

MINUTES OF REGULAR MEETING OF
STATE CENTER COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
August 2, 2016

Call to Order A regular meeting of the State Center Community College District Board of Trustees was called to order by Board President Richard Caglia at 4:30 p.m. on August 2, 2016, at Clovis Community College, Academic Center 1 – Room 150, 10309 North Willow Avenue, Fresno, California.

Trustees Present Richard Caglia, President
John Leal, Vice President
Robert “Bobby” Kahn Jr, Secretary
Miguel Arias
Ronald Nishinaka
Patrick Patterson
Eric Payne
Brenda Fuentes, Student Trustee (4:36 p.m.)

Also present were:

Paul Parnell, Chancellor, SCCC
Ed Eng, Vice Chancellor of Finance and Administration, SCCC
Barbara Hico, Interim Vice Chancellor of Educational Services and Institutional Effectiveness, SCCC
Carole Goldsmith, President, Fresno City College
Sandra Caldwell, President, Reedley College
Lori Bennett, President, Clovis Community College
Christine Miktarian, Associate Vice Chancellor of Business and Operations, SCCC
Pedro Avila, Associate Vice Chancellor of Enrollment Management, Admin and Records, and Information Systems
Gregory Taylor, General Counsel, SCCC
Lucy Ruiz, Executive Director, Public and Legislative Relations, SCCC
Annette Loria, Interim Vice Chancellor of Human Resources, SCCC
Barbara Martin, Interim Executive Assistant to the Chancellor, SCCC

Introduction of Guests Reedley College President Sandra Caldwell introduced new Clovis Community College President Lori Bennett and thanked the Clovis campus for hosting the board meeting.

Introduction of Guests (continued)	Board President Caglia introduced and welcomed the new president of Fresno City College, Carole Goldsmith.
Administer Oath of Office for 2016-2017 Student Trustee	Chancellor Paul Parnell introduced and administered the Oath of Allegiance to 2016-2017 Student Trustee Ms. Brenda Fuentes of Reedley College.
Approval of Minutes	<p>Board President Caglia stated the minutes of the special meeting of July 29 should read June 29, 2016, and will be presented for approval at the next board meeting.</p> <p>The minutes of the regular meeting of July 5, 2016, were presented for approval. A motion was made by Trustee Kahn and seconded by Trustee Arias to approve the minutes, as presented. The motion passed without dissent.</p>
Public Comment	<p>Robert Skowronski, a community member, spoke regarding an article in the Fresno Bee written by Aris Janigian. He spoke about this issue at last month's meeting. He still has concerns about the issue in the article and thinks there should be a better solution.</p> <p>Thomas A. Mester, a former faculty member and interim dean at Clovis Community College, spoke regarding the CCC accreditation report. He stated he is embarrassed to see a report that says the behavior of a small group of the board of trustees is inappropriate. He did want to leave on a positive note and thanked all of the board for their fiscal responsibility.</p> <p>Tate Hill, president of the Black Metro Chamber of Commerce, spoke on behalf of the Central Valley Business Diversity Partnership. He came to reiterate the concerns he has spoken about before regarding procurement, purchasing, outreach policies and procedures, etc. He asked that the district delay awarding any contracts until it addresses the issues.</p> <p>David Mendoza, director Fresno Minority Business Development Agency, spoke regarding minority and small businesses and asked for a fair playing field for them to compete.</p> <p>Blong Xiong, community member, stated that he supports our board to not be a "rubber stamp board," but to be a board to engage, to ask important questions and to make sure they</p>

Public Comment
(continued)

represent the voice of the community. He requested clarification of the processes before money is dispersed regarding the Measure C bond.

Jose Arreguin, President of the California Hispanic Chamber of Commerce, spoke as an advocate for small and minority businesses, specifically in regard to Measure C bond funds. He asked that information be provided so they may have opportunities.

Tim Wilson, community member, spoke regarding several aspects of Measure C. He does not believe the district has the infrastructure to handle the magnitude of projects in the bond.

Ted Miller, community member, commented regarding the minutes of the last SCCCDC regular board meeting. He stated that in regard to Mr. Skowronski's comments in the public comment section, he referred to an article in the Fresno Bee. The name of that article was not mentioned in the minutes. Mr. Miller suggests that the minutes are not clear and should be more specific and clear in the future.

Joint District and
Campus Presidents'
Reports

Lori Bennett gave campus reports for the months of July and August for Fresno City College, Reedley College and Clovis Community College.

Academic Senate
Report

Clovis Community College Academic Senate President Elizabeth Romero reported on the Senate's recent activities.

Classified Senate
Report

Clovis Community College Classified Senate President Dan Hoffman reported on the Senate's recent activities.

Clovis Community
College Report

Lori Bennett stated that Clovis Community College (CCC) is celebrating one full year of accreditation. She gave information representing a snapshot of who the students are and what they are doing at CCC.

Cradle to Career
Partnership

Paul Parnell reported that SCCCDC is a part of the Cradle to Career Partnership along with Fresno Unified School District, UC Merced and California State University Fresno and have signed a Memorandum of Understanding.

Alliance of Schools
for Cooperative
Insurance Program
(ASCIP) Risk
Management Award

Ed Eng introduced Joseph Diebert, the local representative from Alliance of Schools for Cooperative Insurance Program (ASCIP). ASCIP provides property, liability and workers comp insurance. Mr. Eng also introduced District Director of Health and Safety Darren Cousineau and thanked him for his work in risk management.

Mr. Diebert presented SCCCDC with an award, called the Loss Control Pays Award, for being one of the best performing districts. The award included a check for \$8,000. He again thanked Mr. Cousineau and Assoc. Vice Chancellor Miktarian for their work in this area. Trustee Patterson accepted the award for the district.

Citizens' Bond
Oversight Committee
Update and
Recommendations

Ed Eng presented an update regarding the Citizens' Bond Oversight Committee for Measure C. He outlined the procedure that had been followed to acquire names for potential members of the committee. Dr. Parnell provided recommendations for the trustees to consider in filling the committee seats. The trustees discussed these appointments and that the time frame they have to make the appointments is within 60 days from the date the election proceedings are certified by the board.

Bond Counsel David Casnocha also presented information relevant to this issue. He stated that the board did not have to certify the election proceedings at this meeting--that there is not a time limit on doing that. The board discussed the option of not certifying the election proceedings at this meeting in order to allow the 60 days to appointment of the oversight committee to begin later. The board discussed that the membership of the committee will be selected at the September 6, 2016, Board of Trustees regular meeting.

Update on 2016-2017
State Adopted
Budget

Ed Eng presented information updating the Board of Trustees on the 2016-2017 state-adopted budget.

Reports of Board
Members

President Caglia reported that in closed session on Tuesday, April 5, 2016, the board took closed session action to impose a 14-day suspension without pay on a classified employee in a lead custodian position. The vote was unanimous.

He also reported that in closed session on Tuesday, July 5, 2016,

Reports of Board
Members (continued)

the board took closed session action to impose a 10-day suspension without pay on a classified employee in a custodian position. The vote was unanimous.

Student Trustee Fuentes reported on activities that have occurred and are coming up.

Trustee Arias welcomed FCC President Goldsmith.

Trustee Payne thanked Cheryl Sullivan for her service as interim president of FCC and welcomed new president Goldsmith, saying she has the support of this board. He also mentioned that there is a group of stake holders that held a press conference outside this meeting.

Trustee Nishinaka welcomed Lori Bennett and Carole Goldsmith and reported on several events he attended during the month. He thanked retiring police academy employee Richard Lindstrom for his service.

Trustee Kahn welcomed Dr. Goldsmith.

Trustee Leal welcomed Dr. Goldsmith and stated he is optimistic about this board. He also thanked Richard Lindstrom for his service.

Future Agenda Items

Trustee Caglia pointed out that the board has a copy of a long list of previously requested future agenda items in front of them.

Consideration of
Consent Agenda
Action

Trustee Arias requested to pull the following items from the consent agenda:

16-61HR
16-62HR
16-87G
16-88G
16-89G
16-93G
16-94G
16-98G

Consideration of

It was moved by Trustee Caglia and seconded by Trustee Kahn that the Board of Trustees approve consent agenda items 16-57HR through 16-60HR and 16-90G through 16-92G, 16-95G

Consent Agenda
Action
 (continued)

through 16-97G and 16-99G as presented/amended. The motion passed without dissent.

After discussion it was moved by Trustee Kahn and seconded by Trustee Leal that the Board of Trustees approve items 16-61 HR and 16-62HR as presented. The motion passed as follows:

Ayes 6
 Noes 0
 Abstain 1 Trustee Arias

After discussion it was moved by Trustee Arias and seconded by Trustee Kahn that the Board of Trustees approve item 16-87G as presented. The motion passed as follows:

Ayes 6
 Noes 1 Trustee Patterson
 Absent 0

After discussion it was moved by Trustee Arias and seconded by Trustee Leal that the Board of Trustees approve item 16-88G as presented. The motion passed without dissent.

After discussion it was moved by Trustee Arias and seconded by Trustee Leal that the Board of Trustees approve item 16-89G as presented. The motion passed without dissent.

After discussion it was moved by Trustee Caglia and seconded by Trustee Arias that the Board of Trustees approve item 16-93G as presented. The motion passed without dissent.

After discussion it was moved by Trustee Arias and seconded by Trustee Leal that the Board of Trustees amend item 16-94G to include a pool of the top five bond underwriting service providers from the responses received instead of three. The motion passed as follows:

	YES	NO	Absent
Miguel Arias	X		
Bobby Kahn		X	
John Leal	X		
Ron Nishinaka	X		
Pat Patterson	X		
Eric Payne	X		
Richard Caglia		X	

Consideration of

Consent Agenda
Action
(continued)

After discussion it was moved by Trustee Kahn and seconded by Trustee Leal that the Board of Trustees accept item 16-98G as a first reading. The motion passed as follows:

Ayes	6	
Noes	1	Trustee Arias
Absent	0	

Employment,
Resignation,
Retirement,
Academic Personnel
[16-57HR]
Action

Approve the academic personnel recommendations, items A through D, as presented.

Employment,
Promotion, Change of
Status, Transfer,
Leave of Absence,
Resignation,
Retirement, Classified
Personnel
[16-58HR]
Action

Approve the classified personnel recommendations, items A through J, as presented

Consideration to
Approve Extension of
Six-Month Limited
Term Position of
Executive Assistant to
the Chancellor,
District Office
[16-59HR]
Action

Approve the extension of the six-month limited term position of Executive Assistant to the Chancellor, District Office

Consideration to
Approve New
Position of Custodian,
Clovis Community
College
[16-60HR]
Action

Approve the new position of Custodian, Clovis Community College

Consideration to
Appoint Dean of
Student Services,
Clovis Community
College
[16-61HR]
Action

Appoint Ms. Kira Tippins as Dean of Student Services, Clovis Community College, with placement on the Management Salary Schedule at Range 62, Step 5 (\$10,649 monthly), effective August 3, 2016

After discussion it was moved by Trustee Kahn and seconded by Trustee Leal that the Board of Trustees approve items 16-61 HR and 16-62HR as presented. The motion passed as follows:

Ayes	6	
Noes	0	
Abstain	1	Trustee Arias

Consideration to
Appoint Dean of
Instruction, Science,
Technology,
Engineering and
Mathematics (STEM)
and Technology
Services, Clovis
Community College
[16-62HR]
Action

Appoint Dr. John Forbes as Dean of Instruction, Science, Technology, Engineering and Mathematics (STEM) and Technology Services, Clovis Community College, with placement on the Management Salary Schedule at Range 62, Step 8 (\$11,578 monthly), effective August 3, 2016

After discussion it was moved by Trustee Kahn and seconded by Trustee Leal that the Board of Trustees approve items 16-61 HR and 16-62HR as presented. The motion passed as follows:

Ayes	6	
Noes	0	
Abstain	1	Trustee Arias

Review of District
Warrants and Checks
[16-87G]
Action

Review and approve the warrants register for the following accounts:

<u>Account:</u>	<u>Amount:</u>	<u>For the Period:</u>
District	\$ 33,659,863.98	06/14/16 to 07/11/16
Fresno City College Bookstore	121,323.75	06/15/16 to 07/12/16
Reedley College Bookstore	150,229.34	06/15/16 to 07/12/16
Fresno City College Co- Curricular	69,510.24	06/14/16 to 07/11/16
Reedley College Co-Curricular	61,027.86	06/14/16 to 07/11/16
Clovis Community College	10,851.11	06/14/16 to 07/11/16
	<hr/>	
Total:	\$ 34,072,806.28	

Review of District Warrants and Checks [16-87G]

Action
(continued)

After discussion it was moved by Trustee Arias and seconded by Trustee Kahn that the Board of Trustees approve item 16-87G as presented.

The motion passed as follows:

Ayes	6	
Noes	1	Trustee Patterson
Absent	0	

Consideration to Approve District Bank Account Signatories, Districtwide

[16-88G]
Action

Approve the list of district bank accounts, as presented, and authorize the positions listed as the approved account signatories

After discussion it was moved by Trustee Arias and seconded by Trustee Leal that the Board of Trustees approve item 16-88G as presented. The motion passed without dissent.

Consideration to Approve Spring 2017 Schedule of Instructional

Materials Fees, Fresno City College, Reedley College, and Clovis Community College

[16-89G]
Action

Approve the Spring 2017 Schedule of Instructional Materials Fees for Fresno City College, Reedley College, and Clovis Community College

After discussion it was moved by Trustee Arias and seconded by Trustee Leal that the Board of Trustees approve item 16-89G as presented. The motion passed without dissent.

Consideration to Approve Grant Agreements [16-90G]

Action

- a) Approve the grant agreement recommendations, items A through F, as presented;
- b) Authorize renewal of the grant agreements with similar terms and conditions; and
- c) Authorize the chancellor or vice chancellor of finance and administration to sign the grant agreements on behalf of the district

Consideration to
Approve Renewal of
Instructional Service
Agreements
[16-91G]
Action

- a) Approve the instruction service agreement renewal recommendations, item A, as presented;
- b) Authorize renewal of the instructional service agreements with similar terms and conditions; and
- c) Authorize the chancellor or vice chancellor of finance and administration to sign the instructional service agreement on behalf of the district

Consideration to
Authorize Auction of
Surplus Property,
Reedley College
[16-92G]
Action

Authorize disposal of surplus property by auction

Consideration to
Authorize Agreement
for Bond Financial
Advisor Services,
Districtwide
[16-93G]
Action

Authorize an agreement with KNN Public Finance, for bond financial advisor services as part of the district's local general obligation bond program; and authorize the chancellor or vice chancellor of finance and administration to sign an agreement on behalf of the district

After discussion it was moved by Trustee Caglia and seconded by Trustee Arias that the Board of Trustees approve item 16-93G as presented. The motion passed without dissent.

Consideration to
Authorize
Agreements for Bond
Underwriting
Services, Districtwide
[16-94G]
Action

- a) Authorize an agreement with Morgan Stanley & Co. LLC for bond underwriting services as part of the district's local general obligation bond program;
- b) Authorize an agreement with Piper Jaffray & Co. Morgan Stanley & Co. LLC, for bond underwriting services as part of the district's local general obligation bond program;
- c) Authorize an agreement with Stifel, Nicolaus & Company for bond underwriting services as part of the district's local general obligation bond program;
- d) Authorize the chancellor or vice chancellor of finance and administration to sign the agreements on behalf of the district

After discussion it was moved by Trustee Arias and seconded by Trustee Leal that the Board of Trustees amend item 16-94G to include a pool of the top five bond underwriting service providers from the responses received instead of three.

Consideration to
 Authorize
 Agreements for Bond
 Underwriting
 Services, Districtwide
 [16-94G]
Action (continued)

The motion passed as follows:

	YES	NO	Absent
Miguel Arias	X		
Bobby Kahn		X	
John Leal	X		
Ron Nishinaka	X		
Pat Patterson	X		
Eric Payne	X		
Richard Caglia		X	

Consideration to
 Authorize College
 Futures Foundation
 Data Sharing
 Memorandum of
 Understanding with
 UC Merced; CSU
 Fresno, and Fresno
 Unified School
 District
 [16-95G]
Action

- a) Authorize a memorandum of Understanding between the district and University of California, Merced; California State University, Fresno; and Fresno Unified School District;
- b) Authorize future renewals of the memorandum of understanding with similar terms and conditions; and
- c) Authorize the chancellor or vice chancellor of finance and administration to sign the memorandum of understanding and licensing agreement on behalf of the district

Consideration to
 Accept Construction
 Project, Language
 Arts Seating Area,
 Fresno City College
 [16-96G]
Action

- a) Accept the project for Language Arts Seating Area, Fresno City College; and
- b) Authorize the chancellor or his designee to file a Notice of Completion with the County Recorder

Consideration to
 Accept Construction
 Project, OAB
 Auditorium Door
 Hardware, Fresno
 City College
 [16-97G]
Action

- a) Accept the project for OAB Auditorium Door Hardware, Fresno City College; and
- b) Authorize the chancellor or his designee to file a Notice of Completion with the County Recorder

Introduction of Proposed Revised Board Policy 1200, "District Mission, Vision and Core Values"
[16-98G]
No Action

The proposed revision of BP 1200, incorporating the changes to the district mission, vision, and values, is introduced at this meeting. No action is required.

After discussion it was moved by Trustee Kahn and seconded by Trustee Leal that the Board of Trustees accept item 16-98G as a first reading. The motion passed as follows:

Ayes	6	
Noes	1	Trustee Arias
Absent	0	

Consideration to Authorize Joint Exercise of Powers Agreement with Kings Canyon Unified School District for the Reedley Middle College High School
[16-99G]
Action

- a) Authorize the district to sign a joint exercise of powers agreement (JPA) between the district (on behalf of Reedley College) and Kings Canyon Unified School District; and
- b) Authorize the chancellor or vice chancellor of finance and administration to sign the joint exercise of powers agreement on behalf of the district

Update to Consideration to Authorize Agreement for Architectural and Engineering Professional Services, center for Advanced Manufacturing Addition, Madera Community College Center
[16-100G]
No Action

Administration intends to return to the board with a recommendation to authorize an architectural agreement for the Center for Advanced Manufacturing Addition project at Madera Community College Center when the RFQ process is complete. No action is required at this time.

*****End of Consent Agenda*****

Consideration to
Adopt Resolution
Certifying All
Proceedings in the
July 7, 2016, General
Obligation Bond
Election
[16-39]
Action

No action was taken on this item.

Adjournment

The meeting was adjourned at 7:38 p.m. by unanimous consent.

Robert "Bobby" Kahn Jr. /s/

Robert "Bobby" Kahn Jr.

Secretary, Board of Trustees

State Center Community College District

:bm