

MINUTES OF REGULAR MEETING OF  
STATE CENTER COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
May 3, 2016

Call to Order                   A regular meeting of the State Center Community College District Board of Trustees was called to order by Board Vice President John Leal at 4:30 p.m. on May 3, 2016, in Room 11, Oakhurst Community College Center, 40241 Highway 41, Oakhurst, California.

Trustees Present               Richard Caglia, President (4:39 p.m.)  
John Leal, Vice President  
Robert "Bobby" Kahn Jr, Secretary  
Ronald Nishinaka  
Patrick Patterson  
Eric Payne  
Brenda Fuentes, Student Trustee  
Cody Sedano, Student Trustee

Absent: Miguel Arias

Also present were:

Paul Parnell, Chancellor, SCCC  
Ed Eng, Vice Chancellor of Finance and Administration, SCCC  
Diane Clerou, Vice Chancellor of Human Resources, SCCC  
Barbara Hioco, Interim Vice Chancellor of Educational Services and Institutional Effectiveness, SCCC  
Cynthia Azari, Interim President, Fresno City College  
Sandra Caldwell, President, Reedley College  
Deborah Ikeda, President, Clovis Community College  
Christine Miktarian, Vice Chancellor of Business and Operations, SCCC  
Gregory Taylor, General Counsel, SCCC  
Lucy Ruiz, Executive Director, Public and Legislative Relations, SCCC  
Barbara Martin, Interim Executive Assistant to the Chancellor, SCCC

Introduction of               Guests will be introduced throughout the meeting.  
Guests

- Approval of Minutes      The minutes of the budget study session of April 5, 2016, regular meeting of April 5, 2016, and board retreat of April 22-23, 2016, were presented for approval. A motion was made by Trustee Nishinaka and seconded by Trustee Leal to approve the minutes, as presented. The motion passed without dissent.
- Public Comment      Lydia Anderson, Interim Dean of Instruction, Business, FCC – Ms. Anderson thanked Dr. Cynthia Azari for her service to Fresno City College. She also thanked Chancellor Parnell for appointing Cheryl Sullivan as Interim President.
- Wendell Stephenson, Faculty, FCC – Mr. Stephenson said that Fresno City College Academic Senate supports the ASG’s request for a fee waiver change.
- Matthew Rodriguez, ASG President, RC – He spoke in support of the combined ASG request for a fee waiver change.
- Special Recognition of the 2015-2016 Student Trustees      On behalf of the Board of Trustees, Trustee John Leal thanked Fresno City College Student Trustee Cody Sedano and Reedley College Student Trustee Brenda Fuentes for their distinguished service on the board as Student Trustees for this academic year. He presented each with a plaque and noted the Student Trustees have done an outstanding job.
- Joint District and Campus Presidents’ Reports      Sandra Caldwell gave campus reports for the months of April and May. She noted that May 20 would mark the 89<sup>th</sup> Reedley College Commencement. A former RC student recently signed with the Dallas Cowboys. A reporter from the FCC Rampage attended an event in Washington, D.C., and spoke with the President of the United States. She also congratulated Susi Nitzel for a classified employee award she received.
- Academic Senate Report      Gregory Ramirez, Madera Oakhurst Faculty Association President, reported on meetings and activities of the Academic Senate. He thanked Dr. Jim Chin for his service to Madera and the district as this is his last board meeting before retirement. He thanked Dr. Caldwell and administration for their support and visits to the Madera and Oakhurst campuses.
- Classified Senate Report      Darnell Harris, Reedley College Classified Senate President, reported on meetings and activities of the Classified Senate. He stated they are thankful for a place on the commencement platform. CCC

Classified Senate donated \$250.00 to the Deborah Ikeda retirement fundraiser. RC Classified Senate is in support of Measure C.

Oakhurst Community  
College Center  
Progress and  
Activities

Darin Soukup, Director of the Oakhurst Center – He welcomed everyone and said that he appreciates and thinks it's good for the students and staff to see Trustees and administrators on campus. He reported that even though they are a rural community they have a population base of over 50,000.

Leticia Canales, Interim Dean of Student Services at Madera and Oakhurst – She reported that a new student success center is coming soon to Oakhurst, room OC-8. It will include a tutorial center, study area and room for faculty to have office hours. She thanked the district and the SCCC Foundation. She also reported that they are looking forward to the Summer Bridge Program.

Rebecca Clark, Student from Oakhurst Center – As a student at Oakhurst Ms. Clark reported on her experience attending there. She said she has been a student since 2011 and loves the campus. It has been a very good experience which she is thankful for. She will be graduating with her AS degree.

Reports of Board  
Members

Student Trustees Sedano and Fuentes reported on activities on their campuses.

Trustee Patterson reported that he attended the CCLC Trustees Conference and that they had some very good sessions. He reported on the search committee for the CCC President position and commended student member Vanessa Suarez for her outstanding participation.

Trustee Nishinaka reported on many events he attended. He thanked Dr. Azari for her service.

Trustee Payne reported on several events he attended including the CCLC Trustees Conference. He announced that he was elected president of the California Community College African American Caucus.

Trustee Kahn thanked Dr. Azari and Dr. Chin for their service to the district.

Trustee Leal reported that he attended several events. He thanked Dr. Azari for her service and congratulated her on her new position.

He also thanked Dr. Chin for his service, as he will be retiring. He thanked Chancellor Parnell for his leadership and setting the tone for the board retreat.

Future Agenda Items            Trustee Leal requested research of the board policy regarding board participation on search committees and requested it be a future agenda item.

Consideration of  
Consent Agenda  
Action                            President Caglia announced that the exhibit for item 16-38HR was amended.

It was moved by Trustee Kahn and seconded by Trustee Payne that the Board of Trustees approve consent agenda items 16-38HR through 16-42HR and 16-40G through 16-66G, as amended. The motion passed without dissent.

Employment, Change  
of Status,  
Resignation,  
Retirement,  
Academic Personnel  
[16-38HR]  
Action                            Approve the academic personnel recommendations, items A through D, as presented

Employment,  
Promotion, Change of  
Status, Transfer,  
Leave of Absence,  
Retirement, Classified  
Personnel  
[16-39HR]  
Action                            Approve the classified personnel recommendations, items A through I, as presented

Consideration to  
Approve Extension of  
Six-Month Limited  
Term Position of  
Human Resources  
Technician, Personnel  
Commission  
[16-40HR]  
Action                            Approved the extension of the six-month limited term Human Resources Technician, Personnel Commission, through June 30, 2016

Consideration to  
Approve New  
Position of College  
Director of Marketing  
and Communications,  
Reedley College  
[16-41HR]  
Action

Approve a new position of College Director of Marketing and Communications, Reedley College

Consideration to  
Approve New  
Position of Systems  
Technical Resource  
Analyst, District  
Office  
[16-42HR]  
Action

Approve the new position of Systems Technical Resource Analyst, District Office

Consideration to  
Adopt Resolution  
Affording Student  
Trustees the Privilege  
to Make and Second  
Motions  
[16-40G]  
Action

Adopt Resolution No. 2016.05 allowing student trustees to make and second motions

Consideration to  
Approve Study  
Abroad Program,  
Paris, France,  
Summer 2017  
[16-41G]  
Action

Approve the offering of the summer 2017 study abroad program in Paris, France, and approve Rebecca Benas and Susana Sosa as instructors for this program

Consideration to  
Approve Study  
Abroad Program,  
Rome/Prague/  
Krakow, Summer  
2017  
[16-42G]  
Action

Approve the offering of the summer 2017 study abroad program in Rome, Prague, and Krakow; and approve Lydia Anderson and Jennifer Heyne as instructors for this program

Review of District  
Warrants and Checks  
[16-43G]

Review and approve the warrants register for the following  
accounts:

<u>Action</u>	<u>Account:</u>	<u>Amount:</u>	<u>For the Period:</u>
	District	\$ 16,356,652.55	03/15/16 to 04/11/16
	Fresno City College Bookstore	140,974.52	03/16/16 to 04/08/16
	Reedley College Bookstore	97,038.58	03/16/16 to 04/08/16
	Fresno City College Co- Curricular	131,112.06	03/15/16 to 04/11/16
	Reedley College Co- Curricular	80,463.49	03/14/16 to 04/11/16
	Clovis Community College	13,850.79	03/11/16 to 04/11/16
	<b>Total:</b>	<u><u>\$ 16,820,091.99</u></u>	

Acceptance of  
Quarterly Financial  
Status Report,  
General Fund  
[16-44G]  
Action

Accept the Quarterly Financial Status Report (CCFS-311Q), as  
presented

Consideration to  
Approve Quarterly  
Budget Transfers and  
Adjustments Report  
[16-45G]  
Action

Approve the March 31, 2016, Budget Transfers and Adjustments  
Report

Consideration to  
Adopt Resolution  
Authorizing Notice of  
Intent to Establish  
2016-2017  
Appropriations Limit  
(Gann)  
[16-46G]  
Action

Adopt Resolution No. 2016.06, Notice of Intent to Establish an  
Appropriations Limit for the 2016-2017 Fiscal Year

Consideration to  
Adopt Resolution  
Authorizing  
Agreement with  
California  
Department of  
Education for Child  
and Adult Care Food  
Program Elective and  
Mandatory Training,  
Fresno City College  
[16-47G]  
Action

- a) Adopt Resolution No. 2016.03 authorizing the agreement between California Department of Education Nutrition Services Division and the district, on behalf of the Fresno City College Cal-Pro-NET Center, for training opportunities and educational resources for the period July 1, 2016, through June 30, 2017, with funding in the amount of \$524,573.35;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the chancellor or vice chancellor of finance and administration to sign the agreement on behalf of the district

Consideration to  
Accept Grant for  
Community College  
Basic Skills and  
Student Outcome  
Transformation  
Program, Reedley  
College  
[16-48G]  
Action

- a) Authorize the district, on behalf of Reedley College, to accept the Community College Basic Skills and Student Outcomes Transformation Program grant from the California Community Colleges Chancellor's Office for the period July 1, 2016, through June 30, 2019, with maximum funding in the amount of \$1,500,000;
- b) authorize renewal of the grant with similar terms and conditions; and
- c) authorize the chancellor or vice chancellor of finance and administration to sign grant-related documents on behalf of the district

Consideration to  
Approve Transfer of  
Student Credit  
Balances to the  
General Fund  
[16-49G]  
Action

Approve the transfer of those student credit balances that are greater than \$15 and at least three years old, as well as those that are less than 415 and at least one year old to the district's general fund

Consideration to  
Authorize Agreement  
with Butte-Glenn  
Community College  
District for Education  
Planning Initiative  
Grant, Districtwide  
[16-50G]  
Action

- a) Authorize the district, on behalf of Reedley College, to enter into a sub recipient agreement with Butte-Glenn Community College District for the period March 31, 2016, through July 27, 2016, with funding in the amount of \$210,000;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the chancellor or vice chancellor of finance and administration to sign the agreement on behalf of the district.

Consideration of Bids,  
Interior Lighting  
Retrofit, Phase I,  
Fresno City College  
[16-51G]  
Action

- a) Award Bid #1516-06 in the amount of \$1,194,686.36 to Contra Costa Electric, Inc., the lowest responsible bidder for years 2 and 3 Prop 39 funding for Interior Lighting Retrofit, Fresno City College; and
- b) award Bid #1516-06 in the amount of \$370,015.31 to Contra Costa Electric, Inc., the lowest responsible bidder for year 4 Prop 39 funding for Interior Lighting Retrofit, Fresno City College, contingent upon release of year 4 Prop 39 funding by the State of California; and
- c) authorize the chancellor or vice chancellor of finance and administration to sign an agreement on behalf of the district

Consideration of Bids,  
Door Hardware, OAB  
Auditorium, Fresno  
City College  
[16-52G]  
Action

- a) Award Bid #1516-19 in the amount of \$68,000 to DL Batty, Inc., the lowest responsible bidder for Door Hardware, OAB Auditorium at Fresno City College; and
- b) authorize the chancellor or vice chancellor, finance and administration to sign an agreement on behalf of the district

Consideration of Bids,  
Parking Lot E  
Expansion, Fresno  
City College  
[16-53G]  
Action

- a) Award Bid #1516-19 in the amount of \$118,593 to Seal Rite Paving and Grading, the lowest responsible bidder for Parking Lot E Expansion at Fresno City College; and
- b) authorize the chancellor or vice chancellor of finance and administration to sign an agreement on behalf of the district

Consideration of Bids,  
Language Arts  
Seating Area, Fresno  
City College  
[16-54G]  
Action

- a) Award Bid #1516-20 in the amount of \$140,000 to Marko Construction Group, Inc., the lowest responsible bidder for Language Arts Seating Area at Fresno City College; and
- b) authorize transfer of funds from the Fresno City College general fund to the district capital projects fund for construction and related project costs; and
- c) authorize the chancellor or vice chancellor of finance and administration to sign an agreement on behalf of the district

Consideration of Bids,  
Softball Fence  
Relocation, Fresno  
City College  
[16-55G]  
Action

- a) Award Bid #1516-21 in the amount of \$78,000 to Todd Companies, Inc., the lowest responsible bidder for Softball Fence Relocation at Fresno City College; and
- b) authorize transfer of funds from the Fresno City College general fund to the district capital projects fund for construction and related project costs; and
- c) authorize the chancellor or vice chancellor of finance and administration to sign an agreement on behalf of the district

Consideration of Bids,  
Fume Hood  
Replacement,  
Physical Science  
Building, Reedley  
College  
[16-56G]  
Action

- a) Award Bid #1516-22 in the amount of \$79,283 to Lawson Mechanical Contractors, the lowest responsible bidder for Fume Hood Replacement, Physical Science Building at Reedley College; and
- b) authorize the chancellor or vice chancellor of finance and administration to sign an agreement on behalf of the district

Consideration of Bids,  
Restroom Upgrades,  
Oakhurst Center  
[16-57G]  
Action

- a) Award Bid #1516-17 in the amount of \$40,924.82 to Highlands Trade Partners, the lowest responsible bidder for Restroom Upgrades at the Oakhurst Center; and
- b) authorize the chancellor or vice chancellor of finance and administration to sign an agreement on behalf of the district

Consideration of Bids,  
Campus Signage,  
Herndon Campus,  
Clovis Community  
College  
[16-58G]  
Action

- a) Award Bid #1516-18 in the amount of \$52,624 to R & H Construction, the lowest responsible bidder for Campus Signage at Clovis Community College Herndon Campus; and
- b) authorize transfer of funds from the Clovis Community College general fund to the district capital projects fund for construction and related project costs; and
- c) authorize the chancellor or vice chancellor of finance and administration to sign an agreement on behalf of the district

Consideration to  
Approve Purchase of  
Network Firewall,  
Districtwide  
[16-59G]  
Action

Approve participation in WSCA Master Agreement #AR626 for network firewall and approved technology purchases districtwide, and authorize purchase orders to be issued against this cooperative agreement

Consideration to  
Approve Agreements  
for Purchase of  
Computers and  
Peripherals,  
Districtwide  
[16-60G]  
Action

- a) Approve participation in Glendale Unified School District Bid Number P-13 13/14 for the purchase of Apple computers and peripherals, for locations districtwide; and
- b) approve participation in WSCA Agreement #7-15-70-34-003 for the purchase of Dell computers and peripherals, for locations districtwide; and
- c) authorize purchase orders to be issued against these agreements

Consideration to  
Approve Transfer of  
Student Credit  
Balances to the  
General Fund  
[16-61G]  
Action

- a) Approve a five-year lease extension with Educational Employees Credit Union for the lease of space for automatic teller machines at Fresno City College, Clovis Community College and the Madera Center; and
- b) authorize the chancellor or vice chancellor of finance and administration to sign the agreement on behalf of the district

Consideration to  
Approve Purchase of  
Door Hardware,  
Districtwide  
[16-62G]  
Action

- a) Approve participation in GSA Contract # GS-07F-6060R awarded to Clark Security Products, Inc., for the purchase of Door Hardware; and
- b) authorize purchase orders to be issued against this cooperative agreement

Consideration to  
Approve Purchase of  
Mechanical Trainers,  
Fresno City College  
[16-63G]  
Action

- a) Approve the purchase of Mechanical Trainers from Klein Educational Systems, Inc., in the amount of \$123,404.19; and
- b) authorize purchase orders to be issued for these items

Consideration to  
Approve Purchase of  
Breathing Apparatus,  
Fire Academy, Fresno  
City College  
[16-64G]  
Action

- a) Approve participation in Contract Resolution 10-92 awarded by the City of Clovis, for the purchase of Self Contained Breathing Apparatus; and
- b) accompanying equipment, and authorize purchase orders to be issued against this cooperative agreement

Consideration to  
Change the Name of  
Oakhurst Center to  
Oakhurst Community  
College (Outreach)  
Center  
[16-65G]  
Action

Change the name of the Eastern Madera County Educational Center (Oakhurst campus) to Oakhurst Community College (Outreach) Center

Consideration to  
Change the Name of  
Clovis Community  
College Center  
Herndon Campus to  
Clovis Community  
College Herndon  
Campus  
[16-66G]  
Action

Approve the name change of the Herndon campus to Clovis Community College Herndon Campus

\*\*\*\*\*End of Consent Agenda\*\*\*\*\*

President Caglia announced a brief break at 5:26 p.m.

President Caglia called the meeting back to order at 5:35 p.m.

Introduction of  
Proposed Revised BP  
5030 Student  
Representation Fee  
[16-19]  
No Action

Gregory Taylor explained the proposed revision of BP 5030 omitting the sentence, "Students receiving Board of Governors fee waivers are deemed to have refused in writing to pay the fee for financial reasons." He explained that no action to revise the policy may be taken at this meeting. It is being introduced at this meeting. At the subsequent regular board meeting, administration will recommend adoption of the revised policy, at which time the board may consider and take action to adopt the revision.

Consideration to  
Adopt Resolution  
Supporting AB 1721  
and AB 1892  
(Medina), Reforming  
Cal Grant System  
[16-20]  
Action

Dr. Paul Parnell presented information regarding adopting the resolution supporting AB 1721 and AB 1892.

A motion was made by Trustee Leal and seconded by Trustee Payne that the Board of Trustees adopt Resolution No. 2016.07 and send a letter to the Community College League of California in support of AB 1721 and AB 1892 to reform the Cal Grant system. The motion carried without dissent.

Consideration to  
Adopt Resolution  
Supporting Children’s  
Education and Health  
Care Protection Act  
of 2016  
[16-21]  
Action

Dr. Paul Parnell presented information regarding the resolution supporting Children’s Education and Health Care Protection Act of 2016.

A motion was made by Trustee Kahn and seconded by Trustee Nishinaka that the Board of Trustees adopt Resolution No. 2016.08 and send a letter to supporters of the Children’s Education and Health Care Protection Act of 2016. The motion carried without dissent.

Introduction of  
Proposed Revised BP  
1100 The State  
Center Community  
College District [16-  
22]  
No Action

Christine Miktarian explained the proposed changes to BP 1100. She advised the board that no action to revise the policy may be taken at this meeting. The proposed revision of BP 1100, with a name addition and three name revisions, is being introduced at this meeting. At the subsequent regular board meeting, administration will recommend adoption of the revised policy, at which time the Board of Trustees may consider and take action to adopt the revision.

Consideration to  
Adopt Resolution  
Celebrating Classified  
School Employee  
Week in the State  
Center Community  
College District  
[16-23]  
Action

Diane Clerou gave information regarding the resolution celebrating Classified School Employee Week in the State Center Community College District.

A motion was made by Trustee Payne and seconded by Student Trustee Sedano that the Board of Trustees adopt Resolution No. 2016.04 celebrating the week of May 15-21, 2016, as Classified School Employee Week at State Center Community College District. The motion carried without dissent.

First Reading of State  
Center Community  
College District Equal  
Employment  
Opportunity Plan  
[16-24]  
No Action

Diane Clerou spoke in regard to the First Reading of State Center Community College District Equal Employment Opportunity Plan. She stated that in accordance with Board Policy 3420, administration recommends the Board of Trustees provide input to the vice chancellor of human resources by Tuesday, May 31, 2016, to allow for recommended revisions to be brought forward at the June 14, 2016, board meeting. No action is required at this time. Trustee Leal requested a copy in advance from the committee regarding any important changes.

Adjournment

The meeting was adjourned at 6:04 p.m. by unanimous consent.

*Bobby Kahn /s/*

Robert "Bobby" Kahn Jr.  
Secretary, Board of Trustees  
State Center Community College District

:bm