

MINUTES OF REGULAR MEETING OF
STATE CENTER COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
December 13, 2016

Call to Order A regular meeting of the State Center Community College District Board of Trustees was called to order by Board President Richard Caglia at 4:30 p.m. on December 13, 2016, in the District Office Board Room, 1525 W. Weldon Avenue, Fresno, California.

Trustees Present Richard Caglia, President
John Leal, Vice President
Robert "Bobby" Kahn Jr, Secretary
Miguel Arias
Deborah J. Ikeda
Ronald Nishinaka
Eric Payne (left at 5:10 p.m.)

Absent: Brenda Fuentes, Student Trustee

Also present were:

Paul Parnell, Chancellor, SCCC
Ed Eng, Vice Chancellor of Finance and Administration, SCCC
Barbara Hioco, Interim Vice Chancellor of Educational Services and Institutional Effectiveness, SCCC
Annette Loria, Interim Vice Chancellor of Human Resources, SCCC
Carole Goldsmith, President, Fresno City College
Sandra Caldwell, President, Reedley College
Lori Bennett, President, Clovis Community College
Christine Miktarian, Associate Vice Chancellor of Business and Operations, SCCC
Pedro Avila, Associate Vice Chancellor of Enrollment Management, Admin and Records, and Information Systems
Gregory Taylor, General Counsel, SCCC
Lucy Ruiz, Executive Director, Public and Legislative Relations, SCCC
Barbara Martin, Interim Executive Assistant to the Chancellor, SCCC

Introduction of
Guests

Before introducing guests, Board President Caglia asked for a moment of silence in memory of Reedley Middle College High School Student Crystal Hernandez who passed away recently, and Student Trustee Brenda Fuentes and FCC employee Robert Torrez who are recovering from traffic accidents.

Former Fresno County Supervisor Susan Anderson and Judge Dale Ikeda were introduced by Chancellor Parnell.

Fresno City College President Dr. Carole Goldsmith introduced FCC Athletics Director Eric Swain. Mr. Swain introduced the FCC Women's Volleyball Team as the California state champions. Each member of the team was introduced individually and the Board of Trustees extended their congratulations.

Mr. Swain then introduced FCC Wrestling Coach Paul Keyshaw. Coach Keyshaw introduced the FCC Men's Wrestling Team as the California State Champions and noted this was the 14th time they had achieved this honor. Each member of the team was introduced individually and the Board of Trustees extended their congratulations.

Resolution Seating
Board Member
[16-53]

Chancellor Paul Parnell read Resolution No. 2016.32. A motion was made by Trustee Leal and seconded by Trustee Nishinaka that the Board of Trustees adopt Resolution No. 2016.32 in the Matter of Insufficient Nominations of Governing Board Elections and appoint thereto, as presented; and file copies of said resolution with the Office of the County Superintendent of Schools, thereby notifying that office that Richard Caglia has been seated as Trustee for Area VII in accordance with the provisions of Education Code Section 5328. The motion carried without dissent.

Administer Oath of
Office to Board
Members

The oath of office was administered to trustees John Leal (Area III) and Richard Caglia (Area VII) by Chancellor Paul Parnell.

The oath of office was administered to Trustee Eric Payne (Area II) by former county supervisor Susan Anderson. It was noted that the oath had also been administered to Trustee Payne prior to the meeting by Chancellor Parnell.

The oath of office was administered to Trustee Deborah J. Ikeda (Area VI) by the Honorable Dale Ikeda.

Organization of the Board, Election of Officers
[16-54]

President Caglia called for nominations for the office of board president.

President

Trustee Caglia nominated Trustee Leal for the office of president. Trustee Arias seconded the nomination. Trustee Caglia called for the vote on Trustee John Leal for president. The motion carried without dissent.

Trustee Leal accepted the office of president and continued the meeting.

Vice President

President Leal called for nominations for the office of board vice president.

Trustee Ikeda moved to nominate Trustee Kahn as vice president. The motion was seconded by Trustee Arias. The motion carried without dissent.

Secretary

President Leal called for nominations for the office of board secretary.

Trustee Caglia moved to nominate Trustee Payne for the office of secretary. Trustee Leal seconded the motion. The motion carried without dissent.

Organization of the Board, Appointment of Representatives
[16-54]

Trustee Leal made a motion to table the appointment of representatives until the January 2017 Board of Trustees regular meeting. Trustee Arias seconded the motion. The motion passed without dissent.

Organization of the Board, Adoption of Board 2017 Calendar
[16-54]

Trustee Kahn made a motion to approve the 2017 board calendar with the change of starting the meetings at 4:30 p.m. Trustee Caglia seconded the motion. The motion passed without dissent.

President Leal called for a short break at 5:04 p.m.
President Leal called the meeting back to order at 5:10 p.m.

Special Presentation to Outgoing Board President	President Leal presented Trustee Caglia with a plaque and thanked him for his service as Board of Trustees president during the past year.												
Approval of Minutes	<p>The minutes of the regular meeting of November 1 2016, were presented for approval. A motion was made by Trustee Nishinaka and seconded by Trustee Arias to approve the minutes, as presented.</p> <p>The motion passed as follows:</p> <table><tr><td>Ayes</td><td>-</td><td>5</td></tr><tr><td>Noes</td><td>-</td><td>0</td></tr><tr><td>Absent</td><td>-</td><td>1 (Payne)</td></tr><tr><td>Abstain</td><td>-</td><td>1 (Ikeda)</td></tr></table>	Ayes	-	5	Noes	-	0	Absent	-	1 (Payne)	Abstain	-	1 (Ikeda)
Ayes	-	5											
Noes	-	0											
Absent	-	1 (Payne)											
Abstain	-	1 (Ikeda)											
Public Comment	None												
Reports and Presentations Joint District and Campus Presidents' Reports	Sandra Caldwell gave campus reports for the months of November and December for all colleges.												
Reports and Presentations Academic Senate Report	Stephanie Curry, Reedley College Academic Senate president, reported on meetings and activities of the academic senates.												
Reports and Presentations Classified Senate Report	Susi Nitzel, Fresno City College Classified Senate president, reported on meetings and activities of the classified senates.												
Reports and Presentations Capital Projects and Measure C and E Bond Update	Christine Miktarian presented a report and update on capital projects and the Measure C and Measure E Bonds.												

Reports of Board Members

Trustee Ikeda told the other board members that she looks forward to working with them.

Trustee Arias wished everyone a Merry Christmas and reported that he attended the CCLC Annual Convention in Riverside.

Trustee Nishinaka reported that he attended many events during the last month, including the CCLC Conference in Riverside.

Trustee Kahn wished everyone a Merry Christmas and Happy New Year and welcomed Trustee Ikeda. He also attended the CCLC Conference in Riverside.

Trustee Caglia congratulated Trustee Ikeda on being elected to the SCCC Board of Trustees.

Student Trustee Brenda Fuentes was absent. Students Matthew Rodriguez, Scott Chapman and Kaura Lopez submitted a report in her stead. The two things they wished the board to know were the State Student General Assembly was well represented by SCCC, with Madera Community College Center attending this year; and on behalf of all SCCC students, they want to thank the board for the resolution supporting DACA.

Future Agenda Items

Items trustees asked to be on future agendas are:

- Update on Workshop for PLAs and CBAs
- Board of Trustees Conference and Travel

Consideration of Consent Agenda Action

Board President Leal announced that there has been an amendment to the Exhibit for Item 16-78HR and 16-79HR on the consent agenda. Changes are in bold print and copies have been provided. Trustee Arias requested items 16-78HR, 16-79HR and 16-86HR be pulled from the consent agenda.

It was moved by Trustee Caglia and seconded by Trustee Ikeda that the Board of Trustees approve consent agenda items 16-80HR through 16-85HR and 16-87HR and 16-139G through 16-155G as presented. The motion passed as follows:

Ayes	6	
Noes	0	
Absent	1	(Payne)

Consideration of
Consent Agenda
Action (continued)

After some discussion Trustee Caglia made a motion to approve item 16-78HR. Trustee Arias seconded the motion. The motion passed as follows:

Ayes	6	
Noes	0	
Absent	1	(Payne)

Trustee Arias made a motion to take items 16-79HR and 16-86HR into closed session. Trustee Leal seconded the motion. The motion passed as follows:

Ayes	6	
Noes	0	
Absent	1	(Payne)

The Board went into closed session at 6:30 p.m. Trustee Kahn recused himself from closed session and left the room at 6:50 p.m., so as not to be included in the discussion of item 16-79HR.

The Board returned to open session at 7:08 p.m. President Leal announced that no action was taken during closed session. Trustee Caglia made a motion to approve item 16-79HR. The motion was seconded by Trustee Ikeda. The motion passed as follows:

Ayes	4	
Noes	1	(Arias)
Absent	1	(Payne)
Recused	1	(Kahn)

Trustee Caglia made a motion to approve item 16-86HR. The motion was seconded by Trustee Arias. The motion passed as follows:

Ayes	6	
Noes	0	
Absent	1	(Payne)

Employment,
Retirement,
Academic Personnel
[16-78HR]
Action

Approve the academic personnel recommendations, items A through C, as amended

Employment,
Promotion, Change of
Status, Transfer,
Resignation,
Retirement, Classified
Personnel
[16-79HR]
Action

Approve the classified personnel recommendations, items A through J, as amended

Consideration to
Approve an Increase
in Compensation for
Student Aide and Art
Model Positions Due
to California
Minimum Wage
Increase
[16-80HR]
Action

Approve an increase in compensation for student aide and art model positions due to California minimum wage increase

Consideration to
Approve Six-Month
Limited Term Position
of
Administrative Aide,
District Office
[16-81HR]
Action

Approve six-month limited term position of Administrative Aide, District Office

Consideration to
Approve Four New
Positions of
Permanent Part-
Time Food Service
Worker I/II, Reedley
College
[16-82HR] Action

Approve four new positions of permanent part-time Food Service Worker I/II, Reedley College

Consideration to
Approve New
Position of
Administrative
Assistant, Madera
Community College
Center
[16-83HR]
Action

Approve new position of Administrative Assistant, Madera
Community College Center

Consideration to
Appoint Dean of
Student Services,
Reedley College
[16-84HR]
Action

Appoint Ms. Terri Sanders as Dean of Student Services, Reedley
College

Consideration to
Appoint Dean of
Instruction Applied
Technology, Fresno
City College
[16-85HR]
Action

Appoint Ms. Becky Barabe as Dean of Instruction Applied
Technology, Fresno City College

Consideration to
Appoint Vice
Chancellor of Human
Resource, District
Office
[16-86HR]
Action

Appoint Ms. Julianna Mosier as Vice Chancellor of Human
Resources, District Office

Consideration to
Approve New
Positions for Capital
Projects, District
Operations
[16-87HR]
Action

Approve new positions of District Director of Capital Projects,
Construction Services Assistant and Office Assistant III, District
Operations

Review of District
Warrants and Checks
[16-139G]

Action

Review and approve the summary of the warrants register for the following accounts:

<u>Account:</u>	<u>Amount:</u>	<u>For the Period:</u>
District	\$ 23,259,446.00	10/12/16 to 11/20/16
Fresno City College Bookstore	124,120.99	10/12/16 to 11/22/16
Reedley College Bookstore	149,372.82	10/12/16 to 11/22/16
Fresno City College Co- Curricular	231,417.84	10/11/16 to 11/21/16
Reedley College Co- Curricular	146,682.67	10/10/16 to 11/17/16
Clovis Community College Co-Curricular	68,230.29	10/07/16 to 11/21/16
Total:	\$ 23,979,270.61	

Consideration of
Report of
Investments [16-
140G]

Action

Accept the Quarterly Investment Report, as provided by the County of Fresno, for the quarter ending September 30, 2016.

Consideration to
Approve Quarterly
Budget Transfers and
Adjustment Report
[16-141G]

Action

Approve the September 30, 2016, Budget Transfers and Adjustments Report.

Consideration to
Accept Gift/Donation
from the Hashimoto
Trust
[16-142G]

Action

Accept the gift/donation from the Hashimoto Trust estate and authorize the chancellor and the executive director of the State Center Community College Foundation to develop a plan to use the funds in a manner consistent with the wishes of Valerie Hashimoto's will

Consideration to
Approve Resolution
to Reimburse
Measures C and E
Funds Expended Prior
to Sale of Bonds
[16-143G]
Action

Approve the reimbursement Resolution No. 2016.30 of the Board of Trustees of the State Center Community College District regarding its intention to issue tax-exempt general obligation bonds

Consideration to
Approve Qualified
List for Architectural
Services, Districtwide
[16-144G]
Action

Approve the qualified list of architects for the capital construction program of the district

Consideration to
Approve Qualified
List for
Environmental
Consultant Services,
Districtwide
[16-145G]
Action

Approve the qualified list of environmental services consultants for the capital construction program of the district

Consideration to
Approve Issuance of
Credit Cards for Co-
Curricular Activities,
Clovis Community
College
[16-146G]
Action

Adopt Resolution 2016.31 authorizing the issuance of credit cards for co-curricular activities, Clovis Community College

Consideration to
Approve Grant
Agreements [16-
147G]
Action

- a) Approve the grant agreement recommendations, items A through D, as presented;
- b) authorize renewal of the grant agreements with similar terms and conditions;
- c) and authorize the chancellor or vice chancellor of finance and administration to sign the grant agreements on behalf of the district

Consideration to
Authorize Agreement
for Clinical Simulation
Mannequins, Fresno
City College
[16-148G]
Action

Approve participation in Foundation for California Community Colleges Master Agreement #CB 16-203 for the purchase of clinical simulation mannequins and accessories, and authorize purchase orders to be issued against this cooperative agreement

Consideration to
Authorize Agreement
for Data Warehouse
Solution, Districtwide
[16-149G]
Action

- a) Authorize an agreement with Zogo Technologies, LLC, for the Data Warehouse Solution, Districtwide; and
- b) Authorize future renewals of this licensing agreement with similar terms and conditions; and
- c) Authorize the chancellor or vice chancellor of finance and administration to sign an agreement on behalf of the district

Consideration to
Authorize Purchase
of Industrial
Technology
Equipment, Madera
Community College
Center
[16-150G]
Action

Authorize the purchase of industrial technology equipment for Madera Community College Center from Selway Machine Tool Company, in the amount of \$92,354.28; and authorize purchase orders be issued for these items

Consideration of Bids,
Electric Utility Carts
Districtwide [16-
151G]
Action

Award Bid #1617-05 in the amount of \$93,419.82 to Toyota Material Handling of Northern California for the purchase of Electric Utility Carts, Districtwide; and authorize purchase orders to be released on behalf of the district.

Consideration to
Appoint Director and
Alternate Director,
Valley
Insurance Program
Joint Powers
Authority
[16-152G]
Action

Reappoint Edwin Eng to the Valley Insurance Program Joint Powers Agency Board of Directors; and Darren Cousineau as Alternate Director, commencing January 31, 2017

Consideration to
Approve College and
Career Access
Partnership
Agreements (AB288
Dual Enrollment)
[16-153G]
Action

Approve the partnership agreements with:

- Kerman Unified School District
- Madera Unified School District
- Sanger Unified School District
- Chawanakee Unified School District
- Fresno Unified School District

Consideration to
Approve Curriculum
Proposals for Fresno
City College, Reedley
College and Clovis
Community College
[16-154G]
Action

Approve Curriculum Proposals for Fresno City
College, Reedley College and Clovis Community College for fall
2016, spring 2017, summer 2017, Fall 2017, Spring 2018, and fall
2018, as presented

Consideration to
Approve Out-of-State
Student Travel for
Fresno City College
Theatre Arts Students
[16-155G]
Action

Approve out-of-state travel for the Fresno City College Theatre
Arts/Dance Department students to travel to Arizona to
participate in the Kennedy Center/American College Theatre
Region VIII Festival

*****End of Consent Agenda*****

Consideration to
Adopt Resolution
Honoring Trustee
Patrick E. Patterson
[16-55]
Action

A motion was made by Trustee Ikeda and seconded by Trustee
Caglia that the Board of Trustees adopt Resolution No. 2016.29
honoring Patrick E. Patterson and extending the gratitude of the
entire State Center Community College District for his service
and leadership on the Board of Trustees. The motion passed as
follows:

Ayes	6	
Noes	0	
Absent	1	(Payne)

Consideration to
Adopt Resolution
Supporting Deferred
Action for Childhood
Arrivals (DACA)
[16-56]
Action

Lucy Ruiz presented this item.

A motion was made by Trustee Kahn and seconded by Trustee Nishinaka that the Board of Trustees adopt Resolution No. 2016.33 supporting deferred action for childhood arrivals (DACA). The motion passed as follows:

Ayes	-	6
Noes	-	0
Absent	-	1 (Payne)

Consideration to
Authorize Agreement
for Program and
Construction
Management
Services for Capital
Projects, Districtwide
[16-57]
Action

Christine Miktarian presented this item.

A motion was made by Trustee Arias and seconded by Trustee Ikeda that the Board of Trustees:

- a) Authorize an agreement not to exceed three years, with Kitchell CEM, Inc., to provide program and construction management services for capital projects, districtwide; and
- b) Authorize a not to exceed expenditure amount of \$3 million for the duration of this agreement for program and construction management services, as required; and
- c) Authorize the chancellor or vice chancellor of finance and administration to sign the agreement on behalf of the district

The motion passed as follows:

Ayes	-	6
Noes	-	0
Absent	-	1 (Payne)

Adjournment

The meeting was adjourned at 7:16 p.m. by unanimous consent.

Eric Payne
Secretary, Board of Trustees
State Center Community College District

:bm