

AGENDA
Regular Meeting
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
District Office Board Room
1525 E. Weldon Avenue, Fresno California
4:30 p.m., February 4, 2014

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. INTRODUCTION OF GUESTS
- IV. APPROVAL OF MINUTES, Meetings of January 14, 2014, and January 16, 2014
- V. DELEGATIONS, PETITIONS AND COMMUNICATIONS [see footnote]
- VI. REPORTS AND PRESENTATIONS
 - A. Presidents' Reports Tony Cantu, FCC
Sandra Caldwell, RC
Deborah Ikeda, WICCC
 - B. Chancellor's Report Deborah G. Blue
 - C. Academic Senate Report Mary Ann Valentino,
FCC
 - D. Classified Senate Report Ernie Garcia, FCC
 - E. 2013 Student Success Scorecard Reports George Railey
Tony Cantu
Sandra Caldwell
 - F. Governor's 2014-2015 January Budget Proposal Ed Eng
- VII. REPORTS OF BOARD MEMBERS
- VIII. FUTURE AGENDA ITEMS
- IX. CONSIDERATION OF CONSENT AGENDA [14-03HR]
[14-05G through
14-13G]

Board Agenda
February 4, 2014 (continued)

X. GENERAL

- A. Consideration of Resolution, Comprehensive Immigration Reform [14-17] Eric Payne
- B. Acknowledgement of Quarterly Financial Status Report, General Fund [14-18] Ed Eng
- C. Consideration to Adopt 2014-2015 Budget Development Calendar [14-19] Ed Eng

XI. HUMAN RESOURCES

- A. Consideration to Approve Title Change of Vacant Flexible-Hour Foundation Events Coordinator to Flexible-Hour Foundation Events Planner and the Revised Duties [14-20] Diane Clerou
- B. Public Hearing on 2013-2015 Reopener Bargaining Proposal Presented by the District to Part-Time State Center Federation of Teachers, Local 1533, CFT/AFT, AFL/CIO [14-21] Diane Clerou
- C. Public Hearing on 2013-2015 Reopener Bargaining Proposal Presented by the District to Full-Time State Center Federation of Teachers, Local 1533, CFT/AFT, AFL/CIO [14-22] Diane Clerou

XII. DELEGATIONS, PETITIONS AND COMMUNICATIONS [see footnote]

XIII. CLOSED SESSION

- A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, Pursuant to Government Code Section 54957
- B. CONFERENCE WITH LABOR NEGOTIATOR [SCFT Full-Time Bargaining Unit; SCFT Part-Time Bargaining Unit]; Diane Clerou, Pursuant to Government Code Section 54957.6
- C. PUBLIC EMPLOYMENT, Pursuant to Government Code Section 54957
 - 1. Interim Dean of Instruction, Reedley College
 - 2. Dean of Instruction, Applied Technology, Fresno City College

XIV. OPEN SESSION

Board Agenda
February 4, 2014 (continued)

- A. Consideration to Appoint Interim Dean of Instruction, Reedley College [14-23] Diane Clerou
- B. Consideration to Appoint Dean of Instruction, Applied Technology, Fresno City College [14-24] Diane Clerou

XV. ADJOURNMENT

All supporting documents/materials pertaining to the open session agenda of a regular meeting are available for public inspection by contacting the office of the chancellor at (559) 244-5902 during the office hours of 8:00 a.m. to 5:00 p.m., Monday – Friday. Any person with a disability who requires a disability-related modification or accommodation in order to participate in a public meeting must submit a request at least 48 hours before the meeting by contacting Executive Secretary to the Chancellor Nina Acosta, 1525 E. Weldon Avenue, Fresno, CA 93704, (559) 244-5902, during the office hours noted above. A person with a disability may request this agenda be made available in an appropriate alternative format

The board chair, under Board Policy 2350, has set a limit of three minutes each for those wishing to address the Board of Trustees. Individuals wishing to address the board should fill out a request form and file it with Associate Vice Chancellor of Human Resources Diane Clerou before the beginning of the meeting. Comments will be heard under agenda section(s) *Delegations, Petitions and Communications*.

CONSENT AGENDA
BOARD OF TRUSTEES MEETING
February 4, 2014

HUMAN RESOURCES

1. Employment, Promotion, Change of Status, Leave of Absence, Resignation, Retirement, Classified Personnel [14-03HR]

GENERAL

2. Review of District Warrants and Checks [14-05G]
3. Consideration to Approve Quarterly Budget Adjustments and Transfers Report [14-06G]
4. Consideration to Approve Summer 2014 and Fall 2014 Schedule of Instructional Materials Fees, Fresno City College and Reedley College [14-07G]
5. Financial Analysis of Enterprise and Special Revenue Operations [14-08G]
6. Consideration of Claim, Francisco Robles [14-09G]
7. Consideration to Approve Study Abroad Program, London, Summer 2014 [14-10G]
8. Consideration to Approve Study Abroad Program, Denmark, Spring 2014 [14-11G]
9. Consideration to Approve Offering of Field Archaeology Class in Utah, Summer 2014 [14-12G]
10. Consideration to Adopt the Revised 2014 Summer Session Instructional Calendar [14-13G]

(Unapproved) MINUTES OF MEETING OF
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
January 14, 2013

Call to Order A regular meeting of the Board of Trustees of the State Center Community College District was called to order by Vice President Ron Nishinaka at 3:15 p.m. on January 14, 2014, in the district office board room, 1525 E. Weldon Avenue, Fresno, California.

Trustees Present Pat Patterson, President (arrived 3:33 p.m.)
Ron Nishinaka, Vice President
Dorothy Smith, Secretary
Isabel Barreras (arrived 3:20 p.m.)
Richard Caglia (arrived 4:10 p.m.)
John Leal
Eric Payne
Ben Anderson, Student Trustee, Fresno City College (arrived 3:25 p.m.)
Gabriela Campos, Student Trustee, Reedley College (arrived 4:30 p.m.)

Also present were:
Deborah G. Blue, Chancellor, SCCC
Ed Eng, Vice Chancellor of Finance and Administration, SCCC
George Railey, Vice Chancellor of Educational Services and Institutional Effectiveness, SCCC
Tony Cantu, President, Fresno City College
Sandra Caldwell, President, Reedley College
Deborah Ikeda, Campus President, Willow International Community College Center
Diane Clerou, Assoc. Vice Chancellor of Human Resources, SCCC
Brian Speece, Associate Vice Chancellor of Business and Operations, SCCC
Greg Taylor, General Counsel, SCCC
Teresa Patterson, Executive Director, Public and Legislative Relations, SCCC
Nina Acosta, Executive Secretary to the Chancellor, SCCC
Dori McKay, Administrative Secretary, SCCC

Board Workshop on Accreditation Chancellor Deborah G. Blue welcomed the board and attendees and gave a brief overview of what would be covered during the workshop. Dr. George Railey gave a PowerPoint presentation that reviewed the new proposed Accreditation Standards, in particular the

Board Workshop on Accreditation (continued)

proposed new Standard IV, which covers decision-making roles and processes of CEOs and governing boards in multi-college districts or systems. Next steps will include highlighting connections with new accreditations standards on strategic planning process documents, updates on student learning and outcomes assessments, and student success initiatives as they are brought to the board by staff. This will ensure the board is informed of the district's progress in meeting those standards.

In addition, Dr. Railey introduced the ACCJC Newsletter and the ACCJC/WASC publication: *Guide to Accreditation for Governing Boards*. He encouraged the board to use these resources to keep up-to-date on information concerning accreditation.

Dr. Blue and staff answered trustees' questions and concerns

President Patterson called a recess at 4:03 p.m. and reconvened the meeting at 4:30 p.m.

Delegations, Petitions and Communications

None

Introduction of Guests and Special Recognition

None

Approval of Minutes

The minutes of the special meeting of December 7, 2013, and regular meeting of December 10, 2013, were presented for approval.

A motion was made by Trustee Smith and seconded by Trustee Barreras to approve the minutes of the meetings of December 7, 2013, and December 10, 2013, as presented. The motion passed without dissent.

Consideration to Accept 2012-2013 Audit Report [14-01] Action

Vice Chancellor of Finance and Administration Ed Eng introduced Senior Manager Jeff Jensen of the audit firm of Crowe Horwath LLC, who presented the 2012-2013 audit report to the board for acceptance. Mr. Jensen praised the district for a clean audit. Mr. Eng thanked staff at the campuses and district office, in particular Cheryl Sullivan, Donna Berry, Wil Schofield and Glynn Billings, for ensuring a successful audit.

Trustee Patterson asked about reviewing under GASB rules, whether

Consideration to
Accept 2012-2013
Audit Report
[14-01]
Action (continued)

there are any guidelines on running a deficit budget and what percentage of our budget is allocated to personnel costs. Mr. Jensen answered only in a very limited way. Trustee Patterson also stated that on page 34 of the audit it talks about State Teachers' Retirement System (STRS). He asked does the audit include whether the district is in compliance with those regulations. Mr. Jensen replied that eligibility and participation is not within the scope of the audit.

Trustee Smith asked about unfunded liability pension plans. Will the auditors keep the board abreast of what is happening with STRS/PARS? Mr. Eng affirmed that it is a big issue and the district would be keeping the board updated of developments.

It was moved by Trustee Caglia and seconded by Trustee Nishinaka that the Board of Trustees accept the 2012-2013 audit report, as submitted by the firm of Crowe Horwath LLP. The motion passed without dissent.

Retirement
Committee (GASB 45)
Update and
Consideration to
Approve Investment
Allocation
Recommendation
[14-02]
Action

Vice Chancellor of Finance and Administration Ed Eng introduced Senior Vice President Maureen Toal of the Public Agency Retirement System (PARS), and vice presidents Carolyn Cox and Rick Rosenthal of U.S. Bank. Mr. Eng presented information on the background of the Retirement Board and the current investment strategy allocation. He presented the committee's proposal to change the investment strategy and allocation for the board's approval.

In answer to trustees' questions, Mr. Eng noted the last allocation change was in January 2012, the committee meets twice a year in spring and fall, and the district receives monthly updates.

It was moved by Trustee Barreras and seconded by Trustee Leal that the Board of Trustees:

- a) Approve changing the asset allocation model from conservative income index to income index, and
- b) Authorize the vice chancellor of finance and administration to sign related documents authorizing these changes.

The motion passed without dissent.

Presidents' Reports

Mr. Cantu reported on topics of interest from Fresno City College. Copies of the report were provided to the board and interested attendees, and included the following highlights:

- FCC will host a Martin Luther King panel on January 18 that

Presidents' Reports
(continued)

includes an all-faiths service and community forum in the OAB Auditorium. The legacy of Dr. King will be celebrated and a candlelight vigil will be held. Community forum panelists will include Chancellor Dr. Deborah G. Blue, Clovis Mayor Lynn Ashbeck, Congressman Jim Costa and former Fresno City Councilman Les Kimber.

- The Fresno Regional Foundation awarded a \$21,000 grant to the Child Development Center for the "Children's Garden Project," which will enable a mini-grant competition to encourage child-care centers to create or expand gardens and promote nutrition-related activities that decrease childhood obesity and related illnesses.
- Through a generous grant from the California Endowment, the Speakers Forum is pleased to bring San Francisco Giants pitcher Sergio Romo to FCC on January 30 to speak about his experience, "From Community College to the World Series," in the Theatre beginning at 11:30 a.m. Admission is free.
- Business instructor Bill Syvertsen will lead the inaugural 2014 class of the Young Entrepreneurs Academy, sponsored by the Clovis Chamber of Commerce. The U.S. Chamber of Commerce chose the Clovis Chamber to be the first to present this program in California. There are 11 high school students participating.
- Adjunct automotive instructor Jason Mullikin was named Fresno County Regional Occupational Program (ROP) Teacher of the Year by the Fresno County ROP, which serves 22 school districts throughout the Central Valley. He teaches automotive and industrial technology at Clovis High School.
- The 26th Annual FCC Baseball Dinner Dance and silent auction will be held on January 18 at the Ernie Valdez Exhibit Hall in downtown Fresno. The 2014 baseball team is ranked number one in the preseason by the California Community College Baseball Coaches Association.

Dr. Caldwell reported on topics of interest from Reedley College and the Oakhurst and Madera centers. Copies of the report were provided to the board and interested attendees, and included the following highlights:

- Madera Center student, Ashleigh Gibson, won a laptop through the Burton Scholars Backpack to Success Program. She attended MC during the fall semester and will be taking all online courses for the spring semester. Since 2007, the Burton Scholars Backpack to Success Program has given former foster youth a leg-up, providing over \$500,000 in financial support. At the beginning of

Presidents' Reports
(continued)

the school year, emancipated foster youth are sent gift cards for local stores to purchase life necessities and school supplies so that they can start their college life on the right foot. In addition, they have been able to supply new and refurbished laptops to over 200 students so they can keep up with their course work.

- The college and its centers officially welcomed back faculty and staff on January 9 during its annual Opening Day Conference. In addition to a presentation by Chancellor Dr. Deborah G. Blue and President Dr. Sandra Caldwell, there were two significant activities that required input from campus faculty, staff, students and managers. First, the Institutional Learning Outcomes (ILOs) were reviewed. The campus ILOs cover four main areas and state that students graduating with an associate degree from Reedley College will be able to meet the following student learning outcomes: communication skills, critical thinking and information literacy, global and community literacy, and personal development. The second activity gave ideas to the ILO taskforce on ways to achieve and measure the ILOs. The results of this activity will be reported in the March 2014 *M.O.R. In Motion Newsletter*.
- Reedley College Literary Arts will be hosting its second annual fundraiser on February 8 from 6 to 9 p.m. in the RC Library Periodical Room. Wine and hors d'oeuvres will be served, new and used books will be sold, and selected passages from this year's slate of authors will be read. Tickets are \$25 and include complementary VIP seating at the Philip Levine reading on March 27.
- On January 30, the San Francisco Shakespeare Festival will perform Julius Caesar in the RC Forum Hall at 7 pm.

Ms. Ikeda reported on topics of interest from the Willow International Community College Center. Copies of the report were provided to the board and interested attendees, and included the following highlights:

- Extreme Registration was held on January 4 at all of the SCCC campuses. Campuses were open to facilitate student services related items (registration, bookstore, parking permits, etc.) from 9:00 a.m. to 1:00 p.m. Willow International Center had 120 students attend with 111 of those being either registered or waitlisted. The Willow counselors continue with their SEP campaign and are keeping track of how many students they meet with to complete SEPs.
- Students are being welcomed to the new semester by staff and

Presidents' Reports
(continued)

Associated Student Government (ASG) members at welcome booths/help stations during the first week of the semester. Students will be given directions to classes, information on purchasing parking permits, as well as answers to general questions.

- Willow English instructor Jeff Burdick, Campus President Deborah Ikeda, Clovis West High School English instructor Ellen Melocik, and Learning Director Karen Boone have been selected to be presenters regarding basic skills and developmental education at the League of Innovation Annual Conference in March. They will present on the Willow International and Clovis West program focusing on how critical reading and writing has increased student college readiness by 89 percent at one model high school. This session will outline the issue, discuss the work, and share the results.
- Willow International student Colin van Loon applied for and has been forwarded to the second stage of the application process for the Board of Governors student member seat. He was interviewed along with fourteen other students throughout California. We will let you know if he is appointed.

Chancellor's Report

Dr. Blue reported the following:

- K12 Summit—This historic event brings together CEOs, trustees from K12 and SCCC to discuss policy issues affecting student success as students transition from K12 to community college. The event takes place on February 6 at FCC. Special thanks to Trustee Dottie Smith for her vision in creating this event.
- An extreme registration event was held on January 4 on all the campuses. It was a huge success. Special thanks to those who came out to assist students with “one-stop” registration, which included placement testing, registration, financial aid and counseling. Also thanks to Dr. Railey and his team, especially Pedro Avila, for coordinating the event and assuring its success.
- For the next two weeks, CampusWorks will be here to assist the district in developing its districtwide technology plan through in-depth conversations with constituency groups. So far, CampusWorks has been able to validate many of the issues that were brought up in their initial visit two years ago.
- Bond Update—The process for determining priorities for projects is underway. Mr. Brian Speece will be meeting with members of the facility committee at Reedley College and Fresno City's meeting will take place in the near future. As a reminder, the

Chancellor's Report
(continued)

projects identified through this process are an important part of determining voters' interest in supporting a possible bond measure. Once the campuses have completed their processes, we will be bringing a list of projects to you for your approval at the March board meeting.

Academic Senate
Report

Willow International Community College Center Academic Senate President Jeff Burdick reported the following:

- The three district senates have been very busy this past semester working on projects and operating agreements for the district's response for accreditation.
- The Willow senate and faculty are looking forward to this semester when our focus moves more fully toward accreditation.
- We are currently working on the third accreditation report for ACCJC, which is well under way and includes participation of all full-time faculty members working side-by-side with classified personnel and administrators.
- Our Curriculum Committee has been working to prepare for college status. This last semester, Willow purchased the CurricuNet program for course development, and on flex day, we began the process of identifying the courses that we will adopt from the Reedley College course bank. This project has many facets to it including ensuring that our courses fully support the transfer model curriculum and fully supports student progress toward certificates, degrees, and transfers to the UC system, the CSU system, and private colleges.
- We have also begun working with our new articulation officer, Stacy McArron, to establish C-ID numbers for all of the classes that support the transfer model as required by SB440.
- Our Program Review and SLO committees are also working toward the goal of college status by ensuring that we are performing above the standards required by ACCJC, another effort that involves all of the faculty, both full- and part-time.
- We have established a due date of March 3 for the first complete draft of our ACCJC report.
- On another note, our campus, under the leadership of Patrick Stumph, student affairs coordinator, has established a diversity task force that will be focusing on expanding our outreach to students and increasing student awareness of other cultures and traditions.

Classified Senate
Report

Willow International Community College Center Classified Senate President Leslie Rata reported the following:

Classified Senate
Report (continued)

- The Willow International Classified Senate had its first fundraiser in the fall that was very successful, and is preparing for a Valentine’s Day fundraiser, also expected to be successful.
- We plan to offer our first student scholarship for the 2014-2015 academic year.
- Our classified staff participated in Duty Day activities with administration and faculty last week.
- We have classified representation on all campus and district committees. Several of us are on the Classified Professionals Steering Committee and are preparing for the upcoming mega conference at Pardini’s over spring break.
- We have 100% participation on Willow accreditation committees. We are currently writing our self-evaluation report to be submitted to ACCJC in the fall.
- This past semester the Classified Senate updated its constitution and bylaws. We will submit them to the California Community College Classified Senate to become members of the group. We are looking forward to sending several staff members to their statewide conference in Ventura this coming June.
- I want to thank all of you, and especially our president, Deborah Ikeda, for being so supportive and encouraging of our Classified Senate.

Student Success:
Incentivize Successful
Student Behaviors –
Enrollment Priorities

Dr. George Railey introduced Mr. Pedro Avila, district director of admissions and records, who reported on student success and incentivizing successful student behaviors, and modifications to registration priorities based on mandates from Senate Bill 1456 Student Success Act of 2012 and Title 5 Section 58108 Enrollment Regulations. Dr. Railey thanked everyone who contributed their time for this project, especially Mr. Avila.

Mr. Avila thanked everyone who contributed to this process and went on to say we have six months to implement these changes, coding, modifying our system, notifying students. We will be very busy over the next few months.

Trustee Barreras suggested a topic for future board consideration— programs that are high unit programs and to look at completions and successes.

Trustee Patterson thanked and complimented Mr. Avila. He noted he is glad the high school lottery has been eliminated by this plan.

Affordable Care Act

Ms. Diane Clerou introduced Barthuli and Associates owner Gina Cuttone, who updated the board on the Affordable Care Act. Ms. Cuttone gave a summary of the ACA and what it means for the district. Her update included areas that are still in question or being defined, Covered California exchange deadlines, subsidies, penalties, Cadillac tax, experimental treatments and preventative care, etc.

Ms. Clerou explained that employees working more than 30 hours must now be covered by the district and the challenges this presents. The district has 1800 part time faculty members.

Trustees' questions included: What happens to retirees under the ACA? Affordability? Is the district considering minimum value plans? How many employees in the district are under the 30-hour cutoff?

EEO Plan Changes

Ms. Diane Clerou provided information on changes from the State Chancellor's Office regarding the Equal Employment Opportunity (EEO) Plan. She presented the history of the plan, concerns and strategies, remedies for discrimination, changes in accountability, persons with disabilities, interim appointments, and next steps. The board can expect updates annually on progress and changes made to come into compliance and goals.

Reports of Board Members

RC Student Trustee Gabriela Campos reported the following:

- Opening day booths to help and direct students.
- RC Student Success Committee workshops in the Career Resource Center, which include time management, study strategies, financial aid, available resources, staying motivated and setting goals.
- Pizza with the President is appreciated by students.
- RC will hold a MLK celebration on January 27 at noon at Student Center. She invited anyone who would like to participate to join in the RC festivities.

FCC Student Trustee Ben Andersen reported the following:

- Had no report prepared.

Trustee Payne reported the following:

- On December 12 he attended the district holiday luncheon, a reception at Arte Americas, and President Castro's holiday dinner.
- On December 16 he attended an Educational Consortium meeting with the Mexican Consulate
- On December 18 he attended State Chancellor's Pathways to

Reports of Board
Members (continued)

Prosperity in Clovis

- On December 20 Mary Ella Brown Community Center Christmas Celebration
- On December 21 he attended the chancellor's holiday social

Trustee Leal reported the following:

- On December 17 he attended the Police Academy graduation ceremonies.
- On January 9 he was interviewed for a Spanish-language radio program about educational issues, which will be ongoing. It aired the previous Saturday morning. He also met with Mr. Jose Barraza, interim director of SE Fresno Community Economic Development Association (SEFCEDA), regarding training for high speed rail.
- He thanked Dr. Blue and her husband Stan for hosting a wonderful Christmas social at their home.

Trustee Smith reported the following:

- She is excited about the K-12 Summit. It has been an idea of hers for many years and it could not have moved forward without the help of Dr. George Railey, Dr. Jothany Blackwood, Dr. Patterson and her assistant Barbara Martin.
- Also happy that ACCT Executive Director Noah Brown will be the keynote speaker at K12 summit. It is an idea whose time has come. Once again FCC and our district are in the forefront.
- At the CampusWorks meeting she gave her ideas about technology. Wants district to help students reach the next level. We should become experts and help students build on what they already know. As we develop our strategic plan for technology, we need to know what the students know so we can serve their needs. She also mentioned online education, especially for working parents and inmates.
- Trustee Smith asked for information on online education, including for single parents, working students, and inmates.

Trustee Nishinaka reported he attended over 10 events during the month, which included the following highlights:

- He extended best wishes for a happy New Year and noted that it is the Year of the Horse and should be a fast one.
- Due to the length of last month's (December) meeting agenda, he shared only two of 20 items. A full copy of his December 2013 report is on file in the chancellor's office.
- Reedley College Staff Holiday Luncheon—Thanks to the

Reports of Board
Members (continued)

- administrative staff for facilitating this annual event.
- District Office Holiday Luncheon here is this board room—Thanks for the administrative staff for sponsoring the activity and those who organized the set-up, foods, and gift exchange.
 - Parlier HS Career Day with representatives of the Reedley College and Fresno City College faculty representatives—He had the opportunity to talk with district board member, HS principal, and faculty.
 - Fresno City College Registered Nursing Program Pinning Ceremony—Congratulations to the 261 student graduates and their families on their achievement. Also congratulations to Dr. Carolyn Drake on her retirement as Dean of Health Sciences.
 - Fresno City College Basic Police Academy Class 130 Graduation Ceremony—Congratulations to 43 graduates and their families. Thanks to the local law enforcement agencies for their support of our program.
 - SCCCD K-12 Summit planning meeting with trustee Dottie Smith—Great discussion with County Schools Supt. Jim Yovino and staff, Dr. George Railey, Dr. Jothany Blackwood on strategic conversation aspect of event.
 - Parlier HS iPanther Rollout Event at which 900 iPad Airs were distributed to students.
 - On December 21 he helped with the food service at the Parlier Chamber of Commerce Holiday Dinner. Nearly 3,000 community members and families enjoyed a special meal at the community center.
 - M.O.R. (Reedley College) Opening Day event—Exciting update reports by president Sandy Caldwell and Chancellor Deborah Blue. The W.I.G. Brain Storming Session was interesting activity. There was lots of enthusiasm and collegiality with the faculty of Madera, Oakhurst, and Reedley in one large room!
 - Met with CampusWorks representatives for discussion on the District Strategic Information Technology Update at D.O. North.
 - As a member of the Dinuba Lions Club, helped host a special dinner honoring the championship Dinuba HS Central Section Division III football team
 - He thanked Isabel Barreras for serving as a board president last year. He appreciated all she did for student success and the betterment of our district.

Future Agenda Items

Trustee Nishinaka would like an update on the district “inaugural” leadership development academy—not as a future agenda item, but informational.

Future Agenda Items
(continued)

Trustee Payne would like the immigration reform resolution to be brought to the board at the February board meeting. He was disappointed that it was not on the January agenda.

Trustee Leal would also like the immigration reform resolution to be agendaized. In addition, he would like to hear a report by the Foundation at a later date once the director is back from leave.

Trustee Smith asked for an update on mental health services provided to students in our district and a report on uniform placement testing. She also would like to affirm Trustee Payne's request for the immigration reform resolution.

Trustee Caglia thought some of these items could be discussed at the retreat. He asked if staff can provide information on the resolution.

Trustee Payne wants it at the next board meeting, not the retreat because he's lost a lot of time from the original request in October.

Chancellor Blue asked for direction on how to move forward regarding the various requests, including the request for the immigration reform resolution in February. She noted staff did research on the resolution from other districts and this information was given to Trustee Payne.

Trustee Patterson said Trustee Payne's item may come to the board in February if the majority of the board agrees, but did not think staff needs to be involved in the process for something a board member wants to present.

Trustee Smith also asked for information about AB540 on BOG waivers.

Consent Agenda
Action

President Patterson announced that consent agenda item 13-04G, Consideration to Authorize Agreement with California Community Colleges Chancellor's Office for the Deputy Sector Navigator Global Trade and Logistics Grant, Center for International Trade Development, has been pulled from the agenda.

President Patterson asked for a motion to approve consent agenda items 14-01HR through 14-02HR and 14-01G through 14-03G, as presented.

Consent Agenda
Action (continued)

It was moved by Trustee Barreras and seconded by Trustee Smith that the Board of Trustees approve consent agenda items 14-01HR through 14-02HR and 14-01G through 14-03G, as presented. The motion passed without dissent.

Change of Status,
Retirement,
Academic Personnel
[14-01HR]
Action

Approve the academic personnel recommendations, items A through B, as presented

Employment, Change
of Status, Transfer,
Resignation,
Retirement, Classified
Personnel
[14-02HR]
Action

Approve the classified personnel recommendations, items A through G, as presented

Review of District
Warrants and Checks
[14-01G]
Action

Review and approve the warrants register for the following accounts:

<u>Account:</u>	<u>Amount:</u>	<u>For the Period of:</u>
District	\$13,149,893.59	11/20/13 to 12/17/13
Fresno City College Bookstore	558,790.32	11/23/13 to 12/17/13
Reedley College Bookstore	368,661.38	11/23/13 to 12/17/13
Fresno City College Co- Curricular	104,454.93	11/22/13 to 12/16/13
Reedley College Co-Curricular	70,290.17	11/21/13 to 12/16/13
Total:	<u>\$ 14,252,090.39</u>	

Consideration to
Approve 2014-2015
Tuition Rate,
Nonresident Students
[14-02G]
Action

Establish the 2014-2015 tuition rate for nonresident students (students who are not residents of California) at \$235, which includes a \$15 capital outlay fee, for each unit enrolled

Consideration to Authorize Agreement with California Department of Food and Agriculture for the Specialty Crop Block Grant, Center for International Trade Development [14-03G]
Action

- a) Authorize the district, on behalf of the Center for International Trade Development to enter into an agreement with the California Department of Food and Agriculture for the Specialty Crop Block Grant for the period October 1, 2013, through June 30, 2015, with funding in the amount of \$111,458;
- b) Authorize renewal of the agreement with similar terms and conditions; and
- c) Authorize the Chancellor or vice chancellor of finance and administration to sign the agreement on behalf of the district

Consideration to Authorize Agreement with the California Community Colleges Chancellor’s Office for Deputy Sector Navigator Global Trade and Logistics Grant, Center for International Trade Development [14-04G]
No Action

This item was pulled from the agenda. No action was taken.

*****End of Consent Agenda*****

Second Reading and Approval of the SCCCD Resource Allocation Model [14-03]
Action

Ed Eng presented the revised Resource Allocation Model for the board’s approval. The first reading was presented at the December 2013 board meeting. All constituency groups have been consulted. Next DBRAC meeting will review and consider allocation for vocational classes potential additions to the model.

Trustees expressed concerns regarding smaller allocation for vocational classes? Was there going to be a bottom line change on staffing at the colleges as a result of implementation of this model? Could Reedley lose staff positions? Mr. Eng and Dr. Caldwell noted these concerns will be addressed by the committee and board recommendations will be taken into consideration. Dr. Caldwell assured the trustees that the budget committees on the campuses are fiercely protective and making sure they serve their community

Second Reading and Approval of the SCCCD Resource Allocation Model [14-03]
Action (continued)

base.

A motion was made by Trustee Leal and seconded by Trustee Barreras that the Board of Trustees approve the proposed State Center Community College District Resource Allocation Model. The motion passed without dissent.

Consideration of Bids, Chiller Replacement, Gymnasium, Fresno City College [14-04]
Action

Mr. Brian Speece presented information concerning bids received for the project for chiller replacement in the Fresno City College gymnasium.

Trustee Caglia asked why some of the bids were so high.

A motion was made by Trustee Nishinaka and seconded by Trustee Smith that the Board of Trustees award Bid #1314-04 in the amount of \$107,993 to Lawson Mechanical Contractors, the lowest responsible bidder for the chiller replacement at the gymnasium on the Fresno City College campus; and authorize the chancellor or vice chancellor of finance and administration to sign an agreement on behalf of the district. The motion passed without dissent.

Consideration to Approve Topic for Strategic Conversation #3 [14-05]
Action

Dr. George Railey shared that the board will hold another strategic conversation on March 4, 2014, prior to the board meeting in Reedley and asked that the board approve the topic of Strategic Conversation #3: Inclusion, Respect and Equity.

Trustee Payne asked if this opportunity made available to all board members. Dr. Blue said usually there are two board members participating and if Trustee Payne would like to, he can be the second member.

Trustee Barreras wants to be sure the ad hoc committee reflects the campus population.

A motion was made by Trustee Payne and seconded by Trustee Leal that the Board of Trustees approve the topic of Strategic Conversation #3: Inclusion, Respect and Equity. The motion passed without dissent. The motion passed without dissent.

Consideration to Reduce Vacant Office Assistant III Position #4022, Oakhurst Center, from 12 Months to 10 Months [14-06]

Action

Diane Clerou presented information supporting a reduction for the vacant office assistant III position #4022 at the Oakhurst Center from 12 months to 10 months.

Trustee Barreras asked about the locations for the current position and the 10-month position, when filled.

A motion was made by Trustee Smith and seconded by Trustee Payne that the Board of Trustees approve the reduction of the vacant office assistant III position #4022, Oakhurst Center, from 12 months to 10 months, effective January 15, 2014. The motion passed without dissent.

Consideration to Approve Title Change of Vacant Dean of Instruction, Health Sciences Division, to Dean of Instruction, Allied Health, Physical Education and Athletics, Fresno City College [14-07]

Action

Diane Clerou noted that with the retirement of Dr. Carolyn Drake, administration is asking the board to approve a change of title for the vacant position from Dean of Instruction, Health Sciences Division to Dean of Instruction, Allied Health, Physical Education and Athletics, Fresno City College. She noted that making this title change should broaden the applicant pool.

A motion was made by Trustee Smith and seconded by Trustee Nishinaka that the Board of Trustees approve the title change of vacant Dean of Instruction, Health Sciences Division, to Dean of Instruction, Allied Health, Physical Education and Athletics, Fresno City College. The motion passed without dissent.

Consideration to Approve Revised Duties for Buyer Position [14-08]

Action

Diane Clerou requested the board approve the proposed revised duties for the vacant buyer position within the district.

A motion was made by Trustee Leal and seconded by Trustee Barreras that the Board of Trustees approve the revised duties for the buyer position. The motion passed without dissent.

Consideration to Approve Revised Duties for Vacant HR/MIS Data Researcher Position [14-09]

Action

Diane Clerou reviewed the recommendation for revised duties for the vacant HR/MIS data researcher position.

A motion was made by Trustee Nishinaka and seconded by Trustee Smith that the Board of Trustees approve the revised duties for the vacant HR/MIS data researcher position. The motion passed without dissent.

Consideration to Approve Duties for New Classification Specification for Equal Employment Opportunity, Diversity and Staff Development Manager

[14-10]

Action

Diane Clerou presented information regarding proposed duties for the new classification specification for an equal employment opportunity, diversity and staff development manager.

A motion was made by Trustee Payne and seconded by Trustee Nishinaka that the Board of Trustees approve the duties for the new classification specification for an equal employment opportunity, diversity and staff development manager. The motion passed without dissent.

Consideration to Approve New Position of Permanent Part-Time Accounting Technician I, Fresno City College

[14-11]

Action

Diane Clerou reviewed the proposal for a new position, funded 100% by a Cal-Pro-NET grant, for a permanent part-time accounting technician I at Fresno City College.

A motion was made by Trustee Leal and seconded by Trustee Barreras that the Board of Trustees approve the new position of permanent part-time accounting technician I, Fresno City College, effective January 15, 2013. The motion passed without dissent.

Disclosure of Collective Bargaining Agreement, California School Employees Association Chapter #379 and Public Hearing

[14-12]

No Action

Diane Clerou announced that the California School Employees Association Chapter #379 and the district agreed to a memorandum of understanding containing the following:

- A two percent (2%) salary increase retroactive to July 1, 2013.
- If the full-time faculty bargaining unit, Peace Officers' Association or management/confidential employees receive an increase in excess of two percent (2%) to the salary schedule in effect during the 2012-2013 fiscal year, the difference between the two percent (2%) provided in this MOU and the highest percentage increase will be applied to the 2013-2014 salary schedule for bargaining unit members.
- If the full-time faculty bargaining unit, Peace Officers' Association or management/confidential employees receive an increase in Health and Welfare benefits, CSEA shall receive the same increase during the 2013-2014 fiscal year.

This MOU takes the place of the 2013-2014 reopener negotiations on Articles 30 and 33 plus two additional articles which may have been submitted by either party.

Ms. Clerou went on to say that at this time it is appropriate to open

Disclosure of
Collective Bargaining
Agreement, California
School Employees
Association Chapter
#379 and Public
Hearing
[14-12]
No Action
(continued)

the meeting for comments from the public relative to the memorandum of understanding. Following the opportunity for public input, no action is necessary as the terms of the memorandum of understanding will be considered by the board in closed session.

Board President Patterson opened the meeting for comments from the public at 7:13 p.m.

There being no comments from the public, President Patterson closed the public hearing at 7:14p.m.

Disclosure of
Collective Bargaining
Agreement, Peace
Officers' Association
Teamsters Local 856,
and Public Hearing
[14-13]
No Action

Diane Clerou announced that the Peace Officers' Association, Teamsters Local 856 and the district agreed to a memorandum of understanding containing the following:

- A two percent 2% salary increase retroactive to July 1, 2013.
- If the full-time faculty bargaining unit, Classified School Employees Association or management/confidential employees receive an increase in excess of two percent (2%) to the salary schedule in effect during the 2012-2013 fiscal year, the difference between the two percent (2%) provided in this MOU and the highest percentage increase will be applied to the 2013-2014 salary schedule for bargaining unit members.
- If the full-time faculty bargaining unit, Classified School Employees Association or management/confidential employees receive an increase in Health and Welfare benefits, CSEA shall receive the same increase during the 2013-2014 fiscal year.

This MOU takes the place of the 2013-2014 reopener negotiations on Articles 30 and 33 plus two additional articles which may have been submitted by either party.

Ms. Clerou went on to say that at this time it is appropriate to open the meeting for comments from the public relative to the memorandum of understanding. Following the opportunity for public input, no action is necessary as the terms of the memorandum of understanding will be considered by the board in closed session.

Board President Patterson opened the meeting for comments from the public at 7:14 p.m.

There being no comments from the public, President Patterson closed the public hearing at 7:15p.m.

Delegations,
Petitions, and
Communications

None

Closed Session

President Patterson stated that in closed session the board will discuss the following:

- A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION: Significant exposure to litigation pursuant to Section 54956.9(b); one potential case
- B. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, Pursuant to Government Code Section 54957
- C. CONFERENCE WITH LABOR NEGOTIATOR [SCFT Full-time Bargaining Unit; SCFT Part-time Bargaining Unit, California School Employees Association Bargaining Unit, and SCCCDC Peace Officers Association]; Diane Clerou, Pursuant to Government Code Section 54957.6
- D. CONFERENCE WITH LABOR NEGOTIATOR, Unrepresented Employees, Management and Confidential; Deborah G. Blue, Pursuant to government Code Section 54957.6

President Patterson called a recess at 7:16 p.m.

Open Session

The board moved into open session at 8:55 p.m.

President Patterson stated the board did not take any reportable action during closed session.

Consideration of
Ratification of
Collective Bargaining
Agreement, California
School Employees
Association, Chapter
#379
[14-14]
Action

A motion was made by Trustee Barreras and seconded by Trustee Smith that the Board of Trustees ratify the collective bargaining agreement with the Classified School Employees Association, Chapter 379, per the memorandum of understanding.

The motion passed as follows:

Ayes	-	6
Noes	-	1 Pat Patterson
Absent	-	0

Board President Patterson stated he voted “no” because he would like to see the district get down to 80-85% tied up for personnel costs and get back the classes that were cut due to the economy.

Consideration of
Ratification of
Collective Bargaining
Agreement, Peace
Officers’ Association,
Teamsters Local 856
[14-15]
Action

A motion was made by Trustee Barreras and seconded by Trustee Smith that the Board of Trustees ratify the collective bargaining agreement with the Peace Officers’ Association, Teamsters Local 856, per the memorandum of understanding.

The motion passed as follows:

Ayes - 6
Noes - 1 Pat Patterson
Absent - 0

Board President Patterson stated he voted “no” because he would like to see the district get down to 80-85% tied up for personnel costs and get back the classes that were cut due to the economy.

Consideration of
Salary Adjustment for
Unrepresented
Employees,
Management and
Confidential
[14-16]
Action

A motion was made by Trustee Barreras and seconded by Trustee Smith that the Board of Trustees approve a salary adjustment for unrepresented employees, management and confidential, to the same extent as the CSEA and POA bargaining units, effective July 1, 2013.

The motion passed as follows:

Ayes - 6
Noes - 1 Pat Patterson
Absent - 0

Board President Patterson stated he voted “no” because he would like to see the district get down to 80-85% tied up for personnel costs and get back the classes that were cut due to the economy.

Closed Session

President Patterson stated that the board would resume closed session at 9:05 p.m. Staff members were dismissed.

Open Session

The board moved into open session at 12:20 a.m. (January 15, 2014). The board took no reportable action during closed session.

Adjournment

The meeting was adjourned at 12:20 a.m. (January 15, 2014) by unanimous consent.

Dorothy Smith
Secretary, Board of Trustees
State Center Community College District

:dbm

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 4, 2014

SUBJECT: Employment, Promotion, Change of Status,
Leave of Absence, Resignation, Retirement,
Classified Personnel

ITEM NO. 14-03HR

EXHIBIT: Classified Personnel Recommendations

Recommendation:

It is recommended the Board of Trustees approve the classified personnel recommendations, items A through H, as presented.

CLASSIFIED PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons as probationary:

Name	Location	Classification	Range/Step/Salary	Date
Wells, Arianna	FCC	Instructional Assistant – Nursing – PPT Position No. 8508	62-A \$25.74/hr.	01/06/2014
Briceno, Michelle	MC	Bookstore Sales Clerk I – Seasonal Position No. 8055	37-A \$13.98/hr.	01/09/2014
Her, Mai	RC	Bookstore Seasonal Assistant Position No. 8047	31-A \$12.02/hr.	01/09/2014
Nichols, Linda	RC	Bookstore Sales Clerk I – Seasonal Position No. 8045	37-A \$13.98/hr.	01/09/2014
Martinez, Criselda	FCC	Bookstore Sales Clerk I – Seasonal Position No. 8011	37-A \$13.98/hr.	01/10/2014

B. Recommendation to employ the following persons as provisional – filling vacant position of permanent full-time or permanent part-time pending recruitment/selection, or replacing regular employee on leave.

Name	Location	Classification	Range/Step/Salary	Date
Medina, Ritamarie	FCC	Accounting Technician I Position No. 2074	57-A \$22.79/hr.	01/02/2014
Shahbazi, Mohammad	FCC	Instructional Lab Technician – Biological Science Position No. 2402	53-A \$20.66/hr.	01/09/2014
Petch, Renee	FCC	Department Secretary Position No. 2453	44-E \$21.61/hr.	01/13/2014
Condry, Cory	FCC	Instructional Technician – Art Position No. 2479	50-A \$19.62/hr.	01/21/2014

Classified Personnel Recommendation

Page 2

C. Recommendation to employ the following persons as retiree/hourly (Ed Code 88034):

Name	Location	Classification	Hourly Rate	Date
Archuleta, Irene	WI	Administrative Aide Position No. 5018	53-E \$25.12/hr.	01/02/2014

D. Recommendation to approve the promotion of the following regular employees:

Name	Location	Classification	Hourly Rate	Date
Loya, Margaret	WI	Administrative Aide Position No. 5018 to Curriculum Analyst Position No. 5054	53-E \$4,354.17/mo. to 62-B \$4,687.67/mo.	01/02/2014
Hopper, Lorrie	WI	Accounting Technician II – PPT Position No. 5044 to Vice President of Administrative Services Position No. 5053	61-E \$35.60/hr. to 66-2 (Mgmt) \$11,037.42/mo.	01/17/2014

E. Recommendation to approve the change of status of the following regular employees:

Name	Location	Classification	Range/Step/Salary	Date
Alfieris, Mary	FCC	Student Personnel Services Assistant Position No. 2009 to Veterans & International Student Services Coordinator Position No. 2009	54-E \$5,006.83/mo. to 66-A \$5,413.42/mo.	08/18/2010

(Reclassification in accordance with Personnel Commission Rule 3-18)

Bruce, Eleanor	FCC	Accounting Clerk III Position No. 2073 to Accounting Technician I Position No. 2073	48-E \$4,053.67/mo. to 57-B \$4,352.75/mo.	10/10/2013 thru 11/13/2013
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(Working out of class per Article 33, Section 8, of the CSEA contract)

Fischer, Judi	FCC	Bookstore Sales Clerk II Position No. 2083 to Bookstore Sales Clerk III Position No. 2055	40-E \$3,493.17/mo. to 43-E \$3,754.50/mo.	12/16/2013
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(Working out of class per Article 33, Section 8, of the CSEA contract)

Hopper, Lorrie	WI	Vice President of Administrative Services Position No. 5053 to Accounting Technician II – PPT Position No. 5044	66-1 (Mgmt) \$11,094.42/mo. to 61-E \$35.60/hr.	01/16/2014
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(Return to regular assignment)

Classified Personnel Recommendation

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F. Recommendation to approve the leave of absence of the following employee (regular):

Name	Location	Classification	Date
Hernandez, Claudia	MC	Financial Aid Assistant I Position No. 4024	01/02/2014 thru 09/30/2014

(Personal leave of absence per Article 13, Section 2, of the CSEA contract)

Martinez, Alejandra	FCC	Office Assistant III Position No. 2064	01/21/2014 thru 01/20/2015
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(Personal leave of absence per Article 13, Section 2, of the CSEA contract)

G. Recommendation to accept the resignation of the following regular employees:

Name	Location	Classification	Date
Berry, Carly	FCC	Seasonal Student Advisor Position No. 8201	12/18/2013
Paramo, Kelly	FCC	Seasonal Student Advisor Position No. 8202	12/19/2013
Whitten, Sharmaine	FCC	Bookstore Sales Clerk I – Seasonal Position No. 8014	12/27/2013
Dedmon, Jessica	MC	Bookstore Sales Clerk I – Seasonal Position No. 8054	01/02/2014
Ediger, Stanley	FCC	Educational Advisor – Seasonal Position No. 2500	01/14/2014

H. Recommendation to accept the resignation for the purpose of retirement for the following regular employees:

Name	Location	Classification	Date
Harmon, Clara	DO	Department Secretary – PPT Position No. 1205	01/17/2014

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 4, 2014

SUBJECT: Review of District Warrants and Checks

ITEM NO. 14-05G

EXHIBIT: None

Recommendation:

It is recommended the Board of Trustees review and approve the warrants register for the following accounts:

<u>Account:</u>	<u>Amount:</u>	<u>For the Period of:</u>
District	\$10,968,533.25	12/18/13 to 1/14/14
Fresno City College Bookstore	943,549.64	12/18/13 to 1/14/14
Reedley College Bookstore	402,573.81	12/18/13 to 1/14/14
Fresno City College Co-Curricular	48,180.08	12/17/13 to 1/14/14
Reedley College Co-Curricular	42,967.61	12/17/13 to 1/10/14
Total:	<u>\$ 12,405,804.39</u>	

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 4, 2014

SUBJECT: Consideration to Approve Quarterly
Budget Adjustments and Transfers Report

ITEM NO. 14-06G

EXHIBIT: Budget Adjustments and Transfers Report

Background:

The enclosed Budget Adjustments and Transfers Report reflects budget adjustments through the period ending December 31, 2013. The adjustments represent changes to meet the on-going needs of the district, including categorically funded programs, educational needs of the campuses and new grants and agreements.

Recommendation:

It is recommended the Board of Trustees approve the December 31, 2013, Budget Transfers and Adjustments Report.

**STATE CENTER COMMUNITY COLLEGE DISTRICT
GENERAL FUND - ALL FUNDING
Revenue Budget Adjustments/Transfers
As of 12/31/13**

	<u>Adopted Budget</u>	<u>Budget Adj/Transfers</u>	<u>Current Budget</u>
81000	FEDERAL REVENUES		
81200	\$ 8,373,514	\$ 74,704	\$ 8,448,218
81300	2,907,071	15,000	2,922,071
81400	240,707	(3,179)	237,528
81500	162,750	62,761	225,511
81600	20,576	-	20,576
81700	1,476,107	1	1,476,108
81990	2,823,943	138,716	2,962,659
Total	16,004,668	288,003	16,292,671
86000	STATE REVENUES		
86100	77,199,858	-	77,199,858
86200	6,875,084	984,249	7,859,333
86300	17,722,272	-	17,722,272
86500	2,103,079	1,267,210	3,370,289
86700	500,000	-	500,000
86800	5,050,000	-	5,050,000
86900	-	-	-
Total	109,450,293	2,251,459	111,701,752
88000	LOCAL REVENUES		
88100	30,000,000	-	30,000,000
88200	-	-	-
88300	810,862	311,271	1,122,133
88400	19,533	-	19,533
88500	85,000	-	85,000
88600	300,000	-	300,000
88700	8,811,018	-	8,811,018
88800	1,770,000	-	1,770,000
88900	1,316,878	34,884	1,351,762
Total	43,113,291	346,155	43,459,446
Total General Fund Revenues	\$ 168,568,252	\$ 2,885,617	\$ 171,453,869

**STATE CENTER COMMUNITY COLLEGE DISTRICT
GENERAL FUND - ALL FUNDING
Revenue Budget Adjustments/Transfers
As of 12/31/13**

	<u>Adopted Budget</u>	<u>Budget Adj/Transfers</u>	<u>Current Budget</u>
89000 OTHER FIN SOURCES			
89100 Proceeds/Fixed Assets	10,000	-	10,000
89400 Proceeds/Long-Term Debt	-	-	-
89800 Incoming Transfers	858,840	97,464	956,304
Total Other Financing Sources	\$ 868,840	97,464	\$ 966,304
Total District Revenues	<u>\$ 169,437,092</u>	<u>\$ 2,983,081</u>	<u>\$ 172,420,173</u>

**STATE CENTER COMMUNITY COLLEGE DISTRICT
GENERAL FUND - ALL FUNDING
Expenditure Budget Adjustments/Transfers
As of 12/31/13**

	<u>Adopted Budget</u>	<u>Budget Adj/Transfers</u>	<u>Current Budget</u>
91000	ACADEMIC SALARIES		
91100	\$ 37,918,980	\$ -	\$ 37,918,980
91200	18,177,817	274,127	18,451,944
91300	14,829,363	80,656	14,910,019
91400	4,444,127	375,495	4,819,622
Total	<u>75,370,287</u>	<u>730,278</u>	<u>76,100,565</u>
92000	CLASSIFIED SALARIES		
92100	27,451,920	116,847	27,568,767
92200	1,828,157	-	1,828,157
92300	3,490,661	185,559	3,676,220
92400	1,448,314	23,984	1,472,298
Total	<u>34,219,052</u>	<u>326,390</u>	<u>34,545,442</u>
93000	BENEFITS		
93100	6,003,170	53,453	6,056,623
93200	3,650,618	14,681	3,665,299
93300	3,484,527	32,909	3,517,436
93400	16,476,887	27,811	16,504,698
93500	97,433	1,397	98,830
93600	1,893,953	19,173	1,913,126
93700	99,099	8,480	107,579
93900	-	-	-
Total	<u>31,705,687</u>	<u>157,904</u>	<u>31,863,591</u>
94000	SUPPLIES & MATERIALS		
94300	1,748,650	(379,726)	1,368,924
94400	2,172,046	130,478	2,302,524
94500	31,830	(3,687)	28,143
Total	<u>3,952,526</u>	<u>(252,935)</u>	<u>3,699,591</u>

**STATE CENTER COMMUNITY COLLEGE DISTRICT
GENERAL FUND - ALL FUNDING
Expenditure Budget Adjustments/Transfers
As of 12/31/13**

	<u>Adopted Budget</u>	<u>Budget Adj/Transfers</u>	<u>Current Budget</u>	
95000	OTHER OPER EXPENSES			
95100	Utilities	4,907,296	(34,557)	4,872,739
95200	Rents, Leases and Repairs	2,981,803	202,767	3,184,570
95300	Travel & Conference	2,189,723	417,970	2,607,693
95400	Dues & Memberships	287,516	9,325	296,841
95500	Pers. & Cons. Services	3,461,700	330,372	3,792,072
95600	Insurance	1,164,280	(13,504)	1,150,776
95700	Advertising & Printing	744,609	20,321	764,930
95900	Other	1,565,797	120,087	1,685,884
	Total	17,302,724	1,052,781	18,355,505
96000	CAPITAL OUTLAY			
96100	Sites	-	-	-
96200	Site Improvement	183,812	191	184,003
96400	Bldg Renov & Improvements	2,008,463	60,140	2,068,603
96500	New Equipment	5,573,277	243,131	5,816,408
96800	Library Books	282,340	185,145	467,485
	Total	8,047,892	488,607	8,536,499
	Total General Fund Expenditures	\$ 170,598,168	\$ 2,503,025	\$ 173,101,193
97000	OTHER OUTGO			
97100	Debt Service	-	-	-
97200	Intrafund Transfers	344,000	97,464	441,464
97300	Interfund Transfers	3,005,440	6	3,005,446
97500	Student Financial Aid	107,740	19,023	126,763
97600	Other Payments/Students	1,029,462	425,435	1,454,897
97900	Contingencies	2,582,657	37,492	2,620,149
	Total Other Outgo	\$ 7,069,299	\$ 579,420	\$ 7,648,719
	Total District Expenditures	\$ 177,667,467	\$ 3,082,445	\$ 180,749,912

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 4, 2014

SUBJECT: Consideration to Approve Summer 2014 and ITEM NO. 14-07G
 Fall 2014 Schedule of Instructional Materials Fees,
 Fresno City College and Reedley College

EXHIBIT: Instructional Materials Fees Schedule

Background:

Title 5 of the California Code of Regulations allows districts to charge instructional materials fees for instructional materials of continuing value to students outside of the classroom setting, including, but not limited to, textbooks, tools, equipment, clothing, and those instructional materials necessary for a student's vocational training and employment.

Many non-credit courses and various credit courses provide programs appropriate for assessment of an instructional materials fee. These programs that require projects as part of their education experience include automotive, computer aided design and drafting (CADD), criminal justice, and welding projects. Because these instructional materials are of continuing value to students and, in most cases are retained by students, it is appropriate to charge an instructional materials fee. It should be noted the fee cannot exceed the actual cost of the instructional materials provided and cannot be a prerequisite to taking the available class. In order to provide courses of this nature, the district must rely on students paying the expenses for the value of the personal items; therefore, it is necessary for the Board of Trustees to adopt an instructional materials fees schedule for assessment of the appropriate fee.

Fiscal Impact:

None

Recommendation:

It is recommended the Board of Trustees approve the Summer 2014 and Fall 2014 Schedule of Instructional Materials Fees for Fresno City College and Reedley College.



FRESNO CITY COLLEGE
 CLASS MATERIALS FEES
 FY 2014-15

Course ID	Title	Summer 2014	Fall 2014
ACRT 151	BASIC ACR (Auto Collision Repair Technology)		\$55
AJ 200	INTERVIEW AND INTERROGATION TECHNIQUES		\$13
AJ 204	INSTRUCTOR TRAINING		\$11
AJ 211	EXPANDABLE STRAIGHT BATON INSTRUCTOR		\$10
AJ 217	BACKGROUND INVESTIGATION		\$30
AJ 219	REQUALIFICATION-BASIC COURSE		\$125
AJ 220	RADAR OPERATOR		\$8
AJ 269A	ADVANCED OFFICER TOPICS #2 (Internal Affairs)		\$39
AJ 269A	ADVANCED OFFICER TOPICS #2 (Leadership)		\$28
AJ 269A	ADVANCED OFFICER TOPICS #2 (Tac Com)		\$15
AJ 270A	BASIC POLICE ACADEMY - PART 1		\$10
AJ 276 POST	BASIC SUPERVISORS		\$47
AJ 276 STC	BASIC SUPERVISORS		\$37
AJ 285	PROBATION CORE COURSE		\$33
AJ 286	JUVENILE CORRECTIONAL OFFICER CORE		\$30
AJ 290	FIREARMS INSTRUCTORS COURSE		\$17
AJ 291	FIELD TRAINING OFFICER		\$30
AJ 293	DRUG INFLUENCE - H&S 11550		\$40
AJ 295	TRAFFIC COLLISION INVESTIGATION		\$43
ART 11	BEGINNING SCULPTURE		\$20-80
ART 21	INTERMEDIATE SCULPTURE		\$50-205
ART 31	ADVANCED SCULPTURE		\$50-205
ATGM 51L	AUTOMOTIVE ENGINE LABORATORY	\$50	\$50
ATGM 52	AUTOMOTIVE ELECTRICAL SYSTEMS		\$50
ATGM 53	ENGINE PERFORMANCE		\$50
ATGM 54	SUSPENSION, STEERING, AND WHEEL ALIGNMENT		\$50
ATGM 55	POWER TRAINS: TRANSMISSIONS/TRANSAXLES, DIFFERENTIALS, AND DRIVEAXLES		\$50

Course ID	Title	Summer 2014	Fall 2014
ATGM 56	AUTOMOTIVE BRAKING SYSTEMS		\$50
ATGM 57	AUTOMOTIVE HEATING, VENTILATION, AIR CONDITIONING, AND ADVANCED ELECTRONICS		\$50
AUTOT 51L	AUTOMOTIVE ENGINE LABORATORY	\$50	\$50
AUTOT 52	AUTOMOTIVE ELECTRICAL SYSTEMS		\$50
AUTOT 53	ENGINE PERFORMANCE		\$50
AUTOT 54	SUSPENSION, STEERING, AND WHEEL ALIGNMENT		\$50
AUTOT 55	POWER TRAINS: TRANSMISSIONS/TRANSAXLES, DIFFERENTIALS, AND DRIVEAXLES		\$50
AUTOT 56	AUTOMOTIVE BRAKING SYSTEMS		\$50
AUTOT 57	AUTOMOTIVE HEATING, VENTILATION, AIR CONDITIONING, AND ADVANCED ELECTRONICS		\$50
CADD 28	PRODUCT DEVELOPMENT I		\$31
CADD 42	MECHANICAL DRAWING III		\$33
CAM 10	CNC MILL PROGRAMMING & OPERATION I		\$51
CAM 20	CNC MILL PROGRAMMING & OPERATION II		\$50
CAM 26	LATHE PROGRAMMING AND OPERATION II		\$50
FN 1	PRINCIPLES OF FOOD PREPARATION		\$30
FN2	ADVANCED FOOD PREPARATION		\$75
FSM 38	QUANTITY FOOD PREPARATION		\$60
WELD 2A	INTRODUCTION TO WELDING TECHNOLOGY		\$10
WELD 2B	ADVANCED MULTI-PROCESS WELDING		\$15
WELD 3A	WELDING DESIGN AND FABRICATION		\$18
WELD 3B	ADVANCED WELDING DESIGN AND FABRICATION		\$18
WELD 4A	HEAVY PLATE, STRUCTURAL STEEL WELDING AND CERTIFICATION		\$22
WELD 4B	PIPE, TUBE WELDING AND CERTIFICATION		\$44



CLASS MATERIALS FEES

FY 2014-15

Course ID	Title	Fall 2014
ART 1	ART BASICS	\$5
ART 10	BEGINNING CERAMICS	\$10
ART 20	INTERMEDIATE CERAMICS	\$10
ART 30	ILLUSTRATOR	\$10
ART 36A	INTERMEDIATE WHEEL THROWING	\$10
ART 37A	PHOTOSHOP	\$10
ART 38	PAINTER	\$10
ART 38A	INTERMEDIATE HAND - BUILDING	\$10
ART 43	INDEPENDENT PROJECT STUDY-CERAMICS	\$10
ART 43	INDEPENDENT PROJECT STUDY-PHOTOSHOP	\$10
ART 43	INDEPENDENT PROJECT STUDY-ILLUSTRATOR	\$10
ART 43	INDEPENDENT PROJECT STUDY-PAINTER	\$10
EH 35	FLORAL DESIGN	\$60
EH 37	BEG FLORAL DESIGN	\$55
EH 38	ADVANCED FLORAL DESIGN	\$60
NR 116	ADV FIELD STDS II	\$50

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 4, 2014

SUBJECT: Financial Analysis of Enterprise
and Special Revenue Operations

ITEM NO. 14-08G

EXHIBIT: Financial Analysis

Background:

The financial analysis for the enterprise and special revenue operations for the quarter ended December 31, 2013, are attached. It includes a combined balance sheet and combined statement of revenues and expenditures for the enterprise operations, which consists of the bookstores at Fresno City College and Reedley College and the special revenue operations, which consists of the Reedley College cafeteria and residence hall.

The bookstore and cafeteria operations currently reflect a negative financial position with expenditures exceeding revenues. The residence hall operation shows a positive financial position.

The enclosed statements are provided for board information. No action is required.

**STATE CENTER COMMUNITY COLLEGE DISTRICT
ENTERPRISE & SPECIAL REVENUE OPERATIONS
BALANCE SHEET
As of DECEMBER 31, 2013**

	ENTERPRISE			SPECIAL REVENUE		
	FCC BOOKSTORE*	RC BOOKSTORE*	TOTAL	RC CAFETERIA*	RC RESIDENCE HALL*	TOTAL
ASSETS						
Cash in County Treasury	\$ -	\$ -	\$ -	\$ 94,100	\$ 394,007	\$ 488,107
Cash in Bank	2,581,421	312,965	2,894,386	24,610	3,140	27,750
Revolving Cash Fund	20,200	27,000	47,200	2,500	-	2,500
Accounts Receivable	506,681	183,788	690,469	30,361	186,342	216,703
Due from RC Bookstore	925,000	-	925,000	-	-	-
Due from Other Funds	-	-	-	241	12,571	12,812
Prepaid Expenses	8,116	7,519	15,635	-	-	-
Inventory	2,206,838	1,396,247	3,603,085	20,940	-	20,940
Total Current Assets	<u>\$ 6,248,256</u>	<u>\$ 1,927,519</u>	<u>\$ 8,175,775</u>	<u>\$ 172,752</u>	<u>\$ 596,060</u>	<u>\$ 768,812</u>
Fixed Assets (Net)	\$ 88,824	\$ 103,727	\$ 192,551	\$ -	\$ -	\$ -
TOTAL ASSETS	<u>\$ 6,337,080</u>	<u>\$ 2,031,246</u>	<u>\$ 8,368,326</u>	<u>\$ 172,752</u>	<u>\$ 596,060</u>	<u>\$ 768,812</u>
LIABILITIES & FUND BALANCE						
Accounts Payable	\$ 719,117	\$ 113,682	\$ 832,799	\$ -	\$ -	\$ -
Due to FCC Bookstore	-	925,000	925,000	-	-	-
Due to Other Funds	77,853	74,315	152,168	124,410	241	124,651
Warrants Payable	-	-	-	3,106	89,056	92,162
Total Current Liabilities	<u>\$ 796,970</u>	<u>\$ 1,112,997</u>	<u>\$ 1,909,967</u>	<u>\$ 127,516</u>	<u>\$ 89,297</u>	<u>\$ 216,813</u>
Unreserved Fund Balance	\$ 3,313,072	\$ (504,998)	\$ 2,808,074	\$ 21,796	\$ 506,763	\$ 528,559
Reserved Fund Balance	2,227,038	1,423,247	3,650,285	23,440	-	23,440
Total Fund Balance	<u>\$ 5,540,110</u>	<u>\$ 918,249</u>	<u>\$ 6,458,359</u>	<u>\$ 45,236</u>	<u>\$ 506,763</u>	<u>\$ 551,999</u>
TOTAL LIABILITIES & FUND BALANCE	<u>\$ 6,337,080</u>	<u>\$ 2,031,246</u>	<u>\$ 8,368,326</u>	<u>\$ 172,752</u>	<u>\$ 596,060</u>	<u>\$ 768,812</u>

*Does Not Include Indirect Charges

**STATE CENTER COMMUNITY COLLEGE DISTRICT
ENTERPRISE & SPECIAL REVENUE OPERATIONS
STATEMENT OF REVENUE & EXPENDITURES
Period Ending DECEMBER 31, 2013**

	ENTERPRISE			SPECIAL REVENUE		
	FCC BOOKSTORE*	RC BOOKSTORE*	TOTAL	RC CAFETERIA*	RC RESIDENCE HALL*	TOTAL
TOTAL SALES	\$ 2,667,904	\$ 1,605,676	\$ 4,273,580	\$ 398,822	\$ 261,526	\$ 660,348
LESS COST OF GOODS SOLD						
Beginning Inventory	\$ 1,017,308	\$ 719,318	\$ 1,736,626	\$ 25,084	\$ -	\$ 25,084
Purchases	3,309,450	1,948,177	5,257,627	155,418	-	155,418
Sub-Total	4,326,758	2,667,495	6,994,253	180,502	-	180,502
Ending Inventory	2,206,838	1,396,247	3,603,085	20,940	-	20,940
Cost of Sales	2,119,920	1,271,248	3,391,168	159,562	-	159,562
GROSS PROFIT ON SALES	\$ 547,984	\$ 334,428	\$ 882,412	\$ 239,260	\$ 261,526	\$ 500,786
OPERATING EXPENDITURES						
Salaries	\$ 324,870	\$ 296,833	\$ 621,703	\$ 165,098	\$ 94,539	\$ 259,637
Benefits	107,237	104,838	212,075	86,205	40,112	126,317
Depreciation	44,412	5,490	49,902	-	-	-
Supplies	5,052	6,815	11,867	3,632	2,827	6,459
Utilities & Housekeeping	12,213	11,488	23,701	-	67,207	67,207
Rents, Leases & Repairs	9,804	9,959	19,763	4,720	144	4,864
Other Operating	122,829	64,446	187,275	14,294	5,815	20,109
TOTAL OPERATING EXPENDITURES	\$ 626,417	\$ 499,869	\$ 1,126,286	\$ 273,949	\$ 210,644	\$ 484,593
NET OPERATING REVENUE (LOSS)	\$ (78,433)	\$ (165,441)	\$ (243,874)	\$ (34,689)	\$ 50,882	\$ 16,193
OTHER REVENUE						
Vending	\$ -	\$ -	\$ -	\$ 1,452	\$ -	\$ 1,452
Interest	-	44	44	358	1,573	1,931
Other	13,459	14,464	27,923	-	1,721	1,721
Book Rental	174,257	93,468	267,725	-	-	-
OTHER EXPENSES						
Transfer to Co-Curricular	\$ 70,200	\$ -	\$ 70,200	\$ -	\$ -	\$ -
Capital Outlay	-	-	-	-	7,300	7,300
NET REVENUE (LOSS)	\$ 39,083	\$ (57,465)	\$ (18,382)	\$ (32,879)	\$ 46,876	\$ 13,997
District Provided General Fund Support				\$ 25,352	\$ 24,570	UNAUDITED

*Does Not Include Indirect Charges

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 4, 2014

SUBJECT: Consideration of Claim, Francisco Robles

ITEM NO. 14-09G

EXHIBIT: Confidential Claim

Background:

The district is in receipt of a claim submitted by Francisco Robles and the Board is being asked to take action in accordance with Government Code section 900 *et seq.* The Board must reject the claim when there is a question of district liability and the amount of the claim is disputed. The claim has been submitted to the Valley Insurance Program Joint Powers Agency (VIPJPA) and its claims administrator for defense coverage.

Estimated Fiscal Impact:

Unknown

Recommendation:

It is recommended, in accordance with established procedures, the Board of Trustees reject the claim submitted by Francisco Robles and direct the chancellor or vice chancellor of finance and administration to give written notice of said action to the claimant.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 4, 2014

SUBJECT: Consideration to Approve Study Abroad
Program, London, Summer 2014

ITEM NO. 14-10G

EXHIBIT: None

Background:

The district is offering a study abroad program to London from June 2-15, 2014 (14 days). Participants in this two-week program will visit the chemistry departments at University College London, the University of Edinburgh, the Universities of Oxford and Cambridge. They will also visit sites such as the Manchester Museum of Science and Industry, the London Science Museum, and the British Museum. The instructors who have developed and organized this program are Kent McCorkle and Kirk Kawagoe, both from Fresno City College. They will administer the program and promote it districtwide.

A third party provider will handle travel arrangements, accommodations, site visits and general promotion. Program implementation will be in accordance with current district policies, regulations and college procedures.

Recommendation:

It is recommended the Board of Trustees approve the offering of the summer 2014 program in London and approve Kent McCorkle and Kirk Kawagoe as instructors for this program.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 4, 2014

SUBJECT: Consideration to Approve Study Abroad
Program, Denmark, Spring 2014

ITEM NO. 14-11G

EXHIBIT: None

Background:

The district is offering a spring 2014 study abroad program to Viborg, Denmark. Participants in this two week program will have the opportunity to study in their respective discipline at the Mercantec Institute in Viborg, Denmark.

The instructors who have developed and organized this program are Ms. Rebecca Benas and Dr. Margaret Hiebert from Fresno City College. During their stay, the students and Ms. Benas will stay with a Danish host family whereby they will have an opportunity to learn more about the Danish culture. Dr. Hiebert will meet with university administrators and program coordinators from Mercantec Institute.

A third party provider will handle travel arrangements, accommodations, school facilities and general promotion. Program implementation will be in accordance with current district policies, regulations and college procedures.

Recommendation:

It is recommended the Board of Trustees approve the offering of the spring 2014 study abroad program to Viborg, Denmark, and approve Ms. Rebecca Benas and Dr. Margaret Hiebert as instructors for this program.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 4, 2014

SUBJECT: Consideration to Approve Offering of Field
Archaeology Class in Utah, Summer 2014

ITEM NO. 14-12G

EXHIBIT: None

Background:

A field archaeology class is required for students to graduate with a certificate of achievement in archaeology. Though students may attend any field school, many are very expensive and our students cannot afford to participate in them. Fresno City College (FCC) is fortunate to have the opportunity to hold its field course at the Milford Archaeological Research Institute (MARI) in Milford, Utah. MARI maintains an ongoing archaeological research project focusing on the Fremont culture of southwestern Utah, where students are able to learn excavation, survey, and laboratory methods. By holding this course at MARI, costs to students are minimized, with them only paying their FCC fees, travel costs, and food expenses. MARI has camping facilities for students very close to the site, which provides an inexpensive place for students to stay during the program.

The college is seeking permission for Anthropology 6 Field Archaeology to be held at MARI in Milford, Utah, during summer 2014. The instructor will be Mari Pritchard-Parker. The course will begin and end in Utah. Students will travel independently to and from Utah from different locations. The students will be responsible for their own expenses; neither college nor district funds will be encumbered.

Recommendation:

It is recommended the Board of Trustees approve Fresno City College offering Anthropology 6 Field Archaeology at MARI in Milford, Utah, during summer 2014. No district funds will be expended to support the student travel.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 4, 2014

SUBJECT: Consideration to Adopt the Revised 2014
Summer Session Instructional Calendar

ITEM NO. 14-13G

EXHIBIT: Proposed Revised 2014 Summer Session Instructional Calendar

Background:

As part of our enrollment growth strategy, the colleges will be reintroducing four-week summer sessions, which are scheduled to start immediately after the spring semester ends. In order to avoid overlapping the four-week and six-week summer sessions and to provide students with the option of enrolling in both summer sessions, we are recommending changing the start date of the six-week summer session from June 16 to June 23. This will also move the end of the six-week summer session from July 25 to August 1.

This revision provides continuing students an opportunity to complete their educational plan sooner; allows opportunities for our high school seniors to get an early start on their academic pursuits, which aligns with the Student Success Initiative; and provides access to impacted courses during primary terms. Additionally, this date change increases our opportunity to produce increased Full Time Equivalent Students (FTES) and meet our enrollment targets.

The board previously adopted the 2014 Summer Session Instructional Calendar on October 4, 2011.

Recommendation:

It is recommended that the Board of Trustees adopt the revised 2014 Summer Session Instructional Calendar for Fresno City College, Reedley College/Madera and Oakhurst Centers, and the Willow International Community College Center.



Instructional Calendar

**FRESNO CITY COLLEGE • REEDLEY COLLEGE/MADERA AND OAKHURST
CENTERS • WILLOW INTERNATIONAL COMMUNITY COLLEGE CENTER**

Summer Session 2014

May 26	(M)	Memorial Day
May 27 sessions	(T)	Start of 4-week* and 10-week
June 9	(M)	Start of 8-week sessions
June 16	(M)	Start of 6-week
June 23	(M)	Start of 6-week
June 20	(F)	End of 4-week session*
July 4	(F)	Independence Day
July 25	(F)	End of 6-week session
August 1	(F)	End of 6-week session
August 1	(F)	End of 8- and 10-week sessions

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 4, 2014

SUBJECT: Consideration of Resolution,
Comprehensive Immigration Reform

ITEM NO. 14-17

EXHIBIT: Resolution No. 2014.01

Synopsis:

A resolution in support of immigration reform

Background:

Immigration reform and the protection of the rights of students and their families is consistent with the commitment of State Center Community College District to ensure student equity, access, and success.

The Board supports a reasonable and wide-ranging approach to reforming the now broken immigration system to protect immigrant children and their families. The Board recognizes the importance for this district to continue encouraging students, regardless of immigration status, to strive to gain a higher education.

Recommendation:

That Resolution No. 2014.01 be adopted as presented.

**STATE CENTER COMMUNITY COLLEGE DISTRICT
RESOLUTION NO. 2014.01**

COMPREHENSIVE IMMIGRATION REFORM

WHEREAS, Each day in the United States more than 11 million immigrant aspiring citizens contribute to our communities, our economy, and our country- yet because of their immigrant status are denied a voice in the workplace and essential rights in our society; and

WHEREAS, The State Center Community College District believes in equity, access, and social justice and recognizes that a strong and vibrant democracy requires that all men and women, regardless of their skin color or where they were born participate meaningfully in the political process with full rights and equal protections; and

WHEREAS, A sound immigration reform strategy would allow tens of thousands of undocumented California community college students to obtain federal financial aid to complete their educational goals in a timely manner, the California Dream Act addresses state financial aid for undocumented students which, generally, is insufficient to complete their programs in a timely manner; and

WHEREAS, The Board of Trustees of the State Center Community College District encourages a reasonable path to citizenship for its AB 540 students, that will facilitate the reunification of families on United States soil who have been separated due to the deportation of parents and spouses

NOW, THEREFORE, BE IT RESOLVED that the governing board of the State Center Community College District, urges the 113th Congress to swiftly enact comprehensive immigration reform that includes the following elements (1) a plan for providing a clear, fair, and affordable path to citizenship for undocumented immigrants who are currently residing in the United States, (2) family reunification, (3) prioritizing worker protections & immigrant integration in our communities

AND BE IT FINALLY RESOLVED that The State Center Community College District will continue to work with its students, staff, faculty, residents, and community organizations to promote comprehensive immigration reform based on the principles outlined in this resolution and communicate this position to California's congressional delegation.

PASSED AND ADOPTED on this 4th day of February, 2014, by the following vote:

AYES: _____ NOES: _____ ABSENT: _____ ABSTAIN: _____

Board of Trustees Secretary
State Center Community College District

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 4, 2014

SUBJECT: Acknowledgement of Quarterly Financial
Status Report, General Fund

ITEM NO. 14-18

EXHIBIT: Quarterly Financial Status Report

Background:

Enclosed is the December 31, 2013, Quarterly Financial Status Report (CCFS-311Q) for the district general fund, as required for California community college districts (ECS 84043). In accordance with state instructions, a copy of the report was forwarded electronically to the State Chancellor's Office.

Projections for the revenue, expenditures, and other sources/uses are based on the adopted final budget and amended for additional funding or programs as they are received. Actual revenues and expenditures through the quarter ending December 31, 2013, when compared to the current budget, are 50.7% and 48.2%, respectively.

Projected FTES for 2013-2014 at the first period reporting is 26,072, which is approximately 0.5% above our anticipated funded FTES cap.

Recommendation:

It is recommended the Board of Trustees acknowledge the Quarterly Financial Status Report (CCFS-311Q) as presented.

**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

Quarterly Financial Status Report, CCFS-311Q
VIEW QUARTERLY DATA

CHANGE THE PERIOD ▼

Fiscal Year: 2013-2014

District: (570) STATE CENTER

Quarter Ended: (Q2) Dec 31, 2013

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2010-11	Actual 2011-12	Actual 2012-13	Projected 2013-2014
I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
A.	Revenues:				
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	146,106,767	131,730,319	134,634,694	139,074,627
A.2	Other Financing Sources (Object 8900)	4,796,166	1,021,448	207,124	868,840
A.3	Total Unrestricted Revenue (A.1 + A.2)	150,902,933	132,751,767	134,841,818	139,943,467
B.	Expenditures:				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	138,745,180	135,019,378	135,000,899	142,539,085
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	4,757,132	831,061	427,892	3,126,464
B.3	Total Unrestricted Expenditures (B.1 + B.2)	143,502,312	135,850,439	135,428,791	145,665,549
C.	Revenues Over(Under) Expenditures (A.3 - B.3)	7,400,621	-3,098,672	-586,973	-5,722,082
D.	Fund Balance, Beginning	33,913,762	41,314,383	38,215,711	37,628,737
D.1	Prior Year Adjustments + (-)	0	0	-1	0
D.2	Adjusted Fund Balance, Beginning (D + D.1)	33,913,762	41,314,383	38,215,710	37,628,737
E.	Fund Balance, Ending (C. + D.2)	41,314,383	38,215,711	37,628,737	31,906,655
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	28.8%	28.1%	27.8%	21.9%

II. Annualized Attendance FTES:

G.1	Annualized FTES (excluding apprentice and non-resident)	29,151	26,159	26,665	26,072
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III. Total General Fund Cash Balance (Unrestricted and Restricted)

	Description	As of the specified quarter ended for each fiscal year			
		2010-11	2011-12	2012-13	2013-2014
H.1	Cash, excluding borrowed funds		49,134,444	32,124,433	41,351,987
H.2	Cash, borrowed funds only		0	0	0
H.3	Total Cash (H.1 + H.2)	41,219,318	49,134,444	32,124,433	41,351,987

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
I. Revenues:					
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	139,074,627	139,074,627	70,614,272	50.8%
I.2	Other Financing Sources (Object 8900)	868,840	868,840	405,216	46.6%
I.3	Total Unrestricted Revenue (I.1 + I.2)	139,943,467	139,943,467	71,019,488	50.7%
J. Expenditures:					
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	142,537,185	142,539,085	67,682,356	47.5%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	3,029,000	3,126,464	2,538,947	81.2%
J.3	Total Unrestricted Expenditures (J.1 + J.2)	145,566,185	145,665,549	70,221,303	48.2%
K.	Revenues Over(Under) Expenditures (I.3 - J.3)	-5,622,718	-5,722,082	798,185	
L.	Adjusted Fund Balance, Beginning	37,628,737	37,628,737	37,628,737	
L.1	Fund Balance, Ending (C. + L.2)	32,006,019	31,906,655	38,426,922	
M.	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	22%	21.9%		

V. Has the district settled any employee contracts during this quarter?

NO

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify)	Management	Academic		Classified
		Permanent	Temporary	

YYYY-YY	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *
a. SALARIES:								
Year 1:								
Year 2:								
Year 3:								
b. BENEFITS:								
Year 1:								
Year 2:								
Year 3:								

* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? **NO**

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed? **NO**
This year? **NO**
Next year? **NO**

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 4, 2014

SUBJECT: Consideration to Adopt 2014-2015 Budget
Development Calendar

ITEM NO. 14-19

EXHIBIT: Budget Development Calendar

Background:

Annually, the Board of Trustees adopts the budget development calendar that outlines the sequence of events necessary for the timely adoption of the district's budget. The process concludes with a recommendation for Board adoption of a final district budget at its regular meeting on September 2, 2014.

Fiscal Impact:

None

Recommendation:

It is recommended the Board of Trustees approve the 2014-2015 Budget Development Calendar as presented.

State Center Community College District Budget Development Calendar 2014-15

Date	Day	Responsibility	Activity
01/23/14	Thursday	Chancellor's Cabinet	Review and approve budget calendar
02/04/14*	Tuesday	Board of Trustees	Governor's January budget 2014-15 Review and approve budget calendar
02/12/14	Wednesday	District	Distribute decision package (lottery) allocation
02/18/14**	Tuesday	Board of Trustees	Board goals & priority setting workshop
02/26/14	Wednesday	District	Distribute preliminary districtwide resource allocation
03/04/14	Tuesday	District/Colleges/Centers	Submit 2014-15 decision packages to district office
03/10/14	Monday	Chancellor's Cabinet	Review and approve 2014-15 decision packages
03/28-29/14 **	Fri-Sat	Board of Trustees	Board Retreat - Budget update / presentation
04/01/14*	Tuesday	Board of Trustees	Review and approve 2014-15 decision packages
05/02/14	Friday	District/Colleges/Centers	Submit to district projected and proposed expenditure schedules
05/12/14	Monday	Chancellor's Cabinet	Review district draft tentative budget
05/12-16/14	Mon-Fri	Office of the Governor	Governor's Office to provide May revise budget update
07/14/14	Monday	District	Distribute revised districtwide resource allocation
08/08/14	Friday	District/Colleges/Centers	Submit final budget to district office
08/27/14	Wednesday	District	Final budget available for public inspection
09/02/14	Tuesday	Board of Trustees	Public hearing and final budget adoption for 2014-15

*Regular Board Meeting

**Special Board Meeting/Workshop (at Discretion of Board)

January 23, 2014

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 4, 2014

SUBJECT:	Consideration to Approve Title Change of Vacant Flexible-Hour Foundation Events Coordinator to Flexible-Hour Foundation Events Planner and the Revised Duties	ITEM NO.	14-20
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EXHIBIT: None

Background:

The Board of Trustees approved the position and duties of a flexible-hour foundation events coordinator at the August 6, 2013 board meeting. The position has yet to be filled by the district. Since the board meeting in August, a new position of assistant director, State Center Community College Foundation has been approved. With the addition of a full-time assistant director in the foundation office, administration reviewed the duties of the vacant flexible-hour foundation events coordinator and is now recommending the title change to a flexible-hour foundation events planner along with changes in duties as listed below:

Examples of Duties Foundation Events Planner:

Performs a wide variety of duties including but not limited to:

- Plans, develops, organizes and implements foundation programs, events, and activities.
- Prepares budgets for events, monitors costs, and provides accounting reports with revenues and expenditures.
- Plans, prepares, and coordinates advertising and sales promotion materials through **appropriate** ~~different~~ communication channels **for each event**.
- ~~Develops and implements fundraising campaigns to increase revenue and to support the fundraising goals of the foundation.~~
- Coordinates the collection of revenues and the payment of expenses for foundation events and activities.
- Maintains and updates all internet media such as various social media, the foundation website, and other communications as needed **for each event**.
- Prepares materials for events and activities such as invitations, reservation lists, and **coordinates the mailing** of acknowledgement letters to event participants.
- Creates reports or ~~prepares~~ presentations to communicate ~~the effectiveness of~~ **information about foundation** events to Executive Director and Foundation Board of Directors.
- ~~Assists with increasing the awareness of the Foundation and the support that it provides the colleges and centers.~~

- Develops and maintains contact list and inputs information in donor database such as Raiser's Edge.
- Attends foundation committee meetings as requested.
- **Assists with recruiting** Recruits sponsors, **and secures** participants, or volunteers for fundraising events.
- ~~Secures commitments of participation or donations from individuals or corporate donors.~~
- Coordinates transportation or delivery of materials, supplies, or donations for fundraising events.
- Assigns, monitors, and reviews the work of fundraising staff and volunteers.
- May perform other duties as assigned.

Recommendation:

It is recommended the Board of Trustees approve the title change of the vacant position flexible-hour foundation events coordinator to flexible-hour foundation events planner and the revised duties.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 4, 2014

SUBJECT: Public Hearing on 2013-2015 Reopener
Bargaining Proposal Presented by the District
To Part-Time State Center Federation of
Teachers, Local 1533, CFT/AFT, AFL/CIO

ITEM NO. 14-21

EXHIBIT: None

Background:

At the December 10, 2013, board meeting the State Center Federation of Teachers (SCFT) presented the Board of Trustees with the the part-time SCFT reopener bargaining proposals for 2013-2015. Government Code 3547 sets forth the “sunshine” provisions of the Rodda Act. The board is required to hold a public hearing on the district’s reopener bargaining proposals to the State Center Federation of Teachers Part-Time Bargaining Unit. The district’s proposal has been made available to the public since the posting of this agenda.

REOPENER BARGAINING PROPOSAL
FROM
THE STATE CENTER COMMUNITY COLLEGE DISTRICT
TO
THE PART-TIME STATE CENTER FEDERATION OF TEACHERS
LOCAL 1533, CFT/AFT, AFL-CIO
2013 – 2015

The proposal is in concept format; final language will be drafted as appropriate. References made to the current Collective Bargaining Agreement (“CBA”) are for reference purposes only. CBA language not changed in this proposal shall remain unchanged; however, language that has sunsetted will be deleted.

This proposal is made pursuant to the Educational Employment Relations Act. It is the intention of the district to bargain in good faith over the proposals submitted by the respective parties to the CBA.

The district reserves the right to modify this comprehensive proposal based upon changed circumstances, including but not limited to legislative revisions to the California state budget during these negotiations.

During the 2013-2015 fiscal years, if mid-year budget adjustments occur, then the parties agree to immediately return to the table, reopen and meet and confer on Article XV COMPENSATION and one other Article selected by each party.

Pursuant to Article V, Section 3 of the current CBA between the district and SCFT Part-Time unit, either party may reopen each year beginning July 1, 2013: Article XV, Section 1 (Salary) and one additional article contained in the agreement upon notice to the other party. The district reopens negotiations on the articles identified herein:

1. Article XV (Compensation), Section 1 (Salary): (Effective July 1, 2013)

- 1% increase in salary

Additional Article as per Article V, Section 2:

2. Article XI-C (Hours, Workload, Class Size)

- Negotiate the effects flowing from the Affordable Care Act, if any, which change the terms and conditions of employment

Recommendation:

It is recommended that Board of Trustees open the meeting for a public hearing. Following the public hearing, no board action is required.

Recommendation:

It is recommended that Board of Trustees open the meeting for a public hearing. Following the public hearing, no board action is required.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 4, 2014

SUBJECT: Public Hearing on 2013-2015 Reopener Bargaining Proposal Presented by the District To Full-Time State Center Federation of Teachers, Local 1533, CFT/AFT, AFL/CIO

ITEM NO. 14-22

EXHIBIT: None

Background:

At the December 10, 2013, board meeting the State Center Federation of Teachers (SCFT) presented the Board of Trustees with the full-time SCFT reopener bargaining proposals for 2013-2015. Government Code 3547 sets forth the “sunshine” provisions of the Rodda Act. The board is required to hold a public hearing on the district’s reopener bargaining proposals to the State Center Federation of Teachers Full-Time Bargaining Unit. The district’s reopener bargaining proposal has been made available to the public since the posting of this agenda.

REOPENER BARGAINING PROPOSAL
FROM
THE STATE CENTER COMMUNITY COLLEGE DISTRICT
TO
THE FULL-TIME STATE CENTER FEDERATION OF TEACHERS
LOCAL 1533, CFT/AFT, AFL-CIO
2013 – 2015

The proposal is in concept format; final language will be drafted as appropriate. References made to the current Collective Bargaining Agreement (“CBA”) are for reference purposes only. CBA language not changed in this proposal shall remain unchanged; however, language that has sunsetted will be deleted.

This proposal is made pursuant to the Educational Employment Relations Act. It is the intention of the district to bargain in good faith over the proposals submitted by the respective parties to the CBA.

The district reserves the right to modify this comprehensive proposal based upon changed circumstances, including but not limited to legislative revisions to the California state budget during these negotiations.

During the 2013-2015 fiscal years, if mid-year budget adjustments occur, then the parties agree to immediately return to the table, reopen and meet and confer on Article XV, Section 1 HEALTH INSURANCE, Article XVII, Section 1 SALARY and one other Article selected by each party.

Pursuant to Article V, Section 2 of the current CBA between the district and SCFT Full-Time unit, either party may reopen each year beginning July 1, 2013: Article XV, Section 1 (Health Insurance), Article XVII, Section 1 (Salary) and one additional article contained in the agreement upon notice to the other party. The district reopens negotiations on the articles identified herein:

1. Article XVII (Compensation), Section 1 (Salary): (Effective July 1, 2013)
 - 1% increase in salary

Additional Article as per Article V, Section 2:

2. Article XIV-A (Leaves With Pay), Section 7 (Sabbatical Leave)
 - Revise to address dissolution of North Centers
 - Recommendation regarding committee rank order
 - Composition of campus sabbatical leave committee

Recommendation:

It is recommended that Board of Trustees open the meeting for a public hearing. Following the public hearing, no board action is required.

Recommendation:

It is recommended the Board of Trustees open the meeting for a public hearing. Following the public hearing, no board action is required.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 4, 2014

SUBJECT: Consideration to Appoint Interim Dean of
Instruction, Reedley College

ITEM NO. 14-23

EXHIBIT: None

Background:

As a result of the appointment of John Fitzer as the interim vice president for Madera and Oakhurst Centers, Reedley College, the district conducted an in-house recruitment for the position of interim dean of instruction at Reedley College. Following a review of the applicants, one person was interviewed by the president of Reedley College and the chancellor.

It is recommended that Mr. Chris Spomer be appointed interim dean of instruction, Reedley College. Mr. Spomer has been a full-time counselor at Reedley College for the last five years. He served as chair of the Counseling Department for two years. Mr. Spomer has also worked as an adjunct counselor and instructor at Reedley College since the fall of 2000. Mr. Spomer is a graduate of SCCC's leadership program, Community College Leadership Academy Seminar Series (CLASS). He received his Bachelor of Arts in Psychology and his Master of Arts in Education, Counseling and Student Services from California State University, Fresno.

Recommendation:

It is recommended the Board of Trustees appoint Mr. Chris Spomer as the Interim Dean of Instruction, Reedley College, with placement on the management salary schedule at range 62 step 4 (\$10,120.50/monthly), effective February 5, 2014.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 4, 2014

SUBJECT: Consideration to Appoint Dean of Instruction,
Applied Technology, Fresno City College

ITEM NO. 14-24

EXHIBIT: None

Background:

As a result of the resignation of Christopher Whiteside, dean of instruction, Applied Technology, Fresno City College, the district conducted a nationwide recruitment for the position of dean of instruction for the Applied Technology Division at Fresno City College. The Search Advisory Committee was composed of five faculty members, four academic administrators, one classified administrator, and one classified employee. Twenty-three people applied for this position. Seven candidates were invited to interview with the Search Advisory Committee. Three candidates were forwarded to President Cantu and to Chancellor Blue for interviews.

It is recommended that Mr. Jacob Jackson be appointed dean of instruction, Applied Technology, Fresno City College. Mr. Jackson is serving as the dean of instruction, School of Science and Technology at Rogue Community College, Grants Pass, Oregon. He has held that position since July 2012. Prior to that assignment, Mr. Jackson was a director, Pierce County Skills Center Puyallup, Washington, for two years overseeing a new skills center. Mr. Jackson served for four years as the director, North Olympic Peninsula Skills Center, Port Angeles, Washington. Prior to his director positions, Mr. Jackson taught office and business technology for three years at Skagit Valley College, Mount Vernon, Washington. Mr. Jackson received his Bachelor of Science, Business Education from Central Washington University and his Master of Education in Business and Marketing from Central Washington University. He is currently completing his Doctorate of Education from University of Idaho, Moscow, Idaho.

Recommendation:

It is recommended the Board of Trustees appoint Mr. Jacob Jackson as the Dean of Instruction, for the Applied Technology Division at Fresno City College, with placement on the management salary schedule at range 62 step 2 (\$9,445.75/monthly), effective February 5, 2014.