

AGENDA
Regular Meeting
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
Fresno City College, Old Administration Building
Room 251, Community Hall, Second Floor
1101 E. University Avenue, Fresno, CA 93741
4:30 p.m., May 1, 2012
See Special Notice – Page 3

Trustee Richard Caglia will participate via conference call at the Las Vegas Hotel, 3000 Paradise Road, Las Vegas, Nevada 89109

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. INTRODUCTION OF GUESTS
- IV. APPROVAL OF MINUTES, Meetings of April 3, 2012, and April 20-21, 2012
- V. DELEGATIONS, PETITIONS AND COMMUNICATIONS [see footnote]
 - A. Special Recognition of the 2011-12 Student Trustees Ron Feaver
 - B. Introduction and Recognition of FCC State Championship Basketball and Wrestling Teams Tony Cantu, FCC
Susan Yates, FCC
- VI. REPORTS AND PRESENTATIONS
 - A. Presidents' Reports Tony Cantu, FCC
Mitjl Capet, RC
Terry Kershaw, NC
 - B. Chancellor's Report Deborah G. Blue
 - C. Academic Senate Report Claudia Habib, FCC
 - D. Classified Senate Report Ernie Garcia, FCC
 - E. 2012-2016 District Strategic Plan Update Fran White
 - F. Career Pathway Partnership with Edison High School Tony Cantu, FCC
Dan Sousa, FCC
Ellie Honardoost

- G. Accreditation Reports and Recommendations Tony Cantu, FCC
Mitjl Capet, RC
Terry Kershaw, NC

- VII. CONSIDERATION OF CONSENT AGENDA [12-16HR through 12-17HR]
[12-29G through 12-40G]

- VIII. HUMAN RESOURCES

 - A. Consideration to Adopt Resolution Regarding Classified School Employee Week in California [12-26] Randy Rowe

- IX. GENERAL

 - A. Consideration to Accept 2011-12 Budget Deficit Proposal [12-27] Ed Eng
 - B. Consideration to Approve 2012-13 Decision Package Recommendations [12-28] Ed Eng
 - C. Consideration to Adopt Resolution Supporting PG&E Proposed Targeted Rate Reduction to Promote Economic Development [12-29] Richard Caglia

- X. REPORTS OF BOARD MEMBERS

- XI. FUTURE AGENDA ITEMS

- XII. DELEGATIONS, PETITIONS AND COMMUNICATIONS [see footnote]

- XIII. CLOSED SESSION

 - A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, Pursuant to Government Code Section 54957
 - B. CONFERENCE WITH LABOR NEGOTIATOR [SCFT Full-Time Bargaining Unit; SCFT Part-Time Bargaining Unit, California School Employees Association Bargaining Unit, and SCCCDC Peace Officers Association]; Randy Rowe, Pursuant to Government Code Section 54957.6
 - C. PUBLIC EMPLOYMENT, Pursuant to Government Code Section 54957
 - 1. Vice President Administrative Services, Fresno City College
 - 2. Dean of Instruction, Applied Technology, Fresno City College

3. Interim Associate Vice Chancellor, Human Resources
4. Associate Vice Chancellor, Workforce Development & Educational Services

XIV. OPEN SESSION

- A. Consideration to Approve the Vice President Administrative Services, Fresno City College [12-30] Randy Rowe
- B. Consideration to Approve the Dean of Instruction, Applied Technology, Fresno City College [12-31] Randy Rowe

XV. ADJOURNMENT

All supporting documents/materials pertaining to the open session agenda of a regular meeting are available for public inspection by contacting the office of the chancellor during the office hours of 8:00 a.m. to 5:00 p.m., Monday-Friday, at (559) 244-5902. Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Nina Acosta, executive secretary to the chancellor, 1525 E. Weidon Avenue, Fresno, CA 93704, (559) 244-5902, 8:00 a.m. to 5:00 p.m., Monday-Friday, at least 48 hours before the meeting.

The board chairperson, under Board Policy 2350, has set a limit of three minutes each for those who wish to address the board. General comments will be heard under agenda section *Delegations, Petitions and Communications* at the beginning of the meeting. Those who wish to speak to items to be considered in closed session will be given the opportunity to do so following the completion of the open agenda and just prior to the board going into closed session. Individuals wishing to address the board should fill out a request form and file it with Associate Vice Chancellor– Human Resources Randy Rowe at the beginning of the meeting.

***SPECIAL NOTICE**

At 3:00 p.m. on May 1, 2012, the Board of Trustees will meet at Building A (former Fresno City College administrative office building) for a tour of the Disabled Students Programs and Services (DSP&S).

At 3:30 p.m. the Board of Trustees will host a reception for new Fresno City College President Tony Cantu in Room 114 of the Old Administration Building.

CORRECTED

CONSENT AGENDA
BOARD OF TRUSTEES MEETING
May 1, 2012

HUMAN RESOURCES

- Retirement, Change of Status, Academic Personnel
1. ~~Retirement, Academic Personnel~~ [12-16HR]
 2. Employment, Promotion, Change of Status, Classified Personnel [12-17HR]

GENERAL

3. Review of District Warrants and Checks [12-29G]
4. Consideration to Authorize Auction of Surplus Property, Fresno City College [12-30G]
5. Consideration to Authorize Agreement, Office of Statewide Health Planning and Development for Nursing Education, Fresno City College [12-31G]
6. Consideration to Authorize Agreement, California Community Colleges Chancellor's Office for Enrollment Growth and Retention for the Associate Degree Nursing Programs, Madera Center [12-32G]
7. Consideration to Adopt Resolution Authorizing Notice of Intent to Establish 2012-13 Appropriations Limit (Gann) [12-33G]
8. Consideration to Authorize Agreement with SixTen and Associates for 2012-13 Mandate Reimbursement Claim Preparation Services [12-34G]
9. Consideration of Claim, Theresa Baldwin [12-35G]
10. Consideration of Bids, Outfall Improvements, Reedley College [12-36G]
11. Consideration of Bids, INC Portable Building Site Work, Reedley College [12-37G]
12. Consideration of Bids, ADA Upgrades, Art/Home Economics Building Kitchen, Fresno City College [12-38G]
13. Consideration of Bids, Classroom Alert Replacement with VOIP Infrastructure, Fresno City College [12-39G]
14. Consideration to Approve SCCC Foundation Fundraising Event [12-40G]

UNAPPROVED MINUTES OF MEETING OF
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
April 3, 2012

Call to Order A regular meeting of the Board of Trustees of the State Center Community College District was called to order by President Ron Feaver at 4:30 p.m., April 3, 2012, at the Oakhurst Community College Center, 40241 Highway 41, Room 11, Oakhurst, California.

Trustee Isabel Barreras will participate via conference call at the Embassy Suites Hotel, 1001 E. McCarty Lane, San Marcos, Texas.

Trustees Present H. Ronald Feaver, President
William J. Smith, Vice President
Richard Caglia, Secretary
Ronald H. Nishinaka
Patrick E. Patterson (4:40 p.m.)
Dorothy Smith
Christopher Coronado, FCC Student Trustee
Kayla Urbano, RC Student Trustee

Via conference call: Isabel Barreras

Also present were:

Deborah G. Blue, Chancellor, SCCCCD
Ed Eng, Vice Chancellor – Finance and Administration, SCCCCD
Tony Cantu, Interim President, Fresno City College
Mitjl Capet, President, Reedley College
Terry Kershaw, Vice Chancellor – North Centers
Randy Rowe, Assoc. Vice Chancellor – Human Resources, SCCCCD
Nina Acosta, Executive Secretary to the Chancellor

Introduction of Among the others present, the following signed the guest list:
Guests

Brian Speece, SCCCCD
Teresa Patterson, SCCCCD
Gurdeep He'Bert, SCCCCF
Janell Mendoza, North Centers
Gary Sakaguchi, Reedley College
Cris M. Bremer, Fresno City College
Lucy Ruiz, Reedley College
Claudia Habib, FCC Academic Senate
Chris Villa, FCC

Introduction of
Guests
(continued)

Randall Vogt, SCCCC
Harold Seymour, Madera Center
Vikki Piper, Oakhurst Center
Doris Griffin, SCCCC
Jennifer Johnson, FCC
Stefany Pilliar, CSU Fresno
Kerry Ybarra, FCC
Lacy Barnes, AFT/SCFT
Larry Dickson, CSEA
Claudia Habib, FCC Senate
Kelly Fowler, FCC
Michele Jaffey, Oakhurst Center
Mark Sanchez, FCC
Jim Chin, Madera Center
Lynne Walke, Oakhurst Center

Announcements

Board President Ron Feaver announced that Trustee Barreras will be participating telephonically from San Marcos, Texas.

Mr. Feaver also announced that item 12-23, Consideration of Bids for FCC Print Shop Upgrades, Administration Building A, Fresno City College, has been pulled from the agenda.

Approval of Minutes

The minutes of the meetings of March 1, 2012, March 6, 2012, March 12, 2012, March 13, 2012, and March 14, 2012, were presented for approval.

A motion was made by Ms. Smith and seconded by Mr. Caglia to approve the minutes of the meetings of March 1, 2012, March 6, 2012, March 12, 2012, March 13, 2012, and March 14, 2012, as presented. The motion passed by the following vote:

| | YES | NO | ABSENT | ABSTAIN |
|-----------------|-----|----|--------|----------------------|
| Isabel Barreras | X | | | |
| Richard Caglia | X | | | |
| Ron Nishinaka | X | | | |
| Pat Patterson | X | | | |
| Dorothy Smith | X | | | |
| William Smith | X | | | (March 1, 2012 only) |
| Ron Feaver | X | | | |

Delegations,
Petitions, and
Communications

None

Presidents' Reports

Dr. Kershaw reported on topics of interest from the North Centers. Copies of the report were provided for the Board and interested attendees, and contained the following highlights:

- The Leadership Clovis scholarship fund was created to provide financial assistance to eligible Willow International Community College Center students in anticipation of developing future leaders within the community. The goal is to create a \$100,000 endowment that will generate ten scholarships of \$500 annually. Earlier this year, the first milestone of a \$10,000 endowment was achieved. This milestone will allow the Leadership Clovis scholarship fund to award a \$500 annual scholarship to a Willow student leader.
- North Centers' Spring Extravaganza Open House events will take place on April 11 at Willow International Center and April 19 at the Madera Center. The events are open to students from local schools as well as our North Center students and the community at large. Staff from different programs will be available to provide information about their services while representatives from four-year institutions will provide transfer information and conduct workshops. Students from various college clubs will be present to share information about co-curricular activities. North Center faculty from a number of areas of study will also participate with booths, some offering demonstrations and some with hands-on exhibits. In addition to these activities, there will be a variety of vendor booths and displays.
- The North Centers will be holding its fourth annual employee service awards ceremony on April 26, at 1:00 p.m. at the Madera Center. Employees will be recognized for their years of service. The district office personnel will receive their awards at the Madera Center event as well. An invitation is extended to the Board of Trustees to join staff as they acknowledge the hard work and dedication of the North Center employees.

Mr. Cantu reported on topics of interest from Fresno City College. Copies of the report were provided for the Board and interested attendees, and contained the following highlights:

- Fresno City College has been selected as a national training center to enhance the automotive and alternative fuel and advanced technology automotive program at FCC. This partnership with the National Alternative Fuels Training Consortium will provide updated workshop curricula and advanced professional development for instructors.
- On March 8, two FCC students were honored at a dinner organized by the National Association of Women in Construction in Clovis. The students, Alma Jimenez and Sarah Lin, were each awarded \$500.00.

Presidents' Reports
(continued)

- FCC will celebrate Asian American month with a number of exciting activities that include entertainment shows, panel discussions, informative presentations, sporting events and martial arts demonstrations. AsianFest is on April 28.
- For the second time in five years, Coach Ed Madec and his team won the California Community College Athletic Association championship by beating Yuba College 77-62 in the Cosumnes River College in Sacramento on March 11. The Fresno County Board of Supervisors honored the team last week with a proclamation.

Dr. Capet reported on topics of interest from Reedley College. Copies of the report were provided for the Board and interested attendees, and contained the following highlights:

- Reedley College student and army veteran Eddie Rios won the "NCO of the Year" (Non-Commissioned Officer) award on March 17 after competing against soldiers in California and Texas.
- Former student Derek Franks has been named to the "40 under 40 Class of 2011" by Central Valley Business Street Online. The online site recognizes top young business professionals in the public and private sectors who have, "achieved great success before the age of 40." Franks, 27, is vice president of sales for the Fresno Grizzlies. This will be his ninth season with the organization. He began as an unpaid intern in 2004 while attending Reedley College.
- The 6th Annual iXplore conference sponsored by STEM and the Pre-Professional Health (PPH) club will be held on April 21. The conference is a convening of college and high school students from the central valley focusing on increasing awareness of careers in health, science, engineering, and math. The event's keynote speaker will be Dr. Robert Urtecho, dean of science, mathematics, and engineering at College of the Sequoias.

Chancellor's Report

Dr. Blue reported the following:

- Today marked the 12th year of the highly successful annual Classified Professional's Mega Conference. The theme this year was "Imagine the Possibilities." The turnout was outstanding and the sessions were top quality. The morning keynote speaker was R. Michael Alexander, president and CEO for the United Way of Fresno County. The afternoon keynote speaker was Dr. Mitjl Capet, president of Reedley College. Gus Bonner, SCCC Foundation president, announced this year's classified professional. This year's winner is the Fresno City College child development team. Dr. Blue thanked this year's co-chairs, Mia Navarro from Reedley College and Ivy Arana from FCC and the entire mega conference planning committee. She acknowledged Dr. Janice Emerzian for her vision and tireless efforts in making this dream a

Chancellor's Report
(continued)

reality for the classified professionals throughout the district.

- In honor of Dr. Terry Kershaw's retirement, two receptions and scholarship fundraisers have been scheduled. The first will take place in the Willow International Center Library on April 17. The second will be held at the Madera Center in the courtyard on May 9. This will be an opportunity to thank Dr. Kershaw for his many years of service throughout the district.
- Dr. Brenda Dann-Messier, assistant secretary for vocational adult education from the United States Department of Education will be visiting Fresno City College on April 16. The purpose of the visit is to learn more about an innovative partnership between Edison high school and the FCC applied technology division in the development of "the new energy academy."
- Trustee Dottie Smith will be recognized by the community college league for her 30 years of Service to State Center Community College District. Ms. Smith along with other trustees throughout the state will be honored at a special luncheon as part of the annual community college league trustee conference. The luncheon is open to the public and all are invited to attend. The luncheon will be May 6 at the Sheraton Marina hotel in San Diego.

North Centers Faculty
Association Report

Dr. Harold Seymour, president of the North Centers Faculty Association, reviewed the transition process of the de-coupling of the Madera and Oakhurst Center from Willow International and establishing a stronger re-alignment with Reedley. He recently participated in lunch meeting, hosted by Dr. Mitjl Capet and attended by faculty member Jay Leach, and deans Monica Cuevas and Jim Chin. Dr. Capet outlined his ideas to support the unique culture of Madera and Oakhurst centers and keep in place the things that are working well, while at the same time increasing the coordination with Reedley College. The North Centers faculty has been working with Reedley College Academic Senate in terms of helping Willow establish their own senate, which is near completion. They are also in the process of helping Willow align the committees that will be operating as separate entity, but maintaining the same connections for accreditation purposes. The Madera Center faculty is meeting regularly to identify how to proceed with the association that they have operated with as the North Centers, so there are local governance capacity for dealing with things that are unique to Madera and Oakhurst. The distance between the centers and Reedley College presents new challenges, such as text book requisitions. Working with admin to identify a method for having a continuation of division representatives, which will allow some of this to be coordinated as well.

Classified Senate
Report

Ms. Melanie Highfill, Reedley College Classified Senate president, reported on topics of interest, which included the following highlights:

- The Classified Professional Mega Conference was held on April 3. The keynote speakers were R. Michael Alexander and Dr. Mitjl Capet.
- Classified employees at Reedley and the North Centers are busy participating in their respective committees, as well as districtwide committees. It is important for all constituent groups to be active and have a voice concerning what is happening in the district, and to provide suggestions for money saving ideas ways to generate revenues for the campuses.
- Certificate program ceremonies will take place on May 17 and graduation on May 18.

Oakhurst Center
Update

Ms. Vikki Piper, Oakhurst Center coordinator, said this meeting is a little bittersweet. This will be the last board meeting at Oakhurst for Dr. Kershaw. It is also the last board meeting for the North Centers. She introduced Michelle Jaffey and presented Dr. Kershaw with a redbud tree, a native tree to the Oakhurst area, as a token of gratitude for his years of dedicated service. Ms. Jaffey thanked Dr. Kershaw for making the Oakhurst Center a successful learning institution. He will truly be missed.

Vikki Piper presented an update on activities that have occurred at the Oakhurst Center including, a collaboration with the Madera County Workforce Development office to offer classes in computer literacy. The program produced nine graduates. Other activities include the Big 5 sporting goods store hiring event, the 2011 spring extravaganza, and the 6th annual Trunk and Treat. Community Unity is schedule for May 9 and will showcase campus programs and services, and provide workshops, vendors, and food.

Ms. Piper introduced Ms. Stephanie Pilliar-Ratcliffe, a former Oakhurst student and Reedley College graduate. Ms. Pilliar-Ratcliffe also graduated from Fresno State with a BS in nursing. She shared her experience as a student at the Oakhurst Center and how it impacted her life and success. She thanked the faculty, staff and Vikki Piper for their dedication to the students of the Oakhurst Center.

Mr. Coronado asked Ms. Piper if she could provide statistics for the number of students attending Oakhurst who complete their general education transfer classes for the past five years.

Consent Agenda
Action

President Feaver asked for a motion to approve the consent agenda, as presented.

Consent Agenda
Action
 (continued)

Mr. Nishinaka asked for item 12-15HR to be pulled for discussion. It was moved by Ms. Barreras and seconded by Mr. Smith that the Board of Trustees approve consent agenda items 12-13HR through 12-14HR and 12-21G through 12-28G, as presented. The motion passed by the following vote:

| | YES | NO | ABSENT |
|-----------------|-----|----|--------|
| Isabel Barreras | X | | |
| Richard Caglia | X | | |
| Ron Nishinaka | X | | |
| Pat Patterson | X | | |
| Dorothy Smith | X | | |
| William Smith | X | | |
| Ron Feaver | X | | |

Mr. Nishinaka asked if the transfer of the vacant counselor position from Reedley to Willow will have an impact on Reedley College counselors, and will other transfers be considered from other campuses to Willow. Dr. Capet said the same number of students are served at Reedley with or without the position because the position has not been filled for the past 15 months. Dr. Capet met with staff at Reedley and there were no objections to the transfer. Dr. Kershaw added that this position was the number one priority identified by faculty and department chairs for the past three years.

Dr. Blue stated the staffing plan for Willow will be presented to the Board in the future. There have been no positions identified for transfer other than the counselor position identified in 12-15HR.

Mr. Patterson asked if the unfilled positions are included in the budget or are unfunded. He is concerned that unfilled funded position are going into the reserves. Mr. Eng stated some of the funded vacant positions were used to address the mid-year budget reductions.

It was moved by Mr. Nishinaka and seconded by Mr. Patterson that the Board of Trustees approve consent agenda item 12-15HR as presented. The motion passed by the following vote:

| | YES | NO | ABSENT |
|-----------------|-----|----|--------|
| Isabel Barreras | X | | |
| Richard Caglia | X | | |
| Ron Nishinaka | X | | |
| Pat Patterson | X | | |
| Dorothy Smith | X | | |
| William Smith | X | | |
| Ron Feaver | X | | |

Retirement,
Resignation,
Academic Personnel
[12-13HR]
Action

approved academic personnel recommendations, items A through B, as presented

Employment, Change
of Status,
Resignation,
Classified Personnel
[12-14HR]
Action

approved academic personnel recommendations, items A through E, as presented

Consideration to
Approve the Transfer
of Vacant Counselor
Position #3541 from
Reedley College to
Willow International
Community College
Center
[12-15HR]
Action

approved the transfer of the vacant counselor position #3541 from Reedley College to the Willow International Community College Center, effective April 4, 2012

Review of District
Warrants and Checks
[12-21G]
Action

reviewed and signed the warrants register for the following accounts:

| <u>Account:</u> | <u>Amount:</u> | <u>For the Period of:</u> |
|---------------------------------------|------------------------|--|
| District | \$14,252,912.08 | February 15, 2012 to March 16, 2012 |
| Fresno City College Bookstore | 262,771.43 | February 15, 2012 to March 13, 2012 |
| Reedley College Bookstore | 122,312.99 | February 15, 2012 to March 13, 2012 |
| Fresno City College Co- Curricular | 103,601.69 | February 14, 2012 to March 12, 2012 |
| Reedley College Co- Curricular | 58,205.29 | February 14, 2012 to March 09, 2012 |
| Total: | \$14,799,803.48 | |

Consideration to Authorize Memorandum of Understanding with the Central California Community Colleges Committed to Change Trade Adjustment Assistance Community College and Career Training Grants Program, Fresno City College, Reedley College, and the Madera Center
[12-22G]
Action

- a) authorized the district, on behalf of Fresno City College, Reedley College, and the North Centers, to enter into a memorandum of understanding with West Hills Community College District for the Colleges Committed to Change Trade Adjustment Assistance Community College and Career Training grants program for the period from October 1, 2011, through September 30, 2012, with funds available in the amount of approximately \$650,000 for Fresno City College and \$650,000 for Reedley College and the Madera Center; and
- b) authorized renewal of the memorandum of understanding with similar terms and conditions; and
- c) authorized the chancellor or vice chancellor, finance and administration, to sign the memorandum of understanding on behalf of the district

Consideration to Adopt Resolution Authorizing Inter-fund Transfer
[12-23G]
Action

- a) approved resolution no. 2012-03 authorizing an inter-fund transfer in the amount of \$684,000 from the general fund to the capital projects fund; and
- b) authorized filing said resolution with the Fresno County Office of Education

Consideration to Accept Construction Project, Cafeteria Walk-in Cooler Renovations, Fresno City College, Reedley College
[12-24G]
Action

- a) accepted the project for cafeteria walk-in cooler renovations, Fresno City College, Reedley College; and
- b) authorized the chancellor or her designee to file a notice of completion with the county recorder

Consideration of Bids, Drainage Improvements, Oakhurst Center
[12-25G]
Action

awarded bid #1112-10 in the amount of \$25,666.00 to Hobbs Construction, Inc., the lowest responsible bidder for the drainage improvements at the Oakhurst campus; and authorized the chancellor or vice chancellor, finance and administration, to sign an agreement on behalf of the district

Consideration of
Bids, Health Science
Room 270 Re-model,
Fresno City College
[12-26G]
Action

awarded bid #1112-07 in the amount of \$79,000.00 to BMY Construction Group, Inc., the lowest responsible bidder for the Health Science Room 270 re-model at Fresno City College; and authorized the chancellor or vice chancellor, finance and administration, to sign an agreement on behalf of the district

Consideration to
Approve Out-of-State
Student Travel for
Fresno City College
Field Archaeology
Class in Utah,
Summer 2012
[12-27G]
Action

approved Fresno City College offering its Anthropology 6 (field archaeology) class at the Milford Archaeological Research Institute in Milford, Utah, during summer 2012. The instructor will be Mari Pritchard-Parker. No district funds will be expended to support the student travel

Consideration to
Approve Out-of-State
Travel for CITD
Intern
[12-28G]
Action

approved out-of-state travel for the Center for International Trade Development student intern to participate in the NASBITE International Business Conference as part of the scope of work within the Workforce Innovation Partnership grant, with the understanding that the trip will be financed without requiring expenditures of district funds

*****End of Consent Agenda*****

California
Community College
Trustees 2012 Ballot
for Board of
Directors
[12-19]
Action

The election of members of the CCCT board will take place between March 10 and April 25, 2012. There are eight (8) three-year vacancies on the CCCT board. The deadline for mailing the ballot is April 25, 2012.

A motion was made by Mr. Smith and seconded by Ms. Smith that the Board of Trustees authorize the board secretary to cast a ballot for Janet Chaniot, Mendocino-Lake CCD; Doug Otto, Long Beach CCD; Manny Ontiveros, North Orange County CCD; Tina Park, Los Angeles CCD; Deborah LeBlanc, Compton CCD; Bernard “Bee Jay” Jones, Allan Hancock Joint CCD; Marcia Zableckis, Barstow CCD; and Chris Stampolis, West Valley-Mission CCD; for the 2012 California Community College Trustees Board of Directors election. The motion passed by the following vote:

| | YES | NO | ABSENT |
|-----------------|-----|----|--------|
| Isabel Barreras | X | | |
| Richard Caglia | X | | |
| Ron Nishinaka | X | | |
| Pat Patterson | X | | |

California
Community College
Trustees 2012 Ballot
for Board of
Directors
[12-19]
Action
(continued)

| | | | |
|---------------|---|--|--|
| Dorothy Smith | X | | |
| William Smith | X | | |
| Ron Feaver | X | | |

Consideration to
Adopt Resolution
Affording Student
Trustees the Privilege
to Make and Second
Motions
[12-20]
Action

A motion was made by Mr. Coronado and seconded by Ms. Urbano that the Board of Trustees adopt resolution #2012-04 allowing the student trustees to make and second motions. The motion passed by the following vote:

| | YES | NO | ABSENT |
|-----------------|-----|----|--------|
| Isabel Barreras | X | | |
| Richard Caglia | X | | |
| Ron Nishinaka | X | | |
| Pat Patterson | X | | |
| Dorothy Smith | X | | |
| William Smith | X | | |
| Ron Feaver | X | | |

Consideration of
Bids, ADA Parking
Improvements,
Fresno City College
[12-21]
Action

A motion was made by Mr. Patterson and seconded by Mr. Nishinaka that the Board of Trustees award bid #1112-11 in the amount of \$264,893.00 to Seal Rite Paving & Grading, the lowest responsible bidder for the ADA parking improvements at Fresno City College; and authorize the chancellor or vice chancellor, finance and administration, to sign an agreement on behalf of the district. The motion passed by the following vote:

| | YES | NO | ABSENT |
|-----------------|-----|----|--------|
| Isabel Barreras | X | | |
| Richard Caglia | X | | |
| Ron Nishinaka | X | | |
| Pat Patterson | X | | |
| Dorothy Smith | X | | |
| William Smith | X | | |
| Ron Feaver | X | | |

Trustee Coronado asked how the district will pay for future work, if additional lawsuits were filed. Mr. Speece stated it is a general fund item. In order to satisfy the lawsuit, the district has asked the court to allowing them to phase in the work. Another source of funding is parking fees.

Consideration of
Bids, ADA Upgrades,
Fresno City College
[12-22]
Action

A motion was made by Mr. Smith and seconded by Mr. Patterson that the Board of Trustees award bid #1112-12 in the amount of \$510,000.00 to BMY Construction Group, Inc., the lowest responsible bidder for the ADA upgrades at Fresno City College; and authorize the chancellor or vice chancellor, finance and administration, to sign an agreement on behalf of the district. The motion passed by the following vote:

| | YES | NO | ABSENT |
|-----------------|-----|----|--------|
| Isabel Barreras | X | | |
| Richard Caglia | X | | |
| Ron Nishinaka | X | | |
| Pat Patterson | X | | |
| Dorothy Smith | X | | |
| William Smith | X | | |
| Ron Feaver | X | | |

Mr. Patterson stated when the projects were originally built the district met the ADA requirements. The requirements were changed by the federal government, but financial reimbursement was provided. The lawsuits followed, which placed an unfair burden on the taxpayers.

Consideration of
Bids, Print Shop
Upgrades,
Administration
Building A, Fresno
City College
[12-23]
No Action

Item was pulled from agenda. No action was taken.

Refinance Measure E
Bonds
[12-24]
No Action

Ed Eng presented an update on the plan to refinance select Series 2003A and 2004A bonds. He reported that on March 15, 2012, the district bonds were sold on the market with a net savings to district taxpayers of approximately \$2.3M. This item is provided for information only. No Board action is required.

Reports of Board
Members

Student trustee Christopher Coronado reported on activities occurring at Fresno City College, including the following highlights:

- He continues to work on the district Strategic Planning Committee. The committee is on track to meet the deadline for the College Brain Trust.
- He is participating on the district Budget Taskforce.
- He is participating in the formation of the FCC veterans association. He provided a draft copy of the mission statement and

Reports of Board
Members
(continued)

bylaws to the board.

- He will be participating in CCAST (Community College Association of Student Trustees) on April 5. They will be taking action on various ballot initiatives and resolutions.
- ASG continues to allocate funds for student grants
- ASG will be attending state legislative sub-committees on education finance for both the assembly and the senate.
- ASG president Quiralte attended a UC Riverside summit regarding Latinos in higher education. She is encouraged by the increase in Hispanic-serving institutions.
- The student senate will be considering a resolution to support the effort to bring President Obama to the central valley. He will be in California next month.

Student trustee Kayla Urbano reported on activities occurring at Reedley College, including the following highlights:

- She participated in the California collegiate livestock show. She placed 4th overall in the novice showmanship and her heifer won first place in her breed class.
- She will be attending the Latina Action Day in Sacramento on April 10 with three other Reedley College students.
- Communications Instructor Bryan Hirayama will be speaking in the student center in honor of Asian American month.
- ASB will be hosting a dance in the student center on April 13.
- Five student senators will be attending the general assembly later this month.

Trustee Dottie Smith attended the following events:

- The Classified Profession Mega Conference. This is the twelfth year she has attended the event. One of the highlights was the recognition of employees who have achieved degrees during their employment with the district.
- She attended the West Fresno Medical Coalition recognition of Dr. Ed Mosley. Dr. Mosley is a former State Center Community College trustee.
- She congratulated the championship basketball team. She recommends that the board invite and honor the team during the May board meeting.

Trustee Pat Patterson was disappointed that he was not able to attend the Mega Conference.

Trustee Nishinaka attended the following events:

- Fresno Compact 16th Annual Business-Education Shareholders' Luncheon on March 7.

Reports of Board
Members
(continued)

- Valley Latino Environmental Advancement Project (LEAP) “Clean Energy in the Valley” meeting on March 14.
- State Center Consortium Advisory Committee meeting on March 21 with Interim Vice Chancellor Robert Fox.
- Reedley College/Valley ROP 3rd Annual Spring Joint Advisory Meeting on March 22.
- Selma District Chamber of Commerce Annual Community Awards Banquet on March 23.
- Fresno ROP Career Skills Challenge on March 29, and served as co-advisor for the ornamental horticulture judging contest.
- Classified Employees Mega Conference on April 3.
- FCC Men’s Basketball Team’s State Championship Game on March 11 at Consumnes River College. He congratulated coach Ed Madec, athletes, and staff for winning the championship.
- On March 13th he saw Craft Media instructor Kathy Wosika’s FCC Art Space Gallery display “The Spiritual Beat: Rhythms and Patterns.” The exhibit represented over 30 year of outstanding creative explorations in clay and handmade paper constructions. He extended best wishes to Kathy who is retiring in May after 36 years of service.
- He thanked Vikki Piper for the hospitality and update information.

Trustee Richard Caglia thanked Vikki Piper and staff for hosting the board meeting. He congratulated Terry Kershaw on his retirement.

Trustee Willie Smith thanked Terry Kershaw and Vikki Piper for hosting the board meeting. He attended the presidential forums on the FCC campus. He also attended the Mega conference and enjoyed the luncheon speaker, Mitjl Capet.

Trustee Isabel Barreras stated she is very proud of Dr. Terry Kershaw’s leadership. He will be missed. She thanked Vikki Piper and staff for all of their hard work to host the board meeting. She congratulated the classified employees on a successful Mega Conference. She announced that she will become the California Community College Trustee president during the May conference.

Ron Feaver thanked Vikki Piper for all of her hard work hosting the board meeting.

Future Agenda Items

Ms. Smith requested an update on a partnership with Fresno Adult School.

Mr. Smith requested a status update on the Little Hoover Commission report.

Future Agenda Items
(continued)

Mr. Coronado requested an update on a point person for LGBT (lesbian, gay, bisexual, transgender) issues.

Delegations,
Petitions, and
Communications

None

Closed Session

President Feaver stated that in closed session the Board would be discussing:

- A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, Pursuant to Government Code Section 54957
- B. PUBLIC EMPLOYMENT, Pursuant to Government Code Section 54957
 - 1. President, Fresno City College

Mr. Feaver called a recess at 6:20 p.m.

Open Session

The Board moved into open session at 6:40 p.m.

Report of Closed
Session

Mr. Feaver stated there was no action to report from closed session.

Consideration to
Approve President,
Fresno City College
[12-25]
Action

A motion was made by Ms. Smith and seconded by Mr. Caglia that the Board of Trustees appoint Mr. Tony Cantu as the President of Fresno City College, with a three year contract an annual salary of \$180,000 effective April 4, 2012 The motion passed by the following vote:

| | YES | NO | ABSENT |
|-----------------|-----|----|--------|
| Isabel Barreras | X | | |
| Richard Caglia | X | | |
| Ron Nishinaka | X | | |
| Pat Patterson | X | | |
| Dorothy Smith | X | | |
| William Smith | X | | |
| Ron Feaver | X | | |

Adjournment

The meeting was adjourned at 6:45 p.m. by unanimous consent.

Richard Caglia
Secretary, Board of Trustees
State Center Community College District

na

The meeting was adjourned at 5:30 p.m. by the unanimous consent of the Board.

Richard Caglia
Secretary, Board of Trustees
State Center Community College District

na

Unapproved MINUTES OF MEETING OF
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
April 21, 2012

Call to Order A special meeting of the Board of Trustees of the State Center Community College District was called to order by President Ron Feaver at 12:30 p.m., April 20, 2012, at the Marriott Springhill Suites, 6844 N. Fresno Street, Fresno, California.

Trustees Present H. Ronald Feaver, President
Isabel Barreras
Ronald H. Nishinaka
Patrick E. Patterson
Dorothy Smith

Absent:
Richard Caglia, Secretary
William J. Smith, Vice President

Also present were:
Deborah G. Blue, Chancellor, SCCCCD
Randy Rowe, SCCCCD
Tony Cantu, FCC
Terry Kershaw, NC
Greg Taylor, SCCCCD
Brian Speece, SCCCCD
Mitjl Capet, RC
Robert Fox, SCCCCD
Ed Eng, SCCCCD
Nina Acosta, SCCCCD
Marty Dietz, Darden and Associates
Bob Petithomme, Darden and Associates
Paul Halajian, Darden and Associates

Delegations, Petitions, and Communications None

The Board of Trustees discussed the following items. No action was taken.

- District Facilities Master Plans
- District Organizational Review
- Board Policy Review Process and Chapter 2 Review
- Public Records Act Requests
- Board Retreats, Meetings and Conference Planning
- Fund Balance/Reserves

Adjournment

The meeting was adjourned at 1:30 p.m. by the unanimous consent of the Board.

Richard Caglia
Secretary, Board of Trustees
State Center Community College District

na

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: May 1, 2012

SUBJECT: Retirement, Change of Status,
Academic Personnel

ITEM NO. 12-16HR

EXHIBIT: Academic Personnel Recommendations

Recommendation:

It is recommended that the Board of Trustees approve the academic personnel recommendations, Items A and B, as presented.

ACADEMIC PERSONNEL RECOMMENDATIONS

- A. Recommendation to accept the resignation for the purpose of retirement from the following person:

| <u>Name</u> | <u>Campus</u> | <u>Effective Date</u> | <u>Position</u> |
|------------------------|---------------|-----------------------|---|
| Harmon, Beverlee J. | FCC | June 29, 2012 | Coordinator/Counselor, Transfer Center |
| Roach, Darlene | FCC | June 29, 2012 | Counselor |
| Samuelian, Lynn | WI | June 29, 2012 | Director, Disabled Students Programs and Services |

- B. Recommendation to change the contractual duty days effective July 1, 2012 for the following persons:

| <u>Name</u> | <u>Campus</u> | <u>From</u> | <u>To</u> | <u>Position</u> |
|-------------------------------|---------------|-------------|-----------|--|
| Pfeiffer-Turpen, Sallie D. | WI | 177 | 182 | Child Development Instructor |
| Romero, Elizabeth E. | WI | 205 | 190 | Child Development Instructor/ Coordinator |

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: May 1, 2012

SUBJECT: Employment, Promotion, Change of Status,
Classified Personnel

ITEM NO. 12-17HR

EXHIBIT: Classified Personnel Recommendations

Recommendation:

It is recommended that the Board of Trustees approve the classified personnel recommendations, Items A through D, as presented.

CLASSIFIED PERSONNEL RECOMMENDATIONS

- A. Recommendation to re-employ the following person as a permanent employee from the 39 month rehire list:

| Name | Location | Classification | Range/Step/Salary | Date |
|-------------------------|----------|---|---------------------------------|------------|
| Hall-McLaughlin, Amy | FCC | Faculty Sign Language Interpreter Position No. 2440 | Flat Hourly Rate \$49.00/hr. | 04/16/2012 |

- B. Recommendation to employ the following persons as provisional – filling vacant position of permanent full-time or permanent part-time pending recruitment/selection, or replacing regular employee on leave:

| Name | Location | Classification | Hourly Rate | Date |
|---------------------|----------|---|---------------------|------------|
| Zumkehr, Rodney | DO | Police Officer Position No. 1088 | 57-A \$22.79/hr. | 11/15/2011 |
| Vang, Cheng | FCC | Office Assistant III Position No. 2015 | 48-A \$18.32/hr. | 03/14/2012 |
| Reyes, Florencia | MC | Library/Learning Resource Assistant I Position No. 4019 | 38-A \$14.32/hr. | 03/26/2012 |
| Suvanto, Marcia | RC | Office Assistant I Position No. 3102 | 38-A \$14.32/hr. | 04/09/2012 |

- C. Recommendation to approve the promotion of the following regular employees:

| Name | Location | Classification | Range/Step/Salary | Date |
|--------------------|----------|--|--|------------|
| Facio, Marjorie | RC | Financial Aid Assistant I Position No. 3031 to | 57-C \$4,354.17 to | 03/26/2012 |
| | FCC | Financial Aid Assistant II Position No. 2447 | 60-C \$4,687.67 | |
| Fujino, Tomoko | DO | Accounting Clerk III – Payroll Position No. 1020 to | 46-D \$3,765.58 to | 03/27/2012 |
| | | Accounting Technician I – Payroll Position No. 1064 | 55-A \$4,036.92 | |
| Gomez, Elba | DO | Human Resources Analyst Position No. 1063 to Director of Classified Personnel Position No. 1130 | 64-D \$5,520.92 to 54-A (Mgmt) \$7,629.50 | 04/23/2012 |

Classified Personnel Recommendations

Page 2

D. Recommendation to approve the change of status of the following regular employees:

| Name | Location | Classification | Range/Step/Salary | Date |
|--|----------|---|---|----------------------------------|
| Berry, Bryant | DO | Maintenance Worker II Position No. 1101 to Building Generalist Position No. 1097 | 54-E \$4,460.75 to 63-B \$4,801.00 | 03/01/2012 |
| (Additional compensation for working out of class per Article 33, Section 8) | | | | |
| Ruiz, Lucy | RC | Public Information Officer Position No. 3039 to College Director of Marketing & Communication Position No. 3039 | 68-E \$6,276.67 to 68-E + 10% \$6,904.33 | 04/02/2012 thru 10/31/2012 |
| (Additional compensation for working out of class per Article 33, Section 8) | | | | |

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: May 1, 2012

SUBJECT: Review of District Warrants and Checks

ITEM NO. 12-29G

EXHIBIT: None

Recommendation:

It is recommended the Board of Trustees review and approve the warrants register for the following accounts:

| <u>Account:</u> | <u>Amount:</u> | <u>For the Period of:</u> |
|-----------------------------------|------------------------|----------------------------------|
| District | \$14,635,758.67 | March 17, 2012 to April 10, 2012 |
| Fresno City College Bookstore | 138,794.98 | March 14, 2012 to April 10, 2012 |
| Reedley College Bookstore | 153,061.41 | March 14, 2012 to April 10, 2012 |
| Fresno City College Co-Curricular | 65,560.41 | March 13, 2012 to April 09, 2012 |
| Reedley College Co-Curricular | 28,221.05 | March 10, 2012 to April 09, 2012 |
| Total: | <u>\$15,021,396.52</u> | |

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: May 1, 2012

SUBJECT: Consideration to Authorize Auction of
Surplus Property, Fresno City College

ITEM NO. 12-30G

EXHIBIT: List of Surplus Property

Background:

The district has accumulated obsolete property that is considered surplus and requires disposal. According to district policy, the administration requests board authority to dispose of surplus items by auction. As in the past, per direction of the Board of Trustees, obsolete equipment/property not sold will be made available to non-profit agencies in Fresno County.

Recommendation:

It is recommended the Board of Trustees authorize disposal of district surplus property by auction.

FRESNO CITY COLLEGE SURPLUS EQUIPMENT INVENTORY

June 9, 2012

| Item | Quantity |
|------------------------------|------------|
| Dell laptop computers | 35 |
| HP fax machine | 1 |
| GBC laminator machine | 1 |
| HP Scanjet | 1 |
| Brother fax machine | 1 |
| Simplex clocks | 15 |
| Hitachi TV / with stand | 9 |
| Electronics diversified | 1 |
| Desk chairs | 20 |
| Misc door supplies | 1 Pallet |
| HP Lazerjet 1100 printer | 10 |
| Security camera kit | 1 |
| Data boards | 1 pallet |
| Dell computer monitors | 10 pallets |
| File cabinets | 10 |
| Time clock | 1 |
| Overhead projectors | 4 |
| Food cabinets | 2 |
| Xerox copy machines | |
| Classroom desk chairs | 40 |
| Computer parts and keyboards | 1 pallet |
| Whirlpool washing machine | 1 |
| Classroom lights | 4 |
| Discarded wires | 1 pallet |
| Dvorak hydrolic worker | 1 |
| Digital LA 310 Multi printer | 1 |
| Oven | 1 |
| Misc fence parts | 1 |
| Lincoln squirt welders | 3 |
| Fee maker | 1 |
| tables | 20 |
| Pool sweeper | 1 |
| Refrigerators | 2 |
| | |
| | |
| | |

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: May 1, 2012

SUBJECT: Consideration to Authorize Agreement with
the Office of Statewide Health Planning and
Development for Nursing Education,
Fresno City College

ITEM NO. 12-31G

EXHIBIT: None

Background:

The district, on behalf of Fresno City College, is requesting authorization to enter into an agreement with the Office of Statewide Health Planning and Development (OSHPD) for funding to supplement the associate degree nursing program. Funding from OSHPD will be used to support instructional and administrative costs of the program and will allow an additional four students to enroll starting in the fall semester. The agreement is for the two-year period from January 1, 2012, through February 28, 2014, with funding in the amount of \$120,000 (\$60,000 in year one, and \$60,000 in year two).

Recommendation:

It is recommended the Board of Trustees:

- a) authorize the district, on behalf of Fresno City College, to enter into an agreement with the Office of Statewide Health Planning and Development for funding to supplement the associate degree nursing program for the two-year period from January 1, 2012, through February 28, 2014, with funding in the amount of \$120,000;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the chancellor or vice chancellor, finance and administration, to sign the agreement on behalf of the district.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: May 1, 2012

SUBJECT: Consideration to Authorize Agreement,
California Community Colleges Chancellor's
Office for Enrollment Growth and Retention
for the Associate Degree Nursing Programs,
Madera Center

ITEM NO. 12-32G

EXHIBIT: None

Background:

The district received a grant from the California Community Colleges Chancellor's Office to fund enrollment growth and retention for the Madera Center nursing program. The grant will be used to continue expanded enrollment of the existing associate degree nursing program by creating pre-entry plans to improve skill sets prior to beginning the program, provide additional support during the program, and receive assistance preparing for the National Council Licensure Exam at the completion of the program. The grant agreement was originally for the period June 1, 2011, through June 30, 2012, with funding in the amount of \$101,087. This grant is extended to June 30, 2013, with an additional allocation of \$101,087, for a total allocation of \$202,174.

Recommendation:

It is recommended the Board of Trustees:

- a) authorize the district, on behalf of the Madera Center, to extend the grant agreement with the California Community Colleges Chancellor's Office for enrollment growth and retention for associate degree nursing programs for the period June 1, 2011, through June 30, 2013, with an additional allocation of \$101,087, for a total allocation of \$202,174;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the chancellor, or vice chancellor, finance and administration, to sign the agreement on behalf of the district.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: May 1, 2012

SUBJECT: Consideration to Adopt Resolution
Authorizing Notice of Intent to Establish
2012-13 Appropriations Limit (Gann)

ITEM NO.12-33G

EXHIBIT: Resolution No. 2012-06

Background:

In November 1979 the voters passed Proposition 4 (Gann), which effectively places an appropriations limit on each public entity within the state. The appropriations limit base was derived from the amount an entity had appropriated in its budget during the 1978-79 fiscal year. The base is annually adjusted upward in accordance with the inflationary allowance relating to the Consumer Price Index, as well as by population increase. Under Senate Bill 1352, enacted by the Legislature to implement Proposition 4, it is necessary for each public entity to establish its appropriations limit for a given year prior to the last day of the previous fiscal year. It is further necessary for the governing body to provide fifteen (15) days in which the public may examine the documentation used in arriving at the appropriations limit. Further legislation modified the method for computing the limit, but the notification provisions remain the same.

The enclosed resolution is intended to notify the public that the appropriations limit for 2012-13 has been established and will be officially approved at a regular meeting of the Board of Trustees on June 5, 2012.

Recommendation:

It is recommended the Board of Trustees adopt Resolution No. 2012-06, Notice of Intent to Establish an Appropriations Limit for the 2012-13 Fiscal Year.

RESOLUTION NO. 2012-06

**NOTICE OF INTENT TO ESTABLISH AN APPROPRIATIONS LIMIT
FOR THE 2012-13 FISCAL YEAR**

WHEREAS, on November 6, 1979, the People of the State of California adopted Proposition 4, the Gann Initiative, which added Article XIII B to the State Constitution; and

WHEREAS, said Article and Section 7900, et seq., of the Government Code require this board to establish, by resolution, at a regular or special meeting, its appropriations limit for the 2012-13 fiscal year; and

WHEREAS, said Article and Section 7900, et seq., of the Government Code further require this board to notify the public at least fifteen (15) days prior to the holding of such meeting.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The public is hereby notified that at 4:30 p.m., on June 5, 2012, the governing board of the State Center Community College District will hold a meeting at 1525 East Weldon Avenue, Fresno, California, to establish its appropriations limit for the 2012-13 fiscal year.
2. The public is further notified that the documentation used in the determination of said appropriations limit is available to any person who wishes to examine or inspect the same, either prior to, during, or after said meeting.
3. The chancellor of this district or her designee is hereby directed to post a copy of this resolution at least fifteen (15) days prior to June 5, 2012, in order to inform the public of the matters contained herein.

The foregoing resolution was adopted upon motion of Trustee _____, seconded by Trustee _____, at a regular meeting of the Board of Trustees of the State Center Community College District on this 1st day of May, 2012, by the following vote, to wit:

AYES:
NOES:
ABSENT:

Board
State

of Trustees President
Center Community College District

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: May 1, 2012

SUBJECT: Consideration to Authorize Agreement with
SixTen and Associates for 2012-13 Mandate
Reimbursement Claim Preparation Services

ITEM NO. 12-34G

EXHIBIT: None

Background:

Annually, the district submit its reimbursements for mandated programs imposed on districts and approved for reimbursement by the Commission on State Mandates. Community college districts are currently eligible for reimbursement for fourteen different mandated program areas. In addition, several test claims have been filed for consideration of reimbursement in the future.

For the past several years, the district has contracted with SixTen and Associates for the preparation of the district's reimbursement claims. SixTen and Associates is a consulting firm specializing in maximizing the district's reimbursement under the mandated cost reimbursement process. The cost of SixTen services and the district staff time spent on mandated reporting is reimbursed by the state through the mandate reimbursement process annual claim, so there is no ultimate cost to the district.

It is recommended the district engage the services of SixTen and Associates for the preparation of the 2012-13 mandated reimbursement claims at a fee not to exceed \$24,000. This fee has remained the same since 2001-02.

Recommendation:

It is recommended the Board of Trustees:

- a) authorize entering into an agreement with SixTen and Associates in an amount not to exceed \$24,000 for the preparation and submission of the 2012-13 mandate reimbursement claims; and
- b) authorize the chancellor or vice chancellor, finance and administration, to sign the agreement on behalf of the district.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: May 1, 2012

SUBJECT: Consideration of Claim, Theresa Baldwin

ITEM NO. 12-35G

EXHIBIT: Claim

Background:

The district is in receipt of a claim submitted by Theresa Baldwin. The Board is being asked to take action in accordance with the government code. The Board must reject the claim where there is question of district liability and the amount of the claim is disputed. The claim has been submitted to the JPA and its claims administrator for defense coverage.

Estimated Fiscal Impact:

Unknown

Recommendation:

It is recommended, in accordance with established procedures, the Board of Trustees reject the claim submitted by Theresa Baldwin and direct the chancellor or vice chancellor, finance and administration, to give written notice of said action to the claimant.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: May 1, 2012

SUBJECT: Consideration of Bids, Outfall Improvements,
Reedley College

ITEM NO. 12-36G

EXHIBIT: None

Background:

Bid #1112-09 provides for the work necessary to divert existing stormwater drainage to the ponding basin at the Reedley College campus. The work of this project consists of selective demolition of existing concrete drainage, turf vegetation, irrigation systems, and the installation of new storm drainage pipe, manhole, outfall structure, stand pipe, and the reseeding of the disturbed areas. This project was necessitated by the need for improved storm water drainage and the deteriorated condition of the existing outfall serving the Reedley College campus.

Funding for this project will be provided by the district capital projects fund. Bids were received from eight (8) contractors as follows:

| <u>Bidder</u> | <u>Award Amount</u> |
|--|---------------------|
| Travioli Construction, Inc. | \$ 88,900.00 |
| West Valley Construction Co., Inc. | \$ 94,422.00 |
| Dawson-Mauldin Construction, Inc. | \$ 96,400.00 |
| Todd Companies | \$104,350.00 |
| Bill Nelson General Engineering Const., Inc. | \$105,000.00 |
| Halopoff & Sons, Inc. | \$123,489.00 |
| Arquette Excavation, Inc. | \$137,440.00 |
| Central Valley Asphalt | \$141,300.00 |

Item No. 12-36G

Page 2

Fiscal Impact:

\$88,900.00 – District Capital Projects Fund

Recommendation:

It is recommended the Board of Trustees award Bid #1112-09 in the amount of \$88,900.00 to Travioli Construction, Inc., the lowest responsible bidder for the outfall improvements at Reedley College; and authorize the chancellor or vice chancellor, finance and administration, to sign an agreement on behalf of the district.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: May 1, 2012

SUBJECT: Consideration of Bids, INC Portable
Building Site Work, Reedley College

ITEM NO. 12-37G

EXHIBIT: None

Background:

In June 2011, the Board approved the Title V grant purchase of a new portable building for Reedley College to accommodate the needs of new and expanded student services outreach programs. Bid #1112-14 provides for the work necessary to prepare the site and fully connect this new portable building at the Reedley College campus. The project consists of plumbing, concrete, network, electrical, and finishing work necessary to prepare the site and fully connect the new portable building delivered under the previously approved contract.

Funding for this project will be provided by Title V grant funds for Reedley College. Bids were received from five (5) contractors as follows:

| <u>Bidder</u> | <u>Award Amount</u> |
|--------------------------------------|---------------------|
| Durham Construction Co., Inc. | \$ 92,800.00 |
| Cierto Construction | \$102,798.00 |
| R & H Construction | \$111,700.00 |
| Davis Moreno Construction, Inc. | \$111,890.00 |
| Seals/Biehle, Inc. | \$160,199.00 |

Fiscal Impact:

\$92,800.00 – Title V Grant Funds for Reedley College

Recommendation:

It is recommended the Board of Trustees award Bid #1112-14 in the amount of \$92,800.00 to Durham Construction Co., Inc., the lowest responsible bidder for INC portable building site work at Reedley College; and authorize the chancellor or vice chancellor, finance and administration, to sign an agreement on behalf of the district.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: May 1, 2012

SUBJECT: Consideration of Bids, ADA
Upgrades, Art/Home Economics
Building Kitchen, Fresno City College

ITEM NO. 12-38G

EXHIBIT: None

Background:

Bid #1112-15 provides for the labor, material and equipment necessary to complete accessible facility improvements required by the Americans with Disabilities Act (ADA) to the instructional kitchen area in the art/home economics building at the Fresno City College campus. The work of this project consists of selective demolition of an existing kitchen station, and the installation of new plumbing, electrical, and casework in support of the accessible facility. This project was necessitated by the need to comply with requirements of ADA provisions as they relate to instructional facilities at Fresno City College.

Funding for this project will be provided by the district capital projects fund. Bids were received from four (4) contractors as follows:

| <u>Bidder</u> | <u>Award Amount</u> |
|-------------------------------------|---------------------|
| BMV Construction Group, Inc. | \$27,500.00 |
| R & H Construction | \$27,550.00 |
| Davis Moreno Construction, Inc. | \$28,450.00 |
| Cierto Construction | \$30,500.00 |

Fiscal Impact:

\$27,500.00 – District Capital Projects Fund

Recommendation:

It is recommended the Board of Trustees award Bid #1112-15 in the amount of \$27,500.00 to BMV Construction Group, Inc., the lowest responsible bidder for the ADA upgrades, art/home economics building kitchen at Fresno City College; and authorize the chancellor or vice chancellor, finance and administration, to sign an agreement on behalf of the district.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: May 1, 2012

SUBJECT: Consideration of Bids, Classroom
Alert Replacement with VOIP
Infrastructure, Fresno City College

ITEM NO. 12-39G

EXHIBIT: None

Background:

Bid #1112-16 provides for the work necessary to upgrade unreliable classroom alert system technology in existing classrooms using Voice Over Internet Protocol (VOIP) network technology at the Fresno City College campus. Existing classroom alert pushbutton switches will be removed and a new VOIP telephone system will be installed within the classrooms allowing for reliable location, listen, and talkback communications with the district police department. The work of this project consists mainly of disconnection of the existing alert system and the installation of new conduit, cabling, and data outlets. This project will upgrade 161 classrooms in the business education building, forum hall, field house, gymnasium, health science, language arts, library, math/science, social science, police academy, student services, and applied technology buildings. Upon completion, this will bring VOIP technology to all remaining classrooms on the Fresno City College Campus. This project was necessitated by the need to improve classroom safety and emergency communications at Fresno City College.

Funding for this project will be provided by district capital projects fund. The engineer's estimate for this project is \$65,000. Because of the need for a specialized certification by installers for this project, a mandatory job walk was held with six (6) contractors in attendance. Due to the necessary certification and the complicated nature of the installation, a single bid was received as follows:

Bidder

Award Amount

3D Datacom

\$57,394.00

Fiscal Impact:

\$57,394.00 – District Capital Projects Fund

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: May 1, 2012

SUBJECT: Consideration to Approve SCCC Foundation ITEM NO. 12-40G
 Fundraising Event

EXHIBIT: None

Background:

The SCCC Foundation Board is proposing an event to be held at the Fresno City College Old Administration Building west courtyard and is requesting that wine be served at the event, which is permitted for 501(c)(3) activities on a community college campus. The reception is scheduled at a time when students will not be utilizing the facilities. Details for the event are listed below:

| <u>DATE</u> | <u>EVENT</u> | <u>LOCATION</u> |
|-----------------------------------|---|---------------------|
| May 22, 2012 5:00 to 7:00 p.m. | Scholarship Fundraiser & Retirement Reception for Randy Rowe | Fresno City College |

Recommendation:

It is recommended that the Board of Trustees approve the State Center Community College Foundation Board's recommendation to host the listed events, including the serving of wine at the location and date listed.

Item No. 12-39G

Page 2

Recommendation:

It is recommended the Board of Trustees award Bid #1112-16 in the amount of \$57,394.00 to 3D Datacom, the lowest responsible bidder for the classroom alert replacement with VOIP infrastructure at Fresno City College; and authorize the chancellor or vice chancellor, finance and administration, to sign an agreement on behalf of the district.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: May 1, 2012

SUBJECT: Consideration to Adopt Resolution Regarding ITEM NO. 12-26
 Classified Employee Week in California

EXHIBIT: Resolution #2012-05

Background:

The California Legislature adopted the third full week of May of each year as Classified School Employee Week by the passage of SB 1552 (Campbell) in 1986. Classified employees perform a wide range of essential work, including food services, maintenance and operations, transportation, instructional assistance and paraeducator services, office and clerical work, security, library and media assistance, computer services, and more.

The week of May 21-25, 2012, will be celebrated by districts and employees across the state in recognition of the many contributions classified professionals make to the educational community.

Recommendation:

It is recommended the Board of Trustees adopt resolution #2012-05 declaring the week of May 21-25, 2012, as Classified School Employee Week.

RESOLUTION NO. 2012-05

CLASSIFIED SCHOOL EMPLOYEE WEEK IN CALIFORNIA

WHEREAS, classified professionals provide valuable services to the schools and students of the State Center Community College District; and

WHEREAS, classified professionals contribute to the establishment and promotion of a positive instructional environment; and

WHEREAS, classified professionals employed by the State Center Community College District strive for excellence in all areas relative to the educational community;

THEREFORE, BE IT RESOLVED, that the State Center Community College District hereby recognizes and wishes to honor the contribution of classified professionals to quality education in the State of California and in the State Center Community College District and declares the week of May 21-25, 2012, as Classified School Employee Week in the State Center Community College District.

The foregoing Resolution was adopted upon motion of Trustee _____, seconded by Trustee _____, at a regular meeting of the Board of Trustees of the State Center Community College District on this 1st day of May, 2012, by the following vote, to wit:

AYES:

NOES:

ABSENT:

Ron Feaver, President
Board of Trustees
State Center Community College District
Fresno, California

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: May 1, 2012

SUBJECT: Consideration to Accept 2011-12
Budget Deficit Proposal

ITEM NO. 12-27

EXHIBIT: Budget Deficit Proposal

Background:

In early February 2012, the California Community College Chancellor's Office notified districts of an additional \$149M of reductions in funding for the 2011-12 fiscal year. The two major components of the reduction are overestimation of enrollment fees and property taxes. Enrollment fees came in less than projected since the Department of Finance did not heed the Chancellor's Office recommendation that enrollment fees were not tracking well in FY 2010-11 and they would continue this trend for the 2011-12 fiscal year. This reduction in fees is the result of a greater percentage of students qualifying statewide for Board of Governor (BOG) fee (enrollment) waivers.

Currently, only \$1 of need is required to qualify for a BOG fee waiver. Starting fall 2012, students are required to have \$1,104 (2 semesters x 12 units x \$46/unit = \$1,104) of need to qualify for a BOG fee waiver. Lastly, the Department of Finance overestimated property tax receipts to the community college system. Unlike K-12, the overestimation of property taxes is not automatically backfilled.

Estimated Fiscal Impact:

\$3,550,000

Recommendation:

It is recommended the Board of Trustees accept administration's 2011-12 budget deficit plan to cover the district's share of \$3,550,000 of the overestimation in enrollment fees and property taxes, currently referred to as the "February Surprise."

2011-12 BUDGET DEFICIT PROPOSAL

| | |
|---|---------------------|
| 2011-12 Budget Shortfall (February Surprise) | (\$3,550,000) |
| 2011-12 Budget Deficit | \$ 640,000 |
| Reimbursement of Measure E Costs | \$ 800,000 |
| Projected 2011-12 Additional Savings | \$ 1,350,000 |
| Recommended Use of Reserves | <u>\$ 760,000</u> |
| | <u>\$ 3,550,000</u> |

RESOLUTION NO. 2012-08

TRANSFER OF RESERVES

WHEREAS, in early February 2012 the California Community College Chancellor's Office notified districts of an additional \$149,000,000 of reductions for the 2011-12 fiscal year due largely to overestimations of enrollment fee and property tax revenues; and

WHEREAS, the approximate fiscal impact of the reduction on the district's 2011-12 budget is a loss of \$3,550,000; and

WHEREAS, the approximate fiscal impact of the reduction on the district's 2011-12 budget is a loss of \$3,550,000; and

WHEREAS, the district's proposed response to this deficit includes the use of \$760,000 of the district's financial reserves, in addition to other measures; and

WHEREAS, Board Policy 6250 and Section 58307 Title 5 of the California Code of Regulations require that such a transfer from the reserve must be approved by written resolution passed by a two-thirds vote of the members of the Board.

THEREFORE, BE IT RESOLVED, that the Board authorizes the transfer of \$760,000 from the reserve to address the deficit in the district's 2011-12 budget.

The foregoing Resolution was adopted upon motion of Trustee _____, seconded by Trustee _____, at a regular meeting of the Board of Trustees of the State Center Community College District on this 1st day of May 2012, by the following vote, to wit:

AYES:

NOES:

ABSENT:

Ron Feaver, President
Board of Trustees
State Center Community College District
Fresno, California

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: May 1, 2012

SUBJECT: Consideration to Approve 2012-13
 Decision Package Recommendations

ITEM NO. 12-28

EXHIBIT: 2012-13 Decision Package

Background:

At the February 7, 2012, regularly scheduled meeting, the Board of Trustees approved the budget calendar for preparation of the district's 2012-13 budget. The timeline included review of the draft decision packages at the Board retreat on April 20- 21. Approval of the decision packages at the May 1, 2012, Board of Trustees meeting will allow the district to utilize these funds to acquire goods and services for the 2012-13 fiscal year.

The 2012-13 decision package program was based upon allocations to the colleges and centers totaling \$4.6 million as follows:

| | |
|----------------------|--------------|
| Fresno City College | \$ 1,625,270 |
| Reedley College | \$ 753,065 |
| Willow International | \$ 342,290 |
| Madera Center | \$ 226,075 |
| Oakhurst | \$ 31,035 |
| Districtwide | \$ 1,222,265 |
| Board of Trustees | \$ 400,000 |

The process for establishing campus recommendations is similar to the process utilized on the campuses in recent years, which is a collaborative effort of all constituents.

Recommendation:

It is recommended the Board of Trustees approve the 2012-13 decision package recommendations, as presented.



STATE CENTER
COMMUNITY COLLEGE DISTRICT

DECISION PACKAGE

**2012-2013
BUDGET**

Office of the Chancellor

**Fresno City College – Reedley College – Willow International Center
Clovis Center – Madera Center – Oakhurst Center**



State Center Community College District

**2012-13
DECISION PACKAGES**

**May 1, 2012
Board of Trustees
Meeting**

INTRODUCTION

2012-13 LOTTERY/DECISION PACKAGES

In November 1984 the California electorate approved a statewide initiative authorizing a state lottery program. As part of the initiative, 34% of lottery proceeds are to be distributed to all public educational entities in the state, including local school districts, community colleges, and state university systems.

In March 2000 the California electorate approved Senate Bill 20 (SB20), which required 50% of any lottery revenue increases from 1997-98 be spent on instructional materials. Based upon a district projection of \$4.1 million of lottery revenue for 2011-12, it is expected the district's SB 20 instructional materials requirement will be \$650,000. Each campus is required to allocate a portion of these funds for projects relating to instructional materials to meet the requirements of SB 20. Instructional material proposals totaling \$650,000 are contained in the recommended decision packages from the colleges/centers.

For many years, the district has utilized the decision package process whereby funds are allocated out of the prior year's proceeds for one-time, non salary expenses in areas such as staff development, equipment, facility improvements, computer hardware and software agreements, and maintenance-related projects. By allocating resources from the prior year's revenues, the district is able to withstand variances in lottery collections without overspending its budget. In the past, this process has allowed the district to enhance programmatic offerings to meet the needs of students and has provided a funding source for minor facility improvements and equipment purchases primarily for the expanding need for current technology and programs.

Because the budget crisis experienced by the state and district, which started with fiscal year 2007-08, is expected to continue through at least 2012-13, the decision package proposals have been modified to include more operating expenses for supplies and materials not previously put forth in the proposals. As a result of this continuing loss in funding from the state, and as previously stated to the Board, administration recommends the following: an augmentation of \$500,000 to lottery decision packages; the Board of Trustee's budget moved to lottery for 50% law considerations; and flexibility to use lottery funds to backfill necessary operational costs.

In establishing the 2012-13 decision package projects and recommendations, the chancellor called for the development of proposals from each college/center and the district office. The proposals were approved through channels at each location with input provided by various employee groups and site representatives.

The attached decision package proposals have been updated to reflect the proposed lottery allocation of \$4.6M to meet the educational needs of the district and include the most current revenue projection of \$4.1M plus the use of \$500,000 of lottery reserves.

TABLE OF CONTENTS
2012-13 DECISION PACKAGES

| | |
|---|----|
| Introduction..... | 1 |
| Summary | 2 |
| <u>District</u> | |
| Staff Development and Training | 3 |
| Employee Recognition Program | 4 |
| Operational Supplies..... | 5 |
| Workforce Development | 6 |
| Alumni Development | 7 |
| Districtwide Safety and Hazardous Materials Program..... | 9 |
| District Operations Non-Instructional Equipment | 11 |
| District Operations Supplies and Operating Expenses | 13 |
| IS Datatel System Licensing..... | 15 |
| IS Equipment Maintenance Contracts..... | 16 |
| IS Internet Security | 17 |
| IS Network Core Improvement | 18 |
| IS Phone Conversion to VoIP..... | 19 |
| <u>Fresno City College</u> | |
| Campus Capital Projects and Enhancements..... | 20 |
| Instructional Materials and Supplies (Prop. 20 Compliance)..... | 22 |
| Other Operating Expenses..... | 24 |
| <u>Reedley College</u> | |
| Instructional Supplies (Prop. 20 Compliance) | 26 |
| Other Operating Expenses..... | 27 |
| <u>Willow International</u> | |
| Instructional Supplies (Prop. 20 Compliance) | 28 |
| Other Operating Expenses..... | 29 |
| <u>Madera Center/Oakhurst</u> | |
| Instructional Supplies (Prop. 20 Compliance) | 30 |
| Other Operating Expenses..... | 31 |

**SUMMARY
2012-2013 DECISION PACKAGES
LOTTERY FUNDING**

| | |
|--|--------------------|
| <u>District</u> | |
| Staff Development and Training | \$37,500 |
| Employee Recognition Program | 18,000 |
| Operational Supplies | 5,000 |
| Workforce Development | 18,025 |
| Alumni Development | 129,000 |
| Districtwide Safety and Hazardous Materials Program | 60,000 |
| District Operations Non-Instructional Equipment | 40,000 |
| District Operations Supplies and Operating Expenses | 314,740 |
| IS Datatel System Licensing | 250,000 |
| IS Equipment Maintenance Contracts | 80,000 |
| IS Internet Security | 60,000 |
| IS Network Core Improvement | 165,000 |
| IS Phone Conversion to VoIP | 45,000 |
| | \$1,222,265 |
| <u>Fresno City College</u> | |
| Campus Capital Projects and Enhancements | \$397,260 |
| Instructional Materials and Supplies (Prop. 20 Compliance) | 292,955 |
| Other Operating Expenses | 935,055 |
| | \$1,625,270 |
| <u>Reedley College</u> | |
| Instructional Supplies (Prop. 20 Compliance) | \$135,720 |
| Other Operating Expenses | 617,345 |
| | \$753,065 |
| <u>Willow International</u> | |
| Instructional Supplies (Prop. 20 Compliance) | \$139,435 |
| Other Operating Expenses | 238,187 |
| | \$377,622 |
| <u>Madera Center/Oakhurst</u> | |
| Instructional Supplies (Prop. 20 Compliance) | \$81,890 |
| Other Operating Expenses | 139,888 |
| | \$221,778 |
| <u>Board of Trustees</u> | |
| | \$400,000 |
| TOTAL 2012-2013 DECISION PACKAGES | \$4,600,000 |

DISTRICT

STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2012-13

DECISION PACKAGE

Title: Staff Development and Training Location: District Office

Prepared By: Randy Rowe

DISTRICT/COLLEGE/CENTER GOAL(S)

District Strategic Plan No. 5

PROPOSED BUDGET DETAIL:

| <u>Major Object</u> | <u>2012-13</u> |
|---------------------------|-----------------|
| 94000 Supplies for CCLASS | \$ 1,000 |
| 95000 Conference | <u>\$36,500</u> |
| TOTAL | <u>\$37,500</u> |

PROPOSED PROJECT DESCRIPTION:

The goal of this proposal is to focus on classified, confidential, and management staff development with particular emphasis on districtwide needs and operations.

The primary focus is to continue the academic leadership program (CCLASS) designed to expose and enhance district academic leaders and potential leaders to sound, quality, leadership practices. Additional focus is to facilitate districtwide workshops for professional growth for district office and district operation employees.

OBJECTIVES TO BE ACHIEVED:

1. SUPPLIES \$ 1,000
Purchase books, binders, certificates, and supplies for CCLASS participants

2. TRAVEL AND CONFERENCE IN-SERVICE TRAINING \$36,500
Management Staff Development: Facilitate development plan for management team with skill development related to specific needs of the district and general professional growth. Implement second year of CCLASS (Community College Leadership Academic Seminar Series) cohort 7. Evaluate continuation of future cohorts.

Classified Staff Development: Facilitate districtwide workshops, job specific and general growth, for district office and district operation employees.

TOTAL: \$37,500

**STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2012-13**

DECISION PACKAGE

Title: Employee Recognition Program Location: District Office

Prepared By: Randy Rowe

DISTRICT/COLLEGE/CENTER GOAL(S)

District Strategic Plan No. 5A

PROPOSED BUDGET DETAIL:

| <u>Major Object</u> | <u>2012-13</u> |
|---------------------|-----------------|
| 94000 Supplies | \$13,000 |
| 95000 Conference | <u>\$ 5,000</u> |
| TOTAL | <u>\$18,000</u> |

PROPOSED PROJECT DESCRIPTION:

The goal of this proposal is to focus on employee recognition award ceremonies.

The primary focus is intended to recognize and celebrate years of service to students and support to our district. The awards given have been paid from lottery funds in past years. The 2012-13 decision package is to place funding under the supervision of the office responsible for organizing the awards.

OBJECTIVES TO BE ACHIEVED:

- | | |
|---|-----------------|
| 1. PURCHASE OF AWARDS | \$13,000 |
| Provide funding to purchase five-year incremental awards and awards for retirees. | |
| 2. TRAVEL AND CONFERENCE | <u>\$ 5,000</u> |
| Provide appetizers at three awards ceremonies | |
| TOTAL: | <u>\$18,000</u> |

STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2012-13

DECISION PACKAGE

Title: Operational Supplies Location: District Office

Prepared By: Randy Rowe

DISTRICT/COLLEGE/CENTER GOAL(S)

District Strategic Plan No. 5

PROPOSED BUDGET DETAIL:

| <u>Major Object</u> | <u>2012-13</u> |
|---------------------|-----------------|
| 94000 Supplies | <u>\$ 5,000</u> |
| TOTAL | <u>\$ 5,000</u> |

PROPOSED PROJECT DESCRIPTION:

The goal of this proposal is to focus on the purchase of one-time office supplies.

The primary focus is to offset budget reductions in general fund office supplies for the human resources department. This proposal will provide lottery funds to purchase one-time office supply needs.

OBJECTIVES TO BE ACHIEVED:

1. OFFICE SUPPLIES \$5,000
Provide one-time funding for the day-to-day operational supply costs within the human resources department.

TOTAL: \$5,000

**STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2012-13**

DECISION PACKAGE

Title: Workforce Development SCUP Planning Institute Location: Districtwide

Prepared By: Robert Fox

DISTRICT/COLLEGE/CENTER GOAL(S):

District Strategic Plan Objectives 4.1 and 4.2

PROPOSED BUDGET DETAIL: \$18,025

PROPOSED PROJECT DESCRIPTION:

Implementation of the Society for College and University Planning (SCUP) Planning Institute that focuses on integrated planning to foster a culture of evidence-based planning, promote institutional effectiveness, and strengthen a collaborative environment.

OBJECTIVES TO BE ACHIEVED:

1. Understand how integrated planning addresses issues of accountability and accreditation.
2. Promote institutional effectiveness.
3. Emphasize the value of evidence-based planning.
4. Provide training to 40 districtwide leaders in the area of integrated planning.
5. Create an alternative revenue stream by offering access to training on integrated planning to external institutions of higher learning.

Step I (1 day)

| | |
|----------------------|----------|
| • Administrative Fee | \$ 4,000 |
| • Daily Honorarium | 600 |
| • Lodging | 150 |
| • Meals | 35 |
| • Transportation | 700 |

Step II (2 days)

| | |
|----------------------|----------|
| • Administrative Fee | \$ 4,000 |
| • Daily Honorarium | 1,200 |
| • Lodging | 300 |
| • Meals | 70 |
| • Transportation | 700 |

Step III (2 days)

| | |
|----------------------|----------|
| • Administrative Fee | \$ 4,000 |
| • Daily Honorarium | 1,200 |
| • Lodging | 300 |
| • Meals | 70 |
| • Transportation | 700 |

TOTAL: \$ 18,025

**STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2012-13**

DECISION PACKAGE

Title: Alumni Development Location: Foundation-District Office

Prepared By: Gurdeep S. HéBert

DISTRICT/COLLEGE/CENTER GOAL(S)

District Strategic Plan Goal Nos. 1.3, 2.1, 2.2, 2.3, 2.4, 3.1, 3.2, 3.3, 4.3, 5.2

PROPOSED BUDGET DETAIL:

| <u>Major Object Code</u> | | <u>2012-13</u> |
|--------------------------|--------------------------|------------------|
| 95520 | Consultant Services | \$100,000 |
| 95700 | Advertising Promotion | \$ 7,000 |
| 95300 | Travel & Conference | \$ 5,000 |
| 94400 | Supplies | \$ 9,000 |
| 92310 | Non Instructional Hourly | \$ 8,000 |
| TOTAL: | | <u>\$129,000</u> |

PROPOSED PROJECT DESCRIPTION:

Community colleges have operated under the misguided assumption they should not waste time nor resources prospecting and cultivating alumni in hopes of generating philanthropic support. Recent findings suggest community college alumni are the largest untapped resource available to institutions. In order to capitalize on this rich pool of prospective donors, community colleges must build programs to identify, support, and engage alumni, thereby turning former students into alumni donors.

Successful alumni fundraising programs include six key building blocks:

1. Institutional support
2. Socialization of students to become alumni donors
3. Accurate alumni contact information
4. Ongoing communication with alumni
5. Opportunities for alumni to engage

6. Ask

The primary focus of this proposal is to develop a plan for a comprehensive alumni program and database that will lead to increased revenue streams of internal and external funding for scholarships, instructional and student services programs, athletics, capital projects, teaching innovations, and other identified district and foundation needs to strengthen employment connections for students and to create institutional traditions.

OBJECTIVES TO BE ACHIEVED:

| | |
|---|------------------|
| 1. CONTRACT/CONSULTANT SERVICES | \$100,000 |
| Approximately 250,000 SCCC student records from the 1950s-1970s will be sent to Harris Connect for cleansing to get the most recent addresses, emails, phone numbers, and wealth analysis. These funds will also be used to enhance the Foundation's online giving website to support alumni development. | |
| 2. ADVERTISING, PROMOTIONS, AND PRINTING | \$ 7,000 |
| Funds will support efforts to promote the alumni program, cultivate alumni, and encourage philanthropic support. | |
| 3. TRAINING | \$ 5,000 |
| Funds will provide the necessary training for staff to develop and strengthen skills on Raiser's Edge Fundraising Software, and skills to develop a comprehensive plan for an alumni program. | |
| 4. SUPPLIES/UPGRADE SOFTWARE | \$ 9,000 |
| Funds will allow upgrades to current Raiser's Edge fundraising software to handle the increased amount of incoming data, enhance efficiency, and purchase necessary supplies to support the program. | |
| 5. NON-INSTRUCTIONAL HOURLY | <u>\$ 8,000</u> |
| Funds will provide student staff to support the efforts of developing an alumni program, assist with alumni research, and keyboard 220,000 records that currently exist on micro-fiche/micro-film to excel. | |
| TOTAL: | <u>\$129,000</u> |

STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2012-13

DECISION PACKAGE

Title: Districtwide Safety and Hazardous Materials Program Location: District Operations

Prepared By: Brian Speece

DISTRICT/COLLEGE/CENTER GOAL(S):

District Strategic Plan Goal No. 5.3

PROPOSED BUDGET DETAIL:

| <u>Major Object</u> | <u>2012-13</u> |
|---------------------|-----------------|
| 94000 | \$15,000 |
| 95000 | 25,000 |
| 96000 | <u>20,000</u> |
| TOTAL | <u>\$60,000</u> |

PROPOSED PROJECT DESCRIPTION:

The goal of this proposal is for the district to provide support to the colleges and centers to ensure compliance with fire, access, hazardous materials, and safety codes and regulations. The primary focus is to use funding to maintain existing programs, correct identified deficiencies, and implement new programs as required.

OBJECTIVES TO BE ACHIEVED:

1. UPGRADE BUILDING SYSTEMS IDENTIFIED AS FIRE AND LIFE SAFETY ISSUES IN FIRE INSPECTION REPORTS. \$ 5,000
2. CONTINUE TO IMPLEMENT RECOMMENDATIONS IDENTIFIED IN THE VALLEY INSURANCE PROGRAM'S SAFETY AND LOSS CONTROL SITE EVALUATIONS \$15,000
 - a. Industrial hygiene services
 - b. Medical monitoring
 - c. Safety training
3. MANAGE AND DISPOSE OF HAZARDOUS SUBSTANCES GENERATED ON DISTRICT SITES. \$15,000
 - a. Aboveground Petroleum Storage Act compliance

- b. Disposal fees
- c. Permit fees
- d. Storage containers

- 4. PURCHASE SAFETY EQUIPMENT \$15,000
 - a. Lockout-tagout
 - b. Confined space entry
 - c. Fall protection
 - d. Personal protective equipment
 - e. Chemical hygiene
 - f. Heat illness prevention

- 5. IMPLEMENT DISTRICT-WIDE EMERGENCY RESPONSE PLAN \$10,000
 - a. Develop and provide EOC position specific training
 - b. Develop and provide comprehensive unified command tabletop exercise.

TOTAL: \$60,000

**STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2012-13**

DECISION PACKAGE

Title: District Operations Non-Instructional Equipment Location: District Operations

Prepared By: Brian Speece

DISTRICT/COLLEGE/CENTER GOAL(S):

District Strategic Plan Goal No. 5.3

PROPOSED BUDGET DETAIL:

| <u>Major Object</u> | <u>2012-13</u> |
|---------------------|-----------------|
| 96000 | <u>\$40,000</u> |
| TOTAL | <u>\$40,000</u> |

PROPOSED PROJECT DESCRIPTION:

The goal of this proposal is to fund equipment for the district operations departments.

OBJECTIVES TO BE ACHIEVED:

REPLACE BROKEN OR WORN-OUT EQUIPMENT AS FOLLOWS:

1. District Operations computers \$ 12,000
2. Backpack Blowers, SCCCD \$ 4,000
3. Refurbish Existing Police Vehicles \$ 10,000
4. Drain Snake, FCC \$ 1,500
5. Boiler Tube Cleaning Machine, FCC \$ 3,600
6. Truck Rack, Madera \$ 600
7. Sump Pump, Reedley College \$ 400

| | |
|--|-------------------------|
| 8. Toro Mowers (2), CTC, FCC | \$ 2,600 |
| 9. Maintenance Tools, Ladders, & Replacement Parts, SCCCD | \$ 5,000 |
| 10. Gas Hedge Trimmers (2), FCC, RC | \$ 0 |
| 11. Police Lapel Microphones | \$ 300 |
| 12. Pipe Threader, Madera | \$ 0 |
| 13. Chainsaws (4), SCCCD | \$ 0 |
| 14. Replace Existing Radios, SCCCD | \$ 0 |
| 15. Irrigation Controller, SCCCD | \$ <u>0</u> |
| TOTAL: | \$ <u>40,000</u> |

**STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2012-13**

DECISION PACKAGE

Title: District Operations Supplies and Operating Expenses Location: Districtwide

Prepared By: Brian Speece

DISTRICT/COLLEGE/CENTER GOAL(S):

District Strategic Plan Goal No. 5.3

PROPOSED BUDGET DETAIL:

| <u>Major Object</u> | <u>2012-13</u> |
|---------------------|------------------|
| 94000 | \$145,740 |
| 95000 | \$169,000 |
| TOTAL | <u>\$314,740</u> |

PROPOSED PROJECT DESCRIPTION:

The goal of this proposal is to provide funding to maintain districtwide facilities and provide policing and operations support services.

OBJECTIVES TO BE ACHIEVED:

See Attachment A

ATTACHMENT A

1. PURCHASE SUPPLIES TO MAINTAIN FACILITIES AND PROVIDE SUPPORT SERVICES DISTRICTWIDE

| | |
|---|------------------|
| ● Fuel for vehicles and equipment | \$ 40,000 |
| ● Air conditioning and heating supplies | 15,000 |
| ● Supplies to maintain electrical systems | 10,000 |
| ● Plumbing supplies | 10,000 |
| ● Paint | 5,000 |
| ● Pool supplies | <u>15,000</u> |
| SUBTOTAL: | \$ 95,000 |

2. REPAIR AND MAINTAIN FACILITIES AND ASSOCIATED EQUIPMENT DISTRICTWIDE

| | |
|--|------------------|
| ● Air conditioning and heating | \$ 20,000 |
| ● Electrical equipment and motor repairs | 10,000 |
| ● Replacement of broken windows and glass | 5,000 |
| ● Fire alarms, extinguishers, and security systems | <u>40,000</u> |
| SUBTOTAL: | \$ 75,000 |

3. MAINTAIN LANDSCAPING DISTRICTWIDE

| | |
|------------------------------|------------------|
| ● Fertilizers and herbicides | \$ 30,000 |
| ● Irrigation parts | 14,000 |
| ● Replacement plants | <u>740</u> |
| SUBTOTAL: | \$ 44,740 |

4. REPAIR AND MAINTAIN VEHICLES \$ 20,000

5. SUPPLIES FOR OPERATIONS OFFICES \$ 6,000

6. UTILITY EXPENSES, SCCCC \$ 74,000

TOTAL: \$314,740

STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2012-13

DECISION PACKAGE

Title: IS Datatel System Licensing Location: District Office

Prepared By: John Bengtson

DISTRICT/COLLEGE/CENTER GOAL(S):

District Strategic Plan Nos. 4 and 5

PROPOSED BUDGET DETAIL:

| <u>Major Object</u> | <u>2012-13</u> |
|---------------------|------------------|
| 95000 | <u>\$250,000</u> |
| TOTAL | <u>\$250,000</u> |

PROPOSED PROJECT DESCRIPTION:

The purpose of this project is to license the operation of the district's primary information system, Datatel.

OBJECTIVES TO BE ACHIEVED:

1. Ensure continued manufacturer licensing and support for Datatel.

STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2012-13

DECISION PACKAGE

Title: IS Equipment Maintenance Contracts Location: District Office

Prepared By: John Bengtson

DISTRICT/COLLEGE/CENTER GOAL(S):

District Strategic Plan Nos. 4 and 5

PROPOSED BUDGET DETAIL:

| <u>Major Object</u> | <u>2012-13</u> |
|---------------------|-----------------|
| 95000 | <u>\$80,000</u> |
| TOTAL | <u>\$80,000</u> |

PROPOSED PROJECT DESCRIPTION:

The purpose of this project is to protect the district's significant investment in mission-critical equipment housed at the district office. This project will provide the maintenance contracts for the district's Datatel system (HP), and core network equipment (Cisco and Juniper).

OBJECTIVES TO BE ACHIEVED:

1. Maintain critical equipment using service contracts. This includes servers, storage array, fiber channel switching, software licenses, and core network switches.
2. Continue to provide a reliable enterprise-wide solution for the district's Datatel and networking needs.

STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2012-13

DECISION PACKAGE

Title: IS Internet Security Location: District Office

Prepared By: John Bengtson

DISTRICT/COLLEGE/CENTER GOAL(S):

District Strategic Plan Nos. 4 and 5

PROPOSED BUDGET DETAIL:

| <u>Major Object</u> | <u>2012-13</u> |
|---------------------|-----------------|
| 96000 | <u>\$60,000</u> |
| TOTAL | <u>\$60,000</u> |

PROPOSED PROJECT DESCRIPTION:

The purpose of this project is to ensure the continued security of the district's network assets by installing a new Internet firewall. The firewall protects every PC, laptop, server, and WiFi mobile device across the entire district. The existing firewall is obsolete and is unable to adequately detect and defend against significant current threats

OBJECTIVES TO BE ACHIEVED:

1. Improve the district's ability to thwart external attempts to penetrate our network defenses.
2. Make it possible to quickly identify and take action against internal systems (including PCs) when they are infected or users are performing illegal or otherwise restricted activities.
3. Make it possible for the district's firewall to keep up with ever-increasing Internet bandwidth demands and new types of threats.

STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2012-13

DECISION PACKAGE

Title: IS Network Core Improvement Location: District Office

Prepared By: John Bengtson

DISTRICT/COLLEGE/CENTER GOAL(S):

District Strategic Plan Nos. 4 and 5

PROPOSED BUDGET DETAIL:

| <u>Major Object</u> | <u>2012-13</u> |
|---------------------|------------------|
| 96000 | <u>\$165,000</u> |
| TOTAL | <u>\$165,000</u> |

PROPOSED PROJECT DESCRIPTION:

The purpose of this project is to ensure the continued reliable operation of the district's most critical core network equipment. The equipment is more than a decade old, entered Cisco "end of life" status in August 2011, is showing signs of inability to support even current levels of bandwidth traffic, and cannot support new critical means of managing network traffic needed to ensure problems with latency sensitive capabilities (e.g. videoconferencing) can be fixed.

OBJECTIVES TO BE ACHIEVED:

1. Ensure reliable inter-site and Internet network performance to address ever-increasing use of network resources.
2. Implement new network management capabilities that ensure highest-importance network traffic receives priority handling.

**STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2012-13**

DECISION PACKAGE

Title: IS Phone Conversion to VoIP Location: District Office

Prepared By: John Bengtson

DISTRICT/COLLEGE/CENTER GOAL(S):

District Strategic Plan Nos. 4 and 5

PROPOSED BUDGET DETAIL:

| <u>Major Object</u> | <u>2012-13</u> |
|---------------------|-----------------|
| 95000 | <u>\$45,000</u> |
| TOTAL | <u>\$45,000</u> |

PROPOSED PROJECT DESCRIPTION:

The purpose of this project is to replace trouble-prone “pre-Internet” phones at the district office and operations with modern, reliable, Voice over IP (VoIP) phones. The existing equipment is more than a decade old, its manufacturer (Fujitsu) went out of business years ago, no technical training is available, and it cannot support new critical capabilities such as performing tailored emergency notifications to employees.

OBJECTIVES TO BE ACHIEVED:

1. Ensure reliable phone service.
2. Implement new phone technology that takes advantage of essential network-based capabilities including emergency notifications to employees.

FRESNO CITY COLLEGE

**STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2012-13**

DECISION PACKAGE

Title: Campus Capital Projects and Enhancements Location: Fresno City College

Prepared By: Janell Mendoza

DISTRICT/COLLEGE/CENTER GOAL(S):

District Strategic Plan Goal Nos. 5.3, 5.5; Fresno City College Strategic Plan Goal Nos. 3.4

PROPOSED BUDGET DETAIL:

| <u>Major Object</u> | <u>2012-13</u> |
|---|-------------------|
| 96000 Instructional and Non-Instructional Equipment | \$ 397,260 |
| TOTAL | <u>\$ 397,260</u> |

PROPOSED PROJECT DESCRIPTION:

This proposal will address safety issues as well as maintain hardscapes to provide a safe exterior environment.

OBJECTIVES TO BE ACHIEVED:

1. To provide a safe environment for educational pursuits.

| | | |
|----|--|------------------|
| 1. | PAINTING | \$ 54,823 |
| | This project will provide for both exterior and interior painting of buildings. | |
| 2. | CARPET | \$ 19,449 |
| | This will provide for replacement of old, worn carpeting. | |
| 3. | SIGNAGE | \$ 5,000 |
| | This will provide for additional exterior and interior signage. | |
| 4. | BUSINESS DIVISION COMPUTER LAB CONVERSION | \$162,988 |
| | This project will convert three lecture rooms to computer classrooms to accommodate displaced programs (MERC); it includes upgrading existing electrical/data and HVAC systems, and purchase of computers and furniture. | |
| 5. | RECONFIGURE SO-221 | \$ 10,000 |
| | This project includes removal of an existing platform and replacement of flooring and desks. | |
| 6. | LEVEL BASEBALL FIELD | \$ 45,000 |
| | The field will be graded, which will include additional dirt, clay, and field and turf repair. | |
| 7. | INSTALLATION OF WIRELESS NETWORK | <u>\$100,000</u> |
| | This project will fund wireless technology needs on campus. | |
| | TOTAL: | <u>\$397,260</u> |

**STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2012-13**

DECISION PACKAGE

Title: Instructional Materials & Supplies (Prop 20 Compliance) Location: Fresno City College

Prepared By: Don Lopez

DISTRICT/COLLEGE/CENTER GOAL(S):

District Strategic Plan Goal Nos. 1.1, 2.1, 4.3; Fresno City College Strategic Plan Goal Nos. 3.3, 3.4

PROPOSED BUDGET DETAIL:

| <u>Major Object</u> | <u>2012-13</u> |
|---|------------------|
| 94310 Instructional Supplies | \$ 5,000 |
| 94315 Instructional Software | 72,772 |
| 95235 Library Periodicals and Database Subscriptions | 86,000 |
| 96810 Library Books | <u>129,183</u> |
| TOTAL | <u>\$292,955</u> |

PROPOSED PROJECT DESCRIPTION:

To improve and increase the currency, quality, and depth of the library material collections as recommended by the accreditation team. Funds will also be used for classroom instructional supplies, tutorial and library computer labs, and software licenses for electronic database subscriptions.

OBJECTIVES TO BE ACHIEVED:

1. INSTRUCTIONAL SUPPLIES \$ 5,000

Purchase instructional equipment and supplies for student success tutorial computer labs, library computer labs, and classrooms. Provide supplies and reliable instructional technologies to support classroom and lab instruction.

| | | |
|----|---|-------------------|
| 2. | LIBRARY PERIODICALS AND DATABASE SUBSCRIPTIONS | \$ 86,000 |
| | Purchase subscriptions to professional and academic journals, daily newspapers, other educationally appropriate periodicals, and various academic and informational electronic databases. | |
| 3. | LIBRARY BOOKS | \$ 129,183 |
| | Purchase library books and materials including large-print books and video and audio recordings for student and faculty use. | |
| 4. | SOFTWARE | <u>\$ 72,772</u> |
| | Software to support classroom instruction. | |
| | TOTAL | <u>\$ 292,955</u> |

**STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2012-13**

DECISION PACKAGE

Title: Other Operating Expenses Location: Fresno City College

Prepared By: Janell Mendoza

DISTRICT/COLLEGE/CENTER GOAL(S):

District Strategic Plan Goal No. 5.5; Fresno City College Strategic Plan Goal Nos. 3.3, 3.4

PROPOSED BUDGET DETAIL:

| <u>Major Object</u> | <u>2012-13</u> |
|---|-------------------|
| 94315 Instructional Software | \$ 252,228 |
| 94415 Non-Instructional Software | \$ 100,000 |
| 94490 Other Supplies | \$ 187,650 |
| 96510 Instructional Equipment | \$ 345,177 |
| 95310 Travel & Conference – Staff Development | \$ 50,000 |
| TOTAL | <u>\$ 935,055</u> |

PROPOSED PROJECT DESCRIPTION:

This package will provide for operational priorities in the areas of instructional supplies, equipment, computer hardware and software, and staff development activities.

OBJECTIVES TO BE ACHIEVED:

1. NON-INSTRUCTIONAL SOFTWARE \$100,000

Funds will be used to purchase non-instructional software such as:

Microsoft Campus Agreement
Sophos Antivirus
CurricuNET
Hershey Imaging

| | | |
|----|--|-------------------|
| 2. | INSTRUCTIONAL SOFTWARE | \$252,228 |
| | Blackboard | |
| | Adobe | |
| | Various Instructional Division Software | |
| 3. | INSTRUCTIONAL EQUIPMENT | \$345,177 |
| | Mac Lab (26 seats) | |
| | Autoclave | |
| | Microscopes (60) | |
| | Applied Tech. Division Truck | |
| | Microscope Slides for Biology | |
| | Vibraphone | |
| | Football Uniforms | |
| | Film Program Camcorders | |
| | Engine Repair/Performance Equipt. | |
| 4. | STAFF DEVELOPMENT | \$ 50,000 |
| | This will provide funds for professional development activities for faculty, administration and staff. | |
| 5. | OTHER OPERATING SUPPLIES | <u>\$ 187,650</u> |
| | Campus/copy center costs such as paper, toner, supplies, etc. | |
| | TOTAL: | <u>\$935,055</u> |

REEDLEY COLLEGE

**STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2012-13**

DECISION PACKAGE

Title: Instructional Supplies (Prop. 20 Compliance) Location: Reedley College

Prepared By: Marilyn Behringer

DISTRICT/COLLEGE/CENTER GOAL(S):

District Strategic Plan Goal Nos. 1.1, 1.2, 1.3, 2.1, 2.2, 2.3, 3.1 and 4.3; College Strategic Plan Goal Nos. 2.2, 2.3, 3.1, 3.2, 3.3, 3.4, 4.1, 4.2, 4.3, 5.1, 5.2, 5.3, 6.1, 6.2 and 6.3.

PROPOSED BUDGET DETAIL:

| <u>Major Object:</u> | <u>2012-13</u> |
|----------------------|------------------|
| 94315 | \$ 20,216 |
| 95235 | 59,104 |
| 96810 | <u>56,400</u> |
| TOTAL | <u>\$135,720</u> |

PROPOSED PROJECT DESCRIPTION:

At the primary election held March 7, 2000, California voters approved Proposition 20. Prop. 20 requires that fifty percent of any growth in statewide lottery revenues for public education above what was allocated in the 1997-98 fiscal year be allocated to school districts and community colleges for the sole purpose of instructional materials and supplies.

OBJECTIVES TO BE ACHIEVED:

1. The library will continue to provide current and up-to-date online databases, books and electronic resources.

| | |
|------------------------------|-----------|
| Library Books | \$ 56,400 |
| Library Electronic Resources | \$ 59,104 |

2. This project will upgrade and renew various instructional software site licenses and software.

| | |
|---|------------------|
| Campus wide Instructional Software and Licenses | <u>\$ 20,216</u> |
| TOTAL: | <u>\$135,720</u> |

STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2012-13

DECISION PACKAGE

Title: Other Operating Expense Location: Reedley College

Prepared By: Donna Berry

DISTRICT/COLLEGE/CENTER GOAL(S):

District Strategic Plan Goal No. 5.5; College Strategic Plan Goal Nos. 2.3, 3.1, 3.4, 4.1, 4.2, 5.2, and 7.3

PROPOSED BUDGET DETAIL:

| <u>Major Code:</u> | <u>2012-13</u> |
|--------------------|------------------|
| 94000 | \$105,000 |
| 95000 | 355,000 |
| 96000 | <u>157,345</u> |
| TOTAL | <u>\$617,345</u> |

PROPOSED PROJECT DESCRIPTION:

This package will provide for operational priorities in the areas of campus wide supplies and equipment, campus wide hardware and software license agreements, staff development, safety, campus T-1 lines, copier rentals, and public information activities.

OBJECTIVES TO BE ACHIEVED:

1. Provide campus with supplies and equipment necessary to meet the instructional goals of the institution.
2. Continue to fund the necessary hardware and software licenses for the campus.
3. Provide for faculty and staff professional development activities.
4. To repair, install and purchase items necessary to meet health and safety compliance issue.
5. Continue college public information and outreach.

WILLOW INTERNATIONAL

**STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2012-13**

DECISION PACKAGE

Title: Instructional Supplies (Prop. 20 Compliance) Location: Willow International

Prepared By: Lorrie Hopper

DISTRICT/COLLEGE/CENTER GOAL(S):

District/Center Strategic Plan Goal Nos. 1, 2 and 3

PROPOSED BUDGET DETAIL:

| <u>Major Object</u> | <u>2012-13</u> |
|---------------------|------------------|
| 94000 | \$ 95,622 |
| 95000 | <u>43,813</u> |
| TOTAL | <u>\$139,435</u> |

PROPOSED PROJECT DESCRIPTION:

Funds will be used to purchase instructional supplies for art, music, biology, engineering, math, and chemistry classes. In addition, funds will be used to purchase library books, DVDs, and videos. Software will be funded to provide access to library resources districtwide. Funds will satisfy the requirements of Proposition 20 to provide instructional/library supplies, materials, and software.

OBJECTIVES TO BE ACHIEVED:

1. Provide classroom supplies, materials and site licenses for courses at Willow International.
2. Purchase new books for Willow International Center library in order to address accreditation recommendations and meet faculty curriculum needs. Maintain and enhance the periodical collection of Willow International library. Purchase software license to provide access to library resources and ease of locating library resources districtwide.

**STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2012-13**

DECISION PACKAGE

Title: Other Operating Expenses Location: Willow International

Prepared By: Lorrie Hopper

DISTRICT/COLLEGE/CENTER GOAL(S):

District/Center Strategic Plan Goal Nos. 1, 2, 3, 4 and 5

PROPOSED BUDGET DETAIL:

| <u>Major Object</u> | <u>2012-13</u> |
|---------------------|-------------------|
| 94000 | \$ 1,000 |
| 95000 | 236,187 |
| 96000 | <u>1,000</u> |
| TOTAL | \$ <u>238,187</u> |

PROPOSED PROJECT DESCRIPTION:

This proposal will provide additional funds to address existing costs for operational expenses and supplies at the North Centers.

OBJECTIVES TO BE ACHIEVED:

| | |
|--|------------------|
| 1. Funding for outreach and school relations at the North Centers | \$ 21,290 |
| 2. Funding for annual software licenses and maintenance agreements | \$ 66,334 |
| 3. Funding for staff development and training | \$ 17,500 |
| 4. Funding for instructional equipment | \$ 1,000 |
| 5. Funding for cultural events and student activities | \$ 22,300 |
| 6. Funding for printing costs, telephone services and custodial supplies | <u>\$109,763</u> |
| TOTAL: | <u>\$238,187</u> |

MADERA CENTER/OAKHURST

**STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2012-13**

DECISION PACKAGE

Title: Instructional Supplies (Prop. 20 Compliance) Location: Madera Center/Oakhurst

Prepared By: Lorrie Hopper

DISTRICT/COLLEGE/CENTER GOAL(S):

District/Center Strategic Plan Goal Nos. 1, 2 and 3

PROPOSED BUDGET DETAIL:

| <u>Major Object</u> | <u>2012-13</u> |
|---------------------|------------------|
| 94000 | \$ 49,200 |
| 95000 | <u>32,690</u> |
| TOTAL | \$ <u>81,890</u> |

PROPOSED PROJECT DESCRIPTION:

Funds will be used to purchase instructional supplies for art, biology, geography, math, and chemistry classes. In addition, funds will be used to purchase library books, DVDs, and videos. Funds will satisfy the requirements of Proposition 20 to provide instructional/library supplies, materials, and software.

OBJECTIVES TO BE ACHIEVED:

1. Provide classroom supplies, materials and site licenses for courses at the Madera Center and Oakhurst.
- 2.
2. Purchase new books for the Madera library in order to address to meet faculty curriculum needs. Maintain and enhance the periodical collection of the Madera library.

**STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2012-13**

DECISION PACKAGE

Title: Other Operating Expenses Location: Madera Center/Oakhurst

Prepared By: Lorrie Hopper

DISTRICT/COLLEGE/CENTER GOAL(S):

District/Center Strategic Plan Goal Nos. 1, 2, 3, 4 and 5

PROPOSED BUDGET DETAIL:

| <u>Major Object</u> | <u>2012-13</u> |
|---------------------|-------------------|
| 95000 | 135,288 |
| 96000 | <u>4,600</u> |
| TOTAL | <u>\$ 139,888</u> |

PROPOSED PROJECT DESCRIPTION:

This proposal will provide additional funds to address existing costs for operational expenses and supplies at the Madera Center and Oakhurst.

OBJECTIVES TO BE ACHIEVED:

| | |
|--|------------------|
| 1. Funding for outreach and school relations | \$ 12,710 |
| 2. Funding for annual software licenses | \$ 38,958 |
| 3. Funding for instructional equipment | \$ 4,600 |
| 4. Funding for cultural events and student activities | \$ 3,700 |
| 5. Funding for printing costs, telephone services and custodial supplies | <u>\$ 79,920</u> |
| TOTAL: | <u>\$139,888</u> |

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: May 1, 2012

SUBJECT: Consideration to Adopt Resolution Supporting
PG&E Proposed Targeted Rate Reduction to
Promote Economic Development

ITEM NO. 12-29

EXHIBIT: Resolution No. 2012-07

Background:

Pacific Gas and Electric Company (PG&E) is proposing legislation to ask state regulators for the right to offer a competitive electric rate to attract large employers to California and convince other large employers already in the state to maintain or expand their operations rather than leave.

The proposed economic development rate targets large companies – with power loads of at least 200 kilowatts – that have a choice of where to locate operations and hire employees. The rate would provide a 12 percent rate reduction for five years for those who avow that it is needed to enable them to site new operations, expand existing facilities, or stay in California.

To address the more acute challenges faced by counties in PG&E's service area with unemployment rates at least 25 percent higher than the state average, the utility proposes a more significant rate reduction of 35 percent for five years.

The new economic development rate is designed to meet today's challenges and would replace an existing program that PG&E began offering in 2005. The current program's rate reduction has declined over time and it is scheduled to sunset at the end of 2012.

Recommendation:

It is recommended that the Board of Trustees adopt Resolution No. 2012-07 supporting PG&E's proposed targeted rate reduction to promote economic development.

RESOLUTION NO. 2012-07

**RESOLUTION OF THE BOARD OF TRUSTEES OF
STATE CENTER COMMUNITY COLLEGE DISTRICT
SUPPORTING PACIFIC GAS AND ELECTRIC (PG&E)
COMPANY'S PROPOSED TARGETED RATE
REDUCTION TO PROMOTE ECONOMIC
DEVELOPMENT**

WHEREAS, PG&E has filed a new economic development rate application with the California Public Utilities Commission for the right to offer a competitive electric rate to attract large employers to California and convince other large employers already in the state to maintain or expand their operations, rather than locate out of state; and

WHEREAS, the proposed economic development rate targets large companies – with power loads of at least 200 kilowatts – that have a choice of where to locate operations and hire employees, and would provide a 12 percent rate reduction for five years for those who avow that it is needed to enable them to site new operations, expand existing facilities, or stay in California; and

WHEREAS, to address the more acute challenges faced by counties in PG&E's service area with unemployment rates at least 25 percent higher than the state average, the utility proposes a more significant rate reduction of 35 percent for five years; and

WHEREAS, the State of California needs viable tools to compete with other states to create and maintain jobs to revitalize our economy and the County of Fresno is experiencing an unemployment rate of 17.4 with residents hungry for work;

NOW THEREFORE BE IT RESOLVED that the Board of Trustees of State Center Community College District is in support of Pacific Gas and Electric Company's proposed economic development rate and further urges the California Public Utilities Commission to act with urgency to approve and implement the new rate.

ADOPTED, SIGNED AND APPROVED this 1st day of May 2012.

AYES:

NOES:

ABSENT:

President or Secretary of the Board (Signature)

(Printed Name)