

MINUTES OF REGULAR MEETING OF
STATE CENTER COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
April 5, 2016

Call to Order A regular meeting of the State Center Community College District Board of Trustees was called to order by Board President Richard Caglia at 4:30 p.m. on April 5, 2016, in the District Office Board Room, 1525 E. Weldon Avenue, Fresno, California.

Trustees Present Richard Caglia, President
John Leal, Vice President
Robert "Bobby" Kahn Jr, Secretary
Miguel Arias
Ronald Nishinaka
Patrick Patterson
Eric Payne
Brenda Fuentes, Student Trustee
Cody Sedano, Student Trustee

Also present were:
Paul Parnell, Chancellor, SCCCCD
Ed Eng, Vice Chancellor of Finance and Administration, SCCCCD
Diane Clerou, Vice Chancellor of Human Resources, SCCCCD
Barbara Hioco, Interim Vice Chancellor of Educational Services and Institutional Effectiveness, SCCCCD
Cynthia Azari, Interim President, Fresno City College
Sandra Caldwell, President, Reedley College
Deborah Ikeda, President, Clovis Community College
Christine Miktarian, Vice Chancellor of Business and Operations, SCCCCD
Gregory Taylor, General Counsel, SCCCCD
Lucy Ruiz, Executive Director, Public and Legislative Relations, SCCCCD
Barbara Martin, Interim Executive Secretary to the Chancellor, SCCCCD

Introduction of President Caglia welcomed Dr. Paul Parnell to his first board meeting as
Guests chancellor of State Center Community College District.

Guests will be introduced throughout the meeting.

Approval of The minutes of the regular meeting of March 1, 2016, and the special
Minutes meeting of March 8, 2016, were presented for approval. A motion was
made by Trustee Payne to add a transcript of the comments made by the
board members at the March 1 meeting regarding the bond proposal to

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| Approval of Minutes (continued) | the minutes. The motion died for lack of a second. A motion was made by Trustee Patterson and seconded by Trustee Kahn to approve the minutes of March 1, 2016, with the addition of the letter Trustee Patterson submitted at the March 1 meeting added as an addendum to those minutes; and the minutes of March 8, 2016, as presented. The motion passed without dissent. |
| Public Comment | Travis Childress, Fresno City College Associated Student Government vice president, spoke regarding Board Policy 5030. He asked that the board consider redacting a sentence in the board policy. He submitted a resolution (Addendum I, attached) signed by Associated Student Government presidents from Fresno City College, Reedley College and Clovis Community College supporting the request to redact the sentence, "Students receiving the Board of Governors fee waiver are deemed to have refused in writing to pay the fee for financial reasons." |
| Joint District and Campus Presidents' Reports | Deborah Ikeda, Clovis Community College president, reported on activities taking place in the district during the months of March and April. Written reports from each campus were made available. |
| Academic Senate Report | Elizabeth Romero, Clovis Community College Academic Senate president, reported on meetings and activities of the academic senates. |
| Classified Senate Report | Dan Hoffman, Clovis Community College Classified Senate president, reported on meetings and activities of the classified senates. |
| Fresno City College Summer Bridge Program | Rojelio Vasquez, vice president; Monica Cuevas, dean of students, counseling; Natalie Culver-Dockins, director of counseling and special programs; and Kami Thepphavong, coordinator of USEAA Program; all from Fresno City College, presented information on the Summer Bridge Program. |
| Lottery Decision Packages | Ed Eng gave a presentation regarding the proposed 2016 - 2017 Lottery Decision Packages. |
| Reports of Board Members | Student Trustee Sedano reported on activities for the month at Fresno City College. Student Trustee Fuentes reported on activities for the month at Reedley College, and the Madera and Oakhurst community college centers. Trustee Kahn reported that he attended the Madera County Supervisor's |

Reports of Board
Members
(continued)

meeting today and they are in support of Measure C.

Trustee Leal reported that he attended the Classified Professionals Mega Conference and was a part of the accreditation visit that occurred yesterday.

Trustee Nishinaka reported that he attended many events during the last month.

Trustee Patterson reported that he attended the accreditation visit meetings yesterday. He said the team was impressed with everyone at Clovis Community College and he gives the highest praises to the college and staff.

Trustee Payne reported that he attended the Classified Professionals Mega Conference and other events, and would submit more in writing.

Future Agenda
Items

Items brought forward for possible future agendas were:

- Student Fee, Board Policy 5030
- Resolution regarding support and congratulations to Dr. Brice Harris
- Resolution regarding College Futures

Chancellor Parnell reminded everyone that there are many possible board agenda items and there is a need to prioritize them.

Trustee Arias asked that the upcoming board retreat focus on policy items.

Consideration of
Consent Agenda
Action

President Caglia announced that there have been amendments to the exhibit for consent agenda item 16-20HR, and consent agenda item 16-37HR. Changes are in bold and copies have been provided.

Trustee Arias asked to pull items 16-22HR, 16-24HR, 16-28HR, 16-32HR, 16-35HR and 16-35G from the consent agenda. Trustee Payne asked to pull item 16-33G from the consent agenda.

It was moved by Trustee Nishinaka and seconded by Trustee Leal that the Board of Trustees approve consent agenda items 16-20HR, 16-21HR, 16-23HR, 16-25HR through 16-27HR, 16-29HR through 16-31HR, 16-33HR, 16-34HR, 16-36HR and 16-37HR, items 16-25G through 16-32G and 16-34G through 16-39G, as amended.

The motion passed without dissent.

Consideration of
Consent Agenda
Action
(continued)

After discussion about each item that had been pulled it was moved by Trustee Caglia and seconded by Trustee Arias that the Board of Trustees approve items 16-22HR, 16-24HR, 16-28HR, 16-32HR, 16-35HR , 16-35G, and 16-33G.

The motion passed without dissent.

Employment,
Transfer,
Academic
Personnel
[16-20HR]
Action

Approve the academic personnel recommendations, items A through C, as amended

Employment,
Promotion,
Change of Status,
Resignation,
Retirement,
Classified
Personnel
[16-21HR]
Action

Approve the classified personnel recommendations, items A through H, as presented

Consideration to
Approve New Full-
Time Faculty
Positions,
Districtwide
[16-22HR]
Action

Approve the 24 new districtwide full-time faculty positions, as listed

Consideration to
Approve Revised
Duties of
Computer
Operator/Informa-
tion Technology
Support
[16-23HR]
Action

Approve the revised duties of the computer Operator/Information Technology Support

Consideration to
Approve New
Position of
Secretary to
Associate Vice
Chancellor of
Enrollment
Management,
Admissions,
Records and
Information
Systems
[16-24HR]
Action

Approve new position of Secretary to Associate Vice Chancellor of Enrollment Management, Admissions, Records and Information Systems

Consideration to
Approve New
Position of
Custodial
Manager, Clovis
Community
College
[16-25HR]
Action

Approve new position of Custodial Manager, Clovis Community College

Consideration to
Approve New
Position of Micro-
Computer
Specialist, Madera
Community
College Center
[16-26HR]
Action

Approve new position of Micro-Computer Specialist, Madera Community College Center

Consideration to
Approve New
Position of
Administrative
Aide, Madera
Community
College Center
[16-27HR] Action

Approve new position of Administrative Aide, Madera Community College Center

Consideration to
Approve New
Position of
Director of
Institutional
Research,
Assessment and
Planning, Reedley
College, Madera
and Oakhurst
Community
College Centers
[16-28HR]
Action

Approve new position of Director of Institutional Research, Assessment and Planning, Reedley College, Madera and Oakhurst Community College Centers

Consideration to
Approve Two New
Permanent Part-
Time Sign
Language
Interpreter
Positions, Fresno
City College
[16-29HR]
Action

Approve two new permanent part-time Sign Language Interpreter positions, Fresno City College

Consideration to
Approve New
Position of
Director of
Admissions and
Records, Fresno
City College
[16-30HR]
Action

Approve new position of Director of Admissions and Records, Fresno City College

Consideration to
Approve New
Position of
Admission and
Records Manager,
Clovis Community
College
[16-31HR]
Action

Approve new position of Admissions and Records Manager, Clovis
Community College

Consideration to
Approve Limited
Term Position of
Public Information
Officer, Reedley
College
[16-32HR]
Action

Approve the six-month limited term position of Public Information Officer,
Reedley College

Consideration to
Approve New
Position of SSSP
Counselor, Clovis
Community
College
[16-33HR]
Action

Approve new position of SSSP Counselor, Clovis Community College

Consideration to
Approve New
Position of CAFYES
Counselor, Clovis
Community
College
[16-34HR]
Action

Approve new position of CAFYES Counselor, Clovis Community College

Consideration to
Approve Three
New Police Officer
Positions,
Districtwide
[16-35HR] Action

Approve three new police officer positions, districtwide

Consideration to
Approve Two New
Lead Maintenance
Worker Positions,
District Operations
[16-36HR]
Action

Approve two new lead maintenance positions, District Operations

Consideration to
Approve Revised
Duties for
Executive
Secretary to the
Chancellor, District
Office
[16-37HR]
Action

Approve the revised duties for the Executive Secretary to the Chancellor,
District Office

Review of District
Warrants and
Checks
[16-25G]
Action

Review and approve the warrants register for the following accounts:

| <u>Account:</u> | <u>Amount:</u> | <u>For the Period:</u> |
|-----------------------------------|-------------------------|-------------------------|
| District | \$ 18,728,761.90 | 02/09/16 to 03/14/16 |
| Fresno City College Bookstore | 313,560.05 | 02/10/16 to 03/15/16 |
| Reedley College Bookstore | 185,204.75 | 02/10/16 to 03/15/16 |
| Fresno City College Co-Curricular | 159,223.05 | 02/09/16 to 03/14/16 |
| Reedley College Co-Curricular | 135,521.83 | 02/06/16 to 03/14/16 |
| Clovis Community College | 70,251.94 | 09/04/15 to 03/10/16 |
| Total: | <u>\$ 19,592,523.52</u> | |

Consideration to
Authorize
Signatories for
Orders
[16-26G]
Action

Authorize the Chancellor, Vice Chancellor of Finance and Administration, and the Vice Chancellor of Human Resources, as the individuals given authority to sign orders drawn on the funds of the district; and authorize the Director of Purchasing authority to sign district purchase orders; effective immediately, by action of a majority of the governing board members signing the Fresno County Office of Education's Authorized Signature Permit form

Consideration of
Bids, Re-Roof Ag
Mechanics and
Maintenance
Buildings, Reedley
College
[16-27G]
Action

- a) Award Bid #1516-05 in the amount of \$159,500 to Graham Prewett, Inc., the lowest responsible bidder for Re-Roof of Ag Mechanics and Maintenance Buildings at Reedley College; and
- b) Authorize the Chancellor or Vice Chancellor of Finance and Administration to sign an agreement on behalf of the district

Consideration of
Bids, Pool
Demolition and
Concrete
Improvements,
Reedley College
[16-28G]
Action

- a) Award Bid #1516-09 in the amount of \$347,201 to Todd Companies, Inc., the lowest responsible bidder for Pool Demolition and Concrete Improvements at Reedley College;
- b) Authorize transfer of funds from Reedley College general fund to the district capital projects fund for construction and related project costs; and
- c) Authorize the Chancellor or Vice Chancellor of Finance and Administration to sign an agreement on behalf of the district

Consideration of
Bids, Tree
Removal, Reedley
College
[16-29G]
Action

- a) Award Bid #1516-13 in the amount of \$41,000 to Todd Companies, Inc., the lowest responsible bidder for Tree Removal at Reedley College; and
- b) Authorize the Chancellor or Vice Chancellor of Finance and Administration to sign an agreement on behalf of the district

Consideration of
Bids, Student
Center Remodel,
Clovis Community
College
[16-30G]
Action

- a) Award Bid #1516-08 in the amount of \$61,600 to Davis Moreno Construction, Inc., the lowest responsible bidder for Student Center Remodel at Clovis Community College;
- b) Authorize transfer of funds from the Clovis Community College general fund to the district capital projects fund for construction and related project costs; and
- c) Authorize the Chancellor or Vice Chancellor of Finance and Administration to sign an agreement on behalf of the district

Consideration of
Bids, Replace Air
Handlers,
Cafeteria, Fresno
City College
[16-31G]
Action

- a) Award Bid #1516-12 in the amount of \$292,700 to Strategic Mechanical, Inc., the lowest responsible bidder for the Replacement of Air Handlers, Cafeteria, Fresno City College; and
- b) Authorize the Chancellor or Vice Chancellor of Finance and Administration to sign an agreement on behalf of the district

Consideration of
Bids, Replacement
of Hot Water
Pipes, Fresno City
College
[16-32G]
Action

- a) Award Bid #1516-11 in the amount of \$451,195 to New England Sheet Metal Works, Inc., the lowest responsible bidder for Replacement of Underground Hot Water Pipes at Fresno City College; and
- b) Authorize the Chancellor or Vice Chancellor of Finance and Administration to sign an agreement on behalf of the district

Consideration of
Bids, Pavement
Rehabilitation,
Districtwide
[16-33G]
Action

- a) Award Bid #1516-10 in the amount of \$641,650 to Central Valley Asphalt, the lowest responsible bidder for Paving Rehabilitation, Districtwide; and
- b) Authorize the chancellor or Vice Chancellor of Finance and Administration to sign an agreement on behalf of the district

Consideration to
Authorize
Purchase of
Central Control
Computerized
Irrigation System,
Districtwide
[16-34G]
Action

Approve the purchase of Central Control Computerized Irrigation System equipment from Kern Turf Supply, and authorize purchase orders to be issued to complete this purchase

Consideration to
Authorize
Agreement for
Website Redesign
and Content
Management
Solution,
Districtwide
[16-35G]
Action

- a) Authorize an agreement with Hannon Hill Corporation for the Website Redesign and Content Management Solution, Districtwide; and
- b) Authorize the chancellor or Vice Chancellor of Finance and Administration to sign an agreement on behalf of the district

Consideration to
Authorize
Agreement for
Pouring Rights,
Districtwide
[16-36G]
Action

- a) Authorize a districtwide pouring rights agreement with Coca-Cola Bottling Company of California, for a period of five years; and
- b) Authorize the chancellor or Vice Chancellor of Finance and Administration to sign an agreement on behalf of the district

Consideration to
Approve
Agreement for
Production
Copiers, Fresno
City College and
Reedley College
[16-37G]
Action

Approve participation in the University of California, Office of the President, agreement with Ricoh, Inc., for the lease of production copiers at the Fresno City College and Reedley College copy centers, and authorize purchase orders to be issued against this agreement

Consideration to
Approve Spring
2016, Fall 2016,
Spring 2017 and
Fall 2017
Curriculum
Proposals for
Reedley College
and Clovis
Community
College
[16-38G]
Action

Approve the Reedley College and Clovis Community College curriculum proposals, as presented

Consideration to
Approve
Agreement for
Purchase of HP
Servers and
Peripherals,
Districtwide
[16-39G]
Action

Approve participation in the Western States Contracting Alliance Master Agreement #7-15-70-34-002 for the purchase of Hewlett Packard computers, storage products, mission-critical servers, and product support services; and authorize purchase orders to be issued against this agreement

*****End of Consent Agenda*****

California
Community
College Trustees
2016 Ballot for
Board of Directors
[16-17]
Action

Lucy Ruiz informed the board that they were allowed to vote for up to eight individuals for the California Community College Trustees 2016 Board of Directors.

A motion was made by Trustee Caglia and seconded by Trustee Nishinaka that the Board of Trustees cast a ballot voting in favor of the six incumbents plus Mary Figueroa and Kenneth Brown for the 2016 California Community College Trustees Board of Directors election.

The motion passed as follows:

Ayes - 6
Noes -
Abstain - 1 (Arias)

Consideration of
Bids, Re-Roof
Theatre Arts,
Speech/Music and
Art/Home
Economics
Buildings, Fresno
City College
[16-18]
Action

Christine Miktarian explained the background for this item.

A motion was made by Trustee Kahn and seconded by Trustee Arias that the Board of Trustees award Bid #1516-07 in the amount of \$1,237,000 to Fresno Roofing, Inc., the lowest responsible bidder for Re-Roof of Theatre Arts, Speech/Music, and Art/Home Economics Buildings at Fresno City College; and authorize the chancellor or vice chancellor of finance and administration to sign an agreement on behalf of the district.

The motion carried without dissent.

Public Comment

None

Closed Session

President Caglia stated that in closed session the board would discuss the following:

A. PUBLIC EMPLOYEE DISCIPLINE/DISSMISSAL/RELEASE, Pursuant to Government Code Section 54957, concerning one matter

President Caglia called a recess at 6:16 p.m.

Open Session

The board moved into open session at 6:45 p.m. President Caglia announced that no reportable action was taken during closed session.

Adjournment

The meeting was adjourned at 6:47 p.m. by unanimous consent.

Bobby Kahn /s/

Robert “Bobby” Kahn Jr.

Secretary, Board of Trustees

State Center Community College District

:bm