

MINUTES OF REGULAR MEETING OF  
STATE CENTER COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
September 6, 2016

Call to Order                      A joint meeting of the State Center Community College District Board of Trustees and the State Center Community College District Personnel Commission was called to order by Board Secretary Robert "Bobby" Kahn Jr. at 3:00 p.m. on September 6, 2016, in the District Office Board Room, 1525 W. Weldon Avenue, Fresno, California.

Trustees Present                      Richard Caglia, President (3:03 p.m.)  
John Leal, Vice President (3:10 p.m.)  
Robert "Bobby" Kahn Jr, Secretary  
Miguel Arias  
Ronald Nishinaka  
Patrick Patterson  
Eric Payne

Personnel  
Commissioners  
Present                                      Pamela Freeman-Fobbs, Chair  
Bradley Tahajian, Vice-Chair  
Tim Liermann, Commissioner

Also present were:  
Paul Parnell, Chancellor, SCCC  
Ed Eng, Vice Chancellor of Finance and Administration, SCCC  
Barbara Hico, Interim Vice Chancellor of Educational Services and Institutional Effectiveness, SCCC  
Carole Goldsmith, President, Fresno City College  
Sandra Caldwell, President, Reedley College  
Lori Bennett, President, Clovis Community College  
Christine Miktarian, Associate Vice Chancellor of Business and Operations, SCCC  
Pedro Avila, Associate Vice Chancellor of Enrollment Management, Admin and Records, and Information Systems  
Gregory Taylor, General Counsel, SCCC  
Lucy Ruiz, Executive Director, Public and Legislative Relations, SCCC  
Annette Loria, Interim Vice Chancellor of Human Resources, SCCC  
Elba Gomez, Director of Classified Personnel, SCCC  
Barbara Martin, Interim Exec. Assistant to the Chancellor, SCCC

<p>SPECIAL STUDY SESSION: Understanding Roles and Responsibilities of the Board of Trustees and Personnel Commissioners to Facilitate the Most Productive Merit System Possible</p>	<p>Mr. George Cole, California School Personnel Commissioners Association Executive Director, presented information regarding the roles and responsibilities of the Board of Trustees and Personnel Commissioners in a Merit System district.</p>
<p>Adjournment</p>	<p>The meeting was adjourned at 4:16 p.m. by unanimous consent.</p>
<p>Call to Order</p>	<p>A regular meeting of the State Center Community College District Board of Trustees was called to order by Board President Richard Caglia at 4:32 p.m. on September 6, 2016, in the District Office Board Room, 1525 W. Weldon Avenue, Fresno, California.</p>
<p>Trustees Present</p>	<p>Richard Caglia, President John Leal, Vice President Robert “Bobby” Kahn Jr, Secretary Miguel Arias (4:33 p.m.) Ronald Nishinaka (4:33 p.m.) Patrick Patterson Eric Payne Brenda Fuentes, Student Trustee (4:41 p.m.)</p>
	<p>Also present were: Paul Parnell, Chancellor, SCCC Ed Eng, Vice Chancellor of Finance and Administration, SCCC Barbara Hico, Interim Vice Chancellor of Educational Services and Institutional Effectiveness, SCCC Carole Goldsmith, President, Fresno City College Sandra Caldwell, President, Reedley College Lori Bennett, President, Clovis Community College Christine Miktarian, Associate Vice Chancellor of Business and Operations, SCCC Pedro Avila, Associate Vice Chancellor of Enrollment Management, Admin and Records, and Information Systems Gregory Taylor, General Counsel, SCCC Lucy Ruiz, Executive Director, Public and Legislative Relations,</p>

SCCCD

Annette Loria, Interim Vice Chancellor of Human Resources,  
SCCCD

Barbara Martin, Interim Executive Assistant to the Chancellor,  
SCCCD

Introduction of Guests	None
Approval of Minutes	The minutes of the special meetings of June 29, 2016, and July 27, 2016, and regular meeting of August 2, 2016, were presented for approval. A motion was made by Trustee Kahn and seconded by Trustee Nishinaka to approve the minutes, as presented. The motion passed without dissent.
Public Comment	Michael Stannard, faculty member from Clovis Community College, spoke regarding the governance process and alleged illegal activity of the CCC Academic Senate.
Joint District and Campus Presidents' Reports	Carole Goldsmith gave campus reports for the months of August and September for all colleges. Highlights of the report included that this year is the 90 <sup>th</sup> anniversary of Reedley College, and Clovis Community College had Crush Day, a new student welcome. She also reported information about the Fresno City College Dream Center.
Academic Senate Report	Wendell Stephenson, Fresno City College Academic Senate President, reported on meetings and activities of the academic senates. Among other accomplishments, he reported that FCC received The Fresno Bee People's Choice Award for the FCC Tutorial Center.
Classified Senate Report	Ernie Garcia represented Fresno City College Classified Senate President Susi Nitzel, who was unable to attend. He reported on meetings and activities of the classified senates.
Annual SCCC Foundation Report	Executive Director Rico Guerrero gave a report on the SCCC Foundation's activities over the last year and things they are looking forward to doing in the future, such as a potential alumni program. SCCC Foundation Board Treasurer Chris Morse reported on the Foundation's most recent audit.

Reports of Board Members

Student Trustee Fuentes reported on events for all three colleges.

Trustees Nishinaka, Payne and Leal reported on several events they participated in during the last month.

Trustee Kahn acknowledged John Fitzer and thanked him for all of his hard work.

Future Agenda Items

Items trustees asked to be on future agendas are:

- Follow-up on the bond workshop – before awarding RFPs and RFQs
- Chancellor’s evaluation
- Hmong and Punjab certificates – FCC
- Continue to look at the current list of Future Agenda Items – possibly delete some that are no longer relevant
- Meeting regarding CBAs and PLAs – request it to be a special board meeting

Consideration of Consent Agenda Action

Board President Caglia announced that there has been an amendment to the exhibit for Item 16-63HR. Changes are in bold print and copies have been provided.

Trustees requested that items 16-101G and 16-109G be pulled from the consent agenda for discussion.

It was moved by Trustee Kahn and seconded by Trustee Caglia that the Board of Trustees approve consent agenda items 16-63HR through 16-67HR, 16-102G through 16-108G and 16-110G through 16-113G as amended. The motion passed without dissent.

After some discussion it was moved by Trustee Arias and seconded by Trustee Kahn that the Board of Trustees approve item 16-101G as presented. The motion passed as follows:

Ayes	6	
Noes	1	(Patterson)
Absent	0	

Consideration of  
Consent Agenda  
Action (continued)

After some discussion it was moved by Trustee Arias and seconded by Trustee Leal that the Board of Trustees approve item 16-109G as presented. The motion passed as follows:

Ayes	6	
Noes	1	(Patterson)
Absent	0	

Employment, Change  
of Status, Retirement,  
Academic Personnel  
[16-63HR]  
Action

Approve the academic personnel recommendations, items A through E, as amended

Employment,  
Promotion, Change of  
Status, Transfer,  
Resignation,  
Retirement, Classified  
Personnel  
[16-64HR]  
Action

Approve the classified personnel recommendations, items A through G, as presented

Consideration to  
Approve Extension of  
Six-Month Limited  
Term Evaluator  
Position, Reedley  
College  
[16-65HR]  
Action

Approve the extension of the six-month limited term Evaluator position, Reedley College, to December 24, 2016

Consideration to  
Approve Extension of  
Six-Month Limited  
Term Office Assistant  
III Position, Reedley  
College  
[16-66HR]  
Action

Approve the extension of the six-month limited term Office Assistant III position, Reedley College

Consideration to  
Approve New  
Position of  
Permanent Part-Time  
Human Resources  
Assistant, Personnel  
Commission  
[16-67HR]  
Action

Approve the new position of Permanent Part-Time Human Resources Assistant, Personnel Commission

Review of District  
Warrants and Checks  
[16-101G]  
Action

After some discussion it was moved by Trustee Arias and seconded by Trustee Kahn that the Board of Trustees approve item 16-101G as presented. The motion passed as follows:

Ayes	6	
Noes	1	(Patterson)
Absent	0	

<u>Account:</u>	<u>Amount:</u>	<u>For the Period:</u>
District	\$ 24,746,963.45	07/12/16 to 08/15/16
Fresno City College Bookstore	1,261,005.94	07/13/16 to 08/16/16
Reedley College Bookstore	440,936.67	07/13/16 to 08/16/16
Fresno City College Co-Curricular	154,896.77	07/12/16 to 08/15/16
Reedley College Co-Curricular	76,400.97	07/12/16 to 08/10/16
Clovis Community College	19,941.50	07/12/16 to 08/15/16
	<hr/>	
Total:	\$ <u>26,700,145.30</u>	

Consideration of  
Report of  
Investments  
[16-102G]  
Action

Accept the Quarterly Investment Report, as provided by the County of Fresno, for the quarter ending June 30, 2016

Acknowledgement of  
Quarterly Financial  
Status Report,  
General Fund  
[16-103G]  
Action

Accept the Quarterly Financial Status Report (CCFS-311Q) as  
presented

Consideration to  
Approve Quarterly  
Budget Transfers and  
Adjustments Report  
[16-104G]  
Action

Approve the June 30, 2016, Budget Transfers and Adjustments  
Report

Financial Analysis of  
Enterprise and  
Special Revenue  
Operations  
[16-105G]  
No Action

Board information only – no action required

Consideration to  
Authorize Agreement  
with California  
Community Colleges  
Chancellor's Office  
Tax Offset Program  
[16-106G]  
Action

- a) Authorize the district to enter into an agreement with the California Community Colleges Chancellor's Office for participation in the Chancellor's Office Tax Offset Program (COTOP); and
- b) Authorize future annual renewal of the agreement with similar terms and conditions

Consideration of  
Proposition 30 –  
Education Protection  
Account Expenditure  
Plan, 2016-2017  
Fiscal Year  
[16-107G]  
Action

Approve the Education Protection Account expenditure plan for  
fiscal year 2016-17, as presented

Consideration to  
Approve Grant  
Agreements  
[16-108G]  
Action

- a) Approve grant agreement recommendations, items A through G, as presented, and adopt Resolution No. 2016.22;
- b) Authorize renewal of the grant agreements with similar terms and conditions; and
- c) Authorize the chancellor or vice chancellor of finance and administration to sign the grant agreements on behalf of the district

Consideration to  
Approve Agreement  
for Purchase of Police  
Vehicles, Districtwide  
[16-109G]  
Action

After some discussion it was moved by Trustee Arias and seconded by Trustee Leal that the Board of Trustees approve California State Contract Agreement numbers 1-15-23-14A with Folsom Lake Ford and 1-15-23-14B with Elk Grove Automotive Group for the purchase of police vehicles, districtwide; and authorize purchase orders to be issued against these agreements. The motion passed as follows:

Ayes	6	
Noes	1	(Patterson)
Absent	0	

Consideration to  
Accept Completed  
Construction Projects  
[16-110G]  
Action

- a) Accept the completed projects, items A through G, as presented; and
- b) Authorize the chancellor or his designee to file a Notice of Completion with the County Recorder

Consideration of  
Claim, Chelsea  
Christian  
[16-111G]  
Action

Reject the claim submitted by Chelsea Christian and direct the chancellor or vice chancellor of finance and administration to give written notice of said action to the claimant

Consideration of  
Claim, Zachary Blair  
[16-112G]  
Action

Reject the claim submitted by Zachary Blair and direct the chancellor or vice chancellor of finance and administration to give written notice of said action to the claimant

Consideration to Approve Fresno City College Students to Participate in Out-of-State Tennis Championship [16-113G]  
Action

Approve out-of-state travel for the qualifying student athletes and Coach Stephanie Chantel Wiggins to travel to Surprise, Arizona, for the October 13-16, 2016, national tennis championships, with the understanding that the students’ travel will be financed without requiring expenditures of district funds

\*\*\*\*\*End of Consent Agenda\*\*\*\*\*

Public Hearing and Adoption of 2016-2017 Final Budget [16-40]  
Action

Ed Eng presented the SCCCD 2016-2017 Final Budget for the board’s consideration.

Board President Caglia opened the public hearing on the matter for adoption of the 2016-2017 final budget at 5:57p.m.

Hearing no comments from the public, President Caglia closed the public hearing at 5:58p.m.

A motion was made by Trustee Caglia and seconded by Trustee Kahn that the Board of Trustees adopt the State Center Community College District 2016-2017 Final Budget, as presented. The motion passed as follows:

	YES	NO	Abstain	
Miguel Arias		X		
Bobby Kahn	X			
John Leal	X			
Ron Nishinaka	X			
Pat Patterson		X		
Eric Payne			X	
Richard Caglia	X			

Consideration to Adopt Resolution Certifying All Proceedings in the June 7, 2016, General Obligation Bond Election [16-41]  
Action

Ed Eng presented Resolution No. 2016.20 for the board’s consideration.

A motion was made by Trustee Kahn and seconded by Trustee Arias that the Board of Trustees adopt Resolution No. 2016.20, Certifying to the Board of Supervisors of Fresno, Madera, Kings, and Tulare Counties All Proceedings in the June 7, 2016 General Obligation Bond Election. The motion carried without dissent.

Consideration to  
Appoint Committee  
Members to the  
Measures E and C  
Citizens' Bond  
Oversight Committee  
[16-42]  
Action

Ed Eng presented recommendations for appointments to the Measures C and E Citizens' Bond Oversight Committee for the board's consideration.

A motion was made by Trustee Payne and seconded by Trustee Kahn that the Board of Trustees appoint the following committee members to the Measure E and C Citizens' Bond Oversight Committee:

<u>Representative Group</u>	<u>Applicant</u>
Community College Support Group	Zuam Navarro
Business Community	David Mendoza
Senior Citizens' Organization	Juan Arambula
Bona-fide Taxpayers' Association	Mike McNally
Support Organization	Donald Larson
Community-at-large	Janet DeWoody
Community-at-large	Debbie Darden
Community-at-large	Rene Nunez
Community-at-large	Donald Slade

The motion passed as follows:

Ayes	6	
Noes	1	(Arias)
Absent		

Consideration to  
Adopt Public  
Agencies Post-  
Employment Benefits  
Trust Administered  
by Public Agency  
Retirement Services  
(PARS); and Authorize  
Transfer of District  
Assets from California  
School Board  
Association Trust to  
PARS Trust  
[16-43]  
Action

Ed Eng presented Resolution No. 2016.21 for the board's consideration.

A motion was made by Trustee Leal and seconded by Trustee Kahn that the Board of Trustees:

- a) Adopt Resolution No. 2016.21 selecting the Public Agencies Post-Employment Benefits Trust administered by PARS;
- b) Appoint the vice chancellor of finance and administration to serve as the plan administrator;
- c) Authorize the plan administrator to complete and sign the related necessary documents on behalf of the district to adopt the new trust and plan; and
- d) Transfer the district assets from the CSBA Trust to the PARS Trust.

[16-43]  
Action (continued)

The motion passed as follows:

Ayes	6	
Noes	0	
Absent	1	(Payne)

Consideration to  
Adopt Proposed  
Revised Board Policy  
1200, "District  
Mission, Vision and  
Core Values"

Chancellor Parnell presented proposed revised BP 1200 for the board's consideration.

A motion was made by Trustee Nishinaka and seconded by Trustee Arias that the Board of Trustees adopt Board Policy 1200, "District Mission, Vision and Core Values," as presented.

[16-44]  
Action

The motion passed as follows:

Ayes	6	
Noes	0	
Absent	1	(Payne)

First Reading of Clovis  
Community College  
Accreditation Follow-  
Up Report

Clovis Community College President Lori Bennett presented the Draft Clovis Community College Accreditation Follow-Up Report for the board's information. No action is required.

[16-45]  
No Action

Adjournment

The meeting was adjourned at 6:56 p.m. by unanimous consent.

*Bobby Kahn /s/*

Robert "Bobby" Kahn Jr.  
Secretary, Board of Trustees  
State Center Community College District

:bm