

MINUTES OF REGULAR MEETING OF
STATE CENTER COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
March 3, 2015

- Call to Order A regular meeting of the State Center Community College District Board of Trustees was called to order by Board President Ron Nishinaka at 4:32 p.m. on February 3, 2015, in the District Office Board Room, 1525 E. Weldon Avenue, Fresno, California.
- Trustees Present Ron Nishinaka, President
Richard Caglia, Vice President
John Leal, Secretary
Miguel Arias(4:35 p.m.)
Robert "Bobby" Kahn Jr.
Pat Patterson
Eric Payne
Matthew Rodriguez, Student Trustee, RC
- Absent: Garret Hale, Student Trustee, FCC
- Also present were:
Bill F. Stewart, Interim Chancellor, SCCC
Ed Eng, Vice Chancellor of Finance and Administration, SCCC
George Railey, Vice Chancellor of Educational Services and Institutional Effectiveness, SCCC
Tony Cantu, President, Fresno City College
Sandra Caldwell, President, Reedley College
Deborah Ikeda, Campus President, Clovis Community College Center
Diane Clerou, Vice Chancellor of Human Resources, SCCC
Christine Miktarian, Interim Associate Vice Chancellor of Business and Operations, SCCC
Greg Taylor, General Counsel, SCCC
Lucy Ruiz, Interim Executive Director, Public and Legislative Relations, SCCC
Pedro Avila, Assistant to the Chancellor, Enrollment Management, Admissions, Records, and Information Services
Nina Acosta, Executive Secretary to the Chancellor, SCCC
- Introduction of
Guests Sandra Caldwell introduced Fowler Unified Superintendent Eric Cederquist, Sanger Unified Superintendent Matt Nava, Deborah Marvin-Deeter from Valley Regional Occupational Program, Dinuba Unified Superintendent Dr. Joe Hernandez, and Kings Canyon Unified Superintendent Juan Garza. They thanked the Board and the District

for the partnerships regarding dual enrollment programs, including the Paramount Ag Academy program and Reedley Middle College High School.

Approval of Minutes

The minutes of the regular meeting of February 3, 2015, were presented for approval. Trustee Arias requested to include more detailed information regarding the discussion about the Governor's 2015-2016 budget proposal or to attach the presentation to the minutes.

A motion was made by Trustee Caglia and seconded by Trustee Kahn to approve the minutes of February 3, 2015, as presented. The motion passed without dissent.

Public Comment

SCFT President Dr. Lacy Barnes addressed the Board regarding National Adjunct Walkout Day. The February 25 event took place to raise the level of understanding of adjunct faculty working conditions. SCFT staffed tables at SCCC campuses to discuss the issues with faculty, staff and students. Dr. Barnes stated adjunct faculty members represent over 70 percent of the faculty workforce. She looks forward to future dialogue regarding adjunct faculty and how to fully embrace and institutionalize them. She said adjunct faculty has a direct impact on the success of students.

Joint District and Campus Presidents' Reports

Reedley College President Sandra Caldwell reported on topics of interest from the District, Fresno City College, Reedley College, the Oakhurst and Madera Centers, and the Clovis Community College Center.

Academic Senate Report

Reedley College Academic Senate President Stephanie Curry reported on several activities taking place at Reedley College.

Classified Senate Report

Reedley College Classified Senate President Corinna Lemos reported on several classified employee activities at Reedley College, Fresno City College and Clovis Community College Center.

Partnerships & Pathways

Reedley College Vice President of Instruction Jan Dekker presented information on dual enrollment programs, in particular CTE (Career Technical Education) programs. He reviewed the new dual enrollment pathways funded by CCPT grants.

Reedley Middle
College High School

Reedley College President Sandra Caldwell and Kings Canyon Superintendent Juan Garza provided an update on the status and progress of the Reedley Middle College High School program and the building of the permanent campus.

Trustee Arias stated he had concerns about the admissions process for the charter school. Because there is a waiting list for the school and it is not determined purely by lottery, the District is vulnerable to challenges of the admission criteria.

Reports of Board
Members

RC Student Trustee Matthew Rodriguez reported on student activities taking place during the months of February and March at Reedley College.

Trustees Kahn, Payne, Leal and Nishinaka reported on several events they attended throughout the month of February.

Future Agenda Items

Eric Payne requested a follow-up to his request regarding the rubric for the State Chancellor's Office baccalaureate degree program.

Consideration of
Consent Agenda
Action

President Nishinaka announced there was an amendment to both the item and exhibit for 15-10HR.

It was moved by Trustee Kahn and seconded by Trustee Arias that the Board of Trustees approve consent agenda items 15-10HR through 15-18HR and 14-17G through 15-25G, as amended. The motion passed without dissent.

Trustee Arias referenced item 15-19G stating that after the legal publication of the notice is complete, the Board should consider transferring the funds back to the student association fund instead of the general fund. These funds were student association funds to begin with; it should be sent to the student association to assist with more resources.

Employment,
Transfer, Change of
Status, Leave of
Absence, Retirement,
Academic Personnel
[15-10HR]
Action

Approve the academic personnel recommendations, items A through F, as amended

Employment,
Promotion, Change of
Status, Transfer,
Leave of Absence,
Resignation,
Classified Personnel
[15-11HR]
Action

Approve the classified personnel recommendations, items A through G, as presented

Consideration to
Approve Academic
Personnel Teaching in
Secondary Subject
Area
[15-12HR]
Action

Adopt the following resolution:

WHEREAS, in accordance with Section 52060 of the California Code of Regulations, the governing board of a district may authorize holders of the Community College Instructor Credential issued before January 15, 1977, to teach courses in those secondary subject areas designated on their credential documents; and, for holders of the Community College Instructor Credential issued after January 15, 1977, to teach courses in a subject matter area in which the holders have completed a minor; and

WHEREAS, it is the intention of this Board to provide such authorization as needed to carry out the educational programs of the institutions of this District during the 2015-2016 academic year;

NOW, THEREFORE, BE IT RESOLVED that whenever the College/Campus Presidents and the Chancellor believe it is necessary and in the best interest of the District's students, the Board of Trustees of the State Center Community College District hereby authorizes holders of the Community College Instructor Credential issued:

- 1) before January 15, 1977, to teach courses in those secondary subject areas designated on their credential documents, and*
- 2) after January 15, 1977, to teach courses in the subject matter area in which the credential holders have completed a minor.*

Consideration to
Approve 2015-2016
Contract Status of
Academic Personnel
[15-13HR]
Action

Pursuant to Education Code Sections 87605, 87608 and 87609, approve the list of academic personnel for re-employment for the 2015-2016 academic year, subject to assignment by the Chancellor and salary placement, as adopted by the Board of Trustees

Consideration to
Approve Extension of
Limited Term Office
Assistant III Position,
State Center
Consortium
[15-14HR]
Action

Approve an extension of the limited term Office Assistant III position,
State Center Consortium, through June 30, 2015

Consideration to
Appoint Interim Dean
of Instruction – Fine,
Performing &
Communication Arts,
Fresno City College
[15-15HR]
Action

Appoint Ms. Rebecca Sarkisian as Interim Dean of Instruction – Fine,
Performing & Communication Arts, Fresno City College, with
placement on the Management Salary Schedule at Range 62, Step 1
(\$9,185.92 monthly), effective March 4, 2015

Consideration to
Approve New
Permanent Part-Time
DSP&S Mobility
Driver Position,
Fresno City College
[15-16HR]
Action

Approve a new permanent part-time DSP&S Mobility Driver position,
Fresno City College

Consideration to
Approve New Office
Assistant III Position,
Clovis Community
College Center
[15-17HR]
Action

Approve a new Office Assistant III position, Clovis Community College
Center

Consideration to Approve New Positions Contingent on Funding, Fresno City College, Reedley College, Clovis Community College Center
[15-18HR]
Action

Approve new positions at Fresno City College, Reedley College and Clovis Community College Center contingent upon receiving growth funding from the state

Review of District Warrants and Checks
[15-17G]
Action

Review and approve the warrants register for the following accounts:

<u>Account:</u>	<u>Amount:</u>	<u>For the Period:</u>
District	\$15,140,791.58	01/13/15 to 02/09/15
Fresno City College Bookstore	666,175.49	01/15/15 to 02/10/15
Reedley College Bookstore	545,087.84	01/15/15 to 02/10/15
Fresno City College Co-Curricular	103,019.17	01/14/15 to 02/09/15
Reedley College Co-Curricular	98,279.30	01/13/15 to 02/09/15
Total:	<u>\$ 16,553,353.38</u>	

Consideration of Report of Investments
[15-18G]
Action

Accept the Quarterly Investment Report, as provided by the County of Fresno, for the quarter ending December 31, 2014

Consideration to Authorize Process for Transfer of Student Credit Balances to General Fund
[15-19G]
Action

Authorize the Interim Chancellor or his designee to initiate the process for the transfer of long-standing credit balances by placing a public notice in The Fresno Bee with board action to approve the transfer of funds at the May board meeting

Consideration to
Approve 2015-2016
Residence Hall and
Meal Plan Rates,
Reedley College
[15-20G]
Action

- a) Establish the residence hall annual rate for 2015-2016 at \$3478 (\$1,739 per semester) plus a non-refundable contract fee of \$150
- b) Establish the mandatory residence hall meal plan rates at \$1,790 (\$895 per semester) with an optional augmented plan at \$2,500 (\$1,250 per semester)

Consideration to
Accept Construction
Project, Herdsman
Housing Site Work,
Reedley College
[15-21G]
Action

- a) Accept the project for Herdsman Housing Site Work, Reedley College; and
- b) Authorize the Interim Chancellor or his designee to file a Notice of Completion with the County Recorder

Consideration of Bids,
Purchase of
Chromatography
Equipment,
Chemistry, Fresno
City College
[15-22G]
Action

Award Bid #1415-11 in the amount of \$119,767.83 to Waters Technologies Corporation, the lowest responsible bidder for the Purchase of Chromatography Equipment, Chemistry, at Fresno City College, and authorize purchase orders to be issued to complete this purchase

Consideration to
Authorize Renewal of
Licensing Agreement
for Online Education
Courseware and
Hosting Services,
Districtwide
[15-23G]
Action

- a) Authorize a two-year renewal of the licensing agreement with Blackboard, Inc., for online education courseware, hosting services and 24/7 support districtwide;
- b) Authorize future renewals of the licensing agreement with similar terms and conditions and/or under agreement with the State Chancellor's Office; and
- c) Authorize the Interim Chancellor or Vice Chancellor of Finance and Administration to sign the licensing extension agreement on behalf of the District

Consideration to
Approve Offering
Field Archaeology
Class in Utah,
Summer 2015
[15-24G]
Action

Approve Fresno City College offering Anthropology 6 Field Archaeology at Milford Archaeological Research Institute in Milford, Utah, during summer 2015. No district funds will be expended to support the student travel

Consideration to
Approve Spring 2015
Curriculum Proposals,
Fresno City College
and Reedley College
[15-25G]
Action

Approve the Fresno City College and Reedley College curriculum proposals, as presented

*****End of Consent Agenda*****

Assignment of Board
Representatives for
Graduation
Ceremonies
[15-12]
No Action

Board President Ron Nishinaka asked the Board members which graduation ceremonies they planned to attend in May. The assignments are as follows:

- Reedley College – Ron Nishinaka and John Leal
- Fresno City College – Miguel Arias and Eric Payne
- Madera Center – Ron Nishinaka, John Leal, Richard Caglia, Bobby Kahn, and Eric Payne
- Clovis Community College Center – Pat Patterson and Richard Caglia

Consideration of Bids,
Gymnasium ADA
Upgrades, Fresno City
College
[15-13]
Action

Interim Associate Vice Chancellor of Business and Operations Christine Miktarian presented information regarding the bids and the project for the Gymnasium ADA upgrades. Ms. Miktarian stated the District received three responsive bids and the recommendation is to award bid #1415-12 in the amount of \$548,341 to Davis Moreno Construction, the lowest responsible bidder, rejecting MPI Prime's protest; and authorize the Interim Chancellor or VC of Finance and Administration to sign an agreement on behalf of the District.

Justin Morales, owner of MPI Prime Construction addressed the Board regarding his rejected bid. He stated he did not have any communication with the District until March 2, 2015. He assumed he would have been informed earlier if his bid was not accepted. He said his bid bond was based on the District's estimate of the contract, not the bid amount and he believed that would be sufficient. Second, he stated he wasn't aware of any state or District law requiring an electrical subcontractor for the project.

Christine Miktarian stated the primary reason MPI Prime Construction was disqualified was because they did not meet bid bond requirements, as it is defined in the District's project manual. The bid bond requirement issue stands on its own as singular sufficient grounds for disqualification. The remaining issues were

Consideration of Bids,
Gymnasium ADA
Upgrades, Fresno City
College
[15-13]
Action (continued)

noted for the contractor's future consideration when submitting a bid proposal to the district. The bid documents requirements follow public contract code in which bid proposals should be accompanied by a cashier's check or bidders bond from a State of California Surety for not less than 10 percent of the amount bid. The requirements of the project must be consistent. The District is required to disqualify the bid, in accordance with the contact documents and public contract code. In addition, Ms. Miktarian stated the District's Purchasing Director did leave messages for the construction company, without a return call. Brian Speece, Assistant to the Chancellor on Special Projects, stated he supported the analysis of the process provided by Christine Miktarian.

It was moved by Trustee Arias and seconded by Trustee Payne that the Board of Trustees award Bid #1415-12 in the amount of \$548,341 to Davis Moreno Construction, Inc., the lowest responsible bidder for the Gymnasium ADA Upgrades at Fresno City College; and authorize the Interim Chancellor or Vice Chancellor of Finance and Administration to sign an agreement on behalf of the District. The motion passed without dissent.

Consideration to
Approve Measure E
Bond Refinancing
[15-14]
Action

Ed Eng presented information on the refinancing of the Measure E bond.

It was moved by Trustee Payne and seconded by Trustee Kahn that the Board of Trustees

- a) adopt Resolution No. 2015.05, Authorizing the Issuance of State Center Community College District (Fresno, Kings, Madera and Tulare Counties, CA) 2015 General Obligation Refunding Bonds; and
- b) authorize the Vice Chancellor of Finance and Administration to refinance the bonds

The motion passed without dissent.

Consideration to
Approve
Reorganization of
Enrollment
Management,
Admissions, Records,
and Information
Services
[15-15]
Action

Diane Clerou presented information on the reorganization of Enrollment Management, Admissions, Records, and Information Services.

It was moved by Trustee Payne and seconded by Trustee Kahn that the Board of Trustees

- a) approve the reorganization of Enrollment Management, Admissions, Records, and Information Services, and
- b) appoint Pedro Avila as the Associate Vice Chancellor of Enrollment Management, Admissions, Records, and Information Systems, with placement on the Management Salary Schedule at Range 66, Step 7 (\$12,146 monthly), effective March 4, 2015.

The motion passed without dissent.

Consideration to
Approve Elements of
Chancellor's Search
[15-16]
Action

It was moved by Trustee Payne and seconded by Trustee Leal that the Board of Trustees approve the composition and process for the RFP Evaluation Committee as amended to include one additional board member, and appoint the Board's representative(s) to the RFP Evaluation Committee. The motion passed without dissent.

John Leal and Miguel Arias will serve as the Board representatives on the RFP Evaluation Committee.

It was moved by Trustee Arias and seconded by Trustee Leal to table the remainder of the item for discussion during the Board retreat. The remainder of the item will be considered at the April board meeting.

Adjournment

The meeting was adjourned at 6:52 p.m. by unanimous consent.

John Leal/s/

John Leal
Secretary, Board of Trustees
State Center Community College District

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