I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. INTRODUCTION OF GUESTS

IV. APPROVAL OF MINUTES: Regular Meeting of October 4, 2016

V. PUBLIC COMMENT [see footnote]

VI. REPORTS AND PRESENTATIONS
   A. Joint District and Campus Presidents’ Reports  Lori Bennett
   B. Academic Senate Report  Elizabeth Romero
   C. Classified Senate Report  Darnell Harris
   D. FCC Dream Center Update  Carole Goldsmith
   E. Bond Update  Christine Miktarian
                   Lucy Ruiz

VII. REPORTS OF BOARD MEMBERS

VIII. FUTURE AGENDA ITEMS

IX. CONSIDERATION OF CONSENT AGENDA  
    [16-71HR through  
    [16-77HR]  
    [16-125G through  
    [16-138G]

X. GENERAL
   A. Consideration to Adopt Resolution Scheduling Date and 
      Time for Organizational Meeting of the Board of Trustees  [16-49]  Richard 
                   Caglia
B. Consideration to Adopt Resolution Supporting [16-50] Lucy Ruiz
   Proposition 55, the Tax Extension to Fund Education and
   Healthcare

C. Consideration to Adopt Resolution Supporting Proposition [16-51] Lucy Ruiz
   51, Bond Funding for K-12 and Community College
   Facilities

XI. PUBLIC COMMENT [see footnote]

XII. CLOSED SESSION

A. THREAT TO PUBLIC SERVICES OR FACILITIES, Pursuant to Government
   Code § 54957(a): Consultation with Christine Miktarian, Associate Vice
   Chancellor of Business and Operations

B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION, Pursuant
   to Government Code § 54956.9(a): SCCCD Police Officers’ Association v.
   SCCCD Public Employment Relations Board Unfair Practice Charge Case No.
   SACE 2860E

C. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION,
   Pursuant to Government Code § 54956.9(b): One matter

XIII. OPEN SESSION

A. Consideration to Authorize Supplemental Police Services [16-52] Christine
   Contracts and Transfer of Reserve Funds  Miktarian

XIV. ADJOURNMENT

Any person with a disability may request this agenda be made available in an appropriate
alternative format. A request for a disability-related modification or accommodation may be
made by a person with a disability who requires a modification or accommodation in order to
participate in the public meeting to the Chancellor’s office, 1525 E. Weldon Avenue, Fresno, CA
93704, (559) 244-5902, 8:00 a.m. to 5:00 p.m., Monday – Friday, as soon as possible before the
meeting.

Under Board Policy 2350, there is a limit of three minutes per speaker per topic, and thirty
minutes is the maximum time allotment for public speakers on any subject, regardless of the number
of speakers; these time limits may be extended at the discretion of the Board of Trustees.
Individuals wishing to address the Board should fill out a request form and submit it to Director of
Human Resources Samerah Campbell before the beginning of the meeting.
CONSENT AGENDA
BOARD OF TRUSTEES MEETING
November 1, 2016

HUMAN RESOURCES

1. Employment, Retirement, Academic Personnel [16-71HR]

2. Employment, Change of Status, Transfer, Leave of Absence, Resignation, Retirement, Classified Personnel [16-72HR]

3. Appointment of California School Employees Association Nominee to the Personnel Commission for SCCCD [16-73HR]

4. Consideration to Approve New Position of Accounting Technician I, District Office [16-74HR]

5. Consideration to Approve Six-Month Limited Term Position of Institutional Research Coordinator, District Office [16-75HR]

6. Consideration to Approve Six-Month Limited Term Position of Equal Employment Opportunity/Diversity and Staff Development Manager, District Office [16-76HR]

7. Consideration to Appoint Vice President of Madera and Oakhurst Community College Centers, Reedley College [16-77HR]

GENERAL


9. Consideration to Approve Travel Abroad for Fresno City College Women’s Soccer Team [16-126G]

10. Review of District Warrants and Checks [16-127G]

11. Financial Analysis of Enterprise and Special Revenue Operations [16-128G]


13. Consideration to Approve Grant Agreements [16-130G]

14. Consideration to Accept Completed Construction Projects [16-131G]
15. Consideration of Bids, Room 110 Classroom Remodel, Health Science Building, Fresno City College [16-132G]

16. Consideration to Authorize Agreement with USC Center for Urban Education, Fresno City College [16-133G]

17. Consideration to Authorize Agreement for Student Loan Default Prevention Services, Fresno City College and Reedley College [16-134G]

18. Consideration to Authorize Additional Services to Portal Integration and Customization Services Agreement, Districtwide [16-135G]

19. Consideration to Adopt Resolution to Excuse Trustee Absences from Special Meeting of September 19, 2016, Pursuant to Education Code Section 72024(d) [16-136G]

20. Consideration to Approve College and Career Access Partnership Agreements (AB288 Dual Enrollment) [16-137G]

21. Consideration of Claim, Mark Heatherington [16-138G]
Call to Order

A regular meeting of the State Center Community College District Board of Trustees was called to order by Board President Richard Caglia at 4:30 p.m. on October 4, 2016, at the Madera Community College Center, 30277 Avenue 12, Assembly Room 120, Madera, California.

Trustees Present

Richard Caglia, President
John Leal, Vice President (4:35 p.m.)
Robert “Bobby” Kahn Jr, Secretary
Miguel Arias
Ronald Nishinaka
Patrick Patterson
Eric Payne
Brenda Fuentes, Student Trustee (4:46 p.m.)

Also present were:
Paul Parnell, Chancellor, SCCCD
Ed Eng, Vice Chancellor of Finance and Administration, SCCCD
Barbara Hioco, Interim Vice Chancellor of Educational Services and Institutional Effectiveness, SCCCD
Annette Loria, Interim Vice Chancellor of Human Resources, SCCCD
Carole Goldsmith, President, Fresno City College
Sandra Caldwell, President, Reedley College
Lori Bennett, President, Clovis Community College
Christine Miktarian, Associate Vice Chancellor of Business and Operations, SCCCD
Pedro Avila, Associate Vice Chancellor of Enrollment Management, Admin and Records, and Information Systems
Gregory Taylor, General Counsel, SCCCD
Lucy Ruiz, Executive Director, Public and Legislative Relations, SCCCD
John Fitzer, Vice President, Madera Community College Center
Barbara Martin, Interim Executive Assistant to the Chancellor, SCCCD

Introduction of Guests

None
Approval of Minutes

The minutes of the special meetings of August 25, 2016, September 19, 2016, and September 23, 2016; and the regular meeting of September 6, 2016, were presented for approval. A motion was made by Trustee Nishinaka and seconded by Trustee Arias to approve the minutes, as presented. The motion passed without dissent.

Public Comment

Michael Stannard, philosophy instructor at Clovis Community College (CCC) and a member of the Academic Senate spoke regarding events that have occurred since the September 6, 2016, Board of Trustees meeting. He reported that a fellow faculty member has filed a complaint of harassment against him. He stated he has not harassed anyone. He stated he has reported the illegal election activity of a fellow faculty member to the district attorney’s office. He said that over the last year and a half he has been telling his colleagues, faculty and administration that CCC violates Ed Code and Title V with respect to faculty rights. This is especially in respect to faculty rights to appoint faculty to serve on college committees. The faculty member filing the harassment complaint is the same person that he reported for illegal election activity. This complaint appears to him to be retaliatory. He stated that the administrator in charge of the investigation has an interest in upholding the harassment complaint. He believes this constitutes a strong conflict of interest in her investigation of this complaint and creates a strong appearance of impropriety. He wants the chancellor and Board of Trustees to be aware of what has been going on at CCC for a long time and wants someone to straighten it out.

Kathleen Swan with the Madera Community College Center (MCCC) Bookstore, stated she began speaking to the Board of Trustees in February 2014 and each month until June of that year regarding the food that was not made available on campus in the bookstore. Food is available only in the café. She was told to meet with Debbie Ikeda to get the questions answered. It is now three years later and there is still not any food sold on campus except in the café. All the other bookstores in the district sell food. She spoke to Lorrie Hopper before this meeting and was assured she would include President Bennett on this issue. She would like to get this issue resolved.
<table>
<thead>
<tr>
<th>Agenda Consent</th>
</tr>
</thead>
</table>

Unapproved Minutes, Board of Trustees, October 4, 2016 – Page 3

<table>
<thead>
<tr>
<th>Joint District and Campus Presidents' Reports</th>
<th>Sandra Caldwell gave campus reports for the months of September and October.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Madera/Oakhurst Faculty Association Report</td>
<td>Gregory Ramirez reported on meetings and activities of the Madera/Oakhurst Faculty Association.</td>
</tr>
<tr>
<td>Classified Senate Report</td>
<td>Darnell Harris, Reedley College Classified Senate president, reported on meetings and activities of the classified senates.</td>
</tr>
<tr>
<td>Madera Community College Center Report</td>
<td>Vice President John Fitzer presented the Board of Trustees with information regarding the Madera Community College Center (MCCC). He also included Ray Sanchez and a student, Katie Bennett. Mr. Sanchez spoke regarding the learning center. Ms. Bennett spoke regarding her very positive experience being a student at MCCC.</td>
</tr>
<tr>
<td>Reports of Board Members</td>
<td>Student Trustee Fuentes reported on happenings and events for all three colleges throughout the last month.</td>
</tr>
<tr>
<td>Trustees Nishinaka, Payne, Kahn, and Leal reported on several events they participated in during the last month.</td>
<td></td>
</tr>
<tr>
<td>Trustee Patterson reported on several events he participated in during the last month. He provided handouts to the other trustees from the JPA conference he attended. Trustee Patterson began to speak regarding what Michael Stannard spoke about in the public comment section of the meeting. President Caglia advised Trustee Patterson that he wasn’t sure this type of discussion was appropriate and asked him to move on. Trustee Patterson said he wants to put the president on notice and warning that he has some concerns.</td>
<td></td>
</tr>
<tr>
<td>Future Agenda Items</td>
<td>President Caglia made the following statement:</td>
</tr>
<tr>
<td>----------------------</td>
<td>-------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Future Agenda Items</td>
<td>President Caglia made the following statement:</td>
</tr>
<tr>
<td>Future Agenda Items</td>
<td>Regarding requests for proposals (RFP) and requests for quotes (RFQ) for Measure C, staff has begun the process of issuing those. There was a meeting last Friday to review the applications that were submitted. Staff will be bringing recommendations to the board soon. Beginning with next month’s board agenda, a bond status report will be presented at each monthly Board meeting. In addition, we will need special board study sessions.</td>
</tr>
</tbody>
</table>
Future Agenda Items (continued)

on issues such as program manager selection, architect selections, citizens bond oversight committee, collective bargaining agreements and project labor agreements, etc.

Trustee Kahn stated he would submit his requests in writing.

Future agenda items requested by trustees are:
- Update on items from public comment
- Status on district police – requested for November agenda
- PLAs and CBAs – requested for November agenda (President Caglia said he can’t say it will be in November.)
- Dream Center
- Veterans Center

Consideration of Consent Agenda Action

Board President Caglia announced that there has been an amendment to the exhibit for Item 16-68HR on the consent agenda. Changes are in bold print and copies have been provided.

Trustee Patterson requested to pull all items from the consent agenda regarding payment of funds. It was determined that those items are 16-114G, 16-115G, 16-116G, 16-117G, 16-118G, 16-119G.

Trustee Arias requested to pull Items 16-68HR and 16-123G.

It was moved by Trustee Kahn and seconded by Trustee Arias that the Board of Trustees approve consent agenda items 16-69HR through 16-70HR and 16-120G through 16-122G and 16-124G, as presented. The motion passed without dissent.

It was moved by Trustee Arias and seconded by Student Trustee Fuentes that the Board of Trustees approve consent agenda items 16-68HR and 16-123G, as presented. After discussion the motion passed without dissent.

It was moved by Trustee Kahn and seconded by Trustee Payne that the Board of Trustees approve consent agenda items 16-114G through 16-119G as presented. After discussion the motion failed as follows:
Consideration of Consent Agenda
Action (continued)

<table>
<thead>
<tr>
<th>YES</th>
<th>NO</th>
<th>Absent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Miguel Arias</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Bobby Kahn</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>John Leal</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Ron Nishinaka</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Pat Patterson</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Eric Payne</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Richard Caglia</td>
<td>X</td>
<td></td>
</tr>
</tbody>
</table>

A motion for reconsideration was made by Trustee Arias and seconded by Trustee Leal that the Board of Trustees approve consent agenda items 16-114G through 16-119G, as presented.

After further discussion the motion passed as follows:

Ayes - 6
Noes – 1 (Patterson)
Absent - 0

Employment, Change of Status, Retirement, Academic Personnel [16-68HR] Action
Approve the academic personnel recommendations, items A through D, as amended

Approve the classified personnel recommendations, items A through H, as presented

Consideration to Approve New Position of Program Specialist, Central Regional Consortium [16-70HR] Action
Approve the new position of Program Specialist, Central Regional Consortium
Review of District Warrants and Checks [16-114G]

Action

Review and approve the warrants register for the following accounts:

<table>
<thead>
<tr>
<th>Account</th>
<th>Amount</th>
<th>For the Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>District</td>
<td>$18,052,624.66</td>
<td>08/16/16 to 09/13/16</td>
</tr>
<tr>
<td>Fresno City College Bookstore</td>
<td>938,635.25</td>
<td>08/17/16 to 09/13/16</td>
</tr>
<tr>
<td>Reedley College Bookstore</td>
<td>333,131.93</td>
<td>08/17/16 to 09/13/16</td>
</tr>
<tr>
<td>Fresno City College Curricular</td>
<td>84,675.95</td>
<td>08/16/16 to 09/12/16</td>
</tr>
<tr>
<td>Reedley College Curricular</td>
<td>144,512.43</td>
<td>08/11/16 to 09/12/16</td>
</tr>
<tr>
<td>Clovis Community College</td>
<td>46,916.32</td>
<td>08/16/16 to 09/12/16</td>
</tr>
</tbody>
</table>

Total: $19,600,496.54

Consideration to Approve Grant Agreements [16-115G]

Action

a) Approve grant agreement recommendations, items A through L, as presented, and adopt Resolution No. 2016.22;
b) Authorize renewal of the grant agreements with similar terms and conditions; and

c) Authorize the chancellor or vice chancellor of finance and administration to sign the grant agreements on behalf of the district

Consideration to Approve Purchase of Pianos, Fresno City College [16-116G]

Action

Approve the purchase of two Steinway Model B Grand Pianos for Fresno City College in the amount of $167,983; and authorize purchase orders to be issued for these items

Consideration to Authorize Agreement for Engineering Services, Air Handler Scheduled Maintenance Project, Fresno City College [16-117G] Action

Authorize an agreement with Teter, LLP, for engineering services for the Fresno City College Speech-Music, Language Arts, Library, Gymnasium and Art Buildings Air Handler Scheduled Maintenance Project; and authorize the chancellor or vice chancellor of finance and administration to sign an agreement on behalf of the district
Consideration to Authorize Agreement for Portal Integration and Customization Services, Districtwide [16-118G]
Action

Authorize agreement with Unicon, Inc., for Portal Integration and Customization Services, Districtwide, in the amount of $135,750; and authorize the chancellor or vice chancellor of finance and administration to sign an agreement on behalf of the district.

Consideration to Approve Agreement for Purchase of Industrial Equipment and Supplies, Districtwide [16-119G]
Action

Approve participation in the Educational and Institutional Cooperative Service, Inc., Master Agreement No. CNR01248 for the purchase of industrial equipment and supplies for all districtwide locations; and authorize purchase orders to be issued against this agreement.

Consideration to Accept Construction Project for Physical Science Fume Hood Replacement Reedley College [16-120G]
Action

a) Accept the project for Physical Science Fume Hood Replacement, Reedley College; and
b) Authorize the chancellor or his designee to file a Notice of Completion with the County Recorder.

Consideration of Claim, Brittany Walton [16-121G]
Action

Reject claim submitted by Brittany Walton and direct the chancellor or vice chancellor of finance and administration to give written notice of said action to the claimant.

Consideration to Approve Fall 2016, Spring 2017 and Fall 2017 Curriculum Proposals for Clovis Community College [16-122G]
Action

Approve the Clovis Community College curriculum proposals, as presented.
Consideration to Approve District Representatives to Serve on the State Center Adult Education Consortium [16-123G]

Action

approve the following representatives and alternates to serve on the State Center Adult Education Consortium Board through June 2018:

- Fresno City College
  - Dr. Donna Cooper
  - Mr. Don Lopez, Alternate
- Reedley College
  - Dr. Todd Davis
  - Ms. Leticia Canales, Alternate
- Clovis Community College
  - Mr. Lee Brown
  - Dr. Linda Thomas, Alternate

Consideration to Approve Out-of-State Student Travel for Fresno City College Forensic/Debate Team [16-124G]

Action

Approve Fresno City College student travel to Reno, NV, to participate in a forensic/debate tournament with the understanding it will be financed without requiring expenditures of district funds

***************End of Consent Agenda***************

Second Reading of Clovis Community College Accreditation Follow-Up Report [16-46]

No Action

Lori Bennett presented the Board of Trustees with the Clovis Community College Accreditation Follow-Up Report for their review only.

Consideration to Adopt Resolution Supporting the California Students Vote Project [16-47]

Action

Lucy Ruiz presented Resolution No. 2016.23 for the board’s consideration.

A motion was made by Trustee Arias and seconded by Trustee Payne that the Board of Trustees adopt Resolution No. 2016.23 in support of the California Students Vote Project. The motion carried without dissent.
<table>
<thead>
<tr>
<th>Agenda</th>
<th>Consent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approval, Board of Trustees Self-Evaluation Instrument and Process [16-42] Action</td>
<td>Trustee Caglia reported that the Board of Trustees participated in a self-evaluation in accordance with Board Policy 2745 on September 23, 2016. A motion was made by Trustee Arias and seconded by Trustee Nishinaka that the Board of Trustees approve the instrument and process used in its self-evaluation at the September 23, 2016, special meeting. The motion carried without dissent.</td>
</tr>
<tr>
<td>Adjournment</td>
<td>The meeting was adjourned at 6:27 p.m. by unanimous consent.</td>
</tr>
</tbody>
</table>

Robert “Bobby” Kahn Jr.
Secretary, Board of Trustees
State Center Community College District

:bm
PRESENTED TO BOARD OF TRUSTEES  
DATE: November 1, 2016

SUBJECT: Employment, Retirement, Academic Personnel  
ITEM NO.  16-71HR

EXHIBIT: Academic Personnel Recommendations

Recommendation:

It is recommended the Board of Trustees approve the academic personnel recommendations, items A through B, as presented.
ACADEMIC PERSONNEL RECOMMENDATIONS

A. Recommendation to **employ** the following person:

<table>
<thead>
<tr>
<th>Name</th>
<th>Campus</th>
<th>Class &amp; Step</th>
<th>Salary</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mossette,</td>
<td>FCC</td>
<td>59, 1</td>
<td>$27,941</td>
<td>Director of CalWORKs</td>
</tr>
<tr>
<td>Mary Beth</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(Interim Management Contract – September 26, 2016 through December 31, 2016)

B. Recommendation to accept **resignation** for the purpose of **retirement** from the following person:

<table>
<thead>
<tr>
<th>Name</th>
<th>Campus</th>
<th>Effective Date</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Holford,</td>
<td>FCC</td>
<td>May 20, 2017</td>
<td>Human Services Instructor</td>
</tr>
<tr>
<td>Susan M.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
PRESENTED TO BOARD OF TRUSTEES

DATE: November 1, 2016

SUBJECT: Employment, Change of Status, Transfer, Leave of Absence, Resignation, Retirement, Classified Personnel

ITEM NO. 16-72HR

EXHIBIT: Classified Personnel Recommendations

Recommendation:

It is recommended the Board of Trustees approve the classified personnel recommendations, items A through G, as presented.
CLASSIFIED PERSONNEL RECOMMENDATIONS

A. Recommendation to **employ** the following persons as **probationary**:

<table>
<thead>
<tr>
<th>Name</th>
<th>Location</th>
<th>Classification</th>
<th>Range/Step/Salary</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Susoeff, Roseanne</td>
<td>CCC</td>
<td>Department Secretary Position No. 5084</td>
<td>44-A $2,987.00/mo.</td>
<td>10/03/2016</td>
</tr>
<tr>
<td>Potzernitz, Althea</td>
<td>FCC</td>
<td>Library/Learning Resource Assistant I Position No. 2095</td>
<td>38-A $2,578.75/mo.</td>
<td>10/05/2016</td>
</tr>
<tr>
<td>Jackson, Patrick</td>
<td>DO</td>
<td>Police Sergeant Position No. 1094</td>
<td>67-C $5,770.58/mo.</td>
<td>10/10/2016</td>
</tr>
<tr>
<td>Miller, Kevin</td>
<td>DO</td>
<td>Senior Systems and Network Administrator Position No. 1056</td>
<td>79-C $7,743.08/mo.</td>
<td>10/10/2016</td>
</tr>
<tr>
<td>Bhogal, Gurpreet</td>
<td>FCC</td>
<td>Office Assistant III Position No. 8502</td>
<td>48-A $3,299.92/mo.</td>
<td>10/17/2016</td>
</tr>
<tr>
<td>Kaiser, Michael</td>
<td>RC</td>
<td>Building Services Manager Position No. 3097</td>
<td>30-1 (Mgmt.) $4,927.33/mo.</td>
<td>10/17/2016</td>
</tr>
<tr>
<td>Martinez, Beatriz</td>
<td>FCC</td>
<td>Sign Language Interpreter III (PPT) Position No. 8532</td>
<td>48-A $19.04/hr.</td>
<td>10/17/2016</td>
</tr>
</tbody>
</table>

B. Recommendation to **employ** the following persons as **provisional** – filling vacant position of permanent full-time or permanent part-time pending recruitment/selection, or replacing regular employee on leave:

<table>
<thead>
<tr>
<th>Name</th>
<th>Location</th>
<th>Classification</th>
<th>Range/Step/Salary</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ram, Kimberly</td>
<td>DO</td>
<td>Buyer Position No. 1198</td>
<td>61-A $26.10/hr.</td>
<td>08/31/2016</td>
</tr>
<tr>
<td>Reyes, Christina</td>
<td>RC</td>
<td>Cafeteria Attendant (PPT) Position No. 3098</td>
<td>31-A $12.49/hr.</td>
<td>09/12/2016</td>
</tr>
<tr>
<td>Flores, Gloria</td>
<td>FCC</td>
<td>Office Assistant I Position No. 2204</td>
<td>38-A $14.88/hr.</td>
<td>09/14/2016</td>
</tr>
<tr>
<td>Buck, Christina</td>
<td>RC</td>
<td>Food Service Worker I Position No. 3041</td>
<td>33-A $13.14/hr.</td>
<td>09/16/2016</td>
</tr>
</tbody>
</table>
B. Recommendation to employ the following persons as provisional – filling vacant position of permanent full-time or permanent part-time pending recruitment/selection, or replacing regular employee on leave (cont’d):

<table>
<thead>
<tr>
<th>Name</th>
<th>Location</th>
<th>Classification</th>
<th>Range/Step/Salary</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meza Agabo, Jose</td>
<td>RC</td>
<td>Custodian</td>
<td>41-A $15.99/hr.</td>
<td>09/16/2016 thru 09/16/2016</td>
</tr>
<tr>
<td>Barrera, Roberto</td>
<td>DO</td>
<td>Office Assistant III</td>
<td>48-A $19.04/hr.</td>
<td>09/23/2016</td>
</tr>
<tr>
<td>Cabrera, Andrew</td>
<td>RC</td>
<td>Custodian</td>
<td>41-A $15.99/hr.</td>
<td>10/03/2016</td>
</tr>
<tr>
<td>Johnson, Amanda</td>
<td>OCCC</td>
<td>Office Assistant III</td>
<td>48-A $19.04/hr.</td>
<td>10/03/2016</td>
</tr>
<tr>
<td>Yocupicio, Amy</td>
<td>FCC</td>
<td>Administrative Assistant</td>
<td>55-A $22.56/hr.</td>
<td>10/03/2016</td>
</tr>
<tr>
<td>Younan, Michael</td>
<td>FCC</td>
<td>Instructional Laboratory Technician – Chemistry/Physical Science Position No. 2117</td>
<td>57-A $23.68/hr.</td>
<td>10/05/2016</td>
</tr>
<tr>
<td>Rabara, Alisha</td>
<td>CCC</td>
<td>Early Childhood Education Specialist Position No. 5015</td>
<td>53-A $21.47/hr.</td>
<td>10/10/2016</td>
</tr>
<tr>
<td>Keithley, Jodi</td>
<td>CCC</td>
<td>Early Childhood Education Associate Position No. 5039</td>
<td>38-A $14.88/hr.</td>
<td>10/17/2016</td>
</tr>
</tbody>
</table>

C. Recommendation to approve the change of status of the following regular employees:

<table>
<thead>
<tr>
<th>Name</th>
<th>Location</th>
<th>Classification</th>
<th>Range/Step/Salary</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mossette, Mary Beth</td>
<td>FCC</td>
<td>Director of CalWORKs Position No. 2815 to Program Development Assistant Position No. 2274</td>
<td>60-E (+15%) $6,632.75/mo. to 60-E $5,767.58/mo.</td>
<td>09/23/2016</td>
</tr>
</tbody>
</table>

(Return to regular assignment)
C. Recommendation to approve the **change of status** of the following regular employees (cont’d):

<table>
<thead>
<tr>
<th>Name</th>
<th>Location</th>
<th>Classification</th>
<th>Range/Step/Salary</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hughes, Trina</td>
<td>FCC</td>
<td>Administrative Assistant</td>
<td>55-D</td>
<td>10/02/2016</td>
</tr>
<tr>
<td></td>
<td>CTC</td>
<td>Administrative Aide</td>
<td>53-D</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Position No. 2039</td>
<td>$4,524.67/mo. to</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Position No. 2060</td>
<td>$4,311.50/mo.</td>
<td></td>
</tr>
<tr>
<td>Lynch, Michael</td>
<td>RC</td>
<td>Warehouse Worker</td>
<td>46-B</td>
<td>10/14/2016</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Position No. 3001</td>
<td>$3,299.92/mo. to</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Custodian</td>
<td>41-C</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Position No. 3108</td>
<td>$3,062.58/mo.</td>
<td></td>
</tr>
<tr>
<td>Simpson, Larry</td>
<td>RC</td>
<td>Building Services Manager</td>
<td>30-1 (Mgmt.)</td>
<td>10/14/2016</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Position No. 3097</td>
<td>$4,927.33/mo. to</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Warehouse Worker</td>
<td>46-E</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Position No. 3001</td>
<td>$3,817.50/mo.</td>
<td></td>
</tr>
</tbody>
</table>

(Return to regular assignment)

D. Recommendation to approve the **lateral transfer** of the following employees (regular):

<table>
<thead>
<tr>
<th>Name</th>
<th>Location</th>
<th>Classification</th>
<th>Range/Step/Salary</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hughes, Trina</td>
<td>CTC</td>
<td>Administrative Aide</td>
<td>53-D</td>
<td>10/03/2016</td>
</tr>
<tr>
<td></td>
<td>FCC</td>
<td>Administrative Aide</td>
<td>53-D</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Position No. 2060</td>
<td>$4,311.50/mo.</td>
<td></td>
</tr>
</tbody>
</table>

(Lateral Transfer per Personnel Commission Rule 11-2)

E. Recommendation to approve the **leave of absence** of the following employee (regular):

<table>
<thead>
<tr>
<th>Name</th>
<th>Location</th>
<th>Classification</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mossette, Mary Beth</td>
<td>FCC</td>
<td>Program Development Assistant</td>
<td>09/26/2016</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Position No. 2274</td>
<td></td>
</tr>
</tbody>
</table>

(Personal Leave of Absence per Article 13, Section 2 of the CSEA contract)

F. Recommendation to accept the **resignation** of the following regular employees:

<table>
<thead>
<tr>
<th>Name</th>
<th>Location</th>
<th>Classification</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Garcia, Valentina</td>
<td>RC</td>
<td>Bookstore Sales Clerk I</td>
<td>08/13/2016</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(Seasonal)</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Position No. 8045</td>
<td></td>
</tr>
</tbody>
</table>
F. Recommendation to accept the resignation of the following regular employees (cont’d):

<table>
<thead>
<tr>
<th>Name</th>
<th>Location</th>
<th>Classification</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alvarez-Tovar, Juan</td>
<td>DO</td>
<td>Police Officer</td>
<td>09/20/2016</td>
</tr>
<tr>
<td>Schreiner, Jennifer</td>
<td>CCC</td>
<td>Early Childhood Education Specialist Position No. 5015</td>
<td>09/20/2016</td>
</tr>
<tr>
<td>Crill-Hornsby, Cherylly</td>
<td>DO</td>
<td>Research Assistant</td>
<td>10/04/2016</td>
</tr>
<tr>
<td>Bautista, Erica</td>
<td>MCCC</td>
<td>Department Secretary (PPT)</td>
<td>10/05/2016</td>
</tr>
<tr>
<td>Holman, Pauline</td>
<td>DO</td>
<td>Equal Employment Opportunity/Diversity &amp; Staff Development Manager Position No. 1169</td>
<td>10/14/2016</td>
</tr>
<tr>
<td>Ayello, Shannon</td>
<td>DO</td>
<td>Police Sergeant</td>
<td>10/21/2016</td>
</tr>
<tr>
<td>Gordillo, Andrew</td>
<td>DO</td>
<td>Benefits Assistant</td>
<td>10/24/2016</td>
</tr>
<tr>
<td>Hornsby, Christopher</td>
<td>DO</td>
<td>Police Communications Dispatcher Position No. 1206</td>
<td>11/11/2016</td>
</tr>
</tbody>
</table>

G. Recommendation to accept the retirement of the following regular employees:

<table>
<thead>
<tr>
<th>Name</th>
<th>Location</th>
<th>Classification</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>DiPinto, Valerie</td>
<td>CCC</td>
<td>Office Assistant III</td>
<td>10/31/2016</td>
</tr>
<tr>
<td>Little, Linda</td>
<td>CCC</td>
<td>Secretary to the President</td>
<td>12/16/2016</td>
</tr>
<tr>
<td>Lopes, Susan</td>
<td>FCC</td>
<td>Office Assistant III</td>
<td>12/23/2016</td>
</tr>
<tr>
<td>Fitzgerald, Pattie</td>
<td>MCCC</td>
<td>Administrative Aide</td>
<td>01/03/2017</td>
</tr>
</tbody>
</table>
G. Recommendation to accept the retirement of the following regular employees (cont’d):

<table>
<thead>
<tr>
<th>Name</th>
<th>Location</th>
<th>Classification</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Barendse, Patricia</td>
<td>DO</td>
<td>Secretary to the Associate Vice Chancellor</td>
<td>01/31/2017</td>
</tr>
</tbody>
</table>
STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES
DATE: November 1, 2016

SUBJECT: Appointment of California School Employees Association Nominee to the Personnel Commission for SCCCD
ITEM NO. 16-73HR

EXHIBIT: None

Background:

The term of the California School Employees Association’s appointed commissioner, Tim Liermann, will end on November 30, 2016. Mr. Liermann did not express an interest in being reappointed. Therefore, CSEA has selected Isabel Barreras as their appointee. Ms. Barreras is a former trustee of the State Center Community College District Board of Trustees and currently is employed at the Madera Unified School District as a human resources specialist. According to Education Code Section 88066(d):

“In the case of the nominees of the classified employees, the board shall appoint the nominee, unless the classified employees voluntarily withdraw the name of the nominee and submit the name of a new nominee. In the latter case, the board shall then appointment the new nominee.”

Recommendation:

In accordance with Education Code Section 88066(d), it is recommended the Board of Trustees appoint Ms. Isabel Barreras as the CSEA representative to the Personnel Commission for the State Center Community College District to serve a three-year term beginning December 1, 2016.
STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES           DATE:  November 1, 2016

SUBJECT:  Consideration to Approve New Position of
           Accounting Technician I, District Office

ITEM NO.  16-74HR

EXHIBIT:  None

Background:

The educational services and institutional effectiveness department currently does not have an
accounting support position. Administration is recommending the new position with a proposed
title of accounting technician I. The position will be responsible for complex accounting work
such as verifying, balancing and posting/recording data; preparing financial and reconciliation
statements, audits, other reports, and bank deposits; calculating, preparing, reviewing and
distributing checks, receipts, and other financial documents; preparing and monitoring budgets
and expenditure reports; entering and retrieving data from computer system as needed; assigning
and/or reviewing the work of other employees and students. This position will be funded
through the general fund.

Recommendation:

In accordance with Board Policy 7230, administration recommends the Board of Trustees
approve a new position of Accounting Technician I, District Office.
SUBJECT: Consideration to Approve Six-Month Limited Term Position of Institutional Research Coordinator, District Office

EXHIBIT: None

Background:

The position of institutional research coordinator in the district office is currently filled on a provisional basis. District administration is currently assessing the needs of the department to ensure the position is properly classified and, therefore, is recommending the approval of a six-month limited term position of institutional research coordinator. This would allow the current provisional employee to remain in the limited term position while the proper classification of the position is determined by the district and the Personnel Commission.

Recommendation:

It is recommended the Board of Trustees approve a six-month limited term position of Institutional Research Coordinator, District Office.
PRESENTED TO BOARD OF TRUSTEES

DATE: November 1, 2016

SUBJECT: Consideration to Approve Six-Month Limited Term Position of Equal Employment Opportunity/ Diversity and Staff Development Manager, District Office

ITEM NO. 16-76HR

EXHIBIT: None

Background:

The district currently has a vacant position for equal employment opportunity/diversity and staff development manager. This position is responsible for the oversight of the equal employment opportunity compliance and regulations, investigations and districtwide staff development. Administration is recommending a six-month limited term position of equal employment opportunity/diversity and staff development manager to be filled. This will allow the district to have an employee responding to complaints and conducting investigations while the Personnel Commission conducts a recruitment.

Recommendation:

In accordance with Board Policy 7230, administration recommends the Board of Trustees approve a six-month limited term position of Equal Employment Opportunity/ Diversity and Staff Development Manager, District Office.
STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 1, 2016

SUBJECT: Consideration to Appoint Vice President of Madera and Oakhurst Community College Centers, Reedley College

ITEM NO. 16-77HR

EXHIBIT: None

Background:

The position of vice president of Madera and Oakhurst Community College Centers, Reedley College, was posted on August 18, 2016, and the district received 29 completed applications.

The Search Advisory Committee was composed of three academic administrators, two classified managers, eight faculty members, three classified staff members, and one student. The committee paper screened the applications and invited six candidates to be interviewed. Following the interviews, three candidates were forwarded to the president for interviews.

Following those interviews, Dr. Claudia Lourido-Habib is being recommended for the position of vice president of Madera and Oakhurst Community College Centers, Reedley College. Dr. Lourido-Habib is currently serving as the vice president of student services at Reedley College and has held that position for 18 months. She previously served in three separate interim management assignments. She served as the interim vice president of student services at Reedley College for eight months, the interim dean of instruction at FCC for nine months and the interim dean of instruction, Reedley College, for nine months. Prior to serving in the interim assignments, Dr. Lourido-Habib served as architect/drafting instructor at Fresno City College for ten years. Also, during her tenure at Fresno City College, Dr. Lourido-Habib served as the Academic Senate president. Dr. Lourido-Habib worked as a project manager and interior designer for business furnishing companies and architect firms prior to coming to State Center Community College District. Dr. Lourido-Habib earned her bachelor of arts in interior design from California State University, Fresno, and her master of science in industrial technology from National University. Dr. Lourido-Habib received her doctorate of educational leadership from California State University, Fresno.
Recommendation:

In accordance with Board Policy 7100, administration recommends the Board of Trustees appoint Dr. Claudia Lourido-Habib as vice president of Madera and Oakhurst Community College Centers, Reedley College, with placement on the Management Salary Schedule at Range 66, Step 8 ($12,655/monthly, effective January 3, 2017.)
SUBJECT: Consideration to Adopt 2018-2019 and 2019-2020 Instructional Calendars


Background:

The proposed 2018-2019 and 2019-2020 instructional calendars were developed with identical schedules for the colleges and centers for the fall/spring semesters and summer sessions, as has been done in the past.

These calendars have been developed in compliance with Board Policy 4010, California Community Colleges Chancellor’s Office and legal requirements of the state.

Recommendation:

In accordance with Board Policy 4010, administration recommends that the Board of Trustees adopt the 2018-2019 and 2019-2020 instructional calendars for Fresno City College, Reedley College, and Clovis Community College.
Fall 2018 Semester

August 9  (Th)  Faculty duty day [no classes held]
August 10 (F)     Flex Day
August 13 (M)     Instruction begins
September 3   (M)     Labor Day
November 12   (M)     Veterans Day (Observed)
November 22 & 23 (Th, F)  Thanksgiving holidays
December 14  (F)     End of fall semester

Break: December 17, 2018 – January 4, 2019

Spring 2019 Semester

January 10  (Th)  Faculty duty day [no classes held]
January 11 (F)     Flex Day
January 14 (M)     Instruction begins
January 21 (M)     Martin Luther King, Jr. Day observance
February 15 (F)     Lincoln Day observance
February 18 (M)     Washington Day observance
April 15-19 (M-F)  Spring recess [classes reconvene April 22]
May 24     (F)     End of spring semester/commencement
### Instructional Calendar

**FRESNO CITY COLLEGE ● REEDLEY COLLEGE ● CLOVIS COMMUNITY COLLEGE**

#### Summer Session 2019

<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>May 27</td>
<td>(M)</td>
<td>Memorial Day</td>
</tr>
<tr>
<td>May 28</td>
<td>(T)</td>
<td>Start of 4-week and 10-week sessions</td>
</tr>
<tr>
<td>June 10</td>
<td>(M)</td>
<td>Start of 8-week session</td>
</tr>
<tr>
<td>June 21</td>
<td>(F)</td>
<td>End of 4-week session</td>
</tr>
<tr>
<td>June 24</td>
<td>(M)</td>
<td>Start of 6-week</td>
</tr>
<tr>
<td></td>
<td></td>
<td><em>(Classes will meet M-F (5-days) week 1 only)</em></td>
</tr>
<tr>
<td>July 4</td>
<td>(Th)</td>
<td>Independence Day</td>
</tr>
<tr>
<td>August 2</td>
<td>(F)</td>
<td>End of 6, 8 and 10 week sessions</td>
</tr>
</tbody>
</table>
### Classified and Management *

#### Holiday Calendar

2018-2019

<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Holiday</th>
</tr>
</thead>
<tbody>
<tr>
<td>July 4, 2018</td>
<td>W</td>
<td>Independence Day</td>
</tr>
<tr>
<td>September 3, 2018</td>
<td>M</td>
<td>Labor Day</td>
</tr>
<tr>
<td>November 22, 2018</td>
<td>Th</td>
<td>Thanksgiving Day</td>
</tr>
<tr>
<td>November 23, 2018*</td>
<td>F</td>
<td>In lieu holiday</td>
</tr>
<tr>
<td>December 25, 2018</td>
<td>T</td>
<td>Christmas</td>
</tr>
<tr>
<td>December 26-28, 2018**</td>
<td>W, Th, F</td>
<td>Negotiated holidays</td>
</tr>
<tr>
<td>December 31, 2018*</td>
<td>M</td>
<td>In lieu holiday</td>
</tr>
<tr>
<td>January 1, 2019</td>
<td>T</td>
<td>New Year's Day</td>
</tr>
<tr>
<td>January 21, 2019</td>
<td>M</td>
<td>Martin Luther King, Jr. Day</td>
</tr>
<tr>
<td>February 15, 2019</td>
<td>F</td>
<td>Lincoln Day</td>
</tr>
<tr>
<td>February 18, 2019</td>
<td>M</td>
<td>Washington Day</td>
</tr>
<tr>
<td>April 19, 2019**</td>
<td>F</td>
<td>Negotiated holiday</td>
</tr>
<tr>
<td>May 27, 2019</td>
<td>M</td>
<td>Memorial Day</td>
</tr>
</tbody>
</table>

*In lieu holidays per California Education Code Sections 88205, 88205.5 (Veterans Day and Admission Day).

**New probationary employees who are part of the Classified Bargaining Unit are not entitled to negotiated holidays per contract (with the exception of police officers who are eligible beginning with the seventh month of employment).
Instructional Calendar
2019-2020

FRESNO CITY COLLEGE • REEDLEY COLLEGE • CLOVIS COMMUNITY COLLEGE

Fall 2019 Semester

August 8 (Th) Faculty duty day [no classes held]
August 9 (F) Flex Day
August 12 (M) Instruction begins
September 2 (M) Labor Day
November 11 (M) Veterans Day (Observed)
November 28 & 29 (Th, F) Thanksgiving holidays
December 13 (F) End of fall semester

Break: December 16, 2019 – January 3, 2020

Spring 2020 Semester

January 9 (Th) Faculty duty day [no classes held]
January 10 (F) Flex Day
January 13 (M) Instruction begins
January 20 (M) Martin Luther King, Jr. Day observance
February 14 (F) Lincoln Day observance
February 17 (M) Washington Day observance
April 6-10 (M-F) Spring recess [classes reconvene April 13]
May 22 (F) End of spring semester/commencement
Instructional Calendar

Summer Session 2020

May 25  (M)  Memorial Day
May 26  (T)  Start of 4-week and 10-week sessions
June 8  (M)  Start of 8-week session
June 19 (F)  End of 4-week session
June 22 (M)  Start of 6-week
July 3   (F)  Independence Day Observed
July 31  (F)  End of 6, 8 and 10 week sessions
## Classification and Management *
### Holiday Calendar
#### 2019-2020

<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Holiday</th>
</tr>
</thead>
<tbody>
<tr>
<td>July 4, 2019</td>
<td>Th</td>
<td>Independence Day</td>
</tr>
<tr>
<td>September 2, 2019</td>
<td>M</td>
<td>Labor Day</td>
</tr>
<tr>
<td>November 28, 2019</td>
<td>Th</td>
<td>Thanksgiving Day</td>
</tr>
<tr>
<td>November 29, 2019*</td>
<td>F</td>
<td>In lieu holiday</td>
</tr>
<tr>
<td>December 25, 2019</td>
<td>W</td>
<td>Christmas</td>
</tr>
<tr>
<td>December 26-27, 2019**</td>
<td>Th, F</td>
<td>Negotiated holidays</td>
</tr>
<tr>
<td>December 30, 2019**</td>
<td>M</td>
<td>Negotiated holiday</td>
</tr>
<tr>
<td>December 31, 2019*</td>
<td>F</td>
<td>In lieu holiday</td>
</tr>
<tr>
<td>January 1, 2020</td>
<td>W</td>
<td>New Year's Day</td>
</tr>
<tr>
<td>January 20, 2020</td>
<td>M</td>
<td>Martin Luther King, Jr. Day</td>
</tr>
<tr>
<td>February 14, 2020</td>
<td>F</td>
<td>Lincoln Day</td>
</tr>
<tr>
<td>February 17, 2020</td>
<td>M</td>
<td>Washington Day</td>
</tr>
<tr>
<td>April 10, 2020**</td>
<td>F</td>
<td>Negotiated holiday</td>
</tr>
<tr>
<td>May 25, 2020</td>
<td>M</td>
<td>Memorial Day</td>
</tr>
</tbody>
</table>

Total: 15 holidays

* In lieu holidays per California Education Code Sections 88205, 88205.5 (Veterans Day and Admission Day).

** New probationary employees who are part of the Classified Bargaining Unit are not entitled to negotiated holidays per contract (with the exception of police officers who are eligible beginning with the seventh month of employment).
STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES DATE: November 1, 2016

SUBJECT: Consideration to Approve Travel Abroad for Fresno City College Women’s Soccer Team  
ITEM NO. 16-126G

EXHIBIT: None

Background

The Fresno City College Women’s Soccer Team is requesting permission to travel abroad on a team tour to England and Wales from April 7-16, 2017. The tour will combine visiting local historical and cultural sites with a friendly playing environment and professional training for the athletes. Coach Oliver Germond researched the trip based on his own visit to the same cities and venues in 2013. He would like his team to experience the cultural roots of the game of soccer and to have the opportunity to train and compete in London, Manchester and Liverpool. The team will travel during spring recess and will play three scrimmages against international teams.

Challenger World Tours, a third-party provider, will handle travel arrangements and accommodations. Program implementation will be in accordance with current district policies, regulations and college procedures. A full-time travel director will accompany the group during the entire trip. It is expected that 28 players and three coaches will travel on the tour. The participants will arrange individual and team fundraising to support the trip. The athletic department is supportive of this opportunity to provide the women’s soccer team with a life-changing experience to support the student athletes’ global awareness and to expand their cultural perspectives.

In accordance with California Community College Athletic Association bylaws, the Central Valley Conference Commissioner has approved the travel. The team will comply with all bylaws outlined in Bylaw 3.18 of the California Community College Athletic Association 2016-2017 Constitution.

Recommendation

In accordance with Academic Regulation 4300, administration recommends the Board of Trustees approve the out-of-country travel to England and Wales for the Fresno City College Women’s Soccer Team and approve three coaches to accompany the team.
STATEN CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704  

PRESENTED TO BOARD OF TRUSTEES  
DATE: November 1, 2016  

SUBJECT: Review of District Warrants and Checks  
ITEM NO. 16-127G  
EXHIBIT: None  

Recommendation:  
In accordance with Board Policy 6300, administration recommends the Board of Trustees review and approve the summary of the warrants register for the following accounts:  

<table>
<thead>
<tr>
<th>Account</th>
<th>Amount</th>
<th>For the Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>District</td>
<td>$18,965,245.51</td>
<td>09/13/16 to 10/11/16</td>
</tr>
<tr>
<td>Fresno City College Bookstore</td>
<td>349,847.50</td>
<td>09/14/16 to 10/11/16</td>
</tr>
<tr>
<td>Reedley College Bookstore</td>
<td>412,993.49</td>
<td>09/14/16 to 10/11/16</td>
</tr>
<tr>
<td>Fresno City College Co-Curricular</td>
<td>92,397.08</td>
<td>09/13/16 to 10/10/16</td>
</tr>
<tr>
<td>Reedley College Co-Curricular</td>
<td>90,363.54</td>
<td>09/13/16 to 10/10/16</td>
</tr>
<tr>
<td>Clovis Community College</td>
<td>33,139.31</td>
<td>09/13/16 to 10/10/16</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$19,943,986.43</strong></td>
<td></td>
</tr>
</tbody>
</table>
PRESENTED TO BOARD OF TRUSTEES  

DATE:  November 1, 2016

SUBJECT:  Financial Analysis of Enterprise and Special Revenue Operations  

ITEM NO.  16-128G

EXHIBIT:  Financial Analysis

Background:

The financial reports for the enterprise and special revenue operations for the 3-month period ended September 30, 2016, are attached. The report consists of a combined balance sheet and combined statement of revenues and expenditures for the enterprise operations, comprised of the bookstore operations at the colleges and centers, and the special revenue operations, comprised of the Reedley College cafeteria and residence hall.

The enterprise and special revenue operations all ended the quarter reflecting a positive financial position with revenues exceeding expenditures.

The enclosed statements are provided for Board information. No action is required.
STATE CENTER COMMUNITY COLLEGE DISTRICT
ENTERPRISE & SPECIAL REVENUE OPERATIONS
BALANCE SHEET
As of SEPTEMBER 30, 2016

<table>
<thead>
<tr>
<th>ASSETS</th>
<th>ENTERPRISE</th>
<th>SPECIAL REVENUE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>BOOKSTORES*</td>
<td>RC</td>
</tr>
<tr>
<td>Cash in County Treasury</td>
<td>$ -</td>
<td>$ 131,426</td>
</tr>
<tr>
<td>Cash in Bank</td>
<td>4,034,514</td>
<td>49,271</td>
</tr>
<tr>
<td>Revolving Cash Fund</td>
<td>65,700</td>
<td>2,500</td>
</tr>
<tr>
<td>Accounts Receivable</td>
<td>966,718</td>
<td>134,168</td>
</tr>
<tr>
<td>Due from Other Funds</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Prepaid Expenses</td>
<td>5,758</td>
<td>-</td>
</tr>
<tr>
<td>Inventory</td>
<td>3,185,938</td>
<td>27,255</td>
</tr>
<tr>
<td>Total Current Assets</td>
<td>$ 8,258,628</td>
<td>$ 392,714</td>
</tr>
<tr>
<td>Fixed Assets (Net)</td>
<td>$ 73,532</td>
<td>-</td>
</tr>
<tr>
<td><strong>TOTAL ASSETS</strong></td>
<td><strong>$ 8,332,160</strong></td>
<td><strong>$ 392,714</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>LIABILITIES &amp; FUND BALANCE</th>
<th>ENTERPRISE</th>
<th>SPECIAL REVENUE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accounts Payable</td>
<td>$ 705,788</td>
<td>-</td>
</tr>
<tr>
<td>Due to Other Funds</td>
<td>215,144</td>
<td>77,089</td>
</tr>
<tr>
<td>Warrants Payable</td>
<td>-</td>
<td>20,456</td>
</tr>
<tr>
<td>Total Current Liabilities</td>
<td>$ 920,932</td>
<td>$ 97,545</td>
</tr>
<tr>
<td>Unreserved Fund Balance</td>
<td>$ 4,153,832</td>
<td>$ 265,414</td>
</tr>
<tr>
<td>Reserved Fund Balance</td>
<td>3,257,396</td>
<td>319,698</td>
</tr>
<tr>
<td>Total Fund Balance</td>
<td>$ 7,411,228</td>
<td>$ 319,698</td>
</tr>
<tr>
<td><strong>TOTAL LIABILITIES &amp; FUND BALANCE</strong></td>
<td><strong>$ 8,332,160</strong></td>
<td><strong>$ 392,714</strong></td>
</tr>
</tbody>
</table>

*Does Not Include All Indirect Charges
## STATE CENTER COMMUNITY COLLEGE DISTRICT
### ENTERPRISE & SPECIAL REVENUE OPERATIONS
#### STATEMENT OF REVENUE & EXPENDITURES
##### Period Ending SEPTEMBER 30, 2016

<table>
<thead>
<tr>
<th></th>
<th>ENTERPRISE</th>
<th></th>
<th>SPECIAL REVENUE</th>
<th></th>
<th></th>
<th></th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>BOOKSTORES</td>
<td>RC</td>
<td>RC</td>
<td>RESIDENCE HALL*</td>
<td></td>
<td></td>
<td>TOTAL</td>
</tr>
<tr>
<td><strong>TOTAL SALES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>$ 3,749,381</td>
<td>$ 358,819</td>
<td>$ 242,394</td>
<td>$ 601,213</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>LESS COST OF GOODS SOLD</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Beginning Inventory</td>
<td>$ 2,377,259</td>
<td>$ 24,925</td>
<td></td>
<td>$ 24,925</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Purchases</td>
<td>3,591,393</td>
<td>107,560</td>
<td></td>
<td>107,560</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sub-Total</td>
<td>5,968,652</td>
<td>132,485</td>
<td></td>
<td>132,485</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Ending Inventory</td>
<td>3,185,938</td>
<td>27,255</td>
<td></td>
<td>27,255</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cost of Sales</td>
<td>2,782,714</td>
<td>105,230</td>
<td></td>
<td>105,230</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>GROSS PROFIT ON SALES</strong></td>
<td>$ 966,667</td>
<td>$ 253,589</td>
<td>$ 242,394</td>
<td>$ 495,983</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>OPERATING EXPENDITURES</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Salaries</td>
<td>$ 310,159</td>
<td>$ 76,629</td>
<td>$ 47,381</td>
<td>$ 124,010</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Benefits</td>
<td>101,201</td>
<td>32,196</td>
<td>21,413</td>
<td>53,609</td>
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<td></td>
</tr>
<tr>
<td>Depreciation</td>
<td>2,745</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Supplies</td>
<td>3,245</td>
<td>2,771</td>
<td>4,934</td>
<td>7,705</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Utilities &amp; Housekeeping</td>
<td>19,832</td>
<td>-</td>
<td>37,939</td>
<td>37,939</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rents, Leases &amp; Repairs</td>
<td>20,571</td>
<td>2,089</td>
<td>-</td>
<td>2,089</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other Operating</td>
<td>127,515</td>
<td>6,444</td>
<td>15,804</td>
<td>22,248</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL OPERATING EXPENDITURES</strong></td>
<td>$ 585,268</td>
<td>$ 120,129</td>
<td>$ 127,471</td>
<td>$ 247,600</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>NET OPERATING REVENUE (LOSS)</strong></td>
<td>$ 381,399</td>
<td>$ 133,460</td>
<td>$ 114,923</td>
<td>$ 248,383</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>OTHER REVENUE</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Vending</td>
<td>-</td>
<td>$ 962</td>
<td>-</td>
<td>$ 962</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Interest</td>
<td>20</td>
<td>299</td>
<td>668</td>
<td>967</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td>128,059</td>
<td>-</td>
<td>227</td>
<td>227</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Book Rental</td>
<td>274,063</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>NET REVENUE (LOSS)</strong></td>
<td>$ 783,541</td>
<td>$ 134,721</td>
<td>$ 115,818</td>
<td>$ 250,539</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>District Provided General Fund Support</td>
<td>$ 19,038</td>
<td>$ 10,572</td>
<td>UNAUDITED</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Does Not Include Indirect Charges
Background:

Enclosed is the September 30, 2016, Quarterly Financial Status Report (CCFS-311Q) for the District General Fund, as required for California community college districts (ECS 84043). In accordance with state instructions, a copy of the report was forwarded electronically to the State Chancellor's Office.

Since this is the first quarterly report for the 2016-17 fiscal year, few changes have occurred since the budget adoption. Additional revenue and expenditure adjustments will occur as the year progresses. Projections of revenue, expenditures, etc., are based on the adopted budget and amended for additional grants and new programs as they are received. The revenues and expenditures, when compared to the budget, are 23.0% and 21.2%, respectively as of September 30, 2016.

The District projects to serve 29,542 credit full-time equivalent students (FTES) and 481 non-credit FTES in 2016-17.

Recommendation:

In accordance with Board Policy 6300, administration recommends the Board of Trustees acknowledge the Quarterly Financial Status Report (CCFS-311Q) as presented.


**California Community Colleges Chancellor's Office**

Quarterly Financial Status Report, CCFS-311Q

**View Quarterly Data**

**District:** (570) State Center

<table>
<thead>
<tr>
<th>Description</th>
<th>As of June 30 for the fiscal year specified</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>2013-14</td>
</tr>
<tr>
<td><strong>I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:</strong></td>
<td></td>
</tr>
<tr>
<td>A. Revenues:</td>
<td></td>
</tr>
<tr>
<td>A.1 Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)</td>
<td>143,198,774</td>
</tr>
<tr>
<td>A.2 Other Financing Sources (Object 8900)</td>
<td>529,416</td>
</tr>
<tr>
<td>A.3 Total Unrestricted Revenue (A.1 + A.2)</td>
<td>143,728,190</td>
</tr>
<tr>
<td>B. Expenditures:</td>
<td></td>
</tr>
<tr>
<td>B.1 Unrestricted General Fund Expenditures (Objects 1000-6000)</td>
<td>140,958,102</td>
</tr>
<tr>
<td>B.2 Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)</td>
<td>2,772,176</td>
</tr>
<tr>
<td>B.3 Total Unrestricted Expenditures (B.1 + B.2)</td>
<td>143,730,278</td>
</tr>
<tr>
<td>C. Revenues Over(Under) Expenditures (A.3 - B.3)</td>
<td>97,912</td>
</tr>
<tr>
<td>D. Fund Balance, Beginning</td>
<td>37,628,737</td>
</tr>
<tr>
<td>D.1 Prior Year Adjustments + (- )</td>
<td>0</td>
</tr>
<tr>
<td>D.2 Adjusted Fund Balance, Beginning (D + D.1)</td>
<td>37,628,737</td>
</tr>
<tr>
<td>E. Fund Balance, Ending (C. + D.2)</td>
<td>37,726,649</td>
</tr>
<tr>
<td>F.1 Percentage of GF Fund Balance to GF Expenditures (E. / B.3)</td>
<td>26.3%</td>
</tr>
<tr>
<td><strong>II. Annualized Attendance FTES:</strong></td>
<td></td>
</tr>
<tr>
<td>D.1 Annualized FTES (excluding apprentice and non-resident)</td>
<td>26,467</td>
</tr>
<tr>
<td><strong>III. Total General Fund Cash Balance (Unrestricted and Restricted)</strong></td>
<td></td>
</tr>
<tr>
<td>H.1 Cash, excluding borrowed funds</td>
<td>41,256,333</td>
</tr>
<tr>
<td>H.2 Cash, borrowed funds only</td>
<td>0</td>
</tr>
<tr>
<td>H.3 Total Cash (H.1 + H.2)</td>
<td>41,256,333</td>
</tr>
<tr>
<td><strong>IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:</strong></td>
<td></td>
</tr>
<tr>
<td>Line</td>
<td>Description</td>
</tr>
<tr>
<td>I. Revenues:</td>
<td></td>
</tr>
<tr>
<td>I.1 Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)</td>
<td>179,683,884</td>
</tr>
<tr>
<td>I.2 Other Financing Sources (Object 8900)</td>
<td>979,963</td>
</tr>
<tr>
<td>I.3 Total Unrestricted Revenue (I.1 + I.2)</td>
<td>180,663,847</td>
</tr>
<tr>
<td>J. Expenditures:</td>
<td></td>
</tr>
<tr>
<td>J.1 Unrestricted General Fund Expenditures (Objects 1000-6000)</td>
<td>170,392,012</td>
</tr>
<tr>
<td>J.2 Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)</td>
<td>10,899,076</td>
</tr>
<tr>
<td>J.3 Total Unrestricted Expenditures (J.1 + J.2)</td>
<td>181,291,088</td>
</tr>
<tr>
<td>K. Revenues Over(Under) Expenditures (I.3 - J.3)</td>
<td>-317,244</td>
</tr>
<tr>
<td>L.1 Fund Balance, Ending (E. + L.2)</td>
<td>30,273,141</td>
</tr>
<tr>
<td>M. Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)</td>
<td>16.7%</td>
</tr>
<tr>
<td><strong>V. Has the district settled any employee contracts during this quarter?</strong></td>
<td>NO</td>
</tr>
<tr>
<td><strong>If yes, complete the following: (If multi-year settlement, provide information for all years covered.)</strong></td>
<td></td>
</tr>
</tbody>
</table>

[Link to the report](https://misweb.cccco.edu/cc311Q/view.aspx)
<table>
<thead>
<tr>
<th>YYYY-YY</th>
<th>Total Cost Increase</th>
<th>%</th>
<th>Total Cost Increase</th>
<th>%</th>
<th>Total Cost Increase</th>
<th>%</th>
<th>Total Cost Increase</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. SALARIES:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Year 1:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Year 2:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Year 3:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. BENEFITS:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Year 1:</td>
<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Year 2:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Year 3:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANs), issuance of COPs, etc.)? NO

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed? This year? NO Next year? NO

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)
CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE

Quarterly Financial Status Report, CCFS-311Q
CERTIFY QUARTERLY DATA

District: (570) STATE CENTER

Your Quarterly Data is Certified for this quarter.

Chief Business Officer
CBO Name: Edwin Y. Eng
CBO Phone: 569-244-5910
CBO Signature: 
Date Signed: 

Chief Executive Officer Name: Dr. Dale Paul Parnell Jr.
CEO Signature: 
Date Signed: 
Electronic Cert Date: 10/13/2016

District Contact Person
Name: Wil Schofield
Title: Director of Finance
Telephone: 569-244-5920
Fax: 569-499-6009
E-Mail: wil.schofield@scccd.edu

California Community Colleges, Chancellor's Office
Fiscal Services Unit
1100 Q Street, Suite 4550
Sacramento, California 95811

Send questions to:
Christine Askig (916)327-5772 askig@cccco.edu or Tracy Britten (916)324-9794 britten@cccco.edu
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Recommendation:

In accordance with Board Policy 3280, administration recommends the Board of Trustees:

a) approve the grant agreement recommendations, items A through G, as presented;

b) authorize renewal of the grant agreements with similar terms and conditions; and

c) authorize the chancellor or vice chancellor of finance and administration to sign the grant agreements on behalf of the district.
GRANT AGREEMENT RECOMMENDATIONS

Recommendation to approve the following grant agreements:

A. Regional Consortia Grant
   Agency: California Community Colleges Chancellor’s Office
   Agreement Term: July 1, 2016 – June 30, 2017
   District Location: District Office
   Total Funding Amount: $300,000
   Background: The district has received an amendment agreement from the California Community Colleges Chancellor’s Office for the Regional Consortia grant. The Central/Mother Lode Regional Consortium (CRC) is a collaboration of 14 community college faculty, staff and regional workforce and economic development organizations that serve the Central and Mother Lode regions. The additional funding in the amount of $80,000, will provide administrative support for the CRC’s expanding program.

B. CITD Risk Management Education Partnership Program
   Agency: U.S. Department of Agriculture Risk Management Agency
   Agreement Term: September 30, 2016 – August 29, 2017
   District Location: Center for International Trade Development
   Total Funding Amount: $98,366
   Background: Center for International Trade Development was awarded a new grant agreement from the U.S. Department of Agriculture Risk Management Agency. The funding will provide farmers and ranchers training opportunities to ensure they are better equipped to use financial management, farm financial benchmarking, and other emerging risk management tools.

C. California Grown Taste of California Focusing on Specialty Crops
   Agency: California Department of Food and Agriculture
   Agreement Term: October 1, 2016 – March 31, 2019
   District Location: Center for International Trade Development
   Amount: $441,006
   Background: The Center for International Trade Development was awarded a new agreement from the California Department of Food and Agriculture. The funding will enhance the competitiveness of specialty crop through increased sales. The buying trade missions will feature buyer and seller meeting, chef demonstrations and media tours.

D. Tulare County Work Study Program
   Agency: Tulare County Health and Human Services
   Agreement Term: October 1, 2016 – September 30, 2017
   District Location: Reedley College
   Total Funding Amount: $35,433
   Background: Reedley College has received an agreement from Tulare County. This new funding will provide subsidized employment jobs for TulareWORKs eligible clients who
are enrolled at Reedley College. Students will learn skill on how to prepare to interview and obtain job seeking and keeping skills. This agreement will place ten (10) TulareWORKs students in subsidized employment jobs on campus.

E. Textbook Affordability Program  
Agency: California State University Office of the Chancellor  
Agreement Term:  
District Location: Reedley College  
Total Funding Amount: $11,000  
Background: Reedley College has received an award from the California State University, Office of the Chancellor for the AB 798 Textbook Affordability Act of 2015, California Community Colleges are eligible to receive funding when faculty adopt Online Education Resources (OER) materials for their classes. This program is projected to decrease textbook costs for students by 30%. Reedley College’s Child Development is piloting this program in the 2016-17 school year. The funding will be used to provide faculty technical and professional development opportunities for faculty and staff who are responsible for implementation of the program.

F. Deputy Sector Navigator – Information & Communication Technologies  
Agency: California Community Colleges Chancellor’s Office  
Agreement Term: January 1, 2017 – December 31, 2017  
District Location: Fresno City College  
Total Funding Amount: $300,000  
Background: Fresno City College has received an amendment agreement from the California Community Colleges Chancellor’s Office for the Deputy Sector Navigator – Information & Communication Technology (ICT) grant. The additional funding in the amount of $100,000 will provide professional development for the ICT and digital media faculty and hosting digital media educators conferences.

G. Nature Explore Outdoor Classroom  
Agency: U.S. Forest Service, the Arbor Day Foundation, and Dimensions Educational Research Foundation  
Agreement Term: October 1, 2016 – September 30, 2021  
District Location: Reedley College  
Project Valuation: $100,000  
Background: Reedley College has received a Memorandum of Understanding from the Nature Explore program sponsored by the U.S. Forest Service in collaboration with the Arbor Day Foundation and the Dimensions Educational Research Foundation. The agreement allows the construction of an outdoor classroom at the Reedley College Child Development Preschool Lab. Upon completion of this project, Reedley College will be a Certified Nature Explore Classroom allowing improvement of the quality of early childhood learning opportunities and increasing access to nature for children. The outdoor classroom will enhance the physical environment and add natural beauty to the surrounding area. Reedley College is required to maintain the certification for five years.
PRESENTED TO BOARD OF TRUSTEES

DATE: November 1, 2016

SUBJECT: Consideration to Accept Completed Construction Projects

ITEM NO. 16-131G

EXHIBIT: Completed Project List

Recommendation:

It is recommended the Board of Trustees:

a) accept the completed projects A thru D, as presented; and

b) authorize the chancellor or his designee to file a Notice of Completion with the County Recorder.
The following projects are now substantially complete and ready for acceptance by the Board of Trustees.

A. Replacement of Underground Hot Water Pipes, Fresno City College

B. Hammer Throw Relocation, Fresno City College

C. Parking Lot E Expansion, Fresno City College

D. Re-Roof Theatre Arts, Speech/Music and Art/Home Economics Buildings, Fresno City College
SUBJECT: Consideration of Bids, Room 110 Classroom Remodel, Health Science Building, Fresno City College

EXHIBIT: None

Background:

Bid #1617-07 provides for the work necessary to remodel room 110, which is located on the main floor of the Health Science Building at the Fresno City College campus. The work of this project includes all labor and materials necessary to remove existing darkroom equipment used prior to current digital technology, built-in cabinetry, and plumbing. Also included are the addition of new electrical and data systems needed for advancing technology, repairs to walls, and new painting and flooring. This project is necessitated by the need to expand classroom seating and technology infrastructure while maintaining ADA access in the Health Science Building.

Funding for this project will be provided by the 2016-2017 Capital Projects Fund. Bids were received from five contractors as follows:

<table>
<thead>
<tr>
<th>Bidder</th>
<th>Award Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Flexpro, Inc.</td>
<td>$40,020.00</td>
</tr>
<tr>
<td>BMY Construction Group, Inc.</td>
<td>$44,716.00</td>
</tr>
<tr>
<td>GC Builders</td>
<td>$45,650.00</td>
</tr>
<tr>
<td>Davis Moreno Construction, Inc.</td>
<td>$48,700.00</td>
</tr>
<tr>
<td>AYC Construction</td>
<td>$69,992.00</td>
</tr>
</tbody>
</table>

Fiscal Impact: $40,020.00 – 2016-2017 Capital Projects Fund

Recommendation:

In accordance with Board Policy 6340, administration recommends the Board of Trustees award Bid #1617-07 in the amount of $40,020.00 to Flexpro, Inc., the lowest responsible bidder for Room 110 Classroom Remodel, Health Science Building, at Fresno City College; and authorize the chancellor or vice chancellor finance and administration to sign an agreement on behalf of the district.
STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES  
DATE: November 1, 2016

SUBJECT: Consideration to Authorize Agreement with  
USC Center for Urban Education, Fresno  
City College  
ITEM NO. 16-133G

EXHIBIT: None

Background:

In May 2016, the State Chancellors Office reallocated unused student equity funds on a one-time basis to be committed before December 31, 2016. These funds are to be expended on activities which focus on increasing access, course completion, ESL and basic skills completion, degrees, certificates and transfer for all students. Expenditures must ensure equal educational opportunities and promote student success for all students regardless of race, gender, age, disability or economic circumstances. Under this reallocated funding, Fresno City College requested and received $220,000 designated to be used under a partnership with University of Southern California Center for Urban Education (CUE) to assess and enhance equity strategies.

The services provided by CUE are unparalleled in helping community colleges approach student equity from an institutional standpoint. A review of alternative vendor solutions was conducted but administration was unable to locate vendors that provide services comparable to CUE. Unique to their services is the notion of practitioner as researcher where faculty, staff and administration work with CUE facilitators in a process of collecting data and creating knowledge about local problems as seen from a local perspective. Under the agreement for services, CUE will provide a two year, two-phase adaptive organizational learning process that will help Fresno City College understand how to act to improve equitable outcomes for students. To do so, CUE will provide professional development, data tools, an inquiry process, a process of problem-solving, a theory of change, an approach to academic leadership, and foster a culture of equity-mindedness. With a process designed to foster equity among racial-ethnic groups in higher education, the tools used by CUE will guide teams through a fine-grained data analysis with a focus on curriculum, programs and learning outcomes. It is anticipated that the services provided by CUE will enable Fresno City College to better understand how to implement sustainable institutional change to close equity gaps.

Fiscal Impact:

$220,000 – Reallocated 2015-16 Student Equity Program (SE) funding
Recommendation:

In accordance with Board Policy 6340, administration recommends the Board of Trustees authorize an agreement with University of Southern California Center for Urban Education for equity services at Fresno City College, and authorize the Chancellor or Vice Chancellor of Finance and Administration to sign an agreement on behalf of the district.
SUBJECT: Consideration to Authorize Agreement for Student Loan Default Prevention Services, Fresno City College and Reedley College

EXHIBIT: None

Background:

In 2014, the State Chancellor’s Office launched a default prevention initiative in an effort to help California community colleges improve their cohort default rates. As part of that initiative, a selection process was conducted on a statewide level to identify vendors that could offer default prevention services to individual community colleges. Three companies were selected by the State Chancellor’s Office as preferred vendors with final selection to be performed by individual districts. Administration and financial aid staff researched the vendors and their program agreements and selected i3 Group, LLC, as the company best able to provide these services to the district at a cost-effective rate.

The district used the services of i3 Group on an annual basis last fiscal year in an effort to identify and keep student borrowers in a current repayment status and deliver the lowest possible cohort default rate. With the success of this program, administration is seeking approval to continue with these services for the current fiscal year. Under these agreements, i3 Group will provide data management and student borrower outreach activities, default aversion and delinquency prevention activities, student loan assistance hotline and counseling services, and other deliverables in support of lowering default rates. With a national focus on student loans and default rates, this agreement helps to offer services that keep cohort default rates at the lowest possible level.

This agreement will be on an annual basis with fees on a per student basis. The estimated cost for current fiscal year services is $94,000 for both Fresno City College and Reedley College. Clovis Community College may join at a later date once student loan cohorts are established at the college. Funding will be provided annually by federal administrative allowance funds at Reedley College and general fund monies at Fresno City College.
Recommendation:

In accordance with Board Policy 6340, administration recommends the Board of Trustees:

a) authorize annual agreements with i3, LLC, for student loan default prevention services, Fresno City College and Reedley College; and

b) authorize future renewals of these student loan default prevention services agreements with similar terms and conditions; and

c) authorize the chancellor or vice chancellor finance and administration, to sign these agreements on behalf of the district.
STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 1, 2016

SUBJECT: Consideration to Authorize Additional Services to Portal Integration and Customization Services Agreement, Districtwide

ITEM NO. 16-135G

EXHIBIT: None

Background:

Last month the board approved an agreement with Unicon, Inc., for portal integration and customization services. The amount of this approved agreement is $135,750 and includes open source software and integration services to simplify information access and exchange for students, faculty and staff. This agreement piggybacks on the software and services used by the Technology Center for California Community Colleges.

While the approved agreement contained the necessary services for portal design and implementation, it did not contain services that are required to provide for single sign-on across all applications within the portal. This deliverable is vital to the portal implementation but was received too late to include with the October 2016 board agenda item.

Administration is requesting an additional statement of work for services to authenticate to a large number of identified applications using Shibboleth Identity Provider as the critical piece of infrastructure. The cost of this additional scope of work is $29,750 and will increase the portal integration and customization agreement to a total of $165,500. Funding for this project will be provided by state grant funds.

Recommendation:

In accordance with Board Policy 6340, administration recommends the Board of Trustees:

a) authorize additional services to be performed under an existing agreement with Unicon, Inc., for portal integration and customization services, districtwide, in an the amount of $29,750 for a total agreement amount of $165,500; and

b) authorize the chancellor or vice chancellor of finance and administration to sign an additional services agreement on behalf of the district.
PRESENTED TO BOARD OF TRUSTEES

DATE: November 1, 2016

SUBJECT: Consideration to Adopt Resolution to Excuse Trustee Absences from Special Meeting of September 19, 2016, Pursuant to Education Code Section 72024(d)

ITEM NO. 16-136G

EXHIBITS: Resolution No. 2016.25

Background:

Education Code section 72024(b) provides that “[a]ny member of a governing board who does not attend all meetings held by the board in any month may receive, as compensation for his or her services, an amount not greater than a pro rata share of the number of meetings actually attended based upon the maximum compensation authorized by this subdivision.” However, section 72024(d) further provides, in relevant part, that “[a] member may be paid for any meeting when absent if the board, by resolution duly adopted and included in its minutes, find that, at the time of the meeting, he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the board.” The board has adopted Board Policy 2725, which is consistent with this statute.

The district held a Strategic Planning Alliance meeting on September 19, 2016, and invited the trustees to attend. The administration did not expect a quorum of trustees to attend, but when a majority of the trustees confirmed that they would attend, it became clear that the Strategic Planning Alliance meeting would be a special meeting under the Brown Act. On Friday, September 16, 2016, the administration published a special meeting agenda. The short notice of the special meeting created a hardship for the trustees that were not planning on attending. Trustees Caglia and Patterson were not able to attend.

It would be appropriate for the board to adopt the attached resolution recognizing that the absence of trustees Caglia and Patterson from the September 19 special meeting was due to a hardship, and instructing the district to not withhold their pro rata share of compensation related to that meeting, pursuant to Education Code section 72024(d).

Recommendation:

In accordance with Board Policy 2725, it is recommended the Board of Trustees adopt Resolution No. 2016.25.
RESOLUTION NO. 2016.25
BEFORE THE BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT

RESOLUTION TO EXCUSE TRUSTEE ABSENCES
FROM SPECIAL MEETING

WHEREAS, the Board of Trustees held a special meeting on September 19, 2016,

WHEREAS, Trustees Richard Caglia and Pat Patterson were unable to attend the meeting due to the short notice of the special meeting; and

WHEREAS, it is the desire of the Board of Trustees that its members not be penalized for inability to attend a special board meeting due to the hardship created by the short notice; and

NOW, THEREFORE, BE IT RESOLVED,

1. The Board of Trustees finds that Trustee Caglia’s and Patterson’s absence at the September 19, 2016, special meeting was due to a hardship deemed acceptable by the board; and

2. Pursuant to Education Code section 72024(d) and Board Policy 2725, the Board of Trustees directs the chancellor to ensure that the district does not withhold Trustee Caglia’s and Patterson’s pro rata share of monthly compensation due to their absence from the September 19, 2016, special meeting.

PASSED AND ADOPTED by the Board of Trustees of the State Center Community College District at a regular meeting of the board held on November 1, 2016.

Ayes _____  Noes _____  Abstain _____  Absent _____

____________________________________
Secretary, Board of Trustees (Signature)
STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES  
DATE: November 1, 2016

SUBJECT: Consideration to Approve College and Career Access Partnership Agreements (AB288 Dual Enrollment)  
ITEM NO. 16-137G

EXHIBIT: None

Background:

The College and Career Access Partnership Agreements (AB 288) authorizes the governing board of a community college district to enter into a College and Career Access Pathways (CCAP) partnership with the governing board of a school district to offer or expand dual enrollment opportunities for students who may not already be college bound or are from groups underrepresented in higher education with the goal of developing seamless pathways from high school to community college for career-technical education or preparation for transfer, improving high school graduation rates, or helping high school students achieve college and career readiness. The bill outlines the conditions that must be met prior to the adoption of a CCAP partnership.

These updated Dual Enrollment Partnerships will allow for the following:

- College courses offered at a high school during the regular school day are limited solely to high school students. This eliminates the requirement of having to advertise dual enrollment courses on the class schedule and for an open high school campus. Also, it allows to fully dedicate all Dual Enrollment seats to high school students.
- Allow CCCs to assign priority enrollment and registration to high school students enrolling in courses required for a partnership program.
- Students can enroll in up to a maximum of 15 units per term (no more than 4 classes). Currently, dual enrollment students are limited to 11 units per term.
- It excludes high school students from the 5% summer dual enrollment limitation.

Recommendation:

In accordance with Board Policy 5010, administration recommends the Board of Trustees approve the partnership agreements listed below. Additional agreements are expected to be submitted at the December board meeting.

- Central High School
- Fowler High School
- Valley Regional Occupational Program (FCC)
Valley Regional Occupational Program (RC)
Washington Union High School
Kings Canyon Unified School District High Schools (Reedley High School, Orange Cove High School, Reedley Middle College High School, Dunlap Leadership Academy, Kings Canyon High School, Mountain View High School)
STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704  

PRESENTED TO BOARD OF TRUSTEES           DATE: November 1, 2016

SUBJECT: Consideration of Claim, Mark Heatherington   ITEM NO. 16-138G

EXHIBITS: None

Background:

The district is in receipt of a claim submitted by Mark Heatherington and the board is being asked to take action in accordance with Government Code section 900, et seq. The board must reject the claim when there is a question of district liability and the amount of the claim is disputed. The claim has been submitted to the Valley Insurance Program Joint Powers Agency (VIPJPA) and its claims administrator for defense coverage.

Estimated Fiscal Impact:

Unknown

Recommendation:

In accordance with Board Policy 3810, administration recommends the Board of Trustees reject the claim submitted by Mark Heatherington and direct the chancellor or vice chancellor of finance and administration to give written notice of said action to the claimant.
STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 1, 2016

SUBJECT: Consideration to Adopt Resolution
Scheduling Date and Time for Organizational
Meeting of the Board of Trustees

ITEM NO. 16-49

EXHIBIT: Resolution No. 2016.24

Background:

California Education Code sections 35143 and 72000 require governing boards to select an annual organizational meeting date. The date must fall within a 15-day period commencing on the day a new member’s term begins or would begin, i.e. the same 15-day period applies to election and non-election years. Pursuant to California Education Code section 5017(a), new member terms begin on the first Friday of December. Therefore, the 2016 annual organizational meeting date must fall between December 2, 2016, and December 16, 2016.

Unless the district’s policy states otherwise, the date for the annual organizational meeting must be set at the regular board meeting held immediately prior to the first day of the 15-day period, i.e. the regular board meeting prior to December 2, 2016. All trustees, members-elect, and the County Superintendent of Schools must be notified of the annual organizational meeting date. Should the Board of Trustees fail to select a date for the annual organizational meeting, the County Superintendent of Schools shall designate the day and time of the meeting.

A copy of the executed resolution and certification will be returned to the Fresno County of Education and shall serve as notice to the County Superintendent of Schools of State Center Community College District’s annual organizational meeting date.

Recommendation:

In accordance with Board Policy 2305 and California Education Code sections 35143 and 72000, administration recommends that the Board of Trustees adopt Resolution No. 2016.24, selecting December 13, 2016, at 4:30 p.m., as the date and time for its annual organizational meeting; and direct the chancellor to notify, by copy of the completed resolution, all trustees, members-elect, and the County Superintendent of Schools of the time and date selected.
BEFORE THE GOVERNING BOARD OF THE
STATE CENTER COMMUNITY COLLEGE DISTRICT
COUNTY OF FRESNO, CALIFORNIA

In the Matter of Setting the ) 
Day and Time of the Annual Organizational ) RESOLUTION NO. 2016.24
Meeting of the Board )

WHEREAS, California Education Code section 35143 (applicable to school districts) and section 72000 (applicable to community college districts) require the district’s governing board to hold an annual organizational meeting on a day within a 15-day period which commences with the date upon which a governing board member elected takes office, the first Friday in December; and

WHEREAS, pursuant to the aforementioned statutes, the annual organizational meeting day and time is to be selected by the governing board at the regular meeting held immediately prior to the first day of the 15-day period.

NOW, THEREFORE, BE IT RESOLVED that the 13th day of December 2016, at 4:30 p.m., is the day and time ordered as the day of the annual organizational meeting for the above-named governing board.

BE IT FURTHER RESOLVED that the clerk/secretary of the governing board is directed to notify the Fresno County Superintendent of Schools by sending an executed copy of this Resolution and the attached Certification to the Fresno County Superintendent of Schools.

BE IT FURTHER RESOLVED the clerk/secretary of the governing board shall, within 15 days prior to the day of the annual organizational meeting, notify all members and members-elect, if any, of the day and time selected for the annual organizational meeting of the governing board, in writing.

The foregoing Resolution was adopted this 1st day of November, 2016, at a regular meeting of the governing board hereof by the following vote:

Board Member Miguel Arias  __Yes    __No    __Absent    __Abstain
Board Member Richard Caglia  __Yes    __No    __Absent    __Abstain
Board Member Robert Kahn Jr.  __Yes    __No    __Absent    __Abstain
Board Member John Leal  __Yes    __No    __Absent    __Abstain
Board Member Ronald Nishinaka  __Yes    __No    __Absent    __Abstain
Board Member Patrick Patterson  __Yes    __No    __Absent    __Abstain
Board Member Eric Payne  __Yes    __No    __Absent    __Abstain

Dated: November 1, 2016.

Signature: _____________________________________________

Print Name: ____________________________________________
STATE OF CALIFORNIA  )
COUNTY OF FRESNO  )

I, the undersigned, hereby certify that the above is a true and correct copy of a Resolution setting the day and time of the annual organizational meeting of the governing board, and that such Resolution appears in the official minutes of the governing board under that date.

Dated: November 1, 2016.

Signature: _____________________________________________

Print Name: ____________________________________________
SUBJECT: Consideration to Adopt Resolution Supporting
Proposition 55, the Tax Extension to Fund
Education and Health Care

EXHIBIT: Resolution No. 2016.26

Background:

During the great recession, California schools lost more than 30,000 employees due to revenue
losses and colleges and universities were forced to cut classes from their schedules. State Center
Community College District’s ability to offer the best quality education possible to its students and
their families suffered greatly during this period. When Proposition 30 was passed it greatly
improved California’s economy and brought more dollars to the district’s budget. State Center
Community College District has since brought back classes and hired more faculty and staff.

Proposition 30 is a temporary tax, made up of two portions—a sales tax increase of one quarter of
one percent (raising approximately one-sixth of the revenue) and an income tax increase on wealthy
individuals making at least $250,000 per year or families making at least $500,000 per year (raising
the other five-sixths of the revenue)—totaling billions of dollars.

Proposition 30 sales tax revenues sunset in 2016 and the income tax revenues on high income
earners expires in 2018. If Proposition 30 revenues are allowed to expire, even in a recovering
economy, the loss of funding support for public education will likely return schools and colleges to
pre-Proposition 30 conditions.

Proposition 55 would extend the temporary income tax increases on wealthy Californians for an
additional twelve years, while allowing the sales tax provisions of Proposition 30 to expire; thus
making this extension of Proposition 30 revenues a purely progressive tax paid for by taxpayers
well able to continue to afford the modest increase, while benefiting all of public education.

Recommendation:

It is recommended that the Board of Trustees adopt Resolution No. 2016.26 and support
Proposition 55, the Tax Extension to Fund Education and Healthcare.
WHEREAS, during the Great Recession California schools lost more than 30,000 certificated employees and thousands of classified employees to layoffs due to revenue losses; and

WHEREAS, colleges and universities cut classes, laid off faculty and staff, increased their tuitions and fees, thus pricing higher education out of the reach of many working families; and

WHEREAS, our ability to offer the best quality education possible to our students and their families suffered greatly during this period; and

WHEREAS, Proposition 30 has made an enormous difference between the program cuts public education suffered between 2008-2011 and the growth of funding and restoration of programs since its passage in 2012; and

WHEREAS, Proposition 30 is a temporary tax made up of two portions—a sales tax increase of one quarter of one percent, raising approximately one-sixth of the revenue, and an income tax increase on wealthy individuals making at least $250,000 per year or families making at least $500,000 per year, raising the other five-sixths of the revenue—totaling billions of dollars; and

WHEREAS, Proposition 30 sales tax revenues sunset in 2016, and the income tax revenues on high income earners expires in 2018; and

WHEREAS, if Proposition 30 revenues are allowed to expire, even in a recovering economy, the loss of funding support for public education will likely return schools and colleges to pre-Proposition 30 conditions, once more forcing layoffs, furloughs, pay cuts and program cuts; and

WHEREAS, Proposition 55 would extend the temporary income tax increases on wealthy Californians for an additional twelve years while allowing the sales tax provisions of Proposition 30 to expire, thus making this extension of Proposition 30 revenues a purely progressive tax, paid for by taxpayers well able to continue to afford the modest increase, while benefiting all of public education;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of State Center Community College District supports Proposition 55.
PASSED AND ADOPTED on this 1st day of November 2016, by the following vote:

Ayes _____  Noes _____  Abstain _____  Absent _____

____________________________________
President or Clerk of the Board (Signature)

____________________________________
Printed Name
Background:

The Community College Facility Coalition (CCFC) qualified to place a $9 billion state school bond measure on the November 8, 2016 ballot. If approved by voters, the bond will provide $2 billion for community colleges under the state capital outlay program.

The California Community College Chancellor’s Office estimates unmet community college facilities needs of approximately $29.2 billion through 2020-2021. It is estimated that 13,000 middle class jobs are created for each $1 billion in school facility infrastructure investment. This would help the Central Valley whose unemployment rate is greater than the national unemployment rate.

Passage of Proposition 51 would provide State Center Community College District with $51 million to be used to build a state-of-the-art Career Technical Education Center as well as police and fire academies.

Recommendation:

It is recommended the Board of Trustees adopt Resolution No. 2016.27 in support of Proposition 51.
WHEREAS, the California Community College system is the largest postsecondary system of education in the world, enrolling approximately 2.1 million students each year at 72 districts; and

WHEREAS, Article 1, Section 28 of the California Constitution states that public schools, including community colleges, shall be safe, secure and peaceful; and

WHEREAS, the primary mission of the California Community Colleges is to offer academic and vocational instruction and colleges may grant associate in arts degrees, associate in science degrees, and select baccalaureate degrees; and

WHEREAS, California Community Colleges also perform essential functions in the State’s interest by providing workforce training and improvement services, remedial instruction, English as a second language courses, adult noncredit instruction, and community service courses; and

WHEREAS, the State has met its historic policy of access to higher education by providing consistent State bond capital outlay resources; and

WHEREAS, the California Community College Chancellor’s Office estimates unmet community college facilities needs of approximately $29.2 billion through 2020-2021; and

WHEREAS, the State is out of community college capital outlay bond funds and is unable to provide $478 million for 21 projects approved by the Board of Governors; and

WHEREAS, Proposition 51 Facilities Bond Act of 2016 provides $2 billion to community colleges for construction of new classrooms to accommodate enrollment growth, repair of health and safety issues, equipping classrooms with essential technology, and renovation of facilities; and

WHEREAS, State Center Community College District passed a $485 million facility improvement bond that could be enhanced by State bonds; and

WHEREAS, passage of Proposition 51 would provide the State Center Community College District with $51 million to be used to build a state-of-the-art Career Technical Education Center as well as police and fire academies; and

WHEREAS, the Central Valley unemployment rate is greater than the national unemployment rate; and
WHEREAS, 13,000 middle class jobs are created for each $1 billion in school facility infrastructure investment; and

WHEREAS, these jobs will be created throughout California and will include almost all building trades; and

WHEREAS, quality community college facilities enhance the education and training of a skilled 21st Century workforce, in furtherance of the State’s academic and economic goals; and

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees of the State Center Community College District supports Proposition 51 Bond Funding for K-12 and Community College Facilities.

PASSED AND ADOPTED on this 1st day of November 2016, by the following vote:

Ayes _____  Noes _____  Abstain _____  Absent _____

_______________________________
President or Clerk of the Board (Signature)

_______________________________
Print Name and Title
PRESENTED TO BOARD OF TRUSTEES

DATE: November 1, 2016

SUBJECT: Consideration to Authorize Supplemental Police Services Contracts and Transfer of Reserve Funds

ITEM NO. 16-52

EXHIBIT: Resolution No. 2016.28

Background:

Factors, including retirements, resignations, attrition to other departments, injuries and unplanned medical leaves, have resulted in critical staffing shortages in the State Center Community College District Police Department. In the month of October, the number of available district officers and sergeants reporting for patrol duty dropped to five of the sixteen funded positions. This condition creates serious concerns about the safety and security of our campus communities.

District administration is working to address these staffing shortages by increasing efforts to recruit and retain quality officers. The administration intends to have the SCCCD Police Department fully staffed as soon as possible, however, during the immediate critical staffing shortage, action is required to maintain the safety and security of our campuses. Contracting out bargaining unit work is a management right under the collective bargaining agreement with the SCCCD Police Officer's Association.

To that end, administration has negotiated contracts for supplemental police services with the Fresno Police Department and Madera County Sheriff's Department. These contracts provide for increased patrols and presence of officers from those agencies on our campuses. Officers under contract from these two agencies will patrol exclusively on our campuses in coordination with the SCCCD Police Department and campus administration. The contracts allow the district to decrease reliance on the two agencies as staffing improves in the SCCCD Police Department over the 2016-2017 fiscal year.

Section 58307 of Title 5 California Code of Regulations, consistent with Board Policy 6250, requires that the Board of Trustees approve all transfers of district reserve funds with two-thirds approval of board members, by written resolution.
Fiscal Impact:

$460,000 Fresno Police Department – 2016-2017 District Reserves
$140,000 Madera County Sheriff’s Department – 2016-2017 District Reserves

Recommendation:

In accordance with Board Policy 6250, administration recommends the Board of Trustees:

a) adopt Resolution No. 2016.28 and authorize the transfer of district reserves not to exceed $600,000 for supplemental police contract services by two-thirds approval of the board members; and

b) authorize the chancellor or vice chancellor of finance and administration to sign contracts with the Fresno Police Department and Madera County Sheriff’s Department for police services.
RESOLUTION AUTHORIZING 2016-2017 BUDGETARY TRANSFERS FROM
DISTRICT RESERVE FOR SUPPLEMENTAL CONTRACT POLICE SERVICES

WHEREAS, Section 58307 of Title 5 California Code of Regulations provides that the
governing board of a community college district may authorize transfers from district reserve
funds with two-thirds approval of the board members, by written resolution; and

WHEREAS, the governing board of the State Center Community College District deems it
necessary to make such budgetary transfers, not to exceed $600,000, from the district reserve
funds as required to permit the payment of obligations relating to supplement contract police
services incurred during the 2016-2017 fiscal year.

NOW, THEREFORE, BE IT IS RESOLVED that the State Center Community College District
declares that it accepts and will adhere to the requirements of Section 58307 of Title 5 California
Code of Regulations and transfer from district reserve funds.

PASSED AND ADOPTED on this 1st day of November 2016, by the following vote:

Ayes _____  Noes _____  Abstain _____  Absent _____

________________________________
Board of Trustees Secretary
State Center Community College District