

REGULAR AGENDA  
BOARD OF TRUSTEES  
STATE CENTER COMMUNITY COLLEGE DISTRICT  
District Office Board Room  
1525 E. Weldon Avenue, Fresno, CA 93704  
4:30 p.m., April 5, 2016

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. INTRODUCTION OF GUESTS
- IV. APPROVAL OF MINUTES: Regular Meeting of March 1, 2016, and Special Meeting of March 8, 2016
- V. PUBLIC COMMENT [see footnote]
- VI. REPORTS AND PRESENTATIONS
  - A. Joint District and Campus Presidents' Reports Deborah Ikeda
  - B. Academic Senate Report Elizabeth Romero
  - C. Classified Senate Report Dan Hoffman
  - D. FCC Summer Bridge Program Rojelio Vasquez  
Monica Cuevas
  - E. Lottery Decision Packages Ed Eng
- VII. REPORTS OF BOARD MEMBERS
- VIII. FUTURE AGENDA ITEMS
- IX. CONSIDERATION OF CONSENT AGENDA [16-20HR through 16-37HR]  
[16-25G through 16-39G]
- X. GENERAL
  - A. California Community College Trustees 2016 Ballot for Board of Directors [16-17] Lucy Ruiz

Board Agenda  
April 5, 2016 (continued)

- B. Consideration of Bids, Re-Roof Theatre Arts, [16-18] Christine  
Speech/Music and Art/Home Economics Buildings, Miktarian  
Fresno City College

XI. PUBLIC COMMENT [see footnote]

XII. CLOSED SESSION

- A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE: Pursuant to  
Government Code Section 54957, Concerning One Matter

XIII. OPEN SESSION

XIV. ADJOURNMENT

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Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to the Chancellor's office, 1525 E. Weldon Avenue, Fresno, CA 93704, (559) 244-5902, 8:00 a.m. to 5:00 p.m., Monday – Friday, as soon as possible before the meeting.

Under Board Policy 2350, there is a limit of three minutes per speaker per topic, and thirty minutes is the maximum time allotment for public speakers on any subject, regardless of the number of speakers; these time limits may be extended at the discretion of the Board of Trustees. Individuals wishing to address the Board should fill out a request form and submit it to Vice Chancellor of Human Resources Diane Clerou before the beginning of the meeting.

CONSENT AGENDA  
BOARD OF TRUSTEES MEETING  
April 5, 2016

HUMAN RESOURCES

1. Employment, Change of Status, Transfer, Academic Personnel [16-20HR]
2. Employment, Promotion, Change of Status, Transfer, Resignation, Retirement, Classified Personnel [16-21HR]
3. Consideration to Approve New Full-Time Faculty Positions, Districtwide [16-22HR]
4. Consideration to Approve Revised Duties of Computer Operator/Information Technology Support [16-23HR]
5. Consideration to Approve New Position of Secretary to Associate Vice Chancellor of Enrollment Management, Admissions, Records and Information Systems [16-24HR]
6. Consideration to Approve New Position of Custodial Manager, Clovis Community College [16-25HR]
7. Consideration to Approve New Position of Micro-Computer Specialist, Madera Community College Center [16-26HR]
8. Consideration to Approve New Position of Administrative Aide, Madera Community College Center [16-27HR]
9. Consideration to Approve New Position of Director of Institutional Research, Assessment and Planning, Reedley College, Madera and Oakhurst Community College Centers [16-28HR]
10. Consideration to Approve Two New Permanent Part-Time Sign Language Interpreter Positions, Fresno City College [16-29HR]
11. Consideration to Approve New Position of Director of Admissions and Records, Fresno City College [16-30HR]
12. Consideration to Approve New Position of Admissions and Records Manager, Clovis Community College [16-31HR]
13. Consideration to Approve Limited Term Position of Public Information Officer, Reedley College [16-32HR]

Consent Agenda  
April 5, 2016 (continued)

14. Consideration to Approve New Position of SSSP Counselor, Clovis Community College [16-33HR]
15. Consideration to Approve New Position of CAFYES Counselor, Clovis Community College [16-34HR]
16. Consideration to Approve Three New Police Officer Positions, Districtwide [16-35HR]
17. Consideration to Approve Two New Lead Maintenance Worker Positions, District Operations [16-36HR]
18. Consideration to Approve Revised Duties for Executive Secretary to the Chancellor, District Office [16-37HR]

GENERAL

19. Review of District Warrants and Checks [16-25G]
20. Consideration to Authorize Signatories for Orders [16-26G]
21. Consideration of Bids, Re-Roof Ag Mechanics and Maintenance Buildings, Reedley College [16-27G]
22. Consideration of Bids, Pool Demolition and Concrete Improvements, Reedley College [16-28G]
23. Consideration of Bids, Tree Removal, Reedley College [16-29G]
24. Consideration of Bids, Student Center Remodel, Clovis Community College [16-30G]
25. Consideration of Bids, Replace Air Handlers, Cafeteria, Fresno City College [16-31G]
26. Consideration of Bids, Replacement of Underground Hot Water Pipes, Fresno City College [16-32G]
27. Consideration of Bids, Pavement Rehabilitation, Districtwide [16-33G]
28. Consideration to Approve Purchase of Central Control Computerized Irrigation System, Districtwide [16-34G]
29. Consideration to Authorize Agreement for Website Redesign and [16-35G]

Consent Agenda  
April 5, 2016 (continued)

Content Management Solution, Districtwide

30. Consideration to Authorize Agreement for Pouring Rights, Districtwide [16-36G]
31. Consideration to Approve Agreement for Production Copiers, Fresno City College and Reedley College [16-37G]
32. Consideration to Approve Spring 2016, Fall 2016, Spring 2017 and Fall 2017 Curriculum Proposals for Reedley College and Clovis Community College [16-38G]
33. Consideration to Approve Agreement for Purchase of HP Servers and Peripherals, Districtwide [16-39G]

*(Unapproved)* MINUTES OF REGULAR MEETING OF  
STATE CENTER COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
March 1, 2016

- Call to Order                   A regular meeting of the State Center Community College District Board of Trustees was called to order by Board President Richard Caglia at 4:30 p.m. on March 1, 2016, in Room STC-100 at Reedley College Student Center, 995, N. Reed Avenue, Reedley, California.
- Trustees Present               Richard Caglia, President  
John Leal, Vice President  
Robert “Bobby” Kahn Jr, Secretary  
Miguel Arias  
Ronald Nishinaka  
Patrick Patterson  
Eric Payne  
Brenda Fuentes, Student Trustee  
Cody Sedano, Student Trustee
- Also present were:  
Bill F. Stewart, Interim Chancellor, SCCCCD  
Ed Eng, Vice Chancellor of Finance and Administration, SCCCCD  
Diane Clerou, Vice Chancellor, Human Resources  
Barbara Hioco, Interim Vice Chancellor, Educational Services and Institutional Effectiveness  
Cynthia Azari, Interim President, Fresno City College  
Sandra Caldwell, President, Reedley College  
Deborah Ikeda, President, Clovis Community College  
Christine Miktarian, Vice Chancellor of Business and Operations, SCCCCD  
Gregory Taylor, General Counsel, SCCCCD  
Lucy Ruiz, Executive Director, Public and Legislative Relations, SCCCCD  
Barbara Martin, Interim Executive Secretary to the Chancellor, SCCCCD
- Introduction of                Dr. Caldwell introduced faculty member Lina Obeid who introduced two  
Guests                           students, Christian Cortez and Max Figueroa. They were there regarding  
  the aeronautics program and applying for internships with NASA.
- Approval of                    The minutes of the regular meeting of February 2, 2016, were presented  
Minutes                           for approval. A motion was made by Trustee Payne and seconded by  
  Trustee Kahn to approve the minutes of February 2, 2016, as presented.  
  The motion passed without dissent.

Public Comment

Jennifer Haney spoke from the Academic Senate for Liz Romero. They wanted to thank the Board for the speed with which the President Search is being handled and request input from faculty.

Omar Bautista from Carpenters 1109 spoke in favor of the proposed bond measure.

Marco Monlina from Farmersville, Carpenters 1109, spoke in support of the proposed bond.

Joe Estrada, IBEW Local 100, spoke in favor of the bond as well.

Michael Lopez from the Building Trades spoke in support of the bond.

Tomiez Ammonds, Caprenters Local 701 spoke in favor of the bond.

Rene Craig-Marius – FCC Dean of Student Success thanked Dr. Azari for her service.

Jewel Riversmith – Administrative Services at FCC and she helps with president's support when needed. Ms. Riversmith gave a personal statement in support of Dr. Azari and thanked her for all she's done. She stated her admiration for Secretary to the President Kim Quesada and Dr. Azari.

Jose Quesada has an AA in history from FCC and is now a CSUF student. He spoke to the requirements for the Community College AA degree and the requirements transferring to CSU's. The disconnect has caused hardship for many students. He asks the schools to look at and evaluate the situation.

Michael Stanard – Clovis Faculty, Academic Senate. He spoke regarding the hiring of a president for Clovis Community College.

Leroy Candler – President of NAACP – Have done a review of present and past practices of FCC Interim President Cynthia Azari. They concluded she has failed, and give her a vote of no confidence. He states there are reasons for not re-hiring.

Rochelle Franklin, FCC Student. Ms. Franklin stated that she feels no support for African American students. She feels like she isn't having a voice as an African American student and has been disrespected and treated rudely by staff.

Joint District and Campus Presidents' Reports	Sandra Caldwell, Reedley College President, reported on activities taking place in the District during the months of February and March. A written report from each campus was available as well. She presented Board members and the Interim Chancellor with products of Reedley College, Olive Oil, Vinegar, and Wine.
Academic Senate Report	Stephanie Curry, Reedley College Academic Senate President, reported on meetings and activities of the Academic Senates, including that Reedley College faculty are in favor of the potential bond.
Classified Senate Report	Corinna Lemos, Reedley College Classified Senate President, reported on meetings and activities of the Classified Senates. Corinna Lemos presented for all campuses. She mentioned that the Reedley College Senate supports the potential bond. Reedley College Senate has elected new officers and she introduced Darnell Harris as their new president.
Reedley College Mentoring Programs	Sandra Fuentes and Nate Saari presented information regarding the Reedley College Mentoring Programs. The Mentoring for Success was developed by the Latino Faculty and Staff Association in 2014. The program now includes 41 faculty members and 63 student mentees. The program has three goals, to establish a network of faculty and staff to mentor students, to foster student self-reliance and to foster students' self-esteem and confidence. Introduced was Vanessa Buldo, faculty mentor that has four mentees. She gave information about her experience as being a mentor as well as her personal background as a student and how others mentored her. Sierra Huckobey, student mentee of Vanessa Buldo, gave a look at what being a mentee entails and how much it has meant to her.
FCC Registered Nursing Program Update	Lorraine Smith, Fresno City College Dean of Allied Health, Physical Education and Athletics and Stephanie Robinson, FCC Director of Nursing presented an update on the FCC Nursing Program. It is the largest associate degree nursing program in California. They shared some of the challenges they have had, some of the factors that contribute to those, some of the research that has been done to approach these challenges and some of the changes they will be making.
Reports of Board Members	Student Trustee Sedano reported on activities for the month at Fresno City College. Last week was club rush. The ASG will host a debate between candidates in 31 <sup>st</sup> district race. ASG is in favor of potential bond. Regarding the topic that was brought up in the public comment section of the meeting regarding requirements for AA degree, he would like to thank Dr.

Reports of Board  
Members  
(continued)

Azari and others at FCC for giving the help that is needed.

Student Trustee Fuentes reported on activities for the month for Reedley College, Madera and Oakhurst Community College Centers. There have been multiple events for Black History Month. Madera Community College Center has hosted several events including the Spring Extravaganza coming up on March 17<sup>th</sup>. She expressed her support for the potential bond and encouraged other students to vote.

Trustee Patterson thanked Dr. Sandra Caldwell for the wine. She reluctantly had told him she paid for it personally, so he thanked her personally.

Trustee Arias thanked Dr. Sandra Caldwell for the wine as well.

Trustee Nishinaka greeted incoming chancellor Dr. Paul Parnell and thanked interim chancellor Dr. Bill Stewart for his service. He also reported on many activities he participated in the last month.

Trustee Payne attended the Wall of Honor last week as well as the City of Fresno Councilmember Esmeralda Soria's welcome reception with the Sister City Program. He congratulated Trustee Nishinaka for being recognized by Reedley Chamber of Commerce for his outstanding leadership in this community. He thanked Dr. Stewart for his service.

Trustee Kahn thanked Dr. Stewart for his service and leadership.

Trustee Leal reported on many activities he attended this month. He also congratulated Trustee Nishinaka on his recognition by the Chamber of Commerce. He thanked Dr. Stewart for his service.

President Caglia reported that he attended the Wall of Honor. He presented Trustee Bobby Kahn the certificate of achievement and pin for completing the Excellence in Trusteeship Program through the Community College League of California. He also congratulated Trustee Payne for his Outstanding Public Leader Award. Also wants to thank interim chancellor Dr. Bill Stewart and presented him with a gift from the board.

Future Agenda  
Items

None

Consideration of  
Consent Agenda  
Action

President Caglia announced that there has been an amendment to the exhibit for item 16-13HR and an amendment to item 16-15HR on the consent agenda. Changes are in bold and copies have been provided.

It was moved by Trustee Arias and seconded by Trustee Kahn that the Board of Trustees approve consent agenda items 16-13 HR through 16-19HR, items 16-16 G through 16-17 G, and items 16-21 G through 16-24G, as amended.

The motion passed without dissent.

Employment,  
Change of Status,  
Resignation,  
Retirement,  
Academic  
Personnel  
[16-13HR]  
Action

Approve the academic personnel recommendations, items A through E, as presented

Employment,  
Promotion,  
Change of Status,  
Transfer,  
Resignation,  
Retirement,  
Classified  
Personnel  
[16-14HR]  
Action

Approve the classified personnel recommendations, items A through I, as presented

Consideration to  
Approve Academic  
Personnel  
Teaching in  
Secondary Subject  
Areas  
[16-15HR]  
Action

Adopted the following resolution:

*WHEREAS, in accordance with Section 52060 of the California Code of Regulations, the governing board of a district may authorize holders of the Community College Instructor Credential issued before January 15, 1977, to teach courses in those secondary subject areas designated on their credential documents; and, for holders of the Community College Instructor Credential issued after January 15, 1977, to teach courses in a subject matter area in which the holders have completed a minor; and*

*WHEREAS, it is the intention of this Board to provide such authorization as needed to carry out the educational programs of the institutions of this district during the 2016-2017 academic year;*

Consideration to  
Approve Academic  
Personnel  
Teaching in  
Secondary Subject  
Areas  
[16-15HR]  
Action  
(continued)

*NOW, THEREFORE, BE IT RESOLVED that whenever the  
College/Campus Presidents and the Chancellor believe it is necessary and in  
the best interest of the District's students, the Board of Trustees of the  
State Center Community College District hereby authorizes holders of the  
Community College Instructor Credential issued:*

- 1) before January 15, 1977, to teach courses in those secondary  
subject areas designated on their credential documents, and*
- 2) after January 15, 1977, to teach courses in the subject matter  
area in which the credential holders have completed a minor.*

Consideration to  
Approve 2016-17  
Contract Status of  
Academic  
Personnel  
[16-16HR]  
Action

Pursuant to Education Code Sections 87605, 87608 and 87609, approve  
the submitted contract Status List of academic personnel for re-  
employment for the 2016-17 academic year, as indicated, subject to  
assignment by the Chancellor and salary placement as adopted by the  
Board of Trustees

Ratification of  
Appointment of  
Interim Dean of  
Student Services,  
Madera  
Community  
College Center  
[16-17HR]  
Action

Appoint Ms. Leticia Canales as Interim Dean of Student Services, Madera  
Community College Center, Reedley College, with placement on the  
Management Salary Schedule at Range 62, Step 8 (\$11,577.50 monthly),  
effective February 8, 2016

Consideration to  
Approve Six-  
Month Extension  
of Limited Term  
Human Resources  
Systems Analyst,  
Personnel  
Commission  
[16-18HR]  
Action

Approve the six-month extension of limited term Human Resources  
Systems Analyst in the Personnel Commission

Consideration to  
Approve Short-  
Term, Part-Time  
Employment  
Agreement with  
Dr. Bill F. Stewart  
[16-19HR]  
Action

Approve the short-term, part-time employment agreement with Dr. Bill F. Stewart, effective March 18, 2016

Review of District  
Warrants and  
Checks  
[16-16G]  
Action

Review and approve the warrants register for the following accounts:

<u>Account:</u>	<u>Amount:</u>	<u>For the Period:</u>
District	23,463,275.67	01/12/16 to 02/08/16
Fresno City College Bookstore	543,653.83	01/13/16 to 02/09/16
Reedley College Bookstore	980,207.64	01/13/16 to 02/09/16
Fresno City College Co-Curricular	146,963.59	01/12/16 to 02/08/16
Reedley College Co-Curricular	166,087.24	01/09/16 to 02/05/16
Total:	<u>\$ 25,300,187.97</u>	

Consideration of  
Report of  
Investments  
[16-17G]  
Action

Accept the Quarterly Investment Report, as provided by the County of Fresno, for the quarter ending December 31, 2015

Consideration to  
Authorize Process  
for Transfer of  
Student Credit  
Balances to  
General Fund  
[16-18G]  
Action

Authorize the Interim Chancellor or his designee to initiate the process for the transfer of long-standing credit balances by placing a Public Notice in The Fresno Bee with Board action to approve the transfer of funds at the May board meeting

Trustee Payne spoke to this item, then made a motion to approve. The motion was seconded by Trustee Leal and approved without dissent.

Consideration to  
Establish 2016-17  
Residence Hall and  
Meal Plan Rates,  
Reedley College  
[16-19G]  
Action

- a) Establish the residence hall annual rate for 2016-17 at \$3,578 (\$1,789 per semester) plus a non-refundable contract fee of \$150; and
- b) Establish the mandatory residence hall meal plan rates at \$1,850 (\$925 per semester) with an optional augmented plan at \$2,550 (\$1,275 per semester)

Trustees Payne and Arias asked questions which were addressed by President Caldwell and Vice President Donna Berry.

Motion was made by Trustee Arias and seconded by Trustee Leal. The motion passed without dissent

Consideration to  
Accept Grant for  
California  
Apprenticeship  
Initiative,  
Districtwide  
[16-20G]  
Action

- a) Authorize the District to accept the California Apprenticeship Initiative (CAI) grant from the California Community Colleges Chancellor's Office for the period January 21, 2016, through February 28, 2018, with maximum funding in the amount of \$440,717;
- b) Authorize renewal of the grant with similar terms and conditions; and
- c) Authorize the Interim Chancellor or Vice Chancellor of Finance and Administration to sign grant related documents on behalf of the District

Trustee Payne asked questions which were addressed by Dr. Barbara Hioco.

Motion was made by Trustee Kahn and seconded by Trustee Payne. The motion passed without dissent.

Consideration to  
Accept Grant for  
California  
Apprenticeship  
Initiative, Madera  
Community  
College Center  
[16-21G]  
Action

- a) Authorize the District, on behalf of Madera Community College Center, to accept the California Apprenticeship Initiative (CAI) grant from the California Community Colleges Chancellor's Office for the period January 21, 2016, through February 28, 2018, with maximum funding in the amount of \$1,000,000;
- b) Authorize renewal of the grant with similar terms and conditions; and
- c) Authorize the Interim Chancellor or Vice Chancellor of Finance and Administration to sign grant related documents on behalf of the District

Consideration of  
Claim, Elizabeth A.  
Gill  
[16-22G]  
Action

Reject claim submitted by Elizabeth A. Gill and direct the Interim Chancellor or Vice Chancellor of Finance and Administration to give written notice of said action to the claimant

Consideration of  
Approve Student  
Travel for Fresno  
City College City  
Singers to France  
[16-23G]  
Action

Approve the Fresno City College City Singers and accompanying faculty to travel to France in July 2016 for a singing tour with the understanding that no college or district funds will be used

Consideration to  
Approve Out-of-  
State Student  
Travel to Music  
Teachers National  
Association  
Conference in  
Texas  
[16-24G]  
Action

Approve Fresno City College students to travel to San Antonio, Texas, in April to attend the Music Teachers National Association Conference

\*\*\*\*\*End of Consent Agenda\*\*\*\*\*

Recess

At 6:36 p.m. President Caglia announced a short recess.  
The Board reconvened at 6:47 p.m.

Consideration to  
Adopt Resolution  
Ordering a Bond  
Election on June 7,  
2016  
[16-12]  
Action

President Caglia asked Dr. Paul Parnell to offer his opinion regarding the potential bond measure. He thinks it is the right time to do this. He also is in favor of it being on the June ballot. He believes it will be very beneficial for the district.

Lucy Ruiz, Gregory Taylor, Brian Speece, Ed Eng, Bill F. Stewart presented information on the potential bond measure.

Dr. Stewart introduced the topic. It has been a long time coming. They will walk everyone through the resolution.

Lucy Ruiz presented information on what has been done. First was the informational video. She also pointed out hand-outs that have been provided. Each campus has established a committee. There are weekly districtwide e-mails. ASG is ready and working on a “get out and vote” campaign. Speakers’ bureaus are out giving presentations. A master calendar is being developed. There will be a micro site when we get a ballot letter. Social media will be utilized. A key date is May 7th because 50% – 60 % of voters vote absentee ballots. A telephone get-out-

Consideration to  
Adopt Resolution  
Ordering a Bond  
Election on June 7,  
2016  
[16-12]  
Action (continued)

to-vote campaign will be utilized. Campaign headquarters will be staffed by volunteers.

Gregory Taylor went over the legal aspect for district employees. They can provide information, not advocate.

Brian Speece went over the extensive planning that has taken place.

Ed Eng talked about filing requirements.

A motion was made by Trustee Arias and seconded by Trustee Leal that the Board of Trustees adopt Resolution No. 2016.02, as amended, ordering a bond election on June 7, 2016; and authorize the Interim Chancellor or his designee to sign the required election documents on behalf of the district.

There was some discussion and the Board agreed to amend the resolution by adding “apprenticeship programs” to the goals.

A roll call vote was taken, as follows:

	YES	NO	Absent
Miguel Arias	X		
Bobby Kahn	X		
John Leal	X		
Ron Nishinaka	X		
Pat Patterson		X	
Eric Payne	X		
Richard Caglia	X		

The item passed as follows:

Ayes – 6

Noes – 1

Absent – 0

Trustee Patterson submitted a letter to the Board regarding his no vote.

Consideration to  
Change the Name  
of Madera County  
Educational Center  
to Madera  
Community  
College Center  
[16-13]  
Action

Reedley College President Sandra Caldwell explained the background for this item.

A motion was made by Trustee Kahn and seconded by Trustee Leal that the Board of Trustees change the name of the Madera campus from Madera County Educational Center to Madera Community College Center. The motion carried without dissent.

Assignment of  
Board  
Representatives  
for Graduation  
Ceremonies  
[16-14]  
Action

The Trustees were assigned commencement ceremonies to attend.

Consideration to  
Approve  
Continuing with  
President of Clovis  
Community  
College  
Recruitment  
Process and  
Selection of Board  
Members and  
Community  
Members to Serve  
[16-15]  
Action

Diane Clerou presented information regarding recruitment for the President of Clovis Community College. There was a discussion whether or not board members should be part of the committee. That has been the practice of the board and it was suggested that it be continued at this time and then be a topic for the board retreat in April.

After discussion and consideration a motion was made by Trustee Kahn and seconded by Trustee Arias that the Board of Trustees proceed with the Clovis Community College President search, appoint Trustees Patterson and Leal and community members Roger Oraze, Jose Flores and Tou Her, with Eugene Shimizu as an alternate in the case that any of the first three could not serve, to the Search Committee for the Clovis Community College President.

The motion carried without dissent.

Consideration to  
Approve  
Continuing with  
Vice Chancellor of  
Human Resources  
Recruitment  
Process and  
Selection of Board  
Members and  
Community  
Members to Serve  
[16-16]  
Action

Diane Clerou presented information regarding the Vice Chancellor of Human Resources Recruitment.

A motion was made by Trustee Kahn and seconded by Trustee Leal that the Board of Trustees proceed with the Vice Chancellor of Human Resources recruitment, appoint Trustee Arias to the committee, and defer to the chancellor to appoint a community member.

The motion carried without dissent.

A motion was made by Trustee Leal and seconded by Trustee Kahn that the Board of Trustees approve changing the job description to include the Affordable Care Act in the duties. The motion carried without dissent.

Adjournment

The meeting was adjourned at 8:39 p.m. by unanimous consent.

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Robert “Bobby” Kahn Jr.  
Secretary, Board of Trustees  
State Center Community College District

:bm

*Unapproved* MINUTES OF SPECIAL MEETING OF  
STATE CENTER COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES

March 8, 2016

- Call to Order                    A special meeting of the State Center Community College District Board of Trustees was called to order by Board Vice President John Leal at 12:00 noon on March 8, 2016, in the District Office Board Room, 1525 E. Weldon Avenue, Fresno, California.
- Trustees Present                Richard Caglia, President (12:35 p.m.)  
John Leal, Vice President  
Robert “Bobby” Kahn Jr, Secretary  
Miguel Arias  
Ronald Nishinaka  
Patrick Patterson  
Eric Payne  
Cody Sedano
- Also present were:  
Diane Clerou, Vice Chancellor, Human Resources  
Gregory Taylor, General Counsel, SCCC  
Lucy Ruiz, Interim Executive Director, Public and Legislative Relations, SCCC  
Barbara Martin, Interim Executive Secretary to the Chancellor, SCCC
- Public Comment                Susan Johnson, FCC Classified Employee, spoke in support of Dr. Azari for President of Fresno City College. She is very concerned about the process and asks the Board to come up with a process that makes things work together in the spirit of congeniality.
- Christy Okeke, an FCC student spoke. She expressed her opinion that she was treated poorly by Dr. Azari and that is not right. She was not allowed to continue in the nursing program. All she wants is finish her education and justice.
- Susi Nitzel, FCC Classified Senate, spoke. She wanted to make a public statement of support for Dr. Azari in regard to the president’s position at FCC and is honored to have her as president again.
- Harry Zahlis, FCC employee spoke on his own behalf. He is in support of Dr. Azari for FCC President. He said her passion for FCC is unwavering and she is compassionate to everyone.
- Dr. Gerri Santos, FCC, spoke. She said she is not interested in if

Public Comment  
(continued)

someone likes or dislikes each other. She wants African American students to be served and that has not been happening. She said her voice will not go away as long as African American students are not being served.

Deborah Lewis, FCC, spoke in support of Dr. Azari as FCC president.

Karla Kirk, FCC Faculty. She stated she is here as an individual. She is not affiliated with AAFSA and they have not spoken for her. She is in support of Dr. Azari as FCC President. She said comments she heard at the open forum was not what she gets from her students.

Rochelle Franklin, FCC student. She spoke saying that she felt as a student her voice didn't matter, only faculty matters. She does not feel her particular situation was handled well and does not support Dr. Azari as president of FCC.

Miesha Young spoke saying she is here to support a student (Rochelle Franklin). She said Dr. Azari's secretary is rude, unprofessional and hung up on her. She was thinking of coming back to school, but now does not want to be a part of FCC.

Cody Sedano, representing himself, not ASG. He said that personally his relationship with Dr. Azari has been a beneficial one. Every time he has had a grievance on behalf of students he has taken it to Dr. Azari and she has addressed it accordingly. As student trustee he has taken it upon himself to investigate when certain incidents happened on campus to see what's really going on. What he found was displeasing to him. What he found was that a student thinks she is being wronged on this campus. What he can say is that certain things on the campus are being manipulated and the student is being scripted on what to say to the Board by a certain faculty member. He can say this because he has had a grievance and taken it to the same faculty member. He was told to mind his p's and q's and take it with a grain of salt, what was said. A retired professor made a comment that offended him as a veteran. He took this up with Dr. Bolen, who was one of his favorite teachers and had gotten him involved in student government. He was told that it wasn't a problem, I should take it with a grain of salt. What he took this as is an employee pushing their own agenda. And it hurts him to say this, this is what he found in his research. He thinks Dr. Azari would be the best thing for this campus because she has worked so hard for this campus.

Closed Session                    President Nishinaka stated that in closed session the Board will discuss the following:

A.        PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT,  
Pursuant to Government Code Section 54957

1.        Interview Finalists – Fresno City College President

The Board moved into closed session at 12:28 p.m.

OPEN SESSION                    The Board moved into open session at 4:34 p.m.  
President Caglia stated the Board did not take any reportable action during closed session.

Adjournment                      The meeting was adjourned at 4:35 p.m.by unanimous consent.

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Robert “Bobby” Kahn Jr.  
Secretary, Board of Trustees  
State Center Community College District

:bm

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 5, 2016

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SUBJECT:    Employment, Transfer,  
                 Academic Personnel

ITEM NO.    16-20HR

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EXHIBIT:    Academic Personnel Recommendations

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Recommendation:

It is recommended the Board of Trustees approve the academic personnel recommendations, items A through C, as presented.

ACADEMIC PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons:

<u>Name</u>	<u>Campus</u>	<u>Class &amp; Step</u>	<u>Salary</u>	<u>Position</u>
Martinez Jr., Ernie G.	FCC	59, 1	\$8,742.17/mo.	Interim Director, Student Activities

(Temporary Contract – March 28, 2016 through June 30, 2016)

<b>Cazares, Ernesto A.</b>	<b>FCC</b>	<b>II, 2</b>	<b>\$20,863</b>	<b>Counselor</b>
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**(Categorically Funded Contract – April 6, 2016 through June 30, 2016)**

<b>Garcia, Susana</b>	<b>FCC</b>	<b>II, 6</b>	<b>\$24,707</b>	<b>Counselor</b>
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**(Categorically Funded Contract – April 6, 2016 through June 30, 2016)**

<b>Grandison, Kalisha</b>	<b>FCC</b>	<b>III, 4</b>	<b>\$23,898</b>	<b>Counselor</b>
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**(Categorically Funded Contract – April 6, 2016 through June 30, 2016)**

Lee, Mai Soua	RC	III, 2	\$19,093	Librarian
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(Temporary Contract – April 6, 2016 through June 30, 2016)

Martinez, Victoria	FCC	V, 6	\$22,978	Dual Enrollment Coordinator
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(Categorically Funded Contract – April 6, 2016 through June 30, 2016)

<b>Quintero, Noel R.</b>	<b>FCC</b>	<b>II, 4</b>	<b>\$22,785</b>	<b>Counselor</b>
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**(Categorically Funded Contract – April 6, 2016 through June 30, 2016)**

B. Recommendation to approve the transfer of the following person:

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Position</u>
Ledgerwood, Janice C.	RC	CCC	August 11, 2016	Art (Digital Multimedia) Instructor

C. Recommendation to employ the following person as Training Institute Trainer:

<u>Name</u>	<u>Campus</u>	<u>Classification</u>	<u>Hourly Rate</u>	<u>Date</u>
Stevenson, Carolyn	DO	Trainer V	\$50.28	February 23, 2016

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 5, 2016

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SUBJECT: Employment, Promotion, Change of Status,  
Resignation, Retirement, Classified Personnel

ITEM NO. 16-21HR

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EXHIBIT: Classified Personnel Recommendations

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Recommendation:

It is recommended the Board of Trustees approve the classified personnel recommendations, items A through H, as presented.

CLASSIFIED PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons as probationary:

Name	Location	Classification	Range/Step/Salary	Date
Maestas, Raymond	RC	Farm Production Supervisor Position No. 3172	44-1 (Mgmt.) \$6,497.17/mo.	02/22/2016
Rentfrow, Paul	DO	Web Portal Administrator Position No. 1177	75-A \$6,361.25/mo.	03/01/2016
Vang, Sherry	DO	Office Assistant I (PPT) Position No. 1017	38-A \$14.88/hr.	03/01/2016
Nassar, Jennifer	FCC	Accounting Clerk III Position No. 2492	48-A \$3,299.92/mo.	03/07/2016
Gamez, Stephanie	FCC	Early Childhood Education Associate Position No. 2350	38-A \$2,578.75/mo.	03/09/2016
Joos, Kelly	DO	Assistant Director, SCCC Foundation Position No. 1170	44-1 (Mgmt.) \$6,497.17/mo.	03/21/2016

B. Recommendation to employ the following persons as provisional – filling vacant position of permanent full-time or permanent part-time pending recruitment/selection, or replacing regular employee on leave:

Name	Location	Classification	Range/Step/Salary	Date
Yang, Raina	CCC	Library/Learning Resource Assistant I (PPT) Position No. 5010	38-A \$14.88/hr.	02/10/2016
Cuevas, Sylvia	FCC	Financial Aid Assistant II Position No. 2102	60-E \$32.30/hr.	02/16/2016
Schreiner, Jennifer	FCC	Early Childhood Education Associate Position No. 2349	38-A \$14.88/hr.	02/16/2016
Renteria, Michael	CCC	Early Childhood Education Associate (PPT) Position No. 5042	38-A \$14.88/hr.	02/18/2016

- B. Recommendation to employ the following persons as provisional – filling vacant position of permanent full-time or permanent part-time pending recruitment/selection, or replacing regular employee on leave (cont'd):

Name	Location	Classification	Range/Step/Salary	Date
Ballard, Brittany	FCC	Instructional Laboratory Technician – Biological Science Position No. 2402	57-A \$23.68/hr.	02/19/2016
Chavez, Lenora	FCC	Library/Learning Resource Assistant I Position No. 2095	38-A \$14.88/hr.	02/20/2016
Lewis, Tom	RC	Instructional Technician – Farm, Agriculture & Natural Resources Position No. 3051	50-A \$19.98/hr.	02/22/2016
Nicasio, Mike	CCC	Custodian Position No. 5019	41-A \$15.99/hr.	02/25/2016
Bryan, Kristi	MCCC	Office Assistant III Position No. 4002	48-A \$19.04/hr.	03/01/2016
Cruz, Veronica	FCC	Financial Aid Assistant I Position No. 2105	57-A \$23.68/hr.	03/01/2016
Kinlow, Israel	FCC	Financial Aid Assistant I Position No. 2420	57-A \$23.68/hr.	03/01/2016
Nichols, Mark	FCC	Micro-Computer Resource Technician Position No. 2280	63-E \$35.39/hr.	03/01/2016

- C. Recommendation to employ the following persons as limited term (Ed Code 88105):

Name	Location	Classification	Range/Step/Salary	Date
Martin, Barbara	DO	Executive Secretary to the Chancellor Position No. 1041	61-A (Confidential) \$29.43/hr.	01/13/2016
Johnson, Mikki	FCC	Campus Financial Aid Manager Position No. 9028	34-3 (Mgmt.) \$6,063.50/mo.	02/16/2016

C. Recommendation to employ the following persons as limited term (Ed Code 88105) (cont'd):

Name	Location	Classification	Range/Step/Salary	Date
Takikawa, Emma	RC	Evaluator Position No. 9031	49-A \$19.48/hr.	02/22/2016
Needham, Brittany	DO	Human Resources Management Systems Analyst Position No. 1018	63-B (Confidential) \$31.02/hr.	03/02/2016
Mendoza, Kendelynn	RC	Office Assistant III (PPT) Position No. 9032	48-A \$19.04/hr.	03/14/2016

D. Recommendation to employ the following persons as exempt (Ed Code 88076):

Name	Location	Classification	Flat Rate	Date
Barnes, Ryan	FCC	Art Model	\$10.25/hr.	01/25/2016

E. Recommendation to approve the promotion of the following regular employees:

Name	Location	Classification	Range/Step/Salary	Date
Duarte, Mirna	DO	Administrative Assistant Position No. 1146 to Admissions & Records Manager Position No. 1176	55-D \$4,737.75/mo. to 34-1 (Mgmt.) \$5,442.25/mo.	02/19/2016
Thorpe, Crystyn	FCC	Office Assistant I Position No. 2024 to Office Assistant II Position No. 2024	38-A \$2,578.75/mo. to 41-B \$2,915.33/mo.	03/01/2016
(Alternate Series Promotion per Personnel Commission Rule 3-9.5)				
Rocha, Andrew	FCC	Audio Visual Technician (PPT) Position No. 8506 to Micro-Computer Specialist Position No. 2159	32-E \$15.65/hr. to 60-A \$4,417.92/mo.	03/03/2016
Torrez, Andrea	FCC	Department Secretary Position No. 2143 to Office Assistant III Position No. 8546	44-E \$3,733.75/mo. to 48-D \$3,917.50/mo.	03/28/2016

F. Recommendation to approve the change of status of the following regular employees:

Name	Location	Classification	Range/Step/Salary	Date
Crill-Hornsby, Cherylyn	DO	Research Assistant Position No. 1166 to Director of Grants/External Funding Position No. 1506	60-D \$5,114.00/mo. to 60-D +15% \$5,881.08/mo.	07/18/2015
(Working out of class per Article 33, Section 8 of the CSEA contract)				
Bruce, Eleanor	FCC	Accounting Clerk III Position No. 2073 to Accounting Technician I Position No. 2073	48-E \$4,208.50/mo. to 57-B \$4,519.25/mo	09/16/2015 thru 11/13/2015
(Working out of class per Article 33, Section 8 of the CSEA contract)				
Mossette, Mary Beth	FCC	Program Development Assistant Position No. 2274 to Director of CalWORKs Position No. 2815	60-E \$5,767.58/mo. to 60-E +15% \$6,632.75/mo.	02/01/2016
(Working out of class per Article 33, Section 8 of the CSEA contract)				
Duarte, Mirna	DO	Admissions and Records Manager Position No. 1176 to Administrative Assistant Position No. 1146	34-1 (Mgmt.) \$5,568.92/mo. to 55-D \$4,737.75/mo.	02/18/2016
(Return to regular assignment)				
Cooley, Jody	RC DO	Instructional Technician – Farm, Agriculture & Natural Resources Position No. 3051 to Groundskeeper Specialist Position No. 1073	50-E \$4,634.50/mo. to 50-E \$4,634.50/mo.	02/19/2016
(Return to regular assignment)				
Gonzalez- Martinez, Mario	DO	Groundskeeper Specialist Position No. 1073 to Groundskeeper Worker Position No. 1078	50-D \$4,208.58/mo. to 46-E \$4,012.92/mo.	02/20/2016
(Return to regular assignment)				

F. Recommendation to approve the change of status of the following employees (regular) (cont'd):

Name	Location	Classification	Range/Step/Salary	Date
Besinaiz, Tiffany	FCC	Bookstore Sales Clerk I Position No. 2083 to Bookstore Sales Clerk I (Seasonal) Position No. 8005	37-A \$2,518.25/mo. to 37-A \$14.53/hr.	03/12/2016
(Return to regular assignment)				
Fischer, Judi	FCC	Shipping and Receiving Specialist Position No. 2162 to Bookstore Sales Clerk II Position No. 2083	50-B \$3,997.17/mo. to 40-E \$3,629.92/mo.	03/12/2016
(Return to regular assignment)				
Brownell, Shannon	DO  CCC/M CCC	Benefits Assistant Position No. 1171 to Department Secretary Position No. 4038	48-B \$3,464.00/mo. to 44-D \$3,464.00/mo.	03/21/2016
(Voluntary Demotion per Personnel Commission Rule 11-13)				

G. Recommendation to accept the resignation of the following regular employees:

Name	Location	Classification	Date
Hidalgo, Ana	FCC	Registration Assistant (Seasonal) Position No. 8057	02/26/2016
Lemus Estrada, Sergio	RC	Upward Bound Assistant Position No. 3140	03/04/2016
Wells, Arianna	FCC	Instructional Assistant – Nursing (PPT) Position No. 8508	03/05/2016
Mull, Kendra	RC	Early Childhood Education Specialist Position No. 3036	05/31/2016

H. Recommendation to accept the retirement of the following regular employees:

Name	Location	Classification	Date
Aeikens, Patricia	FCC	Accounting Technician I Position No. 2292	04/29/2016
Ruby, Michele	FCC	Assessment Coordinator Position No. 2243	04/29/2016

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 5, 2016

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SUBJECT: Consideration to Approve New Full-Time  
Faculty Positions, Districtwide

ITEM NO. 16-22HR

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EXHIBIT: None

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Background:

Increased student enrollments were considered as part of the District's planning efforts for the 2016-2017 academic year. The anticipated increase in the number of students will result in more class and program offerings which require additional faculty. There are a total of 24 new faculty positions to be filled districtwide. These positions are the highest priority, defined by the campus and their respective committees, and reviewed by the Chancellor's Cabinet.

These proposed new full-time faculty positions will be paid from on-going funds approved in the adopted state budget for 2016-2017.

Fresno City College:

Anthropology Instructor  
Chemistry Instructor  
Engineering Instructor  
Reading Instructor  
Biology Instructor  
Mathematics/Statistics Instructor

Reedley College/Madera and Oakhurst Community College Centers

Manufacturing Machinist Instructor – MC  
Criminology Instructor – RC/MC  
Child Development Instructor/Coordinator- MC  
Animal Science Instructor – RC  
Automotive Technology Instructor – RC  
Nursing Assistant Training Instructor/Program Coordinator – RC  
Agriculture Business Instructor – RC/MC

Clovis Community College

Chemistry  
Spanish

Mathematics Instructor  
English Instructor (Two)  
Occupational Therapy Assistant Instructor  
Art Appreciation/Art History Instructor  
Biology Instructor  
Communication Studies Instructor  
PE & Health Education/Head Soccer Coach  
Geography

Recommendation:

It is recommended the Board of Trustees approve the 24 new full-time faculty positions districtwide.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 5, 2016

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SUBJECT:     Consideration to Approve Revised Duties of                     ITEM NO.     16- 23HR  
                  Computer Operator/Information Technology  
                  Support

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EXHIBIT:     None

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Background:

There is currently a vacant Computer Operator/Information Technology Support position within the district. Prior to conducting the recruitment for this position, the Personnel Commission and district Human Resources reviewed the classification specification and determined it needs to be updated to more accurately reflect the duties being performed. Therefore, administration is recommending approval of the revised examples of duties.

According to Education Code section 88009, the Board of Trustees shall fix and prescribe the duties to be performed by all persons in the classified service. Following the Board of Trustees' approval of these duties, the Director of Classified Personnel will recommend minimum qualifications, along with the knowledge, skills and abilities required for this position. Those revisions will then be forwarded to the Personnel Commission for their approval according to Education Code section 88095. Once the classification specification is finalized, CSEA and the district will negotiate the salary.

Examples of Duties:

Duties may include, but are not limited to, the following:

1. Provides technical consultation to end-users on systems and network service related requirements.
2. Troubleshoots and diagnoses communication equipment problems as a functional operation of the help desk services.
3. Assists in planning, organizing, and coordinating the help desk system and enters and monitors service requests using help desk software.
4. Organizes and maintains records of systems and network, software, and equipment installation.
5. Runs enterprise system backups using data protector software.
6. Runs backups and restorals for the virtual file servers.

7. Performs backup of computers and performs data recovery procedures when a loss occurs.
8. Maintains the enterprise system printer server, configures advanced printing configurations for the plug-in software, serves as a printer server specialist, deploys printer connections to end-users, and programs printers to print specialized forms such as class rosters.
9. Installs, configures, maintains, upgrades and troubleshoots computer and network hardware and software.
10. Performs minor repairs of computer equipment and coordinates access to appropriate resources if the problem is larger in scope.
11. Assists in arranging for major equipment repairs and assists analysts in their determination of problem sources.
12. Interfaces with vendors regarding software applications, equipment specifications, repairs, replacements, and tracking and registration of equipment and warranties.
13. Creates accounts for new employees and demonstrates to students, staff, administrators and faculty, effective ways to use computer equipment and facilities.
14. Maintains computer equipment in safe operating condition by performing routine maintenance, regular cleaning such as dusting and vacuuming ensures wires are properly installed and replaces parts as needed.
15. Maintains inventory records and orders supplies needed for the operation of equipment.
16. Independently responds to various inquiries and correspondence.
17. Develops and prepares reports, newsletters, visual presentations, flyers, graphic materials, documentation, procedure manuals and user instructions.
18. Participates in committees and attends meetings related to district wide technology including strategic planning, infrastructure projects, systems and network operations and information technology.
19. Stays abreast on updated technology and new developments related to technology and collaborates with internal resources in the evaluation of internet-working equipment, solutions, and new technology.
20. Assures software compatibility with the systems and network before release to users.
21. Creates batch files and utility programs, and develops or recommends simple scripts to improve program usability.
22. Assists in maintaining security profiles for the enterprise system and helps coordinate the administration of user security and system access of end-users.
23. Assists in controlling access to common data files and databases on a network to maintain the integrity of data and enable all users to retrieve and manipulate data effectively.
24. Performs other duties as assigned.

Recommendation:

It is recommended the Board of Trustees approve the revised duties of the Computer Operator/Information Technology Support.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 5, 2016

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SUBJECT:      Consideration to Approve New Position of                      ITEM NO.      16- 24HR  
                 Secretary to Associate Vice Chancellor of  
                 Enrollment Management, Admissions, Records  
                 and Information Systems

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EXHIBIT:      None

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Background:

District administration is recommending the addition of a new Secretary to the Associate Vice Chancellor of Enrollment Management, Admissions, Records and Information Systems. This new position will align the secretarial position with the title of the supervisor in the Enrollment Management, Admissions, Records and Information Services Department. The department will unfund the Administrative Assistant position in order to offset the increased budget expense.

Recommendation:

It is recommended the Board of Trustees approve the new position of Secretary to Associate Vice Chancellor of Enrollment Management, Admissions, Records and Information Systems.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 5, 2016

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SUBJECT:     Consideration to Approve New Position of                     ITEM NO.     16- 25HR  
                  Custodial Manager, Clovis Community College

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EXHIBIT:     None

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Background:

The Clovis Community College (CCC) administration is recommending the addition of a new Custodial Manager. The college is experiencing continued student and staffing growth. Currently the Lead Custodian, two General Utility Workers and six Custodians are managed by the Vice President of Administrative Services at CCC. The addition of a new Custodial Manager at CCC will allow for closer supervision of the custodial team in terms of performance and evaluation of the custodial staff, as well as allow for assessing the needs for custodial services at CCC and at the Herndon campus.

Recommendation:

It is recommended the Board of Trustees approve the new position of Custodial Manager, Clovis Community College.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 5, 2016

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SUBJECT:    Consideration to Approve New Position of                    ITEM NO.    16-26HR  
                 Micro-Computer Specialist, Madera Community  
                 College Center

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EXHIBIT:    None

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Background:

Increased student enrollments were considered part of the district's planning efforts for the 2016-2017 academic year. The anticipated increase in the number of students will result in more class and program offerings, as well as a need for additional student support services. Therefore, Madera Community College Center administration is requesting a new position of Micro-Computer Specialist. This position was identified as a high priority in the Reedley College Human Resources Staffing Plan prioritization process.

Recommendation:

It is recommended that Board of Trustees approve the new position of Micro-Computer Specialist, Madera Community College Center.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 5, 2016

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SUBJECT: Consideration to Approve New Position of  
Administrative Aide, Madera Community  
College Center

ITEM NO. 16-27HR

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EXHIBIT: None

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Background:

Increased student enrollments were considered part of the district's planning efforts for the 2016-2017 academic year. The anticipated increase in the number of students will result in more class and program offerings, as well as a need for additional student support services. Therefore, Madera Community College Center administration is requesting a new position of Administrative Aide. This position was identified as a high priority in the Reedley College Human Resources Staffing Plan prioritization process.

Recommendation:

It is recommended that Board of Trustees approve the new position of Administrative Aide, Madera Community College Center.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 5, 2016

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SUBJECT:      Consideration to Approve New Position of                      ITEM NO.      16-28HR  
                    Director of Institutional Research, Assessment  
                    and Planning, Reedley College, Madera and  
                    Oakhurst Community College Centers

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EXHIBIT:      None

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Background:

Increased student enrollments were considered part of the district's planning efforts for the 2016-2017 academic year. The anticipated increase in the number of students will result in more class and program offerings, as well as a need for additional student support services. Administration is requesting one new administrative position of Director of Institutional Research, Assessment and Planning to support all three campuses. This position was identified as a high priority need by the Institutional Effectiveness Partnership Initiative Partnership Resource Team that visited Reedley College in December. Additionally, this position was identified as a high priority in the Reedley College Human Resources Staffing Plan prioritization process.

Recommendation:

It is recommended that Board of Trustees approve the new position of Director of Institutional Research, Assessment and Planning, Reedley College, Madera and Oakhurst Community College Centers.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 5, 2016

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SUBJECT:     Consideration to Approve Two New Permanent     ITEM NO.     16-29HR  
                  Part-Time Sign Language Interpreter Positions,  
                  Fresno City College

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EXHIBIT:     None

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Background:

Title 5 mandates levels of service for disabled students. In order to meet those requirements the Disabled Students Programs and Services (DSP&S) administration is recommending the addition of two new positions with the proposed titles of Sign Language Interpreter III and Sign Language Interpreter IV. These positions will be permanent part-time for 11 months. The district has four levels of Sign Language Interpreter positions. These proposed new positions perform a higher level of sign language interpreting duties and will be funded through DSP&S categorical funds.

Recommendation:

It is recommended the Board of Trustees approve two new permanent part-time Sign Language Interpreter positions, Fresno City College.



7. Consults and coordinates with the college and District Information Systems departments to define system requirements and needs, and to ensure appropriate use and development of technology to support department functions.
8. Directs the implementation of new and revised student records computer information systems.
9. Maintains currency of knowledge and application of advanced technology utilized in providing high quality admissions, records, and registration services.
10. Participates in the planning and coordination of student services activities and programs with other instructional, student, and administrative service departments.
11. Prepares a variety of complex, periodic, ad hoc, and special reports and surveys.
12. Coordinates special technical projects as assigned by senior level administrators at the college and District office.
13. Prepares and submits to the Office of Instruction, the admissions, records and registration program segments for the college catalog and the schedule of classes.
14. Consults with faculty, department chairs, and other college staff on admissions and records related matters.
15. Plans, develops, and manages the annual budget.
16. Plans, organizes, manages and evaluates the work of assigned staff.
17. Represents the college to community groups and governmental agencies and serves on local, District, and state committees as directed.
18. Directs, monitors, and maintains policies and procedures to ensure the retention, destruction, and confidentiality of student records.
19. Attends and participates in seminars, conferences, workshops, and other meetings related to admissions and records.
20. Performs other duties as assigned.

The funding for this position will come from the current, vacant Admissions and Records Manager position and the Fresno City College budget.

Recommendation:

It is recommended the Board of Trustees approve the position of Director of Admissions and Records, Fresno City College.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 5, 2016

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SUBJECT: Consideration to Approve New Position of  
Admissions and Records Manager, Clovis  
Community College

ITEM NO. 16-31HR

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EXHIBIT: None

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Background:

Clovis Community College (CCC) administration is recommending a new position of Admissions and Records (A&R) Manager. Since becoming a college, CCC has assumed a greater responsibility for many admissions & records functions/responsibilities that were previously handled through the Reedley College A&R office. With so many new A&R functions/responsibilities, an A&R manager is vital to the development and establishment of processes associated with the admissions, registration, and records of students.

Recommendation:

It is recommended the Board of Trustees approve the new position of Admissions and Records Manager, Clovis Community College.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 5, 2016

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SUBJECT:      Consideration to Approve Limited Term Position      ITEM NO.      16-32HR  
                 of Public Information Officer, Reedley College

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EXHIBIT:      None

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Background:

The position of Public Information Officer at Reedley College is currently filled on a provisional basis. The Reedley College administration is currently assessing the needs of the department to ensure the position is properly classified. Therefore, administration is recommending the approval of a six-month limited term position of Public Information Officer. This would allow the current provisional employee to remain in the limited term position while the proper classification of the position is determined by the district and the Personnel Commission.

Recommendation:

It is recommended the Board of Trustees approve the six-month limited term position of Public Information Officer, Reedley College.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 5, 2016

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SUBJECT:      Consideration to Approve New Position of SSSP      ITEM NO.      16-33HR  
                 Counselor, Clovis Community College

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EXHIBIT:      None

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Background:

Clovis Community College (CCC) administration is requesting a new full-time position of Student Success and Support Program (SSSP) Counselor to address the increased need for transfer, career exploration, and job placement for students. Since becoming a college, CCC is now providing a multitude of programs and services, including but not limited to EOP&S, DSP&S, CAFYES (Foster Youth), ADT's (associate degrees for transfer), and ADT pathways (psychology/business). Part of fulfilling the requirements and student success measures for these programs and services calls for transfer, career, and job placement; therefore, a Transfer/Career/Job Placement Center has been established.

Currently CCC employs an adjunct counselor to staff this center. With the needs of these services rising three to fourfold due to newly established programs and the majority of the college's student population seeking transfer, CCC administration is requesting a full-time counselor for the center in order to keep the center open longer, serve more students, and meet the high need for the provision of these services. This position will be granted funded.

Recommendation:

It is recommended the Board of Trustees approve a new position of SSSP Counselor, Clovis Community College.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 5, 2016

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SUBJECT: Consideration to Approve New Position of  
CAFYES Counselor, Clovis Community  
College

ITEM NO. 16-34HR

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EXHIBIT: None

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Background:

Clovis Community College (CCC) administration is requesting a new position of full-time Cooperating Agencies Foster Youth Education Support (CAFYES) Counselor to serve foster youth, an underserved population, and provide additional support for the EOP&S/CalWORKs programs that are currently being coordinated by one position, the EOP&S/CalWORKs Coordinator. Due to the initial amount of funding given to a new college for their categorical programs and the current number of students served within these programs, a full-time counselor position will provide counseling consistency, daily support, and a stronger foundation for these newly established programs (EOP&S/CalWORKs/CAFYES) to serve students effectively and efficiently. At the California College Pathways-CAFYES Learning Community Statewide Kickoff, it was mentioned that the CAFYES funding will not go away as the State Chancellor's Office plans to continuously fund foster youth. This position will be grant funded.

Recommendation:

It is recommended the Board of Trustees approve a new position of CAFYES Counselor, Clovis Community College.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 6, 2016

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SUBJECT: Consideration to Approve Three New Police  
Officer Positions, Districtwide

ITEM NO. 16-35HR

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EXHIBIT: None

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Background:

The State Center Community College District Police Department is in need of new police officer positions to better serve our campuses, districtwide. Additional police officers will increase the safety and security of students, staff, and the community. Officers will patrol district campuses, respond to crime-in-progress calls, investigate criminal activities, apprehend law violators, control dangerous and violent persons, conduct security inspections, assist students, staff, and public with directions, unlock or jumpstart vehicles, conduct safety training, and investigate non-criminal incidents.

The safety needs of college campuses have evolved. A recent survey of California community colleges indicates State Center Community College District Police Department is significantly understaffed. Currently, many of our campuses do not have police staff available onsite to respond to calls. Police presence on campus will allow for quicker response times to emergencies, deter and address crime, and communicate a sense of wellbeing for students and staff. The addition of three new officers will provide direct campus support to ensure our campuses will be staffed at a more appropriate level.

Fiscal Impact:

\$240,000.00 per year, for salary and benefits – General Fund

Recommendation:

It is recommended that Board of Trustees approve three new police officer positions, districtwide.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 5, 2016

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SUBJECT: Consideration to Approve Two New Lead  
Maintenance Worker Positions, District  
Operations

ITEM NO. 16-36HR

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EXHIBIT: None

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Background:

Recent changes in the hiring process of the lead maintenance worker position have changed our recruitment and internal identification process. In the past, a maintenance person within the Operations Department was reassigned to the classification of lead maintenance worker. The recent change is that now we must formally recruit and hire a person for the lead position.

The Operations Department had two “lead-assigned” positions that were recently vacated and need to be permanently filled. Therefore, the two previous maintenance positions will be left vacant and we are requesting two new positions which will be identified as Lead Maintenance Worker.

Funding for the two lead maintenance worker positions has been in place since 2002 when the Board approved the classification of the position. No additional costs will be incurred as a result of this change.

Fiscal Impact:

None

Recommendation:

It is recommended that Board of Trustees approve two new Lead Maintenance Positions, District Operations.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

**AMENDED**  
DATE: April 5, 2016

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SUBJECT: Consideration to Approve Revised Duties  
**for Executive** Secretary to the Chancellor,  
District Office

ITEM NO. 16-37HR

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EXHIBIT: None

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Background:

There is currently a vacant secretary to the chancellor position #1041 in the district office. Prior to conducting the recruitment for this position, the personnel commission and district human resources reviewed the classification specification and determined it needs to be updated to more accurately reflect the duties being performed. Therefore, administration is recommending approval of the revised examples of duties.

According to Education Code section 88009, the Board of Trustees shall fix and prescribe the duties to be performed by all persons in the classified service. Following the Board of Trustees' approval of these duties, the Director of Classified Personnel will recommend minimum qualifications, along with the knowledge, skills and abilities required for this position. Those revisions will then be forwarded to the Personnel Commission for their approval according to Education Code section 88095.

Examples of Duties:

**Performs a wide variety of specialized, highly responsible, confidential and complex administrative and secretarial work including, but not limited to:**

- 1. Serves as the executive assistant to the Office of the Chancellor and the Board of Trustees, coordinates administrative, secretarial, and clerical activities, and exercises independent judgment in relieving the Chancellor of administrative and office detail.**
- 2. Coordinates the preparation of the Board agenda and ensures that submitted items contain required materials and are correct in format and content.**
- 3. Attends the meetings of the Board of Trustees, coordinates the dissemination of the Board agenda and related materials, records proceedings, prepares and distributes comprehensive official minutes, and completes notices of board actions and resolutions.**

4. Acts as a liaison between the Chancellor, the Board of Trustees, District staff, and the public on matters related to scheduling of meetings and other commitments, status of information requests, status of Board of Trustee inquiries, coordination of activities, and other administrative issues.
5. Works with various educational institutions, government officials, community and business leaders, and other outside agencies to provide information and coordinate assigned activities.
6. Plans, organizes, and coordinates the preparation and distribution of materials, notices, bulletins, and other public documents for a variety of meetings such as Chancellor's Cabinet and Communications Council.
7. Researches, interprets and explains board policies, procedures, administrative regulations, and rules and ensures compliance with applicable state and federal laws.
8. Coordinates the establishment, implementation, and maintenance of a complex data management, storage, and retrieval system for official records and actions of the Board of Trustees.
9. Takes and transcribes dictation pertaining to correspondence, memoranda, reports, and a variety of other subject matter that may be sensitive, privileged, and highly confidential.
10. Assists in orienting new members of the Board of Trustees, including student trustees, by providing information on board meetings, business practices, procedures, and activities of the District office.
11. Maintains calendars, applies initiative and judgment in scheduling appointments, uses diplomacy and tact in representing the Office of the Chancellor, maintains confidential information and uses discretion when communicating with students, staff and the public.
12. Prepares correspondence such as letters, memoranda, personal acknowledgements, reports, and other materials based on verbal instructions or own initiative using word processing, spreadsheet, and desktop publishing software.
13. Reviews outgoing correspondence, reports, publications, and other materials for grammar, sentence structure, format, attachments, and compliance with applicable laws, rules, procedures, and directives of the Chancellor.
14. Reviews incoming correspondence for nature of business and urgency, highlights items of special interest to the Chancellor, directs items to the appropriate staff, and independently prepares responses as appropriate.
15. Screens telephone calls and visitors to the Office of the Chancellor for urgency and nature of business, refers calls not requiring the Chancellor's attention to appropriate staff or department to resolve concerns, and ensures appropriate follow through to confirm the issue was resolved.
16. Researches, compiles, analyzes and summarizes data for special projects and various comprehensive reports.
17. Arranges travel for the Chancellor and the Board of Trustees, makes reservations for transportation, hotel, conferences, and other business arrangements, prepares and processes expense reimbursement forms.
18. Establishes and maintains positive staff and public relations.

- 19. Operates a variety of office equipment including computers, printers, copiers, telephones, and telecommunication equipment.**
- 20. Initiates and implements procedural modifications and develops operational guidelines.**
- 21. Assigns, monitors, and reviews the work of other employees.**
- 22. Performs other duties as assigned.**

Recommendation:

It is recommended the Board of Trustees approve the revised duties for the Executive Secretary to the Chancellor, **District Office**.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 5, 2016

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SUBJECT: Review of District Warrants and Checks

ITEM NO. 16-25G

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EXHIBIT: None

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Recommendation:

It is recommended the Board of Trustees review and approve the summary of the warrants register for the following accounts:

<u>Account:</u>	<u>Amount:</u>	<u>For the Period:</u>
District	\$ 18,728,761.90	02/09/16 to 03/14/16
Fresno City College Bookstore	313,560.05	02/10/16 to 03/15/16
Reedley College Bookstore	185,204.75	02/10/16 to 03/15/16
Fresno City College Co-Curricular	159,223.05	02/09/16 to 03/14/16
Reedley College Co-Curricular	135,521.83	02/06/16 to 03/14/16
Clovis Community College	<u>70,251.94</u>	09/04/15 to 03/10/16
Total:	<u>\$ 19,592,523.52</u>	

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 5, 2016

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SUBJECT: Consideration to Authorize Signatories  
for Orders

ITEM NO. 16-26G

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EXHIBIT: FCOE Authorization Form

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Background:

Education Code Section 85233 reads in part as follows: “The governing board of each community college district shall be responsible for filing, or causing to be filed, with the County Superintendent of Schools the verified signature of each person, including members of the governing board, authorized to sign orders in its name.”

Recommendation:

It is recommended the Board of Trustees authorize the Chancellor, Vice Chancellor of Finance and Administration, and the Vice Chancellor of Human Resources, as the individuals given authority to sign orders drawn on the funds of the district; and to authorize the Director of Purchasing authority to sign district purchase orders, to be effective immediately, by action of a majority of the governing board members signing the Fresno County Office of Education’s Authorized Signature Permit form.



Jim A. Yovino  
Superintendent

# fresno county office of education

Return to: Jamie Perry, Senior Director  
District Financial Services  
Fresno County Office of Education  
1111 Van Ness Avenue  
Fresno, CA 93721-2000

Dear Ms. Perry:

Pursuant to Education Code Sections 42632 and 42633, at a regular meeting of the Governing Board of the State Center Community College District, held on the 5<sup>th</sup> day of April, 2016:

1. The following person(s) who is/are an officer(s) or employee(s) of the above-referenced school district and whose signature(s) appear(s) opposite of his/her name below, was/were authorized to sign orders in the name of the said governing board:

Type or print here:	Signature:
1. <u>Dale Paul Parnell, Jr.</u>	1. _____
2. <u>Edwin Eng</u>	2. _____
3. <u>Diane Clerou</u>	3. _____
4. <u>Randall Vogt (Purchase Orders Only)</u>	4. _____

2. A majority of the following members of the governing board of the above-referenced school district and whose signatures appear opposite of the corresponding names were authorized to sign orders in the name of the said governing board.

Type or print here:	Signature:
1. <u>Bobby Kahn</u>	1. _____
2. <u>Richard M. Caglia</u>	2. _____
3. <u>John Leal</u>	3. _____
4. <u>Ronald Nishinaka</u>	4. _____
5. <u>Patrick Patterson</u>	5. _____
6. <u>Eric Payne</u>	6. _____
7. <u>Miguel Arias</u>	7. _____

Rubber stamp signatures or machine signatures authorized for use on maintenance checks and/or registers Yes X  
No \_\_\_\_\_. Only such facsimile signatures may be used, which have met the requirements of Government Code 5501 (copy enclosed). I certify this requirement has been met.

Sample(s) of such signature: \_\_\_\_\_

By order of the Governing Board of State Center Community College District of Fresno County, California.

\_\_\_\_\_  
Clerk of the Board

\_\_\_\_\_  
Date

07/03/13

1111 Van Ness Avenue • Fresno, California 93721-2000  
(559) 265-3000 • TDD (559) 497-3912 • Web Site: [www.fcoe.org](http://www.fcoe.org)

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 5, 2016

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SUBJECT:     Consideration of Bids, Re-Roof Ag Mechanics     ITEM NO.     16-27G  
                  and Maintenance Buildings, Reedley College

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EXHIBIT:     None

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Background:

Bid #1516-05 provides for improvements to existing roofing systems at the Agricultural Mechanics and Maintenance buildings at the Reedley College campus. The work of this project for the Maintenance building consists of the removal and replacement of existing roofing system and associated flashings, removal, and reinstallation of existing mechanical equipment and curbs, including utility connections, preparation and painting of new sheet metal and designated building components, and the installation of roof walkway pads. The Ag Mechanics building requires prepping of existing metal roofing, installation of roof coating over existing roof, and the cleaning and sealing of existing gutters. This project is necessitated by the deteriorated condition of the existing roofing systems and is part of the district roof replacement schedule.

Funding for this project will be provided by 2015-2016 scheduled maintenance funds. Responsive bids were received from two contractors as follows:

<u>Bidder</u>	<u>Award</u>
Graham Prewett, Inc.	\$159,500.00
Fresno Roofing, Inc.	\$311,900.00

Fiscal Impact:

\$159,500.00 – 2015-16 Scheduled Maintenance Funds

Recommendation:

It is recommended that the Board of Trustees award Bid #1516-05 in the amount of \$159,500 to Graham Prewett, Inc., the lowest responsible bidder for Re-Roof of Ag Mechanics and Maintenance Buildings at Reedley College; and authorize the Chancellor or Vice Chancellor of Finance and Administration to sign an agreement on behalf of the district.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 5, 2016

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SUBJECT:     Consideration of Bids, Pool Demolition and             ITEM NO.     16-28G  
                  Concrete Improvements, Reedley College

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EXHIBIT:     None

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Background:

Bid #1516-09 is for the work necessary to remove two existing, inactive swimming pools and provide concrete and landscaping improvements to the same area at Reedley College. This project includes the extensive demolition of the existing pools, equipment, and surrounding facilities, filling and compaction of the pool area, grading of the site, correction of underground utilities, construction of new concrete flatwork, landscape and irrigation improvements, and other related items of work in support of the improved area. The landscape improvements will include new grass and flatwork areas to allow students to congregate in an area previously closed off due to removal of the pool area from campus use. Seating and structural landscape elements may be added to this site under future contract. This project is necessitated by the need to provide safe and usable landscaped areas adjacent to the athletic facilities at Reedley College.

Funding for construction and related project costs will be provided by a combination of 2015-2016 scheduled maintenance funds and general fund resources. Bids were received from five contractors as follows:

<u>Bidder</u>	<u>Award</u>
Todd Companies	\$347,201.00
Steve Dovali Construction Co.	\$428,800.00
Davis Moreno Construction, Inc.	\$473,446.00
Avison Construction, Inc.	\$493,000.00
R & H Construction	\$571,000.00

Fiscal Impact:

\$100,000.00 – 2015-2016 scheduled maintenance funds  
\$247,000.00 – Transfer resources from general fund to capital projects fund

Recommendation:

It is recommended that the Board of Trustees:

- a) award Bid #1516-09 in the amount of \$347,201 to Todd Companies, Inc., the lowest responsible bidder for Pool Demolition and Concrete Improvements at Reedley College; and
- b) authorize transfer of funds from the Reedley College general fund to the district capital projects fund for construction and related project costs; and
- c) authorize the Chancellor or Vice Chancellor of Finance and Administration to sign an agreement on behalf of the district.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 5, 2016

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SUBJECT: Consideration of Bids, Tree Removal,  
Reedley College

ITEM NO. 16-29G

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EXHIBIT: None

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Background:

Bid #1516-13 is for the labor necessary to remove 28 trees and plant 19 new trees in various locations at Reedley College. The work of this project includes all labor and materials necessary to safely complete the removal of existing trees and the planting of new trees in more appropriate locations. This project is necessitated by the need to remove trees that were planted too close to several buildings, which are causing damage to foundations or impacting underground utility systems at Reedley College.

Funding for this project will be provided by 2015-2016 scheduled maintenance funds. Responsive bids were received from two contractors as follows:

<u>Bidder</u>	<u>Award</u>
Todd Companies	\$41,000.00
West Arborists, Inc.	\$156,400.00

Fiscal Impact:

\$41,000.00 – 2015-2016 scheduled maintenance funds

Recommendation:

It is recommended that the Board of Trustees award Bid #1516-13 in the amount of \$41,000 to Todd Companies, Inc., the lowest responsible bidder for Tree Removal at Reedley College; and authorize the Chancellor or Vice Chancellor of Finance and Administration to sign an agreement on behalf of the district.



- b) authorize transfer of funds from the Clovis Community College general fund to the district capital projects fund for construction and related project costs; and
- c) authorize the Chancellor or Vice Chancellor of Finance and Administration to sign an agreement on behalf of the district.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 5, 2016

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SUBJECT:     Consideration of Bids, Replace Air Handlers,  
                  Cafeteria, Fresno City College

ITEM NO.    16-31G

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EXHIBIT:     None

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Background:

Bid #1516-12 provides for the replacement of the existing three air handlers, two supply fans, and two exhaust fans serving the Cafeteria building on the Fresno City College campus. These units provide air flow for the HVAC systems to heat and cool the cafeteria dining areas, student activities center and offices, serving area, and kitchen located within the facility. The air handlers and related ancillary equipment at this location have exceeded their useful life and need to be replaced with more efficient and effective equipment. The existing equipment will be removed and new units will be installed in the existing locations. The work of this project consists of selective demolition of the existing units and related equipment, modifications to existing electrical and control systems, installation of plumbing and piping to connect to existing distribution system, and other related items of work in support of the equipment replacement. This project is necessitated by deteriorated condition of the existing air handlers and will help to alleviate future maintenance and repair issues while improving energy efficiency.

Funding for this project will be provided by the 2015-2016 scheduled maintenance funds. Responsive bids were received from five contractors as follows:

<u>Bidder</u>	<u>Award Amount</u>
Strategic Mechanical, Inc.	\$292,700.00
New England Sheet Metal Works, Inc.	\$303,990.00
Lawson Mechanical Contractors	\$330,693.00
Patton Air Conditioning	\$392,828.00
Lyles Mechanical Company	\$519,900.00

Fiscal Impact:

\$292,700.00 – 2015-16 scheduled maintenance funds

Item No. 16-31G

Page 2

Recommendation:

It is recommended the Board of Trustees award Bid #1516-12 in the amount of \$292,700 to Strategic Mechanical, Inc., the lowest responsible bidder for the Replacement of Air Handlers, Cafeteria, Fresno City College; and authorize the Chancellor or Vice Chancellor of Finance and Administration to sign an agreement on behalf of the district.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 5, 2016

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SUBJECT: Consideration of Bids, Replacement of  
Underground Hot Water Pipes, Fresno  
City College

ITEM NO. 16-32G

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EXHIBIT: None

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Background:

Bid #1516-11 provides for the work necessary to repair existing hot water branch lines along Campus Drive and to replace the south branch of the north loop piping system at Fresno City College. This work is a continuation of a previous project repairing the hot water loops that provide heating to many of the buildings on the campus. This work specifically will replace piping and connections to the Media Center, Language Arts, faculty offices, and Math/Science buildings along Campus Drive. The south branch of the north loop serving Social Science, Forum Hall, and Student Services buildings will also be replaced. Building A (the prior administration building) will be removed from the hot water loop and placed on a stand-alone boiler system to provide building heating requirements. This is a summer project, scheduled to take place while the loops are down to help minimize the impact to students and staff. This project was necessitated by the need to eliminate leakage of hot water and maintain the loops that provide heating to Fresno City College.

Funding for this project will be provided by 2015-2016 scheduled maintenance funds. Responsive bids were received from four contractors as follows:

<u>Bidder</u>	<u>Award</u>
New England Sheet Metal Works, Inc.	\$451,195.00
Strategic Mechanical, Inc.	\$545,500.00
Lyles Mechanical Company	\$649,000.00
HPS Mechanical, Inc.	\$789,180.00

Fiscal Impact:

\$451,195.00 – 2015-16 scheduled maintenance funds

Item No. 16-32G

Page 2

Recommendation:

It is recommended that the Board of Trustees award Bid #1516-11 in the amount of \$451,195 to New England Sheet Metal Works, Inc., the lowest responsible bidder for Replacement of Underground Hot Water Pipes at Fresno City College; and authorize the Chancellor or Vice Chancellor of Finance and Administration to sign an agreement on behalf of the district.



Item No. 16-33G

Page 2

Recommendation:

It is recommended that the Board of Trustees award Bid #1516-10 in the amount of \$641,650 to Central Valley Asphalt, the lowest responsible bidder for Paving Rehabilitation, Districtwide; and authorize the Chancellor or Vice Chancellor of Finance and Administration to sign an agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 5, 2016

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SUBJECT: Consideration to Authorize Purchase of  
Central Control Computerized Irrigation  
System, Districtwide

ITEM NO. 16-34G

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EXHIBIT: None

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Background:

As part of initial construction at Clovis Community College and Madera Community College Center, the district specified and installed irrigation water saving technology for all of its irrigated property at these locations. In succeeding years we have continued to build on this irrigation network by installing additional standardized irrigation equipment at other campuses throughout the district. This network consists of smart irrigation controllers that communicate with a central computer that controls and monitors the application of water utilizing irrigation control software. The irrigation control network communicates to a weather station installed at Clovis Community College that collects real time weather and evapotranspiration data. Using this data, the irrigation control system adjusts the amount of water applied to landscaping to prevent overwatering and reduce man hours necessary to monitor irrigation.

There are still areas within the district that do not interface with the central irrigation control system. Most of these areas are at Fresno City College and Reedley College and purchase of these controllers and ancillary equipment will allow for implementation of this system across all district locations, thus saving irrigation water and employee time. Additionally, the State of California has adopted revisions to the Water Efficient Landscape Ordinance that requires smart controllers that interact with a flow sensor and master valve to turn off irrigation water if waste is detected. Completing the Central Control Computerized Irrigation System will align the district with this revised ordinance and control irrigation in a sustainable manner.

This standardized equipment is available either directly from the factory authorized dealer for our specific geographic area or from landscape contractors on a per project basis. Pricing for this equipment was solicited from Kern Turf Supply, the southern central valley's authorized dealer, and a local contractor. Historically, commercial pricing from Kern Turf has proven to be better than any other available for this equipment. This was verified through a cost analysis by staff and a local landscape architect. Because of the need to complete this districtwide irrigation network and the necessity to match the existing standardized system, administration is recommending procurement of this equipment from Kern Turf Supply at a cost of \$149,267.55.

Fiscal Impact:

\$149,267.55 – 2015-2016 districtwide general fund monies designated for technology

Recommendation:

It is recommended that the Board of Trustees approve the purchase of Central Control Computerized Irrigation System equipment from Kern Turf Supply, and authorize purchase orders to be issued to complete this purchase.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 5, 2016

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SUBJECT: Consideration to Authorize Agreement for  
Website Redesign and Content Management  
Solution, Districtwide

ITEM NO. 16-35G

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EXHIBIT: None

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Background:

Request for Proposal #1516-14, Website Redesign and Content Management Solution (CMS), was advertised and distributed to interested firms to provide a quality website redesign and content management software solution for the district and college websites. The purpose of this project is to improve the content, design and mobile device compatibility of our websites. This proposed solution will help improve the ability of our webmasters and end-users to update website content and improve integration with new tools such as social media and digital marketing campaigns.

Seven firms responded to the Request for Proposal: Ethode, LLC, Hannon Hill Corporation, Nettra Marketing, Inc., OmniUpdate, Inc., SectorPoint, Inc., Vision Internet, and White Whale Web Services, Inc. The top three responses, Hannon Hill, OmniUpdate and Vision Internet, were interviewed by a districtwide team composed of webmasters, public information officers, information technology directors and staff, and administration. The committee considered the qualifications, experience, expertise, product solutions and pricing of the firms in relation to the requirements as identified in the RFP. After careful consideration, Hannon Hill Corporation was chosen based upon their superior system features, technical support, and website redesign approach. Hannon Hill is a recognized and award winning leader in higher education content management solutions and will provide a comprehensive web solution that will help the district achieve its goals in a strategic and comprehensive manner.

Fiscal Impact:

\$176,218.00 – 2015-2016 decision package and general fund budgets have been identified for year one of this project. Licensing and hosting fees for succeeding years are \$38,000 per year.

Recommendation:

It is recommended that the Board of Trustees:

- a) authorize an agreement with Hannon Hill Corporation for the Website Redesign and Content Management Solution, Districtwide; and
- b) authorize the Chancellor or Vice Chancellor of Finance and Administration to sign an agreement on behalf of the district.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 5, 2016

SUBJECT: Consideration to Authorize Agreement for  
Pouring Rights, Districtwide

ITEM NO. 16-36G

EXHIBIT: None

Background:

An exclusive partnership with a single soft drink company has proven to be a source of revenue for colleges and universities to supplement funding for their agencies. In exchange for contractual payments and/or commissions to the agency, the soft drink vendor is granted exclusive pouring rights at all campus facilities. This generally includes cafeteria services, vending, and athletics. For the past ten years, the district has granted pouring rights to Coca-Cola under an agreement that has recently expired. With the expiration of this agreement, the administration has accepted new proposals from interested parties for the award of these pouring rights.

Proposals were received from the Coca-Cola Bottling Company of California and from Pepsi Bottling Group San Joaquin for a new five-year pouring rights contract. The responses have been evaluated by campus and district administration in regard to service, product price, commission, and sponsorship funding. Both proposals use a variety of methods to compensate the district for pouring rights, including sponsorship funds, commissions, rebates, athletic support, loaned equipment, marketing funds, and free product. While both firms have a proven track record of service and support in the Central Valley, analysis of the proposals indicates a financial advantage to the proposal received from Coca-Cola:

FUNDING COMPARISON  
POURING RIGHTS CONTRACT

<u>Vendor</u>	<u>Annual Funding</u>	<u>5-Year Funding</u>
Coca-Cola	\$163,296 - \$168,895	\$ 833,277
Pepsi	\$144,700 - \$150,700	\$ 749,500
Variance		\$ 83,777

Key components of the Coca-Cola proposal include: 1) sponsorship funding to support campus activities, 2) necessary equipment for cafeteria and vending operations, 3) continuous vending commissions and rebates, and 4) competitive pricing for cafeteria, athletic and retail sales. Coca-Cola has proven to be a supportive partner to the district and its students. Renewal of this contract with Coca-Cola will allow for a seamless move to the new five-year period without disruption to the current programs and equipment in place. As in the past, the funding received from this pouring rights contract will not be held or used at the district level. Revenue received is distributed proportionally to all campuses.

Recommendation:

It is recommended that the Board of Trustees:

- a) authorize a districtwide pouring rights agreement with Coca-Cola Bottling Company of California, for a period of five years; and
- b) authorize the Chancellor or Vice Chancellor of Finance and Administration to sign an agreement on behalf of the district.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 5, 2016

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SUBJECT:     Consideration to Approve Agreement                             ITEM NO.     16-37G  
                  for Production Copiers, Fresno City College and  
                  Reedley College

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EXHIBIT:     None

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Background:

Both Fresno City College and Reedley College currently have an immediate need to replace production copiers located in their respective Print Services departments. The FCC lease has just expired and the RC lease will to expire in June 2016. In an effort to reduce general fund expenditures through the use of current and increasingly efficient technology, and by combining both leases into a single lease, printing services staff has worked with the Purchasing Department to evaluate new copier technology to replace existing production copiers. Competing vendors were invited to submit proposals for production copier systems. Important features identified in the evaluation were speed, reliability, digital and network capability, and the use of intuitive workflow software for planning and completing print jobs in a production environment.

After site visits and the evaluation of the equipment and proposals, the Ricoh Pro 8120s, 8110se and C5100 copiers were selected on the basis of performance, features and pricing as the best replacement for the current production copiers. These copiers are available through a number of existing agreements but the contracts most advantageous to the district are offered locally by Ricoh, Inc., through an agreement with the University of California. This piggyback contract for Ricoh products was competitively bid and awarded in January 2016, with bid pricing available to all state and local agencies.

Lease costs for these high-speed digital production copiers will be on a monthly basis and include all maintenance and supplies, except paper. Monthly costs for both sites combined are projected to be \$5,790.00 based upon current copy volume and a five-year lease commitment. This cost is 20% less per month than the current copiers and represents a significant increase in capacity and features. Funding will be provided by General Fund monies at Fresno City College and Reedley College.

Item No. 16-37G

Page 2

Fiscal Impact:

\$2,794.00/month – Fresno City College general fund

\$2,996.00/month – Reedley College

Recommendation:

It is recommended that the Board of Trustees approve participation in the University of California, Office of the President, agreement with Ricoh, Inc., for the lease of production copiers at the Fresno City College and Reedley College copy centers, and authorize purchase orders to be issued against this agreement.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
 1525 E. Weldon  
 Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 5, 2016

SUBJECT: Consideration to Approve Spring 2016, Fall 2016, Spring 2017 and Fall 2017 Curriculum Proposals for Reedley College and Clovis Community College

ITEM NO. 16-38G

EXHIBIT: Curriculum Proposals for Reedley College and Clovis Community College

Background:

The new courses, course revisions, new programs, and program revisions being presented by the colleges have been reviewed by the appropriate curriculum committees as part of the curriculum approval process. They have also been reviewed and approved for presentation to the Board of Trustees by the District Educational Coordination and Planning Committee. The following are hereby submitted:

REEDLEY COLLEGE		
Voc	Non-Voc	
		New Programs
2	3	Revised Programs
1		Deleted Programs
		New Courses
	31	Revised Courses
1	8	Deleted Courses
		Special Studies Courses
1	5	Distance Learning Courses
		New/Renewed Articulation Agreements

CLOVIS COMMUNITY COLLEGE		
Voc	Non-Voc	
		New Programs
	3	Revised Programs
		Deleted Programs
1	2	New Courses
	20	Revised Courses

	1	Deleted Courses
		Special Studies Courses
17	13	Distance Learning Courses
		New/Renewed Articulation Agreements
		Corrected Programs
		Corrected Courses

Recommendation:

It is recommended the Board of Trustees approve the Reedley College and Clovis Community College curriculum proposals, as presented.

**PROPOSED COURSE DELETIONS  
EFFECTIVE SPRING 2016**

Approved and Recommended by the Curriculum Committee

**To Board of Trustees April 5, 2016**

**DEGREE APPLICABLE TRANSFER**

1. **American Indian Studies 31 American Indian Culture.** Course not been offered. (in-lieu FCC's AMIND 31)
2. **American Indian Studies 33 Indians of the San Joaquin Valley and Adjacent Foothill Areas.** Course not been offered. (unique)

**PROPOSED COURSE DELETIONS  
EFFECTIVE FALL 2016**

Approved and Recommended by the Curriculum Committee

**To Board of Trustees April 5, 2016**

**DEGREE APPLICABLE TRANSFER**

1. **Accounting 44 Tax Accounting.** Course has not been offered since 2001. (unique) (voc)
2. **Biology 3 Introduction to Life Science.** Course has been replaced by Biology 10 and 10L. (in-lieu FCC's BIOL 3, CCC's BIOL 3)

**DEGREE APPLICABLE, NON-TRANSFER**

1. **Counseling 172 Employability Skills.** Course not offered. (unique)
2. **Counseling 266 Assertiveness Training.** Course not offered (unique)

**NON-DEGREE, NON-TRANSFER**

1. **Developmental Services 263 Group Dynamics-Peer Mentoring.** Course not offered. (unique)
2. **Developmental Services 275 Horticulture Skills I.** Course not offered. (in-lieu FCC's DEVSER 275)
3. **Developmental Services 276 Horticulture Skills II.** Course not offered. (in-lieu FCC's DEVSER 276)

**PROPOSED COURSE MODIFICATIONS  
EFFECTIVE FALL 2016**

Approved and Recommended by the Curriculum Committee

**To Board of Trustees April 5, 2016**

**DEGREE APPLICABLE, NON TRANSFER**

**Counseling 120 College Introduction, 1 unit, 1 lecture hour, pass/no pass. Advisories: Eligibility for English 125 and 126.** Revised advisories to *Eligibility for English 252 and 262*, catalog description, student learning outcomes, course objectives, lecture content outline, methods of instruction, outside class assignments, methods of evaluation/grading and textbooks. (in-lieu CCC's COUN 120, FCC's COUN 150)

**PROPOSED PROGRAM DELETION  
EFFECTIVE FALL 2016**

Approved and Recommended by the Curriculum Committee

**To Board of Trustees April 5, 2016**

**Information Systems, Web Design Option (voc)  
Associate in Science Degree**

Program not offered at Reedley College. The program was created for the Willow International Center.

**PROPOSED PROGRAM MODIFICATIONS  
EFFECTIVE FALL 2016**

Approved and Recommended by the Curriculum Committee

**To Board of Trustees April 5, 2016**

**Basics of Computers (voc)**

*Certificate in*

**Courses deleted (from program)**

Information Systems 16 Word Processing

Information Systems 18 Spreadsheet Fundamentals

**Elementary Teacher Education**

*Associate in Arts for Transfer Degree*

**Courses deleted (from program and curriculum)**

Biology 3 Introduction to Life Science

**Courses added, existing**

Biology 10 Introduction to Life Science Lecture

Biology 10L Introduction to Life Science Lab

Linguistics 11 Introduction to Language for Teachers

**English**

*Associate in Arts for Transfer Degree*

Revised catalog description

**Foreign Language**

*Associate in Arts Degree*

Revised title to **World Languages**

**Courses added, existing**

Spanish 15 Practical Spanish Conversation, Low-Intermediate Level

Spanish 16 Practical Spanish Conversation, High-Intermediate Level

**Information Systems (voc)**

*Certificate of Achievement*

**Courses deleted (from program)**

Information Systems 13 Database Essentials

Information Systems 16 Word Processing

Information Systems 18 Spreadsheet Fundamentals

**Courses added, existing**

Information Systems 31 Introduction to Programming

Information Systems 33 Beginning Java Programming

Information Systems 40B Advanced Internet Concepts and Design

Information Systems 47 Visual Basic

**PROPOSED COURSE MODIFICATIONS  
EFFECTIVE SPRING 2017**

Approved and Recommended by the Curriculum Committee

To Board of Trustees April 5, 2016

**DEGREE APPLICABLE TRANSFER**

- 1. Biology 1 Principles of Biology, 4 units, 3 lecture hours, 2 lab hours. Advisories: English 1A. Prerequisites: Biology Mathematics 103.** Revised lab hours to **3**, student learning outcomes, course objectives, content outline, homework assignments, methods of evaluation, and textbooks. (in-lieu CCC's BIOL 1)
- 2. Biology 20 Human Anatomy, 4 units, 3 lecture hours, 3 lab hours. Advisories Eligibility for English 125, 126, and Mathematics 201.** Revised advisories to English 1A and eligibility for Mathematics 201, homework assignments, methods of evaluation/grading, and textbooks. (in-lieu CCC's BIOL 20, FCC's BIOL 20)
- 3. Physical Education 1 Adapted Physical Education, 1 unit, 2 lab hours, pass/no pass. Advisories: Eligibility for English 126.** Revised lab hours to **3**. (unique)
- 4. Physical Education 2 Aerobics (Dance, Step or Water), 1 unit, 2 lab hours, pass/no pass. Advisories: Eligibility for English 125 and 126.** Revised lab hours to **3**. (in-lieu CCC's PE 2)
- 5. Physical Education 4 Badminton, 1 unit, 2 lab hours, pass/no pass. Advisories: Eligibility for English 125 and 126.** Revised lab hours to **3**. (in-lieu FCC's PE 4)
- 6. Physical Education 5 Basketball, 1 unit, 2 lab hours, pass/no pass. Advisories: Eligibility for English 125 and 126.** Revised lab hours to **3**. (in-lieu FCC's PE 5)
- 7. Physical Education 5B Intermediate Basketball, .5 unit, 2 lab hours, pass/no pass. Advisories: PE 5, or permission of instructor.** Revised lab hours to **3**. (in-lieu FCC's PE 5)
- 8. Physical Education 6 Fitness and Health, 1 unit, 2 lab hours, pass/no pass. Advisories: Eligibility for English 125 and 126.** Revised lab hours to **3**. (in-lieu CCC's PE 6, FCC's PE 6)
- 9. Physical Education 7 Golf, 1 unit, 2 lab hours, pass/no pass. Advisories: Eligibility for English 125 and 126.** Revised lab hours to **3**. (in-lieu CCC's PE 7, FCC's PE 7)
- 10. Physical Education 8 Martial Arts/Self Defense, 1 unit, 2 lab hours, pass/no pass. Advisories: Eligibility for English 125 and 126.** Revised lab hours to **3**. (in-lieu CCC's PE 8)
- 11. Physical Education 10 Racquetball, 1 unit, 2 lab hours, pass/no pass. Advisories: Eligibility for English 126.** Revised lab hours to **3**. (unique)

12. **Physical Education 12 Beginning Swim for Fitness, 1 unit, 2 lab hours, pass/no pass. Advisories: Students must be able to swim 50 yards freestyle without touching the bottom of the pool. Revised lab hours to 3. (in-lieu CCC's PE 12, 12B, FCC's PE 12)**
13. **Physical Education 12B Intermediate Swim for Fitness, 1 unit, 2 lab hours, pass/no pass. Advisories: Students must be able to swim 200 yards of freestyle and demonstrate 50 yards of backstroke and breaststroke. Revised lab hours to 3. (in-lieu CCC's PE 12, 12B, FCC's PE 12)**
14. **Physical Education 12C Advanced Swim for Fitness, 1 unit, 2 lab hours, pass/no pass. Advisories: Students must be able to swim 400 yards freestyle without touching the bottom of the pool and swim 50 yards of freestyle, backstroke and breaststroke. Revised lab hours to 3. (in-lieu CCC's PE 12, 12B, FCC's PE 12)**
15. **Physical Education 13 Tennis, 1 unit, 2 lab hours, pass/no pass. Advisories: Eligibility for English 125 and 126. Revised lab hours to 3. (in-lieu CCC's PE 13, FCC's PE 13)**
16. **Physical Education 14 Volleyball, 1 unit, 2 lab hours, pass/no pass. Advisories: Eligibility for English 125 and 126. Revised lab hours to 3. (in-lieu CCC's PE 14, FCC's PE 14)**
17. **Physical Education 14B Intermediate Volleyball, 1 unit, 2 lab hours, pass/no pass. Advisories: Eligibility for English 126. Prerequisites: Physical Education 14. Revised lab hours to 3. (in-lieu CCC's PE 14, FCC's PE 14)**
18. **Physical Education 15 Weight Training, 1 unit, 2 lab hours, pass/no pass. Revised lab hours to 3. (in-lieu CCC's PE 15, 15B, FCC's PE 15A, 15B)**
19. **Physical Education 15B Advanced Weight Training, 1 unit, 2 lab hours, pass/no pass. Revised lab hours to 3. (in-lieu CCC's PE 15, 15B, FCC's PE 15A, 15B)**
20. **Physical Education 16 Fitness Walking, 1 unit, 2 lab hours, pass/no pass. Advisories: Eligibility for English 125 and 126. Revised lab hours to 3. (in-lieu CCC's PE 16)**
21. **Physical Education 18 Floor Exercises, 1 unit, 2 lab hours, pass/no pass. Advisories: Eligibility for English 125 and 126. Revised lab hours to 3. (in-lieu CCC's PE 18)**
22. **Physical Education 19 Weight Training and Aerobics, 1 unit, 2 lab hours, pass/no pass. Advisories: Eligibility for English 126. Revised lab hours to 3. (in-lieu CCC's PE 19, 19B)**
23. **Physical Education 19B Advanced Weight Training and Aerobics, 1 unit, 2 lab hours, pass/no pass. Advisories: Eligibility for English 126. Revised lab hours to 3. (in-lieu CCC's PE 19, 19B)**

24. **Physical Education 29 Yoga, 1 unit, 2 lab hours, pass/no pass. Advisories: Eligibility for English 125 or 126. Revised lab hours to 3. (in-lieu CCC's PE 29)**
25. **Physical Education 45 Performance Training and Conditioning Techniques for Intercollegiate Athletics, 1-2 units, 2-5 lab hours, pass/no pass. Prerequisites: Students in this course must perform and compete at the intercollegiate level. Revised lab hours to 3-6. (in-lieu CCC's PE 45, FCC's PE 45)**
26. **Physical Education 49 Weight Training for Collegiate Athletes, 1 unit, 2 lab hours, pass/no pass. Prerequisites: Must be a collegiate athlete, have permission of coach. Revised lab hours to 3. (in-lieu CCC's PE 49)**
27. **Physical Education 49A Beginning Circuit Training, 1 unit, 2 lab hours, pass/no pass. Revised lab hours to 3. (in-lieu CCC's PE 49A)**
28. **Physical Education 71 Soccer, 1 unit, 2 lab hours, pass/no pass. Advisories: Eligibility for English 125 and 126. Revised lab hours to 3. (in-lieu CCC's PE 71)**

**PROPOSED COURSE MODIFICATIONS  
EFFECTIVE FALL 2017**

Approved and Recommended by the Curriculum Committee

To Board of Trustees April 5, 2016

**DEGREE APPLICABLE TRANSFER**

- 1. Astronomy 20 Introduction to Cosmology, 4 units, 3 lecture hours, 2 lab hours. Advisories: Eligibility for English 125 or 126 and Mathematics 201. Revised lab hours to 3, advisories to *Eligibility for English 1A and Mathematics 103*. (in-lieu CCC's ASTRO 20)**
- 2. Engineering 40 Programming for Scientists and Engineers, 4 units, 3 lecture hours, 2 lab hours, pass/no pass. Advisories: English 125 or 126. Prerequisites: Mathematics 4B. Revised lab hours to 3. (in-lieu CCC's CSCI 40, ENGR 40; FCC's CSCI 40)**

**PROPOSED DISTANCE EDUCATION**

Approved and Recommended by the Curriculum Committee

**To Board of Trustees April 5, 2016**

**EFFECTIVE FALL 2016**

***Internet with 0%-99% on-campus meetings***

Child Development 5 Parent Education (voc)

***100% Internet***

Counseling 53 College and Life Management

Music 12 Music Appreciation

Music 16 Jazz History and Appreciation

***Hybrid***

Counseling 120 College Introduction

***Live Interactive TV (2-way)***

Counseling 120 College Introduction

**EFFECTIVE FALL 2017**

***Hybrid***

Astronomy 20 Introduction to Cosmology

To ECPC March 10, 2016

**PROPOSED DISTANCE EDUCATION**

Effective Fall 2016

Approved and Recommended by the Curriculum Committee

**1. 100% Internet, new**

- a. Biology 10, Introduction to Life Science Lecture
- b. Communication 15, Computer-Mediated Communication
- c. Health 1, Contemporary Health Issues
- d. Education 10, Introduction to Teaching
- e. Information Systems 12, Computer Literacy
- f. Information Systems 13, Database Essentials
- g. Information Systems 15, Computer Concepts
- h. Information Systems 16, Word Processing
- i. Information Systems 18, Spreadsheet Fundamentals
- j. Information Systems 26A, Database Concepts and Design
- k. Information Systems 26B, Advanced Database Concepts and Design
- l. Information Systems 31, Introduction to Programming
- m. Information Systems 33, Beginning Java Programming
- n. Information Systems 40A, Web Development with HTML
- o. Information Systems, 40B, Advanced Internet Concepts and Design
- p. Information Systems 42A, Graphics Design for the Web
- q. Information Systems 42B, Flash Designs
- r. Information Systems 47, Visual Basic
- s. Information Systems 50A, Introduction to Game Programming
- t. Information Systems 50B, Intermediate Game Programming
- u. Information Systems 60, Operating Systems

**2. Open Option/Hybrid – Internet with 1%-99% on-campus meetings, new**

- a. Communication 2, Interpersonal Communication (50% internet, 50% face-to-face)
- b. Health 2, First Aide and Safety (60% internet, 40% face-to-face)
- c. English 1A, Reading and Composition (15% internet, 85% face-to-face)
- d. English 1AH, Honors Reading and Composition (15% internet, 85% face-to-face)
- e. English 3, Critical Reading and Writing (15% internet, 85% face-to-face)
- f. English 3H, Honors Critical Reading and Writing (15% internet, 85% face-to-face)
- g. English 46A, English Literature to 1800 (15% internet, 85% face-to-face)
- h. English 72, Writing Center Theory (15% internet, 85% face-to-face)
- i. English 72A, Advanced Writing Center Theory (15% internet, 85% face-to-face)

**PROPOSED COURSE MODIFICATIONS**

Effective Fall 2016

Approved and Recommended by the Curriculum Committee

- 1. Kinesiology 22, Introduction to Physical Education, 3 units, 3 lecture hours. Advisories: Eligibility for English 125 and 126.**  
Revised course objectives and lecture content for C-ID. (In-lieu RC's KINES-22)
- 2. Music 31, Concert Choir, 1-3 units, 1-2 lecture hours, 1-3 lab hours. Advisories: Eligibility for English 126 and Mathematics 201.**  
Revised units to 2, lecture hours to 1 and lab hours to 3. Added prerequisite of "Audition" for C-ID and revised course description to include audition. (In lieu RC's MUS-31)

To ECPC March 10, 2016

**PROPOSED NEW COURSES**

Effective Spring 2017

Approved and Recommended by the Curriculum Committee

1. **Mathematics 201P, Simplifying and Factoring in Elementary Algebra, 0.5 unit, 0.5 lecture hours. Prerequisites: A deficiency on the math placement test with simplifying and factoring algebraic expressions in elementary algebra.**  
A short term review course on simplifying and factoring algebraic expressions in Elementary Algebra. **(unique)**

To ECPC March 10, 2016

**PROPOSED REVISED COURSES**

Effective Spring 2017

Approved and Recommended by the Curriculum Committee

**CREDIT, DEGREE APPLICABLE, TRANSFERABLE**

1. **Physical Education 2, Aerobics (Dance, Step or Water), 1 unit, 2 lab hours.**  
**Advisories: Eligibility for English 125 and 126.**  
Revised lab hours to 3, advisories to *none*, and textbooks to *none*. (In-lieu RC's PE-2)
2. **Physical Education 6, Fitness and Health, 1 unit, 2 lab hours. Advisories:**  
**Eligibility for English 125 and 126.**  
Revised lab hours to 3 and advisories to *none*. (In-lieu RC's PE-6 and FCC's PE-6)
3. **Physical Education 8, Martial Arts/Self Defense, 1 unit, 2 lab hours. Advisories:**  
**Eligibility for English 125 and 126.**  
Revised lab hours to 3, advisories to *none*, course outcomes, textbooks to *none*. (In-lieu RC's PE-8)
4. **Physical Education 15, Weight Training, 1 unit, 2 lab hours.**  
Revised lab hours to 3. (In-lieu RC's PE-15)
5. **Physical Education 15B, Advanced Weight Training, 1 unit, 2 lab hours.**  
Revised lab hours to 3 and textbooks to *none*. (In-lieu RC's PE-15B)
6. **Physical Education 18, Floor Exercises, 1 unit, 2 lab hours. Advisories: Eligibility**  
**for English 125 and 126.**  
Revised lab hours to 3 and advisories to *none*. (In-lieu RC's PE-18)
7. **Physical Education 19, Weight Training and Aerobics, 1 unit, 2 lab hours.**  
**Advisories: Eligibility for English 126.**  
Revised lab hours to 3 and advisories to *none*. (In-lieu RC's PE-19)
8. **Physical Education 19B, Advanced Weight Training and Aerobics, 1 unit, 2 lab**  
**hours. Advisories: Eligibility for English 126.**  
Revised lab hours to 3 and advisories to *none*. (In-lieu RC's PE-19B)
9. **Physical Education 29, Yoga, 1 unit, 2 lab hours. Advisories: Eligibility for English**  
**125 or 126.**  
Revised lab hours to 3 and advisories to *none*. (In-lieu RC's PE-29)
10. **Physical Education 45, Performance Training and Conditioning Techniques for**  
**Intercollegiate Athletics, 1-2 units, 2-5 lab hours. Advisories: Eligibility for English**  
**126.**  
Revised lab hours to 3-6, textbooks, and corrected advisory justification to English 262,  
Reading Improvement. (In-lieu RC's PE-45 and FCC's PE 45)
11. **Physical Education 49, Weight Training for Collegiate Athletics, 1 unit, 2 lab hours.**  
Revised lab hours to 3. (In-lieu RC's PE-49)
12. **Physical Education 49A, Beginning Circuit Training, 1 unit, 2 lab hours.**  
Revised lab hours to 3. (In-lieu RC's PE-49A)



Clovis  
Community  
College

# **Clovis Community College**

Office of Instruction

To ECPC March 10, 2016

## **PROPOSED DELETED COURSES**

Effective Spring 2017

Approved and Recommended by the Curriculum Committee

### **CREDIT, DEGREE APPLICABLE, TRANSFERABLE**

1. **Physical Education 13, Tennis.**

**PROPOSED REVISED PROGRAMS**

Effective Fall 2017

Approved and Recommended by the Curriculum Committee

**1. KINESIOLOGY***Associate in Arts for Transfer Degree***Course deleted from inventory and degree**

Physical Education 13, Tennis

**Courses revised**

Kinesiology 22, Introduction to Physical Education

Physical Education 2, Aerobics (Dance, Step or Water)

Physical Education 6, Fitness and Health

Physical Education 7, Golf

Physical Education 8, Martial Arts/ Self Defense

Physical Education 12, Swimming

Physical Education 14, Volleyball

Physical Education 15, Weight Training

Physical Education 16, Fitness Walking

Physical Education 18, Floor Exercises

Physical Education 19, Weight Training and Aerobics

Physical Education 29, Yoga

**2. PHYSICAL EDUCATION***Associate in Arts Degree***Course deleted from inventory and degree**

Physical Education 13, Tennis

**Courses revised**

Kinesiology 22, Introduction to Physical Education

Physical Education 2, Aerobics (Dance, Step or Water)

Physical Education 6, Fitness and Health

Physical Education 7, Golf

Physical Education 8, Martial Arts/ Self Defense

Physical Education 12, Swimming

Physical Education 12B, Intermediate Swim for Fitness

Physical Education 14, Volleyball

Physical Education 15, Weight Training

Physical Education 15B, Advanced Weight Training

Physical Education 16, Fitness Walking

Physical Education 18, Floor Exercises

Physical Education 19, Weight Training and Aerobics

Physical Education 19B, Advanced Weight Training and Aerobics

Physical Education 29, Yoga

Physical Education 43B, Competitive Swimming and Diving

Physical Education 45, Performance Training and Conditioning Technique for

Intercollegiate Athletes

Physical Education 49A, Beginning Circuit Training

Physical Education 71, Soccer



Clovis  
Community  
College

# **Clovis Community College**

Office of Instruction

To ECPC March 10, 2016

## **PROPOSED REVISED PROGRAMS**

Effective Fall 2017

Approved and Recommended by the Curriculum Committee

### **3. POLITICAL SCIENCE**

*Associate in Arts for Transfer Degree*

#### **Courses added, existing**

Mathematics 11, Elementary Statistics

Statistics 7, Elementary Statistics

**PROPOSED NEW COURSES**

Effective Fall 2017

Approved and Recommended by the Curriculum Committee

**CREDIT, DEGREE APPLICABLE, TRANSFERABLE****2. Computer Science 1, Critical Thinking and Computer Science, 3 units, 3 lecture hours. Prerequisite: Mathematics 103. Advisory: Eligibility for English 1A.**

Overview of the field of computer science with an emphasis on logic and critical thinking skills. Abstraction, design, recursion, concurrency, hardware, and the theoretical limitations of computers. The history of computing and issues arising from the growing role of computers in society. The relevance of the basics of computer science in all fields will be emphasized. Students will be given a friendly introduction to programming that will prepare them for success in CSCI 40 or in their respective fields. G.E. Foundation A3. **(In lieu RC's CSCI-1) (voc)**

**3. Music 23, Western and World Percussion, 2 units, 1 lecture hour, 3 lab hours. Prerequisite: Audition. Advisories: Eligibility for English 126 and Mathematics 201.**

Through the study and performance of rhythms from western and world cultures, students will explore diverse percussion traditions and techniques, with an emphasis on the development of skills needed to perform within an ensemble. A basic understanding of music is recommended, and participation in performances is required. Audition required. No prior experience necessary. Student must provide own percussion instrument. **(unique)**



# Clovis Community College

Office of Instruction

To ECPC March 10, 2016

## PROPOSED REVISED COURSES

Effective Fall 2017

Approved and Recommended by the Curriculum Committee

### CREDIT, DEGREE APPLICABLE, TRANSFERABLE

- 1. Physical Education 7, Golf, 1 unit, 2 lab hours. Advisories: Eligibility for English 125 and 126.**  
Revised units to 0.5, lab hours to 1.5, advisories to *none* and textbooks to *none*. (In-lieu RC's PE-7 and FCC's PE-7)
- 2. Physical Education 12, Beginning Swim for Fitness, 1 unit, 2 lab hours. Advisories: Students must be able to swim 50 yards freestyle without touching the bottom of the pool.**  
Revised units to 0.5, lab hours to 1.5, and course outcomes. (In-lieu RC's PE-12 and FCC's PE-12)
- 3. Physical Education 12B, Intermediate Swim for Fitness, 1 unit, 2 lab hours. Advisories: Students must be able to swim 200 yards of freestyle and 50 yards of backstroke and breaststroke.**  
Revised units to 0.5, lab hours to 1.5, and course outcomes. (In-lieu RC's PE-12B)
- 4. Physical Education 14, Volleyball, 1 unit, 2 lab hours. Advisories: Eligibility for English 125 and 126.**  
Revised units to 0.5, lab hours to 1.5, and advisories to *none*. (In-lieu RC's PE-14 and FCC's PE-14)
- 5. Physical Education 16, Fitness Walking, 1 unit, 2 lab hours. Advisories: Eligibility for English 125 and 126.**  
Revised units to 0.5, lab hours to 1.5, advisories to *none* and textbooks to *none*. (In-lieu RC's PE-16)
- 6. Physical Education 71, Soccer, 1 unit, 2 lab hours. Advisories: Eligibility for English 125 and 126.**  
Revised units to 0.5, lab hours to 1.5, advisories to *none*, and textbooks to *none*. (In-lieu RC's PE-71)

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 5, 2016

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SUBJECT: Consideration to Approve Agreement for  
Purchase of HP Servers and Peripherals,  
Districtwide

ITEM NO. 16-39G

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EXHIBIT: None

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Background:

With the move to thin client technology in computer labs and other instructional settings, it is necessary to upgrade the current server infrastructure used to run and support these thin client installations. The purchase of Hewlett Packard (HP) servers and related peripherals will support this technology that allows campuses to manage entire computer labs on a global level without having to configure individual computers. This reduces the demand on network resources and computer technicians to keep instructional computing operations at an optimal level.

The Western States Contracting Alliance (WSCA) Master Agreement #7-15-70-34-002 is for the purchase of Hewlett Packard (HP) computers, storage products, mission-critical servers and product support services. This agreement was competitively bid and awarded, and is approved for use by the State of California and other approved California political subdivisions. Purchases through this contract are made with the support of an authorized HP reseller. These resellers are identified through the contract and can be used as needed depending upon their expertise. While the administration looked at a number of existing contracts and methods for this acquisition, the WSCA agreement offers the best pricing, terms and support for the upgrade of the HP servers and peripherals. Piggybacking this existing agreement will allow for this acquisition from a competitive, cost effective contract of substantial volume, while matching the standards in place from previous installations.

This specific purchase is to support computer labs at Fresno City College. Funding for this purchase will be provided by general fund resources. The total estimated cost for this installation is \$197,082.05.

Recommendation:

It is recommended that the Board of Trustees approve participation in the Western States Contracting Alliance Master Agreement #7-15-70-34-002, for the purchase of Hewlett Packard

Item No. 16-39G

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computers, storage products, mission-critical servers and product support services; and authorize purchase orders to be issued against this agreement.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 5, 2016

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SUBJECT: California Community College Trustees  
2016 Ballot for Board of Directors

ITEM NO. 16-17

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EXHIBIT: List of Candidates and Sample Ballot

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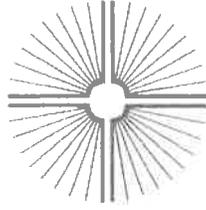
Background

The election of members of the CCCT board will take place between March 10 and April 25, 2016. There are eight seats up for re-election on the board.

Each community college district governing board shall have one vote for each of the eight seats on the CCCT board. Only one vote may be cast for any nominee or write-in candidate. The eight candidates who receive the most votes will serve a three-year term. The deadline for mailing the ballot is April 25, 2016. Candidates' statements and bios may also be accessed on the League's website ([www.ccleague.org](http://www.ccleague.org)).

Recommendation

It is recommended the Board of Trustees authorize the Board Secretary to cast a ballot for up to eight individuals, as directed, from the list of candidates for the 2016 California Community College Trustees board election.



**2016 CCCT BOARD ELECTION**  
**CANDIDATES LISTED IN SECRETARY OF STATE'S**  
**RANDOM DRAWING ORDER OF FEBRUARY 12, 2016**

1. Mary Figueroa, Riverside CCD
2. \*Susan "Sue" M. Keith, Citrus CCD
3. \*Linda S. Wah, Pasadena Area CCD
4. Loren Steck, Monterey CCD
5. T. J. Prendergast III, South Orange County CCD
6. Carmen Avalos, Cerritos CCD
7. Kenneth A. Brown, El Camino CCD
8. \*Sally W. Biggin, Redwoods CCD
9. \*Louise Jaffe, Santa Monica CCD
10. Marianne Tortorici, Victor Valley CCD
11. Andra Hoffman, Los Angeles CCD
12. \*Jerry D. Hart, Imperial CCD
13. \*Cy Gulassa, Peralta CCD
14. Barbara Gaines, Antelope Valley CCD
15. Shaun Giese, Lassen CCD

\* Incumbent



STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 5, 2016

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SUBJECT: Consideration of Bids, Re-Roof Theatre Arts, Speech/Music and Art/Home Economics Buildings, Fresno City College

ITEM NO. 16-18

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EXHIBIT: None

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Background:

Bid #1516-07 provides for the replacement of the existing roofing systems at the Theatre, Speech/Music and Art/Home Economics buildings on the Fresno City College campus. The work of this project consists of the removal and replacement of existing roofing system and associated flashings, removal and reinstallation of existing exhaust fans and associated utility connections, preparation and painting of new sheet metal, ductwork and designated building components, installation of rooftop mechanical walkway pads, and other related items of work in support of the new roofing system. This project is necessitated by the deteriorated condition of the existing roofing system and is part of the district roof replacement schedule.

Funding for this project will be provided by 2015-2016 scheduled maintenance funds. Bids were received from three contractors as follows:

<u>Bidder</u>	<u>Award</u>
Fresno Roofing, Inc.	\$1,237,000.00
Graham Prewett, Inc.	\$1,265,000.00
Best Contracting Services, Inc.	\$1,629,800.00

Fiscal Impact:

\$1,237,000.00 – 2015-16 Scheduled Maintenance Funds

Recommendation:

It is recommended that the Board of Trustees award Bid #1516-07 in the amount of \$1,237,000 to Fresno Roofing, Inc., the lowest responsible bidder for Re-Roof of Theatre Arts, Speech/Music, and Art/Home Economics Buildings at Fresno City College; and authorize the Chancellor or Vice Chancellor of Finance and Administration to sign an agreement on behalf of the district.