

MINUTES OF REGULAR MEETING OF
STATE CENTER COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
September 1, 2015

- Call to Order A regular meeting of the State Center Community College District Board of Trustees was called to order by Board President Ron Nishinaka at 4:30 p.m. on September 1, 2015, in the District Office Board Room, 1525 E. Weldon Avenue, Fresno, California.
- Trustees Present Ron Nishinaka, President
Richard Caglia, Vice President (4:34)
John Leal, Secretary
Miguel Arias (4:37)
Robert "Bobby" Kahn Jr.
Pat Patterson
Eric Payne (4:37)
Brenda Fuentes, Student Trustee (4:32)
Cody Sedano, Student Trustee
- Also present were:
Bill F. Stewart, Interim Chancellor, SCCC
Ed Eng, Vice Chancellor of Finance and Administration, SCCC
Diane Clerou, Vice Chancellor, Human Resources
Barbara Hioco, Interim Vice Chancellor, Educational Services and Institutional Effectiveness
Cynthia Azari, Interim President, Fresno City College
Sandra Caldwell, President, Reedley College
Deborah Ikeda, Campus President, Clovis Community College Center
Christine Miktarian, Interim Associate Vice Chancellor of Business and Operations, SCCC
Gregory Taylor, General Counsel, SCCC
Lucy Ruiz, Interim Executive Director, Public and Legislative Relations, SCCC
Barbara Martin, Interim Executive Secretary to the Chancellor, SCCC
- Introduction of Guests None at this time, they will be introduced throughout the course of the agenda.
- Approval of Minutes The minutes of the regular meeting and Budget Workshop of August 4, 2015, were presented for approval. A motion was made by Trustee Kahn and seconded by Trustee Leal to approve the minutes of the August 4, 2015, regular meeting and Budget Workshop, as presented. The motion passed without dissent.

Public Comment	None
	President Nishinaka announced that the order of the agenda would be changed. Items 15-58 and 15-59 will be moved to directly after the Annual Foundation Report.
Annual Foundation Report	Outgoing limited term Executive Director Dr. Jim Meinert and Foundation Executive Director Rico Guerrero gave an annual report on the SCCC Foundation.
Chancellor Search Update by Educational Leadership Search Group [15-58] <u>Action</u>	<p>ELS representatives Ed Valeau and Jess Carreon were introduced and presented an update regarding the chancellor search and led a discussion relative to the next phases of the search.</p> <p>A motion was made by Trustee Arias and seconded by Trustee Caglia that the Board of Trustees approve the makeup of the search committee.</p> <p>The motion passed without dissent.</p> <p>President Nishinaka recognized Mr. Venancio Gaona. Mr. Gaona, member of Concerned Citizens for Representative Government, addressed the Board regarding his concern about the diversity of candidates for the position of chancellor.</p>
Draft Composition of the Fresno City College President Search Advisory Committee by Educational Leadership Search Group [15-59] <u>Action</u>	<p>ELS lead discussion relative to the composition of the Search Advisory Committee for the recruitment of the President of Fresno City College.</p> <p>A motion was made by Trustee Leal and seconded by Trustee Arias that the Board of Trustees approve the composition of the president search committee by category as amended to add one community member.</p> <p>The motion passed without dissent.</p>
Joint District and Campus Presidents' Reports	Dr. Cynthia Azari, Fresno City College, reported on activities taking place in the District during the months of August and September.
Academic Senate Report	Fresno City College Academic Senate President Wendell Stephenson reported on several activities at Fresno City College.

Classified Senate Report	Fresno City College Classified Senate President Susi Nitzel reported on several classified employee activities at Fresno City College.
Reports of Board Members	Trustee Patterson reported on a paleontology research paper that he co-authored. Trustee Payne suggested the Board send a wreath and/or card to the family of FCC Student Deondre Howard that was recently killed. President Nishinaka attended many meetings and events and also discussed the possibility of an ag farm tour for trustees at Reedley College.
Future Agenda Items	Trustee Patterson asked for information on the Dream Center. Dr. Stewart said he would put together that information. Trustee Kahn said he had given information to the Board president. Trustee Payne asked for EEO information. At 6:45 p.m. President Nishinaka announced at 5 minute break.
Consideration of Consent Agenda <u>Action</u>	President Nishinaka announced that item 15-51HR and the exhibit were amended. Trustee Arias asked that items 15-55HR, 15-103G and 15-104G be pulled from the consent agenda. Trustee Payne asked that items 15-59HR and 15-51HR be pulled from the consent agenda. It was moved by Trustee Caglia and seconded by Trustee Leal that the Board of Trustees approve consent agenda items 15-51HR through 15-60HR and 15-90G through 15-105G, as amended with the ones mentioned above being pulled. The motion passed without dissent.
Employment, Academic Personnel [15-51HR] <u>Action</u>	It was moved by Trustee Caglia and seconded by Trustee Kahn that the Board of Trustees approve item 15-51HR. The motion passed as follows: Ayes - 6 Noes - 0 Absent - 0 Recused - 1 (Payne)
Employment, Promotion, Change of Status, Transfer, Resignation, Retirement,	Approve the classified personnel recommendations, items A through H, as presented

Classified
Personnel
[15-52HR]
Action

Consideration to
Approve New
Position of
Counselor, DSP&S,
Reedley College,
Madera Center,
Oakhurst Center
[15-53HR]
Action

Approve a new position of Counselor, DSP&S, Reedley College, Madera Center, Oakhurst Center

Consideration to
Approve Six-
Month Limited
Term Position of
Athletic
Equipment
Manager, Reedley
College
[15-54HR]
Action

Approve a six-month limited term position with the proposed title of Athletic Equipment Manager, Reedley College

Consideration to
Approve Six-
Month Limited
Term Position of
Human Resources
Technician,
Personnel
Commission
[15-55HR]
Action

It was moved by Trustee Arias and seconded by Trustee Caglia that the Board of Trustees approve item 15-55HR. The motion passed without dissent.

Consideration to
Approve Six-
Month Limited
Term Position of
Microcomputer
Resource

Approve six-month limited term position with a proposed title of Microcomputer Resource Technician, Fresno City College

Technician, Fresno
City College
[15-56G]
Action

Consideration to
Approve New
Permanent Part-
Time Position of
Instructional Aide,
DSP&S, Reedley
College
[15-57HR]
Action

Approve the new permanent part-time position with proposed title of
Instructional Aide, DSP&S, Reedley College

Consideration to
Approve
Resolution
Allowing Exception
to the 180-day
Wait Period for
CalPERS
[15-58HR]
Action

Approve Resolution No. 2015.23 allowing an exception to the CalPERS 180-
day wait period for Ms. Frances Lippman

Consideration to
Approve New
Positions for
Student Success
and Support and
Student Equity
Program Plans,
Districtwide
[15-59HR]
Action

It was moved by Trustee Arias and seconded by Trustee Kahn that the
Board of Trustees approve item 15-59HR.

The motion passed as follows:

Ayes	-	6
Noes	-	0
Absent	-	0
Abstain	-	1 (Payne)

Consideration to
Approve Duties for
New Classification
Specification of
Instructional
Technician –
Manufacturing

Approve the duties for the new classification specification for Instructional
Technician – Manufacturing

[15-60HR]
Action

Review of District
Warrants and
Checks
[15-90G]
Action

Review and approve the warrants register for the following accounts:

<u>Account:</u>	<u>Amount:</u>	<u>For the Period:</u>
District	\$18,963,586.43	07/16/15 to 08/11/15
Fresno City College Bookstore	1,555,100.00	07/15/15 to 08/11/15
Reedley College Bookstore	717,413.39	07/15/15 to 08/11/15
Fresno City College Co-Curricular	90,897.11	07/15/15 to 08/10/15
Reedley College Co-Curricular	109,636.95	07/14/15 to 08/10/15
Total:	<u>\$ 21,436,633.88</u>	

Consideration of
Reports of
Investments
[15-91G]
Action

Accept the Quarterly Investment Report, as provided by the County of Fresno, for the quarter ending June 30, 2015

Consideration to
Approve Quarterly
Budget Transfers
and Adjustments
Report
[15-92G]
Action

Approve the June 30, 2015, Budget Transfers and Adjustments Report

Financial Analysis
of Enterprise and
Special Revenue
Operations
[15-93G]
No Action

Financial analysis provided for Board information; no action is required

Acknowledgement
of Quarterly
Financial Status

Acknowledge the Quarterly Financial Status Report (CCFS-311Q), as presented

Report, General
Fund
[15-94G]
Action

Consideration to
Authorize
Agreement for
California
Community
Colleges
Chancellor's Office
Tax Offset
Program
[15-95G]
Action

- a) Authorize the District to enter into an agreement with the California Community Colleges Chancellor's Office for participation in the Chancellor's Office Tax Offset Program (COTOP); and
- b) Authorize future annual renewal of the agreement with similar terms and conditions

Consideration to
Approve 2015-
2016 Voluntary
Payroll Deductions
[15-96G]
Action

Approve the list of voluntary payroll deductions for 2015-2016, as presented

Consideration to
Authorize
Agreement for
Copiers,
Districtwide
[15-97G]
Action

- a) Approve participation in CSU Master Enabling Agreement No. 70818 with Ray Morgan Company for the lease of Canon copiers, districtwide; and
- b) Authorize the Interim Chancellor or Vice Chancellor of Finance and Administration to sign the lease agreement on behalf of the District

Consideration to
Accept
Construction
Project, Site Work,
Police Academy
Portable
Classroom, Fresno
City College
[15-98G]
Action

- a) Accept the project for Site Work, Police Academy Portable Classroom, Fresno City College; and
- b) Authorize the Interim Chancellor or his designee to file a Notice of Completion with the County Recorder

Consideration to
Accept
Construction
Project, Remodel
at AGR 1 and HUM
63/64/65, Reedley
College
[15-99G]
Action

- a) Accept the project for Remodel at AGR 1 and HUM 63/64/65, Reedley College; and
- b) Authorize the Interim Chancellor or his designee to file a Notice of Completion with the County Recorder

Consideration to
Accept
Construction
Project,
Replacement of
Chilled Water
Pump and Boiler,
Utility Building,
Reedley College
[15-100G]
Action

- a) Accept the project for Replacement of Chilled Water Pump and Boiler, Utility Building, Reedley College; and
- b) Authorize the Interim Chancellor or his designee to file a Notice of Completion with the County Recorder

Consideration to
Approve the
Annual Student
Exchange
Program,
Denmark, Spring
2016
[15-101G]
Action

Approve the offering of the Spring 2016 Denmark Exchange Program to Viborg, Denmark, and approve Mr. Marty Kamimoto and Dr. Margaret Hiebert as instructor and administrator for this program

Consideration to
Approve Fresno
City College
Students to
Participate in Out-
of-State Tennis
Championships
[15-102G]
Action

Approve out-of-state travel for qualifying student athletes and Coach Stephanie Chantel Wiggins to travel to Sumter, South Carolina, for the October 15-18, 2015, national tennis championships with the understanding that the students' trip will be financed without requiring expenditures of district funds

Consideration to

It was moved by Trustee Caglia and seconded by Trustee Kahn that the

Authorize Partial Payment of Invoices from Burke, Williams & Sorenson [15-103G] Action

Board of Trustees approve item 15-103G. The motion passed by the following roll call vote:

	YES	NO	Abstain
Miguel Arias		X	
Richard Caglia	X		
Bobby Kahn	X		
John Leal	X		
Pat Patterson		X	
Eric Payne			X
Ron Nishinaka	X		

Consideration to Approve Spring 2016 Schedule of Instructional Material Fees, Fresno City College, Reedley College, and Clovis Community College [15-104G] Action

It was moved by Trustee Arias and seconded by Trustee Leal that the Board of Trustees approve item 15-104G. The motion passed without dissent.

Consideration of Claim, Jason Cocreham Jr. [15-105G] Action

In accordance with established procedures, reject the claim submitted by Jason Cocreham Jr. and direct the Interim Chancellor or Vice Chancellor of Finance and Administration to give written notice of said action to the claimant

*****End of Consent Agenda*****

Public Hearing and Adoption of 2015-2016 Final Budget [15-57] Action

Vice Chancellor Ed Eng reviewed information regarding the budget.

Board President Nishinaka opened the public hearing on the matter for adoption of the 2015-2016 Final Budget at 7:15 p.m.

Hearing no comments from the public, President Nishinaka closed the public hearing at 7:16 p.m.

A motion was made by Trustee Kahn and seconded by Trustee Payne that the Board of Trustees adopt the State Center Community College District

2015-2016 Final Budget, as presented.

The motion passed without dissent.

Consideration to
Approve New
Position for Dean
of Instruction,
Online Education
and Technology,
Clovis Community
College
[15-60]
Action

A motion was made by Trustee Arias and seconded by Trustee Caglia that the Board of Trustees approve the new position of Dean of Instruction, Online Education and Technology, Clovis Community College.
The motion passed without dissent.

Public Comment

None

Closed Session

Ron Nishinaka stated that in closed session the Board will discuss the following:

- A. CONFERENCE WITH LABOR NEGOTIATOR [All Employees]: Bill F. Stewart, Pursuant to Government Code §54957.6
- B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION; Pursuant to Government Code §54956.9(a); *Harbottle v. SCCC*, Fresno Superior Court Case No. 12CECG00586
- C. Appeal of Administrative Determination of Complaint of Unlawful Discrimination, Harassment and Retaliation Pursuant to Title 5 §59338; Government Code §54957(b)(2)

President Nishinaka called a recess at 7:21 p.m.

Open Session

The Board moved into open session at 8:08 p.m.

President Nishinaka stated the Board took no reportable action during closed session

Consideration to
Adopt One-Time,
Off-Schedule
Payment to Each
of the Following
Employee Group:

A motion was made by Trustee Caglia and seconded by Trustee Arias that the Board of Trustees approve a one-time, off-schedule payment for the following employee groups:

- Peace Officers' Association, Teamsters Local No. 856
- Classified School employees' Association, Chapter No. 379
- Confidential and Management Employees

POA, CSEA,
Confidential and
Management
Employees
[15-61]
Action

The motion passed without dissent.

Adjournment

The meeting was adjourned at 8:10 p.m. by unanimous consent.

John Leal /s/
John Leal
Secretary, Board of Trustees
State Center Community College District

:bm