 Testing Protocol

Revision 1.6.2022

All employees and faculty members with Temporary Exemptions, Medical Accommodations (temporary and permanent) and Religious Exemptions are required to test twice per week. Testing days are assigned and accepted on the COVID-19 testing agreement that are signed and accepted by the employee, their supervisor and HR. **Testing days cannot be changed without approval from Vice Chancellor Mosier (religious exemptions) or Stacy Zuniga (temporary and medical accommodations).** A revised COVID-19 testing agreement will be sent with the approved change of days to be signed by all parties.

All employees and faculty members with exemptions or accommodations must test at a State Center Community College District (SCCCD) on-site location. (See the following pages with locations and hours of operation.) If an employee prefers to test at a different SCCCD site than listed on their testing agreement, they may do so with their supervisor's approval.

Full-Time Faculty:

- All full-time faculty members must test twice per week regardless if they teach and have meetings 100% online.
- Full-time, instructional faculty must test twice per week for each week of the Fall and Spring semesters; if they have an assignment during summer session, they must test twice per week for each week of the session.
- Full-time, non-instructional faculty must test twice per week, every week of the calendar year unless they are not on duty for the **entire** week.
- Testing days can be missed, without discipline repercussions, with an **excused** absence. Excused absences include, but may not be limited to holidays (testing site closures), sick leave, and personal necessity leave.
- Disciplinary repercussions will apply if you missed your assigned test day due to working remote on that specific day. For example, if you worked remote with approval of your supervisor to care for an ill family member.
 - An exception is if you have been notified by an HR staff member to isolate and are not allowed on campus.
- If HR notifies you of required isolation, you may pause your testing agreement during the isolation window. You must resume testing as soon as your isolation ends, even if you tested positive for COVID-19.

Adjunct Faculty:

- All adjunct faculty that have on campus duties must test twice per week.
 - Adjunct faculty members whose Dean has confirmed with HR that the faculty member teaches 100% online **and** who do not have any on campus duties do not need to test twice per week. Adjunct faculty members are still required to sign their testing agreement and abide by the reporting procedures for symptoms, exposures, and/or positive COVID-19 tests.
- Adjunct, instructional faculty must test twice per week for each week of the Fall and Spring semesters; if they have an assignment during summer session, they must test twice per week for each week of the session.
- Adjunct, non-instructional faculty must test twice per week, every week of the calendar year unless they are not on duty for the **entire** week.
- Testing days can be missed, without discipline repercussions, with an excused absence. Excused absences include, but may not be limited to holidays (testing site closures), sick leave, and personal necessity leave.



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- Disciplinary repercussions will apply if you missed your assigned test day due to working remote on that specific day. For instance, if you worked remote with approval of your supervisor to care for an ill family member.
 - An exception is if you have been notified by an HR staff member to isolate and are not allowed on campus.
- If HR notifies you of required isolation, you may pause your testing agreement during the isolation window. You must resume testing as soon as your isolation ends, even if you tested positive for COVID-19.

Fire and Police Academy Adjunct Faculty:

- Adjunct faculty members whose Dean has confirmed with HR that the faculty member has 1 day of on campus duties do not need to test twice per week. The adjunct faculty member is responsible for providing HR and their supervisor with proof of testing 72 hours before coming on campus.
 - If the adjunct faculty member receives a positive test result, they must notify HR immediately for further instructions.
- All adjunct faculty that have more than 1 day of on campus duties must test twice per week at a SCCC testing location.
- All adjunct faculty members are still required to sign their testing agreement and abide by the reporting procedures for symptoms, exposures, and/or positive COVID-19 tests.
- Testing days can be missed, without discipline repercussions, with an excused absence. Excused absences include, but may not be limited to holidays (testing site closures), sick leave, and personal necessity leave.
- Disciplinary repercussions will apply if you missed your assigned test day due to working remote on that specific day. For instance, if you worked remote with approval of your supervisor to care for an ill family member.
 - An exception is if you have been notified by an HR staff member to isolate and are not allowed on campus.
- If HR notifies you of required isolation, you may pause your testing agreement during the isolation window. You must resume testing as soon as your isolation ends, even if you tested positive for COVID-19.

Managers, Classified Employees and Student Aides:

- All managers, classified employees and student aides must test twice per week regardless if they work remotely.
- Testing days can be missed, without discipline repercussions, with an excused absence. Excused absences include, but may not be limited to vacation leave, holidays (testing site closures), sick leave, and personal necessity leave.
- Disciplinary repercussions will apply if you missed your assigned test day due to working remote on that specific day. For instance, if you worked remote with approval of your supervisor to care for an ill family member.
 - An exception is if you have been notified by an HR staff member to isolate and are not allowed on campus.
- If HR notifies you of required isolation, you may pause your testing agreement during the isolation window. You must resume testing as soon as your isolation ends, even if you tested positive for COVID-19.



COVID-19 TESTING LOCATIONS AND SCHEDULE – REVISED*

No appointment is necessary. No food or drink is allowed one (1) hour prior to test. It is a saliva test.

The Madera Community College testing site will be closed for lunch from 12:30 PM – 1:30 PM each day.

Fresno City College

OAB 114

M-Th

9:00 AM to 6:00 PM

Clovis Community College

AC1 187

M/W

8:00 AM to 5:00 PM

T/Th

9:00 AM to 6:00 PM

Madera Community College

R3B (portable)

M-Th

9:00 AM to 12:30 PM

1:00 PM to 6:00 PM

Reedley College

Tent outside of Cafeteria

M-Th

9:00 AM to 6:00 PM