

MINUTES OF MEETING OF
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
January 14, 2014

Call to Order A regular meeting of the Board of Trustees of the State Center Community College District was called to order by Vice President Ron Nishinaka at 3:15 p.m. on January 14, 2014, in the district office board room, 1525 E. Weldon Avenue, Fresno, California.

Trustees Present Pat Patterson, President (arrived 3:33 p.m.)
Ron Nishinaka, Vice President
Dorothy Smith, Secretary
Isabel Barreras (arrived 3:20 p.m.)
Richard Caglia (arrived 4:10 p.m.)
John Leal
Eric Payne
Ben Anderson, Student Trustee, Fresno City College (arrived 3:25 p.m.)
Gabriela Campos, Student Trustee, Reedley College (arrived 4:30 p.m.)

Also present were:

Deborah G. Blue, Chancellor, SCCC
Ed Eng, Vice Chancellor of Finance and Administration, SCCC
George Railey, Vice Chancellor of Educational Services and Institutional Effectiveness, SCCC
Tony Cantu, President, Fresno City College
Sandra Caldwell, President, Reedley College
Deborah Ikeda, Campus President, Willow International Community College Center
Diane Clerou, Assoc. Vice Chancellor of Human Resources, SCCC
Brian Speece, Associate Vice Chancellor of Business and Operations, SCCC
Greg Taylor, General Counsel, SCCC
Teresa Patterson, Executive Director, Public and Legislative Relations, SCCC
Nina Acosta, Executive Secretary to the Chancellor, SCCC
Dori McKay, Administrative Secretary, SCCC

Board Workshop on Accreditation Chancellor Deborah G. Blue welcomed the board and attendees and gave a brief overview of what would be covered during the workshop. Dr. George Railey gave a PowerPoint presentation that reviewed the new proposed Accreditation Standards, in particular the

Board Workshop on Accreditation (continued)

proposed new Standard IV, which covers decision-making roles and processes of CEOs and governing boards in multi-college districts or systems. Next steps will include highlighting connections with new accreditations standards on strategic planning process documents, updates on student learning and outcomes assessments, and student success initiatives as they are brought to the board by staff. This will ensure the board is informed of the district's progress in meeting those standards.

In addition, Dr. Railey introduced the ACCJC Newsletter and the ACCJC/WASC publication: *Guide to Accreditation for Governing Boards*. He encouraged the board to use these resources to keep up-to-date on information concerning accreditation.

Dr. Blue and staff answered trustees' questions and concerns

President Patterson called a recess at 4:03 p.m. and reconvened the meeting at 4:30 p.m.

Delegations, Petitions and Communications

None

Introduction of Guests and Special Recognition

None

Approval of Minutes

The minutes of the special meeting of December 7, 2013, and regular meeting of December 10, 2013, were presented for approval.

A motion was made by Trustee Smith and seconded by Trustee Barreras to approve the minutes of the meetings of December 7, 2013, and December 10, 2013, as presented. The motion passed without dissent.

Consideration to Accept 2012-2013 Audit Report [14-01] Action

Vice Chancellor of Finance and Administration Ed Eng introduced Senior Manager Jeff Jensen of the audit firm of Crowe Horwath LLC, who presented the 2012-2013 audit report to the board for acceptance. Mr. Jensen praised the district for a clean audit. Mr. Eng thanked staff at the campuses and district office, in particular Cheryl Sullivan, Donna Berry, Wil Schofield and Glynn Billings, for ensuring a successful audit.

Trustee Patterson asked about reviewing under GASB rules, whether

Consideration to
Accept 2012-2013
Audit Report
[14-01]
Action (continued)

there are any guidelines on running a deficit budget and what percentage of our budget is allocated to personnel costs. Mr. Jensen answered only in a very limited way. Trustee Patterson also stated that on page 34 of the audit it talks about State Teachers' Retirement System (STRS). He asked does the audit include whether the district is in compliance with those regulations. Mr. Jensen replied that eligibility and participation is not within the scope of the audit.

Trustee Smith asked about unfunded liability pension plans. Will the auditors keep the board abreast of what is happening with STRS/PARS? Mr. Eng affirmed that it is a big issue and the district would be keeping the board updated of developments.

It was moved by Trustee Caglia and seconded by Trustee Nishinaka that the Board of Trustees accept the 2012-2013 audit report, as submitted by the firm of Crowe Horwath LLP. The motion passed without dissent.

Retirement
Committee (GASB 45)
Update and
Consideration to
Approve Investment
Allocation
Recommendation
[14-02]
Action

Vice Chancellor of Finance and Administration Ed Eng introduced Senior Vice President Maureen Toal of the Public Agency Retirement System (PARS), and vice presidents Carolyn Cox and Rick Rosenthal of U.S. Bank. Mr. Eng presented information on the background of the Retirement Board and the current investment strategy allocation. He presented the committee's proposal to change the investment strategy and allocation for the board's approval.

In answer to trustees' questions, Mr. Eng noted the last allocation change was in January 2012, the committee meets twice a year in spring and fall, and the district receives monthly updates.

It was moved by Trustee Barreras and seconded by Trustee Leal that the Board of Trustees:

- a) Approve changing the asset allocation model from conservative income index to income index, and
- b) Authorize the vice chancellor of finance and administration to sign related documents authorizing these changes.

The motion passed without dissent.

Presidents' Reports

Mr. Cantu reported on topics of interest from Fresno City College. Copies of the report were provided to the board and interested attendees, and included the following highlights:

- FCC will host a Martin Luther King panel on January 18 that

Presidents' Reports
(continued)

includes an all-faiths service and community forum in the OAB Auditorium. The legacy of Dr. King will be celebrated and a candlelight vigil will be held. Community forum panelists will include Chancellor Dr. Deborah G. Blue, Clovis Mayor Lynn Ashbeck, Congressman Jim Costa and former Fresno City Councilman Les Kimber.

- The Fresno Regional Foundation awarded a \$21,000 grant to the Child Development Center for the "Children's Garden Project," which will enable a mini-grant competition to encourage child-care centers to create or expand gardens and promote nutrition-related activities that decrease childhood obesity and related illnesses.
- Through a generous grant from the California Endowment, the Speakers Forum is pleased to bring San Francisco Giants pitcher Sergio Romo to FCC on January 30 to speak about his experience, "From Community College to the World Series," in the Theatre beginning at 11:30 a.m. Admission is free.
- Business instructor Bill Syvertsen will lead the inaugural 2014 class of the Young Entrepreneurs Academy, sponsored by the Clovis Chamber of Commerce. The U.S. Chamber of Commerce chose the Clovis Chamber to be the first to present this program in California. There are 11 high school students participating.
- Adjunct automotive instructor Jason Mullikin was named Fresno County Regional Occupational Program (ROP) Teacher of the Year by the Fresno County ROP, which serves 22 school districts throughout the Central Valley. He teaches automotive and industrial technology at Clovis High School.
- The 26th Annual FCC Baseball Dinner Dance and silent auction will be held on January 18 at the Ernie Valdez Exhibit Hall in downtown Fresno. The 2014 baseball team is ranked number one in the preseason by the California Community College Baseball Coaches Association.

Dr. Caldwell reported on topics of interest from Reedley College and the Oakhurst and Madera centers. Copies of the report were provided to the board and interested attendees, and included the following highlights:

- Madera Center student, Ashleigh Gibson, won a laptop through the Burton Scholars Backpack to Success Program. She attended MC during the fall semester and will be taking all online courses for the spring semester. Since 2007, the Burton Scholars Backpack to Success Program has given former foster youth a leg-up, providing over \$500,000 in financial support. At the beginning of

Presidents' Reports
(continued)

the school year, emancipated foster youth are sent gift cards for local stores to purchase life necessities and school supplies so that they can start their college life on the right foot. In addition, they have been able to supply new and refurbished laptops to over 200 students so they can keep up with their course work.

- The college and its centers officially welcomed back faculty and staff on January 9 during its annual Opening Day Conference. In addition to a presentation by Chancellor Dr. Deborah G. Blue and President Dr. Sandra Caldwell, there were two significant activities that required input from campus faculty, staff, students and managers. First, the Institutional Learning Outcomes (ILOs) were reviewed. The campus ILOs cover four main areas and state that students graduating with an associate degree from Reedley College will be able to meet the following student learning outcomes: communications skills, critical thinking and information literacy, global and community literacy, and personal development. The second activity gave ideas to the ILO taskforce on ways to achieve and measure the ILOs. The results of this activity will be reported in the March 2014 *M.O.R. In Motion Newsletter*.
- Reedley College Literary Arts will be hosting its second annual fundraiser on February 8 from 6 to 9 p.m. in the RC Library Periodical Room. Wine and hors d'oeuvres will be served, new and used books will be sold, and selected passages from this year's slate of authors will be read. Tickets are \$25 and include complementary VIP seating at the Philip Levine reading on March 27.
- On January 30, the San Francisco Shakespeare Festival will perform Julius Caesar in the RC Forum Hall at 7 pm.

Ms. Ikeda reported on topics of interest from the Willow International Community College Center. Copies of the report were provided to the board and interested attendees, and included the following highlights:

- Extreme Registration was held on January 4 at all of the SCCC campuses. Campuses were open to facilitate student services related items (registration, bookstore, parking permits, etc.) from 9:00 a.m. to 1:00 p.m. Willow International Center had 120 students attend with 111 of those being either registered or waitlisted. The Willow counselors continue with their SEP campaign and are keeping track of how many students they meet with to complete SEPs.

Presidents' Reports
(continued)

- Students are being welcomed to the new semester by staff and Associated Student Government (ASG) members at welcome booths/help stations during the first week of the semester. Students will be given directions to classes, information on purchasing parking permits, as well as answers to general questions.
- Willow English instructor Jeff Burdick, Campus President Deborah Ikeda, Clovis West High School English instructor Ellen Melocik, and Learning Director Karen Boone have been selected to be presenters regarding basic skills and developmental education at the League of Innovation Annual Conference in March. They will present on the Willow International and Clovis West program focusing on how critical reading and writing has increased student college readiness by 89 percent at one model high school. This session will outline the issue, discuss the work, and share the results.
- Willow International student Colin van Loon applied for and has been forwarded to the second stage of the application process for the Board of Governors student member seat. He was interviewed along with fourteen other students throughout California. We will let you know if he is appointed.

Chancellor's Report

Dr. Blue reported the following:

- K12 Summit—This historic event brings together CEOs, trustees from K12 and SCCC to discuss policy issues affecting student success as students transition from K12 to community college. The event takes place on February 6 at FCC. Special thanks to Trustee Dottie Smith for her vision in creating this event.
- An extreme registration event was held on January 4 on all the campuses. It was a huge success. Special thanks to those who came out to assist students with “one-stop” registration, which included placement testing, registration, financial aid and counseling. Also thanks to Dr. Railey and his team, especially Pedro Avila, for coordinating the event and assuring its success.
- For the next two weeks, CampusWorks will be here to assist the district in developing its districtwide technology plan through in-depth conversations with constituency groups. So far, CampusWorks has been able to validate many of the issues that were brought up in their initial visit two years ago.
- Bond Update—The process for determining priorities for projects is underway. Mr. Brian Speece will be meeting with members of the facility committee at Reedley College and Fresno City's

Chancellor's Report
(continued)

meeting will take place in the near future. As a reminder, the projects identified through this process are an important part of determining voters' interest in supporting a possible bond measure. Once the campuses have completed their processes, we will be bringing a list of projects to you for your approval at the March board meeting.

Academic Senate
Report

Willow International Community College Center Academic Senate President Jeff Burdick reported the following:

- The three district senates have been very busy this past semester working on projects and operating agreements for the district's response for accreditation.
- The Willow senate and faculty are looking forward to this semester when our focus moves more fully toward accreditation.
- We are currently working on the third accreditation report for ACCJC, which is well under way and includes participation of all full-time faculty members working side-by-side with classified personnel and administrators.
- Our Curriculum Committee has been working to prepare for college status. This last semester, Willow purchased the CurricuNet program for course development, and on flex day, we began the process of identifying the courses that we will adopt from the Reedley College course bank. This project has many facets to it including ensuring that our courses fully support the transfer model curriculum and fully supports student progress toward certificates, degrees, and transfers to the UC system, the CSU system, and private colleges.
- We have also begun working with our new articulation officer, Stacy McArron, to establish C-ID numbers for all of the classes that support the transfer model as required by SB440.
- Our Program Review and SLO committees are also working toward the goal of college status by ensuring that we are performing above the standards required by ACCJC, another effort that involves all of the faculty, both full- and part-time.
- We have established a due date of March 3 for the first complete draft of our ACCJC report.
- On another note, our campus, under the leadership of Patrick Stumph, student affairs coordinator, has established a diversity task force that will be focusing on expanding our outreach to students and increasing student awareness of other cultures and traditions.

Classified Senate

Willow International Community College Center Classified Senate

Report
Classified Senate
Report (continued)

President Leslie Rata reported the following:

- The Willow International Classified Senate had its first fundraiser in the fall that was very successful, and is preparing for a Valentine's Day fundraiser, also expected to be successful.
- We plan to offer our first student scholarship for the 2014-2015 academic year.
- Our classified staff participated in Duty Day activities with administration and faculty last week.
- We have classified representation on all campus and district committees. Several of us are on the Classified Professionals Steering Committee and are preparing for the upcoming mega conference at Pardini's over spring break.
- We have 100% participation on Willow accreditation committees. We are currently writing our self-evaluation report to be submitted to ACCJC in the fall.
- This past semester the Classified Senate updated its constitution and bylaws. We will submit them to the California Community College Classified Senate to become members of the group. We are looking forward to sending several staff members to their statewide conference in Ventura this coming June.
- I want to thank all of you, and especially our president, Deborah Ikeda, for being so supportive and encouraging of our Classified Senate.

Student Success:
Incentivize Successful
Student Behaviors –
Enrollment Priorities

Dr. George Railey introduced Mr. Pedro Avila, district director of admissions and records, who reported on student success and incentivizing successful student behaviors, and modifications to registration priorities based on mandates from Senate Bill 1456 Student Success Act of 2012 and Title 5 Section 58108 Enrollment Regulations. Dr. Railey thanked everyone who contributed their time for this project, especially Mr. Avila.

Mr. Avila thanked everyone who contributed to this process and went on to say we have six months to implement these changes, coding, modifying our system, notifying students. We will be very busy over the next few months.

Trustee Barreras suggested a topic for future board consideration—programs that are high unit programs and to look at completions and successes.

Trustee Patterson thanked and complimented Mr. Avila. He noted he is glad the high school lottery has been eliminated by this plan.

Affordable Care Act

Ms. Diane Clerou introduced Barthuli and Associates owner Gina Cuttone, who updated the board on the Affordable Care Act. Ms. Cuttone gave a summary of the ACA and what it means for the district. Her update included areas that are still in question or being defined, Covered California exchange deadlines, subsidies, penalties, Cadillac tax, experimental treatments and preventative care, etc.

Ms. Clerou explained that employees working more than 30 hours must now be covered by the district and the challenges this presents. The district has 1800 part time faculty members.

Trustees' questions included: What happens to retirees under the ACA? Affordability? Is the district considering minimum value plans? How many employees in the district are under the 30-hour cutoff?

EEO Plan Changes

Ms. Diane Clerou provided information on changes from the State Chancellor's Office regarding the Equal Employment Opportunity (EEO) Plan. She presented the history of the plan, concerns and strategies, remedies for discrimination, changes in accountability, persons with disabilities, interim appointments, and next steps. The board can expect updates annually on progress and changes made to come into compliance and goals.

Reports of Board Members

RC Student Trustee Gabriela Campos reported the following:

- Opening day booths to help and direct students.
- RC Student Success Committee workshops in the Career Resource Center, which include time management, study strategies, financial aid, available resources, staying motivated and setting goals.
- Pizza with the President is appreciated by students.
- RC will hold a MLK celebration on January 27 at noon at Student Center. She invited anyone who would like to participate to join in the RC festivities.

FCC Student Trustee Ben Andersen reported the following:

- Had no report prepared.

Trustee Payne reported the following:

- On December 12 he attended the district holiday luncheon, a reception at Arte Americas, and President Castro's holiday dinner.
- On December 16 he attended an Educational Consortium meeting with the Mexican Consulate

Reports of Board
Members (continued)

- On December 18 he attended State Chancellor's Pathways to Prosperity in Clovis
- On December 20 Mary Ella Brown Community Center Christmas Celebration
- On December 21 he attended the chancellor's holiday social

Trustee Leal reported the following:

- On December 17 he attended the Police Academy graduation ceremonies.
- On January 9 he was interviewed for a Spanish-language radio program about educational issues, which will be ongoing. It aired the previous Saturday morning. He also met with Mr. Jose Barraza, interim director of SE Fresno Community Economic Development Association (SEFCEDA), regarding training for high speed rail.
- He thanked Dr. Blue and her husband Stan for hosting a wonderful Christmas social at their home.

Trustee Smith reported the following:

- She is excited about the K-12 Summit. It has been an idea of hers for many years and it could not have moved forward without the help of Dr. George Railey, Dr. Jothany Blackwood, Dr. Patterson and her assistant Barbara Martin.
- Also happy that ACCT Executive Director Noah Brown will be the keynote speaker at K12 summit. It is an idea whose time has come. Once again FCC and our district are in the forefront.
- At the CampusWorks meeting she gave her ideas about technology. Wants district to help students reach the next level. We should become experts and help students build on what they already know. As we develop our strategic plan for technology, we need to know what the students know so we can serve their needs. She also mentioned online education, especially for working parents and inmates.
- Trustee Smith asked for information on online education, including for single parents, working students, and inmates.

Trustee Nishinaka reported he attended over 10 events during the month, which included the following highlights:

- He extended best wishes for a happy New Year and noted that it is the Year of the Horse and should be a fast one.
- Due to the length of last month's (December) meeting agenda, he shared only two of 20 items. A full copy of his December 2013 report is on file in the chancellor's office.

Reports of Board
Members (continued)

- Reedley College Staff Holiday Luncheon—Thanks to the administrative staff for facilitating this annual event.
- District Office Holiday Luncheon here is this board room—Thanks for the administrative staff for sponsoring the activity and those who organized the set-up, foods, and gift exchange.
- Parlier HS Career Day with representatives of the Reedley College and Fresno City College faculty representatives—He had the opportunity to talk with district board member, HS principal, and faculty.
- Fresno City College Registered Nursing Program Pinning Ceremony—Congratulations to the 261 student graduates and their families on their achievement. Also congratulations to Dr. Carolyn Drake on her retirement as Dean of Health Sciences.
- Fresno City College Basic Police Academy Class 130 Graduation Ceremony—Congratulations to 43 graduates and their families. Thanks to the local law enforcement agencies for their support of our program.
- SCCC K-12 Summit planning meeting with trustee Dottie Smith—Great discussion with County Schools Supt. Jim Yovino and staff, Dr. George Railey, Dr. Jothany Blackwood on strategic conversation aspect of event.
- Parlier HS iPanther Rollout Event at which 900 iPad Airs were distributed to students.
- On December 21 he helped with the food service at the Parlier Chamber of Commerce Holiday Dinner. Nearly 3,000 community members and families enjoyed a special meal at the community center.
- M.O.R. (Reedley College) Opening Day event—Exciting update reports by president Sandy Caldwell and Chancellor Deborah Blue. The W.I.G. Brain Storming Session was interesting activity. There was lots of enthusiasm and collegiality with the faculty of Madera, Oakhurst, and Reedley in one large room!
- Met with CampusWorks representatives for discussion on the District Strategic Information Technology Update at D.O. North.
- As a member of the Dinuba Lions Club, helped host a special dinner honoring the championship Dinuba HS Central Section Division III football team
- He thanked Isabel Barreras for serving as a board president last year. He appreciated all she did for student success and the betterment of our district.

Future Agenda Items

Trustee Nishinaka would like an update on the district “inaugural” leadership development academy—not as a future agenda item, but

informational.

Future Agenda Items
(continued)

Trustee Payne would like the immigration reform resolution to be brought to the board at the February board meeting. He was disappointed that it was not on the January agenda.

Trustee Leal would also like the immigration reform resolution to be agendaized. In addition, he would like to hear a report by the Foundation at a later date once the director is back from leave.

Trustee Smith asked for an update on mental health services provided to students in our district and a report on uniform placement testing. She also would like to affirm Trustee Payne's request for the immigration reform resolution.

Trustee Caglia thought some of these items could be discussed at the retreat. He asked if staff can provide information on the resolution.

Trustee Payne wants it at the next board meeting, not the retreat because he's lost a lot of time from the original request in October.

Chancellor Blue asked for direction on how to move forward regarding the various requests, including the request for the immigration reform resolution in February. She noted staff did research on the resolution from other districts and this information was given to Trustee Payne.

Trustee Patterson said Trustee Payne's item may come to the board in February if the majority of the board agrees, but did not think staff needs to be involved in the process for something a board member wants to present.

Trustee Smith also asked for information about AB540 on BOG waivers.

Consent Agenda
Action

President Patterson announced that consent agenda item 13-04G, Consideration to Authorize Agreement with California Community Colleges Chancellor's Office for the Deputy Sector Navigator Global Trade and Logistics Grant, Center for International Trade Development, has been pulled from the agenda.

President Patterson asked for a motion to approve consent agenda items 14-01HR through 14-02HR and 14-01G through 14-03G, as

presented.

Consent Agenda
Action (continued)

It was moved by Trustee Barreras and seconded by Trustee Smith that the Board of Trustees approve consent agenda items 14-01HR through 14-02HR and 14-01G through 14-03G, as presented. The motion passed without dissent.

Change of Status,
Retirement,
Academic Personnel
[14-01HR]
Action

Approve the academic personnel recommendations, items A through B, as presented

Employment, Change
of Status, Transfer,
Resignation,
Retirement, Classified
Personnel
[14-02HR]
Action

Approve the classified personnel recommendations, items A through G, as presented

Review of District
Warrants and Checks
[14-01G]
Action

Review and approve the warrants register for the following accounts:

<u>Account:</u>	<u>Amount:</u>	<u>For the Period of:</u>
District	\$13,149,893.59	11/20/13 to 12/17/13
Fresno City College Bookstore	558,790.32	11/23/13 to 12/17/13
Reedley College Bookstore	368,661.38	11/23/13 to 12/17/13
Fresno City College Co- Curricular	104,454.93	11/22/13 to 12/16/13
Reedley College Co-Curricular	70,290.17	11/21/13 to 12/16/13
Total:	<u>\$ 14,252,090.39</u>	

Consideration to
Approve 2014-2015
Tuition Rate,
Nonresident Students
[14-02G]
Action

Establish the 2014-2015 tuition rate for nonresident students (students who are not residents of California) at \$235, which includes a \$15 capital outlay fee, for each unit enrolled

Consideration to Authorize Agreement with California Department of Food and Agriculture for the Specialty Crop Block Grant, Center for International Trade Development [14-03G]

Action

- a) Authorize the district, on behalf of the Center for International Trade Development to enter into an agreement with the California Department of Food and Agriculture for the Specialty Crop Block Grant for the period October 1, 2013, through June 30, 2015, with funding in the amount of \$111,458;
- b) Authorize renewal of the agreement with similar terms and conditions; and
- c) Authorize the Chancellor or vice chancellor of finance and administration to sign the agreement on behalf of the district

Consideration to Authorize Agreement with the California Community Colleges Chancellor's Office for Deputy Sector Navigator Global Trade and Logistics Grant, Center for International Trade Development [14-04G]

No Action

This item was pulled from the agenda. No action was taken.

*****End of Consent Agenda*****

Second Reading and Approval of the SCCCD Resource Allocation Model [14-03]

Action

Ed Eng presented the revised Resource Allocation Model for the board's approval. The first reading was presented at the December 2013 board meeting.

All constituency groups have been consulted. Next DBRAC meeting will review and consider allocation for vocational classes potential additions to the model.

Trustee Nishinaka expressed concerns regarding smaller allocation for vocational classes? Was there going to be a bottom line change on staffing at the colleges as a result of implementation of this model? Could Reedley lose staff positions? Mr. Eng and Dr. Caldwell noted these concerns will be addressed by the committee and board recommendations will be taken into consideration. Dr. Caldwell assured the trustees that the budget committees on the campuses

Second Reading and
Approval of the
SCCCD Resource
Allocation Model
[14-03]
Action (continued)

are fiercely protective and making sure they serve their community base.

A motion was made by Trustee Leal and seconded by Trustee Barreras that the Board of Trustees approve the proposed State Center Community College District Resource Allocation Model. The motion passed without dissent.

Consideration of Bids,
Chiller Replacement,
Gymnasium, Fresno
City College
[14-04]
Action

Mr. Brian Speece presented information concerning bids received for the project for chiller replacement in the Fresno City College gymnasium.

Trustee Caglia asked why some of the bids were so high.

A motion was made by Trustee Nishinaka and seconded by Trustee Smith that the Board of Trustees award Bid #1314-04 in the amount of \$107,993 to Lawson Mechanical Contractors, the lowest responsible bidder for the chiller replacement at the gymnasium on the Fresno City College campus; and authorize the chancellor or vice chancellor of finance and administration to sign an agreement on behalf of the district. The motion passed without dissent.

Consideration to
Approve Topic for
Strategic
Conversation #3
[14-05]
Action

Dr. George Railey shared that the board will hold another strategic conversation on March 4, 2014, prior to the board meeting in Reedley and asked that the board approve the topic of Strategic Conversation #3: Inclusion, Respect and Equity.

Trustee Payne asked if this opportunity made available to all board members. Dr. Blue said usually there are two board members participating and if Trustee Payne would like to, he can be the second member.

Trustee Barreras wants to be sure the ad hoc committee reflects the campus population.

A motion was made by Trustee Payne and seconded by Trustee Leal that the Board of Trustees approve the topic of Strategic Conversation #3: Inclusion, Respect and Equity. The motion passed without dissent. The motion passed without dissent.

Consideration to
Reduce Vacant Office
Assistant III Position
#4022, Oakhurst
Center, from 12
Months to 10 Months
[14-06]
Action

Diane Clerou presented information supporting a reduction for the vacant office assistant III position #4022 at the Oakhurst Center from 12 months to 10 months.

Trustee Barreras asked about the locations for the current position and the 10-month position, when filled.

A motion was made by Trustee Smith and seconded by Trustee Payne that the Board of Trustees approve the reduction of the vacant office assistant III position #4022, Oakhurst Center, from 12 months to 10 months, effective January 15, 2014. The motion passed without dissent.

Consideration to
Approve Title Change
of Vacant Dean of
Instruction, Health
Sciences Division, to
Dean of Instruction,
Allied Health,
Physical Education
and Athletics, Fresno
City College
[14-07]
Action

Diane Clerou noted that with the retirement of Dr. Carolyn Drake, administration is asking the board to approve a change of title for the vacant position from Dean of Instruction, Health Sciences Division to Dean of Instruction, Allied Health, Physical Education and Athletics, Fresno City College. She noted that making this title change should broaden the applicant pool.

A motion was made by Trustee Smith and seconded by Trustee Nishinaka that the Board of Trustees approve the title change of vacant Dean of Instruction, Health Sciences Division, to Dean of Instruction, Allied Health, Physical Education and Athletics, Fresno City College. The motion passed without dissent.

Consideration to
Approve Revised
Duties for Buyer
Position
[14-08]
Action

Diane Clerou requested the board approve the proposed revised duties for the vacant buyer position within the district.

A motion was made by Trustee Leal and seconded by Trustee Barreras that the Board of Trustees approve the revised duties for the buyer position. The motion passed without dissent.

Consideration to
Approve Revised
Duties for Vacant
HR/MIS Data
Researcher Position
[14-09]
Action

Diane Clerou reviewed the recommendation for revised duties for the vacant HR/MIS data researcher position.

A motion was made by Trustee Nishinaka and seconded by Trustee Smith that the Board of Trustees approve the revised duties for the vacant HR/MIS data researcher position. The motion passed without dissent.

Consideration to Approve Duties for New Classification Specification for Equal Employment Opportunity, Diversity and Staff Development Manager
[14-10]
Action

Diane Clerou presented information regarding proposed duties for the new classification specification for an equal employment opportunity, diversity and staff development manager.

A motion was made by Trustee Payne and seconded by Trustee Nishinaka that the Board of Trustees approve the duties for the new classification specification for an equal employment opportunity, diversity and staff development manager. The motion passed without dissent.

Consideration to Approve New Position of Permanent Part-Time Accounting Technician I, Fresno City College
[14-11]
Action

Diane Clerou reviewed the proposal for a new position, funded 100% by a Cal-Pro-NET grant, for a permanent part-time accounting technician I at Fresno City College.

A motion was made by Trustee Leal and seconded by Trustee Barreras that the Board of Trustees approve the new position of permanent part-time accounting technician I, Fresno City College, effective January 15, 2013. The motion passed without dissent.

Disclosure of Collective Bargaining Agreement, California School Employees Association Chapter #379 and Public Hearing
[14-12]
No Action

Diane Clerou announced that the California School Employees Association Chapter #379 and the district agreed to a memorandum of understanding containing the following:

- A two percent (2%) salary increase retroactive to July 1, 2013.
- If the full-time faculty bargaining unit, Peace Officers' Association or management/confidential employees receive an increase in excess of two percent (2%) to the salary schedule in effect during the 2012-2013 fiscal year, the difference between the two percent (2%) provided in this MOU and the highest percentage increase will be applied to the 2013-2014 salary schedule for bargaining unit members.
- If the full-time faculty bargaining unit, Peace Officers' Association or management/confidential employees receive an increase in Health and Welfare benefits, CSEA shall receive the same increase during the 2013-2014 fiscal year.

This MOU takes the place of the 2013-2014 reopener negotiations on Articles 30 and 33 plus two additional articles which may have been submitted by either party.

Disclosure of
Collective Bargaining
Agreement, California
School Employees
Association Chapter
#379 and Public
Hearing
[14-12]
No Action
(continued)

Ms. Clerou went on to say that at this time it is appropriate to open the meeting for comments from the public relative to the memorandum of understanding. Following the opportunity for public input, no action is necessary as the terms of the memorandum of understanding will be considered by the board in closed session.

Board President Patterson opened the meeting for comments from the public at 7:13 p.m.

There being no comments from the public, President Patterson closed the public hearing at 7:14p.m.

Disclosure of
Collective Bargaining
Agreement, Peace
Officers' Association
Teamsters Local 856,
and Public Hearing
[14-13]
No Action

Diane Clerou announced that the Peace Officers' Association, Teamsters Local 856 and the district agreed to a memorandum of understanding containing the following:

- A two percent²% salary increase retroactive to July 1, 2013.
- If the full-time faculty bargaining unit, Classified School Employees Association or management/confidential employees receive an increase in excess of two percent (2%) to the salary schedule in effect during the 2012-2013 fiscal year, the difference between the two percent (2%) provided in this MOU and the highest percentage increase will be applied to the 2013-2014 salary schedule for bargaining unit members.
- If the full-time faculty bargaining unit, Classified School Employees Association or management/confidential employees receive an increase in Health and Welfare benefits, CSEA shall receive the same increase during the 2013-2014 fiscal year.

This MOU takes the place of the 2013-2014 reopener negotiations on Articles 30 and 33 plus two additional articles which may have been submitted by either party.

Ms. Clerou went on to say that at this time it is appropriate to open the meeting for comments from the public relative to the memorandum of understanding. Following the opportunity for public input, no action is necessary as the terms of the memorandum of understanding will be considered by the board in closed session.

Board President Patterson opened the meeting for comments from the public at 7:14 p.m.

There being no comments from the public, President Patterson

closed the public hearing at 7:15p.m.

Delegations,
Petitions, and
Communications

None

Closed Session

President Patterson stated that in closed session the board will discuss the following:

- A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION: Significant exposure to litigation pursuant to Section 54956.9(b); one potential case
- B. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, Pursuant to Government Code Section 54957
- C. CONFERENCE WITH LABOR NEGOTIATOR [SCFT Full-time Bargaining Unit; SCFT Part-time Bargaining Unit, California School Employees Association Bargaining Unit, and SCCCDC Peace Officers Association]; Diane Clerou, Pursuant to Government Code Section 54957.6
- D. CONFERENCE WITH LABOR NEGOTIATOR, Unrepresented Employees, Management and Confidential; Deborah G. Blue, Pursuant to government Code Section 54957.6

President Patterson called a recess at 7:16 p.m.

Open Session

The board moved into open session at 8:55 p.m.

President Patterson stated the board did not take any reportable action during closed session.

Consideration of
Ratification of
Collective Bargaining
Agreement, California
School Employees
Association, Chapter
#379
[14-14]
Action

A motion was made by Trustee Barreras and seconded by Trustee Smith that the Board of Trustees ratify the collective bargaining agreement with the Classified School Employees Association, Chapter 379, per the memorandum of understanding.

The motion passed as follows:

Ayes	-	6
Noes	-	1 Pat Patterson
Absent	-	0

Board President Patterson stated he voted “no” because he would like to see the district get down to 80-85% tied up for personnel costs and get back the classes that were cut due to the economy.

Consideration of
Ratification of
Collective Bargaining
Agreement, Peace
Officers' Association,
Teamsters Local 856
[14-15]
Action

A motion was made by Trustee Barreras and seconded by Trustee Smith that the Board of Trustees ratify the collective bargaining agreement with the Peace Officers' Association, Teamsters Local 856, per the memorandum of understanding.

The motion passed as follows:

Ayes - 6
Noes - 1 Pat Patterson
Absent - 0

Board President Patterson stated he voted "no" because he would like to see the district get down to 80-85% tied up for personnel costs and get back the classes that were cut due to the economy.

Consideration of
Salary Adjustment for
Unrepresented
Employees,
Management and
Confidential
[14-16]
Action

A motion was made by Trustee Barreras and seconded by Trustee Smith that the Board of Trustees approve a salary adjustment for unrepresented employees, management and confidential, to the same extent as the CSEA and POA bargaining units, effective July 1, 2013.

The motion passed as follows:

Ayes - 6
Noes - 1 Pat Patterson
Absent - 0

Board President Patterson stated he voted "no" because he would like to see the district get down to 80-85% tied up for personnel costs and get back the classes that were cut due to the economy.

Closed Session

President Patterson stated that the board would resume closed session at 9:05 p.m. Staff members were dismissed.

Open Session

The board moved into open session at 12:20 a.m. (January 15, 2014). The board took no reportable action during closed session.

Adjournment

The meeting was adjourned at 12:20 a.m. (January 15, 2014) by unanimous consent.

Dorothy Smith /s/

Dorothy Smith

Secretary, Board of Trustees

State Center Community College District

:dbm

