

REGULAR AGENDA  
BOARD OF TRUSTEES  
STATE CENTER COMMUNITY COLLEGE DISTRICT  
District Office Board Room  
1525 E. Weldon Avenue, Fresno, CA 93704  
4:30 p.m., November 1, 2016

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. INTRODUCTION OF GUESTS
- IV. APPROVAL OF MINUTES: Regular Meeting of October 4, 2016
- V. PUBLIC COMMENT [see footnote]
- VI. REPORTS AND PRESENTATIONS
  - A. Joint District and Campus Presidents' Reports Lori Bennett
  - B. Academic Senate Report Elizabeth Romero
  - C. Classified Senate Report Darnell Harris
  - D. FCC Dream Center Update Carole Goldsmith
  - E. Bond Update Christine Miktarian  
Lucy Ruiz
- VII. REPORTS OF BOARD MEMBERS
- VIII. FUTURE AGENDA ITEMS
- IX. CONSIDERATION OF CONSENT AGENDA [16-71HR through  
[16-77HR]  
[16-125G through  
[16-138G]
- X. GENERAL
  - A. Consideration to Adopt Resolution Scheduling Date and [16-49] Richard  
Time for Organizational Meeting of the Board of Trustees Caglia

Board Agenda  
November 1, 2016 (continued)

- B. Consideration to Adopt Resolution Supporting Proposition 55, the Tax Extension to Fund Education and Healthcare [16-50] Lucy Ruiz
- C. Consideration to Adopt Resolution Supporting Proposition 51, Bond Funding for K-12 and Community College Facilities [16-51] Lucy Ruiz

XI. PUBLIC COMMENT [see footnote]

XII. CLOSED SESSION

- A. THREAT TO PUBLIC SERVICES OR FACILITIES, Pursuant to Government Code § 54957(a): Consultation with Christine Miktarian, Associate Vice Chancellor of Business and Operations
- B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION, Pursuant to Government Code § 54956.9(a): SCCC Police Officers’ Association v. SCCC Public Employment Relations Board Unfair Practice Charge Case No. SACE 2860E
- C. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION, Pursuant to Government Code § 54956.9(b): One matter

XIII. OPEN SESSION

- A. Consideration to Authorize Supplemental Police Services Contracts and Transfer of Reserve Funds [16-52] Christine Miktarian

XIV. ADJOURNMENT

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Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to the Chancellor’s office, 1525 E. Weldon Avenue, Fresno, CA 93704, (559) 244-5902, 8:00 a.m. to 5:00 p.m., Monday – Friday, as soon as possible before the meeting.

Under Board Policy 2350, there is a limit of three minutes per speaker per topic, and thirty minutes is the maximum time allotment for public speakers on any subject, regardless of the number of speakers; these time limits may be extended at the discretion of the Board of Trustees. Individuals wishing to address the Board should fill out a request form and submit it to Director of Human Resources Samerah Campbell before the beginning of the meeting.

CONSENT AGENDA  
BOARD OF TRUSTEES MEETING  
November 1, 2016

HUMAN RESOURCES

1. Employment, Retirement, Academic Personnel [16-71HR]
2. Employment, Change of Status, Transfer, Leave of Absence, Resignation, Retirement, Classified Personnel [16-72HR]
3. Appointment of California School Employees Association Nominee to the Personnel Commission for SCCCC [16-73HR]
4. Consideration to Approve New Position of Accounting Technician I, District Office [16-74HR]
5. Consideration to Approve Six-Month Limited Term Position of Institutional Research Coordinator, District Office [16-75HR]
6. Consideration to Approve Six-Month Limited Term Position of Equal Employment Opportunity/Diversity and Staff Development Manager, District Office [16-76HR]
7. Consideration to Appoint Vice President of Madera and Oakhurst Community College Centers, Reedley College [16-77HR]

GENERAL

8. Consideration to Adopt 2018-2019 and 2019-2020 Instructional Calendars [16-125G]
9. Consideration to Approve Travel Abroad for Fresno City College Women's Soccer Team [16-126G]
10. Review of District Warrants and Checks [16-127G]
11. Financial Analysis of Enterprise and Special Revenue Operations [16-128G]
12. Acknowledgement of Quarterly Financial Status Report, General Fund [16-129G]
13. Consideration to Approve Grant Agreements [16-130G]
14. Consideration to Accept Completed Construction Projects [16-131G]

Consent Agenda  
November 1, 2016 (continued)

15. Consideration of Bids, Room 110 Classroom Remodel, Health Science Building, Fresno City College [16-132G]
16. Consideration to Authorize Agreement with USC Center for Urban Education, Fresno City College [16-133G]
17. Consideration to Authorize Agreement for Student Loan Default Prevention Services, Fresno City College and Reedley College [16-134G]
18. Consideration to Authorize Additional Services to Portal Integration and Customization Services Agreement, Districtwide [16-135G]
19. Consideration to Adopt Resolution to Excuse Trustee Absences from Special Meeting of September 19, 2016, Pursuant to Education Code Section 72024(d) [16-136G]
20. Consideration to Approve College and Career Access Partnership Agreements (AB288 Dual Enrollment) [16-137G]
21. Consideration of Claim, Mark Heatherington [16-138G]

*Unapproved* MINUTES OF REGULAR MEETING OF  
STATE CENTER COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
October 4, 2016

Call to Order                    A regular meeting of the State Center Community College District Board of Trustees was called to order by Board President Richard Caglia at 4:30 p.m. on October 4, 2016, at the Madera Community College Center, 30277 Avenue 12, Assembly Room 120, Madera, California.

Trustees Present                Richard Caglia, President  
John Leal, Vice President (4:35 p.m.)  
Robert “Bobby” Kahn Jr, Secretary  
Miguel Arias  
Ronald Nishinaka  
Patrick Patterson  
Eric Payne  
Brenda Fuentes, Student Trustee (4:46 p.m.)

Also present were:

Paul Parnell, Chancellor, SCCC  
Ed Eng, Vice Chancellor of Finance and Administration, SCCC  
Barbara Hioco, Interim Vice Chancellor of Educational Services and Institutional Effectiveness, SCCC  
Annette Loria, Interim Vice Chancellor of Human Resources, SCCC  
Carole Goldsmith, President, Fresno City College  
Sandra Caldwell, President, Reedley College  
Lori Bennett, President, Clovis Community College  
Christine Miktarian, Associate Vice Chancellor of Business and Operations, SCCC  
Pedro Avila, Associate Vice Chancellor of Enrollment Management, Admin and Records, and Information Systems  
Gregory Taylor, General Counsel, SCCC  
Lucy Ruiz, Executive Director, Public and Legislative Relations, SCCC  
John Fitzer, Vice President, Madera Community College Center  
Barbara Martin, Interim Executive Assistant to the Chancellor, SCCC

Introduction of  
Guests                            None

Approval of Minutes

The minutes of the special meetings of August 25, 2016, September 19, 2016, and September 23, 2016; and the regular meeting of September 6, 2016, were presented for approval. A motion was made by Trustee Nishinaka and seconded by Trustee Arias to approve the minutes, as presented. The motion passed without dissent.

Public Comment

Michael Stannard, philosophy instructor at Clovis Community College (CCC) and a member of the Academic Senate spoke regarding events that have occurred since the September 6, 2016, Board of Trustees meeting. He reported that a fellow faculty member has filed a complaint of harassment against him. He stated he has not harassed anyone. He stated he has reported the illegal election activity of a fellow faculty member to the district attorney's office. He said that over the last year and a half he has been telling his colleagues, faculty and administration that CCC violates Ed Code and Title V with respect to faculty rights. This is especially in respect to faculty rights to appoint faculty to serve on college committees. The faculty member filing the harassment complaint is the same person that he reported for illegal election activity. This complaint appears to him to be retaliatory. He stated that the administrator in charge of the investigation has an interest in upholding the harassment complaint. He believes this constitutes a strong conflict of interest in her investigation of this complaint and creates a strong appearance of impropriety. He wants the chancellor and Board of Trustees to be aware of what has been going on at CCC for a long time and wants someone to straighten it out.

Kathleen Swan with the Madera Community College Center (MCCC) Bookstore, stated she began speaking to the Board of Trustees in February 2014 and each month until June of that year regarding the food that was not made available on campus in the bookstore. Food is available only in the café. She was told to meet with Debbie Ikeda to get the questions answered. It is now three years later and there is still not any food sold on campus except in the café. All the other bookstores in the district sell food. She spoke to Lorrie Hopper before this meeting and was assured she would include President Bennett on this issue. She would like to get this issue resolved.

Joint District and Campus Presidents' Reports	Sandra Caldwell gave campus reports for the months of September and October.
Madera/Oakhurst Faculty Association Report	Gregory Ramirez reported on meetings and activities of the Madera/Oakhurst Faculty Association.
Classified Senate Report	Darnell Harris, Reedley College Classified Senate president, reported on meetings and activities of the classified senates.
Madera Community College Center Report	Vice President John Fitzer presented the Board of Trustees with information regarding the Madera Community College Center (MCCC). He also included Ray Sanchez and a student, Katie Bennett. Mr. Sanchez spoke regarding the learning center. Ms. Bennett spoke regarding her very positive experience being a student at MCCC.
Reports of Board Members	<p>Student Trustee Fuentes reported on happenings and events for all three colleges throughout the last month.</p> <p>Trustees Nishinaka, Payne, Kahn, and Leal reported on several events they participated in during the last month.</p> <p>Trustee Patterson reported on several events he participated in during the last month. He provided handouts to the other trustees from the JPA conference he attended. Trustee Patterson began to speak regarding what Michael Stannard spoke about in the public comment section of the meeting. President Caglia advised Trustee Patterson that he wasn't sure this type of discussion was appropriate and asked him to move on. Trustee Patterson said he wants to put the president on notice and warning that he has some concerns.</p>
Future Agenda Items	<p>President Caglia made the following statement:</p> <p>Regarding requests for proposals (RFP) and requests for quotes (RFQ) for Measure C, staff has begun the process of issuing those. There was a meeting last Friday to review the applications that were submitted. Staff will be bringing recommendations to the board soon. Beginning with next month's board agenda, a bond status report will be presented at each monthly Board meeting. In addition, we will need special board study sessions</p>

Future Agenda Items  
(continued)

on issues such as program manager selection, architect selections, citizens bond oversight committee, collective bargaining agreements and project labor agreements, etc.

Trustee Kahn stated he would submit his requests in writing.

Future agenda items requested by trustees are:

- Update on items from public comment
- Status on district police – requested for November agenda
- PLAs and CBAs – requested for November agenda (President Caglia said he can't say it will be in November.)
- Dream Center
- Veterans Center

Consideration of  
Consent Agenda  
Action

Board President Caglia announced that there has been an amendment to the exhibit for Item 16-68HR on the consent agenda. Changes are in bold print and copies have been provided.

Trustee Patterson requested to pull all items from the consent agenda regarding payment of funds. It was determined that those items are 16-114G, 16-115G, 16-116G, 16-117G, 16-118G, 16-119G.

Trustee Arias requested to pull Items 16-68HR and 16-123G.

It was moved by Trustee Kahn and seconded by Trustee Arias that the Board of Trustees approve consent agenda items 16-69HR through 16-70HR and 16-120G through 16-122G and 16-124G, as presented. The motion passed without dissent.

It was moved by Trustee Arias and seconded by Student Trustee Fuentes that the Board of Trustees approve consent agenda items 16-68HR and 16-123G, as presented. After discussion the motion passed without dissent.

It was moved by Trustee Kahn and seconded by Trustee Payne that the Board of Trustees approve consent agenda items 16-114G through 16-119G as presented. After discussion the motion failed as follows:

Consideration of  
Consent Agenda  
Action  
(continued)

	YES	NO	Absent
Miguel Arias		X	
Bobby Kahn	X		
John Leal		X	
Ron Nishinaka	X		
Pat Patterson		X	
Eric Payne		X	
Richard Caglia	X		

A motion for reconsideration was made by Trustee Arias and seconded by Trustee Leal that the Board of Trustees approve consent agenda items 16-114G through 16-119G, as presented.

After further discussion the motion passed as follows:

Ayes - 6  
Noes – 1 (Patterson)  
Absent - 0

Employment, Change  
of Status, Retirement,  
Academic Personnel  
[16-68HR]  
Action

Approve the academic personnel recommendations, items A through D, as amended

Employment, Change  
of Status, Transfer,  
Leave of Absence,  
Resignation,  
Retirement, Classified  
Personnel  
[16-69HR]  
Action

Approve the classified personnel recommendations, items A through H, as presented

Consideration to  
Approve New  
Position of Program  
Specialist, Central  
Regional Consortium  
[16-70HR]  
Action

Approve the new position of Program Specialist, Central Regional Consortium

Review of District Warrants and Checks [16-114G]

Review and approve the warrants register for the following accounts:

<u>Action</u>	<u>Account:</u>	<u>Amount:</u>	<u>For the Period:</u>
	District	\$18,052,624.66	08/16/16 to 09/13/16
	Fresno City College Bookstore	938,635.25	08/17/16 to 09/13/16
	Reedley College Bookstore	333,131.93	08/17/16 to 09/13/16
	Fresno City College Co-Curricular	84,675.95	08/16/16 to 09/12/16
	Reedley College Co-Curricular	144,512.43	08/11/16 to 09/12/16
	Clovis Community College	46,916.32	08/16/16 to 09/12/16
	<b>Total:</b>	<u>\$19,600,496.54</u>	

Consideration to Approve Grant Agreements [16-115G]  
Action

- a) Approve grant agreement recommendations, items A through L, as presented, and adopt Resolution No. 2016.22;
- b) Authorize renewal of the grant agreements with similar terms and conditions; and
- c) Authorize the chancellor or vice chancellor of finance and administration to sign the grant agreements on behalf of the district

Consideration to Approve Purchase of Pianos, Fresno City College [16-116G]  
Action

Approve the purchase of two Steinway Model B Grand Pianos for Fresno City College in the amount of \$167,983; and authorize purchase orders to be issued for these items

Consideration to Authorize Agreement for Engineering Services, Air Handler Scheduled Maintenance Project, Fresno City College [16-117G] Action

Authorize an agreement with Teter, LLP, for engineering services for the Fresno City College Speech-Music, Language Arts, Library, Gymnasium and Art Buildings Air Handler Scheduled Maintenance Project; and authorize the chancellor or vice chancellor of finance and administration to sign an agreement on behalf of the district

Consideration to Authorize Agreement for Portal Integration and Customization Services, Districtwide [16-118G]

Action

Authorize agreement with Unicon, Inc., for Portal Integration and Customization Services, Districtwide, in the amount of \$135,750; and authorize the chancellor or vice chancellor of finance and administration to sign an agreement on behalf of the district

Consideration to Approve Agreement for Purchase of Industrial Equipment and Supplies, Districtwide [16-119G]

Action

Approve participation in the Educational and Institutional Cooperative Service, Inc., Master Agreement No. CNR01248 for the purchase of industrial equipment and supplies for all districtwide locations; and authorize purchase orders to be issued against this agreement

Consideration to Accept Construction Project for Physical Science Fume Hood Replacement Reedley College [16-120G]

Action

- a) Accept the project for Physical Science Fume Hood Replacement, Reedley College; and
- b) Authorize the chancellor or his designee to file a Notice of Completion with the County Recorder

Consideration of Claim, Brittany Walton [16-121G]

Action

Reject claim submitted by Brittany Walton and direct the chancellor or vice chancellor of finance and administration to give written notice of said action to the claimant

Consideration to Approve Fall 2016, Spring 2017 and Fall 2017 Curriculum Proposals for Clovis Community College [16-122G]

Action

Approve the Clovis Community College curriculum proposals, as presented

Consideration to  
Approve District  
Representatives to  
Serve on the State  
Center Adult  
Education  
Consortium  
[16-123G]  
Action

approve the following representatives and alternates to serve on the State Center Adult Education Consortium Board through June 2018:

Fresno City College  
Dr. Donna Cooper  
Mr. Don Lopez, Alternate

Reedley College  
Dr. Todd Davis  
Ms. Leticia Canales, Alternate

Clovis Community College  
Mr. Lee Brown  
Dr. Linda Thomas, Alternate

Consideration to  
Approve Out-of-State  
Student Travel for  
Fresno City College  
Forensic/Debate  
Team  
[16-124G]  
Action

Approve Fresno City College student travel to Reno, NV, to participate in a forensic/debate tournament with the understanding it will be financed without requiring expenditures of district funds

\*\*\*\*\*End of Consent Agenda\*\*\*\*\*

Second Reading of  
Clovis Community  
College Accreditation  
Follow-Up Report  
[16-46]  
No Action

Lori Bennett presented the Board of Trustees with the Clovis Community College Accreditation Follow-Up Report for their review only.

Consideration to  
Adopt Resolution  
Supporting the  
California Students  
Vote Project  
[16-47]  
Action

Lucy Ruiz presented Resolution No. 2016.23 for the board's consideration.

A motion was made by Trustee Arias and seconded by Trustee Payne that the Board of Trustees adopt Resolution No. 2016.23 in support of the California Students Vote Project. The motion carried without dissent.

Approval, Board of  
Trustees Self-  
Evaluation  
Instrument and  
Process  
[16-42]  
Action

Trustee Caglia reported that the Board of Trustees participated in a self-evaluation in accordance with Board Policy 2745 on September 23, 2016.

A motion was made by Trustee Arias and seconded by Trustee Nishinaka that the Board of Trustees approve the instrument and process used in its self-evaluation at the September 23, 2016, special meeting. The motion carried without dissent.

Adjournment

The meeting was adjourned at 6:27 p.m. by unanimous consent.

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Robert “Bobby” Kahn Jr.  
Secretary, Board of Trustees  
State Center Community College District

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STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 1, 2016

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SUBJECT: Employment, Retirement, Academic Personnel

ITEM NO. 16-71HR

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EXHIBIT: Academic Personnel Recommendations

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Recommendation:

It is recommended the Board of Trustees approve the academic personnel recommendations, items A through B, as presented.

ACADEMIC PERSONNEL RECOMMENDATIONS

- A. Recommendation to employ the following person:

<u>Name</u>	<u>Campus</u>	<u>Class &amp; Step</u>	<u>Salary</u>	<u>Position</u>
Mossette, Mary Beth	FCC	59, 1	\$27,941	Director of CalWORKs

(Interim Management Contract – September 26, 2016 through December 31, 2016)

- B. Recommendation to accept resignation for the purpose of retirement from the following person:

<u>Name</u>	<u>Campus</u>	<u>Effective Date</u>	<u>Position</u>
Holford, Susan M.	FCC	May 20, 2017	Human Services Instructor

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SUBJECT: Employment, Change of Status, Transfer,  
Leave of Absence, Resignation, Retirement,  
Classified Personnel

ITEM NO. 16-72HR

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EXHIBIT: Classified Personnel Recommendations

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Recommendation:

It is recommended the Board of Trustees approve the classified personnel recommendations, items A through G, as presented.

CLASSIFIED PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons as probationary:

Name	Location	Classification	Range/Step/Salary	Date
Susoeff, Roseanne	CCC	Department Secretary Position No. 5084	44-A \$2,987.00/mo.	10/03/2016
Potzernitz, Althea	FCC	Library/Learning Resource Assistant I Position No. 2095	38-A \$2,578.75 /mo.	10/05/2016
Jackson, Patrick	DO	Police Sergeant Position No. 1094	67-C \$5,770.58/mo.	10/10/2016
Miller, Kevin	DO	Senior Systems and Network Administrator Position No. 1056	79-C \$7,743.08/mo.	10/10/2016
Bhogal, Gurpreet	FCC	Office Assistant III Position No. 8502	48-A \$3,299.92/mo.	10/17/2016
Kaiser, Michael	RC	Building Services Manager Position No. 3097	30-1 (Mgmt.) \$4,927.33/mo.	10/17/2016
Martinez, Beatriz	FCC	Sign Language Interpreter III (PPT) Position No. 8532	48-A \$19.04/hr.	10/17/2016

B. Recommendation to employ the following persons as provisional – filling vacant position of permanent full-time or permanent part-time pending recruitment/selection, or replacing regular employee on leave:

Name	Location	Classification	Range/Step/Salary	Date
Ram, Kimberly	DO	Buyer Position No. 1198	61-A \$26.10/hr.	08/31/2016
Reyes, Christina	RC	Cafeteria Attendant (PPT) Position No. 3098	31-A \$12.49/hr.	09/12/2016
Flores, Gloria	FCC	Office Assistant I Position No. 2204	38-A \$14.88/hr.	09/14/2016
Buck, Christina	RC	Food Service Worker I Position No. 3041	33-A \$13.14/hr.	09/16/2016

- B. Recommendation to employ the following persons as provisional – filling vacant position of permanent full-time or permanent part-time pending recruitment/selection, or replacing regular employee on leave (cont'd):

Name	Location	Classification	Range/Step/Salary	Date
Meza Agabo, Jose	RC	Custodian Position No. 3104	41-A \$15.99/hr.	09/16/2016 thru 09/16/2016
Barrera, Roberto	DO	Office Assistant III Position No. 1209	48-A \$19.04/hr.	09/23/2016
Cabrera, Andrew	RC	Custodian Position No. 3104	41-A \$15.99/hr.	10/03/2016
Johnson, Amanda	OCCC	Office Assistant III Position No. 6005	48-A \$19.04/hr.	10/03/2016
Yocupicio, Amy	FCC	Administrative Assistant Position No. 2039	55-A \$22.56/hr.	10/03/2016
Younan, Michael	FCC	Instructional Laboratory Technician – Chemistry/Physical Science Position No. 2117	57-A \$23.68/hr.	10/05/2016
Rabara, Alisha	CCC	Early Childhood Education Specialist Position No. 5015	53-A \$21.47/hr.	10/10/2016
Keithley, Jodi	CCC	Early Childhood Education Associate Position No. 5039	38-A \$14.88/hr.	10/17/2016

- C. Recommendation to approve the change of status of the following regular employees:

Name	Location	Classification	Range/Step/Salary	Date
Mossette, Mary Beth	FCC	Director of CalWORKs Position No. 2815 to Program Development Assistant Position No. 2274	60-E (+15%) \$6,632.75/mo. to 60-E \$5,767.58/mo.	09/23/2016

(Return to regular assignment)

C. Recommendation to approve the change of status of the following regular employees (cont'd):

Name	Location	Classification	Range/Step/Salary	Date
Hughes, Trina	FCC	Administrative Assistant Position No. 2039 to	55-D \$4,524.67/mo. to	10/02/2016
	CTC	Administrative Aide Position No. 2060	53-D \$4,311.50/mo.	
(Return to regular assignment)				
Lynch, Michael	RC	Warehouse Worker Position No. 3001 to	46-B \$3,299.92/mo. to	10/14/2016
		Custodian Position No. 3108	41-C \$3,062.58/mo.	
(Return to regular assignment)				
Simpson, Larry	RC	Building Services Manager Position No. 3097 to	30-1 (Mgmt.) \$4,927.33/mo. to	10/14/2016
		Warehouse Worker Position No. 3001	46-E \$3,817.50/mo.	
(Return to regular assignment)				

D. Recommendation to approve the lateral transfer of the following employees (regular):

Name	Location	Classification	Range/Step/Salary	Date
Hughes, Trina	CTC	Administrative Aide Position No. 2060 to	53-D \$4,311.50/mo. to	10/03/2016
	FCC	Administrative Aide Position No. 2046	53-D \$4,311.50/mo.	
(Lateral Transfer per Personnel Commission Rule 11-2)				

E. Recommendation to approve the leave of absence of the following employee (regular):

Name	Location	Classification	Date
Mossette, Mary Beth	FCC	Program Development Assistant Position No. 2274	09/26/2016
(Personal Leave of Absence per Article 13, Section 2 of the CSEA contract)			

F. Recommendation to accept the resignation of the following regular employees:

Name	Location	Classification	Date
Garcia, Valentina	RC	Bookstore Sales Clerk I (Seasonal) Position No. 8045	08/13/2016

F. Recommendation to accept the resignation of the following regular employees (cont'd):

Name	Location	Classification	Date
Alvarez-Tovar, Juan	DO	Police Officer Position No. 1187	09/20/2016
Schreiner, Jennifer	CCC	Early Childhood Education Specialist Position No. 5015	09/20/2016
Crill-Hornsby, Cherylyn	DO	Research Assistant Position No. 1166	10/04/2016
Bautista, Erica	MCCC	Department Secretary (PPT) Position No. 4053	10/05/2016
Holman, Pauline	DO	Equal Employment Opportunity/Diversity & Staff Development Manager Position No. 1169	10/14/2016
Ayello, Shannon	DO	Police Sergeant Position No. 1087	10/21/2016
Gordillo, Andrew	DO	Benefits Assistant Position No. 1171	10/24/2016
Hornsby, Christopher	DO	Police Communications Dispatcher Position No. 1206	11/11/2016

G. Recommendation to accept the retirement of the following regular employees:

Name	Location	Classification	Date
DiPinto, Valerie	CCC	Office Assistant III Position No. 5060	10/31/2016
Little, Linda	CCC	Secretary to the President Position No. 5051	12/16/2016
Lopes, Susan	FCC	Office Assistant III Position No. 2015	12/23/2016
Fitzgerald, Pattie	MCCC	Administrative Aide Position No. 4026	01/03/2017

G. Recommendation to accept the retirement of the following regular employees (cont'd):

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Date</u>
Barendse, Patricia	DO	Secretary to the Associate Vice Chancellor Position No. 1115	01/31/2017

STATE CENTER COMMUNITY COLLEGE DISTRICT  
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SUBJECT: Appointment of California School Employees Association Nominee to the Personnel Commission for SCCCD      ITEM NO. 16-73HR

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EXHIBIT: None

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Background:

The term of the California School Employees Association's appointed commissioner, Tim Liermann, will end on November 30, 2016. Mr. Liermann did not express an interest in being reappointed. Therefore, CSEA has selected Isabel Barreras as their appointee. Ms. Barreras is a former trustee of the State Center Community College District Board of Trustees and currently is employed at the Madera Unified School District as a human resources specialist. According to Education Code Section 88066(d):

“In the case of the nominees of the classified employees, the board shall appoint the nominee, unless the classified employees voluntarily withdraw the name of the nominee and submit the name of a new nominee. In the latter case, the board shall then appointment the new nominee.”

Recommendation:

In accordance with Education Code Section 88066(d), it is recommended the Board of Trustees appoint Ms. Isabel Barreras as the CSEA representative to the Personnel Commission for the State Center Community College District to serve a three-year term beginning December 1, 2016.

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SUBJECT: Consideration to Approve New Position of  
Accounting Technician I, District Office

ITEM NO. 16-74HR

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EXHIBIT: None

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Background:

The educational services and institutional effectiveness department currently does not have an accounting support position. Administration is recommending the new position with a proposed title of accounting technician I. The position will be responsible for complex accounting work such as verifying, balancing and posting/recording data; preparing financial and reconciliation statements, audits, other reports, and bank deposits; calculating, preparing, reviewing and distributing checks, receipts, and other financial documents; preparing and monitoring budgets and expenditure reports; entering and retrieving data from computer system as needed; assigning and/or reviewing the work of other employees and students. This position will be funded through the general fund.

Recommendation:

In accordance with Board Policy 7230, administration recommends the Board of Trustees approve a new position of Accounting Technician I, District Office.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
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SUBJECT:      Consideration to Approve Six-Month Limited      ITEM NO.      16-75HR  
                 Term Position of Institutional Research  
                 Coordinator, District Office

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EXHIBIT:      None

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Background:

The position of institutional research coordinator in the district office is currently filled on a provisional basis. District administration is currently assessing the needs of the department to ensure the position is properly classified and, therefore, is recommending the approval of a six-month limited term position of institutional research coordinator. This would allow the current provisional employee to remain in the limited term position while the proper classification of the position is determined by the district and the Personnel Commission.

Recommendation:

It is recommended the Board of Trustees approve a six-month limited term position of Institutional Research Coordinator, District Office.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 1, 2016

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SUBJECT:      Consideration to Approve Six-Month Limited      ITEM NO.      16-76HR  
                 Term Position of Equal Employment Opportunity/  
                 Diversity and Staff Development Manager,  
                 District Office

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EXHIBIT:      None

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Background:

The district currently has a vacant position for equal employment opportunity/diversity and staff development manager. This position is responsible for the oversight of the equal employment opportunity compliance and regulations, investigations and districtwide staff development. Administration is recommending a six-month limited term position of equal employment opportunity/diversity and staff development manager to be filled. This will allow the district to have an employee responding to complaints and conducting investigations while the Personnel Commission conducts a recruitment.

Recommendation:

In accordance with Board Policy 7230, administration recommends the Board of Trustees approve a six-month limited term position of Equal Employment Opportunity/ Diversity and Staff Development Manager, District Office.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 1, 2016

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SUBJECT: Consideration to Appoint Vice President of  
Madera and Oakhurst Community College  
Centers, Reedley College

ITEM NO. 16-77HR

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EXHIBIT: None

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Background:

The position of vice president of Madera and Oakhurst Community College Centers, Reedley College, was posted on August 18, 2016, and the district received 29 completed applications.

The Search Advisory Committee was composed of three academic administrators, two classified managers, eight faculty members, three classified staff members, and one student. The committee paper screened the applications and invited six candidates to be interviewed. Following the interviews, three candidates were forwarded to the president for interviews.

Following those interviews, Dr. Claudia Lourido-Habib is being recommended for the position of vice president of Madera and Oakhurst Community College Centers, Reedley College. Dr. Lourido-Habib is currently serving as the vice president of student services at Reedley College and has held that position for 18 months. She previously served in three separate interim management assignments. She served as the interim vice president of student services at Reedley College for eight months, the interim dean of instruction at FCC for nine months and the interim dean of instruction, Reedley College, for nine months. Prior to serving in the interim assignments, Dr. Lourido-Habib served as architect/drafting instructor at Fresno City College for ten years. Also, during her tenure at Fresno City College, Dr. Lourido-Habib served as the Academic Senate president. Dr. Lourido-Habib worked as a project manager and interior designer for business furnishing companies and architect firms prior to coming to State Center Community College District. Dr. Lourido-Habib earned her bachelor of arts in interior design from California State University, Fresno, and her master of science in industrial technology from National University. Dr. Lourido-Habib received her doctorate of educational leadership from California State University, Fresno.

Recommendation:

In accordance with Board Policy 7100, administration recommends the Board of Trustees appoint Dr. Claudia Lourido-Habib as vice president of Madera and Oakhurst Community College Centers, Reedley College, with placement on the Management Salary Schedule at Range 66, Step 8 (\$12,655/monthly, effective January 3, 2017).

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 1, 2016

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SUBJECT: Consideration to Adopt 2018-2019 and  
2019-2020 Instructional Calendars

ITEM NO. 16-125G

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EXHIBIT: Proposed 2018-2019 and 2019-2020 Instructional Calendars

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Background:

The proposed 2018-2019 and 2019-2020 instructional calendars were developed with identical schedules for the colleges and centers for the fall/spring semesters and summer sessions, as has been done in the past.

These calendars have been developed in compliance with Board Policy 4010, California Community Colleges Chancellor's Office and legal requirements of the state.

Recommendation:

In accordance with Board Policy 4010, administration recommends that the Board of Trustees adopt the 2018-2019 and 2019-2020 instructional calendars for Fresno City College, Reedley College, and Clovis Community College.



## Instructional Calendar 2018-2019

**FRESNO CITY COLLEGE • REEDLEY COLLEGE • CLOVIS COMMUNITY COLLEGE**

### Fall 2018 Semester

August 9	(Th)	Faculty duty day [no classes held]
August 10	(F)	Flex Day
August 13	(M)	Instruction begins
September 3	(M)	Labor Day
November 12	(M)	Veterans Day (Observed)
November 22 & 23	(Th, F)	Thanksgiving holidays
December 14	(F)	End of fall semester

Break: December 17, 2018 – January 4, 2019

### Spring 2019 Semester

January 10	(Th)	Faculty duty day [no classes held]
January 11	(F)	Flex Day
January 14	(M)	Instruction begins
January 21	(M)	Martin Luther King, Jr. Day observance
February 15	(F)	Lincoln Day observance
February 18	(M)	Washington Day observance
April 15-19	(M-F)	Spring recess [classes reconvene April 22]
May 24	(F)	End of spring semester/commencement



## Instructional Calendar

FRESNO CITY COLLEGE • REEDLEY COLLEGE • CLOVIS COMMUNITY COLLEGE

### Summer Session 2019

May 27	(M)	Memorial Day
May 28	(T)	Start of 4-week and 10-week sessions
June 10	(M)	Start of 8-week session
June 21	(F)	End of 4-week session
June 24	(M)	Start of 6-week <i>(Classes will meet M-F (5-days) week 1 only)</i>
July 4	(Th)	Independence Day
August 2	(F)	End of 6, 8 and 10 week sessions



## Classified and Management \* Holiday Calendar 2018-2019

July 4, 2018	(W)	Independence Day
September 3, 2018	(M)	Labor Day
November 22, 2018	(Th)	Thanksgiving Day
November 23, 2018*	(F)	In lieu holiday
December 25, 2018	(T)	Christmas
December 26-28, 2018**	(W, Th, F)	Negotiated holidays
December 31, 2018*	(M)	In lieu holiday
January 1, 2019	(T)	New Year's Day
January 21, 2019	(M)	Martin Luther King, Jr. Day
February 15, 2019	(F)	Lincoln Day
February 18, 2019	(M)	Washington Day
April 19, 2019**	(F)	Negotiated holiday
May 27, 2019	(M)	Memorial Day

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Total: 15 holidays

\* In lieu holidays per California Education Code Sections 88205, 88205.5 (Veterans Day and Admission Day).

\*\* New probationary employees who are part of the Classified Bargaining Unit are not entitled to negotiated holidays per contract (with the exception of police officers who are eligible beginning with the seventh month of employment).



## Instructional Calendar 2019-2020

**FRESNO CITY COLLEGE • REEDLEY COLLEGE • CLOVIS COMMUNITY COLLEGE**

### Fall 2019 Semester

August 8	(Th)	Faculty duty day [no classes held]
August 9	(F)	Flex Day
August 12	(M)	Instruction begins
September 2	(M)	Labor Day
November 11	(M)	Veterans Day (Observed)
November 28 & 29	(Th, F)	Thanksgiving holidays
December 13	(F)	End of fall semester

Break: December 16, 2019 – January 3, 2020

### Spring 2020 Semester

January 9	(Th)	Faculty duty day [no classes held]
January 10	(F)	Flex Day
January 13	(M)	Instruction begins
January 20	(M)	Martin Luther King, Jr. Day observance
February 14	(F)	Lincoln Day observance
February 17	(M)	Washington Day observance
April 6-10	(M-F)	Spring recess [classes reconvene April 13]
May 22	(F)	End of spring semester/commencement



## Instructional Calendar

**FRESNO CITY COLLEGE • REEDLEY COLLEGE • CLOVIS COMMUNITY COLLEGE**

### Summer Session 2020

May 25	(M)	Memorial Day
May 26	(T)	Start of 4-week and 10-week sessions
June 8	(M)	Start of 8-week session
June 19	(F)	End of 4-week session
June 22	(M)	Start of 6-week
July 3	(F)	Independence Day Observed
July 31	(F)	End of 6, 8 and 10 week sessions



## Classified and Management \* Holiday Calendar 2019-2020

July 4, 2019	(Th)	Independence Day
September 2, 2019	(M)	Labor Day
November 28, 2019	(Th)	Thanksgiving Day
November 29, 2019*	(F)	In lieu holiday
December 25, 2019	(W)	Christmas
December 26-27, 2019**	(Th, F)	Negotiated holidays
December 30, 2019**	(M)	Negotiated holiday
December 31, 2019*	(F)	In lieu holiday
January 1, 2020	(W)	New Year's Day
January 20, 2020	(M)	Martin Luther King, Jr. Day
February 14, 2020	(F)	Lincoln Day
February 17, 2020	(M)	Washington Day
April 10, 2020**	(F)	Negotiated holiday
May 25, 2020	(M)	Memorial Day

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Total: 15 holidays

\* In lieu holidays per California Education Code Sections 88205, 88205.5 (Veterans Day and Admission Day).

\*\* New probationary employees who are part of the Classified Bargaining Unit are not entitled to negotiated holidays per contract (with the exception of police officers who are eligible beginning with the seventh month of employment).

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 1, 2016

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SUBJECT: Consideration to Approve Travel Abroad for  
Fresno City College Women's Soccer Team

ITEM NO. 16-126G

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EXHIBIT: None

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Background

The Fresno City College Women's Soccer Team is requesting permission to travel abroad on a team tour to England and Wales from April 7-16, 2017. The tour will combine visiting local historical and cultural sites with a friendly playing environment and professional training for the athletes. Coach Oliver Germond researched the trip based on his own visit to the same cities and venues in 2013. He would like his team to experience the cultural roots of the game of soccer and to have the opportunity to train and compete in London, Manchester and Liverpool. The team will travel during spring recess and will play three scrimmages against international teams.

Challenger World Tours, a third-party provider, will handle travel arrangements and accommodations. Program implementation will be in accordance with current district policies, regulations and college procedures. A full-time travel director will accompany the group during the entire trip. It is expected that 28 players and three coaches will travel on the tour. The participants will arrange individual and team fundraising to support the trip. The athletic department is supportive of this opportunity to provide the women's soccer team with a life-changing experience to support the student athletes' global awareness and to expand their cultural perspectives.

In accordance with California Community College Athletic Association bylaws, the Central Valley Conference Commissioner has approved the travel. The team will comply with all bylaws outlined in Bylaw 3.18 of the California Community College Athletic Association 2016-2017 Constitution.

Recommendation

In accordance with Academic Regulation 4300, administration recommends the Board of Trustees approve the out-of-country travel to England and Wales for the Fresno City College Women's Soccer Team and approve three coaches to accompany the team.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 1, 2016

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SUBJECT: Review of District Warrants and Checks

ITEM NO. 16-127G

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EXHIBIT: None

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Recommendation:

In accordance with Board Policy 6300, administration recommends the Board of Trustees review and approve the summary of the warrants register for the following accounts:

<u>Account:</u>	<u>Amount:</u>	<u>For the Period:</u>
District	\$ 18,965,245.51	09/13/16 to 10/11/16
Fresno City College Bookstore	349,847.50	09/14/16 to 10/11/16
Reedley College Bookstore	412,993.49	09/14/16 to 10/11/16
Fresno City College Co-Curricular	92,397.08	09/13/16 to 10/10/16
Reedley College Co-Curricular	90,363.54	09/13/16 to 10/10/16
Clovis Community College	<u>33,139.31</u>	09/13/16 to 10/10/16
Total:	<u>\$ 19,943,986.43</u>	

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 1, 2016

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SUBJECT: Financial Analysis of Enterprise  
and Special Revenue Operations

ITEM NO. 16-128G

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EXHIBIT: Financial Analysis

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Background:

The financial reports for the enterprise and special revenue operations for the 3-month period ended September 30, 2016, are attached. The report consists of a combined balance sheet and combined statement of revenues and expenditures for the enterprise operations, comprised of the bookstore operations at the colleges and centers, and the special revenue operations, comprised of the Reedley College cafeteria and residence hall.

The enterprise and special revenue operations all ended the quarter reflecting a positive financial position with revenues exceeding expenditures.

The enclosed statements are provided for Board information. No action is required.

**STATE CENTER COMMUNITY COLLEGE DISTRICT  
ENTERPRISE & SPECIAL REVENUE OPERATIONS  
BALANCE SHEET  
As of SEPTEMBER 30, 2016**

	ENTERPRISE	SPECIAL REVENUE		
	BOOKSTORES*	RC CAFETERIA*	RC RESIDENCE HALL*	TOTAL
<b>ASSETS</b>				
Cash in County Treasury	\$ -	\$ 131,426	\$ 129,421	\$ 260,847
Cash in Bank	4,034,514	49,271	-	49,271
Revolving Cash Fund	65,700	2,500	-	2,500
Accounts Receivable	966,718	67,845	134,168	202,013
Due from Other Funds	-	114,417	123,456	237,873
Prepaid Expenses	5,758	-	-	-
Inventory	3,185,938	27,255	-	27,255
Total Current Assets	\$ 8,258,628	\$ 392,714	\$ 387,045	\$ 779,759
Fixed Assets (Net)	\$ 73,532	\$ -	\$ -	\$ -
<b>TOTAL ASSETS</b>	<b>\$ 8,332,160</b>	<b>\$ 392,714</b>	<b>\$ 387,045</b>	<b>\$ 779,759</b>
<b>LIABILITIES &amp; FUND BALANCE</b>				
Accounts Payable	\$ 705,788	\$ -	\$ -	\$ -
Due to Other Funds	215,144	77,089	300	77,389
Warrants Payable	-	20,456	67,047	87,503
Total Current Liabilities	\$ 920,932	\$ 97,545	\$ 67,347	\$ 164,892
Unreserved Fund Balance	\$ 4,153,832	\$ 265,414	\$ 319,698	\$ 585,112
Reserved Fund Balance	3,257,396	29,755	-	29,755
Total Fund Balance	\$ 7,411,228	\$ 295,169	\$ 319,698	\$ 614,867
<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<b>\$ 8,332,160</b>	<b>\$ 392,714</b>	<b>\$ 387,045</b>	<b>\$ 779,759</b>

\*Does Not Include All Indirect Charges

**STATE CENTER COMMUNITY COLLEGE DISTRICT  
ENTERPRISE & SPECIAL REVENUE OPERATIONS  
STATEMENT OF REVENUE & EXPENDITURES  
Period Ending SEPTEMBER 30, 2016**

	ENTERPRISE	SPECIAL REVENUE		TOTAL
	BOOKSTORES	RC CAFETERIA*	RC RESIDENCE HALL*	
<b>TOTAL SALES</b>	\$ 3,749,381	\$ 358,819	\$ 242,394	\$ 601,213
<b>LESS COST OF GOODS SOLD</b>				
Beginning Inventory	\$ 2,377,259	\$ 24,925	\$ -	\$ 24,925
Purchases	3,591,393	107,560	-	107,560
Sub-Total	5,968,652	132,485	-	132,485
Ending Inventory	3,185,938	27,255	-	27,255
Cost of Sales	2,782,714	105,230	-	105,230
<b>GROSS PROFIT ON SALES</b>	<b>\$ 966,667</b>	<b>\$ 253,589</b>	<b>\$ 242,394</b>	<b>\$ 495,983</b>
<b>OPERATING EXPENDITURES</b>				
Salaries	\$ 310,159	\$ 76,629	\$ 47,381	\$ 124,010
Benefits	101,201	32,196	21,413	53,609
Depreciation	2,745	-	-	-
Supplies	3,245	2,771	4,934	7,705
Utilities & Housekeeping	19,832	-	37,939	37,939
Rents, Leases & Repairs	20,571	2,089	-	2,089
Other Operating	127,515	6,444	15,804	22,248
<b>TOTAL OPERATING EXPENDITURES</b>	<b>\$ 585,268</b>	<b>\$ 120,129</b>	<b>\$ 127,471</b>	<b>\$ 247,600</b>
<b>NET OPERATING REVENUE (LOSS)</b>	<b>\$ 381,399</b>	<b>\$ 133,460</b>	<b>\$ 114,923</b>	<b>\$ 248,383</b>
<b>OTHER REVENUE</b>				
Vending	\$ -	\$ 962	\$ -	\$ 962
Interest	20	299	668	967
Other	128,059	-	227	227
Book Rental	274,063	-	-	-
<b>OTHER EXPENSES</b>				
Transfer to Co-Curricular	\$ -	\$ -	\$ -	\$ -
Capital Outlay	-	-	-	-
<b>NET REVENUE (LOSS)</b>	<b>\$ 783,541</b>	<b>\$ 134,721</b>	<b>\$ 115,818</b>	<b>\$ 250,539</b>
District Provided General Fund Support		\$ 19,038	\$ 10,572	UNAUDITED

\*Does Not Include Indirect Charges

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 1, 2016

---

SUBJECT: Acknowledgement of Quarterly Financial  
Status Report, General Fund

ITEM NO. 16-129G

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EXHIBIT: Quarterly Financial Status Report

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Background:

Enclosed is the September 30, 2016, Quarterly Financial Status Report (CCFS-311Q) for the District General Fund, as required for California community college districts (ECS 84043). In accordance with state instructions, a copy of the report was forwarded electronically to the State Chancellor's Office.

Since this is the first quarterly report for the 2016-17 fiscal year, few changes have occurred since the budget adoption. Additional revenue and expenditure adjustments will occur as the year progresses. Projections of revenue, expenditures, etc., are based on the adopted budget and amended for additional grants and new programs as they are received. The revenues and expenditures, when compared to the budget, are 23.0% and 21.2%, respectively as of September 30, 2016.

The District projects to serve 29,542 credit full-time equivalent students (FTES) and 481 non-credit FTES in 2016-17.

Recommendation:

In accordance with Board Policy 6300, administration recommends the Board of Trustees acknowledge the Quarterly Financial Status Report (CCFS-311Q) as presented.

**CALIFORNIA COMMUNITY COLLEGES  
CHANCELLOR'S OFFICE**

**Quarterly Financial Status Report, CCFS-311Q**

**VIEW QUARTERLY DATA**

**CHANGE THE PERIOD** ▼

**Fiscal Year: 2016-2017**

**District: (570) STATE CENTER**

**Quarter Ended: (Q1) Sep 30, 2016**

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2013-14	Actual 2014-15	Actual 2015-16	Projected 2016-2017
<b>I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:</b>					
A.	<b>Revenues:</b>				
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	143,198,774	150,980,869	191,274,271	179,683,884
A.2	Other Financing Sources (Object 8900)	529,416	327,754	221,748	979,963
A.3	<b>Total Unrestricted Revenue (A.1 + A.2)</b>	<b>143,728,190</b>	<b>151,308,623</b>	<b>191,496,019</b>	<b>180,663,847</b>
B.	<b>Expenditures:</b>				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	140,858,102	150,792,398	167,163,280	170,397,098
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	2,772,176	7,975,714	23,701,517	10,899,076
B.3	<b>Total Unrestricted Expenditures (B.1 + B.2)</b>	<b>143,630,278</b>	<b>158,768,112</b>	<b>190,864,797</b>	<b>181,296,174</b>
C.	<b>Revenues Over(Under) Expenditures (A.3 - B.3)</b>	<b>97,912</b>	<b>-7,459,489</b>	<b>631,222</b>	<b>-632,327</b>
D.	<b>Fund Balance, Beginning</b>	<b>37,628,737</b>	<b>37,726,649</b>	<b>30,267,160</b>	<b>30,898,382</b>
D.1	Prior Year Adjustments + (-)	0	0	0	0
D.2	<b>Adjusted Fund Balance, Beginning (D + D.1)</b>	<b>37,628,737</b>	<b>37,726,649</b>	<b>30,267,160</b>	<b>30,898,382</b>
E.	<b>Fund Balance, Ending (C. + D.2)</b>	<b>37,726,649</b>	<b>30,267,160</b>	<b>30,898,382</b>	<b>30,266,055</b>
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	26.3%	19.1%	16.2%	16.7%

**II. Annualized Attendance FTES:**

G.1	<b>Annualized FTES (excluding apprentice and non-resident)</b>	26,467	27,720	29,194	30,023
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**III. Total General Fund Cash Balance (Unrestricted and Restricted)**

Line	Description	As of the specified quarter ended for each fiscal year			
		2013-14	2014-15	2015-16	2016-2017
H.1	Cash, excluding borrowed funds		41,256,333	45,650,969	53,428,077
H.2	Cash, borrowed funds only		0	0	0
H.3	<b>Total Cash (H.1 + H.2)</b>	<b>34,557,171</b>	<b>41,256,333</b>	<b>45,650,969</b>	<b>53,428,077</b>

**IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:**

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
<b>I. Revenues:</b>					
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	179,683,884	179,683,884	41,534,624	23.1%
I.2	Other Financing Sources (Object 8900)	979,963	979,963	5	0%
I.3	<b>Total Unrestricted Revenue (I.1 + I.2)</b>	<b>180,663,847</b>	<b>180,663,847</b>	<b>41,534,629</b>	<b>23%</b>
<b>J. Expenditures:</b>					
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	170,392,012	170,397,098	38,162,451	22.4%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	10,899,076	10,899,076	225,000	2.1%
J.3	<b>Total Unrestricted Expenditures (J.1 + J.2)</b>	<b>181,291,088</b>	<b>181,296,174</b>	<b>38,387,451</b>	<b>21.2%</b>
K.	<b>Revenues Over(Under) Expenditures (I.3 - J.3)</b>	<b>-627,241</b>	<b>-632,327</b>	<b>3,147,178</b>	
L.	Adjusted Fund Balance, Beginning	30,898,382	30,898,382	30,898,382	
L.1	<b>Fund Balance, Ending (C. + L.2)</b>	<b>30,271,141</b>	<b>30,266,055</b>	<b>34,045,560</b>	
M.	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	16.7%	16.7%		

**V. Has the district settled any employee contracts during this quarter? NO**

**If yes, complete the following: (If multi-year settlement, provide information for all years covered.)**

Contract Period Settled (Specify)	Management	Academic	Classified
	Permanent	Temporary	

YYYY-YY	Total Cost Increase	% *						
<b>a. SALARIES:</b>								
Year 1:								
Year 2:								
Year 3:								
<b>b. BENEFITS:</b>								
Year 1:								
Year 2:								
Year 3:								

\* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? NO

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed? This year? NO  
Next year? NO

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

CALIFORNIA COMMUNITY COLLEGES  
CHANCELLOR'S OFFICE

Quarterly Financial Status Report, CCFS-311Q  
**CERTIFY QUARTERLY DATA**

CHANGE THE PERIOD

Fiscal Year: 2016-2017

Quarter Ended: (Q1) Sep 30, 2016

District: (570) STATE CENTER

Your Quarterly Data is Certified for this quarter.

**Chief Business Officer**

**CBO Name:** Edwin Y. Eng

**CBO Phone:** 559-244-5910

**CBO Signature:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

**Chief Executive Officer Name:** Dr. Dale Paul Parnell Jr.

**CEO Signature:** \_\_\_\_\_

**Date Signed:** \_\_\_\_\_

**Electronic Cert Date:** 10/13/2016

**District Contact Person**

**Name:** Wil Schofield

**Title:** Director of Finance

**Telephone:** 559-244-5920

**Fax:** 559-499-6009

**E-Mail:** wil.schofield@scccd.edu

California Community Colleges, Chancellor's Office  
Fiscal Services Unit  
1102 Q Street, Suite 4550  
Sacramento, California 95811

Send questions to:

Christine Atalig (916)327-5772 [atalig@ccccc.edu](mailto:atalig@ccccc.edu) or Tracy Britten (916)324-9794 [tbritten@ccccc.edu](mailto:tbritten@ccccc.edu)

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STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 1, 2016

---

SUBJECT: Consideration to Approve Grant Agreements

ITEM NO. 16-130G

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EXHIBIT: Grant Agreement Recommendations

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Recommendation:

In accordance with Board Policy 3280, administration recommends the Board of Trustees:

- a) approve the grant agreement recommendations, items A through G, as presented;
- b) authorize renewal of the grant agreements with similar terms and conditions; and
- c) authorize the chancellor or vice chancellor of finance and administration to sign the grant agreements on behalf of the district.

GRANT AGREEMENT RECOMMENDATIONS

Recommendation to approve the following grant agreements:

A. Regional Consortia Grant

Agency: California Community Colleges Chancellor's Office

Agreement Term: July 1, 2016 – June 30, 2017

District Location: District Office

Total Funding Amount: \$300,000

Background: The district has received an amendment agreement from the California Community Colleges Chancellor's Office for the Regional Consortia grant. The Central/Mother Lode Regional Consortium (CRC) is a collaboration of 14 community college faculty, staff and regional workforce and economic development organizations that serve the Central and Mother Lode regions. The additional funding in the amount of \$80,000, will provide administrative support for the CRC's expanding program.

B. CITD Risk Management Education Partnership Program

Agency: U.S. Department of Agriculture Risk Management Agency

Agreement Term: September 30, 2016 – August 29, 2017

District Location: Center for International Trade Development

Total Funding Amount: \$98,366

Background: Center for International Trade Development was awarded a new grant agreement from the U.S. Department of Agriculture Risk Management Agency. The funding will provide farmers and ranchers training opportunities to ensure they are better equipped to use financial management, farm financial benchmarking, and other emerging risk management tools.

C. California Grown Taste of California Focusing on Specialty Crops

Agency: California Department of Food and Agriculture

Agreement Term: October 1, 2016 – March 31, 2019

District Location: Center for International Trade Development

Amount: \$441,006

Background: The Center for International Trade Development was awarded a new agreement from the California Department of Food and Agriculture. The funding will enhance the competitiveness of specialty crop through increased sales. The buying trade missions will feature buyer and seller meeting, chef demonstrations and media tours.

D. Tulare County Work Study Program

Agency: Tulare County Health and Human Services

Agreement Term: October 1, 2016 – September 30, 2017

District Location: Reedley College

Total Funding Amount: \$35,433

Background: Reedley College has received an agreement from Tulare County. This new funding will provide subsidized employment jobs for TulareWORKs eligible clients who

are enrolled at Reedley College. Students will learn skill on how to prepare to interview and obtain job seeking and keeping skills. This agreement will place ten (10) TulareWORKs students in subsidized employment jobs on campus.

E. Textbook Affordability Program

Agency: California State University Office of the Chancellor

Agreement Term:

District Location: Reedley College

Total Funding Amount: \$11,000

Background: Reedley College has received an award from the California State University, Office of the Chancellor for the AB 798 Textbook Affordability Act of 2015, California Community Colleges are eligible to receive funding when faculty adopt Online Education Resources (OER) materials for their classes. This program is projected to decrease textbook costs for students by 30%. Reedley College's Child Development is piloting this program in the 2016-17 school year. The funding will be used to provide faculty technical and professional development opportunities for faculty and staff who are responsible for implementation of the program.

F. Deputy Sector Navigator – Information & Communication Technologies

Agency: California Community Colleges Chancellor's Office

Agreement Term: January 1, 2017 – December 31, 2017

District Location: Fresno City College

Total Funding Amount: \$300,000

Background: Fresno City College has received an amendment agreement from the California Community Colleges Chancellor's Office for the Deputy Sector Navigator – Information & Communication Technology (ICT) grant. The additional funding in the amount of \$100,000 will provide professional development for the ICT and digital media faculty and hosting digital media educators conferences.

G. Nature Explore Outdoor Classroom

Agency: U.S. Forest Service, the Arbor Day Foundation, and Dimensions Educational Research Foundation

Agreement Term: October 1, 2016 – September 30, 2021

District Location: Reedley College

Project Valuation: \$100,000

Background: Reedley College has received a Memorandum of Understanding from the Nature Explore program sponsored by the U.S. Forrest Service in collaboration with the Arbor Day Foundation and the Dimensions Educational Research Foundation. The agreement allows the construction of an outdoor classroom at the Reedley College Child Development Preschool Lab. Upon completion of this project, Reedley College will be a Certified Nature Explore Classroom allowing improvement of the quality of early childhood learning opportunities and increasing access to nature for children. The outdoor classroom will enhance the physical environment and add natural beauty to the surrounding area. Reedley College is required to maintain the certification for five years.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 1, 2016

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SUBJECT: Consideration to Accept Completed  
Construction Projects

ITEM NO. 16-131G

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EXHIBIT: Completed Project List

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Recommendation:

It is recommended the Board of Trustees:

- a) accept the completed projects A thru D, as presented; and
- b) authorize the chancellor or his designee to file a Notice of Completion with the County Recorder.

COMPLETED PROJECTS LIST

The following projects are now substantially complete and ready for acceptance by the Board of Trustees.

- A. Replacement of Underground Hot Water Pipes, Fresno City College
- B. Hammer Throw Relocation, Fresno City College
- C. Parking Lot E Expansion, Fresno City College
- D. Re-Roof Theatre Arts, Speech/Music and Art/Home Economics Buildings, Fresno City College

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 1, 2016

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SUBJECT: Consideration of Bids, Room 110 Classroom Remodel, Health Science Building, Fresno City College

ITEM NO. 16-132G

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EXHIBIT: None

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Background:

Bid #1617-07 provides for the work necessary to remodel room 110, which is located on the main floor of the Health Science Building at the Fresno City College campus. The work of this project includes all labor and materials necessary to remove existing darkroom equipment used prior to current digital technology, built-in cabinetry, and plumbing. Also included are the addition of new electrical and data systems needed for advancing technology, repairs to walls, and new painting and flooring. This project is necessitated by the need to expand classroom seating and technology infrastructure while maintaining ADA access in the Health Science Building.

Funding for this project will be provided by the 2016-2017 Capital Projects Fund. Bids were received from five contractors as follows:

<u>Bidder</u>	<u>Award Amount</u>
Flexpro, Inc.	\$40,020.00
BMV Construction Group, Inc.	\$44,716.00
GC Builders	\$45,650.00
Davis Moreno Construction, Inc.	\$48,700.00
AYC Construction	\$69,992.00

Fiscal Impact: \$40,020.00 – 2016-2017 Capital Projects Fund

Recommendation:

In accordance with Board Policy 6340, administration recommends the Board of Trustees award Bid #1617-07 in the amount of \$40,020.00 to Flexpro, Inc., the lowest responsible bidder for Room 110 Classroom Remodel, Health Science Building, at Fresno City College; and authorize the chancellor or vice chancellor finance and administration to sign an agreement on behalf of the district.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 1, 2016

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SUBJECT: Consideration to Authorize Agreement with  
USC Center for Urban Education, Fresno  
City College

ITEM NO. 16-133G

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EXHIBIT: None

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Background:

In May 2016, the State Chancellors Office reallocated unused student equity funds on a one-time basis to be committed before December 31, 2016. These funds are to be expended on activities which focus on increasing access, course completion, ESL and basic skills completion, degrees, certificates and transfer for all students. Expenditures must ensure equal educational opportunities and promote student success for all students regardless of race, gender, age, disability or economic circumstances. Under this reallocated funding, Fresno City College requested and received \$220,000 designated to be used under a partnership with University of Southern California Center for Urban Education (CUE) to assess and enhance equity strategies.

The services provided by CUE are unparalleled in helping community colleges approach student equity from an institutional standpoint. A review of alternative vendor solutions was conducted but administration was unable to locate vendors that provide services comparable to CUE. Unique to their services is the notion of practitioner as researcher where faculty, staff and administration work with CUE facilitators in a process of collecting data and creating knowledge about local problems as seen from a local perspective. Under the agreement for services, CUE will provide a two year, two-phase adaptive organizational learning process that will help Fresno City College understand how to act to improve equitable outcomes for students. To do so, CUE will provide professional development, data tools, an inquiry process, a process of problem-solving, a theory of change, an approach to academic leadership, and foster a culture of equity-mindedness. With a process designed to foster equity among racial-ethnic groups in higher education, the tools used by CUE will guide teams through a fine-grained data analysis with a focus on curriculum, programs and learning outcomes. It is anticipated that the services provided by CUE will enable Fresno City College to better understand how to implement sustainable institutional change to close equity gaps.

Fiscal Impact:

\$220,000 – Reallocated 2015-16 Student Equity Program (SE) funding

Item No. 16-133G

Page 2

Recommendation:

In accordance with Board Policy 6340, administration recommends the Board of Trustees authorize an agreement with University of Southern California Center for Urban Education for equity services at Fresno City College, and authorize the Chancellor or Vice Chancellor of Finance and Administration to sign an agreement on behalf of the district.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 1, 2016

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SUBJECT: Consideration to Authorize Agreement for  
Student Loan Default Prevention Services,  
Fresno City College and Reedley College

ITEM NO. 16-134G

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EXHIBIT: None

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Background:

In 2014, the State Chancellor's Office launched a default prevention initiative in an effort to help California community colleges improve their cohort default rates. As part of that initiative, a selection process was conducted on a statewide level to identify vendors that could offer default prevention services to individual community colleges. Three companies were selected by the State Chancellor's Office as preferred vendors with final selection to be performed by individual districts. Administration and financial aid staff researched the vendors and their program agreements and selected i3 Group, LLC, as the company best able to provide these services to the district at a cost-effective rate.

The district used the services of i3 Group on an annual basis last fiscal year in an effort to identify and keep student borrowers in a current repayment status and deliver the lowest possible cohort default rate. With the success of this program, administration is seeking approval to continue with these services for the current fiscal year. Under these agreements, i3 Group will provide data management and student borrower outreach activities, default aversion and delinquency prevention activities, student loan assistance hotline and counseling services, and other deliverables in support of lowering default rates. With a national focus on student loans and default rates, this agreement helps to offer services that keep cohort default rates at the lowest possible level.

This agreement will be on an annual basis with fees on a per student basis. The estimated cost for current fiscal year services is \$94,000 for both Fresno City College and Reedley College. Clovis Community College may join at a later date once student loan cohorts are established at the college. Funding will be provided annually by federal administrative allowance funds at Reedley College and general fund monies at Fresno City College.

Recommendation:

In accordance with Board Policy 6340, administration recommends the Board of Trustees:

- a) authorize annual agreements with i3, LLC, for student loan default prevention services, Fresno City College and Reedley College; and
- b) authorize future renewals of these student loan default prevention services agreements with similar terms and conditions; and
- c) authorize the chancellor or vice chancellor finance and administration, to sign these agreements on behalf of the district.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 1, 2016

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SUBJECT: Consideration to Authorize Additional Services to Portal Integration and Customization Services Agreement, Districtwide

ITEM NO. 16-135G

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EXHIBIT: None

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Background:

Last month the board approved an agreement with Unicon, Inc., for portal integration and customization services. The amount of this approved agreement is \$135,750 and includes open source software and integration services to simplify information access and exchange for students, faculty and staff. This agreement piggybacks on the software and services used by the Technology Center for California Community Colleges.

While the approved agreement contained the necessary services for portal design and implementation, it did not contain services that are required to provide for single sign-on across all applications within the portal. This deliverable is vital to the portal implementation but was received too late to include with the October 2016 board agenda item.

Administration is requesting an additional statement of work for services to authenticate to a large number of identified applications using Shibboleth Identity Provider as the critical piece of infrastructure. The cost of this additional scope of work is \$29,750 and will increase the portal integration and customization agreement to a total of \$165,500. Funding for this project will be provided by state grant funds.

Recommendation:

In accordance with Board Policy 6340, administration recommends the Board of Trustees:

- a) authorize additional services to be performed under an existing agreement with Unicon, Inc., for portal integration and customization services, districtwide, in an the amount of \$29,750 for a total agreement amount of \$165,500; and
- b) authorize the chancellor or vice chancellor of finance and administration to sign an additional services agreement on behalf of the district.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 1, 2016

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SUBJECT: Consideration to Adopt Resolution to Excuse Trustee Absences from Special Meeting of September 19, 2016, Pursuant to Education Code Section 72024(d)      ITEM NO.    16-136G

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EXHIBITS: Resolution No. 2016.25

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**Background:**

Education Code section 72024(b) provides that “[a]ny member of a governing board who does not attend all meetings held by the board in any month may receive, as compensation for his or her services, an amount not greater than a pro rata share of the number of meetings actually attended based upon the maximum compensation authorized by this subdivision.” However, section 72024(d) further provides, in relevant part, that “[a] member may be paid for any meeting when absent if the board, by resolution duly adopted and included in its minutes, find that, at the time of the meeting, he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the board.” The board has adopted Board Policy 2725, which is consistent with this statute.

The district held a Strategic Planning Alliance meeting on September 19, 2016, and invited the trustees to attend. The administration did not expect a quorum of trustees to attend, but when a majority of the trustees confirmed that they would attend, it became clear that the Strategic Planning Alliance meeting would be a special meeting under the Brown Act. On Friday, September 16, 2016, the administration published a special meeting agenda. The short notice of the special meeting created a hardship for the trustees that were not planning on attending. Trustees Caglia and Patterson were not able to attend.

It would be appropriate for the board to adopt the attached resolution recognizing that the absence of trustees Caglia and Patterson from the September 19 special meeting was due to a hardship, and instructing the district to not withhold their pro rata share of compensation related to that meeting, pursuant to Education Code section 72024(d).

**Recommendation:**

In accordance with Board Policy 2725, it is recommended the Board of Trustees adopt Resolution No. 2016.25.

RESOLUTION NO. 2016.25  
BEFORE THE BOARD OF TRUSTEES  
STATE CENTER COMMUNITY COLLEGE DISTRICT

RESOLUTION TO EXCUSE TRUSTEE ABSENCES  
FROM SPECIAL MEETING

WHEREAS, the Board of Trustees held a special meeting on September 19, 2016,

WHEREAS, Trustees Richard Caglia and Pat Patterson were unable to attend the meeting due to the short notice of the special meeting; and

WHEREAS, it is the desire of the Board of Trustees that its members not be penalized for inability to attend a special board meeting due to the hardship created by the short notice; and

NOW, THEREFORE, BE IT RESOLVED,

1. The Board of Trustees finds that Trustee Caglia's and Patterson's absence at the September 19, 2016, special meeting was due to a hardship deemed acceptable by the board; and
2. Pursuant to Education Code section 72024(d) and Board Policy 2725, the Board of Trustees directs the chancellor to ensure that the district does not withhold Trustee Caglia's and Patterson's pro rata share of monthly compensation due to their absence from the September 19, 2016, special meeting.

PASSED AND ADOPTED by the Board of Trustees of the State Center Community College District at a regular meeting of the board held on November 1, 2016.

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_ Absent \_\_\_\_\_

\_\_\_\_\_  
Secretary, Board of Trustees (Signature)

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 1, 2016

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SUBJECT: Consideration to Approve College and Career Access Partnership Agreements (AB288 Dual Enrollment)      ITEM NO. 16-137G

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EXHIBIT: None

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Background:

The College and Career Access Partnership Agreements (AB 288) authorizes the governing board of a community college district to enter into a College and Career Access Pathways (CCAP) partnership with the governing board of a school district to offer or expand dual enrollment opportunities for students who may not already be college bound or are from groups underrepresented in higher education with the goal of developing seamless pathways from high school to community college for career-technical education or preparation for transfer, improving high school graduation rates, or helping high school students achieve college and career readiness. The bill outlines the conditions that must be met prior to the adoption of a CCAP partnership.

These updated Dual Enrollment Partnerships will allow for the following:

- College courses offered at a high school during the regular school day are limited solely to high school students. This eliminates the requirement of having to advertise dual enrollment courses on the class schedule and for an open high school campus. Also, it allows to fully dedicate all Dual Enrollment seats to high school students.
- Allow CCCs to assign priority enrollment and registration to high school students enrolling in courses required for a partnership program.
- Students can enroll in up to a maximum of 15 units per term (no more than 4 classes). Currently, dual enrollment students are limited to 11 units per term.
- It excludes high school students from the 5% summer dual enrollment limitation.

Recommendation:

In accordance with Board Policy 5010, administration recommends the Board of Trustees approve the partnership agreements listed below. Additional agreements are expected to be submitted at the December board meeting.

- Central High School
- Fowler High School
- Valley Regional Occupational Program (FCC)

- Valley Regional Occupational Program (RC)
- Washington Union High School
- Kings Canyon Unified School District High Schools (Reedley High School, Orange Cove High School, Reedley Middle College High School, Dunlap Leadership Academy, Kings Canyon High School, Mountain View High School)

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 1, 2016

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SUBJECT: Consideration of Claim, Mark Heatherington

ITEM NO. 16-138G

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EXHIBITS: None

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Background:

The district is in receipt of a claim submitted by Mark Heatherington and the board is being asked to take action in accordance with Government Code section 900, et seq. The board must reject the claim when there is a question of district liability and the amount of the claim is disputed. The claim has been submitted to the Valley Insurance Program Joint Powers Agency (VIPJA) and its claims administrator for defense coverage.

Estimated Fiscal Impact:

Unknown

Recommendation:

In accordance with Board Policy 3810, administration recommends the Board of Trustees reject the claim submitted by Mark Heatherington and direct the chancellor or vice chancellor of finance and administration to give written notice of said action to the claimant.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 1, 2016

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SUBJECT:     Consideration to Adopt Resolution                             ITEM NO.     16-49  
                  Scheduling Date and Time for Organizational  
                  Meeting of the Board of Trustees

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EXHIBIT:     Resolution No. 2016.24

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Background:

California Education Code sections 35143 and 72000 require governing boards to select an annual organizational meeting date. The date must fall within a 15-day period commencing on the day a new member's term begins or would begin, i.e. the same 15-day period applies to election and non-election years. Pursuant to California Education Code section 5017(a), new member terms begin on the first Friday of December. Therefore, the 2016 annual organizational meeting date must fall between December 2, 2016, and December 16, 2016.

Unless the district's policy states otherwise, the date for the annual organizational meeting must be set at the regular board meeting held immediately prior to the first day of the 15-day period, i.e. the regular board meeting prior to December 2, 2016. All trustees, members-elect, and the County Superintendent of Schools must be notified of the annual organizational meeting date. Should the Board of Trustees fail to select a date for the annual organizational meeting, the County Superintendent of Schools shall designate the day and time of the meeting.

A copy of the executed resolution and certification will be returned to the Fresno County of Education and shall serve as notice to the County Superintendent of Schools of State Center Community College District's annual organizational meeting date.

Recommendation:

In accordance with Board Policy 2305 and California Education Code sections 35143 and 72000, administration recommends that the Board of Trustees adopt Resolution No. 2016.24, selecting December 13, 2016, at 4:30 p.m., as the date and time for its annual organizational meeting; and direct the chancellor to notify, by copy of the completed resolution, all trustees, members-elect, and the County Superintendent of Schools of the time and date selected.

BEFORE THE GOVERNING BOARD OF THE  
STATE CENTER COMMUNITY COLLEGE DISTRICT  
COUNTY OF FRESNO, CALIFORNIA

In the Matter of Setting the )  
Day and Time of the Annual Organizational ) RESOLUTION NO. 2016.24  
Meeting of the Board )

WHEREAS, California Education Code section 35143 (applicable to school districts) and section 72000 (applicable to community college districts) require the district's governing board to hold an annual organizational meeting on a day within a 15-day period which commences with the date upon which a governing board member elected takes office, the first Friday in December; and

WHEREAS, pursuant to the aforementioned statutes, the annual organizational meeting day and time is to be selected by the governing board at the regular meeting held immediately prior to the first day of the 15-day period.

NOW, THEREFORE, BE IT RESOLVED that the 13th day of December 2016, at 4:30 p.m., is the day and time ordered as the day of the annual organizational meeting for the above-named governing board.

BE IT FURTHER RESOLVED that the clerk/secretary of the governing board is directed to notify the Fresno County Superintendent of Schools by sending an executed copy of this Resolution and the attached Certification to the Fresno County Superintendent of Schools.

BE IT FURTHER RESOLVED the clerk/secretary of the governing board shall, within 15 days prior to the day of the annual organizational meeting, notify all members and members-elect, if any, of the day and time selected for the annual organizational meeting of the governing board, in writing.

The foregoing Resolution was adopted this 1st day of November, 2016, at a regular meeting of the governing board hereof by the following vote:

Board Member Miguel Arias	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Board Member Richard Caglia	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Board Member Robert Kahn Jr.	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Board Member John Leal	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Board Member Ronald Nishinaka	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Board Member Patrick Patterson	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain
Board Member Eric Payne	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent	<input type="checkbox"/> Abstain

Dated: November 1, 2016.

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

CERTIFICATION

STATE OF CALIFORNIA            )  
  )  
COUNTY OF FRESNO \_\_\_\_\_)

I, the undersigned, hereby certify that the above is a true and correct copy of a Resolution setting the day and time of the annual organizational meeting of the governing board, and that such Resolution appears in the official minutes of the governing board under that date.

Dated: November 1, 2016.

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 1, 2016

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SUBJECT:     Consideration to Adopt Resolution Supporting     ITEM NO.     16-50  
                  Proposition 55, the Tax Extension to Fund  
                  Education and Health Care

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EXHIBIT:     Resolution No. 2016.26

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Background:

During the great recession, California schools lost more than 30,000 employees due to revenue losses and colleges and universities were forced to cut classes from their schedules. State Center Community College District's ability to offer the best quality education possible to its students and their families suffered greatly during this period. When Proposition 30 was passed it greatly improved California's economy and brought more dollars to the district's budget. State Center Community College District has since brought back classes and hired more faculty and staff.

Proposition 30 is a temporary tax, made up of two portions—a sales tax increase of one quarter of one percent (raising approximately one-sixth of the revenue) and an income tax increase on wealthy individuals making at least \$250,000 per year or families making at least \$500,000 per year (raising the other five-sixths of the revenue)—totaling billions of dollars.

Proposition 30 sales tax revenues sunset in 2016 and the income tax revenues on high income earners expires in 2018. If Proposition 30 revenues are allowed to expire, even in a recovering economy, the loss of funding support for public education will likely return schools and colleges to pre-Proposition 30 conditions.

Proposition 55 would extend the temporary income tax increases on wealthy Californians for an additional twelve years, while allowing the sales tax provisions of Proposition 30 to expire; thus making this extension of Proposition 30 revenues a purely progressive tax paid for by taxpayers well able to continue to afford the modest increase, while benefiting all of public education.

Recommendation:

It is recommended that the Board of Trustees adopt Resolution No. 2016.26 and support Proposition 55, the Tax Extension to Fund Education and Healthcare.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
RESOLUTION NO. 2016.26

RESOLUTION SUPPORTING PROPOSITION 55  
THE TAX EXTENSION TO FUND EDUCATION AND HEALTH CARE

WHEREAS, during the Great Recession California schools lost more than 30,000 certificated employees and thousands of classified employees to layoffs due to revenue losses; and

WHEREAS, colleges and universities cut classes, laid off faculty and staff, increased their tuitions and fees, thus pricing higher education out of the reach of many working families; and

WHEREAS, our ability to offer the best quality education possible to our students and their families suffered greatly during this period; and

WHEREAS, Proposition 30 has made an enormous difference between the program cuts public education suffered between 2008-2011 and the growth of funding and restoration of programs since its passage in 2012; and

WHEREAS, Proposition 30 is a temporary tax made up of two portions—a sales tax increase of one quarter of one percent, raising approximately one-sixth of the revenue, and an income tax increase on wealthy individuals making at least \$250,000 per year or families making at least \$500,000 per year, raising the other five-sixths of the revenue—totaling billions of dollars; and

WHEREAS, Proposition 30 sales tax revenues sunset in 2016, and the income tax revenues on high income earners expires in 2018; and

WHEREAS, if Proposition 30 revenues are allowed to expire, even in a recovering economy, the loss of funding support for public education will likely return schools and colleges to pre-Proposition 30 conditions, once more forcing layoffs, furloughs, pay cuts and program cuts; and

WHEREAS, Proposition 55 would extend the temporary income tax increases on wealthy Californians for an additional twelve years while allowing the sales tax provisions of Proposition 30 to expire, thus making this extension of Proposition 30 revenues a purely progressive tax, paid for by taxpayers well able to continue to afford the modest increase, while benefiting all of public education;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of State Center Community College District supports Proposition 55.

PASSED AND ADOPTED on this 1st day of November 2016, by the following vote:

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_ Absent \_\_\_\_\_

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President or Clerk of the Board (Signature)

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Printed Name

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 1, 2016

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SUBJECT:     Consideration to Adopt Resolution                             ITEM NO.     16-51  
                  In Support of Proposition 51, Bond Funding for  
                  K-12 School and Community College Facilities

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EXHIBIT:     Resolution No. 2016.27

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Background:

The Community College Facility Coalition (CCFC) qualified to place a \$9 billion state school bond measure on the November 8, 2016 ballot. If approved by voters, the bond will provide \$2 billion for community colleges under the state capital outlay program.

The California Community College Chancellor's Office estimates unmet community college facilities needs of approximately \$29.2 billion through 2020-2021. It is estimated that 13,000 middle class jobs are created for each \$1 billion in school facility infrastructure investment. This would help the Central Valley whose unemployment rate is greater than the national unemployment rate.

Passage of Proposition 51 would provide State Center Community College District with \$51 million to be used to build a state-of-the-art Career Technical Education Center as well as police and fire academies.

Recommendation:

It is recommended the Board of Trustees adopt Resolution No. 2016.27 in support of Proposition 51.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
RESOLUTION NO. 2016.27

BEFORE THE BOARD OF TRUSTEES IN SUPPORT OF PROPOSITION 51  
BOND FUNDING FOR K-12 AND COMMUNITY COLLEGE FACILITIES

WHEREAS, the California Community College system is the largest postsecondary system of education in the world, enrolling approximately 2.1 million students each year at 72 districts; and

WHEREAS, Article 1, Section 28 of the California Constitution states that public schools, including community colleges, shall be safe, secure and peaceful; and

WHEREAS, the primary mission of the California Community Colleges is to offer academic and vocational instruction and colleges may grant associate in arts degrees, associate in science degrees, and select baccalaureate degrees; and

WHEREAS, California Community Colleges also perform essential functions in the State's interest by providing workforce training and improvement services, remedial instruction, English as a second language courses, adult noncredit instruction, and community service courses; and

WHEREAS, the State has met its historic policy of access to higher education by providing consistent State bond capital outlay resources; and

WHEREAS, the California Community College Chancellor's Office estimates unmet community college facilities needs of approximately \$29.2 billion through 2020-2021; and

WHEREAS, the State is out of community college capital outlay bond funds and is unable to provide \$478 million for 21 projects approved by the Board of Governors; and

WHEREAS, Proposition 51 Facilities Bond Act of 2016 provides \$2 billion to community colleges for construction of new classrooms to accommodate enrollment growth, repair of health and safety issues, equipping classrooms with essential technology, and renovation of facilities; and

WHEREAS, State Center Community College District passed a \$485 million facility improvement bond that could be enhanced by State bonds; and

WHEREAS, passage of Proposition 51 would provide the State Center Community College District with \$51 million to be used to build a state-of-the-art Career Technical Education Center as well as police and fire academies; and

WHEREAS, the Central Valley unemployment rate is greater than the national unemployment rate; and

WHEREAS, 13,000 middle class jobs are created for each \$1 billion in school facility infrastructure investment; and

WHEREAS, these jobs will be created throughout California and will include almost all building trades; and

WHEREAS, quality community college facilities enhance the education and training of a skilled 21<sup>st</sup> Century workforce, in furtherance of the State's academic and economic goals; and

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees of the State Center Community College District supports Proposition 51 Bond Funding for K-12 and Community College Facilities.

PASSED AND ADOPTED on this 1st day of November 2016, by the following vote:

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_ Absent \_\_\_\_\_

\_\_\_\_\_  
President or Clerk of the Board (Signature)

\_\_\_\_\_  
Print Name and Title

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 1, 2016

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SUBJECT: Consideration to Authorize Supplemental  
Police Services Contracts and Transfer of  
Reserve Funds

ITEM NO. 16-52

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EXHIBIT: Resolution No. 2016.28

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Background:

Factors, including retirements, resignations, attrition to other departments, injuries and unplanned medical leaves, have resulted in critical staffing shortages in the State Center Community College District Police Department. In the month of October, the number of available district officers and sergeants reporting for patrol duty dropped to five of the sixteen funded positions. This condition creates serious concerns about the safety and security of our campus communities.

District administration is working to address these staffing shortages by increasing efforts to recruit and retain quality officers. The administration intends to have the SCCCDCD Police Department fully staffed as soon as possible, however, during the immediate critical staffing shortage, action is required to maintain the safety and security of our campuses. Contracting out bargaining unit work is a management right under the collective bargaining agreement with the SCCCDCD Police Officer's Association.

To that end, administration has negotiated contracts for supplemental police services with the Fresno Police Department and Madera County Sheriff's Department. These contracts provide for increased patrols and presence of officers from those agencies on our campuses. Officers under contract from these two agencies will patrol exclusively on our campuses in coordination with the SCCCDCD Police Department and campus administration. The contracts allow the district to decrease reliance on the two agencies as staffing improves in the SCCCDCD Police Department over the 2016-2017 fiscal year.

Section 58307 of Title 5 California Code of Regulations, consistent with Board Policy 6250, requires that the Board of Trustees approve all transfers of district reserve funds with two-thirds approval of board members, by written resolution.

Fiscal Impact:

\$460,000 Fresno Police Department – 2016-2017 District Reserves

\$140,000 Madera County Sheriff's Department – 2016-2017 District Reserves

Recommendation:

In accordance with Board Policy 6250, administration recommends the Board of Trustees:

- a) adopt Resolution No. 2016.28 and authorize the transfer of district reserves not to exceed \$600,000 for supplemental police contract services by two-thirds approval of the board members; and
- b) authorize the chancellor or vice chancellor of finance and administration to sign contracts with the Fresno Police Department and Madera County Sheriff's Department for police services.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
FRESNO COUNTY, CALIFORNIA

RESOLUTION NO. 2016.28

RESOLUTION AUTHORIZING 2016-2017 BUDGETARY TRANSFERS FROM  
DISTRICT RESERVE FOR SUPPLEMENTAL CONTRACT POLICE SERVICES

WHEREAS, Section 58307 of Title 5 California Code of Regulations provides that the governing board of a community college district may authorize transfers from district reserve funds with two-thirds approval of the board members, by written resolution; and

WHEREAS, the governing board of the State Center Community College District deems it necessary to make such budgetary transfers, not to exceed \$600,000, from the district reserve funds as required to permit the payment of obligations relating to supplement contract police services incurred during the 2016-2017 fiscal year.

NOW, THEREFORE, BE IT IS RESOLVED that the State Center Community College District declares that it accepts and will adhere to the requirements of Section 58307 of Title 5 California Code of Regulations and transfer from district reserve funds.

PASSED AND ADOPTED on this 1st day of November 2016, by the following vote:

Ayes \_\_\_\_\_ Noes \_\_\_\_\_ Abstain \_\_\_\_\_ Absent \_\_\_\_\_

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Board of Trustees Secretary  
State Center Community College District