

MINUTES OF MEETING OF
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
February 5, 2013

Call to Order A regular meeting of the Board of Trustees of the State Center Community College District was called to order by President Isabel Barreras at 4:30p.m.on February 5, 2013, in the district office board room, 1525 E. Weldon Avenue, Fresno, California.

Trustees Present Isabel Barreras, President
Richard Caglia, Vice President
Ron Nishinaka, Secretary
John Leal (5:20 p.m.)
Patrick E. Patterson
Eric Payne
Dorothy Smith
Viviana Acevedo, RC Student Trustee
Michael Wilson, FCC Student Trustee

Introduction of Also present were:
Guests

Deborah G. Blue, Chancellor, SCCC
Ed Eng, Vice Chancellor of Finance and Administration, SCCC
George Railey, Vice Chancellor of Ed. Services and Institutional Effectiveness, SCCC
Tony Cantu, President, Fresno City College
Michael White, Interim President, Reedley College
Deborah Ikeda, Campus President, Willow International Community College Center
Diane Clerou, Interim Assoc. Vice Chancellor of Human Resources, SCCC
Nina Acosta, Executive Secretary to the Chancellor

Among the others present, the following signed the guest list:

Teresa Patterson, SCCC
Gurdeep He'Bert, SCCC
Wil Schofield, SCCC
Gregory Taylor, SCCC
Brian Speece, SCCC
Lucy Ruiz, RC
David Clark, RC
Chris Villa, FCC

Donna, Berry, RC
Cheryl Sullivan, FCC
Sandra Fuentes, RC
Francis Garza, SCCCCD
Sean Martin, FCC
Donald Promitz
Brian Olowude, FCC
Mary Estelle Anderson, FUSD
Daniel R. Ayala, CSUF
Tim Woods, FCC
Cris M. Bremer, FCC
Cindy Dunn, FCC
Chris Bosworth, SCCCCD
SuziNitzel, FCC
Dori McKay, SCCCCD
VenancioGaona, CCRG

Approval of Minutes

The minutes of the meetings of January 8, 2013, and January 15, 2013, were presented for approval.

A motion was made by Mr. Patterson and seconded by Ms. Smith to approve the minutes of the meetings of January 8, 2013, and January 15, 2013, as presented. The motion passed without dissent.

Delegations,
Petitions, and
Communications

None

Presidents' Reports

Mr. Cantu reported on topics of interest from Fresno City College. Copies of the report were provided for the Board and interested attendees, and contained the following highlights:

- The celebration of African American History Month began February 4 with opening day ceremonies. Organized by the African American Faculty and Staff Association, the theme for this year's activities is "At the Crossroads of Freedom and Equality: The Emancipation Proclamation."
- The Black Caucus of California Community Colleges will be holding its 12th Annual Leadership Conference at Fresno City College on February 15-17. The conference for students, faculty, community organizations and legislative leaders will feature workshops, panel discussions and a career and college fair.
- The FCC financial aid department outreach season is in full swing. Staff are visiting feeder high school campuses and conducting FAFSA workshops as well as hosting Cash for College

Presidents' Reports
(continued)

Workshops in the evenings for students and parents to attend. A total of 13 classroom visits and 18 Cash for College workshops will be conducted before the March 2 application deadline. High school seniors who attend the Cash for College workshops have the opportunity to be entered to win a \$1,000 scholarship.

- On February 23, the FCC Dental Hygiene Program students and faculty will host "Save Our Smiles," a community service event by the Fresno Madera Dental Society, the San Joaquin Valley Dental Hygienists Association and the local Dental Assistants Association. Children will receive a free dental exam, teeth cleaning, emergency restorative treatment and sealants.

Mr. White reported on topics of interest from Reedley College and the Oakhurst and Madera centers. Copies of the report were provided for the Board and interested attendees, and contained the following highlights:

- RC physics instructor Lauren Novatne was among the 2012 and 2013 NASA/Infrared Processing and Analysis Center Teacher Archive Research Program participants at the 221st American Astronomical Society meeting in Long Beach on January 7. NITARP teachers discover new stars and galaxy clusters, among other projects.
- RC STEM ambassadors are hosting "SciFri" events inviting middle school students to visit the Reedley College science labs on Friday afternoons. The students are being introduced to the college campus and various science activities. The next SciFri takes place in room PHY 70 on February 8.
- RC STEM Grant Coordinator Marie Byrd-Harris will be inducted into the Wall of Honor February 28 at the African American Historical & Cultural Museum.

Ms. Ikeda reported on topics of interest from the Willow International Community College Center. Copies of the report were provided for the Board and interested attendees, and contained the following highlights:

- A meeting of the Clovis Unified Title VII Indian Education Parent Advisory group was held January 8 at the Willow International Center. Willow's School Relations Specialist, David Navarro, and Dustin Noji from UC, Merced, co-hosted the event. The event was coordinated with Bob Kampf, CUSD Program Director of Special Projects. Students, parents, and other attendees were informed of the academic and personal advantages of attending college.

Presidents' Reports
(continued)

- Willow International counselor Ralph Munoz participated in the Chicano youth conference held at Fresno State on January 29. The focus of the conference was to inform the 8th through 12th grade boys that they can go to college and be leaders in our community. Mr. Munoz' role at the conference was to speak about our community colleges and the programs and degrees that are offered throughout the district. He also spoke about his own experiences at community college and university levels.
- In honor of African American Heritage month, the ASG and student activities office are hosting Earl "The Pearl" Watson as a guest speaker at Willow International Center on February 20. Mr. Watson will be bringing his experiences from the battlefields of WWII and talking about the sting of the racism he was exposed when he returned. Mr. Watson became the doorman at The Knickerbocker Hotel in Los Angeles where he became the friend and confidant of some of Hollywood's most iconic stars.

Chancellor's Report

Dr. Blue introduced Candy Hanson-Gage, director for the Center for International Trade Development. Ms. Hanson-Gage provided an update on activities for the Center for International Trade Development and the history of the center.

Dr. Blue reported the following:

- The district hosted the Society for College and University Planning (SCUP) Institute Steps I & II; Foundations of Planning in Higher Education and Focused Knowledge for Integrated Planning Processes, January 30 through February 1. There were 40 participants; 33 were selected by Chancellor's Cabinet from administrators, faculty and staff across the district, and 7 seats were opened to external colleges and universities for a fee, allowing the district to generate revenue. The SCUP Institute provided an invaluable experience in learning about integrated planning that is holistic, systemic, and crosses functional operational boundaries. This is part of a districtwide effort to support and develop excellence in strategic planning and leadership. Dr. George Railey has submitted a decision package for consideration to offer Step III in fall 2013, so the same participants can complete all 3 steps in the institute and receive the SCUP certification in planning.
- She participated in the Community College League of California Advisory Committee on Legislation on January 26. The committee reviewed and took positions on a number of early bills, including:
AB 13 [Chavez]--Nonresident Tuition

Chancellor's Report
(continued)

Exemption, Veterans (support); SB 39 [De Leon and Steinberg]— Energy, School Facilities, Energy Efficiency Upgrade Projects (support if amended to specifically include community colleges). There will be a number of bills coming out this session that will specifically address the governor's policy proposals as well as the student success task force report recommendations. The committee will be watching carefully and weighing in on proposed legislation

- The district co-hosted the Peter Buffet fundraiser with Fresno State University's College of Arts and Humanities, University High School, and the Fresno County Office of Education. The concert and conversation was held on February 2 in the OAB auditorium. She had the opportunity to spend some time with Mr. Buffett at a pre-concert luncheon on February 1, as well as a reception that evening at the home of Dan Martin. Dr. Blue thanked Gurdeep He'bert and Foundation staff for the successful event.
- Dr. Blue attended the African American Historical and Cultural Museum's Trailblazer dinner on February 2. The event was well attended as the museum honored former trustee Willie Smith and retired FCC instructor, Kehinde Solwazi. Trustees Isabel Barreras, John Leal, Pat Patterson, Eric Payne, and Dottie Smith attended the event. Mr. Smith was unable to attend due to a family illness, so trustees Dottie Smith and Pat Patterson accepted the award on his behalf
- The district's annual Wall of Honor ceremony will be held on February 28 at the African American Historical and Cultural museum. The honorees this year include Fresno Police Department Deputy Chief of Police Dr. Keith L. Foster, Sr. ; Reedley College Stem Coordinator Marie Byrd-Harris and Dr. Blue. There will also be special recognition for former trustee, Willie Smith
- The Board of Trustees second annual Strategic Conversation is scheduled for March 5, 2013, at the Reedley College cafeteria with faculty, staff, students and administrators. This year the focus of the discussion will be on student success and learning.
- The district is waiting for the final action letters from ACCJC following the November 2012 follow up visits. The district expects to receive the letters this week.
- Dr. Abel B. Sykes passed away on December 19, 2013. Dr. Sykes was president of Reedley College from 1984-1989. He was also the first African American president of Compton Community College District from 1970-1984.

Academic Senate
Report

Jeff Burdick, Willow International Community College District Academic Senate President, reported the following:

- Mr. Burdick stated Willow International faculty has filled over 116 committees and taskforces seats, districtwide, with only 40 full-time faculty members. This says a lot about the commitment and enthusiasm of the faculty and their determination to make Clovis Community College a reality. Adjuncts play an essential role on campus. Nine adjuncts have accepted nominations for a position on the Academic Senate. Adjuncts are also included in campus committee participation, and adjuncts are essential to the success of Willow International. Mr. Burdick thanked the Board for the opportunity to participate in the SCUP training. Mr. Burdick said the faculty senate presidents will be participating in their first informal meeting with the chancellor on February 6, 2013.

Classified Senate
Report

Ernie Garcia, Fresno City College Classified Senate President, reported the following:

- Senate met on January 16 and approved the Facilities Committee operating agreement, the FCC mission, vision and values statement, and the DBRAAC (District Budget and Resource Allocation Advisory Committee) operating agreement. They reviewed the draft Integrated Planning Manual and the Districtwide Technology Committee.
- Susi Nitzel was named chair of the campuswide staff development coordinating committee.
- The Mega Conference is scheduled for March 26, 2013. This year's theme is "Full Steam Ahead."
- Mr. Garcia participated in the classified/student charrette. He had an opportunity to provide input for the FCC goals and objectives.

SCCC Foundation
Report

Ms. Gurdeep Sihota-He'Bert presented the annual report for the SCCC Foundation and reviewed the Foundation's 2012-2013 goals. She presented information on the newly established scholarships, Chancellor's Circle memberships, annual mini-grants and an alumni development update. Ms. He'bert discussed the recent Peter Buffett event and the upcoming Renaissance Feast for Scholars, which will take place on March 9, 2013.

Governor's 2013-14
January Budget
Proposal

Mr. Ed Eng presented information on the Governor's 2013-14 January budget proposal. This is the first time in five years the district is not facing an initial reduction in funding. This is the first step in a long process to develop a state budget. The January budget provides great promise and opportunity for education. The Governor's budget shifts focus for education to "outcomes based," with more local control.

Consent Agenda
Action

Trustee Barreras announced an amendment to 13-06HR. Copies have been made available.

President Barreras asked for a motion to approve the consent agenda.

It was moved by Trustee Nishinaka and seconded by Trustee Patterson that the Board of Trustees approve consent agenda items 13-06HR through 13-10HR and 13-05G through 13-12G, as amended. The motion carried without dissent.

Employment,
Resignation, Change
of Status, Academic
Personnel
[13-06HR]
Action

Approve academic personnel recommendations, items A through C, as presented

Employment, Promoti
on, Change of Status,
Leave of Absence,
Resignation,
Classified Personnel
[13-07HR]
Action

Approve classified personnel recommendations, items A through I, as presented

Consideration to
Approve New
Position and Duties,
Human Resources
Specialist, Personnel
Commission
[13-08HR]
Action

Approve the new position and duties of Human Resources Specialist, Personnel Commission

Consideration to Approve New Position, Permanent Part-time Office Assistant I/II, Personnel Commission [13-09HR]
Action

Approve the new position of permanent part-time Office Assistant I/II, Personnel Commission

Consideration to Approve Employment of Adjunct Faculty, Spring 2013 [13-10HR]
Action

Approve the employment of adjunct faculty for Fresno City College, Reedley College, and Willow International Community College Center for spring 2013

Review of District Warrants and Checks [13-05G]
Action

Review and sign the warrants register for the following accounts:

<u>Account:</u>	<u>Amount:</u>	<u>For the Period of:</u>
District	14,947,319.31	12/12/12 to 01/15/13
Fresno City College Bookstore	1,073,320.85	12/12/12 to 01/15/13
Reedley College Bookstore	918,377.24	12/12/12 to 01/15/13
Fresno City College Co-Curricular	81,382.97	12/12/12 to 01/14/13
Reedley College Co-Curricular	98,847.78	12/06/12 to 01/09/13
Total:	<u>\$17,119,248.15</u>	

Financial Analysis of Enterprise and Special Revenue Operations [13-06G]
No Action

Statements provided for Board information, no action is required

Consideration to
Approve Quarterly
Budget Transfers and
Adjustments Report
[13-07G]
Action

Approve the December 31, 2012, Budget Transfers and Adjustments Report

Consideration to
Approve 2013-14
Residence Hall and
Meal Plan Rates,
Reedley College
[13-08G]
Action

- a) Establish the residence hall annual rate for 2013-14 at \$3,278 (\$1,639 per semester) plus a non-refundable contract fee of \$150; and
- b) Establish the mandatory residence hall meal plan rates at \$1,600 (\$800 per semester) with an optional augmented plan at \$2,400 (\$1,200 per semester)

Consideration to
Approve 2013-14
Tuition Rate,
Nonresident Students
[13-09G]
Action

Establish the 2013-14 tuition rate for nonresident students (students who are not residents of California) at \$235, which includes a \$17 capital outlay fee, for each unit enrolled

Consideration to
Approve Student
Health Fee Increase,
Districtwide
[13-10G]
Action

Authorize a \$2 increase to student health fees effective fall semester 2013 resulting in the following rates: \$19 per semester and \$16 for summer session for district colleges and centers; with the exception of the Oakhurst and Career Technology centers at the rate of \$11 per semester

Consideration to
Approve Agreement
for Additional
Intrusion Detection
and Access Control
Systems, Districtwide
[13-11G]
Action

- a) Authorize an agreement with Sebastian Corporation, in the amount of \$112,225.28 for the installation of Interlogix/Verex Intrusion Detection and Access Control Systems at Fresno City College, Madera Center and Willow International Community College Center; and
- b) Authorize the chancellor or vice chancellor of finance and administration to sign an agreement on behalf of the district

Consideration to
Adopt Resolution
Authorizing
Agreement with
Commission on Peace
Officer Standards and
Training, Fresno City
College
[13-12G]
Action

- a) Adopt Resolution No. 2013-02 authorizing the district, on behalf of Fresno City College, to enter into a grant agreement with the Commission on Peace Officer Standards and Training for the POST supervisor course presentations to be conducted by the Fresno City College Police Academy for the period July 1, 2012, through June 30, 2013, with funding in an amount not to exceed \$16,290;
- b) Authorize renewal of the agreement with similar terms and conditions; and
- c) Authorize the chancellor or vice chancellor of finance and administration to sign the agreement on behalf of the district

*****End of Consent Agenda*****

Nomination of
Candidate for CCCT
Board
[13-02]
Action

A motion was made by Trustee Smith and seconded by Trustee Patterson that the Board of Trustees nominate Trustee Isabel Barreras as a candidate for the California Community College Trustees (CCCT) board for the election taking place between March 10 and April 25, 2013. The motion carried without dissent.

Consideration to
Approve Agreement
for Executive Search
Services, President of
Reedley College and
Associate Vice
Chancellor of Human
Resources
[13-03]
Action

Ed Eng presented information on the request for proposal process for Executive Search Services for, president of Reedley College and associate vice chancellor of human resources. The committee interviewed four firms and their decision was unanimous.

A motion was made by Trustee Smith and seconded by Trustee Nishinaka that the Board of Trustees authorize entering into an agreement with the Association of Community College Trustees (ACCT) for executive search services for the president of Reedley College and the associate vice chancellor of human resources; and authorize the chancellor or vice chancellor of finance and administration to sign an agreement on behalf of the district. The motion carried without dissent.

Acknowledgement of
Quarterly Financial
Status Report,
General Fund
[13-04]
Action

Ed Eng presented the quarterly financial report.

Mr. Patterson asked if the district can provide the board with a monthly or quarterly report of the status of how the district is doing with their budget. Mr. Eng stated this is a report that is requested by the state. The district has reports that will provide the detail Trustee Patterson is requesting, and will provide an update on those reports during the upcoming budget development session.

<p>Acknowledgement of Quarterly Financial Status Report, General Fund [13-04] <u>Action</u> (continued)</p>	<p>Mr. Payne asked if the next quarterly report will include proposition 30 and 39 funds.</p> <p>The Board acknowledged the Quarterly Financial Status Report</p>
<p>Consideration to Adopt 2013-14 Budget Development Calendar [13-05] <u>Action</u></p>	<p>Ed Eng presented the 2013-14 budget development calendar.</p> <p>A motion was made by Trustee Leal and seconded by Trustee Caglia that the Board of Trustees approve the 2013-14 Budget Development Calendar, as presented. The motion carried without dissent.</p>
<p>Reports of Board Members</p>	<p>Student Trustee Viviana Acevedo reported on activities occurring at Reedley College, including the following highlights:</p> <ul data-bbox="537 898 1438 1325" style="list-style-type: none">• Reedley College will be hosting several events honoring Black History Month. Trustee Eric Payne will be speaking on February 6, 2013. On February 21, “Filling the Gap,” a 2011 NAACP Image Award nominated film by Tyrone Young will be presented.• Student success workshops are being offered in the Career Center February 26-28. February’s topics include setting goals, choosing a major and assisting students in completing the FAFSA application.• Reedley College is hosting a charrette on February 7.• Other activities on campus include a pool tournament on February 8 and Mardi Gras day on February 12. <p>Student Trustee Michael Wilson reported on activities occurring at Fresno City College, including the following highlights:</p> <ul data-bbox="537 1444 1438 1871" style="list-style-type: none">• Congratulated FCC basketball coach Ed Madoc who achieved his 200th career win on January 23.• Mr. Wilson will be attending the strategic conversation on March 5• FCC weekly update has returned. New episodes are posted every Monday on the FCCASG Facebook page.• On January 29, FCC ASG approved the health services fee increase by a vote 11-4.• FCC ASG and the Black Caucus of California Community Colleges will be holding its 12th Annual Leadership Conference at Fresno City College on February 15-17.

Reports of Board
Members (continued)

Eric Payne reported the following:

- He attended the CCLC conference in Sacramento.
- He attended the Peter Buffett reception. He thanked the Foundation and the Fresno City College Jazz Ensemble. He appreciated the partnerships between Fresno State and the Fresno County Office of Education who are working together on behalf of all students.

John Leal reported the following:

- He thanked the Chancellor and staff for the new trustee orientation, which took place on January 10.
- He thanked Mr. Eng for meeting with him to give him an orientation regarding FASBO.
- He attended the Fresno County School Association dinner on January 15, immediately following the board's workshop held at District Office North
- He attended the CCLC conference in Sacramento. The conference is very informative.
- He attended the Trailblazer dinner and congratulated Willie Smith for his achievement.

Dottie Smith reported the following:

- She was saddened to learn about the passing of Abel Sykes. He was a great mentor.
- She participated with FCC in the financial aid "Train the Trainer" event.
- Attended the Exemplary Practices in Education conference. She attended a workshop on partnerships, which was very informative.
- Attended and spoke during the opening ceremony at FCC in honor of Black History Month.
- She attended the Trailblazer dinner.
- Attended the Martin Luther King ceremony in Courthouse Park

Pat Patterson reported the following:

- He said he was saddened by the passing of Abel Sykes. He was a great leader and he will be missed.

Trustee Nishinaka reported on several events he attended. The following highlights some of those events:

- The State Center Consortium Advisory Committee meeting

Reports of Board
Members (continued)

on January 16. He thanked the representatives from regional K-12 school districts, community college, state university, and businesses who serve on the committee. February is CTE month and the theme is “Career and Technical Education Works.”

- At the invitation of RC Professor Emeritus Laird Durley who is a board member of the San Joaquin Valley Town Hall, he attended a town hall lecture by noted author Richard Preston about his book, “The Wild Trees,” on January 16.
- On January 16, he attended the community of Parlier’s community gardens planning meeting. The purpose of the meeting was to develop plans for three gardens – small medicinal garden, culinary herb garden, and a nature path garden – for wellness and other educational uses by the community. Partners include the UC Kearney Ag Research and Extension, Parlier USD, City of Parlier, Youth Centers of America, and Reedley College.
- Attended the Reedley College Bullpen Club kick-off dinner and fundraiser on January 19. The keynote speaker was former Major League pitcher Dennis Springer
- As a representative of Tree Fresno, he participated in the January 22nd FCC Volunteer Fair. The event was very well attended by students who were genuinely interested in serving the community. There were 30 non-profit organizations with informational displays. Thanks to the FCC staff for another excellent outreach service event.
- On January 9 he attended the College of the Sequoias/Tulare College-Ag and Technology Center ribbon cutting. This state-of-the-art center is the new home of the entire agriculture program as well as its industrial graphic design, drafting, auto, construction technology and architecture programs. It represents the completion of the first phase of the entire \$82M project, which is built on 120 acres of the 540 acre farm.
- Fresno County School Trustees Association meeting on January 15.
- Kingsburg District Chamber of Commerce annual awards dinner on January 31st.
- Reedley College senior citizens vegetable garden tour on January 10.
- Reedley College program tours – Middle College High School, STEM, and automotive on January 17.

Reports of Board
Members (continued)

Richard Caglia reported the following:

- Attended the CCLC legislative conference. He thanked assembly members Jim Patterson and Frank Bigalow for meeting with the trustees during the conference.

Isabel Barreras reported the following:

- Thanked the staff and fellow board members for their participation in the board development workshop.
- She participated in the CCLC legislative conference. There were over 50 newly-elected trustees who participated in the conference. She also had the pleasure of opening the general session during the conference.
- Some of the items discussed during the CCCT board meeting were the proposed state budget, policy reform for a 90-credit unit cap, new financial aid policies, and the transition of adult education to community colleges.

Ms. Barreras thanked Dr. Patterson for assisting her with her presentation to the Oakhurst Democratic Club. She spoke about the future of community colleges with the passing of Proposition 30. The audience spoke about the Oakhurst Center and had questions about eBooks.

Future Agenda Items

Trustee Nishinaka requested a tour of Sequoia Lakes.

Trustee Caglia requested a report on services provided to students who are represented under the Americans With Disabilities Act.

Trustee Barreras requested an update on SB1440

Delegations,
Petitions, and
Communications

None

Closed Session

President Barreras stated that in closed session the Board would be discussing:

- A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, Pursuant to Government Code Section 54957
- B. CONFERENCE WITH LABOR NEGOTIATOR [SCFT Full-time Bargaining Unit; SCFT Part-time Bargaining Unit, California School Employees Association Bargaining Unit, and SCCC Peace Officers Association]; Diane Clerou, Pursuant to Government Code Section 54957.6

Closed Session
(continued)

- C. PUBLIC EMPLOYMENT, Pursuant to Government Code Section 54957
 1. Interim Dean of Instruction, Business, Fresno City College

President Barreras called a recess at 6:40 p.m.

Report of Closed
Session

The Board moved into open session at 8:35 p.m.

President Barreras stated the board took no reportable action during closed session.

Consideration to
Appoint Interim Dean
of Instruction, Fresno
City College
[13-06]
Action

A motion was made by Trustee Smith and seconded by Trustee Patterson that the Board of Trustees appoint Dr. Rick Santos as the Interim Dean of Instruction, Fresno City College, at an annual salary of \$132,064 effective February 6, 2013.

The motion carried with the following vote:

	YES	NO	ABSENT
Richard Caglia			X
John Leal	X		
Ron Nishinaka	X		
Patrick Patterson	X		
Eric Payne	X		
Dorothy Smith	X		
Isabel Barreras	X		

Adjournment

The meeting was adjourned at 8:40p.m. by unanimous consent.

Ronald Nishinaka
 Ronald Nishinaka
 Secretary, Board of Trustees
 State Center Community College District

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