

REGULAR AGENDA
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
District Office Board Room
1525 E. Weldon Avenue, Fresno, CA 93704
4:30 p.m., July 5, 2016

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. INTRODUCTION OF GUESTS
- IV. APPROVAL OF MINUTES: Regular Meeting of June 14, 2016, and Special Meeting of June 23, 2016
- V. PUBLIC COMMENT [see footnote]
- VI. REPORTS AND PRESENTATIONS
 - A. Joint District and Campus Presidents' Reports Sandra Caldwell
 - B. 2016 California Community Colleges Student Success Scorecard Barbara Hioco
- VII. REPORTS OF BOARD MEMBERS
- VIII. FUTURE AGENDA ITEMS
- IX. CONSIDERATION OF CONSENT AGENDA [16-51HR through 16-56HR]
[16-79G through 16-86G]
- X. GENERAL
 - A. Review Bond Oversight Committee and Consideration to Approve Citizens' Bond Oversight Committee Bylaws [16-36] Ed Eng
- XII. PUBLIC COMMENT [see footnote]
- XIII. CLOSED SESSION
 - A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, Pursuant to Government Code § 54957 [one matter]

Board Agenda
July 5, 2016 (continued)

- B. PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT, Pursuant to Government Code § 54957
 - 1. President, Fresno City College
- C. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION, INITIATION OF LITIGATION, Pursuant to Government Code § 54956.9(c) [one potential case]
- D. CONFERENCE WITH LABOR NEGOTIATOR [Unrepresented Employees: President of Reedley College, President of Clovis Community College, Vice Chancellor of Finance and Administration, Interim Vice Chancellor of Educational Services and Institutional Effectiveness]; Paul Parnell, Pursuant to Government Code Section 54957

XIV. OPEN SESSION

- A. Consideration to Appoint President, Fresno City College [16-37] Samerah Campbell
- B. Consideration to Authorize New Employment Contracts for Unrepresented Employees: President of Reedley College, President of Clovis Community College, Vice Chancellor of Finance and Administration, Interim Vice Chancellor of Educational Services and Institutional Effectiveness [16-38] Samerah Campbell

XV. ADJOURNMENT

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to the Chancellor's office, 1525 E. Weldon Avenue, Fresno, CA 93704, (559) 244-5902, 8:00 a.m. to 5:00 p.m., Monday – Friday, as soon as possible before the meeting.

Under Board Policy 2350, there is a limit of three minutes per speaker per topic, and thirty minutes is the maximum time allotment for public speakers on any subject, regardless of the number of speakers; these time limits may be extended at the discretion of the Board of Trustees. Individuals wishing to address the Board should fill out a request form and submit it to Director of Human Resources Samerah Campbell before the beginning of the meeting.

CONSENT AGENDA
BOARD OF TRUSTEES MEETING
July 5, 2016

HUMAN RESOURCES

1. Employment, Resignation, Retirement, Academic Personnel [16-51HR]
2. Employment, Promotion, Change of Status, Transfer, Leave of Absence, Resignation, Retirement, Classified Personnel [16-52HR]
3. Consideration to Approve New Permanent Part-Time Position of Instructional Technician, Manufacturing, Madera Community College Center [16-53HR]
4. Consideration to Approve Extension of Six-Month Limited Term Administrative Aide Position, Educational Services and Institutional Effectiveness, District Office [16-54HR]
5. Consideration to Approve New Position of Student Personnel Services Assistant, Fresno City College [16-55HR]
6. Consideration to Approve New Position of Financial Aid Manager, Fresno City College [16-56HR]

GENERAL

7. Review of District Warrants and Checks [16-79G]
8. Consideration to Approve Grant Agreements [16-80G]
9. Consideration to Authorize Agreement for Bond Financial Advisor Services, Districtwide [16-81G]
10. Consideration to Authorize Agreements for Bond Underwriting Services, Districtwide [16-82G]
11. Consideration of Bids, Point of Sale System, Bookstores, Districtwide [16-83G]
12. Consideration to Authorize Auction of Surplus Property, Fresno City College [16-84G]
13. Consideration to Authorize Joint Exercise of Powers Agreement with Kings Canyon Unified School District for the Reedley College Middle High School [16-85G]

Consent Agenda
July 5, 2016 (continued)

14. Consideration to Approve District Representative to Serve on the State Center Adult Education Consortium [16-86G]

(Unapproved) MINUTES OF REGULAR MEETING OF
STATE CENTER COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
June 14, 2016

Call to Order A regular meeting of the State Center Community College District Board of Trustees was called to order by Board Vice President John Leal at 4:30 p.m. on June 14, 2016, in the District Office Board Room, 1525 W. Weldon Avenue, Fresno, California.

Trustees Present John Leal, Vice President
Robert "Bobby" Kahn Jr, Secretary
Miguel Arias
Ronald Nishinaka
Patrick Patterson
Eric Payne

Absent: Richard Caglia, President

Also present were:

Paul Parnell, Chancellor, SCCC
Ed Eng, Vice Chancellor of Finance and Administration, SCCC
Diane Clerou, Vice Chancellor of Human Resources, SCCC
Barbara Hioco, Interim Vice Chancellor of Educational Services and Institutional Effectiveness, SCCC
Cheryl Sullivan, Interim President, Fresno City College
Sandra Caldwell, President, Reedley College
Deborah Ikeda, President, Clovis Community College
Christine Miktarian, Associate Vice Chancellor of Business and Operations, SCCC
Pedro Avila, Associate Vice Chancellor of Enrollment Management, Admin and Records, and Information Systems
Gregory Taylor, General Counsel, SCCC
Lucy Ruiz, Executive Director, Public and Legislative Relations, SCCC
Barbara Martin, Interim Executive Assistant to the Chancellor, SCCC

Introduction of Guests Chancellor Parnell introduced Personnel Commissioners Tim Liermann and Bradley Tahajian, and Michael Lopez from Local Union 104. Chancellor Parnell also congratulated Vice Chancellor of Human Resources Diane Clerou on her upcoming retirement from the district. Trustee Leal introduced FCC adjunct

faculty member Nelson Esparza and retired FCC faculty member Venancio Gaona.

Approval of Minutes

The minutes of the regular meeting of May 3, 2016, and special meetings of May 5, 2016, and May 12, 2016, were presented for approval. A motion was made by Trustee Kahn and seconded by Trustee Nishinaka to approve the minutes, as presented. The motion passed with a vote of 4 – 0, with Trustees Arias and Kahn abstaining because they did not attend all of the meetings.

Public Comment

None

Chancellor Paul Parnell introduced Patrick Forrest and congratulated him for his participation in the first ever White House College Reporter Day on April 28, 2016. Mr. Forrest, a reporter for FCC’s Rampage, was one of only 50 student reporters selected from all over the country to participate. He made national news as he was one of only a few students that got to ask President Obama a question.

Joint District and
Campus Presidents’
Reports

Cheryl Sullivan gave campus reports for the months of May and June.

Update on
Technology Projects

Pedro Avila presented information on current technology projects in the district.

Reports of Board
Members

Trustee Nishinaka reported on several events he participated in during the last month including several commencements. He thanked all employees for their hard work this year.

Trustee Payne reported on several events he attended. He mentioned that he was honored to be in the May issue of Black Enterprise.

Trustee Kahn thanked everyone for their support of Measure C and thanked Diane Clerou for all her hard work in view of her upcoming retirement.

Trustee Leal reported on several events he participated in during the last month. He stated that he thinks it is of value and worth for the trustees to share so the people can know what they are doing.

Future Agenda Items

Items trustees asked to be on future agendas are:

- Accreditation of Clovis Community College
- Update on Fresno City College Dream Center
- Update on Budget process and adoption (before final budget is to be approved)
- Time to discuss topics openly
- Update on Board Policies that need work
- Supplier Diversity and Procurement Board Policy
- More thorough budget discussion
- Reedley College Athletic Sanctions
- Presentation from the Personnel Commission regarding their budget
- Naming new facilities

Consideration of
Consent Agenda
Action

Vice President Leal announced that items 16-43HR and 16-72G and their exhibits were amended.

Trustee Payne asked to pull 16-43HR from the consent agenda. Trustee Arias asked to pull 16-45HR, 16-46HR and 16-69G.

It was moved by Trustee Kahn and seconded by Trustee Payne that the Board of Trustees approve consent agenda items 16-44HR and 16-47HR through 16-50HR and 16-67G through 16-68G and 16-70G through 16-78G, as amended. The motion passed without dissent.

After some discussion it was moved by Trustee Arias and seconded by Trustee Payne that the Board of Trustees approved consent agenda item 16-43HR. The motion passed without dissent.

In regard to 16-45HR, Trustee Arias asked for a presentation from the Personnel Commission on the budget before it is to be approved by the Board of Trustees in the future.

After some discussion it was moved by Trustee Kahn and seconded by Trustee Arias that the Board of Trustees approve consent agenda items 16-45HR and 16-46HR. The motion passed without dissent.

After some discussion it was moved by Trustee Kahn and seconded by Trustee Nishinaka that the Board of Trustees

Consideration of
Consent Agenda
Action
(continued)

approve consent agenda item 16-69G.

The motion passed as follows:

	YES	NO	Absent
Miguel Arias		X	
Bobby Kahn	X		
John Leal	X		
Ron Nishinaka	X		
Pat Patterson	X		
Eric Payne	X		
Richard Caglia			X

Employment,
Transfer, Change of
Status, Resignation,
Retirement,
Academic Personnel
[16-43HR]
Action

Approve the academic personnel recommendations, items A through H, as amended

Employment,
Promotion, Change of
Status, Transfer,
Leave of Absence,
Resignation,
Retirement, Classified
Personnel
[16-44HR]
Action

Approve the classified personnel recommendations, items A through H, as presented

Consideration of
Personnel
Commission Budget
[16-45HR]
Action

Direct the chancellor to notify the Fresno County Superintendent of Schools that there will be no objection to the State Center Community College District Personnel Commission estimated budget of \$554,663 for the 2016-2017 fiscal year

Consideration to
Appoint Dean of
Instruction, Madera
Community College
Center
[16-46HR] Action

Appoint Dr. Ganesan Srinivasan as Dean of Instruction, Madera Community College Center, Reedley College, with placement on the Management Salary Schedule at Range 62, SteOp 8 (\$11,577.50 monthly), effective August 1, 2016

Consideration to
Appoint Dean of
Student Services,
Madera Community
College Center
[16-47HR]
Action

Appoint Ms. Leticia Canales as Dean of Student Services, Madera Community College Center, Reedley College, with placement on the Management Salary Schedule at Range 62, Step 8 (\$11,577.50 monthly), effective June 15, 2016

Consideration to
Approve Increase for
Position No. 2204,
Office Assistant I/II,
Fresno City College,
from 11 Months to
12 Months
[16-48HR]
Action

Approve the increase for Position No. 2204, Office Assistant I/II, Fresno City College, from 11 months to 12 months

Consideration to
Approve New
Position of
Curriculum Assistant,
Fresno City College
[6-49HR]
Action

Approve the new position of Curriculum Assistant, Fresno City College

Consideration to
Approve New
Position of Flexible-
Hour, Seasonal
College Trainer,
Clovis Community
College
[16-50HR]
Action

Approve the new position of flexible-hour, seasonal College Trainer, Clovis Community College

Consideration to
Approve Spring 2016,
Fall 2016, Spring
2017, Fall 2017
Curriculum Proposals
[16-67G] Action

Approve the Fresno City College, Reedley College and Clovis Community College curriculum proposals, as presented

Consideration to
Approve Out-of-State
Student Travel to
Arizona Debate
Institute
[16-68G]
Action

Approve Fresno City College students to travel to Phoenix to attend the Arizona Debate Institute

Review of District
Warrants and Checks
[16-69G]
Action

Review and approve the warrants register for the following accounts:

<u>Account:</u>	<u>Amount:</u>	<u>For the Period:</u>
District	\$ 20,003,284.92	04/12/16 to 05/23/16
Fresno City College Bookstore	173,248.86	04/09/16 to 05/24/16
Reedley College Bookstore	225,401.52	04/09/16 to 05/24/16
Fresno City College Co- Curricular	191,054.69	04/12/16 to 05/23/16
Reedley College Co-Curricular	98,685.54	04/12/16 to 05/23/16
Clovis Community College	27,105.19	04/12/16 to 05/23/16
Total:	<u>\$ 20,718,780.72</u>	

Consideration of
Report of
Investments
[16-70G]
Action

Accept the Quarterly Investment Report, as provided by the County of Fresno, for the quarter ending March 31, 2016

Consideration to
Adopt Resolution
Establishing 2016-
2017 Appropriations
Limit (Gann)
[16-71G]
Action

Adopt Resolution No. 2016.11, Establishment of an Appropriations Limit for the 2016-2017 Fiscal Year, which sets the appropriations limit for the district at \$271,882,497

Consideration to
Approve Grant
Agreements
[16-72G]
Action

- a) Approve the grant agreement recommendations, items A – E, as amended, and adopt resolutions 2016.12, 2016.13, and 2016.14;
- b) Authorize renewal of the grant agreements with similar terms and conditions; and
- c) Authorize the chancellor or vice chancellor of finance and administration to sign the grant agreements on behalf of the district

Consideration to
Accept Gift/Donation
from the Rinko
Yoshioka Estate
[16-73G]
Action

Accept the gift/donation from the Rinko Yoshioka estate; and authorize the chancellor and the executive director of the State Center Community College Foundation to develop a plan to use the funds in a manner consistent with the wishes of Rinko Yoshioka's will

Consideration of Bids,
Hammer Throw
Relocation, Fresno
City College
[16-74G]
Action

- a) Award Bid #1516-23A in the amount of \$67,875 to GC Builders, the lowest responsible bidder for Hammer Throw Relocation at Fresno City College;
- b) Authorize transfer of funds from the Fresno City College general fund to the district capital projects fund for construction and related project costs; and
- c) Authorize the chancellor or vice chancellor of finance and administration to sign an agreement on behalf of the district

Consideration to
Approve Renewal of
Instructional Service
Agreements
[16-75G]
Action

- a) Approve the Instructional Service Agreement Renewal Recommendations, items A-H, as presented;
- b) Authorize renewal of the instructional service agreements with similar terms and conditions; and
- c) Authorize the chancellor or vice chancellor of finance and administration to sign the instructional service agreements on behalf of the district

Consideration to
Authorize Agreement
for Class Scheduling,
Room Utilization,
Event and Resource
Management
Solution, Districtwide
[16-76G]
Action

- a) Authorize an agreement with College Net Corporation for the Class Scheduling, Room Utilization, Event and Resource Management Solution, Districtwide; and
- b) Authorize the chancellor or vice chancellor of finance and administration to sign an agreement on behalf of the district

Consideration to Ratify Madera County School Boards Association Executive Committee Proposed 2016-2017 Budget [16-77G]
Action

Approve the Madera County School Boards Association Executive Committee proposed 2016-2017 budget; and authorize the SCCCD Board of Trustees MCSBA Executive Committee representative and the chancellor to sign the MCSBA Approval of Proposed 2015-2016 Budget form

Consideration to Adopt Resolution in Connection with Governing Board Member Election, November 1, 2016 [16-78G]
Action

Adopt Resolution No. 2016.15, Resolution, Order of Election, and Specification of the Election Order; and authorize the chancellor to file the resolution with the Fresno County Office of Education

*****End of Consent Agenda*****

Consideration to Adopt Proposed Revised Board Policy 5030, Student Representation Fee [16-25]
Action

Gregory Taylor presented information regarding Board Policy 5030.

A motion was made by Trustee Leal and seconded by Trustee Arias that the Board of Trustees adopt Board Policy 5030, Student Representation Fee, as presented. The motion carried without dissent.

Consideration to Adopt Proposed Revised Board Policy 1100, The State Center Community College District [16-26]
Action

Christine Miktarian presented information regarding revised Board Policy 1100.

A motion was made by Trustee Kahn and seconded by Trustee Arias that the Board of Trustees adopt Board Policy 1100, The State Center Community College District, as amended during the presentation, with the words *Community College* added to Madera Center so it reads *Madera Community College Center*. The motion carried without dissent.

Consideration to
Approve 2015-2016
Budget Update and
Related Adjustments
and Transfers
[16-27]
Action

Ed Eng presented information regarding 2015-2016 budget update and related adjustments and transfers.

A motion was made by Trustee Arias and seconded by Trustee Patterson that the Board of Trustees approve the 2015-2016 budget update and related adjustments and transfers, amended to delete the \$4.5 million for the childcare.

After discussion Trustee Arias withdrew his motion.

A motion was made by Trustee Kahn and seconded by Trustee Leal that the Board of Trustees approve the 2015-2016 budget update and related adjustments and transfers, as presented. The motion passed as follows:

Ayes	5
Noes	1 (Arias)
Absent	1

Consideration to
Approve Proposed
2016-2017 Tentative
Budget
[16-28]
Action

Ed Eng presented information on the Proposed 2016-2017 Tentative Budget.

A motion was made by Trustee Arias and seconded by Trustee Patterson to table item 16-28 for further discussion at a special board meeting. After discussion the motion failed as follows:

	YES	NO	Absent	Abstain
Miguel Arias	X			
Bobby Kahn		X		
John Leal		X		
Ron Nishinaka		X		
Pat Patterson				X
Eric Payne	X			
Richard Caglia			X	

After further discussion a motion was made by Trustee Kahn and seconded by Trustee Nishinaka that the Board of Trustees approve the 2016-2017 Tentative Budget, to include a workshop for further discussion in July at the chancellor’s discretion. The motion passed as follows:

Consideration to Approve Proposed 2016-2017 Tentative Budget [16-28] Action (continued)

	YES	NO	Absent
Miguel Arias	X		
Bobby Kahn	X		
John Leal	X		
Ron Nishinaka	X		
Pat Patterson	X		
Eric Payne	X		
Richard Caglia			X

Consideration to Establish September 6, 2016, as Public Hearing Date for the Proposed 2016-2017 Final Budget [16-29] Action

Ed Eng spoke presented information about setting a public hearing date for the proposed final budget.

A motion was made by Trustee Arias and seconded by Trustee Kahn that the Board of Trustees schedule a public hearing for the proposed 2016-2017 Final Budget at 4:30 p.m. on September 6, 2016. The motion passed as follows:

Ayes 4
 Noes 0
 Absent 2 (Caglia, Payne)

Consideration to Authorize Submittal of 2018-2022 Five-Year Construction Plan and Priority Projects [16-30] Action

Christine Miktarian presented information regarding submittal of the Five Year Construction Plan and Priority Projects.

A motion was made by Trustee Kahn and seconded by Trustee Nishinaka that the Board of Trustees authorize the chancellor to submit the 2018-2022 Five-Year Construction Plan to the California Community Colleges Chancellor’s Office, as identified in the exhibit. The motion passed as follows:

	YES	NO	Absent
Miguel Arias		X	
Bobby Kahn	X		
John Leal	X		
Ron Nishinaka	X		
Pat Patterson		X	
Eric Payne	X		
Richard Caglia			X

Consideration to Authorize Agreement for Architectural and Engineering Services, Center for Advanced Manufacturing Addition, Madera Community College Center [16-31] Action

Christine Miktarian presented information regarding the agreement for architectural and engineering services for the Center for Advanced Manufacturing addition at Madera Community College Center.

A motion was made by Trustee Leal and seconded by Trustee Kahn that the Board of Trustees authorize an agreement with Darden Architects, Inc., for architectural and engineering services, with responsibility for all subsequent architectural work for the Center for Advanced Manufacturing Addition project, including preliminary plans, working drawings, bidding, construction contract oversight and closeout; and authorize the chancellor or vice chancellor, finance and administration to sign the agreement on behalf of the district.

After discussion a motion was made by Trustee Kahn and seconded by Trustee Leal to table this item until the August 2016 Board of Trustees Meeting. The motion passed as follows:

	YES	NO	Absent
Miguel Arias	X		
Bobby Kahn	X		
John Leal	X		
Ron Nishinaka	X		
Pat Patterson	X		
Eric Payne			X
Richard Caglia			X

Second Reading and Adoption of State Center Community College District Equal Employment Opportunity Plan [16-32] Action

Diane Clerou presented information regarding the SCCCD Equal Employment Opportunity Plan and reminded the board that this is the second reading. It was first presented in May 2016.

A motion was made by Trustee Arias and seconded by Trustee Leal that the Board of Trustees adopt the Equal Employment Opportunity Plan. The motion carried without dissent.

Consideration to Approve Equal Employment Opportunity Fund Multiple Methods Allocation Model

Diane Clerou presented information regarding the EEO Fund Multiple Methods Allocation Model Certification Form.

The chancellor was advised that the Board of Trustees would like to have community members on this committee.

Certification Form,
Fiscal Year 2015-2016
[16-33]
Action

A motion was made by Trustee Payne and seconded by Trustee Nishinaka that the Board of Trustees approve the Equal Employment Opportunity Fund Multiple Methods Allocation Model Certification Form, Fiscal Year 2015-2016. The motion carried without dissent.

Vice President Leal allowed a time for public comment and introduced Tate Hill.

Mr. Hill introduced himself as the president of the Fresno Metro Black Chamber of Commerce, also an organization that spearheads the Central Valley Business Diversity Partnership that works with a number of non-profit and regulatory organizations to support diversity and procurement in hiring. He spoke to the procurement processes in regard to Measure C.

Consideration to
Approve Resolution
Allowing Exception to
the 180-Calendar Day
Waiting Period for
CalSTRS
[16-34]
Action

Diane Clerou presented information regarding allowing exception to the 180-calendar day waiting period for CalSTRS .

A motion was made by Trustee Arias and seconded by Trustee Kahn that the Board of Trustees approve Resolution No. 2016.10 allowing exemption of the 180-calendar day waiting period for CalSTRS. The motion carried without dissent.

Public Comment

None

Closed Session

Vice President Leal stated that in closed session the board would discuss the following:

- A. PUBLIC EMPLOYEE DISCIPLINE/DISSMISSAL/RELEASE, Pursuant to Government Code § 54957, concerning one matter
- B. PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT, Pursuant to Government Code § 54957
 - 1. President, Clovis Community College
 - 2. President, Fresno City College

Vice President Leal called a recess at 9:16 p.m.

Open Session

The board moved into open session at 9:48 p.m.

Consideration to
Appoint President,
Clovis Community
College
[16-35]
Action

A motion was made by Trustee Nishinaka and seconded by Trustee Kahn that the Board of Trustees appoint Dr. Lori Bennett as President, Clovis Community College, with an annual salary of \$195,449.00, effective July 18, 2016. The motion carried without dissent.

Adjournment

The meeting was adjourned at 9:50 p.m. by unanimous consent.

Robert "Bobby" Kahn Jr.
Secretary, Board of Trustees
State Center Community College District

:bm

(Unapproved) MINUTES OF SPECIAL MEETING OF
STATE CENTER COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
June 23, 2016

- Call to Order A special meeting of the State Center Community College District Board of Trustees was called to order by Board President Richard Caglia at 12:20 p.m. on June 23, 2016, in the District Office Board Room, 1525 E. Weldon Avenue, Fresno, California.
- Trustees Present Richard Caglia, President
John Leal, Vice President
Robert “Bobby” Kahn Jr, Secretary
Miguel Arias
Ronald Nishinaka
Patrick Patterson
Eric Payne
- Also present were:
Claudette Matz, Secretary to the Vice Chancellor, Human Resources, SCCC
 Barbara Martin, Interim Executive Assistant to the Chancellor, SCCC
 Fran White, Community College Search Services Consultant
- Public Comment None
- Closed Session President Caglia stated that in closed session the board will discuss the following:
- A. PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT, Pursuant to Government Code § 54957
1. Interview Finalists – President, Fresno City College
- The Board moved into closed session at 12:22 p.m.
- Open Session The Board moved into open session at 4:35 p.m.
- President Caglia stated the board did not take any reportable action during closed session.

Adjournment

The meeting was adjourned at 4:37 p.m. by unanimous consent.

Robert “Bobby” Kahn Jr.
Secretary, Board of Trustees
State Center Community College District

:bm

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: July 5, 2016

SUBJECT: Employment, Resignation, Academic Personnel

ITEM NO.

AMENDED

16-51HR

EXHIBIT: Academic Personnel Recommendations

Recommendation:

It is recommended the Board of Trustees approve the academic personnel recommendations, items A through **D**, as presented.

ACADEMIC PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons:

Name	Campus	Class & Step	Salary	Position
Steeley, Jodie C.	FCC	59, 5	\$115,091	Director of Distance Education and Instructional Technology
(Management Contract – July 25, 2016 through June 30, 2017)				
Sangha, Gurinder	FCC	II, 4	\$67,608	Extending the Class Coordinator
(Categorically Funded Contract – August 1, 2016 through June 30, 2017)				
Barajas, April R.	RC	IV, 3	\$72,930	Child Development Instructor/Coordinator
(First Contract – August 11, 2016 through May 19, 2017)				
Chen, Mei	CCC	IV, 5	\$75,352	Chemistry Instructor
(First Contract – August 11, 2016 through May 19, 2017)				
Eayre, Cynthia G.	FCC	V, 5	\$40,300	Biology Instructor
(One Semester Temporary Contract – August 11, 2016 through December 16, 2016)				
Fernandez, Kathleen M.	FCC	IV, 6	\$78,148	Criminology Instructor
(First Contract – August 11, 2016 through May 19, 2017)				
Dhillon, Manjit K.	RC	III, 6	\$74,918	Nursing Assistant Training Instructor/ Program Coordinator
(First Contract – August 11, 2016 through May 19, 2017)				
Lee, Bryan P.	FCC	III, 7	\$77,701	Air Conditioning Instructor
(Second Contract – August 11, 2016 through May 19, 2017)				

A. Recommendation to employ the following persons (**continued**):

Name	Campus	Class & Step	Salary	Position
Shepherd, Jaime L.	CCC	II, 4	\$66,114	Mathematics Instructor

(First Contract – August 11, 2016 through May 19, 2017)

Strait, Laura J.	FCC	IV, 6	\$78,148	Mathematics/Statistics Instructor
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(First Contract – August 11, 2016 through May 19, 2017)

Yang, James	CCC	II, 2	\$60,537	Mathematics Instructor
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(One Year Temporary Contract – August 11, 2016 through May 19, 2017)

B. Recommendation to accept resignation from the following person:

Name	Campus	Effective Date	Position
Jackson, Jacob A.	FCC	July 29, 2016	Dean of Instruction, Applied Technolgy

C. Recommendation to accept resignation for the purpose of retirement from the following person:

Name	Campus	Effective Date	Position
Emerzian, Janice M.	DW	June 30, 2017	District Director, DSP&S/ Classified Professionals Development

D. Recommendation to change the contractual duty days effective July 6, 2016 for the following person:

Name	Campus	From	To	Position
Miller, Mary Beth	FCC	177	192	Child Development Instructor

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: July 5, 2016

SUBJECT: Employment, Promotion, Change of Status,
Transfer, Leave of Absence, Resignation,
Retirement, Classified Personnel

ITEM NO. 16-52HR

EXHIBIT: Classified Personnel Recommendations

Recommendation:

It is recommended the Board of Trustees approve the classified personnel recommendations, items A through I, as presented.

CLASSIFIED PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons as probationary:

Name	Location	Classification	Range/Step/Salary	Date
Simpson, Tari	CCC	Library/Learning Resource Assistant I (PPT) Position No. 5010	38-A \$14.88/hr.	06/01/2016
Corso, Jennifer	DO	Police Officer Position No. 1123	57-C \$4,524.67/mo.	06/03/2016
Villarreal, Isidro	DO	Police Officer Position No. 1116	57-A \$4,413.17/mo.	06/09/2016
McGregor, Samantha	FCC	Office Assistant I Position No. 2017	38-A \$2,578.75/mo.	06/10/2016
Escobar, Ana	RC	Bookstore Sales Clerk III Position No. 3080	43-A \$2,915.33/mo.	06/20/2016

B. Recommendation to re-employ the following person as a permanent employee from the 39 month rehire list:

Name	Location	Classification	Range/Step/Salary	Date
Farkas, April	CCC	Office Assistant III Position No. 5023	48-B \$3,464.00/mo.	05/25/2016

C. Recommendation to employ the following persons as provisional – filling vacant position of permanent full-time or permanent part-time pending recruitment/selection, or replacing regular employee on leave:

Name	Location	Classification	Range/Step/Salary	Date
Fernandez, Alexander	DO	Office Assistant III Position No. 2158	48-A \$19.04/hr.	05/23/2016
Renteria, Michael	CCC	Early Childhood Education Associate Position No. 5040	38-A \$14.88/hr.	05/23/2016 thru 05/27/2016
Garcia, Ana	MCCC	Department Secretary (PPT) Position No. 4053	44-A \$17.23/hr.	06/13/2016

- C. Recommendation to employ the following persons as provisional – filling vacant position of permanent full-time or permanent part-time pending recruitment/selection, or replacing regular employee on leave (cont'd):

Name	Location	Classification	Range/Step/Salary	Date
Johnson, Daniel	DO	Office Assistant III Position No. 1194	48-A \$19.04/hr.	06/13/2016
Paris, David	DO	Chief of Police Position No. 1069	52-3 (Mgmt.) \$8,175.25/mo.	06/14/2016

- D. Recommendation to approve the promotion of the following regular employees:

Name	Location	Classification	Range/Step/Salary	Date
Briceno, Michelle	DO	Accounting Clerk I Position No. 1134 to Accounting Clerk II Position No. 1134	38-B \$2,712.17/mo. to 41-B \$2,915.33/mo.	06/01/2016

(Alternate Series Promotion per Personnel Commission Rule 3-9.5)

Garcia, Graciela	FCC	Food Service Worker I (PPT) Position No. 8519 to Food Service Worker II (PPT) Position No. 8519	33-A \$13.14/hr. to 36-B \$14.88/hr.	06/01/2016
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(Alternate Series Promotion per Personnel Commission Rule 3-9.5)

Berry, Bryant	DO	Building Generalist Position No. 1097 to Lead Maintenance Worker Position No. 1191	63-E \$33.29/hr. to 69-C \$34.96/hr.	06/02/2016
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Aguirre, Alicia	RC	Cafeteria Attendant (PPT) Position No. 3098 to Food Service Worker I (PPT) Position No. 3177	31-E \$15.62/hr. to 33-E \$16.39/hr.	06/16/2016
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- E. Recommendation to approve the change of status of the following regular employees:

Name	Location	Classification	Range/Step/Salary	Date
Gaines, Richard	DO	Chief of Police Position No. 1069 to Police Lieutenant Position No. 1070	52-2 (Mgmt.) \$7,898.92/mo. to 37-8 (Mgmt.) \$7,121.75/mo.	06/14/2016

(Return to regular assignment)

E. Recommendation to approve the change of status of the following regular employees (cont'd):

Name	Location	Classification	Range/Step/Salary	Date
Aguirre, Alicia	RC	Food Service Worker I (PPT) Position No. 3177 to Cafeteria Attendant (PPT) Position No. 3098	33-D \$15.62/hr. to 31-E \$15.62/hr.	06/15/2016

(Return to regular assignment)

F. Recommendation to approve the transfer of the following employees (regular):

Name	Location	Classification	Range/Step/Salary	Date
Pondexter, Nicole	FCC	Office Assistant I (PPT) Position No. 8529 to Office Assistant I Position No. 2020	38-A \$14.88/hr. to 38-A \$14.88/hr.	06/02/2016

(Lateral Transfer per Personnel Commission Rule 11-2)

G. Recommendation to accept the leave of absence of the following employees (regular):

Name	Location	Classification	Date
Castro, Jimmy	MCCC	Custodian Position No. 4011	05/13/2016 thru 06/30/2016
(Unpaid Health Leave of Absence per Article 14 of the CSEA contract)			
Hardin, Kenneth	DO	Police Officer Position No. 1159	06/01/2016 thru 06/30/2016
(Unpaid Health Leave of Absence per Article 14 of the POA contract)			
Weil, Robert	DO	Sales & Marketing Coordinator Position No. 2456	06/22/2016 thru 06/21/2017
(Personal Leave of Absence per Article 13, Section 2 of the CSEA contract)			

H. Recommendation to accept the resignation of the following regular employees:

Name	Location	Classification	Date
Johnson, William	RC	Instructional Technician – Machine Shop (PPT) Position No. 3094	05/27/2016
Bosworth, Christopher	DO	Police Sergeant Position No. 1093	06/09/2016

I. Recommendation to accept the retirement of the following regular employees:

Name	Location	Classification	Date
Burgess, James	RC	Building Services Manager Position No. 3097	06/16/2016

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: July 5, 2016

SUBJECT:	Consideration to Approve New Permanent Part-Time Position of Instructional Technician, Manufacturing, Madera Community College Center	ITEM NO.	16-53HR
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EXHIBIT: None

Background:

There is a vacant permanent part-time instructional technician, machine shop, position at Reedley College. Administration recommends unfunding the position and adding a new permanent part-time position of Instructional Technician, Manufacturing, at the Madera Community College Center.

As a part of the expansion of the Career and Technical Educational (CTE) program and with the addition of the new manufacturing faculty and ag business program, this position is necessary to meet the growing demand in the manufacturing area at the Madera Community College Center. The addition of this 10-month permanent part-time position will better serve the needs of the students.

Recommendation:

In accordance with Board Policy 7230, it is recommended the Board of Trustees approve a new permanent part-time position of Instructional Technician, Manufacturing, Madera Community College Center.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: July 5, 2016

SUBJECT: Consideration to Approve New Position of ITEM NO. 16-55HR
 Student Personnel Services Assistant, Fresno
 City College

EXHIBIT: None

Background:

There is a vacant Financial Aid I (FA1) position in the Fresno City College Financial Aid Department. After a review of the duties needed within the Financial Aid office, administration is recommends unfunding the FA1 position #2444 and adding a new position with a proposed title of Student Personnel Services Assistant in the financial aid office. This new classification will better serve the needs of students by assisting students and parents with the application and documentation for financial aid, scholarships, and grants.

The Financial Aid Department has lacked a dedicated employee to the Federal Work-Study Program. The allocation of federal work study funds has doubled in the last five years. It is crucial to have a dedicated contact person for students and employees due to the many federal compliance requirements, numbers of students who gain hands on work experience through this program, and required supervisor contact and follow up.

Recommendation:

In accordance with Board Policy 7230, administration recommends the Board of Trustees approve the new position of Student Personnel Services Assistant, Fresno City College.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: July 5, 2016

SUBJECT: Consideration to Approve New Position of
Financial Aid Manager, Fresno City College

ITEM NO. 16-56HR

EXHIBIT: None

Background:

The Board of Trustees previously approved the position of a six-month limited term financial aid manager. This position was approved on a pilot basis to assist with personnel issues, day-to-day operations, compliance requirements, quality assurance, and oversight of the department. The financial aid manager position was included in the department's last program review.

Administration has determined the pilot program was successful and is recommending the a new position with a proposed title of Financial Aid Manager. The position will be funded using categorical administrative cost allowance funds received from the Department of Education each year.

Recommendation:

In accordance with Board Policy 7230, administration recommends the Board of Trustees approve the new position of Financial Aid Manager, Fresno City College.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: July 5, 2016

SUBJECT: Review of District Warrants and Checks

ITEM NO. 16-79G

EXHIBIT: None

Recommendation:

In accordance with Board Policy 6300, administration recommends the Board of Trustees review and approve the summary of the warrants register for the following accounts:

<u>Account:</u>	<u>Amount:</u>	<u>For the Period:</u>
District	\$ 15,719,948.47	05/24/16 to 06/13/16
Fresno City College Bookstore	155,837.86	05/25/16 to 06/14/16
Reedley College Bookstore	83,393.10	05/25/16 to 06/14/16
Fresno City College Co-Curricular	83,278.56	05/24/16 to 06/13/16
Reedley College Co-Curricular	31,417.91	05/23/16 to 06/13/16
Clovis Community College	<u>11,092.09</u>	05/24/16 to 06/13/16
Total:	<u>\$ 16,084,967.99</u>	

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: July 05, 2016

SUBJECT: Consideration to Approve Grant Agreements

ITEM NO. 16-80G

EXHIBIT: Grant Agreement Recommendations
Resolution No. 2016.16
Resolution No. 2016.17
Resolution No. 2016.18

Recommendation:

In accordance with Board Policy 3280, administration recommends the Board of Trustees:

- a) approve the grant agreement recommendations, items A – L, as presented, and adopt resolutions 2016.16, 2016.17 and 2016.18;
- b) authorize renewal of the grant agreements with similar terms and conditions; and
- c) authorize the chancellor or vice chancellor of finance and administration to sign the grant agreements on behalf of the district.

GRANT AGREEMENT RECOMMENDATIONS

Recommendation to approve the following grant agreements:

A. Child Care and Development Block Grant

Agency: California Department of Education

District Location: Fresno City College

Agreement Term: July 1, 2016 – June 30, 2017

Total Funding Amount: \$313,810

Resolution No: 2016.16

Background: Fresno City College has received a child care and development block grant from the California Department of Education. This grant will pay the child care expenses for students whose families qualify according to certain income standards. The child care and development block grant has been separated into two separate contracts based on the age of the children. This grant will enable college students who have children age 3 or 4 years old to obtain an education while their children are attending the district's child care center.

B. Child Care and Development Block Grant

Agency: California Department of Education

District Location: Fresno City College

Agreement Term: July 1, 2016 – June 30, 2017

Total Funding Amount: \$46,381

Resolution No: 2016.17

Background: Fresno City College has received a child care and development block grant from the California Department of Education. This grant will pay the child care expenses for students whose families qualify according to certain income standards. The child care and development block grant has been separated into two separate contracts based on the age of the children. This grant will enable college students who have children age 2 years old to obtain an education while their children are attending the district's child care center.

C. Assessment, Remediation, and Retention for Associate Degree (RN) Nursing

Agency: California Community Colleges Chancellor's Office

District Location: Madera Center

Agreement Term: July 1, 2016 – June 30, 2017

Total Funding Amount: \$57,000

Background: Madera Center has been approved for funding for the assessment, remediation, and retention for their associate degree nursing program, Licensed Vocational Nurse (LVN) to Registered Nurse (RN) pre-licensure students. The funding will be used to improve retention and completion rates. This program will address the following focus areas; 1) Identifying student needs through diagnostic assessment and review current processes available to promote student success in each course, 2) Develop and promote

remediation and retention procedures that will improve student success in timely completion of coursework, 3) Focus on attrition rates of 15% or less within one year.

D. Early Stars Race to the Top – Early Learning Challenge

Agency: Fresno County Office of Education

District Location: Reedley College

Agreement Term: None

Total Funding Amount: \$10,500

Background: Reedley College has received mini-grant funding for their child care development center as a recognition to programs that have achieved high common local tiers of quality at 3, 4, and/or 5 Stars between July 1, 2012 and June 30, 2016. Reedley College has three classrooms at the 5 star rating. The funding will be used to support and improve quality of early care and education programs for children ages 0 – 5. This grant does not require a formal agreement.

E. John Burton Foundation California Colleges Pathways

Agency: John Burton Foundation

District Location: Fresno City College, Reedley College, and Clovis Community College

Agreement Term: None

Total Funding Amount: \$6,000

Background: Fresno City College, Reedley College, and Clovis Community College has each received a \$2,000 stipend from the John Burton Foundation. The Foundation provided a stipend to all colleges that participant in the Cooperating Agencies Foster Youth Educational Support (CAFYES). The funds will be used to offset expenses related to the CAFYES program. This grant does not require a formal agreement.

F. Innovation & Effectiveness Grant

Agency: Santa Clarita Community College District

District Location: Clovis Community College

Agreement Term: August 15, 2016 - August 15, 2017

Total Funding Amount: \$150,000

Background: Clovis Community College has received a new agreement from Santa Clarita Community College District as acting fiscal agent. This new funding is initiated from the California Community College Chancellor's Office to help advance colleges institutional effectiveness, and in the process significantly reduce the number of accreditation sanctions and audit issues, and most importantly, enhance the system's ability to serve student effectively. Clovis Community College will use the funding to develop an Educational Master Plan, implement a predictive analytic system, and populate Tableau and implement the Tableau Dashboard.

G. Innovation & Effectiveness Grant

Agency: Santa Clarita Community College

District Location: Reedley College

Agreement Term: August 15, 2016 - August 15, 2017

Total Funding Amount: \$150,000

Background: Reedley College has received a new agreement from Santa Clarita Community College District as acting fiscal agent. This new funding is initiated from the California Community College Chancellor's Office to help advance colleges institutional effectiveness, and in the process significantly reduce the number of accreditation sanctions and audit issues, and most importantly, enhance the system's ability to serve students effectively. Reedley College will use the funding for their data storage system of institutional set standards, Strategic Plan, Educational Plan, accreditation and institutional effectiveness, student success, other planning needs, and implementation of the institutional planning and evaluation.

H. Enrollment Growth for the Associate Degree Nursing Program

Agency: California Community Colleges Chancellor's Office

District Location: Fresno City College

Agreement Term: July 1, 2016 – June 30, 2017

Total Funding Amount: \$382,000

Background: Fresno City College has received a grant renewal from the California Community Colleges Chancellor's Office to fund enrollment growth and retention for the Associate Degree Nursing Program. The funds will be used to continue to offer remediation and tutorial services, lab support, and additional evening and weekend classes.

I. Wonderful Agriculture Career Camp

Agency: Wonderful Education and West Hills Community College

District Location: Reedley College

Agreement Term: July 1, 2016 – October 1, 2016

Total Funding Amount: \$103,814.00

Background: Reedley College has been approved for a renewal agreement with Wonderful Education (formerly Paramount) and West Hills Community College to provide an Agriculture Career Camp. The purpose of the camp is to expose students to the many and diverse career pathways available in the field of agriculture. The camp will run from July 24, 2016 to July 29, 2016. The camp is residential and the students will reside in the dorms.

J. STEP Outbound Mission to China and Southeast Asia

Agency: California Community Colleges Chancellor's Office

District Location: Center for International Trade Development

Agreement Term: September 30, 2015 – September 29, 2016

Total Funding Amount: \$99,000

Resolution No.: 2016.18

Background: The Center for International Trade Development (CITD) has received a new agreement from the California Community Colleges Chancellor's Office resulting from unspent funds. CITD will conduct an outbound trade mission to China and Southeast Asia focusing on consumer oriented agricultural products. The funding will provide up to 20 export companies with a specific focus on small and medium sized enterprises will target foreign buyers, market a briefing by the United States Department of Agriculture, and conduct industry sector site visits.

K. Reedley Middle College High School

Agency: California Community College Chancellor's Office

District Location: Reedley College

Agreement Term: July 1, 2016 – June 30, 2017

Total Funding Amount: \$99,000

Background: Reedley College has received a renewal agreement with the California Community College Chancellor's Office. Through a partnership with Reedley College and Kings Canyon Unified School District, the funding is focused to reduce the drop-out rates at the Reedley Middle College High School by improving academic performances, improve student's self-concept and self-esteem, and improve rates of high potential. Students will have the option of completing a pathway that will lead to a high school diploma in four years, with the fifth year focused on completing an associate transferable degree in Agricultural Business or Business Administration with an Entrepreneurship option.

L. Forestry and Natural Resources Grant

Agency: Humboldt State University

District Location: Reedley College

Agreement Term: September 1, 2014 – August 31, 2018

Total Funding Amount: \$9,500

Background: Reedley College has been approved for additional funding for the remaining term on their Forestry and Natural Resources Grant. In 2014, Reedley College was awarded a sub recipient agreement from Humboldt State University (HSU) for the recruitment, advising, and support of Hispanic student who want to pursue a bachelor degree in natural resource from HSU. The addendum agreements for the remaining fiscal years with provide additional funding in the amount of \$9,500 (FY 2015-16 - \$4,000; FY 2016-17 - \$4,000; and FY 2017-18 \$1,500).

STATE CENTER COMMUNITY COLLEGE DISTRICT
RESOLUTION NO. 2016.16

AUTHORIZING AGREEMENT WITH CALIFORNIA DEPARTMENT OF EDUCATION
FOR CALIFORNIA STATE PRESCHOOL PROGRAM,
FRESNO CITY COLLEGE

WHEREAS, the California Department of Education is providing funding to pay child care expenses for students whose families qualify according to certain income standards;

WHEREAS, the child care and development block grant is based on the age of the children (3 or 4 years old) to enable college students with children to obtain an education while their children attend the District's child care center;

WHEREAS, this agreement is for the period of July 1, 2016 through June 30, 2017, with funding in the amount of \$313,810;

NOW, THEREFORE, BE IT RESOLVED, the Board of Trustees adopt Resolution No. 2016.16 authoring the district, on behalf of Fresno City College, to enter into an agreement with the California Department of Education for a child care and development block grant; and

BE IT FURTHER RESOLVED, the Board of Trustees authorizes renewal of the agreement with similar terms and conditions; and

BE IT FURTHER RESOLVED, the Board of Trustees authorizes the chancellor or vice chancellor of finance and administration to sign the agreement on behalf of the district.

PASSED AND ADOPTED on this 5th day of July 2016, by the following vote:

AYES: _____ NOES: _____ ABSENT: _____

Board of Trustees Secretary
State Center Community College District

STATE CENTER COMMUNITY COLLEGE DISTRICT
RESOLUTION NO. 2016.17

AUTHORIZING AGREEMENT WITH CALIFORNIA DEPARTMENT OF EDUCATION
FOR CALIFORNIA STATE PRESCHOOL PROGRAM,
FRESNO CITY COLLEGE

WHEREAS, the California Department of Education is providing funding to pay child care expenses for students whose families qualify according to certain income standards;

WHEREAS, the child care and development block grant is separated into two separate contracts based on the age of the children to enable college students with children to obtain an education while their children attend the district's child care center;

WHEREAS, this agreement is for the period of July 1, 2016 through June 30, 2017, with funding in the amount of \$46,381;

NOW, THEREFORE, BE IT RESOLVED, the Board of Trustees adopt Resolution No. 2016.17 authoring the district, on behalf of Fresno City College, to enter into an agreement with the California Department of Education for a child care and development block grant; and

BE IT FURTHER RESOLVED, the Board of Trustees authorizes renewal of the agreement with similar terms and conditions; and

BE IT FURTHER RESOLVED, the Board of Trustees authorizes the chancellor or vice chancellor of finance and administration to sign the agreement on behalf of the district.

PASSED AND ADOPTED on this 5th day of July 2016, by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

Board of Trustees Secretary
State Center Community College District

STATE CENTER COMMUNITY COLLEGE DISTRICT
RESOLUTION NO. 2016.18

AUTHORIZING AGREEMENT WITH CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE,
CENTER FOR INTERNATIONAL TRADE DEVELOPMENT

WHEREAS, the California Community Colleges Chancellor's Office is providing funding for an outbound trade mission to China and Southeast Asia focusing on consumer oriented agricultural products;

WHEREAS, this agreement is for the period of September 30, 2015 through September 29, 2016, with funding in the amount of \$99,000;

NOW, THEREFORE, BE IT RESOLVED, the Board of Trustees adopt Resolution No. 2016.18 authoring the district, on behalf of Center for International Trade Development, to enter into an agreement with the California Community Colleges Chancellor's Office; and

BE IT FURTHER RESOLVED, the Board of Trustees authorizes renewal of the agreement with similar terms and conditions; and

BE IT FURTHER RESOLVED, the Board of Trustees authorizes the chancellor or vice chancellor of finance and administration to sign the agreement on behalf of the district.

PASSED AND ADOPTED on this 5th day of July 2016, by the following vote:

AYES: _____ NOES: _____ ABSENT: _____

Board of Trustees Secretary
State Center Community College District

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: July 5, 2016

SUBJECT: Consideration to Authorize Agreement for
Bond Financial Advisor Services, Districtwide

ITEM NO. 16-81G

EXHIBIT: None

Background:

In anticipation of the successful passage of the 2016 Measure C local general obligation bond, RFP# 1516-28 was released for the purpose of selecting a qualified firm for bond financial advisor services. The primary role of the financial advisor will be to act as our fiduciary, offering advisory services in the area of bond program advice and support. Proposal responses solicited and received from two firms as follows: Isom Advisors and KNN Public Finance.

A selection committee was formed that included the following representatives with experience in financial administration, bond services, and procurement procedures:

Edwin Eng, Vice Chancellor, Finance and Administration
Cheryl Sullivan, Interim President, Fresno City College
Randall Vogt, Director of Purchasing
Michael Guerra, Vice President Administrative Services, Yosemite CCD, (Retired)
John Quinto, Assistant Superintendent/CBO – Business Services, Kings Canyon USD

The selection committee reviewed the two responses in regards to qualifications and relevant experience, principals assigned to the program, technical expertise, and pricing. While both of the firms are qualified to perform the services required, administration is recommending KNN Public Finance as the firm to perform bond financial advisory services for the district. KNN Public Finance has significant experience with California Community College bond financing, strong analytical capabilities, and the independence and integrity necessary for their fiduciary responsibilities to the district.

Fiscal Impact:

Costs incurred will be allocated from the sale of each Measure C local general obligation bond issuance.

Item No. 16-81G

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Recommendation:

In accordance with Board Policy 6340, administration recommends the Board of Trustees authorize an agreement with KNN Public Finance, for Bond Financial Advisor Services as part of the district's local general obligation bond program; and authorize the chancellor or vice chancellor of finance and administration to sign an agreement on behalf of the district.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: July 5, 2016

SUBJECT: Consideration to Authorize Agreements for
Bond Underwriting Services, Districtwide

ITEM NO. 16-82G

EXHIBIT: None

Background:

In anticipation of successful passage of the 2016 Measure C local general obligation bond, RFP# 1516-27 was released for the purpose of selecting qualified firms for bond underwriting services. Proposal responses solicited and received from seven firms as follows:

Blaylock Beal Van, LLC, Oakland, CA
BOSC, Inc., Newport Beach, CA
RBC Capital Markets, LLC, Los Angeles, CA
Morgan Stanley & Co. LLC, Los Angeles, CA
Piper Jaffray & Co., El Segundo, CA
Rice Financial Products Company, San Francisco, CA
Stifel, Nicolaus & Company, Incorporated, Los Angeles, CA

A selection committee was formed that included the following representatives with experience in financial administration, bond services, and procurement procedures:

Edwin Eng, Vice Chancellor, Finance and Administration
Cheryl Sullivan, Interim President, Fresno City College
Randall Vogt, Director of Purchasing
Michael Guerra, Vice President Administrative Services, Yosemite CCD, (Retired)
John Quinto, Assistant Superintendent/CBO – Business Services, Kings Canyon USD

The selection committee reviewed the seven responses in regards to qualifications, relevant experience, approach, understanding of the district requirements, and cost basis. While all of the firms are qualified to perform portions of the services required, certain firms have the strengths, structure, and methods that most closely align with district requirements. Based upon the committee's evaluation of responses, the administration is recommending the selection of three firms, Morgan Stanley & Co. LLC, Piper Jaffray & Co., and Stifel, Nicolaus & Company, to serve as part of an underwriting team for the bond issuances. These firms each have the California Community College knowledge and experience, significant underwriting capacity,

access to available markets, and competitive rates to successfully complete the underwriting services required by the district. A determination will be made by administration, with consultation from our bond financial advisor, as to which firm will lead and/or co-manage the underwriting services necessary for each issuance of the district's general obligation bond program.

Fiscal Impact:

Costs incurred will be allocated from the sale of each Measure C local general obligation bond issuance.

Recommendation:

In accordance with Board Policy 6340, administration recommends the Board of Trustees:

- a) authorize an agreement with Morgan Stanley & Co. LLC, for Bond Underwriting Services as part of the districts local general obligation bond program;
- b) authorize an agreement with Piper Jaffray & Co., for Bond Underwriting Services as part of the districts local general obligation bond program;
- c) authorize an agreement with Stifel, Nicolaus & Company, for Bond Underwriting Services as part of the districts local general obligation bond program; and
- d) authorize the chancellor or vice chancellor of finance and administration to sign the agreements on behalf of the district.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: July 5, 2016

SUBJECT: Consideration of Bids, Point of Sale
System, Bookstores, Districtwide

ITEM NO. 16-83G

EXHIBIT: None.

Background:

For the last 16 years the bookstores have used a proprietary Point of Sale (POS) and Textbook system across all district bookstore locations. Advanced at the time, this system helped to join the textbook management system with barcode and scanning technology and increased the efficiencies of bookstore sales. This current POS system is now in constant need of maintenance and repair, is difficult to keep in operation, and has reached the end of its useful life and will no longer be serviceable by the end of this calendar year.

Bid proposals were solicited under RFI #1516-29 from companies that offer POS systems for self-operated, higher education bookstores. Three firms responded to this solicitation: Nebraska Book Company, MBS Service Company, Inc., and Sequoia Retail Systems. Proposals were evaluated by a committee of bookstore and purchasing management and staff. The committee considered many factors including experience in the industry, quality of the product solution, and system costs. After careful consideration, the solution from MBS Service Company, Inc., was chosen based upon their superior features, automation of time-consuming current manual tasks, technical support, web-based applications, pricing, and revenue potential. This solution best complies with all project specifications and will allow bookstore management and staff to focus their time and expertise on serving the customers of the district bookstores.

Fiscal Impact:

\$36,095 – Initial set-up and installation costs. Licensing and maintenance costs for succeeding years are \$53,144 per year for a five-year commitment. All costs to be paid by the Bookstore Enterprise Fund.

Recommendation:

In accordance with Board Policy 6340, administration recommends the Board of Trustees award the bid proposal to MBS Service Company, Inc. under RFI #1516-29 for the Point of Sale System for Bookstores, Districtwide; and authorize the chancellor or vice chancellor of finance and administration to sign an agreement on behalf of the district.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: July 5, 2016

SUBJECT: Consideration to Authorize Auction of
Surplus Property, Fresno City College

ITEM NO. 16-84G

EXHIBIT: List of Surplus Property

Background:

The district has accumulated obsolete property that is considered surplus and requires disposal. According to district policy, the administration requests board authority to dispose of surplus items by auction. As in the past, per the direction of the Board of Trustees, obsolete equipment/property not sold will be made available to non-profit agencies in Fresno County.

Recommendation:

In accordance with Board Policy 6550, administration recommends the Board of Trustees authorize disposal of surplus property by auction.

FRESNO CITY COLLEGE Obsolete/Surplus Equipment Inventory

Item #	District Inventory #	Item Description	Location
		80 green chairs	
		100 student desks	
		7 pallets offices furniture	
		4 file cabinets	
		7 Hitachi T.V. with carts	
		10 round tables	
		80 brown chairs	
		Delta wood Lathe duplicator	
		Large cutting machine sander	
		Washer and Dryer	
		10 pallets of misc. computer and monitors	
		Delta drill press	
		2 wood tables with lockers	
		Floors cleaning machine	
		6 sharp T.V.s	
		2 Beverage air refrigerators	
		Reprographic machine	
		6 overhead projectors	
		1 pallet laser jet printers	
		Print tek machine	
		4 scantron	
		6 hitachi V.C.R.s	
		Pallets of bathroom sinks	
		2 power slicks	

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: July 5, 2016

SUBJECT: Consideration to Authorize Joint Exercise of ITEM NO. 16-85G
 Powers Agreement with Kings Canyon Unified
 School District for the Reedley College Middle
 High School

EXHIBIT: None

Background:

In 2012, State Center Community College District, through Reedley College and its partnership with Kings Canyon Unified School District (KCUSD), established a Board of Governors (BOG) approved Reedley Middle College High School (RCMHS) on its campus. The RCMHS is a unique collaborative program that results in high school students completing a high school diploma on the college campus while concurrently earning significant college credit. The BOG recognizes the positive impact and unique enhancements of middle college high schools nationwide and refers to these types of collaborations as a “national treasure” that should be supported.

Since 2012, administration has provided the board with several updates on the progress and evolution of the RMCHS, including bringing forward board actions that were approved in accordance with the institutional commitment and the expectations of the State of California for supporting middle college high school programs. In May 2015, the SCCC Board of Trustees and the KCUSD board approved a licensing agreement through a Memorandum of Understanding (MOU) allowing KCUSD to construct temporary and permanent RMCHS facilities on the Reedley College campus. The term of the MOU concludes in August 2018 or at the completion of a permanent RCMHS campus. KCUSD has constructed temporary facilities and is in the design phase, in preparation for construction, of the permanent RCMHS facilities. Additionally, verification was given to the SCCC Board in June 2015 that SCCC and KCUSD meet the legal requirements for the middle college high school for both community colleges and K-12.

A Joint Exercise of Powers Agreement outlines the partnership requirements of a 29-year agreement between SCCC and KCUSD relative to the permanent RCMHS facility. The agreement outlines the terms, including the responsibilities of the parties relative to operations, maintenance, and use of the facility. KCUSD, under the terms of this agreement, will operate and maintain the facility as the RCMHS. At the termination of the agreement, the facility will become the property of the district. Furthermore, this will allow KCUSD to request state funding for the permanent RCMHS facilities through the state wide educational facilities bond measure, should the bond move forward and pass.

Recommendation:

It is recommended that the Board of Trustees:

- a) authorize a joint exercise of powers agreement between the district (on behalf of Reedley College) and Kings Canyon Unified School District; and
- b) authorize the chancellor or vice chancellor of finance and administration to sign the joint exercise of powers agreement on behalf of the district.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: July 5, 2016

SUBJECT: Consideration to Approve District Representative to Serve on the State Center Adult Education Consortium ITEM NO. 16-86G

EXHIBIT: None

Background:

In 2013-2014, the state budget included a two-year, \$25 million total, state-wide adult education planning grant. AB 86 called for the development of local regional consortia comprised of representatives from community college districts, K-12 districts, and other organizations that serve a role in adult education (each consortium was defined by the boundaries of a community college district). The purpose of the planning grant was to evaluate existing adult education programs, identify needs/gaps, and develop plans to address the identified needs/gaps.

To transition from planning to implementation, the 2015-2016 state budget includes a \$500 million Adult Education Block Grant (AEBG) to be allocated among the regional consortia. The accompanying trailer bill, AB 104, includes language that identifies the program areas of adult education that can be funded through this allocation and the necessary decision making structure.

Specifically, AB 104, Article 9, Section 84905(a) authorizes a community college district, school district, county office of education, or any joint powers authority to join the local adult education consortium as a member; Section 84905(c) states that a member of the consortium shall be represented only by an official designated by the governing board of the member; and Section 84905(d)(1) describes the decision making procedures, including a requirement that all members of the consortium shall participate in any decision made by the consortium, Section 84905(d)(1)(A).

An official representative is necessary to ensure that State Center Community College District has a full voice in the decision making process in State Center Adult Education Consortium, including the disbursement of consortium funds to provide adult education courses and student support services authorized by AB 104, Section 84913.

Recommendation:

Administration recommends that the Board of Trustees approve the Vice Chancellor of Educational Services and Institutional Effectiveness or designee to serve as the official district representative on the State Center Adult Education Consortium Board through June 30, 2017.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: July 5, 2016

SUBJECT: Review Bond Oversight Committee and Consideration to Approve Independent Bond Oversight Committee Amended and Restated Bylaws

ITEM NO. 16-36

EXHIBIT: Amended and Restated Bylaws
Resolution 2016.19

Background:

The administration, in consultation with bond counsel Mr. David Casnocha, has developed Amended and Restated Bylaws for the Citizens' Bond Oversight Committee, as prescribed by Proposition 39. Rather than establishing two separate subcommittees for each bond measure, administration is recommending for ease and efficiency purposes the formation of one bond oversight committee to address Measure E and Measure C. The amended and restated bylaws combines the two bond measures and addresses the purpose, duties, authorized activities, membership, meetings of the committee, district support to the committee, reports, officers, amendment of bylaws, and termination of the committee, as well as an Ethics Policy Statement.

Fiscal Impact:

Minimal

Recommendation:

In accordance with Board Policy 6740, administration recommends the Board of Trustees approve the Independent Citizens' Bond Oversight Committee Amended and Restated Bylaws, as prescribed by Proposition 39; and adopt Resolution 2016.19.

**INDEPENDENT CITIZENS' BOND OVERSIGHT COMMITTEE
AMENDED AND RESTATED BYLAWS**

Section 1. Committee Established. The State Center Community College District (the "District") was successful at the election conducted on November 5, 2002 (the "Measure E Election"), in obtaining authorization from the District's voters to issue up to \$161,000,000 aggregate principal amount of the District's general obligation bonds. On June 7, 2016 the District was successful in obtaining authorization from the District's voters to issue up to \$485,000,000 aggregate principal amount of the District's general obligation bonds (the "Measure C Election"). The Measure E Election and the Measure C Election are hereinafter referred to collectively as the "Elections." Both Elections were conducted under Proposition 39, being chaptered as the Strict Accountability in Local School Construction Bonds Act of 2000, at Section 15264 *et seq.* of the Education Code of the State ("Prop 39"). Pursuant to Section 15278 of the Education Code, the District is obligated to establish an Independent Citizens' Bond Oversight Committee in order to satisfy the accountability requirements of Prop 39. The Board of Trustees of the State Center Community College District (the "Board") has established an Independent Citizens' Bond Oversight Committee (the "Committee") which shall have the duties and rights set forth in these Amended and Restated Bylaws. The Committee does not have independent legal capacity from the District.

Section 2. Purposes. The purposes of the Committee are set forth in Prop 39, and these Bylaws are specifically made subject to the applicable provisions of Prop 39 as to the duties and rights of the Committee. The Committee shall be deemed to be subject to the *Ralph M. Brown Public Meetings Act* of the State of California and shall conduct its meetings in accordance with the provisions thereof. The District shall provide necessary administrative support to the Committee as shall be consistent with the Committee's purposes, as set forth in Prop 39.

The proceeds of general obligation bonds issued pursuant to the Elections are hereinafter referred to as "bond proceeds." The Committee shall confine itself specifically to bond proceeds generated under Measure E and Measure C. Regular and deferred maintenance projects and all monies generated under other sources shall fall outside the scope of the Committee's review. However, to the extent that facilities are financed with a combination of Measure E and Measure C monies and other non-bond funds, such projects shall be subject to Committee oversight and review.

Section 3. Duties. To carry out its stated purposes, the Committee shall perform only the duties set forth in Sections 3.1, 3.2 and 3.3 hereof, and shall refrain from those activities set forth in Sections 3.4 and 3.5:

3.1 **Inform the Public.** The Committee shall inform the public concerning the District's expenditure of bond proceeds. In fulfilling this duty, all official communications to either the Board or the public shall come from the Chair acting on behalf of the Committee. The Chair shall only release information that reflects the majority view of the Committee

3.2 **Review Expenditures.** The Committee shall review expenditure reports produced by the District to ensure that (a) bond proceeds were expended only for the purposes set forth in Measure E and Measure C; and (b) no bond proceeds were used for any teacher or administrative salaries or other operating expenses in compliance with Attorney General Opinion 04-110, issued on November 9, 2004.

3.3 Annual Report. The Committee shall present to the Board, in public session, an annual written report which shall include the following:

- (a) A statement indicating whether the District is in compliance with the requirements of Article XIII A, Section 1(b)(3) of the California Constitution; and
- (b) A summary of the Committee's proceedings and activities for the preceding year.

~~3.4 Duties of the Board/Superintendent/President. Either the Board or the Superintendent/President, as the Board shall determine, shall have the following powers reserved to it, and the Committee shall have no jurisdiction over the following types of activities:~~

- (i) ~~Approval of contracts,~~
- (ii) ~~Approval of change orders,~~
- (iii) ~~Expenditures of bond funds,~~
- (iv) ~~Handling of all legal matters,~~
- (v) ~~Approval of project plans and schedules,~~
- (vi) ~~Approval of all deferred maintenance plans, and~~
- (vii) ~~Approval of the sale of bonds.~~

3.4 Measure E and Measure C Projects Only. In recognition of the fact that the Committee is charged with overseeing the expenditure of **Measure E and Measure C** bond proceeds, the ~~Board has not charged the~~ Committee ~~shall not have with~~ responsibility for:

(a) Projects financed through the State of California, developer fees, redevelopment tax increment, certificates of participation, lease/revenue bonds, the general fund or the sale of surplus property without bond proceeds shall be outside the authority of the Committee.

(b) The establishment of priorities and order of construction for the bond projects ~~shall be made by the Board in its sole discretion.~~

(c) The selection of architects, engineers, soils engineers, construction managers, project managers, CEQA consultants and such other professional service firms as are required to complete the project based on District criteria ~~established by the Board in its sole discretion.~~

~~(d) The approval of the design for each project including exterior materials, paint color, interior finishes, site plan and construction methods (modular vs. permanent) which shall be determined by the Board in its sole discretion and shall report to the Committee on any cost saving techniques considered or adopted by the Board.~~

(d) **The approval of contracts, approval of change orders, expenditures of bond funds, handling of all legal matters, approval of project plans and schedules, approval of all deferred maintenance plans, and approval of the sale of bonds.**

(e) The selection of independent audit firm(s), performance audit consultants and such other consultants as are necessary to support the activities of the Committee.

(f) The approval of an annual budget for the Committee that is sufficient to carry out the activities set forth in Prop 39 and included herein.

(g) The appointment or reappointment of qualified applicants to serve on the Committee, ~~subject to legal limitations, and based on criteria adopted in the Board's sole discretion as part of carrying out its function under Prop 39.~~

Section 4. Authorized Activities.

4.1 In order to perform the duties set forth in Section 3.0, the Committee may engage in the following authorized activities:

(a) Receive copies of the District's annual, independent performance audit and annual, independent financial audit required by Prop 39 (Article XIII A of the California Constitution) (together, the "Audits") at the same time said Audits are submitted to the District, no later than March 31 of each year, and review the Audits.

(b) Inspect District facilities and grounds for which bond proceeds have been or will be expended, in accordance with any access procedure established by the District's Vice Chancellor, Finance and Administration.

(c) Review copies of deferred maintenance proposal, facilities master plan, or plans developed by the District.

(d) Review efforts by the District to maximize bond proceeds by implementing various cost-saving measures.

(e) Receive from the ~~District Board~~, within three months of the District receiving the Audits, responses to any and all findings, recommendations, and concerns addressed in the Audits, and review said responses.

Section 5. Membership.

5.1 Number.

The Committee shall consist of a minimum of seven (7) members appointed by the Board of Trustees from a list of candidates submitting written applications, and based on criteria established by Prop 39, to wit:

- One (1) student enrolled and active in a community college support group, such as student government.

- One (1) member active in a business organization representing the business community located in the District.
- One (1) member active in a senior citizens' organization.
- One (1) member active in a bona-fide taxpayers association.
- One (1) member active in a support organization for the college, such as a foundation.
- Two (2) members of the community at-large.

5.2 Qualification Standards.

- (a) To be a qualified person, he or she must be at least 18 years of age.
- (b) The Committee may not include any employee, official of the District or any vendor, contractor or consultant of the District.

5.3 Ethics: Conflicts of Interest.

(a) Members of the Committee are not subject to the Political Reform Act (Gov. Code §§ 81000 *et seq.*), and are not required to complete Form 700; but each member shall comply with the Committee Ethics Policy attached as "Attachment A" to these Bylaws.

(b) Pursuant to Section 35233 of the Education Code, the prohibitions contained in Article 4 (commencing with Section 1090) of Division 4 of Title 1 of the Government Code ("Article 4") and Article 4.7 (commencing with Section 1125) of Division 4 of Title 1 of the Government Code ("Article 4.7") are applicable to members of the Committee. Accordingly:

(i) Members of the Committee shall not be financially interested in any contract made by them in their official capacities or by the Committee, nor shall they be purchasers at any sale or vendors at any purchase made by them in their official capacity, all as prohibited by Article 4; and

(ii) Members of the Committee shall not engage in any employment, activity, or enterprise for compensation which is inconsistent, incompatible, in conflict with, or inimical to duties as a member of the Committee or with the duties, functions, or responsibilities of the Committee or the District. A member of the Committee shall not perform any work, service, or counsel for compensation where any part of his or her efforts will be subject to approval by any other officer, employee, board, or commission of the District's Board of Trustees, except as permitted under Article 4.7.

5.4 Term. Except as otherwise provided herein, each member shall serve a term of two (2) years, commencing as of the date of appointment by the Board. No member may serve more than three (3) consecutive terms. At the Committee's first meeting, members will draw lots or otherwise select a minimum of two members to serve for an initial one (1) year term and the remaining

members for an initial two (2) year term. Members whose terms have expired may continue to serve on the Committee until a successor has been appointed.

5.5 Appointment. Members of the Committee shall be appointed by the Board through the following process: (a) the District will advertise in the local newspapers, on its website, and in other customary forums, as well as solicit appropriate local groups for applications; (b) the ~~Superintendent/PresidentChancellor~~ or his or her designee will review the applications; and (c) the ~~Superintendent/PresidentChancellor~~ or his or her designee will make recommendations to the Board.

5.6 Removal; Vacancy. The Board may remove any Committee member for any reason, including failure to attend two consecutive Committee meetings without reasonable excuse or for failure to comply with the Committee Ethics Policy. Upon a member's removal, his or her seat shall be declared vacant. The Board, in accordance with the established appointment process shall fill any vacancies on the Committee. The Board shall seek to fill vacancies within 90 days of the date of occurrence of a vacancy.

5.7 Compensation. The Committee members shall not be compensated for their services.

5.8 Authority of Members. (a) Committee members shall not have the authority to direct staff of the District; (b) individual members of the Committee retain the right to address the Board, either on behalf of the Committee or as an individual; and (c) the Committee shall not establish sub-committees for any purpose; and (d) the Committee shall have the right to request and receive copies of any public records relating to projects funded by Measure E and Measure C.

Section 6. Meetings of the Committee.

6.1 Regular Meetings. The Committee is required to meet at least once a year ~~including an annual organizational meeting to be held in November.~~

6.2 Location. All meetings shall be held within the boundaries of the State Center Community College District, located in Fresno, Kings, Madera and Tulare Counties, California.

6.3 Procedures. All meetings shall be open to the public in accordance with the *Ralph M. Brown Act*, Government Code Section 54950 *et seq.* Meetings shall be conducted according to such additional procedural rules as the Committee may adopt. A majority of the number of Committee members shall constitute a quorum for the transaction of any business except adjournment.

Section 7. District Support.

7.1 The District shall provide to the Committee necessary technical and administrative assistance as follows:

(a) preparation of and posting of public notices as required by the *Brown Act*, ensuring that all notices to the public are provided in the same manner as notices regarding meetings of the District Board;

(b) provision of a meeting room, including any necessary audio/visual equipment;

(c) preparation, translation and copies of any documentary meeting materials, such as agendas and reports; and

(d) retention of all Committee records, and providing public access to such records on an Internet website maintained by the District.

7.2 District staff and/or District consultants shall attend all Committee proceedings in order to report on the status of projects and the expenditures of bond proceeds.

Section 8. Reports. In addition to the Annual Report required in Section 3.3, the Committee may report to the Board at least semi-annually in order to advise the Board on the activities of the Committee. Such report shall be in writing and shall summarize the proceedings and activities conducted by the Committee.

Section 9. Officers. The ~~Superintendent/President~~Chancellor shall appoint the **initial Chair to serve an initial term of one year as Chair. Thereafter, the Committee shall elect the Chair.** The Committee shall elect a vice-chair who shall act as chair only when the chair is absent. No person shall serve as chair for more than two consecutive terms.

Section 10. Amendment of Bylaws. Any amendment to these Bylaws shall be approved by a majority vote of the Board.

Section 11. Termination. The Committee shall automatically terminate and disband concurrently with the Committee's submission of the final Annual Report which reflects the final accounting of the expenditure of all monies authorized by Measure E and Measure C.

**CITIZENS' BOND OVERSIGHT COMMITTEE
ETHICS POLICY STATEMENT**

This Ethics Policy Statement provides general guidelines for Committee members to follow in carrying out their responsibilities. Not all ethical issues that Committee members face are covered in this Statement. However, this Statement captures some of the critical areas that help define ethical and professional conduct for Committee members. The provisions of this Statement were developed from existing laws, rules, policies and procedures as well as from concepts that define generally accepted good business practices. Committee members are expected to strictly adhere to the provisions of this Ethics Policy.

POLICY

- **CONFLICT OF INTEREST.** A Committee member shall not make or influence a District decision related to: (1) any contract funded by bond proceeds or (2) any construction project which will benefit the Committee member's outside employment, business, or a personal finance or benefit an immediate family member, such as a spouse, child or parent.

- **OUTSIDE EMPLOYMENT.** A Committee member shall not use his or her authority over a particular matter to negotiate future employment with any person or organization that relates to: (1) any contract funded by bond proceeds, or (2) any construction project. A Committee member shall not make or influence a District decision related to any construction project involving the interest of a person with whom the member has an agreement concerning current or future employment, or remuneration of any kind. For a period of two (2) years after leaving the Committee, a former Committee member may not represent any person or organization for compensation in connection with any matter pending before the District that, as a Committee member, he or she participated in personally and substantially. Specifically, for a period of two (2) years after leaving the Committee, a former Committee member and the companies and businesses for which the member works shall be prohibited from contracting with the District with respect to: (1) bidding on projects funded by the bond proceeds; and (2) any construction project.

- **COMMITMENT TO UPHOLD LAW.** A Committee member shall uphold the federal and California Constitutions, the laws and regulations of the United States and the State of California (particularly the Education Code) and all other applicable government entities, and the policies, procedures, rules and regulations of the State Center Community College District.

- **COMMITMENT TO DISTRICT.** A Committee member shall place the interests of the District above any personal or business interest of the member.

**STATE CENTER COMMUNITY COLLEGE DISTRICT
RESOLUTION NO. 2016.19**

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
STATE CENTER COMMUNITY COLLEGE DISTRICT
APPROVING AMENDED AND RESTATED BYLAWS FOR THE
STATE CENTER COMMUNITY COLLEGE DISTRICT
INDEPENDENT CITIZENS' BOND OVERSIGHT COMMITTEE**

WHEREAS, the Board of Trustees of the State Center Community College District (the "District") previously adopted a resolution requesting Fresno, Madera, Kings and Tulare Counties, California (collectively, the "Counties") to call an election for general obligation bonds (the "2002 Election") held on November 5, 2002 ("Measure E"); and

WHEREAS, notice of the 2002 Election was duly given; and on November 5, 2002, the 2002 Election was duly held and conducted for the purpose of voting a measure for the issuance of bonds of the District in the amount of \$161,000,000; and

WHEREAS, based on the Canvass and Statement of Results for the Counties, more than fifty-five percent of the votes cast on Measure E were in favor of issuing the aforementioned bonds; and

WHEREAS, the Board of Trustees of the District previously adopted a resolution requesting the Counties to call an election for general obligation bonds (the "2016 Election") held on June 7, 2016 ("Measure C"); and

WHEREAS, notice of the 2016 Election was duly given; and on June 7, 2016, the 2016 Election was duly held and conducted for the purpose of voting a measure for the issuance of bonds of the District in the amount of \$485,000,000; and

WHEREAS, based on the Canvass and Statement of Results for the Counties, more than fifty-five percent of the votes cast on Measure C were in favor of issuing the aforementioned bonds; and

WHEREAS, the Board of Trustees of the District (the "Board") previously has established an independent citizens' bond oversight committee (the "Committee") in connection with issuance of bonds under Measure E; and

WHEREAS, the Board has also previously approved Bylaws governing such Committee; and

WHEREAS, the Board now desires to further amend and restate such Bylaws, in whole, to conform to recent changes in State Law (so amended and restated, the "Amended and Restated Bylaws").

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE STATE CENTER COMMUNITY COLLEGE DISTRICT DOES HEREBY FIND, DETERMINE AND CERTIFY AS FOLLOWS:

Section 1. Authorization. Measure E and Measure C were authorized pursuant to paragraph (3) of subdivision (b) of Section I of Article XIII A of the California Constitution and subdivision (b) of Section 18 of Article XVI of the California Constitution in accordance with the requirements of the Strict Accountability In Local School Construction Bonds Act of 2000 (the "Act").

Section 2. Amended and Restated Bylaws. The Committee shall operate pursuant to the Board approved Amended and Restated Bylaws. The Committee shall have only those responsibilities granted to them in the Act, in the resolutions calling for the respective Bond Elections and in the Amended and Restated Bylaws. The Amended and Restated Bylaws, as submitted herewith and attached hereto are hereby approved. The previous Bylaws related to Measure E are rescinded and of no further force and effect.

ADOPTED, SIGNED AND APPROVED this 5th day of July, 2016.

BOARD OF TRUSTEES OF THE STATE CENTER
COMMUNITY COLLEGE DISTRICT

Chair

ATTEST:

Secretary

STATE OF CALIFORNIA

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FRESNO COUNTY

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I, _____, do hereby certify that the foregoing Resolution No. 2016.19 was duly adopted by the Board of Trustees of the State Center Community College District at a meeting thereof held on the 5th day of July, 2016 and that it was so adopted by the following vote:

AYES: _____ NOES: _____ ABSENT: _____

By: _____

Secretary

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: July 5, 2016

SUBJECT: Consideration to Appoint President, Fresno
City College

ITEM NO. 16-37

EXHIBIT: None

Background:

This is a placeholder. At the time of agenda publication, it is anticipated the Board of Trustees will ratify the chancellor's recommendation for the president, Fresno City College.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: July 5, 2016

SUBJECT: Consideration to Authorize New Employment ITEM NO. 16-38
 Contracts for Unrepresented Employees:
 President of Reedley College, President of Clovis
 Community College, Vice Chancellor of Finance
 and Administration, Interim Vice Chancellor of
 Educational Services and Institutional Effectiveness

EXHIBIT: None

Background:

Following closed session, the Board of Trustees will take action on the new employment contracts for the senior level managers.