

AGENDA  
Regular Meeting  
BOARD OF TRUSTEES  
STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon Avenue, Fresno, CA 93704  
4:30 p.m., February 5, 2013

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. INTRODUCTION OF GUESTS
- IV. APPROVAL OF MINUTES, Meetings of January 8, 2013, and January 15, 2013
- V. DELEGATIONS, PETITIONS AND COMMUNICATIONS [see footnote]
- VI. REPORTS AND PRESENTATIONS
  - A. Presidents' Reports Tony Cantu, FCC  
Michael White, RC  
Deborah Ikeda, WI
  - B. Chancellor's Report Deborah G. Blue
  - C. Academic Senate Report Jeff Burdick, WI
  - D. Classified Senate Report Ernie Garcia, FCC
  - E. SCCC Foundation Report Gurdeep Sihota-He'Bert
  - F. Governor's 2013-14 January Budget Proposal Ed Eng
- VII. CONSIDERATION OF CONSENT AGENDA [13-06HR through 13-10HR]  
[13-05G through 13-12G]
- VIII. HUMAN RESOURCES
- IX. GENERAL
  - A. Nomination of Candidate for CCCT Board [13-02] Isabel Barreras
  - B. Consideration to Approve Agreement for Executive Search Services, President Reedley College and Associate Vice Chancellor Human Resources [13-03] Ed Eng

Board Agenda  
February 5, 2013 (continued)

- C. Acknowledgement of Quarterly Financial Status Report, General Fund [13-04] Ed Eng
- D. Consideration to Adopt 2013-14 Budget Development Calendar [13-05] Ed Eng
- X. REPORTS OF BOARD MEMBERS
- XI. FUTURE AGENDA ITEMS
- XII. DELEGATIONS, PETITIONS AND COMMUNICATIONS [see footnote]
- XIII. CLOSED SESSION
  - A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE; Pursuant to Government Code Section 54957
  - B. CONFERENCE WITH LABOR NEGOTIATOR [SCFT Full-time Bargaining Unit, SCFT Part-time Bargaining Unit, California School Employees Association Bargaining Unit, and SCCCDC Peace Officers Association]; Diane Clerou, Pursuant to Government Code Section 54957.6
  - C. PUBLIC EMPLOYMENT, Pursuant to Government Code Section 54957
    - 1. Interim Dean of Instruction, Business, Fresno City College
- XIV. OPEN SESSION
  - A. Consideration to Appoint Interim Dean of Instruction, Fresno City College [13-06] Diane Clerou
- XV. ADJOURNMENT

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All supporting documents/materials pertaining to the open session agenda of a regular meeting are available for public inspection by contacting the office of the chancellor during the office hours of 8:00 a.m. to 5:00 p.m., Monday-Friday, at (559) 244-5902. Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Nina Acosta, executive secretary to the chancellor, 1525 E. Weldon Avenue, Fresno, CA 93704, (559) 244-5902, 8:00 a.m. to 5:00 p.m., Monday- Friday, at least 48 hours before the meeting.

The board chairperson, under Board Policy 2350, has set a limit of three minutes each for those who wish to address the Board of Trustees. General comments will be heard under agenda section

Board Agenda  
February 5, 2013 (continued)

*Delegations, Petitions and Communications* at the beginning of the meeting. Those who wish to speak to items to be considered in closed session will be given the opportunity to do so following the completion of the open agenda and just prior to the board going into closed session. Individuals wishing to address the Board should fill out a request form and file it with interim Associate Vice Chancellor of Human Resources Diane Clerou at the beginning of the meeting.

CONSENT AGENDA  
BOARD OF TRUSTEES MEETING  
February 5, 2013

HUMAN RESOURCES

1. Employment, Resignation, Change of Status, Academic Personnel [13-06HR]
2. Employment, Promotion, Change of Status, Transfer, Leave of Absence, Resignation, Classified Personnel [13-07HR]
3. Consideration to Approve New Position and Duties, Human Resources Specialist, Personnel Commission [13-08HR]
4. Consideration to Approve New Position, Permanent Part-time Office Assistant I/II, Personnel Commission [13-09HR]
5. Consideration to Approve Employment of Adjunct Faculty, Spring 2013 [13-10HR]

GENERAL

6. Review of District Warrants and Checks [13-05G]
7. Financial Analysis of Enterprise and Special Revenue Operations [13-06G]
8. Consideration to Approve Quarterly Budget Transfers and Adjustments Report [13-07G]
9. Consideration to Approve 2013-14 Residence Hall and Meal Plan Rates, Reedley College [13-08G]
10. Consideration to Approve 2013-14 Tuition Rate, Nonresident Students [13-09G]
11. Consideration to Approve Student Health Fee Increase, Districtwide [13-10G]
12. Consideration to Approve Agreement for Installation of Additional Intrusion Detection and Access Control Systems, Districtwide [13-11G]
13. Consideration to Adopt Resolution Authorizing Agreement with Commission on Peace Officer Standards and Training, Fresno City College [13-12G]

*(Unapproved)* MINUTES OF MEETING OF  
BOARD OF TRUSTEES  
STATE CENTER COMMUNITY COLLEGE DISTRICT  
January 8, 2013

Call to Order                    A regular meeting of the Board of Trustees of the State Center Community College District was called to order by President Isabel Barreras at 4:35 p.m. on January 8, 2013, in the district office board room, 1525 E. Weldon Avenue, Fresno, California.

Trustees Present                Isabel Barreras, President  
Richard Caglia, Vice President  
Ron Nishinaka, Secretary  
John Leal  
Patrick E. Patterson  
Eric Payne  
Dorothy Smith  
Viviana Acevedo, RC Student Trustee  
Michael Wilson, FCC Student Trustee

Introduction of                 Also present were:  
Guests

Deborah G. Blue, Chancellor, SCCC  
Ed Eng, Vice Chancellor of Finance and Administration, SCCC  
George Railey, Vice Chancellor of Ed. Services and Institutional Effectiveness, SCCC  
Tony Cantu, President, Fresno City College  
Michael White, Interim President, Reedley College  
Deborah Ikeda, Campus President, Willow International Community College Center  
Diane Clerou, Interim Assoc. Vice Chancellor of Human Resources, SCCC  
Nina Acosta, Executive Secretary to the Chancellor

Among the others present, the following signed the guest list:

Teresa Patterson, SCCC  
Gurdeep He'Bert, SCCC  
Gregory Taylor, SCCC  
Brian Speece, SCCC  
David Clark, RC  
Jeff Burdick, WI  
Daniel Cervantes, SCCC  
Randall Vogt, SCCC

Juan Tirado, RC  
Bradley Tahajian, Personnel Commission  
Elba Gomez, SCCCCD  
Kira Tippins, FCC  
Candy Cannon, WI  
Chris Cortez, RC  
Ken Hamm, City of Fresno  
Angie Rios, The Rios Company  
Jothany Blackwood, FCC  
Tim woods, FCC  
Candy Gage, SCCCCD  
Lucy Ruiz, RC  
Pat Gordon  
Cheryl Sullivan, FCC  
Wil Schofield, SCCCCD  
Doris Griffin, SCCCCD  
Lacy Barnes, SCFT  
Bridget Heyne, FCC  
Jeff Ragan, RC

Approval of Minutes

The minutes of the meetings of December 4, 2012, and December 11, 2012, were presented for approval.

A motion was made by Mr. Nishinaka and seconded by Mr. Patterson to approve the minutes of the meetings of December 4, 2012, and December 11, 2012, as presented. The motion passed without dissent.

Delegations,  
Petitions, and  
Communications

None

Presidents' Reports

Mr. Cantu reported on topics of interest from Fresno City College. Copies of the report were provided for the Board and interested attendees, and contained the following highlights:

- Fire Academy Class 38 held their graduation certificate ceremony in the OAB auditorium on December 13, with 17 fire cadets graduating. The keynote speaker was retired engineer Gary Baxter from the City of Clovis.
- This year's opening of school meeting was held in the OAB auditorium on January 3. At the meeting, faculty and staff received updates on campus safety and security from Daniel Cervantes, interim chief of the SCCCCD Police Department, and updates on the budget and accreditation. Chancellor Blue also

Presidents' Reports  
(continued)

presented information regarding district goals that included safety and security, Society for University and College Planning (SCUP) training, districtwide technology, and the next strategic conversation.

- Lori Natal, Puente coordinator/counselor has been selected through a very competitive process to participate in the 2013 HOPE Leadership Institute. This institute (HLI) is the first and only statewide leadership institute specifically designed for professional Latinas in California.

Mr. White reported on topics of interest from Reedley College and the Oakhurst and Madera centers. Copies of the report were provided for the Board and interested attendees, and contained the following highlights:

- Reedley College has been ranked #2 in California for campus safety by the website StateUniversity.com for 2012. This is one position higher than the college's ranking from 2011. This is StateUniversity.com's second annual list of safest colleges and universities in the U.S.
- Five Reedley College students received their American FFA degrees at the National FFA Convention in October. The students are Julia Alvarez, Shana Layne, Victor Evans, Juan Rodriguez, and Justin Abatti. Michael Valencia received the national proficiency award for specialty animal production with his apiary (bee) project.
- Reedley College officially welcomed back faculty and staff from all locations on January 3 during its annual Opening Day Conference. The event's keynote speaker was Dr. Darrick Smith, the center director for LearningWorks, an educational policy organization focusing on improving student success rates in higher education.

Ms. Ikeda reported on topics of interest from the Willow International Community College Center (WICCC). Copies of the report were provided for the Board and interested attendees, and contained the following highlights:

- The Clovis Chamber of Commerce is taking signups for the 14th year of Leadership Clovis. The program is an instructional and hands-on leadership learning experience that includes networking, field observation, and community involvement, and requires a two year commitment. During the first year, which is instruction-led learning, WICCC will be utilized. The class is led by the facilitator and various guest speakers from business, government, and the community. A number of our faculty and

Presidents' Reports  
(continued)

administrators have attended and completed the Leadership Clovis program.

- The annual Holiday Festival was held the evening of December 13 at the WICCC. The choir's concert featured a variety of musical selections performed by the WICCC choir under the direction of Dan Bishop.
- Students are being welcomed to the new semester by staff and Associated Student Government (ASG) members at welcome booths/help stations the first week. Students will be given directions to classes, information on purchasing parking permits, as well as answers to general questions.

Chancellor's Report

Dr. Blue reported the following:

- State Center Community College District will host a SCUP (Society of College and University Planning) planning institute January 30 to February 1 at District Office North. The SCUP institute is an internationally recognized program that leads to certification in integrated planning and issues related to accountability and accreditation. It is a very prestigious program and is rarely offered on-site. SCCCCD has reserved 35 slots for internal participants selected from campuses and sites throughout the district. Five slots are being offered to external participants as a way to generate revenue and offset costs. This is a tremendous opportunity for professional development in the area of planning and assessment.
- As a result of a visit from the Counselors of Real Estate (CRE) last fall, they have agreed to accept SCCCCD as one of its projects, and will be sending a team to do a thorough evaluation and provide recommendations for the Board's consideration. CRE is an independent consortium of real estate professionals that help institutions create plans to maximize revenue resources for existing properties and facilities. They will be assisting the district in creating an asset management plan. More details about CRE's visit will be available soon. With dwindling revenues from the state, the district must explore alternative revenue resources and, therefore, this is an excellent opportunity for the district.
- Award-winning composer, philanthropist and New York Times best-selling author Peter Buffett will share his music and insights into the lessons learned while growing up as the son of millionaire investor Warren Buffett, at FCC's Old Administration Building on February 2. All proceeds will benefit scholarship and arts education programs at State Center Community College

Chancellor’s Report  
(continued)

District, Fresno State, University High Charter School and the Fresno County Office of Education.

Academic Senate  
Report

Mary Ann Valentino, Fresno City College Academic Senate President, reported the following:

- She attended the Fall Plenary in Irvine on November 8-10.
- FCC Academic Senate approved AR 4250 (Probation).
- The senate selected Laurel Doud as their Hayward Award nominee.
- The senate reviewed and made recommended changes to the FCC mission statement, as request by the Strategic Planning Committee.
- The senate continues to discuss and make recommendations regarding the district integrated planning manual draft.

Classified Senate  
Report

Juan Tirado, Reedley College Classified Senate President, reported the following:

- The RC Classified Senate approved several operating agreements in October, including the budget committee, distance education, staff development, and student success.
- The senate hosted a Halloween office decoration contest and fundraiser for scholarships.
- During the November senate meeting, Stephanie Curry provided an update on the budget and Eileen Apperson-Williams presented the Program Review Cycle 3 Handbook.
- In December, the senate adopted two families for Christmas. Gifts, food and a tree were delivered to the families in Madera and Reedley.
- The senate is currently developing a classified staff handbook and reviewing the college mission and goals.
- Mr. Tirado recently appointed as the RC Latino Faculty and Staff Association president. The association has drafted their activities for the spring semester.

Fresno Area Express  
Update

Mr. Brian Speece introduced Ken Hamm from the City of Fresno, and Angie Rios from the Rios Company. Mr. Hamm presented information on the upcoming bus rapid transit service project. This project will reduce the amount of time busses dwell at stops or the stations, and busses will be appointed with amenities not included on regular busses. A stop at Fresno City College is included in the first phase of this project. Ms. Smith asked if the is project complies with clean air initiatives. Mr. Hamm stated the project does comply with the initiatives and will be looking at all-electric applications for

Fresno Area Express  
Update (continued)

the future.

Ms. Smith asked about the schedule for the bus service. Mr. Patterson would like to see Willow International included in the loop. Mr. Hamm said this plan is flexible and can accommodate several routes, including Willow International. Mr. Nishinaka asked if the cost of ridership will change with this service. Mr. Hamm stated there will not be a change in the cost. Mr. Payne asked if there will be opportunities for increased ridership in southwest Fresno. Mr. Hamm stated Fresno City Council considered several routes for the initial phase of the service and chose the Kings Canyon/Blackstone corridor.

Board Strategic  
Conversation Update

Dr. George Railey provided an update for the upcoming second annual strategic conversation. He reviewed the timeline, the planning and the participants for the event. Dr. Railey discussed the process and expected outcomes from the strategic conversation. Mr. Payne requested the committee be mindful of a “universal thought process” when selecting students. Students who are on academic probation and represent ethnic diversity should be considered when making the selection. Mr. Nishinaka asked that students who have extended day schedules also be considered. Dr. Jothany Blackwood stated she would be available to meet with board members if they are interested in actively participating in a in the strategic conversation planning. President Barreras asked interested board members to submit their names by the end of the week.

Federal and State  
Financial Aid Update

Kira Tippins from Fresno City College, Chris Cortez from Reedley College, and Candace Cannon from the Willow International Community College Center reviewed the recent and upcoming changes for both federal and state financial aid. Ms. Barreras asked if there is an outreach program for students affected by AB540. Ms. Tippins said the district reaches out to those students through the Cash for College Workshops as well as partnerships with Fresno Unified and through the campus Latino faculty and staff associations. Ms. Smith stated she is concerned about students that come to secondary institutions unprepared. The district needs to partner with K-12 to assist in helping student prepare to college.

Safety and Security  
Update

Mr. Brian Speece presented information on the district’s safety and security plan. He reviewed the emergency notification systems including “First to Know”, phone systems, and interior and exterior speakers. Mr. Speece reviewed the emergency procedures pamphlet and provided copies to the Board. Mr. Speece presented

Safety and Security  
Update (continued)

information on future considerations for improvements for security at the child development centers and other campus locations. This topic will be discussed in greater detail at the board retreat.

Mr. Nishinaka asked if the district is looking at the outdoor lighting for the campuses. Mr. Speece stated PG&E has listed outdoor lighting as one of the projects currently under review. Ms. Smith thanked Mr. Speece, staff and the police department for their hard work on this important issue.

Consent Agenda  
Action

President Barreras announced an amendment to Appendix D, page 1 of 3, of the exhibit for item no. 13-03HR. Copies have been made available.

President Barreras asked for a motion to approve the consent agenda.

It was moved by Trustee Patterson and seconded by Trustee Smith that the Board of Trustees approve consent agenda items 13-01HR through 13-05HR and 13-01G through 13-04G, as amended. The motion carried without dissent.

Employment,  
Academic Personnel  
[13-01HR]  
Action

Approve academic personnel recommendations, item A, as presented

Employment,  
Promotion, Change of  
Status, Leave of  
Absence, Resignation,  
Classified Personnel  
[13-02HR]  
Action

Approve classified personnel recommendations, items A through H, as presented

Consideration to  
Approve  
Reorganization of  
Vacant Vice President  
of Admissions and  
Records Position to  
District Dean of  
Admissions and  
Records and  
Enrollment  
Management  
[13-03HR]  
Action

Approve the reorganization of the vacant Vice President of Admissions and Records position to District Dean of Admissions and Records and Enrollment Management, range 62

Consideration to  
Approve Transfer of  
Position #2127,  
Student Services  
Specialist, and  
Position #2002,  
Office Assistant III,  
from Fresno City  
College to District  
Office North  
[13-04HR]  
Action

Approve the transfer of Position #2127, Student Services Specialist, and Position #2002, Office Assistant III, from Fresno City College to the District Office North effective February 1, 2013.

Consideration to  
Approve Resolution  
of Layoff and  
Elimination of  
Position #1062,  
Administrative  
Secretary I, Personnel  
Commission  
[13-05HR]  
Action

Approve Resolution No. 2013-01 authorizing the chancellor or her designee to give notice of layoff to one full-time Administrative Secretary I pursuant to the district's rules and regulations, classified bargaining agreement and applicable provisions of the education code.

Review of District  
Warrants and Checks  
[13-01G]  
Action

Review and sign the warrants register for the following accounts:

<u>Account:</u>	<u>Amount:</u>	<u>For the Period of:</u>
District	8,546,004.57	11/21/12 to 12/11/12
Fresno City College Bookstore	\$228,057.33	11/21/12 to 12/11/12
Reedley College Bookstore	52,841.39	11/21/12 to 12/11/12
Fresno City College Co- Curricular	135,725.86	11/16/12 to 12/11/12
Reedley College Co- Curricular	57,957.50	11/20/12 to 12/05/12
Total:	\$9,020,586.65	

Consideration to  
Approve 2013-14  
Schedule of  
Instructional Material  
Fees, Fresno City  
College and Reedley  
College  
[13-02G]  
Action

Approve the 2013-14 Schedule of Instructional Material Fees for  
Fresno City College and Reedley College

Consideration to  
Acknowledge Student  
Representation Fee,  
Willow International  
Community College  
Center  
[13-03G]  
Action

Acknowledge the student representation fee for Willow  
International Community College Center for implementation in the  
summer semester of 2013 and each semester thereafter

Consideration of  
Claim, Darla June  
Baily  
[13-04G]  
Action

Reject the claim submitted by Darla June Baily and direct the  
chancellor or vice chancellor of finance and administration to give  
written notice of said action to the claimant

\*\*\*\*\*End of Consent Agenda\*\*\*\*\*

Public Hearing and  
Board of Trustees’  
Appointment to the  
Personnel  
Commission  
[13-01 ]  
Action

Diane Clerou stated that at the special board meeting on December 4, 2012, the Board announced Pamela Fobbs as the Board’s recommended appointee to the Personnel Commission. The Board must now convene a public hearing to allow the public, employees and employee organizations the opportunity to express their views on the qualifications of Ms. Fobbs. Following the public hearing, the Board may make its appointment or make a substitute appointment or recommendation without further notification or public hearing.

At 6:40 p.m. President Barreras opened the public hearing on the Board’s recommended appointee to the Personnel Commission. There being no public comment, Ms. Barreras closed the public hearing at 6:41 p.m.

A motion was made by President Barreras and seconded by Trustee Smith that the Board appoint Pamela Fobbs as the Board’s appointee to the Personnel Commission. Trustee Payne requested a roll call vote.

The motion passed by the following roll-call vote:

	YES	NO	ABSTAIN
Richard Caglia		X	
John Leal			X
Ron Nishinaka	X		
Patrick Patterson	X		
Eric Payne	X		
Dorothy Smith	X		
Isabel Barreras	X		

Reports of Board  
Members

Student Trustee Viviana Acevedo reported on activities occurring at Reedley College, including the following highlights:

- Worked with ASG and staff on providing input for the accreditation draft report.
- Participated in 2013-2017 strategic planning workshop.
- ASG held a successful coat drive in December.
- Welcome week and Club Rush took place at the beginning of the semester.

Student Trustee Michael Wilson reported on activities occurring at Fresno City College, including the following highlights:

- During final weeks ASG sponsored “Ram Slam,” which assisted student with studying for final exams. Over 750 hours of studying

Reports of Board  
Members (continued)

and 400 hours of total services were generated over a 4-day period.

- ASG will hold its first meeting on January 15.
- Future activities will include Kid's Day and March in March.
- ASG elections will occur April 23-25 for the 2013-2014 term.

Trustee Eric Payne stated he participated the following events:

- Participated in new trustee orientation.
- Attended holiday events hosted by Councilman Sal Quintero and the district office.
- Attended a moment of silence at City Hall hosted by Mayor Swearengin in honor of the teachers and students who lost their lives at Sandy Hook Elementary School.
- Is working with City of Fresno Martin Luther King's Unity Committee for the upcoming celebration

Trustee John Leal thanked the chancellor and staff for the new trustee orientation. He also thanked Mr. Eng for meeting with him to review and discuss the budget. Mr. Leal attended the following events:

- Police academy graduation on December 12
- Attended the Reedley College holiday luncheon on December 13
- FCC fire fighter graduation class of 38 at OAB on December 13.

Trustee Dorothy Smith attended her first meeting as Fresno County School Board representative.

Trustee Ron Nishinaka attended the following events:

- Reedley College staff holiday luncheon on December 13.
- Fresno City College Registered Nurse Program Pinning Ceremony
- Reedley College Community Concert Band's winter concert
- City of Parlier Oversight Board for Successor (RDA) Agency meeting

Trustee Richard Caglia discussed SCCC presence in southwest Fresno. He stated he has a meeting scheduled with Councilmember Baines, Supervisor Phil Larson and Chancellor Blue to discuss this issue. Mr. Caglia also reported he met with several local labor organizations and it was reported to him that they have been working with Dr. Railey on a vocational education presence. He is happy to hear about the partnerships and thanked Dr. Railey for his efforts. He would like the district to continue to update the Board on the progress of vocational education within the district.

Future Agenda Items	<p>Trustee Leal requested an update on the smoking policy, both on the campus and districtwide. Mr. Wilson stated the ASG is currently reviewing the policy. Dr. Blue stated an update on the district smoking policy will be presented to the Board during a future meeting.</p> <p>Trustee Smith requested an update on online distance learning and an update on food vendors.</p> <p>Trustee Nishinaka would like to schedule a tour of Sequoia Lakes and the forestry lab for the Board.</p> <p>Trustee Caglia requested continuing updates on vocational education.</p> <p>Trustee Payne requested an update/report on student achievement, various committees on participatory governance and a districtwide student learning outcome discussion.</p>
Delegations, Petitions, and Communications	None
Closed Session	<p>President Barreras stated that in closed session the Board would be discussing:</p> <ul style="list-style-type: none"><li>A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, Pursuant to Government Code Section 54957</li><li>B. CONFERENCE WITH LABOR NEGOTIATOR [SCFT Full-time Bargaining Unit; SCFT Part-time Bargaining Unit, California School Employees Association Bargaining Unit, and SCCCDC Peace Officers Association]; Diane Clerou, Pursuant to Government Code Section 54957.6</li><li>C. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION; Pursuant to Government Code Section 54956.9(a)</li></ul> <p>President Barreras called a recess at 7:00 p.m.</p>
Report of Closed Session	<p>The Board moved into open session at 9:32 p.m.</p> <p>President Barreras reported the Board took no reportable action during closed session</p>

Adjournment

The meeting was adjourned at 9:35 p.m. by unanimous consent.

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Ronald Nishinaka  
Secretary, Board of Trustees  
State Center Community College District

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*(Unapproved)* MINUTES OF THE MEETING OF  
BOARD OF TRUSTEES  
STATE CENTER COMMUNITY COLLEGE DISTRICT  
January 15, 2013

Call to Order                   A special meeting of the Board of Trustees of the State Center Community College District was called to order by President Isabel Barreras at 2:10 p.m. on January 15, 2013, in room 305 at State Center Community College District Office North, 390 W. Fir Avenue, Clovis, California.

Trustees Present               Isabel Barreras, President  
Richard Caglia, Vice President (left at 3:00 p.m.)  
Ronald H. Nishinaka, Secretary  
John Leal  
Patrick E. Patterson  
Eric Payne  
Dorothy Smith (arrived at 3:35 p.m.)

Introduction of  
Guests                         Also present were:

Deborah G. Blue, Chancellor, SCCC  
Ed Eng, Vice Chancellor of Finance and Administration, SCCC  
George Railey, Vice Chancellor of Ed. Services and Institutional Effectiveness, SCCC  
Tony Cantu, President, Fresno City College  
Michael White, Interim President, Reedley College  
Deborah Ikeda, Campus President, Willow International Community College Center  
Diane Clerou, Interim Assoc. Vice Chancellor of Human Resources, SCCC  
Nina Acosta, Executive Secretary to the Chancellor

Among the others present, the following signed the guest list:

Teresa Patterson, SCCC  
Gurdeep He'Bert, SCCC  
Greg Taylor, SCCC  
Brian Speece, SCCC  
Bill Turini, RC

Board  
Development  
Workshop                   Mr. Bill McGinnis lead the discussion for the board development workshop.

Adjournment

The meeting was adjourned at 5:50 p.m. by unanimous consent.

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Ron Nishinaka  
Secretary, Board of Trustees  
State Center Community College District

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STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 5, 2013

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SUBJECT:    Employment, Resignation, Change of Status,  
                 Academic Personnel

ITEM NO.    13-06HR

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EXHIBIT:    Academic Personnel Recommendations

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Recommendation:

It is recommended the Board of Trustees approve the academic personnel recommendations, items A through C, as presented.

ACADEMIC PERSONNEL RECOMMENDATIONS

- A. Recommendation to employ the following person:

<u>Name</u>	<u>Campus</u>	<u>Class &amp; Step</u>	<u>Salary</u>	<u>Position</u>
Lowe, Susan	MC	II, 6	\$25,725	Counselor/Instructor, Mental Health First Aid Program and Student Services

(New Hire)

(Categorically Funded Contract – February 6, 2013 through June 30, 2013)

- B. Recommendation to accept the resignation for the purpose of retirement from the following person:

<u>Name</u>	<u>Campus</u>	<u>Effective Date</u>	<u>Position</u>
Thomas, Pamella	FCC	June 1, 2013	English Instructor

- C. Recommendation to accept change of status for the following person:

<u>Name</u>	<u>Campus</u>	<u>Effective Date</u>	<u>Position</u>
Cheney, Judith A.	FCC	August 8, 2013	Dental Hygiene Instructor

(Reduction to part-time employment status prior to retirement per Article XVIII, Section 4 of the SCFT Collective Bargaining Unit Contract)

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 5, 2013

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SUBJECT: Employment, Promotion, Change of Status,  
Transfer, Leave of Absence, Resignation,  
Classified Personnel

ITEM NO. 13-07HR

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EXHIBIT: Classified Personnel Recommendations

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Recommendation:

It is recommended that the Board of Trustees approve the classified personnel recommendations, Items A through I, as presented.

## CLASSIFIED PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons as probationary:

Name	Location	Classification	Range/Step/Salary	Date
Burg, Daniel	FCC	Bookstore Sales Clerk I – Seasonal Position No. 8020	37-A \$13.98/hr.	01/04/2013
Diaz, Salina	FCC	Bookstore Sales Clerk I – Seasonal Position No. 8018	37-A \$13.98/hr.	01/04/2013
Moreno, Cecilia	FCC	Bookstore Sales Clerk I – Seasonal Position No. 8013	37-A \$13.98/hr.	01/04/2013
Shaw, Detra	FCC	Bookstore Sales Clerk I – Seasonal Position No. 8015	37-A \$13.98/hr.	01/04/2013
Whitten, Sharmaine	FCC	Bookstore Sales Clerk I – Seasonal Position No. 8014	37-A \$13.98/hr.	01/04/2013
Jauregui, Fidel	FCC	Custodian Position No. 2188	41-A \$2,666.58/mo.	01/07/2013
Jordan II, Marvin	FCC	Custodian Position No. 2176	41-A \$2,666.58/mo.	01/07/2013
Tristan, Joseph	FCC	Custodian Position No. 2189	41-A \$2,866.58/mo.	01/07/2013
Berry, Carly	FCC	Seasonal Student Advisor Position No. 8201	52-A \$20.17/hr.	01/22/2013
Gaspar, Lemuel	FCC	Seasonal Student Advisor Position No. 8200	52-A \$20.17/hr.	01/22/2013
Paramo, Kelly	FCC	Seasonal Student Advisor Position No. 8202	52-A \$20.17/hr.	01/22/2013
Balderas, Sarah	DO	Police Communications Dispatcher Position No. 1128	44-A \$2,874.42	01/23/2013

Classified Personnel Recommendation

Page 2

- B. Recommendation to re-employ the following persons as permanent employees from the 39 month rehire list:

Name	Location	Classification	Range/Step/Salary	Date
Golden, Heather	FCC	Bookstore Sales Clerk I – Seasonal Position No. 8011	37-E \$17.00/hr.	01/02/2013

- C. Recommendation to employ the following persons as provisional – filling vacant position of permanent full-time or permanent part-time pending recruitment/selection, or replacing regular employee on leave:

Name	Location	Classification	Hourly Rate	Date
Encinas, Desiree	DO	Accounting Clerk I Position No. 1134	38-A \$2,481.58/mo.	12/19/2012
Robertson, Adrienne	FCC	Instructional Assistant – Nursing Position No. 2113	62-A \$25.74/hr.	01/02/2013
Garza, Laurie	RC	Bookstore Seasonal Assistant Position No. 8048	31-A \$12.02/hr.	01/03/2013
Schindler, Anna	RC	Bookstore Seasonal Assistant Position No. 8047	31-A \$12.02/hr.	01/03/2013
Souders, Tracy	DO	Buyer Position No. 1126	61-A \$25.12/hr.	01/03/2013
Kralowec, Charles	DO	Institutional Research Coordinator Position No. 1160	66-A \$28.39/hr.	01/07/2013
Bergstrom, Laura	RC	Upward Bound Assistant Position No. 3157	52-A \$20.17/hr.	01/16/2013
Zavala Perez, Jose	RC	Upward Bound Assistant Position No. 3164	52-A \$20.17/hr.	01/16/2013
Mulligan, James	RC	College Center Assistant Position No. 3086	57-A \$22.79/hr.	01/28/2013

- D. Recommendation to employ the following persons as retiree/hourly (Ed Code 88034):

Name	Location	Classification	Hourly Rate	Date
Archuleta, Irene	WI	Administrative Aide	53-E \$25.12/hr.	01/11/2013 to 01/31/2013

Classified Personnel Recommendation

Page 3

E. Recommendation to approve the promotion of the following regular employees:

Name	Location	Classification	Range/Step/Salary	Date
Campbell, Samerah	DO	Human Resources Assistant	57-E (Confidential)	01/07/2013
		Position No. 1046 to	\$5,173.75/mo. to	
		Human Resources Analyst	64-E	
		Position No. 1063	\$5,694.92/mo.	

F. Recommendation to approve the change of status of the following regular employees:

Name	Location	Classification	Range/Step/Salary	Date
Garcia, Ernesto	FCC	Department Secretary	44-E	11/06/2012
		Position No. 2035 to	\$3,496.83/mo. to	to
		Administrative Assistant	55-A	11/30/2012
		Position No. 2107	\$3,762.67/mo.	

(Additional compensation for working out of class per Article 33, Section 8 of the CSEA contract)

Whitaker, Leah (Reinstatement)	FCC	Department Secretary	44-A	01/07/2013
		Position No. 2057	\$2,874.42/mo.	

Edwards, Sandi	DO	Human Resources Assistant	57-E (Confidential)	12/07/2012
		Position No. 1002 to	\$5,328.08/mo. to	to
		HR/MIS Data Researcher	63-D (Confidential)	12/21/2012
		Position No. 1018	\$5,866.50/mo.	

(Additional compensation for working out of class per PC Rule 3-15)

Garcia, Olga	RC	Department Secretary	44-E	01/02/2013
		Position No. 3088 to	\$3,496.83/mo. to	
		OASIS Assistant	54-A	
		Position No. 3152	\$3,673.58/mo.	

(Additional compensation for working out of class per Article 33, Section 8 of the CSEA contract)

Hawkins, Reynani	FCC	Student Services Specialist	52-E	01/02/2013
		Position No. 2130 to	\$4,251.50/mo. to	to
		Admissions & Records Manager	52-E + 15%	01/31/2013
		Position No. 2166	\$4,889.25/mo.	

(Additional compensation for working out of class per Article 33, Section 8 of the CSEA contract)

Classified Personnel Recommendation

Page 4

G. Recommendation to approve the lateral transfer of the following employees (regular):

Name	Location	Classification	Range/Step/Salary	Date
Garcia, Guadalupe	MC	Upward Bound Assistant – PPT Position No. 4037 to Upward Bound Assistant Position No. 4042	52-D \$23.39/hr. to 52-D \$4,054.42/mo.	12/03/2012

H. Recommendation to approve the leave of absence of the following employees (regular):

Name	Location	Classification	Range/Step/Salary	Date
Huebert, Brandon (Personal leave of absence per Article 13, Section 2 of CSEA contract)	RC	Upward Bound Assistant Position No. 3157	52-D \$4,054.42/mo.	01/02/2013
Schmidt, Susan (Unpaid health leave of absence per Article 14 of the CSEA contract)	FCC	Administrative Secretary I Position No. 2260	48-E \$3,978.67/mo.	01/10/2013 to 02/09/2013

I. Recommendation to accept the resignation of the following regular employees:

Name	Location	Classification	Date
Devine, Juliana	FCC	Sign Language Interpreter III Position No. 2242	12/19/2012
Cruz, Heather	FCC	Sign Language Interpreter III Position No. 2397	12/21/2012
Atkinson, Aaron	FCC	Bookstore Sales Clerk I – Seasonal Position No. 8010	01/02/2013
Ramirez, Erendira	FCC	Bookstore Sales Clerk I – Seasonal Position No. 8037	01/07/2013

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 5, 2013

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SUBJECT: Consideration to Approve New Position and Duties, Human Resources Specialist, Personnel Commission      ITEM NO. 13-08HR

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EXHIBIT: None

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Background:

On December 11, 2012, the Personnel Commission approved a reorganization and staffing plan that included creating a new classification of human resources specialist. The director of classified personnel studied the duties being performed by staff members and reviewed other agencies' staffing plans and determined the duties being performed would be more properly classified as a human resources specialist. According to Education Code section 88009, the Board of Trustees shall fix and prescribe the duties to be performed by all persons in the classified service. Following the Board of Trustees' approval of these duties, the district will meet and negotiate a salary placement with CSEA as required by the California Government Code section 3543.2.

Examples of Duties:

Performs difficult and complex duties in accordance with general directions and requires lead responsibilities:

- Research and prepare recruitment materials such as job announcements and advertisements.
- Assist in determining the time line for recruitment, establish monthly calendar for written and oral testing, and post recruitments accordingly.
- Use automated applicant tracking/Human Resources Information Systems software to create job postings, screen applications, and other related work in recruitment cycle.
- Conduct and monitor the examination process to include administering knowledge, skills, and oral board testing.
- Compose test questions for oral and/or technical panels and instruct panel members on proper application of Equal Employment Opportunity guidelines.
- Secure subject-matter experts to assist in the examination process.
- Develop interview forms and other examination materials, reflecting required skills, knowledge, and abilities necessary for successful job performance.

- Monitor and track recruitment expenditures.
- Work with district hiring managers to select and place employees in temporary/provisional assignments.
- Contact candidates selected for temporary/provisional employment; schedule and conduct orientation, explain hiring process and pre-employment requirements.
- Establish start dates with hiring supervisors and track temporary/provisional employees.
- Follow up on pre-employment requirements.
- Review and prepare employee status change notices or personnel action forms.
- Create and maintain employee files.
- Provide information to supervisors and employees regarding compliance with merit system rules, state and federal laws.
- Interpret and explain district rules, regulations, and policies.
- Attend a variety of meetings, workshops, and conferences related to assigned activities.
- Prepare commission agenda items and conduct background research for related reports.
- Research and prepare materials and/or reports for Personnel Commission meetings such as salary surveys, annual reports, and presentations.
- Assist in the coordination of disciplinary hearings.
- Enter and retrieve data from software applications such as word processing, spreadsheets, database, calendaring and email.
- Assist in the development and maintenance of internal operating guidelines.
- May perform other related duties as needed.

Recommendation:

It is recommended the Board of Trustees approve the new position and duties of Human Resources Specialist, Personnel Commission.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 5, 2013

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SUBJECT: Consideration to Approve New Position  
Permanent Part-Time Office Assistant I/II,  
Personnel Commission

ITEM NO. 13-09HR

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EXHIBIT: None

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Background:

On December 11, 2012, the Personnel Commission approved a reorganization and staffing plan which eliminated the position of a full-time administrative secretary I paid at range 48. On December 11, 2012, the Board of Trustees approved a resolution to eliminate the personnel commission's administrative secretary I. As part of the Personnel Commission's reorganization and staffing plan, the director of classified personnel proposed the addition of a permanent part-time office assistant I/II paid at range 38. This organizational change will result in a savings of approximately \$26,397 per year.

Recommendation:

It is recommended the Board of Trustees approve the new position of permanent part-time Office Assistant I/II, Personnel Commission.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 5, 2013

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SUBJECT: Consideration to Approve Employment of  
Adjunct Faculty, Spring 2013

ITEM NO. 13-10HR

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EXHIBIT: Listings of Adjunct Faculty, Spring 2013

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Background:

Board Policy 7120 authorizes the district to employ adjunct faculty. Attached for Board approval are the listings of the adjunct faculty from Fresno City College, Reedley College, and Willow International Community College Center for spring 2013.

Recommendation:

It is recommended the Board of Trustees approve the employment of these adjunct faculty for Fresno City College, Reedley College, and Willow International Community College Center for spring 2013.

**Fresno City College**  
**Instructional Adjunct Faculty Report**  
**Spring 2013**

Instructor Name	Section or Subject
Adams, Darren	Electrical Systems Technology
Adicho, Eileen	English As A Second Language
Adler, Paul	Police Academy
Agbayani, Brian	Linguistics
Agnew, Michael	Police Academy
Ailanjian, Landon	History
Akines, Kawana	Nursing, Registered
Aksenov, Alexander	Nursing, Registered
Al Haider, Rebecca	English As A Second Language
Alexander, Matthew	Police Academy
Amaro, Arthur	Chicano-Latino Studies
Andersen, Nicholas	Physical Education
Anderson, Gregory	Police Academy
Andreoni, Lauri	Paralegal
Aparicio, Sylvia	Nursing, Registered
Arendt, James	Police Academy
Ariola, Jocelyn	Nursing, Registered
Armas, Joseph	Business Administration
Arnold, Jeffery	Computer Information Technology
Ashcraft, David	Photography
Attkisson, Craig	Police Academy
Attkisson, Susan	Nursing, Registered
Auble, Sandra	Physical Education
Au-Yeung, Catherine	Mathematics
Avery, Douglas	Mathematics
Avila, Edward	Police Academy
Avila, John	Police Academy
Ayers, Willard	Business & Technology
Ayerza, June	Medical Assisting
Ayodele, Mercy	Nursing, Registered
Azali, Benedictus	Physical Education
Baber, Roberta	Computer Information Technology
Baca, Marisol	English

Baker, Earle	Police Academy
	Fire Academy
Baker, Gregory	Communication
Baker, Judy	English As A Second Language
Baldrice, Diana	Photography
Ballew, Edward	Anthropology
Bane, Leigh	English
Banuelos, Fernando	Computer Information Technology
Barba, Kathy	Music
Barkman, David	Photography
Baruela, Danilo	Nursing, Registered
Baruela, Leonor	Nursing, Registered
Baxter, Geary	Police Academy
	Fire Academy
Beatty, Jeffrey	Accounting
Beavers, Jefferson	English
	Film
	Journalism
Becker, Debra	Fire Academy
Beltran, Cynthia	Counseling
Benas, Rebecca	English
Bender, Thomas	Criminology
Bennett, Christine	Nursing, Registered
Bentley, Christine	Fire Academy
Berg, John	History
Bessinger, Drew	Police Academy
Binaski, John	Fire Academy
Binning, Jeanne	Anthropology
Bithell, Karen	Dance
Bligh, Andrew	English
Blomquist, Mark	Business Administration
Bohigian, Megan	English
Boling, Danny	Communication
Bologna, Frederick	Theatre Arts
Bone, Timothy	Business Administration
Boulden, Bradley	Business Administration
Boydstun, Susan	Psychology
Boyle, Anna	English
Brown, Jonathan	Fire Academy

Brubaker, Ryan	Fire Academy
Bryant, Barrett	Computer Information Technology
	Decision Science
Buckner, Rebecca	Police Academy
Burgamy, Teresa	Police Academy
Burnett, Fern	Paralegal
Burnett, Lynn	Police Academy
	Health Science
Button, Lynn	Police Academy
Cadigan, Richard	Fire Academy
Calandra, Derrick	Automotive Technology
Calandra, Janet	English
Callaghan, Cynthia	Human Services
Callahan, Kevin	Police Academy
Canales, Tina	Food Service Management
Caporale, Philip	Police Academy
Caprioglio, Dennis	Automotive Technology
Carano, Kyle	Physical Education
Carden, M Allen	History
Cardinale, Dean	Police Academy
Carlos, Roberto	Graphic Communications
Carreon, Toni	Nursing, Registered
Carrillo, Rudy	Criminology
Carter, Brian	English
Carter, Gary	Real Estate
Carvalho, Brenda	Mathematics
Cary, Neil	Fire Academy
Casner, Paul	Biology
Catlapp, Michael	Computer Information Technology
Cervantes, Daniel	Police Academy
Cha, Tua	Hmong
Chalasani, Usha	English As A Second Language
Chapman, Robert	Computer Aided Manufacturing
Cheney, Scot	Police Academy
Chicconi, Michael	Automotive Technology
Chisholm, Janet	Health Information Technology
Christopherson, Aaron	Applied Technology
Clark, Lisa	English
Clark, Rebecca	Health Information Technology

Clift, Renee	Human Services
Cogburn, Darby	English
Colbert, Bryan	Child Development
Collier, Aaron	Electrical Systems Technology
Collins, Thomas	Computer Information Technology
Consolatti, Allen	English
Cook, Erin	English
Cook, James	History
Cooksey, Jason	Graphic Communications
Cooney, Neal	Police Academy
Cope, Thomas	Fire Academy
Cortes, Sandra	Spanish
Cotter, Lee	Police Academy
Cross, David	Nursing, Registered
Cruise, Harold	Police Academy
Cruz, Rayann	Police Academy
Da Costa, Laura	Psychology
Dadian, Neil	Police Academy
Dailey, Jr William	Human Services
Dalpez, Marietta	Journalism
Damico, James	Fire Academy
Davenport, Dennis	Police Academy
Davis, James	Fire Academy
Davis, Michael	Fire Academy
Decker, Diana	Child Development
DeKlotz, Karl	Business Administration
DeKlotz, Olena	English
Denis-Arrue, Ricardo	Biology
Derosa-Parola, Debra	Dance
DeSoto, Sylvia	Business & Technology
Dewall, Anthony	Police Academy
Diaz, Nicolet	English
Diliddo, Frank	Electrical Systems Technology
Discont, Conrad	English
Dixon, Roger	Computer Information Technology
Dobbins, Jeremy	Nursing, Registered
Dooley III, William	Police Academy
Dooley, Ricki	Police Academy
Downing, Clifford	Police Academy

Downing, Craig	Police Academy
Downing, Melissa	Police Academy
Doyle, Michael	Police Academy
Dunkley, Jennifer	Radiologic Technology
Dunn, Jeffrey	Police Academy
Duong, Hung	Computer Information Technology
Duran, Jaime Vargas	Counseling
Durhan, Grace	Nursing, Registered
Eayre, Cynthia	Biology
Eberhard, Gary	Police Academy
Eberl, Rese	Counseling
Echeverria-Bis, Olivia	English
Eddy, Richard	Apprenticeship
Edmunds, James	Nursing, Registered
Eichmann, Kelly	Foods & Nutrition
Eissinger, Michael	History
Ekk, Christopher	Fire Academy
Eldon, Denise	English
Elep, Rizza	Nursing, Registered
Elliott, Michael	Police Academy
Engstrom, Corey	Communication
Erwin, Shawn	Police Academy
Esmay, Scot	Police Academy
Esmay, William	Police Academy
Espinosa, Rosemary	English
Estrada, Renca	Police Academy
Ewing, Mary Claire	Dental Hygiene
Fainer, Margaret	Paralegal
Fam, Mark	Police Academy
Farrah, Burke	Police Academy
Fief, Gary	Police Academy
Field Jr, Frederick	Police Academy
Fisher, Christopher	Physical Education
Fitzgerald, Charmaine	Child Development
Flay, Robert	Chemistry
Flores, Nicole	Physical Education
Fox, Jim	Geography
Fraleigh, Nancy	Communication
Francis, Onesta	Physical Education

Franklin, James	Physical Education
Frascona, Vincent	Police Academy
Frazier, Brenda	Physical Education
French, Lawrence	Fire Academy
Fritzchle, Tamara	English
Frost, Thomas	Police Academy
Fry, Martha	Business & Technology
Fuller, Zebedee	Police Academy
Fultz, Richard	Fire Academy
Gabriel, Lucas	Physical Education
Gaines, Jaimy	Police Academy
Gallo, Brian	Architecture
Gamoian, Lisa	Police Academy
Garcia, Maria	Spanish
Garcia, Ruby	Chicano-Latino Studies
Garcia, Sabrina	Nursing, Registered
Garnica, Sharon	Biology
Garth, Rebecca	Human Services
Garza, Hector	Fire Academy
Garza, Jose	Police Academy
Garza, Yolanda	Spanish
Gates, Vaughn	Police Academy
Gelegan, Gail	English
Gerking, Christopher	Fire Academy
Ghimenti, Darin	Physical Education
Gilman, Kenneth	Fire Academy
Gines, Ramon	Police Academy
Gomez, Joseph	Police Academy
Gomez, Jr Alberto	Nursing, Registered
Gonzales, Danny	Fire Academy
Gonzales, Kelly	Business & Technology
Goodson, Cheryl	English
Goodwin-Bransford, Luis	Dental Hygiene
Gorman, Jr Robert	Construction
Graham, Pilar	English
Greene, Barbara	Nursing, Registered
Greening, Roger	Police Academy
Griffiths, Kularb	English As A Second Language
Grossbard, Stuart	Nursing, Registered

Grove, Michael	Police Academy
Guadian-Djanie, Claudia	English As A Second Language
Guest, Lawrence	English
Guice, Daniel	Fire Academy
Gularte, Gregory	Police Academy
Gurule, Phillip	Business Administration
Haas, Douglas	Police Academy
Halderman, Doug	Architecture
Hamp, David	Communication
	Film
Hardamon, Cedric	Sociology
Harris, Debra	Human Services
Hart, Bradley	History
Hart, Brenda	Nursing, Registered
Hart, Harlan	Computer Aided Drafting & Design
Harvey, Etienne	American Sign Language
Hawkins, Lynn	Physical Education
Hawkins, Micah	Mathematics
Hawkins, Timothy	Business Administration
Haynes, Kirk	Police Academy
Helms, Renetta	Foods & Nutrition
Henkel, Steven	Accounting
Henkle, Charles	Police Academy
Hernandez, Nancy	English
Herrera, Cruz	Police Academy
Herring III, Jesse	Police Academy
Herzog, Marilyn	Police Academy
	Fire Academy
Hester-Haynes, Juanita	Mathematics
Heyne, Jennifer	Economics
	History
Hibbens, Darrell	Police Academy
Hickman, Kevin	Police Academy
Hicks, H. D.	Fire Academy
Hilario, Milagros	Nursing, Registered
Hirasuna, Steven	Human Services
Hoehing, Douglas	Psychology
Hoffman, Glenn	Physical Education
Holden, William	Computer Information Technology

Holmes, Wendy	Biology
Holson, Mary	Nursing, Registered
Hooper, Stefani	English
Hord, John	Music
Howard, Katsuyo	Japanese
Howard, Lawrence	Drafting
Hreische, Chukri	Computer Information Technology
Hudson, Christopher	Computer Information Technology
Hughes, Larry	Psychology
Hurley, Stacy	Applied Technology
Hurt, Howard	Biology
Hutton, Pamela J	Marketing
Ikawa Wakabayashi, Judy	Biology
Ingram, Donovan	English
Isom, Janice	Nursing, Registered
Jackson, Frank	Paralegal
Jacobo Jr., Henry	Police Academy
Janzen, Peter	Art
Jensen, Daniel	Mathematics
Jerkovich, Roger	Photography
Jessie, Mildred	History
Jimenez, Jimmy	Police Academy
Jimenez, Michael	Chicano-Latino Studies
Johl, Baljit	Nursing, Registered
Johnson, Andrea	History
Johnson, Gerard	Counseling
Johnson, Karen	English
Jones, David E	Police Academy
Jones, Sarah	Computer Information Technology
Joosten, Monica	Nursing, Registered
Jurevich, Gayla	Business Administration
Kabbani, Kathleen	English As A Second Language
Kaelble, Afreen	Police Academy
Kapoor, Kaushiki	Nursing, Registered
Karimbakas, Spiros	Mathematics
Katz, Kenneth	Police Academy
Kaundart, Earl	Police Academy
Kaur, Arshvir	Engineering
Kaur, Kulwinder	Nursing, Registered

Kawagoe, Jodi	Chemistry
Keeney, Mark	Police Academy
Kelley, Bonnie	Nursing, Registered
Kelley, Ronda	African-American Studies
Kesterson, Edward	Graphic Communications
Key, Roger	Natural Science
King, Christopher	Fire Academy
Klose, Thomas	Police Academy
Knaapen, Beatrice	Business & Technology
Knudsen, James	Theatre Arts
Koch, Michael	Building Safety & Code Administration
Koontz, Robert	Fire Academy
Kosinski, Jeff	Physical Education
Krippner, Virginia	Fire Academy
Lacko, Michael	Construction
Lakela, Rick	Fire Academy
Lamattina, Sandra	Dental Hygiene
Laughnan, III Woodrow	Communication
Lauri, Jennifer	Development Services
Ledezma, Jamie	Political Science
Leigh Jr., John	Fire Academy
Lesmerises, Daniel	Construction
Lessard, Jane	American Sign Language
Leung, Dennis	Computer Aided Drafting & Design
Lion, Larry	Automotive Technology
Liu, Hsiu-Ju Teng	Mathematics
Lizama, Joseph	Music
Lloyd, Dean	Computer Aided Drafting & Design
	Drafting
Long, Alex	Fire Academy
Long, Cameron	Fire Academy
Longan, Craig	History
Loop, Steven	Physical Education
Lopez, Jehnette	Nursing, Registered
Lucka, Wojciech	Biology
Lum, Richard	Fire Academy
Luna, Rudy	Graphic Communications
Lusk, James	Police Academy
Luttrell, Katherine	English

Lynes, Julie	Counseling
Macalpine, Donald	Fire Academy
Maier, John	Police Academy
Maire, Michaella	Paralegal
Maki-Dearsan, Nanete	Art
Maniquiz, Michael	English
Mann, Li T	Chinese
Marcial, Michael	Physical Education
Marsh, Robert	Mathematics
Martin, Jeremy	Journalism
Martineau-Gilliam, Vickie	Business & Technology
Martinez Dominguez, Carlos	Computer Information Technology
Martinez, Jesus	Spanish
Martinez, Mark	Fire Academy
Martinez, Robert	Police Academy
Mata, Carmen	Spanish
Mateo-Laeno, Mary	Child Development
Matsuzaki, Kent	Police Academy
Mattox, Jack	Health Science
Mayo, Edward	Police Academy
McCabe, Gail	English
McComas, Stephen	Police Academy
McDonald, Geoffery	Mathematics
McIlhargey, Patrick	English As A Second Language
McKinney, Rosanna	Police Academy
McLearan, Susan	Dental Hygiene
McNamara, Daniel	Physical Education
Mechem, Timothy	Police Academy
Medrano, Catherine	Chicano-Latino Studies
	Sociology
Medrano, Michael	English
Meister, Lucielle	Nursing, Registered
Mekredijian, Tamar	English
Mendez, Vincent	Art
Mendoza, Leena	Counseling
Mendoza, Sal	Radiologic Technology
Mendrin, Michael	Health Science
Michaels, Ryan	Fire Academy
Miko, Kristina	English

Milhorn, Richard	Photography
Miller, Alan	Fire Academy
Miller, Courtney	English
Mimura, Stacielee	Communication
Minnis, Dorrick	Criminology
Mitchell, Marla	Police Academy
Moffitt, Jane	English As A Second Language
	Linguistics
Moghaddam, Ramyar	Computer Information Technology
Mollo, Constance	Medical Assisting
Monreal, Roneva	Physical Education
Montano, Elizabeth	Nursing, Registered
Mooney, Gaylon	Police Academy
Moore, Justin	Fire Academy
Moore, Robert	Police Academy
Moore, Scott	Police Academy
Moore, Vernon	Geology
Moreno, Janice	English
Morrisson, Fernando	Manufacturing Mechanic, CTC
Morrice, John	Music
Morton, Nye	Music
Mosier, Michael	Police Academy
Motoyasu, Jeffrey	Criminology
Mott, Michael	Nursing, Registered
Moua, Chai	Mathematics
Mouanoutoua, Chue Fue	Mathematics
Mouanoutoua, Vang	Asian-American Studies
Mullen, Paul	Paralegal
Mullikin, Jason	Automotive Technology
Munguia, Israel	Radiologic Technology
Musick, William	Physical Education
Musselman, Laura	English
	Philosophy
Myers, Jennifer	English
Myers, Mimi	Dental Hygiene
Myers, Ralph	English
Nance, Ian	Philosophy
Nance, Steven	Music
Neal, Carla	English

Neal, William	Mathematics
Nelson, Cheryl	Business & Technology
Nelson, John	Physical Education
Nelson, Thomas	English
Nevarez, Luis	Fire Academy
Nielsen, Robert	Music
Nishimoto, Henry	Economics
Nix, Lawrence	Welding Technology
Noakes, Michael	Physical Education
Norman, Sophia	English
North, Erik	Mathematics
Numm, Derek	Fire Academy
Oeser, Jeffrey	Economics
Okin, Isaac	African-American Studies
O'Leary, Lauren	English As A Second Language
Oliva, Yuri	Surgical Technology
O'Neil, Terrence	Criminology
Ortiz, Tina	Police Academy
Owen, Richard	Police Academy
Painter, Lisa	American Sign Language
Panfilio, Aaron	Fire Academy
Paniccia, Jenine	Physical Education
Park, Keola	Fire Academy
Parker, Anita	Child Development
Parks, John	Air Conditioning
Parmenter, Caleb	Physical Education
Pascual, Luna	Mathematics
Passmore, Vicki	Police Academy
Patterson, Teresa	Communication
Paul, Heather	English
Pawlowski, Brad	Air Conditioning
Payn, Scott	Police Academy
Payne, Catherine	Art
Pearson, Vickie	Graphic Communications
Pendley, Kevin	Police Academy
Perez, Enid	Chicano-Latino Studies
	Women's Studies
Perez, Gilbert	Police Academy
Perkins, Daniel	Fire Academy

Perkins, Haley	Physical Education
Perry, Dwight	Police Academy
Perry, Luann	Health Information Technology
Phillips, Cheyne	Counseling
Pino, Jon	Police Academy
Planas, Edward	Police Academy
Pogue, Richard	Fire Academy
Pontius, David	Computer Information Technology
Pontius, Vicki	Computer Information Technology
Porreco, Jana	Dental Hygiene
Prandini, Kellen	Anthropology
Price, Maryellen	Child Development
Pulido, Jose	Criminology
Querin, Amy	Dance
Quinn, Charles	Communication
Quintana, Nicolas	English As A Second Language
Rackley, Ronnie	Police Academy
Raines, William	Art
Ramirez, Adrian	Counseling
Ramirez, George	Music
Ramirez, III Raymond	Chicano-Latino Studies
Ramirez, Yaneth	Spanish
Ranganathan, Shilpa	Sociology
Ratkus, Anthony	Business Administration
Ratto, Joel	Electrical Systems Technology
Rayburn, Charles	Food Service Management
Redmond, Granville	Counseling
Reese, Douglas	Police Academy
Reid, Pamela	Mathematics
Reitz, Cherry	Nursing, Registered
Reyes, Samuel	Biology
Rhodes, Agnes	Mathematics
Rice, Mary	Applied Technology
Richardson, Jamie	Respiratory Care
Richmond, Linda	Art
Rigby, Kristin	Communication
Riley-Ruiz, Kristine	Criminology
Rindahl, Kathleen	Nursing, Registered
Risch, Krystin	Communication

Ritchie, James	German
Robinson, Antonio	Fire Academy
Robinson, Jeffery	Police Academy
Rogers, Edward	Fire Academy
Rogers, Gary	Linguistics
Rose, Michelle	Development Services
Rossetti, James	Police Academy
Rossi, Gianna	Physical Education
Rowden, Sally	Child Development
Rowe, Deborah	Fire Academy
Rowe, Thomas	Police Academy
Royal, Randy	Police Academy
Ruiz, David	Police Academy
Russell, Byron	Graphic Communications
Saiz, Sallie	English
Salazar, Manuel	Police Academy
Salazar, Rafael	Architecture
Samora, Lawrence	Physical Science
Sanchez, Martin	Police Academy
Sandersier, Jeffrey	Music
Sarkisian, Rebecca	Music
Satterthwaite, Brianna	Psychology
Savala, Sylvia	English
Scheid, Elizabeth	English
Schmidt, Eric	Police Academy
Schneider, Terry	Police Academy
Scholl, Michael	Police Academy
Schramm, David	Music
Schwartz, Casey	English
Schwendiman, Larry	Economics
Scroggins, Brett	Police Academy
Scroggins, Jason	English
Sellai, Diana	Police Academy
Selma, Bart	Physical Education
Sepeda, Lorraine	Police Academy
Shamp, Kyle	Applied Technology
	Welding Technology
Shaw, Sue	Child Development
Sheldon, Bryan	Mathematics

Sherrow, Robert	Police Academy
Shumate, Harold	Police Academy
Silva, Manuel	Police Academy
Simpson-Urrutia, Julia	English
Skaret, Wayne	Business & Technology
Slater, Gerald	Fire Academy
Sloan, Larry	Industrial Training, CTC
Sloan, Michalanne	Police Academy
Smith, Cherylyn	English As A Second Language
Smith, David	Graphic Communications
Smith, Elizabeth	English
Smith, Ernest	Photography
Smith, Joseph	Police Academy
Smith, Michael	Police Academy
Snowden, Patrick	Art
Sobrepena, Salome	Nursing, Registered
Solwazi, Kehinde	African-American Studies
Sorensen, Christin	Applied Technology
Soublet, Monica	Child Development
Spadafore, Gail	Business Administration
Spalding, Steven	Mathematics
Spencer, Deborah	Nursing, Registered
Spjute, Aaron	Theatre Arts
Stalker, Brent	Police Academy
Standifer, Delores	African-American Studies
Standridge, Donald	Graphic Communications
Stark, Denise	Linguistics
Stark, Linda	Police Academy
Starr, Rebecca	English
Staten, Patrick	Mathematics
Steele Smith, Catherine	English
Stemler, James	Fire Academy
Stevens, Mark	Physical Education
Stogbauer, Kathy	Child Development
Stratman, Thomas	Chemistry
Sulenta, David	Fire Academy
Sullivan, Cornelius	Psychology
Sutterfield, Mark	Mathematics
Sutton, Donald	Fire Academy

Sutton, Jeremy	Computer Information Technology
Takeda, Michael	English
Tarango, Rita	English As A Second Language
Taus, Kay	Child Development
Taylor, James	Police Academy
Taylor, Sevastee	French
Tenney, John	Photography
Thiesen, Kurtis	Chemistry
Thiesen, Lorraine	Communication
Thomas, Fred	Dental Hygiene
Thompson, Britton	Food Service Management
Tilley, John	Police Academy
Tiscareno, Cristal	Dance
Torosian, Brian	Fire Academy
Torosian, Marvin	Police Academy
Torres, Victor	Chicano-Latino Studies
Tostado, Edward	Criminology
Tracy Jr, Vernon	Police Academy
Trevino, Julio	English
Tushnet, Geoffery	Police Academy
Ulanimo, Virginia	Nursing, Registered
Umber, Brandon	Chemistry
Unzueta, Mark	Physical Education
Upton, Tyffani	Communication
Vaca, Jesus M	Accounting
Valdez, Kathaleen	Accounting
Van Cleve, Mark	Computer Information Technology
Vander Plaats, William	Business Administration
Vang, Alee	Asian-American Studies
Vang, Soul	English
Vannasone, Isaac	Mathematics
Vasconcellos, Anthony	Fire Academy
Vasquez, Ivan	Nursing, Registered
Vasquez, Rojelio	Marketing
Vaughn, Brigida	Nursing, Registered
Verdian, Maria	English
Vianello, Arlene	Dental Hygiene
Villines, Hope	Physical Education
Vinicor, Donald	Chemistry

Vivian, Ronald	Human Services
Vizthum, Taylor	Electrical Systems Technology
Vogel, Pamela	Nursing, Registered
Von Berg, Craig	Music
Vongsy, Rick	Nursing, Registered
Vosmera, Michelle	Nursing, Registered
Waddle, Carl	Health Information Technology
Wagman, Elizabeth	Child Development
Walker, William	Computer Information Technology
Wall, Connie	English As A Second Language
Wall, Josie	Decision Science
Wallis, John	Applied Technology
	Manufacturing Mechanic, CTC
Ward, William	Police Academy
Wasemiller, Peter	Business Administration
Watson, James	Police Academy
	Criminology
Weaver, Louis	Geography
Webster, Nicholas	Police Academy
Weinschenk, Franz	English
White, Debra	Police Academy
Wilkins, Stephen	Police Academy
Williams, Ann	English
Williams, Diane	Police Academy
Wimer, Garrett	Astronomy
Wingfield, Linda	Nursing, Registered
Winn, Jessica	Criminology
Winther-Saxe, Lenna	Photography
Wolfmann, Melissa	Music
Woods, Matthew	Mathematics
Wosika, Kathleen	Art
Yang, Andre	English
Yang, Kao-Iy	Hmong
Yang, Shoua	Counseling
Yang, Xiaoming	Geography
Young, Carri	Medical Assisting
Young, Jeffrey	Fire Academy
Yu, Un Suk	Nursing, Registered
Zamora, Debra	Nursing, Registered

Zerwig, Larry	Manufacturing Mechanic, CTC
Zhou, Paul	Computer Information Technology
Zschogner, Mark	Air Conditioning

**Fresno City College**  
**Non-Instructional Adjunct Faculty**  
**Spring 2013**

Instructor Name	Section or Subject
Alexander, Matthew	Police Academy
Barrett, Denise	Counselor
Bithell, Kara	IDEA Lab
Braddock, Karen	Coordinator
Buckner, Rebecca	Police Academy
Callahan, Kevin	Police Academy
Chavez, Aida	Coordinator
Cheney, Paul	Dentist
Corchado, Francisco	HS Counselor
De Rosa- Parola, Debra	Dance, IDEA Lab
Dorian, Jennifer	Writing & Reading Center
Doumanian, Raymond	Dentist
Doyle, Michael	Police Academy
Fief, Gary	Police Academy
Gabriel, Lucas	G-98 Lab
Gaines, Jaimy	Police Academy
Frazier, Brenda	G-98 Lab
Glassman, Linda	Dentist
Glover, Tamara	Coordinator
Gomez, Joseph	Police Academy
Hanson, Audry	Librarian
Hoff, Nancy	Coordinator
Keeney, Mark	Police Academy
Kenzora, Amanda	Writing & Reading Center
Loop, Steven	G-98 Lab
Lopez, Kizzy	Coordinator
Lourido-Ali, Monica	Dentist
Lucio, Nickolas	Counselor
Lund, Edward	Art Space Gallery Curator
Macalpine, Donald	Fire Academy
Martin, Tami	Police Academy
Matsuzaki, Kent	Police Academy
Mechem, Timothy	Police Academy

Midcalf, Nancy	Coordinator
Mollo, Constance	Coordinator
Moore, Scott	Police Academy
Morton, Nye	IDEA Lab
Murray, Paulette	Counselor
Nkosi, Janine	Counselor
Oliva, Juri	RN Coordinator
Oliva, Stacy	RN Coordinator
Owen, Richard	Police Academy
Partoviamin, Soheil	Tutorial
Piland, Kurt	Counselor
Pino, Jon	Police Academy
Planas, Edward	Police Academy
Pondexter, Patricia	Librarian
Popovich, Cole	G-98 Lab
Querin, Amy	Dance, IDEA Lab
Quintana, Nicolas	Writing & Reading Center
Ramirez, Deanna	Coordinator
Rogers, Edward	Fire Academy
Rossetti, James	Police Academy
Rowe, Deborah	Fire Academy
Sarkisian, Rebecca	IDEA Lab
Shadrick, Jessica	Tutorial
Silvas, Shushanek	Writing & Reading Center
Smith, Joseph	Police Academy
Sutterfield, Mark	Tutorial
Sutton, Donald	Fire Academy
Thurber, Edward	Tutorial
Tiscareno, Cristal	Dance
Torosian, Marvin	Police Academy
Tracy, Vernon	Police Academy
Tushnet, Geoffery	Police Academy
Valdivia, Gloria	Counselor
Waddle, Carl	HS Tutorial
Webster, Nicholas	Police Academy
Welch, Thomas	Librarian

**FRESNO CITY COLLEGE  
STUDENT SERVICES ADJUNCT FACULTY  
SPRING 2013**

NAME	SUBJECT
Linda Albright	Health Service
Janice Anderson	Work Experience
Stephanie Annett	Health Service
Charles Bailey	Counseling
Patricia Bayer	Counseling
Cynthia Beltran	Counseling
Ana Cabezas	Psychological Services
Donna Cook	Psychological Services
Barbara Dunn	Work Experience
Jaime Duran	Counseling
Rese Eberl	Counseling
Brian Finley	Counseling
Araceli Gallardo	Counseling
Mallore Gorrie	Psychological Services
Cedric Hardamon	Counseling
Mainou Her	Counseling
Lily Hernandez	Counseling
Gareth Houghton	Psychological Services
Gerard Johnson	Counseling
Jason Johnson	Psychological Services
Kathleen Kaiser-Clarey	Work Experience
Carolyn Kincheloe	Counseling
Nadezhda Kostin	Counseling
Julie Lynes	Counseling
Kayla Mannon	Counseling
Kristin Marvin	Psychological Services
Leena Mendoza	Counseling
David Mitchell	Psychological Services
Rosa Murillo	Counseling
Nnenna Ndika	Psychological Services
Peter Pavich	Counseling
Cheyne Phillips	Counseling
Roger Radtke	Counseling
Adrian Ramirez	Counseling
Granville Redmond	Counseling
Mario Reposo	Counseling
Darlene Roach	Counseling
Jazmin Serrano	Counseling
Sonny Silva	Counseling (Financial Aid)
Manjeet Singh	Counseling
Rosemarie Stock	Counseling
Kami Thepphavong	Counseling
May Vang	Counseling
Guadalupe Vasquez	Psychological Services
Amanda Velasquez	Counseling

Leah Velasquez	Counseling
Shoua Yang	Counseling
Manuel Zubiri	Counseling

**REEDLEY COLLEGE**

**Adjunct Faculty Report**

**Spring 2013**

Instructor Name	Section or Subject
Angel, Patricia	CHDEV
Arzola, Juan	POLSCI
Balakian, Amber	BA
Baldwin, Theresa	ART
Barnes, Bryan	AERO
Barrett, Nicholas	COMM
Basiletti, Sarah	MUS
Bennetts, Carol	ENGL
Blied, James	MATH
Borofka, Debbie	ENGL
Bratcher, Susan	GEOL
Brown, Jodie	AS
Browning III, Mark	AG
Bucher, Frederick	MATH
Buldo, Vanessa	COMM
Cade, Alan	ACCTG
Cannell, Robert	NR
Carlsen, Katherine	ASL
Carrillo, Rosalinda	HLTH
Castro, Kattia	HLTH
Caughell, Maryann	DEVSER
Chalepah, Jan	ENGL
Chavez, Helen	COMM
Clarkson, ElRay	CRIM
Cobb, Aaren	DEVSER
Cooper, Craig	NR
Cooper, Nicole	COMM
Cooper, Nicole	JOURN
Crooks, Elizabeth	OT
Deibert, Daniel	BIOL
Dekker, Anita	OT
Denver, Janel	DEVSER
Driggers, Doris Maria	MUS
Eisinger, Jeff	SOC
Endler, Scott	MATH

Flint, Justin	AUTOT
Fox, Jim	GEOG
Froese, Ron	HIST
Furumoto, Jason	BIOL
Gaddy, Garth	MFGT
Gagnon Jr, Jim	PE
Gallegos, Mary	HLTH
Garabedian, Deanna	ENGL
Garner, Ross	PE
Graber-Peters, Jennifer	COMM
Guyett, Michael	IS
Guzman, Juan	ENGL
Hamilton, Howard	MATH
Harvey, Etienne	ASL
Hinojosa, Andres	ACCTG
Hodges, Donal	CHEM
Iraheta, Rene	HLTH
Kamerin, Kim	MUS
Kawagoe, Jodi	CHEM
Kron, Terri	DA
Kryder, Paul	MATH
Labandeira, John	PE
Landon, Kathleen	MATH
LaSalle, Kelly	ENGL
Lewis, Barry	DEVSER
Loya, Ralph	AS
Lusk, Susan	EDUC
Lyons III, Theodore	ART
MacDonald, Lauren	ART
MacDonald, Lauren	LIBSKL
Marcial, Steven	PSY
McCandliss, David	NR
McKinley, Juanita	DEVSER
Mechem, James	ART
Menefee, Whitney	BIOL
Miller, Randall	HIST
Monk, Irene	PE
Mulligan, James	AG
Naito, Michael	CHEM
O'Brien, Francilyn	MATH
Painter, Lucy	DEVSER

Pantoja, Joseph	HIST
Park, ChoLin	ART
Parker, Donald	AUTOT
Pena, Jennifer	PE
Perez, Frances	NAT
Perkins, John	PE
Person, Ryan	AS
Phillips, Jennifer	NR
Podsakoff III, William	DEVSER
Potter, Gary	BIOL
Record, Linda	ENGL
Reyes, Susan	NAT
Reyna, Kathleen	POLSCI
Rivera, Blanca	COUN
Ross, Stacy	ENGL
Ruiz, Fausto	SPAN
Rutherford, Robert	MATH
Sanchez, Sheila	DEVSER
Shepherd, Jamie	MATH
Smith, Allyson	NR
Smith, Samuel	POLSCI
Stephens, Sean	IS
Striebich, Dean	PLS
Stuntz, Tracy	COMM
Sullivan, Cornelius	PSY
Tabutol Jr., Maurice	PLS
Tellalian, Bryan	POLSCI
Tollefson, Cari	BA
Tollefson, Cari	MKTG
Trevino, Rosalva	DA
Trinidad, Cecil	CHDEV
Unruh, Jean	BIOL
White, Lois	ENGL
Wicks, Ross	MFGT
Workman, Penny	PSY
Xiong, Ghia	HLTH
Yang, Kao-Ly	HLTH

**MADERA CENTER**

**Adjunct Faculty Report**

**Spring 2013**

Instructor Name	Section or Subject
Asenjo, Adrienne	LVN
Ayala, Anthony	MFGT
Barile, Stephen	ENGL
Betancourt, Paul	POLSCI
Brar-Mackie, Gurpreet	PSY
Bull, Yolanda	ENGL
Castellanos, Jessika	RN
Chandra, Geeta	BIOL
Chen, Tung Rei	LVN
Conde, Linda	CHDEV
Dahlquist, Betty	SSTMH
Dunne, Donnalee	ART
Durbin, Randy	PE
Fjellbo, Janet	COTR
Fjellbo, Janet	COUN
Flores, Heather	PSY
Gillespie, Velda	FN
Herling, Rosamond	CHDEV
Hernandez, Efren	ECON
Houk, James	BIOL
Hughes, Deborah	CHDEV
Jaime, Maria	CHDEV
Lionvale, Thomas	PE
Loveridge, Kristi	RN
Luna, Frank	HIST
McQuillen-Follett, Suzette	LVN
Medina, Gloria	OT
Ostoja, Steven	BIOL
Papadakis, Linda	ART
Pickering, Karen	LVN
Pimentel, Tracey	COTR
Pimentel, Tracey	COUN
Quinn, Darlene	RN
Reyna, Kathleen	POLSCI
Richter, Jeremy	PE

Salazar, Ruby	ENGL
Sands, Dan	IS
Schaff, Raymond	IS
Scheidt, Shaynon	BIOL
Schwandt, Sara	BIOL
Schwartz Casey, Jenifer	ENGL
Senzaki, Susan	RN
Sheets, Rebecka	MATH
Silva, Valerie	BIOL
Singh, Mandeep	CHEM
Snipes, Ronnie	BA
Snipes, Ronnie	COTR
Tackett, Patrick	ENGL
Takeda, Michael	ENGL
Tanaleon, Irma	LVN
Taylor, Bradford	STAT
Tellalian, Bryan	POLSCI
Tovar, Leo Dan	LVN
Visveshwara, Nicola	RN
Walker, Cindy	PSY
Wright, Joseph	CHDEV
Yann, Chamroeun	CHDEV

## OAKHURST CENTER

### Adjunct Faculty Report

Spring 2013

Instructor Name	Section or Subject
Booth, Corey	POLSCI
Burgess, Laura	MATH
DeHart, Angeline	DEVSER
Ellington, Kanya	CHEM
Flanagan, James	ENGL
Freedman, Marcia	PSY
Gorski, Elizabeth	COMM
Gorski, Elizabeth	ENGL
Hammerling, Harry	IS
Hoffman, Richard	COMM
Humphrey, Patrick	COMM
Isom, Pat	MUS
Laird, George	PSY
Larsen, Daniel	IS
Loweberg, Donald	MATH
Meinhoff, Sharon	PHIL
Nielsen Jr, Willard	SOC
Pimentel, Tracey	COUN
Piper, Michael	IS
Rich, George	MATH
Sands, Isolina	SPAN
Smith, Adam	PE
Srinivasan, Gita	ECON
Steffke, Robert	ENGL
Taylor, Bradford	STAT
Wilhite, Brian	PHOTO

**WILLOW INTERNATIONAL CENTER**

**Adjunct Faculty Report**

**Spring 2013**

Instructor Name	Section or Subject
Arnold, Craig	IS
Barton, Claudia	ENGL
Beversluis, John	PHIL
Bishop, Daniel	MUS
Booth, Corey	POLSCI
Boyle, Christopher	GEOG
Bracamonte, Stephanie	CHDEV
Brannon, Colleen	COUN
Bratcher, Susan	GEOL
Brogan, Amy	PE
Bundli, Lisbeth	ACCTG
Burke, Laura	ENGL
Catron, Keith	ASL
Catron, Lisa	ASL
Chen, Mei	CHEM
Clements, Dennis	HIST
Cusak, Sandra	ENGL
Daher, Brandon	ENGL
Dean, Geoffrey	MATH
Der Torosian, Jeffery	PHIL
Dorian, Jennifer	ENGL
Driggers, Dennis	HIST
Driggers, Dennis	POLSCI
Duffy, Dennis	PSY
Dunworth, Charles	MATH
Dyer, Kathleen	PSY
Eichmann, Kelly	FN
Eisinger, Jeff	SOC
Fallon, Ann	BIOL
Fernandez, Kathleen	CRIM
Ferrari, Linda	ENGL
Finfrock, Ryan	BA
Flanagan, James	ENGL
Focarazzo, Cathy	ENGL
Froese, Harold	BA

Froese, Harold	EDUC
Froese, Harold	IS
Garner, Robert	COTR
Gejeian, Dave	ENGL
Gillespie, Velda	FN
Giuffrida, Tosha	IS
Gonzalez, Nora	SPAN
Hallaway, David	PHOTO
Hamby, Lisa	ENGL
Helms, Renetta	FN
Hendrixson, Jan	BIOL
Hennecke, Monica	OT
Herling, Rosamond	CHDEV
Hernandez, Efren	ECON
Hernandez, Jonathan	COMM
Holden, Christine	COTR
Holder, Glenn	WTD
Hollenbeck, Marcia	MATH
Horn, Colleen	HLTH
Hubbard, Heather	BIOL
Humphrey, Patrick	COMM
Ibarra, Gabriel	ENGL
Ishigaki, Teresa	ENGL
Itskoff, Mary	COTR
Itskoff, Ronald	COTR
Johnson, Kathy	PSY
Johnson, Phillip	ART
Jones, Christina	COTR
Kerr, Sharon	HLTH
Kerr, Sharon	PE
Khalili, Setareh	BIOL
Kidd, William	COTR
Lamb, Michael	STAT
Leal-Quiros, Edbertho	PHYS
Leonard, Dana	BIOL
Lieb Townsend, Emily	GEOG
Louie, Christopher	CHEM
Luna, Frank	HIST
Macias Sanchez, Dora	SPAN
Martinez Dominguez, Carlos	IS
Maxwell, Robert	POLSCI

Miko, Kristina	FILM
Mohan, Archana	BIOL
Moore, Vernon	GEOL
Myers, Timothy	BIOL
Nielsen Jr, Willard	SOC
Noricks, Ronald	HIST
Oraze, Roger	MATH
Pattanumotana, Master	ECON
Pederson, Stacy	COTR
Petrillose, Charles	IS
Porter, Jennie	FN
Querin, Amy	DANCE
Ratkus, Anthony	BA
Ray, Michael	CHEM
Remington, Lesley	ECON
Roberson, Daniel	COMM
Robinson, Paul	BA
Sarkisian, Tiffany	COMM
Schlotthauer, Kay	MATH
Seibel, Teresa	IS
Shepherd, Jamie	MATH
Shugart, Holly	BIOL
Silvas, Shushanek	ENGL
Snipes, Ronnie	BA
Sparrow, Courtney	COMM
Sumner, Tina	POLSCI
Ting, Rosemary	IS
Tipton, Jennifer	COMM
Trejo, Gitte	ENGL
Triplitt, Traci	CHDEV
Van Degrift, Craig	PHYS
Varner, Dudley	ANTHRO
Walker, Cindy	PSY
Wall, Josie	MATH
Weatherly, Michael	MATH
Weaver, Lindsey	ART
Weibert, Michael	MATH
Welk, Randy	STAT
Wong, Lili	CHIN
Yang, Geneven	ART

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 5, 2013

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SUBJECT: Review of District Warrants and Checks

ITEM NO. 13-05G

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EXHIBIT: None

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Recommendation:

It is recommended the Board of Trustees review and approve the warrants register for the following accounts:

<u>Account:</u>	<u>Amount:</u>	<u>For the Period of:</u>
District	14,947,319.31	12/12/12 to 01/15/13
Fresno City College Bookstore	1,073,320.85	12/12/12 to 01/15/13
Reedley College Bookstore	918,377.24	12/12/12 to 01/15/13
Fresno City College Co-Curricular	81,382.97	12/12/12 to 01/14/13
Reedley College Co-Curricular	98,847.78	12/06/12 to 01/09/13
Total:	<u>\$17,119,248.15</u>	

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 5, 2013

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SUBJECT: Financial Analysis of Enterprise  
and Special Revenue Operations

ITEM NO. 13-06G

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EXHIBIT: Financial Analysis

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Background:

The financial reports for the Enterprise and Special Revenue Operations for the quarter ended December 31, 2012, are attached. The report consists of a combined balance sheet and combined statement of revenues and expenditures for the enterprise operations, which consists of the bookstores at Fresno City College and Reedley College, and the special revenue operations, which consists of the Reedley College cafeteria and residence hall. The bookstore and cafeteria operations reflect a negative financial position with expenditures exceeding revenues; while the residence hall operation shows a positive financial position.

The enclosed statements are provided for Board information. No action is required.

**STATE CENTER COMMUNITY COLLEGE DISTRICT  
ENTERPRISE & SPECIAL REVENUE OPERATIONS  
BALANCE SHEET  
As of DECEMBER 31, 2012**

	ENTERPRISE			SPECIAL REVENUE		
	FCC BOOKSTORE*	RC BOOKSTORE*	TOTAL	RC CAFETERIA*	RC RESIDENCE HALL*	TOTAL
<b>ASSETS</b>						
Cash in County Treasury				\$ 82,103	\$ 297,967	\$ 380,070
Cash in Bank	\$ 2,342,236	\$ 492,960	\$ 2,835,196	16,925	3,139	20,064
Revolving Cash Fund	22,200	27,000	49,200	10,900		10,900
Accounts Receivable	368,568	239,374	607,942	24,067	18,408	42,475
Due from RC Bookstore	700,000		700,000			
Due from Other Funds			-	729	80,943	81,672
Prepaid Expenses	5,452	6,955	12,407			-
Inventory	2,792,431	1,654,893	4,447,324	22,190		22,190
<b>Total Current Assets</b>	<b>\$ 6,230,887</b>	<b>\$ 2,421,182</b>	<b>\$ 8,652,069</b>	<b>\$ 156,914</b>	<b>\$ 400,457</b>	<b>\$ 557,371</b>
Fixed Assets (Net)	177,649	114,708	292,357	-	-	-
<b>TOTAL ASSETS</b>	<b>\$ 6,408,536</b>	<b>\$ 2,535,890</b>	<b>\$ 8,944,426</b>	<b>\$ 156,914</b>	<b>\$ 400,457</b>	<b>\$ 557,371</b>
<b>LIABILITIES &amp; FUND BALANCE</b>						
Accounts Payable	\$ 795,226	\$ 546,025	\$ 1,341,251	-	-	-
Due to FCC Bookstore		\$ 700,000	700,000			
Due to Other Funds	136,464	124,597	261,061	\$ 136,088	\$ 135	\$ 136,223
Warrants Payable	-	-	-	3,936	69,577	73,513
<b>Total Current Liabilities</b>	<b>931,690</b>	<b>1,370,622</b>	<b>2,302,312</b>	<b>140,024</b>	<b>69,712</b>	<b>209,736</b>
Unreserved Fund Balance	2,662,215	(516,625)	2,145,590	(16,200)	330,745	314,545
Reserved Fund Balance	2,814,631	1,681,893	4,496,524	33,090	-	33,090
<b>Total Fund Balance</b>	<b>\$ 5,476,846</b>	<b>\$ 1,165,268</b>	<b>\$ 6,642,114</b>	<b>\$ 16,890</b>	<b>\$ 330,745</b>	<b>\$ 347,635</b>
<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<b>\$ 6,408,536</b>	<b>\$ 2,535,890</b>	<b>\$ 8,944,426</b>	<b>\$ 156,914</b>	<b>\$ 400,457</b>	<b>\$ 557,371</b>

\*Does Not Include Indirect Charges

**STATE CENTER COMMUNITY COLLEGE DISTRICT  
ENTERPRISE & SPECIAL REVENUE OPERATIONS  
STATEMENT OF REVENUE & EXPENDITURES  
Period Ending DECEMBER 31, 2012**

	ENTERPRISE			SPECIAL REVENUE		
	FCC BOOKSTORE*	RC BOOKSTORE*	TOTAL	RC CAFETERIA*	RC RESIDENCE HALL*	TOTAL
<b>TOTAL SALES</b>	<b>\$ 2,491,094</b>	<b>\$ 1,607,048</b>	<b>\$ 4,098,142</b>	<b>\$ 324,890</b>	<b>\$ 231,726</b>	<b>\$ 556,616</b>
<b>LESS COST OF GOODS SOLD</b>						
Beginning Inventory	\$ 999,223	\$ 802,431	\$ 1,801,654	\$ 23,642	-	\$ 23,642
Purchases	3,669,580	2,081,524	5,751,104	135,709	-	135,709
Sub-Total	4,668,803	2,883,955	7,552,758	159,351	-	159,351
Ending Inventory	2,792,431	1,654,892	4,447,323	22,190	-	22,190
Cost of Sales	1,876,372	1,229,063	3,105,435	137,161	-	137,161
<b>GROSS PROFIT ON SALES</b>	<b>\$ 614,722</b>	<b>\$ 377,985</b>	<b>\$ 992,707</b>	<b>\$ 187,729</b>	<b>\$ 231,726</b>	<b>\$ 419,455</b>
<b>OPERATING EXPENDITURES</b>						
Salaries	\$ 326,326	\$ 292,939	\$ 619,265	\$ 151,953	\$ 90,351	\$ 242,304
Benefits	115,616	104,774	220,390	85,537	36,500	122,037
Depreciation	44,412	5,490	49,902	-	-	-
Supplies	4,200	5,550	9,750	3,643	2,988	6,631
Utilities & Housekeeping	12,898	11,965	24,863	-	61,508	61,508
Rents, Leases & Repairs	9,792	11,015	20,807	3,143	170	3,313
Other Operating	164,426	113,908	278,334	7,586	849	8,435
<b>TOTAL OPERATING EXPENDITURES</b>	<b>\$ 677,670</b>	<b>\$ 545,641</b>	<b>\$ 1,223,311</b>	<b>\$ 251,862</b>	<b>\$ 192,366</b>	<b>\$ 444,228</b>
<b>NET OPERATING REVENUE (LOSS)</b>	<b>\$ (62,948)</b>	<b>\$ (167,656)</b>	<b>\$ (230,604)</b>	<b>\$ (64,133)</b>	<b>\$ 39,360</b>	<b>\$ (24,773)</b>
<b>OTHER REVENUE</b>						
Vending	-	-	-	1,874	975	\$ 2,849
Interest	-	145	145	415	1,593	2,008
Other	11,607	10,507	22,114	619	814	1,433
Book Rental	171,775	105,326	277,101	-	-	-
<b>OTHER EXPENSES</b>						
Transfer to Co-Curricular	70,200	27,000	97,200	-	-	-
Capital Outlay	-	-	-	-	765	765
<b>NET REVENUE (LOSS)</b>	<b>\$ 50,234</b>	<b>\$ (78,678)</b>	<b>\$ (28,444)</b>	<b>\$ (61,225)</b>	<b>\$ 41,977</b>	<b>\$ (19,248)</b>
District Provided General Fund Support				\$ 26,271	\$ 13,084	UNAUDITED

\*Does Not Include Indirect Charges

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 5, 2013

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SUBJECT:    Consideration to Approve Quarterly  
              Budget Transfers and Adjustments Report

ITEM NO.    13-07G

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EXHIBIT:    Report

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Background:

The attached budget transfers and adjustments report reflects budget adjustments through the period ending December 31, 2012. The adjustments represent changes to meet the ongoing needs of the district, including categorically funded programs, educational needs of the campuses, and new grants and agreements.

Recommendation:

It is recommended the Board of Trustees approve the December 31, 2012, Budget Transfers and Adjustments Report.

**STATE CENTER COMMUNITY COLLEGE DISTRICT  
GENERAL FUND - ALL FUNDING  
Revenue Budget Adjustments/Transfers  
As of 12/31/12**

	<u>Adopted Budget</u>	<u>Budget Adj/Transfers</u>	<u>Current Budget</u>
81000	FEDERAL REVENUES		
81200	\$ 7,454,509	\$ 975,160	\$ 8,429,669
81300	3,111,562	670,052	3,781,614
81400	236,559	32,660	269,219
81500	220,981	720	221,701
81600	19,774	-	19,774
81700	1,802,972	-	1,802,972
81990	3,746,528	593,162	4,339,690
	<u>16,592,885</u>	<u>2,271,754</u>	<u>18,864,639</u>
	Total		
86000	STATE REVENUES		
86100	81,911,372	-	81,911,372
86200	6,916,139	58,893	6,975,032
86500	2,386,543	578,719	2,965,262
86700	500,000	-	500,000
86800	4,750,000	-	4,750,000
86900	-	-	-
	<u>96,464,054</u>	<u>637,612</u>	<u>97,101,666</u>
	Total		
88000	LOCAL REVENUES		
88100	29,500,000	-	29,500,000
88200	-	-	-
88300	363,506	24,531	388,037
88400	19,033	-	19,033
88500	51,000	-	51,000
88600	450,000	-	450,000
88700	7,080,000	-	7,080,000
88800	2,327,000	-	2,327,000
88900	1,180,445	23,880	1,204,325
	<u>40,970,984</u>	<u>48,411</u>	<u>41,019,395</u>
	Total		
Total General Fund Revenues	<u>\$ 154,027,923</u>	<u>\$ 2,957,777</u>	<u>\$ 156,985,700</u>

**STATE CENTER COMMUNITY COLLEGE DISTRICT  
GENERAL FUND - ALL FUNDING  
Revenue Budget Adjustments/Transfers  
As of 12/31/12**

	<u>Adopted Budget</u>	<u>Budget Adj/Transfers</u>	<u>Current Budget</u>
89000 OTHER FIN SOURCES			
89100 Proceeds/Fixed Assets	-	-	-
89400 Proceeds/Long-Term Debt	-	-	-
89800 Incoming Transfers	464,398	-	464,398
Total Other Financing Sources	<u>\$ 464,398</u>	<u>-</u>	<u>\$ 464,398</u>
Total District Revenues	<u><u>\$ 154,492,321</u></u>	<u><u>\$ 2,957,777</u></u>	<u><u>\$ 157,450,098</u></u>

**STATE CENTER COMMUNITY COLLEGE DISTRICT  
GENERAL FUND - ALL FUNDING  
Expenditure Budget Adjustments/Transfers  
As of 12/31/12**

		Adopted Budget	Budget Adj/Transfers	Current Budget
91000	ACADEMIC SALARIES			
91100	Instruction - Reg Contract	\$ 37,860,734	\$ 6,863	\$ 37,867,597
91200	Non-Instr Reg Contract	17,787,620	234,057	18,021,677
91300	Hourly Instruction	13,663,683	296,560	13,960,243
91400	Non-Instr Other Non-Reg	4,019,939	190,393	4,210,332
	Total	<u>73,331,976</u>	<u>727,873</u>	<u>74,059,849</u>
92000	CLASSIFIED SALARIES			
92100	Non-Instr Reg Full-Time	27,147,609	209,864	27,357,473
92200	Instr Aides	1,555,078	12,919	1,567,997
92300	Hourly Non-Instr	3,606,737	176,983	3,783,720
92400	Instr Aides-Other	1,370,571	12,679	1,383,250
	Total	<u>33,679,995</u>	<u>412,445</u>	<u>34,092,440</u>
93000	BENEFITS			
93100	STRS	5,758,027	45,218	5,803,245
93200	PERS	3,599,911	41,378	3,641,289
93300	OASDI	3,408,000	37,950	3,445,950
93400	Health & Welfare	16,337,492	104,339	16,441,831
93500	SUI	1,160,961	13,827	1,174,788
93600	Worker's Comp	1,750,929	19,074	1,770,003
93700	PARS	117,851	5,060	122,911
93900	Other Benefits	3,333	-	3,333
	Total	<u>32,136,504</u>	<u>266,846</u>	<u>32,403,350</u>
94000	SUPPLIES & MATERIALS			
94200	Other Books	84,084	3,200	87,284
94300	Instr Supplies	1,785,470	(155,056)	1,630,414
94400	Non-Instr Supplies	2,230,586	45,745	2,276,331
94500	Media	24,417	(875)	23,542
	Total	<u>4,124,557</u>	<u>(106,986)</u>	<u>4,017,571</u>

**STATE CENTER COMMUNITY COLLEGE DISTRICT  
GENERAL FUND - ALL FUNDING  
Expenditure Budget Adjustments/Transfers  
As of 12/31/12**

	<u>Adopted Budget</u>	<u>Budget Adj/Transfers</u>	<u>Current Budget</u>
95000	OTHER OPER EXPENSES		
95100	4,967,439	2,430	4,969,869
95200	2,587,057	194,534	2,781,591
95300	2,160,951	185,498	2,346,449
95400	273,624	15,998	289,622
95500	4,071,881	366,856	4,438,737
95600	1,113,547	(9,345)	1,104,202
95700	764,334	49,165	813,499
95900	1,372,934	239,311	1,612,245
	<u>Total</u>	<u>1,044,447</u>	<u>18,356,214</u>
96000	CAPITAL OUTLAY		
96100	-	-	-
96200	149,772	100,000	249,772
96400	950,910	81,543	1,032,453
96500	2,696,906	284,960	2,981,866
96800	290,256	-	290,256
	<u>Total</u>	<u>466,503</u>	<u>4,554,347</u>
	<u>Total General Fund Expenditures</u>	<u>\$ 2,811,128</u>	<u>\$ 167,483,771</u>
97000	OTHER OUTGO		
97100	-	-	-
97200	344,998	-	344,998
97300	250,000	-	250,000
97500	63,500	41,300	104,800
97600	1,407,689	107,423	1,515,112
97900	(5,356,457)	-	(5,356,457)
	<u>Total Other Outgo</u>	<u>\$ 148,723</u>	<u>\$ (3,141,547)</u>
	<u>Total District Expenditures</u>	<u>\$ 2,959,851</u>	<u>\$ 164,342,224</u>

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 5, 2013

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SUBJECT: Consideration to Approve 2013-14  
Residence Hall and Meal Plan Rates,  
Reedley College

ITEM NO. 13-08G

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EXHIBIT: None

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Background:

Due to an increase in the cost of operations (primarily utilities, expiring warranties and increased maintenance), it is necessary to raise the Reedley College residence hall rate for the 2013-14 academic year by three percent. The current rental rate is \$3,182 per year (\$1,591 per semester) plus a non-refundable contract fee of \$140.

It is proposed that the 2013-14 residence hall rental rate be established at \$3,278 per year (\$1,639 per semester), with an additional \$10 increase of the non-refundable contract fee (to \$150), which is collected from residence hall tenants and is used for activities and programs. The proposed contract fee increase will allow for additional activities for students to be funded.

A mandatory meal plan is included as part of the residence hall contract. Due to increased costs (primarily food costs, healthy menu choices, and utilities), it is necessary to raise the meal plan rate by \$50. This proposed increase for 2013-14 would raise the current plan of \$1,500 per year (\$750 per semester) to \$1,600 per year (\$800 per semester) with an optional augmented meal plan rate increase from \$2,300 per year (\$1,150 per semester) to \$2,400 per year (\$1,200 per semester). This meal plan can be used by residents in the college cafeteria, Monday through Friday.

Fiscal Impact:

Increased revenues for the fiscal year 2013-14 of \$11,520 for residence hall rate, \$1,200 for contract fee, and \$12,000 for meal plan rate are anticipated.

Recommendation:

It is recommended the Board of Trustees:

- a) establish the residence hall annual rate for 2013-14 at \$3,278 (\$1,639 per semester) plus a non-refundable contract fee of \$150; and
- b) establish the mandatory residence hall meal plan rates at \$1,600 (\$800 per semester) with an optional augmented plan at \$2,400 (\$1,200 per semester).

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 5, 2013

SUBJECT: Consideration to Approve 2013-14  
Tuition Rate, Nonresident Students

ITEM NO. 13-09G

EXHIBIT: None

Background:

Community college districts must annually establish the nonresident tuition rate for the ensuing year in February of each fiscal year. Effective with the 2010-11 fiscal year, a nonresident student, for tuition purposes, was defined as any student who has not established residency in California, including both out-of-state and international students.

The district has established the nonresident tuition rate based on the 12 comparable states' average tuition option, as authorized under Education Code 76140(e). Additionally, state law permits a community college district to charge nonresident students an additional fee not greater than the respective district's capital outlay expenditures for the prior year reduced to a per unit rate. The established non-resident tuition rate schedules for the fiscal years 2003-04 to 2012-13 are listed below.

<b>FISCAL YEAR</b>	<b>NON-RESIDENT TUITION</b>	<b>CAPITAL OUTLAY FEE</b>	<b>TOTAL NONRESIDENT FEE</b>
03-04	\$149	\$16	\$165
04-05	\$149	\$19	\$168
05-06	\$151	\$21	\$172
06-07	\$160	\$20	\$180
07-08	\$173	\$22	\$195
08-09	\$181	\$23	\$204
09-10	\$190	\$21	\$211
10-11	\$183	\$39	\$222
11-12	\$176	\$39	\$215
12-13	\$222	\$13	\$235

Based on the current definition of a nonresident student and using the 12 comparable states' average tuition option plus the local capital outlay fee, the 2013-14 tuition rate for nonresident students is proposed as follows:

<b>FISCAL YEAR</b>	<b>NONRESIDENT TUITION RATE</b>	<b>SCCCD CAPITAL OUTLAY RATE</b>	<b>TOTAL NONRESIDENT TUITION</b>
13-14 Proposed	\$218	\$17	\$235

Fiscal Impact:

The fees for nonresident tuition are estimated to generate approximately \$1,300,000.

Recommendation:

It is recommended the Board of Trustees establish the 2013-14 tuition rate for nonresident students (students who are not residents of California) at \$235, which includes a \$17 capital outlay fee, for each unit enrolled.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 5, 2013

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SUBJECT: Consideration to Approve Student  
Health Fee Increase, Districtwide

ITEM NO. 13-10G

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EXHIBIT: None

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Background:

Education code section 76355 provides the governing board of the community college districts the option of increasing student health fees by the same percentage as the increase in the implicit price deflator index for the state and local government purchase of goods and services. The established fees assist districts in offsetting the cost of providing health care services for their students. Therefore, it is appropriate to apply the calculated fee increase to minimize the encroachment of the student health program upon other general fund activities. The district was notified in 2011 and 2012 that the student health fee could be increased for each year by one dollar (\$1); the district took no action to increase the student health fee during either year.

The education code authorized a health fee increase of \$2; (\$1 for 2011 and \$1 for 2012). The increase in fee results in a semester increase from \$17 to \$19 and a summer increase from \$14 to \$16 for most colleges and centers in the district. Since the Oakhurst and Career & Technology Centers have not provided a full complement of health services to students, the district has chosen to charge a reduced fee for these centers; it is recommended the new fee increase from \$9 to \$11 per session. The proposed increase will provide funding for psychological services to be offered at all campus locations and assist with addressing the need for additional revenue to cover the increased cost of existing health services.

Recommendation:

It is recommended the Board of Trustees authorize a \$2 increase to student health fees, effective the fall semester of 2013, resulting in the following rates: \$19 per semester and \$16 for summer session for district colleges and centers; with the exception of the Oakhurst and Career Technology centers at the rate of \$11 per semester.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 5, 2013

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SUBJECT: Consideration to Approve Agreement for Additional Intrusion Detection and Access Control Systems, Districtwide

ITEM NO. 13-11G

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EXHIBIT: None

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Background:

In July 2012 the Board awarded the installation of an intrusion detection and access control system for the Old Administration Building (OAB) project. This award, made against RFP #1112-08, was to pilot a new intrusion and access control system, which if successful, would become the standard system for installations throughout the district. Specifications for the three competing vendors responding to this RFP required that any new installation must integrate with our existing technology while offering new control panels and software with enhanced reporting at a reduced cost. Sebastian Corporation, a local firm, was awarded this project utilizing Interlogix/Verex security panels as part of the new intrusion and access control installation.

Based upon the success of the initial award of RFP #1112-08, administration is recommending Sebastian Corporation proceed with additional intrusion and access control upgrades. This new district standard has been evaluated thoroughly and judged superior to existing intrusion detections systems throughout the district. Pricing for these four installations at the Fresno City College business education and health science buildings, Madera Center and Willow International AC1 building is in keeping with the previously awarded specifications and costs, and includes new control panels, keypads and interface modules, labor, and installation. Existing motion detectors and door contacts will continue to be utilized to help contain costs. Funding for these installations is part of the previously approved Capital Projects Fund and Measure E Local Bond Measure Fund (district support).

Fiscal Impact:

\$ 24,967.84 – District Capital Project Funds for Fresno City College

\$ 87,257.44 – Measure E Local Bond Funds for Willow International Center (district support)

Recommendation:

It is recommended the Board of Trustees authorize an agreement with Sebastian Corporation, in the amount of \$112,225.28 for the installation of Interlogix/Verex Intrusion Detection and Access Control Systems at Fresno City College, Madera Center and Willow International Center; and authorize the chancellor or vice chancellor of finance and administration to sign an agreement on behalf of the district.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 5, 2013

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SUBJECT: Consideration to Adopt Resolution Authorizing Agreement with Commission on Peace Officer Standards and Training, Fresno City College

ITEM NO. 13-12G

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EXHIBIT: Resolution No. 2013-02

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Background:

The district's Fresno City College Police Academy was notified by the Commission on Peace Officer Standards and Training (POST) of an award for a training grant. The purpose of the grant is to conduct three presentations of the POST supervisor course. The funding provided will be utilized to cover the cost of hosting the presentations at various external locations and to provide instruction materials. The agreement is for the period July 1, 2012, through June 30, 2013, with funding in an amount not to exceed \$16,290.

Recommendation:

It is recommended the Board of Trustees:

- a) adopt Resolution No. 2013-02 authorizing the district, on behalf of Fresno City College, to enter into a grant agreement with the Commission on Peace Officer Standards and Training for the POST supervisor course presentations to be conducted by the Fresno City College Police Academy for the period July 1, 2012, through June 30, 2013, with funding in an amount not to exceed \$16,290;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the chancellor or vice chancellor of finance and administration to sign the agreement on behalf of the district.

RESOLUTION NO. 2013-02

BEFORE THE BOARD OF  
STATE CENTER COMMUNITY COLLEGE DISTRICT

RESOLUTION AUTHORIZING AGREEMENT WITH THE COMMISSION ON PEACE  
OFFICER STANDARDS AND TRAINING (POST), FRESNO CITY COLLEGE

WHEREAS, State Center Community College District, on behalf of Fresno City College, has received a training grant from the Commission on Peace Officer Standards and Training; and

WHEREAS, the agreement is for the period July 1, 2012, through June 30, 2013, with funding in an amount not to exceed \$16,290.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. State Center Community College District, on behalf of Fresno City College, is authorized to enter into an agreement with the Commission on Police Officer Standards and Training for a grant to conduct three presentations of the POST supervisor course. The funding provided will be utilized to cover the cost of hosting the presentations at various external locations and to provide instruction materials. The agreement is for the period of July 1, 2012, through June 30, 2013, with funding in an amount not to exceed \$16,290; and
2. the district is authorized to renew this agreement under similar terms and conditions; and
3. the chancellor or vice chancellor of finance and administration is authorized to sign the agreement on behalf of the district.

\* \* \* \* \*

THE FOREGOING RESOLUTION was adopted by the Board of Trustees of State Center Community College District at a board meeting held on February 5, 2013:

AYES:

NOES:

ABSENT:

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Secretary, Board of Trustees  
State Center Community College District

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 5, 2013

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SUBJECT: Nomination of Candidate for CCCT Board

ITEM NO. 13-02

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EXHIBIT: None

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Background:

From January 1 through February 15, 2013, nominations for membership on the California Community College Trustees (CCCT) board will be accepted in the Community College League office. Nominations are to be made by member district board of trustees; and each district may nominate only members of its board.

Trustee Isabel Barreras has indicated interest in being nominated for the CCCT board in the next election, which takes place between March 10 and April 25, 2013. Terms for the CCCT board are for three years and no CCCT board member shall serve more than three terms consecutively. Trustee Barreras is currently serving on the CCCT board and is completing her second term.

Election results will be announced at the CCCT annual conference. Newly elected members will assume their responsibilities at the conclusion of the annual conference, May 5, 2013.

Recommendation:

It is recommended the Board of Trustees nominate Isabel Barreras as a candidate for the California Community College Trustees (CCCT) board for the election taking place between March 10 and April 25, 2013.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 5, 2013

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SUBJECT:	Consideration to Approve Agreement for Executive Search Services, President Reedley College and Associate Vice Chancellor of Human Resources	ITEM NO.	13-03
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EXHIBIT: None

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Background:

In December 2012, the district released Request for Proposal No. 12-13-02, Executive Search Services, for the selection of a service provider to assist the district in identifying and selecting candidates for the positions of president of Reedley College and associate vice chancellor of human resources. The purpose of this solicitation was to retain a firm with extensive educational contacts and recent relevant experience to provide executive search services under a fee-based agreement to expedite the executive search process. Proposers were encouraged to identify areas of potential cost savings for work to be performed, including any financial advantage gained for assisting in both searches simultaneously.

The district received six proposals in response to this solicitation. These proposals were evaluated on the basis of the thoroughness of the firm's submission, relevant experience in California community college executive searches, evaluations and recommendations of clients, conformity with the requirements of the RFP, capacity to complete the project within defined parameters, and the level, background and experience of individuals to be assigned to perform the services. From the initial six proposals, four consultant firms participated in an interview process with a selection committee. This committee included a trustee representative, vice chancellor of educational services and institutional effectiveness, president of Willow International Community College Center, vice presidents of administrative services from both Fresno City College and Reedley College, and the director of purchasing. The executive search firms interviewed included the Association of Community College Trustees (ACCT), Community College Search Services, The ELS Group, and Professional Personnel Leasing (PPL). At the conclusion of the interview process, a final recommendation was forwarded to the chancellor.

After thorough consideration, the district administration is recommending ACCT, led by Dr. Pamela Fisher, to provide consultant services to assist in the search process for both the president of Reedley College and associate vice chancellor of human resources. Dr. Fisher has successfully

completed 24 searches, including the latest Fresno City College presidential search. She recently served as interim chancellor of City College of San Francisco in 2012. Dr. Fisher and ACCT have an extensive knowledge of the district, the California community college system, and an active nationwide community college network. They have an impressive track record of success, diversity, and a commitment to working with all types of colleges. ACCT has the administrative capability to facilitate both searches simultaneously and will perform the searches at an extremely competitive cost.

Fiscal Impact:

Funding for the executive search process will be paid by the 2012-13 general fund. The estimated overall fee to facilitate the searches for president of Reedley College and associate vice chancellor of human resources is \$35,000.00.

Recommendation:

It is recommended the Board of Trustees authorize entering into an agreement with the Association of Community College Trustees (ACCT) for executive search services for the president of Reedley College and the associate vice chancellor of human resources, and authorize the chancellor or vice chancellor of finance and administration to sign an agreement on behalf of the district.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 5, 2013

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SUBJECT: Acknowledgement of Quarterly Financial  
Status Report, General Fund

ITEM NO. 13-04

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EXHIBIT: Report

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Background:

Attached is the December 31, 2012, Quarterly Financial Status Report (CCFS-311Q) for the district general fund, as required for California community college districts (ECS 84043). In accordance with state instructions, a copy of the report was forwarded electronically to the State Chancellor's Office.

Projections for the revenue, expenditures, and other sources/uses are based on the adopted final budget and amended for additional funding or programs as they are received. Actual revenues and expenditures through the quarter ending December 31, 2012, when compared to the current budget, are 45.4% and 48.1%, respectively.

Projected FTES for 2012-13 at the first period reporting is 25,986, which is approximately 2.0% above anticipated funded FTES cap.

Recommendation:

It is recommended the Board of Trustees accept the Quarterly Financial Status Report (CCFS-311Q), as presented.

**CALIFORNIA COMMUNITY COLLEGES  
CHANCELLOR'S OFFICE**

**Quarterly Financial Status Report, CCFS-311Q**  
**VIEW QUARTERLY DATA**

**CHANGE THE PERIOD** ▼

**Fiscal Year: 2012-2013**

**District: (570) STATE CENTER**

**Quarter Ended: (Q2) Dec 31, 2012**

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2009-10	Actual 2010-11	Actual 2011-12	Projected 2012-2013
<b>I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:</b>					
A.	<b>Revenues:</b>				
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	143,206,385	146,106,767	131,730,319	125,305,459
A.2	Other Financing Sources (Object 8900)	232,556	4,796,166	1,021,448	464,398
A.3	<b>Total Unrestricted Revenue (A.1 + A.2)</b>	<b>143,438,941</b>	<b>150,902,933</b>	<b>132,751,767</b>	<b>125,769,857</b>
B.	<b>Expenditures:</b>				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	138,930,645	138,745,180	135,019,378	137,423,442
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	453,758	4,757,132	831,061	594,998
B.3	<b>Total Unrestricted Expenditures (B.1 + B.2)</b>	<b>139,384,403</b>	<b>143,502,312</b>	<b>135,850,439</b>	<b>138,018,440</b>
C.	<b>Revenues Over(Under) Expenditures (A.3 - B.3)</b>	<b>4,054,538</b>	<b>7,400,621</b>	<b>-3,098,672</b>	<b>-12,248,583</b>
D.	<b>Fund Balance, Beginning</b>	<b>30,977,050</b>	<b>33,913,762</b>	<b>41,314,383</b>	<b>38,215,711</b>
D.1	Prior Year Adjustments + (-)	-1,117,826	0	0	0
D.2	<b>Adjusted Fund Balance, Beginning (D + D.1)</b>	<b>29,859,224</b>	<b>33,913,762</b>	<b>41,314,383</b>	<b>38,215,711</b>
E.	<b>Fund Balance, Ending (C. + D.2)</b>	<b>33,913,762</b>	<b>41,314,383</b>	<b>38,215,711</b>	<b>25,967,128</b>
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	24.3%	28.8%	28.1%	18.8%

**II. Annualized Attendance FTES:**

G.1	<b>Annualized FTES (excluding apprentice and non-resident)</b>	31,479	29,151	26,159	25,986
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**III. Total General Fund Cash Balance (Unrestricted and Restricted)**

	Description	As of the specified quarter ended for each fiscal year			
		2009-10	2010-11	2011-12	2012-2013
H.1	Cash, excluding borrowed funds		41,219,318	49,134,444	32,124,433
H.2	Cash, borrowed funds only		0	0	0
H.3	<b>Total Cash (H.1+ H.2)</b>	<b>40,357,350</b>	<b>41,219,318</b>	<b>49,134,444</b>	<b>32,124,433</b>

**IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:**

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
<b>I. Revenues:</b>					
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	125,287,199	125,305,459	56,963,333	45.5%
I.2	Other Financing Sources (Object 8900)	464,398	464,398	82,924	17.9%
I.3	<b>Total Unrestricted Revenue (I.1 + I.2)</b>	<b>125,751,597</b>	<b>125,769,857</b>	<b>57,046,257</b>	<b>45.4%</b>
<b>J. Expenditures:</b>					
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	137,403,108	137,423,442	66,116,204	48.1%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	594,998	594,998	250,335	42.1%
J.3	<b>Total Unrestricted Expenditures (J.1 + J.2)</b>	<b>137,998,106</b>	<b>138,018,440</b>	<b>66,366,539</b>	<b>48.1%</b>
K.	<b>Revenues Over(Under) Expenditures (I.3 - J.3)</b>	<b>-12,246,509</b>	<b>-12,248,583</b>	<b>-9,320,282</b>	
L	Adjusted Fund Balance, Beginning	38,215,711	38,215,711	38,215,711	
L.1	<b>Fund Balance, Ending (C. + L.2)</b>	<b>25,969,202</b>	<b>25,967,128</b>	<b>28,895,429</b>	
M	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	18.8%	18.8%		

**V. Has the district settled any employee contracts during this quarter?**

**NO**

**If yes, complete the following: (If multi-year settlement, provide information for all years covered.)**

Contract Period Settled (Specify)	Management	Academic		Classified
		Permanent	Temporary	

YYYY-YY	Total Cost Increase	% *						
<b>a. SALARIES:</b>								
Year 1:								
Year 2:								
Year 3:								
<b>b. BENEFITS:</b>								
Year 1:								
Year 2:								
Year 3:								

\* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? **NO**

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed? **NO**  
This year? **NO**  
Next year? **NO**

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 5, 2013

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SUBJECT: Consideration to Adopt 2013-14 Budget  
Development Calendar

ITEM NO. 13-05

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EXHIBIT: Calendar

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Background:

Annually, the Board of Trustees adopts the budget development calendar that outlines the sequence of events necessary for the timely adoption of the district's budget. The process concludes with a recommendation for Board adoption of a final district budget at its regular meeting on September 3, 2013.

Fiscal Impact:

None

Recommendation:

It is recommended the Board of Trustees approve the 2013-14 Budget Development Calendar, as presented.

State Center Community College District  
Budget Development Calendar  
2013-14

Date	Day	Responsibility	Activity
01/14/13	Monday	Chancellor's Cabinet	Review and approve budget calendar
02/05/13*	Tuesday	Board of Trustees	Update on 2012-13 budget Governor's January budget 2013-14 Review and approve budget calendar
02/13/13	Wednesday	District	Decision Package directions and allocation
<b>02/26/13**</b>	<i>Tuesday</i>	<i>Board of Trustees</i>	<i>Board goals &amp; priority setting workshop</i>
02/27/13	Wednesday	District	Distribute preliminary budget and staffing allocations
03/01/13	Friday	District/Colleges/Centers	Submit Decision Packages to district office
03/08/13	Friday	District/Colleges/Centers	Submit to district projected and proposed expenditure schedules
03/11/13	Monday	Chancellor's Cabinet	Review and approve Decision Packages
03/22-23/13 **	<i>Fri-Sat</i>	<i>Board of Trustees</i>	<i>Board Retreat - 2012-13 Budget Update - 2013-14 Budget Presentation</i>
04/02/13*	<i>Tuesday</i>	<i>Board of Trustees</i>	<i>Review and approve Decision Packages</i>
04/22/13	Monday	District/Colleges/Centers	Review respective draft tentative budgets
05/13/13	Monday	Chancellor's Cabinet	Review district draft tentative budget
05/13-17/13		<i>State Chancellor's Office</i>	<i>State Chancellor's office to provide May Revise</i>
05/17/13	Friday	District	Print draft tentative budget
05/28/13**	Tuesday	Board of Trustees	Draft tentative budget workshop
06/04/13*	<i>Tuesday</i>	<i>Board of Trustees</i>	<i>Approve of tentative budget and public hearing date for final budget adoption (09/03/13)</i>
06/28/13	Friday	District	Tentative budget submitted to County Superintendent of Schools
07/15/13	Monday	District	Revisions to draft tentative budget following adoption of state budget
07/26/13	Friday	District/Colleges/Centers	Submit draft final budget to district office
08/06/13	Tuesday	District	Print final draft workshop budget
08/13/13	<i>Tuesday</i>	<i>Board of Trustees</i>	<i>Draft final budget workshop</i>
08/20/13	Tuesday	District	Print final draft budget
08/29/13	Thursday	District	Final budget available for public inspection
09/03/13	<i>Tuesday</i>	<i>Board of Trustees</i>	<i>Public hearing and final budget adoption for 2013-14</i>

\*Regular Board Meeting

\*\*Special Board Meeting/Workshop (at Discretion of Board)

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 5, 2013

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SUBJECT: Consideration to Appoint Interim Dean  
of Instruction, Fresno City College

ITEM NO. 13-06

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EXHIBIT: None

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Background:

As a result of Dr. Timothy Woods being appointed as Vice President of Instruction, Fresno City College, the district conducted an in-house recruitment for the position of interim Dean of Instruction for the Business Division at Fresno City College. The search advisory committee was composed of five faculty members, four administrators, and one classified employee. A total of three people applied for the position of interim dean of instruction. Three applicants were interviewed by the committee and two applicants were forwarded to the chancellor for interview.

It is recommended that Dr. Rick Santos be appointed interim Dean of Instruction, Fresno City College. Dr. Santos has been an English/Reading instructor at Fresno City College for the past 18 years. During those 18 years, Dr. Santos served as an Interim Vice President of Instruction, Reedley College for six months. He served a six-month assignment as Instructor on Special Assignment, Reedley College. During his tenure he also served as department chair as well as academic senate president. Dr. Santos began his career as an English Instructor in Japan. Dr. Santos received his B.A. and M.A. in Linguistics – English as a Second Language and his Ed.D. in Educational Leadership from California State University, Fresno.

Recommendation:

It is recommended that the Board of Trustees appoint Dr. Rick Santos as the Interim Dean of Instruction, for the Business Division at Fresno City College with placement on the Management Salary Schedule at Range 62 step 8 (\$132,064/annually), effective February 6, 2013.