

AGENDA  
Regular Meeting  
BOARD OF TRUSTEES  
STATE CENTER COMMUNITY COLLEGE DISTRICT  
**Oakhurst Center**  
**40241 Highway 41, Room 11**  
**Oakhurst, CA 93644**  
4:30 p.m., April 3, 2012

Trustee Isabel Barreras will participate via conference call at the Embassy Suites Hotel, 1001 E. McCarty Lane, San Marcos, Texas 98666

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. INTRODUCTION OF GUESTS
- IV. APPROVAL OF MINUTES, Meetings of March 1, 2012; March 6, 2012; March 12, 2012; March 13, 2012; and March 14, 2012
- V. DELEGATIONS, PETITIONS AND COMMUNICATIONS [see footnote]
- VI. REPORTS AND PRESENTATIONS
  - A. Presidents' Reports Terry Kershaw, NC  
Tony Cantu, FCC  
Mit'jl Capet, RC
  - B. Chancellor's Report Deborah G. Blue
  - C. North Centers Faculty Association Report Harold Seymour, NC
  - D. Classified Senate Report Melanie Highfill, RC
  - E. Oakhurst Center Update Vikki Piper
- VII. CONSIDERATION OF CONSENT AGENDA [12-13HR through 12-15HR]  
[12-21G through 12-28G]
- VIII. HUMAN RESOURCES
- IX. GENERAL

- A. California Community College Trustees 2012 Ballot for Board of Directors [12-19] Ron Feaver
  - B. Consideration to Adopt Resolution Affording Student Trustees the Privilege to Make and Second Motions [12-20] Ron Feaver
  - C. Consideration of Bids, ADA Parking Improvements, Fresno City College [12-21] Brian Speece
  - D. Consideration of Bids, ADA Upgrades, Fresno City College [12-22] Brian Speece
  - E. Consideration of Bids, Print Shop Upgrades, Administration Building A, Fresno City College [12-23] Brian Speece
  - F. Refinance Measure E Bonds Update [12-24] Ed Eng
- X. REPORTS OF BOARD MEMBERS
- XI. FUTURE AGENDA ITEMS
- XII. DELEGATIONS, PETITIONS AND COMMUNICATIONS [see footnote]
- XIII. CLOSED SESSION
- A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, Pursuant to Government Code Section 54957
  - B. PUBLIC EMPLOYMENT, Pursuant to Government Code Section 54957
    - 1. President, Fresno City College
- XIV. OPEN SESSION
- A. Consideration to Approve the President, Fresno City College [12-25] Randy Rowe
- XV. ADJOURNMENT

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All supporting documents/materials pertaining to the open session agenda of a regular meeting are available for public inspection by contacting the Office of the Chancellor during the office hours of 8:00 a.m. to 5:00 p.m., Monday – Friday, at (559) 244-5902. Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a

disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Nina Acosta, Executive Secretary to the Chancellor, 1525 E. Weldon Avenue, Fresno, CA 93704, (559) 244-5902, 8:00 a.m. to 5:00 p.m., Monday – Friday, at least 48 hours before the meeting.

The Board chairperson, under Board Policy 2350, has set a limit of three minutes each for those who wish to address the Board. General comments will be heard under Agenda Section Delegations, Petitions and Communications at the beginning of the meeting. Those who wish to speak to items to be considered in Closed Session will be given the opportunity to do so following the completion of the open agenda and just prior to the Board's going into Closed Session. Individuals wishing to address the Board should fill out a Request Form and file it with the Associate Vice Chancellor–Human Resources, Randy Rowe, at the beginning of the meeting.

CONSENT AGENDA  
BOARD OF TRUSTEES MEETING  
April 3, 2012

HUMAN RESOURCES

1. Retirement, Resignation, Academic Personnel [12-13HR]
2. Employment, Change of Status, Classified Personnel [12-14HR]
3. Consideration to Approve Transfer of Vacant Counselor Position #3541 from Reedley College to Willow International Community College Center [12-15HR]

GENERAL

4. Review of District Warrants and Checks [12-21G]
5. Consideration to Authorize Memorandum of Understanding with the Central California Community Colleges Committed to Change Trade Adjustment Assistance Community College and Career Training Grants Program, Fresno City College, Reedley College, and the Madera Center [12-22G]
6. Consideration to Adopt Resolution Authorizing Inter-fund Transfer [12-23G]
7. Consideration to Accept Construction Project, Cafeteria Walk-in Cooler Renovations, Fresno City College, Reedley College [12-24G]
8. Consideration of Bids, Drainage Improvements, Oakhurst Center [12-25G]
9. Consideration of Bids, Health Science Room 270 Remodel, Fresno City College [12-26G]
10. Consideration to Approve Out-of-State Student Travel for Fresno City College Field Archaeology Class in Utah, Summer 2012 [12-27G]
11. Consideration to Approve Out-of-State Travel for CITD Intern [12-28G]



*Unapproved* Minutes, Board of Trustees, March 1, 2012 – Page 2

Attendees  
(continued)

Kathy Bonilla	Jane Middleton
Gus Bonner	Alan Mok
Juan Bravo	Cris Monahan-Bremer
Jeffrey Brians	Samuel Norman
Jim Briscoe	Ram Nunna
Lee Anne Briscoe	Anastasia O'Neill
David Brletic	Wendy Osikafo
Lee Brown	Teresa patterson
Carol Burgstahler	Bob Petithomme
Jeffrey Burgstahler	Cindy Quiralte
Eric Cederquist	Brenda Quispe
Jim Chin	Jeff Ragan
David Clark	Cicely Roberts
Shelly Conner	Veronica Romani
Neil Dadian	Lucy Ruiz
Ed Darden, Jr.	Paul Saito
Jan Dekker	Gary Sakaguchi
Larry Dickson	Mark Sanchez
Joseph Diebert	Rick Schoenwald
Carolyn Drake	Sharon Shaffer
Gail Egoian	Al Solis
Lee Farley	Brian Speece
Mary Fast	Nathan Squire
John Fitzer	David St. Louis
Kelly Fowler	Cynthia Sterling
Sally Fowler	Juanita Stevenson
Charles Francis	Cheryl Sullivan
Pamela Freeman -Fobbs	Justin Surratt
Tom Gage	Diana Tapia-Wright
Linda Gardner	Gregory Taylor
Ken Grey	Susan Thomas
Claudia Habib	Kira Tippins
Paul Halajian	Robin Torres
Richard Harrison	Robin Tyler
Timothy Heinrichs	Christopher Villa
Melanie Highfill	Valerie Vuicich
Ellie Honardoost	Anne Watts
Janice Huey	Mike Westley
Dexter Ibara	Michael White
Deborah Ikeda	Sara Wilkins
Jennifer Johnson	Mary Beth Wynn
Michelle Johnson Pauline	Gary Yep
Kliewer	David Young
Don Larson	Lijuan Zhai

Strategic Planning  
Charette

Dr. Jothany Blackwood reviewed the ground rules for participation in the Charette. A written summary of the Charette will be posted on the district's webpage.

Delegations, Petitions, and  
Communications

None

Adjournment

The meeting was adjourned at 8:05 p.m. by the unanimous consent of the Board.

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Richard Caglia  
Secretary, Board of Trustees  
State Center Community College District

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***UNAPPROVED*** MINUTES OF MEETING OF  
BOARD OF TRUSTEES  
STATE CENTER COMMUNITY COLLEGE DISTRICT  
March 6, 2012

Call to Order           A regular meeting of the Board of Trustees of the State Center Community College District was called to order by President Ron Feaver at 4:30 p.m., March 6, 2012, in the Reedley College Student Center, 995 N. Reed Avenue, Reedley, California.

Trustees Present       H. Ronald Feaver, President  
William J. Smith, Vice President  
Isabel Barreras  
Ronald H. Nishinaka  
Patrick E. Patterson  
Dorothy Smith (4:45 p.m.)  
Christopher Coronado, FCC Student Trustee  
Kayla Urbano, RC Student Trustee

Absent: Richard Caglia, Secretary

Also present were:

Deborah G. Blue, Chancellor, SCCC  
Ed Eng, Vice Chancellor – Finance and Administration, SCCC  
Tony Cantu, Interim President, Fresno City College  
Mitjl Capet, President, Reedley College  
Terry Kershaw, Vice Chancellor – North Centers  
Robert Fox, Acting Assoc. Vice Chancellor – Workforce Dev. & Ed. Services  
Randy Rowe, Assoc. Vice Chancellor – Human Resources, SCCC  
Nina Acosta, Executive Secretary to the Chancellor

Introduction of  
Guests                 Randy Rowe introduced Melinda Rodriguez to the Board.

Among the others present, the following signed the guest list:

Lucy Ruiz, Reedley College  
Claudia Habib, FCC Academic Senate  
Christine Miktarian, SCCC  
Brian Speece, SCCC  
Teresa Patterson, SCCC  
Gurdeep He'Bert, SCCC  
Janell Mendoza, NC  
Gary Sakaguchi, Reedley College

Introduction of  
Guests  
(continued)

Cris M. Bremer, Fresno City College  
Jeff Ragan, Reedley College  
Kasey Oliver, CSEA  
Stephanie Curry, Reedley College  
Adelfa Lorenzano, Reedley College  
Linda Nies, Reedley College  
Marilyn Behringer, Reedley College  
Melinda Rodriguez  
Juan Tirado Reedley College  
Jamie Arvizu, CSU Fresno  
Marc Barrie CSU Fresno  
Paul Halajian, Paul Halajian Architects  
Marty Dietz, Darden Architects  
Bob Pettihomme, Darden Architects  
Alicia Rios, SCCC  
John Fitzer, Reedley College  
Randall Vogt, SCCC  
Chris Villa, Fresno City College  
Eustace Lewis, Reedley College  
Doroteo Resendiz, Reedley College  
Michael Goossen, Reedley College  
Laurie Tidyman-Jones, Reedley College  
Donna Berry, Reedley College  
Susan Mills, Reedley College  
Lore Dobusch, Reedley College

Approval of  
Minutes

The minutes of the meetings of January 24, 2012, February 7, 2012, and February 21, 2012, were presented for approval.

A motion was made by Mr. Nishinaka and seconded by Mr. Smith to approve the minutes of the meetings of January 24, 2012, February 7, 2012, and February 21, 2012, as presented.

Yes - 6  
No - 0  
Absent - 1 ( Trustee Caglia)

Delegations,  
Petitions, and  
Communications

None

Campus Reports

Dr. Capet reported on topics of interest from Reedley College. Copies of the report were provided for the Board and interested attendees, and contained the following highlights:

- The RC STEM Ambassadors will host “Spring into STEM” Day

Campus Reports  
(continued)

March 17.

- In January, Karri Hammerstrom, AGNR faculty, was sworn in as the state president for California Women for Agriculture (CWA), which is the largest, most active volunteer nonpartisan grassroots agriculture support organization in California.
- The Reedley College STEM program will host the iXplore conference April 21.
- Congratulations to Reedley College's Kyle Coppom for being selected to the 2012 All-Academic Team by the California Community College Baseball Coaches Association.

Mr. Cantu reported on topics of interest from Fresno City College. Copies of the report were provided for the Board and interested attendees, and contained the following highlights:

- Dr. Jothany Blackwood, dean of instruction for fine, performing and communication arts, was a keynote speaker for the National Association for the Advancement of Colored People (NAACP) community fundraiser.
- English instructor Lee Herrick will have a second book of poetry published.
- FCC Associated Student Body President, Cindy Quiralte, is a highly requested speaker. She recently presented at several conferences and workshops. She was invited to speak at the 40th Annual Chicano Youth Conference at Fresno State on February 11 at which she presented three workshops on Chicana feminism to 3 different groups of girls, from 8th grade to high school seniors, from the Central Valley. Cindy has also been selected to attend the UC Riverside Puente Leadership Summit on March 26-29 for the UC Riverside Latinos in Education Advocacy Day (LEAD), an Hispanic Serving Intuition round table focusing on providing more student voices at the national level.
- Art Space Gallery hosts Art instructor, Kathy Wosika, who will be retiring in May. A new exhibit of her work, *The Spiritual Beat: Rhythms and Patterns*, is now on display in the Art Space Gallery through March 29. The work in this exhibit will represent more than 30 years of creative explorations in both clay and handmade paper constructions.

Dr. Kershaw reported on topics of interest from the North Centers. Copies of the report were provided for the Board and interested attendees, and contained the following highlights:

- TRIO Day for the North Center TRIO programs (Upward Bound and Student Supportive Services SSS/STEM) was February 25. Madera Center TRIO and Upward Bound students worked alongside community leaders, Rotary Club members, and the Madera Neighborhood Revitalization Department for the fourth annual TRIO

Campus Reports  
(continued)

National Day of Service to give back to the community. This year's Madera endeavor was the Riverwalk Improvement Project at which the volunteers spread mulch along a two mile section of the walking trail, saving the City of Madera over \$8,000. Board of Trustee member Richard Caglia and Madera Dean of Students Monica Cuevas were among the many leaders contributing their time and services to help assist in the project.

- Willow International Center held their first foster youth orientation and registration event on February 27th. Ten foster youth individuals were provided orientation, financial aid information, counseling, a tour of the campus, and an opportunity to hear a former foster youth student speaker. The event was a collaborative effort between Willow International, CSU Fresno, Fresno County Department of Social Services, Fresno County Office of Education, and Clovis Unified School District.
- The eighth annual oxford style debate will be held on March 29 at 7:00 p.m. at the Willow International Center. The debate is presented by the North Centers' Honors Program and Willow International Center English instructor Cynthia Elliott.
- The North Centers will be holding their fourth annual employee service awards ceremony on Thursday, April 26th at the Madera Center. Employees will be recognized for their years of service.

Chancellor's  
Report

Dr. Blue reported the following:

- The Districtwide Strategic Planning Charette took place on March 1 in the OAB. Over 100 business, education, community, non-profit and elected officials attended. They provided critical feedback on the current strategic plan, as well as input for the 2012-2016 strategic plan. Under the leadership of Dr. Jothany Blackwood and the newly constituted district strategic planning committee, analysis of data collected from the charette will be used for the development of the 2012-2016 strategic plan.
- The search committee for President of Fresno City College comprised of faculty, staff, students, administration, community members, and representatives from the Board of Trustees narrowed the competition to three finalists. They are: Mr. Arturo Reyes, executive vice president of academic and student affairs at Solano Community College District; Mr. Anthony Cantu, interim president at Fresno City College; and Dr. George Railey, vice president of academic services at Chabot College in the Chabot-Las Positas Community College District. All three candidates will participate in public forums to be held March 12-14 in the Old Administration Building.
- A search is underway for the recruitment of the Willow International campus president. This comes as a result of a recommendation during the accreditation/candidacy process at Willow International. Open forums were held last week at Willow International to gather input for

Chancellor's  
Report  
(continued)

the candidate profile. Dr. Pam Fisher from ACCT will be coordinating the search.

- The Little Hoover Commission released its report on community colleges last week. The report, titled *Serving Students, Serving California*, includes recommendations for community colleges including re-thinking the community college mission, student success and access, governance at the state level, and funding models that are predictable and linked to goal. We have invited Senator Michael Rubio, a Little Hoover commissioner, to come to our district and participate in a panel discussion regarding the commission's findings and recommendations.
- Trustee boundaries adopted by the Board in December have been approved by the U.S. Department of Justice. This concludes the district's work in the redistricting process for the 2010 census. She commended the Board for the open and inclusive way it conducted the process. The final trustee maps can be found on the district website.
- A special scholarship fundraiser will take place on April 17 at Willow International to honor Dr. Terry Kershaw.

Academic Senate  
Report

Mr. Jeff Ragan, Reedley College Academic Senate president, reported on topics of interest, which included the following highlights:

- At the February 14 meeting, the senate discussed general education learning Outcomes, blended degree outcomes, Willow International progress towards candidacy, NCFE activities, Department of Labor Grant- C6- CTE, and the SCCC/RC strategic planning committees. Mr. Ragan reported on the SCCC strategic conversation, summer school 2012, and an accreditation status letter from Dr. Capet.
- At the February 28 meeting, the senate reviewed administrative regulation 2410. Mr. Ragan reported on his attendance at the academic academy conference in Los Angeles, sponsored by the state academic senate.
- Mr. Ragan recognized the faculty coordination between Willow International and Reedley College in the formation of Willow International sub-committees as they move towards their own academic senates. (Pam Gilmore, Cynthia Elliot, Bill Turini, Joe Libby, Michael van Wyhe, Jason Gardner, and Kirtley King)
- Mr. Ragan introduced the 2012 Reedley College Academic Senate executive officers: Pam Gilmore, Lore Dobusch, Stephanie Curry, and Bill Turini.

Classified Senate  
Report

Ms. Melanie Highfill, Reedley College Classified Senate president, reported on topics of interest, which included the following highlights:

- Classified Senate at Reedley College and the North Centers are busy participating in their respective committees, as well as districtwide committees. It is now more important than ever for everyone to be active in the different committees, as all constituent groups need to

Classified Senate Report (continued)	<p>have a voice in what is happening in the district, as they resolve the tough issues they are facing.</p> <ul style="list-style-type: none"><li>• The annual Classified Professionals Mega conference is scheduled for April 3 at Pardini’s. The morning keynote speaker is P. Michael Alexander, president and CEO of the United Way of Fresno County. The afternoon speaker is Dr. Mitjl Capet.</li></ul>
Associated Student Body	<p>Ms. Kayla Urbano, Reedley College Associated Student Body President, presented a slide show highlighting the student activity events that have taken place since September 2011.</p>
Reedley College Programs	<p>Public Information Officer Lucy Ruiz introduced several Reedley College students, administrators and instructors who presented information on several programs at Reedley College, including e-business, mechanized agriculture, forestry and natural resources, aviation maintenance technology, the Pete P. Peters honors program, veterans services, the K-16 bridge program, college readiness, Reg-to-Go, STEM, and C6.</p> <p>Mr. Smith asked if Reedley College kept statistics on the success rate of veterans. Michael White stated a report will be provided at the conclusion of the spring semester.</p>
Facilities Master Planning Progress Update	<p>Brian Speece reviewed the progress of the facilities master planning, the schedule of events, and the meetings with constituencies groups that have taken place to date. Mr. Speece reviewed the goals, including: addressing the needs of the Educational Master Plan; growth projections, prioritize projects; replace portable buildings with permanent facilities, develop sites and facilities to attract students, encourage students and community members to spend time on campus, incorporate sustainable design principles in all development, consider life cycle costs and reduce maintenance needs, address ADA issues, and increase accessibility. Mr. Speece reviewed the enrollment growth and space analysis for all sites, as well as the districtwide master plan facility guidelines and standards. Mr. Speece recognized Christine Miktarian, SCCCD manager of construction services, who has worked on the plan. He introduced Paul Halajian, Marty Dietz and Bob Pettihomme, from Darden and Associates, who presented a detailed report for each district site.</p> <p>Mr. Speece stated the draft of the facilities master plan report will be presented to the Board during the retreat. The report will then be presented to the campus communities and community at large during town hall meetings for final input. The final plan will be brought to the board for approval during the August meeting.</p> <p>Ms. Smith asked if earthquake preparedness is built into the equations. Mr. Speece said it is a requirement by the Department of State Architects</p>

Facilities Master  
Planning Progress  
Update  
(continued)

that all building meeting the earthquake code.

Mr. Patterson stated he has some concerns about the southeast site, and the presentation does not address some of the concepts the Board initially discussed. He is also concerned about the recommendation to tear down some buildings, especially during current economic times.

Ms. Barreras asked if the presented north center plans reflect a complete build-out.

Mr. Smith stated the facility mater plan is an accreditation requirement. Mr. Speece stated the facilities master plan update is also a requirement for the five-year construction plan, which shows the projects submitted for state approval and funding.

Consent Agenda  
Action

President Feaver asked for a motion to approve the consent agenda, as presented.

It was moved by Ms. Smith and seconded by Ms. Barreras that the Board of Trustees approve consent agenda items 12-08HR through 12-12HR and 12-10G through 12-20G, as presented.

Yes - 6  
No - 0  
Absent - 1 ( Trustee Caglia)

Employment,  
Change of Status,  
Academic  
Personnel  
[12-08HR]  
Action

approved academic personnel recommendations, items A through C, as presented

Employment,  
Change of Status,  
Resignation,  
Retirement,  
Classified  
Personnel  
[12-09HR]  
Action

approved academic personnel recommendations, items A through E, as presented

Consideration to  
Approve Limited  
Term  
Administrative  
Secretary I,  
Center for  
International  
Trade  
Development  
[12-10HR]  
Action

approved the Limited Term Administrative Secretary I position, Center for International Trade Development, effective March 7, 2012

Consideration to  
Approve 2012-13  
Contract Status of  
Academic  
Personnel  
[12-11HR]  
Action

approved list of academic personnel for re-employment for the 2012-13 academic year, as indicated, subject to assignment by the chancellor and salary placement, as adopted by the Board of Trustees

Consideration to  
Approve  
Employment of  
Adjunct Faculty,  
Spring 2012,  
Fresno City  
College, Reedley  
College, and  
North Centers  
[12-12HR]  
Action

approved employment of adjunct faculty for Fresno City College, Reedley College, and North Centers for spring 2012, as presented

Review of District  
Warrants and  
Checks  
[12-10G]  
Action

reviewed and signed the warrants register for the following accounts:

<u>Account:</u>	<u>Amount:</u>	<u>For the Period of:</u>
District	\$13,364,149.00	January 18, 2012 to February 14, 2012
Fresno City College Bookstore	506,792.86	January 18, 2012 to February 14, 2012
Reedley College Bookstore	221,001.90	January 18, 2012 to February 14, 2012
Fresno City College Co-Curricular	119,023.38	January 17, 2012 to February 13, 2012

Review of District Warrants and Checks [12-10G] Action (continued)

Reedley College Co-Curricular	97,969.43	January 14, 2012 to February 13, 2012
Total:	\$14,308,936.57	

Consideration of Report of Investments [12-11G] Action

accepted the Quarterly Performance Review, as provided by the County of Fresno, for the quarter ending December 31, 2011

Consideration to Approve 2012-13 Residence Hall and Meal Plan Rates, Reedley College [12-12G] Action

- a) established the residence hall annual rate for 2012-13 at \$3,182 (\$1,591 per semester) plus a non-refundable contract fee of \$140; and
- b) established the mandatory residence hall meal plan rates at \$1,500 (\$750 per semester) with an optional augmented plan at \$2,300 (\$1,150 per semester)

Consideration of Claim, Joel Bovey [12-13G] Action

rejected the claim submitted by Joel Bovey and directed the chancellor or vice chancellor, finance and administration, to give written notice of said action to the claimant

Consideration to Authorize Agreement, Industry Driven Regional Collaborative Grant, Center for International Trade Development [12-14G] Action

- a) authorized the district, on behalf of the Center for International Trade Development, to enter into an Economic and Workforce Development Grant agreement with the California Community Colleges Chancellor’s Office to implement the California Food and Agricultural Trade Assistance Program with funding in the amount of \$210,071 for the period from November 7, 2011, through June 30, 2012;
- b) authorized renewal of the agreement with similar terms and conditions; and
- c) authorized the chancellor or vice chancellor, finance and administration, to sign the agreement on behalf of the district

Consideration to Authorize Agreement, State Trade and Export Promotion

- a) authorized the district, on behalf of the Center for International Trade Development, to enter into a State Trade and Export Promotion (STEP) pilot initiative with the California Community Colleges Chancellor’s Office to implement the California Food and Agricultural Trade Assistance Program with funding in the amount of

(STEP) Grant,  
Center for  
International  
Trade  
Development  
[12-15G]  
Action

\$514,359 for the period of September 30, 2011, through September 29, 2012;

- b) authorized renewal of the agreement with similar terms and conditions; and
- c) authorized the chancellor or vice chancellor, finance and administration, to sign the agreement on behalf of the district

Consideration to  
Approve  
Agreement for  
Purchase of  
Computer Lab  
Tables, Fresno  
City College  
[12-16G]  
Action

approved participation in CMAS agreement number 4-10-71-0110A with Computer Comforts, Inc., for the purchase of computer lab tables for Fresno City College; and authorized purchase orders to be issued against this contract

Consideration of  
Bids, Tennis  
Center Building  
Re-roof, Fresno  
City College  
[12-17G]  
Action

awarded Bid #1112-05 in the amount of \$47,3000.00 to Graham Prewett, Inc., the lowest responsible bidder for the tennis center building re-roof at Fresno City College, and authorized the chancellor or vice chancellor, finance and administration, to sign an agreement on behalf of the district

Consideration to  
Accept  
Construction  
Project, Tennis  
Center Drainage  
Improvements,  
Fresno City  
College  
[12-18G]  
Action

- a) accepted the project for tennis center drainage improvements, Fresno City College; and
- b) authorized the chancellor or her designee to file a notice of completion with the county recorder

Consideration to  
Approve SCCC  
Foundation  
Fundraising  
Events  
[12-19G]  
Action

approved the State Center Community College Foundation Board's recommendation to host the listed events, including the serving of wine for scholarship fundraiser and retirement receptions for Dr. Terry Kershaw on April 17, 2012, at the Willow International Center, and May 9, 2012 at the Madera Center

Consideration to  
Approve Out-of-  
state Student  
Travel for Fresno  
City College  
Wind Ensemble  
[12-20G]  
Action

approved out-of-state travel for the 55 students in the Fresno City College Wind Ensemble and the two instructors to travel to New York on April 7-11, 2013, to perform at Carnegie Hall and Central Park with the understanding that the trip will be financed without requiring expenditures of college or district funds

\*\*\*\*\*End of Consent Agenda\*\*\*\*\*

Consideration to  
Change Title of  
Vice Chancellor,  
North Centers, to  
Campus  
President, Willow  
International  
Community  
College  
Center/Vice  
Chancellor, North  
Centers  
[12-13]  
Action

Randy Rowe reported that the Willow International Community College Center is in the process of applying for candidacy to become an independently accredited college and it is necessary to evaluate and modify the organizational structure of the Willow International Center and create the position of Campus President, Willow International Community College Center/Vice Chancellor, North Centers. Administration recommends Dr. Kershaw's title be changed to reflect the new title, with no change in current salary. Effective July 1, 2012, the title will become Campus President, Willow International Community College Center.

A motion was made by Ms. Smith and seconded by Ms. Barreras that the Board of Trustees appoint Dr. Terrell Kershaw as Campus President, Willow International Community College Center/Vice Chancellor, North Centers, effective March 7, 2012, with no change in current salary; and beginning July 1, 2012, the title will be Campus President, Willow International Community College Center.

Ayes - 6  
Noes - 0  
Absent - 1 (Caglia)

Public Hearing  
and Board of  
Trustee  
Appointment to  
the Personnel  
Commission  
[12-14]  
Action

Randy Rowe stated that at the special board meeting on January 24, the Board announced Melinda Rodriguez as the Board's recommended appointee to the Personnel Commission. The Board must now convene a public hearing to allow the public, employees and employee organizations the opportunity to express their views on the qualifications of Ms. Rodriguez. Following the public hearing, the Board may make its appointment or make a substitute appointment or recommendation without further notification or public hearing.

At 6:45 p.m., Mr. Smith recused himself from the meeting, due to a professional relationship in his law practice with Melinda Rodriguez, the candidate for appointment to the Personnel Commission.

Public Hearing

At 6:50 p.m. Mr. Feaver opened the public hearing on the Board's recommended appointee to the Personnel Commission.

There being no public comment, Mr. Feaver closed the public hearing at 6:51 p.m.

Mr. Patterson asked Greg Taylor if he spoke to the State Attorney General's office. Mr. Taylor stated he had not. Mr. Patterson stated he received an informal opinion from a retired attorney general who said it does not require a majority of the Board to request an opinion of the Attorney General regarding deliberating in closed session regarding the appointment of a personnel commissioner.

A motion was made by Ms. Barreras and seconded by Ms. Smith that the Board of Trustees appoint Ms. Melinda Rodriguez to the Personnel Commission.

Mr. Patterson stated he has concerns about the process. He is concerned that the recommended appointee does not have satisfactory managerial experience. He is also concerned about her involvement with CSEA. He will not support this appointee.

Ms. Barreras stated the Board adopted the process and appointed the sub-committee of three board members. She says this is disrespectful to the sub-committee that was appointed by the Board.

Mr. Patterson said he has a right to support to approve the candidate of his choice, and not necessarily one recommended by the committee.

The motion did not pass by the following roll call vote:

	<u>YES</u>	<u>NO</u>	<u>ABSENT</u>	<u>ABSTAIN</u>	<u>RECUSED</u>
Isabel Barreras	X				
Richard Caglia			X		
Ron Nishinaka				X	
Pat Patterson		X			
William Smith					X
Dorothy Smith	X				
Ron Feaver		X			

A motion was made by Mr. Patterson and seconded by Mr. Nishinaka that the Board reappoint Mr. Ron Manfredi as personnel commissioner until the Board selects a replacement.

The motion passed as follows:

		<u>YES</u>	<u>NO</u>	<u>ABSENT</u>
Public Hearing and Board of Trustee Appointment to the Personnel Commission [12-14] Action (continued)	Isabel Barreras		X	
	Richard Caglia			X
	Ron Nishinaka	X		
	Pat Patterson	X		
	Dottie Smith	X		
	William Smith		X	
	Ron Feaver	X		

Assignment of Board Representatives for Graduation Ceremonies [12-15]  
No Action

Board President Feaver announced that the 2012 graduation ceremonies for Fresno City College, Reedley College, and the North Centers are scheduled for 6:30 p.m. on Friday, May 18, 2012, and asked for volunteers to represent the Board. Representatives for 2012 will be:

Fresno City College	Dottie Smith
Reedley College	Pat Patterson, Ron Nishinaka
North Centers (at Madera Center)	Ron Feaver, Isabel Barreras

Consideration of Bids, Access Road and Behymer Entrance, Willow International Center [12-16]  
Action

Brian Speece reported that Bid #1112-01 provides for the work necessary to construct a new entrance from Behymer Avenue to provide additional access at the Willow International Center campus. Funding for this project will be provided by Measure E General Obligation Bond funds

A motion was made by Mr. Patterson and seconded by Ms. Smith that the Board award Bid #1112-01 in the amount of \$713,449 to Central Valley Asphalt, Inc., the lowest responsible bidder for an access road and Behymer entrance at the Willow International Center; and authorize the chancellor or vice chancellor, finance and administration, to sign an agreement on behalf of the district.

The motion carried without dissent.

2012-13 Budget Guiding Principles [12-17]  
No Action

Ed Eng stated that at the February 21, 2012, budget study session, administration provided the Board of Trustees with a list of proposed guiding principles. Following review of the proposed list, the Board asked the administration to place this item on the March 6, 2012, regular meeting agenda to allow trustees an opportunity to add additional guiding principles to the proposed list. Once the guiding principles are finalized, staff will implement them in the development of the 2012-13 budget.

Mr. Patterson recommended changing the language from “managing student access” to “managing student enrollment.” The Board concurred with this recommendation.

Reports of Board Members

Reedley College student trustee Kayla Urbano reported the following:

- the students raised over \$7, 000 during Kids’ Day, in support of Children’s Hospital of Central California.
- The Porterville Collegiate Livestock show takes place on March 9 and 10.
- Kim Stephen will be the guest speaker on March 19, in celebration of women’s history month.
- Bowling for Kids takes place on March 24.
- ASB is promoting a safe spring break by collection donations for the Mothers against Drunk Driving “Walk like Mad”, which will take place later in the spring.

Fresno City College student trustee Christopher Coronado reported on activities occurring at Fresno City College. Copies of the report were provided for the Board and contained the following highlights:

- He is currently serving on the district strategic planning committee.
- He attended the strategic planning charette.
- He is participating in the district resource allocation model taskforce.
- He reported on ASG’s concerns about the student representation fee.
- He participated in the *March in March* in Sacramento along with other FCC students.
- The ASG supports the development of a meditation room on campus.
- The ASG supports the intent of the millionaire’s tax initiative.
- He is looking forward to attending the Fresno City College presidential candidate forums.

Trustee Nishinaka attended the following events:

- Reedley Chamber of Commerce awards presentation
- World Ag Expo in Tulare
- African American Wall of Honor event
- The Central California Congressional Gold Medal Ceremony, in honor of Japanese American Nisei World War II veterans
- Mr. Ron Manfredi’s retirement celebration.

Mr. Nishinaka thanked Mr. David Clark for the farm tour.

Mr. Willie Smith reported that he attended the African American Wall of Honor ceremony and commended staff for a wonderful event.

Future Agenda Items

None

Delegations, Petitions, and Communications	None
Closed Session	President Feaver stated that in closed session the Board would be discussing: A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, Pursuant to Government Code Section 54957  Mr. Feaver called a recess at 7:25 p.m.
Open Session	The Board moved into open session at 8:00 p.m.
Report of Closed Session	Mr. Feaver stated there was no action to report from closed session.
Adjournment	The meeting was adjourned at 8:05 p.m. with the consent of the Board.

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Richard Caglia  
Secretary, Board of Trustees  
State Center Community College District

na

***DRAFT SUBMITTED FOR APPROVAL***  
MINUTES OF MEETING OF  
BOARD OF TRUSTEES  
STATE CENTER COMMUNITY COLLEGE DISTRICT  
March 12, 2012

Call to Order	A special meeting of the Board of Trustees of the State Center Community College District was called to order by President Ron Feaver at 5:30p.m., March 12, 2012, at the Marriott Springhill Suites, 6844 N. Fresno Street, Fresno, California.
Trustees Present	H. Ronald Feaver, President William J. Smith, Vice President Isabel Barreras Ronald H. Nishinaka Patrick E. Patterson Dorothy Smith  Absent: Richard Caglia, Secretary  Also present were: Deborah G. Blue, Chancellor, SCCCCD Randy Rowe, Assoc. Vice Chancellor – Human Resources, SCCCD
Delegations, Petitions, and Communications	None
Closed Session	Mr. Feaver stated that in closed session the Board would be discussing: A. PUBLIC EMPLOYEE EMPLOYEMENT, Pursuant to Government Code Section, 54957; 1. President, Fresno City College  Mr. Feaver called a recess at 5:31 p.m.
Open Session	The Board moved into open session at 7:22 p.m.
Report of Closed Session	Mr. Feaver stated there was no action to report from closed session.
Adjournment	The meeting was adjourned at 7:23 p.m. by the unanimous consent of the Board.

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Richard Caglia  
Secretary, Board of Trustees  
State Center Community College District

na

**DRAFT SUBMITTED FOR APPROVAL**  
MINUTES OF MEETING OF  
BOARD OF TRUSTEES  
STATE CENTER COMMUNITY COLLEGE DISTRICT  
March 13, 2012

Call to Order	A special meeting of the Board of Trustees of the State Center Community College District was called to order by President Ron Feaver at 5:30p.m., March 13, 2012, at the Marriott Springhill Suites, 6844 N. Fresno Street, Fresno, California.
Trustees Present	H. Ronald Feaver, President William J. Smith, Vice President Isabel Barreras Ronald H. Nishinaka Patrick E. Patterson Dorothy Smith  Absent: Richard Caglia, Secretary  Also present were: Deborah G. Blue, Chancellor, SCCCCD Randy Rowe, Assoc. Vice Chancellor – Human Resources, SCCCD
Delegations, Petitions, and Communications	None
Closed Session	Mr. Feaver stated that in closed session the Board would be discussing: A. PUBLIC EMPLOYEE EMPLOYEMENT, Pursuant to Government Code Section, 54957; 1. President, Fresno City College  Mr. Feaver called a recess at 5:31 p.m.
Open Session	The Board moved into open session at 7:18 p.m.
Report of Closed Session	Mr. Feaver stated there was no action to report from closed session.
Adjournment	The meeting was adjourned at 7:19 p.m. by the unanimous consent of the Board.

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Richard Caglia  
Secretary, Board of Trustees  
State Center Community College District

na

**DRAFT SUBMITTED FOR APPROVAL**  
MINUTES OF MEETING OF  
BOARD OF TRUSTEES  
STATE CENTER COMMUNITY COLLEGE DISTRICT  
March 14, 2012

Call to Order	A special meeting of the Board of Trustees of the State Center Community College District was called to order by President Ron Feaver at 5:30 p.m., March 14, 2012, at the Marriott Springhill Suites, 6844 N. Fresno Street, Fresno, California.
Trustees Present	H. Ronald Feaver, President William J. Smith, Vice President Isabel Barreras Ronald H. Nishinaka Patrick E. Patterson Dorothy Smith  Absent: Richard Caglia, Secretary  Also present were: Deborah G. Blue, Chancellor, SCCCCD Randy Rowe, Assoc. Vice Chancellor – Human Resources, SCCCD
Delegations, Petitions, and Communications	None
Closed Session	Mr. Feaver stated that in closed session the Board would be discussing: A. PUBLIC EMPLOYEE EMPLOYEMENT, Pursuant to Government Code Section, 54957; 1. President, Fresno City College  Mr. Feaver called a recess at 5:31 p.m.
Open Session	The Board moved into open session at 7:49 p.m.
Report of Closed Session	Mr. Feaver stated there was no action to report from closed session.
Consideration to Approve the Instrument and Process for Board Self-Evaluation	A motion was made by Mr. Smith, and seconded by Mr. Nishinaka that the Board of Trustees approve the instrument and process for the Board self-evaluation.

Consideration to Approve  
the Instrument and  
Process for Board Self-  
Evaluation (continued)

The motion carried as follows:

Yes        6  
No         0  
Absent    1    Richard Caglia

Consideration to approve  
the Process for Chancellor  
Evaluation

A motion was made by Ms. Barreras, and seconded by Ms. Smith that the Board of Trustees approve the process for the evaluation of the chancellor.

The motion carried as follows:

Yes        6  
No         0  
Absent    1    Richard Caglia

Adjournment

The meeting was adjourned at 7:58 p.m. by the unanimous consent of the Board.

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Richard Caglia  
Secretary, Board of Trustees  
State Center Community College District

na

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 3, 2012

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SUBJECT: Retirement, Resignation, Academic Personnel

ITEM NO. 12-13HR

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EXHIBIT: Academic Personnel Recommendations

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Recommendation:

It is recommended that the Board of Trustees approve the academic personnel recommendations, Items A through B, as presented.

ACADEMIC PERSONNEL RECOMMENDATIONS

- A. Recommendation to accept the resignation for the purpose of retirement from the following person:

<u>Name</u>	<u>Campus</u>	<u>Effective Date</u>	<u>Position</u>
Luckenbach, Roger	FCC	May 18, 2012	Biology Instructor
Olson, Kenneth	FCC	May 18, 2012	Electrical Systems Technology Instructor
Spittle, Reginald D.	MC	May 18, 2012	Political Science Instructor
Camara, Victoria T.	RC	June 30, 2012	DSP&S Counselor

- B. Recommendation to accept the resignation from the following person:

<u>Name</u>	<u>Campus</u>	<u>Effective Date</u>	<u>Position</u>
Serda, Adam	RC	February 29, 2012	Counselor

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 3, 2012

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SUBJECT: Employment, Change of Status,  
Classified Personnel

ITEM NO. 12-14HR

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EXHIBIT: Classified Personnel Recommendations

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Recommendation:

It is recommended that the Board of Trustees approve the classified personnel recommendations, Items A through E, as presented.

CLASSIFIED PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons as probationary:

Name	Location	Classification	Range/Step/Salary	Date
Muniz, Karl	FCC	Custodian Position No. 2176	41-A \$2,866.58	03/12/2012

B. Recommendation to employ the following persons as provisional – filling vacant position of permanent full-time or permanent part-time pending recruitment/selection, or replacing regular employee on leave.

Name	Location	Classification	Range/Step/Salary	Date
Conway, Suzanne	FCC	Faculty Sign Language Interpreter Position No. 8127	Flat Hourly Rate \$49.00/hr.	02/14/2012
Jordan, Marvin	FCC	Custodian Position No. 2171	41-A \$15.38/hr.	02/14/2012
Mannon, Kayla	FCC	Seasonal Student Advisor Position No. 8200	52-A \$20.17/hr.	02/14/2012
Lewis, Scott	RC	Instructional Technician – Microcomputer Lab	50-A \$19.23/hr.	02/21/2012
Wade, Katie	FCC	Sign Language Interpreter II Position No. 8077	45-A \$17.00/hr.	02/21/2012
Garcia, Yolanda	RC	Office Assistant III Position No. 3006	48-A \$18.32/hr.	03/02/2012
Taylor, James	FCC	Seasonal Student Advisor Position No. 8202	52-A \$20.17/hr.	03/05/2012
Aviles, Frank	FCC	Custodian Position No. 2183	41-A \$15.38/hr.	03/12/2012
Jauregui, Fidel	FCC	Custodian Position No. 2188	41-A \$15.38/hr.	03/13/2012

Classified Personnel Recommendations

Page 2

C. Recommendation to employ the following persons as retiree/hourly (Ed Code 88034):

Name	Location	Classification	Hourly Rate	Date
Harris, Elizabeth	DO	Secretary to the Vice Chancellor	58-C \$30.72/hr.	01/03/2012
Archuleta, Irene	FCC	Administrative Aide Position No. 2044	53-E \$26.96/hr.	02/06/2012

D. Recommendation to approve the change of status of the following regular employees:

Name	Location	Classification	Range/Step/Salary	Date
Lopes, Susan	FCC	Office Assistant III Position No. 2015 to Student Services Specialist Position No. 2129	48-E \$3,953.67 to 52-D \$4,155.75	02/28/2012 thru 06/30/2012
(Additional compensation for working out of class per Article 33, Section 8)				
Rodriguez, Diana	RC	Administrative Aide Position No. 3106 to Administrative Assistant Position No. 3012	53-E \$4,354.17 to 55-E \$4,572.92	03/01/2012
(Additional compensation for working out of class per Article 33, Section 8)				
Vang, Maiku	RC	Office Assistant II Position No. 3102 to Administrative Aide Position No. 3106	41-B \$2,805.50 to 53-A \$3,580.50	03/01/2012
(Additional compensation for working out of class per Article 33, Section 8)				
Gallegos, Terri	RC FCC	Textbook Purchasing Clerk Position No. 2055 to Bookstore Sales Clerk III Position No. 2055	48-D \$3,698.58 to 43-E \$3,438.17	03/12/2012
(Return to regular assignment)				
Gomez, Elba	DO	Human Resources Analyst Position No. 1063 Director of Classified Personnel Position No. 1130	64-D \$5,520.92 64-D + 15% \$6,334.08	03/21/2012 thru 04/03/2012
(Additional compensation for working out of class per Article 33, Section 8)				
Withrow, Nancy	FCC	Office Assistant III Position No. 2003 to Student Services Specialist Position No. 2130	48-E \$3,857.25 to 52-D \$4,054.42	03/22/2012 thru 05/09/2012
(Additional compensation for working out of class per Article 33, Section 8)				

Classified Personnel Recommendations

Page 3

E. Recommendation to accept the resignation of the following regular employees:

<u>Name</u>	<u>Location</u>	<u>Classification</u>	<u>Date</u>
Oliver, Kasey	DO	Maintenance Worker II Position No. 1106	03/31/2012

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 3, 2012

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SUBJECT: Consideration to Approve the Transfer of Vacant Counselor Position #3541 from Reedley College to Willow International Community College Center

ITEM NO. 12-15HR

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EXHIBIT: None

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Background:

The Willow International Community College Center self-study for candidacy evaluation report indicated, as part of their conclusions in the Standard IIIA-Human Resources section, that the institution may not have sufficient full-time faculty to adequately support all of the academic degrees and certificates it offers and may rely too heavily on adjunct faculty. Also the report recommended that a prioritized list of certificated faculty be developed for hiring and that the SCCCDC collaborate with the center to ensure that sufficient staff resources are allocated for effective operation as an independent accredited college.

The top priority for the certificated staffing needs for the center is an additional full-time counselor which will support the existing counselors in providing the necessary student support services for the campus including academic counseling, assessment, career counseling, reviewing academic transcripts, degree audit, transfer option, etc., so that students can meet their educational goals. This position will also allow the center to expand the current operations to include some evening hours. In addition, the Student Success Taskforce recommendations include providing all students with a student educational plan. An additional counselor will assist in meeting the task force recommendations.

Recommendation:

It is recommended the Board of Trustees approve the transfer of the vacant counselor position #3541 from Reedley College to the Willow International Community College Center, effective April 4, 2012.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 3, 2012

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SUBJECT: Review of District Warrants and Checks

ITEM NO. 12-21G

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EXHIBIT: None

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Recommendation:

It is recommended the Board of Trustees review and approve the warrants register for the following accounts:

<u>Account:</u>	<u>Amount:</u>	<u>For the Period of:</u>
District	\$14,252,912.08	February 15, 2012 to March 16, 2012
Fresno City College Bookstore	262,771.43	February 15, 2012 to March 13, 2012
Reedley College Bookstore	122,312.99	February 15, 2012 to March 13, 2012
Fresno City College Co-Curricular	103,601.69	February 14, 2012 to March 12, 2012
Reedley College Co-Curricular	58,205.29	February 14, 2012 to March 09, 2012
Total:	<u>\$14,799,803.48</u>	

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 3, 2012

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SUBJECT: Consideration to Authorize Memorandum of Understanding with the Central California Community Colleges Committed to Change Trade Adjustment Assistance Community College and Career Training Grants Program, Fresno City College, Reedley College, and the Madera Center

ITEM NO. 12-22G

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EXHIBIT: None

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Background:

The district, on behalf of Fresno City College, Reedley College, and the North Centers, is requesting authorization to enter into a memorandum of understanding (MOU) with West Hills Community College District. The purpose of the MOU is to help dislocated workers in 16 counties quickly move from training to degree, and to work in areas in demand, such as agriculture, manufacturing, health care, and alternative energy. The MOU is for the period October 1, 2011, through September 30, 2012, with funds available in the amount of approximately \$650,000 for Fresno City College and \$650,000 for Reedley College and the Madera Center.

Recommendation:

It is recommended the Board of Trustees:

- a) authorize the district, on behalf of Fresno City College, Reedley College, and the North Centers, to enter into a memorandum of understanding with West Hills Community College District for the Colleges Committed to Change Trade Adjustment Assistance Community College and Career Training grants program for the period from October 1, 2011, through September 30, 2012, with funds available in the amount of approximately \$650,000 for Fresno City College and \$650,000 for Reedley College and the Madera Center; and
- b) authorize renewal of the memorandum of understanding with similar terms and conditions; and
- c) authorize the chancellor or vice chancellor, finance and administration, to sign the memorandum of understanding on behalf of the district.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 3, 2012

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SUBJECT: Consideration to Adopt Resolution  
Authorizing Inter-fund Transfer

ITEM NO. 12-23G

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EXHIBIT: Resolution

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Background:

The district collects revenue from the sale of parking permits, parking meters, and parking citations, which provides the resources for the operation and maintenance of the district's parking facilities. The resources collected are accounted for in the district general fund and after the close of the fiscal year, the excess funds need to be transferred into the district capital projects fund for use on the parking lot scheduled maintenance projects. This transfer is for the excess revenues from the prior year parking lot construction/maintenance and was previously mentioned to the Board when the 2011-12 budget was presented.

In order to properly account for the inter-fund transfer of monies between funds, the California Education Code requires a resolution authorizing said transfer. The resolution provides direction for the Fresno County Office of Education to complete an inter-fund transfer as follows:

<u>From</u>	<u>To</u>	<u>Amount</u>	<u>Purpose</u>
General Fund	Capital Projects	\$684,000	Parking Lot Scheduled Maintenance

Recommendation:

It is recommended the Board of Trustees:

- a) approve Resolution No. 2012-03 authorizing an inter-fund transfer in the amount of \$684,000 from the General Fund to the Capital Projects Fund; and
- b) authorize filing said resolution with the Fresno County Office of Education.

RESOLUTION NO. 2012-03

AUTHORIZING INTER-FUND TRANSFER

WHEREAS, the Board of Trustees has authorized establishment of the General Fund, Debt Service Funds, Special Revenue Funds, Capital Projects Funds, Enterprise Funds, Internal Service Funds, and Trust and Agency Funds for the purpose of properly accounting for revenues and expenditures of the District; and

WHEREAS, in order to maintain consistent accounting practices, it is necessary to transfer \$684,000 from the General Fund to the Capital Projects Fund;

NOW, THEREFORE, BE IT RESOLVED that Resolution No. 2012-03 be approved authorizing the transfer of \$684,000 from the General Fund to the Capital Projects Fund.

\* \* \* \* \*

The foregoing Resolution was adopted upon motion of Trustee \_\_\_\_\_, and seconded by Trustee \_\_\_\_\_, at a regular meeting of the Board of Trustees of the State Center Community College District on this 3<sup>rd</sup> day of April, 2012, by the following vote, to wit:

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
Secretary,  
State

\_\_\_\_\_  
Board of Trustees  
Center Community College District

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 3, 2012

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SUBJECT: Consideration to Accept Construction Project,  
Cafeteria Walk-in Cooler Renovations, Fresno  
City College, Reedley College

ITEM NO. 12-24G

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EXHIBIT: None

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Background:

The project for Cafeteria Walk-in Cooler Renovations, Fresno City College and Reedley College, is now substantially complete and ready for acceptance by the Board of Trustees.

Recommendation:

It is recommended the Board of Trustees:

- a) accept the project for Cafeteria Walk-in Cooler Renovations, Fresno City College, Reedley College; and
- b) authorize the chancellor or her designee to file a notice of completion with the county recorder.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 3, 2012

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SUBJECT: Consideration of Bids, Drainage  
Improvements, Oakhurst Center

ITEM NO. 12-25G

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EXHIBIT: None

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Background:

Bid #1112-10 provides for the work necessary to improve storm water drainage at the Oakhurst campus. The work of this project consists of selective demolition of existing concrete drainage and vegetation, repair of erosion damage to existing earthen slopes, excavation and grading, new decomposed granite surfacing, storm drain inlets, pipelines, slope erosion protection, and concrete improvements. This project was necessitated by the need for improved storm water drainage and erosion control at the Oakhurst campus.

Funding for this project will be provided by the district Capital Projects fund. Bids were received from ten (10) contractors as follows:

<u>Bidder</u>	<u>Award Amount</u>
<b>Hobbs Construction, Inc.</b>	<b>\$25,666.00</b>
BMV Construction Group, Inc.	\$33,025.00
Serna Construction, Inc.	\$34,000.00
Yarb's Paving and Grading, Inc.	\$39,472.00
Belmont Construction, Inc.	\$39,700.00
Todd Companies	\$47,250.00
Cal Valley General Engineering	\$47,818.00
Seal Rite Paving & Grading	\$48,309.00
Marko Construction Group, Inc.	\$53,229.00
American Paving Company	\$77,464.00

Fiscal Impact:

\$25,666.00 – District Capital Projects Fund

Recommendation:

It is recommended the Board of Trustees award Bid #1112-10 in the amount of \$25,666.00 to Hobbs Construction, Inc., the lowest responsible bidder for the drainage improvements at the Oakhurst campus, and authorize the chancellor or vice chancellor, finance and administration, to sign an agreement on behalf of the district.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 3, 2012

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SUBJECT: Consideration of Bids, Health Science  
Room 270 Re-model, Fresno City College

ITEM NO. 12-26G

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EXHIBIT: None

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Background:

Bid #1112-07 provides for the labor, material, and equipment necessary to convert Fresno City College Health Sciences building room 270 from a medical records lab to a computer lab. The work of this project consists of new ductwork, piping and HVAC equipment, wall, ceiling, and floor covering improvements. Also included is the installation of new electrical, data communication, and cabling. This project was necessitated by the need to provide additional computer lab facilities to support health science instruction at Fresno City College.

Funding for this project will be provided by the State Chancellor's Office Enrollment Growth grant. Bids were received from seven (7) contractors as follows:

<u>Bidder</u>	<u>Award Amount</u>
<b>BMV Construction Group, Inc.</b>	<b>\$ 79,000.00</b>
Marko Construction Group, Inc.	\$ 84,000.00
Sequoia Construction Company	\$ 95,000.00
Woodhams Construction, Inc.	\$ 98,500.00
DMG Construction, Inc.	\$105,900.00
Davis Moreno Construction, Inc.	\$114,000.00
Belmont Construction, Inc.	\$129,162.00

Fiscal Impact:

\$79,000.00 – State Chancellor's Office Enrollment Growth Grant

Item No. 12-26G

Page 2

Recommendation:

It is recommended the Board of Trustees award bid #1112-07 in the amount of \$79,000.00 to BMY Construction Group, Inc., the lowest responsible bidder for the Health Science Room 270 Re-model at Fresno City College, and authorize the chancellor or vice chancellor, finance and administration, to sign an agreement on behalf of the district.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 3, 2012

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SUBJECT: Consideration to Approve Out-of-State  
Student Travel for Fresno City College Field  
Archaeology Class in Utah, Summer 2012

ITEM NO. 12-27G

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EXHIBIT: None

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Background:

A field archaeology class is required for students to graduate with a certificate of achievement in archaeology. Though students may attend any field school, many are very expensive and our students cannot afford to participate in them. FCC is fortunate to have the opportunity to hold its field course at the Milford Archaeological Research Institute (MARI) in Milford, Utah. MARI maintains an ongoing archaeological research project focusing on the Fremont culture of southwestern Utah where students are able to learn excavation, survey and laboratory methods. By holding this course at MARI, costs to students are minimized, with them only paying their FCC tuition, travel costs and food. MARI has camping facilities for students very close to the site, which provides an inexpensive place for students to stay during the program.

The college is seeking permission for its Anthropology 6 (field archaeology) course to be held at MARI in Milford, Utah, during summer 2012. The course will begin and end in Utah. Students will travel independently to and from Utah from a variety of places. They will not leave from Fresno City College or travel to the site as a class. The students will be responsible for their own expenses. Typically, this summer course enrolls between 15 and 20 students. Neither the college nor the district will be responsible for providing any funding.

Recommendation:

It is recommended that the Board of Trustees approve FCC offering its Anthropology 6 (field archaeology) class at MARI in Milford, Utah, during summer 2012. The instructor will be Mari Pritchard-Parker. No district funds will be expended to support the student travel.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 3, 2012

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SUBJECT: Consideration to Approve Out-of-State  
Travel for CITD Intern

ITEM NO. 12-28G

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EXHIBIT: None

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Background:

The Center for International Trade Development (CITD) is asking the Board to approve out-of-state travel for Anmmar Alsaggaf to attend the NASBITE International Business Conference in Portland, Oregon, April 18-21, 2012. Mr. Alsaggaf is a CSU Fresno student who volunteered last semester and has made another two-semester commitment as a paid intern with the Center for International Trade Development.

As part of the Workforce Innovation Partnership work plan objectives, Mr. Alsaggaf will take what he learns at NASBITE and present it to students interested in entrepreneurship for local partner high school faculty via regional meetings and at three local community colleges. This is a partnership in the Workforce Innovation Partnership grant. The cost will be approximately \$1500. This travel has grant monitor approval.

Recommendation:

It is recommended the Board approve out-of-state travel for the Center for International Trade Development student intern to participate in the NASBITE International Business Conference as part of the scope of work within the Workforce Innovation Partnership grant, with the understanding that the trip will be financed without requiring expenditures of district funds.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 3, 2012

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SUBJECT: California Community College Trustees  
2012 Ballot for Board of Directors

ITEM NO. 12-19

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EXHIBIT: List of Candidates and Sample Ballot

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Background

The election of members of the CCCT board will take place between March 10 and April 25, 2012. There are eight (8) three-year vacancies on the CCCT board. The deadline for mailing the ballot is April 25, 2012.

A list of the candidates nominated to fill the vacancies is attached. Each member community college district board of the League shall have one vote for each of the eight vacancies on the CCCT board. Only one vote may be cast for any nominee or write-in candidate. The eight candidates who receive the most votes will serve three-year terms. In the event of a tie vote for the last position to be filled, the CCCT board will vote to break the tie.

Candidate bios and statements are posted on the League's website at <http://www.ccleague.org/files/public/CCCTBrdElec2012.PDF>.

Recommendation

It is recommended the Board of Trustees authorize the board secretary to cast a ballot for up to eight individuals, as directed, from the list of candidates for the 2012 California Community College Trustees Board of Directors election.

**2012 CCCT BOARD ELECTION  
CANDIDATES IN RANDOM DRAWING ORDER**

1. \*Janet Chaniot, Mendocino-Lake CCD
2. Angela Acosta-Salazar, Rio Hondo CCD
3. \*Doug Otto, Long Beach CCD
4. \*Manny Ontiveros, North Orange County CCD
5. Tina Park, Los Angeles CCD
6. Ann H. Ransford, Glendale CCD
7. Deborah LeBlanc, Compton CCD
8. \*Bernard "Bee Jay" Jones, Allan Hancock Joint CCD
9. \*Marcia Zableckis, Barstow CCD
10. Greg Bonaccorsi, Ohlone CCD
11. \*Chris Stampolis, West Valley-Mission CCD

\* Incumbent



**CCCT 2012 BOARD  
OFFICIAL BALLOT**

**Vote for no more than eight (8) by checking the boxes next to the names**

**NOMINATED CANDIDATES**

*List order based on Secretary of State's January 19, 2012 random drawing.*

- \*Janet Chaniot, Mendocino-Lake CCD
- Angela Acosta-Salazar, Rio Hondo CCD
- \*Doug Otto, Long Beach CCD
- \*Manny Ontiveros, North Orange County CCD
- Tina Park, Los Angeles CCD
- Ann H. Ransford, Glendale CCD
- Deborah LeBlanc, Compton CCD
- \*Bernard "Bee Jay" Jones, Allan Hancock Joint CCD
- \*Marcia Zableckis, Barstow CCD
- Greg Bonaccorsi, Ohlone CCD
- \*Chris Stampolis, West Valley-Mission CCD

**WRITE-IN CANDIDATES**

*Type each qualified trustee's name and district on the lines provided below.*

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\* Incumbent

**Board Secretary and Board President or Board Vice President must sign below:**

This ballot reflects the action of the board of trustees cast in accordance with local board policy.

\_\_\_\_\_  
Secretary of the Board

\_\_\_\_\_  
President or Vice President of the Board

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 3, 2012

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SUBJECT: Consideration to Adopt Resolution Affording  
Student Trustees the Privilege to Make and  
Second Motions

ITEM NO. 12-20

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EXHIBIT: Resolution and Board Policy 2015

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Background:

Each year two students are elected to the district's Board of Trustees as provided by the education code. They are recognized as full members of the Board, but they do not vote. Education Code section 72023.5 does, however, provide that student trustees may "make and second motions at the discretion of the governing board."

Board Policy 2015 directs the Board to annually consider whether to afford student trustees the privilege to make and second motions.

Recommendation:

It is recommended that the Board of Trustees adopt resolution #2012-04 allowing the student trustees to make and second motions.

**RESOLUTION NO. 2012-04**

**RESOLUTION OF THE BOARD OF TRUSTEES OF  
STATE CENTER COMMUNITY COLLEGE DISTRICT  
AFFORDING STUDENT TRUSTEES THE PRIVILEGE TO  
MAKE AND SECOND MOTIONS**

WHEREAS, State Center Community College District (District) seats elected student members of its Board of Trustees pursuant to Education Code section 72023.5; and

WHEREAS, the Education Code and District policy and regulation recognizes that student members are full members of the Board of Trustees, with minimal limitations prescribed by law; and

WHEREAS, Education Code 72023.5(b)(1) allows that student trustees may “make and second motions at the discretion of the governing board;” and

WHEREAS, Board Policy 2015 directs the Board to annually consider whether to afford student trustees the privilege to make and second motions; and

WHEREAS, it is the experience of the Board of Trustees that its student members have shown themselves to be thoughtful, conscientious, and responsible representatives of the student body; and

WHEREAS, it is the sense of the Board of Trustees that the interests of the District are advanced by allowing the fullest participation possible of its student members;

NOW THEREFORE, be it resolved by the Board of Trustees of State Center Community College District as follows:

1. Student members of the Board of Trustees of the State Center Community College District shall be afforded the privilege to make and second motions at all Board meetings.
2. This resolution shall be in effect until May 15, 2013, unless earlier revoked by action of the Board.

ADOPTED, SIGNED AND APPROVED this 3rd day of April 2012.

AYES:

NOES:

ABSENT:

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President or Secretary of the Board (Signature)

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(Printed Name)

**Student Members**

The Board shall include two non-voting student members. The term of office shall be one year commencing June 1.

The student member shall be a resident of California at the time of nomination and during the term of service, and shall be enrolled in and maintain a minimum of five (5) semester units in the District at the time of nomination and throughout the term of service. The student member is not required to give up employment with the District. The student shall maintain a grade point average of 2.0.

The student member shall be seated with the Board and shall be recognized as a full member of the Board at meetings. The student member is entitled to participate in discussion of issues and receive all materials presented to members of the Board (except for closed session). The student member shall be entitled to any mileage allowance necessary to attend board meetings to the same extent as publicly elected trustees.

On or before May 15 of each year, the Board shall consider whether to afford the student member the privilege to make and second motions.

See Administrative Regulation 2015

Reference: Education Code Section 72023.5

Adopted by the Governing Board: June 28, 1978; November 4, 2003

Revised: March 4, 1980; June 4, 1985; December 8, 1992;  
July 1, 2008

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 3, 2012

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SUBJECT: Consideration of Bids, ADA Parking  
Improvements, Fresno City College

ITEM NO. 12-21

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EXHIBIT: None

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Background:

Bid #1112-11 provides for the work to complete necessary accessible parking improvements required by the Americans with Disabilities Act (ADA) on the Fresno City College campus. The work consists of selective demolition of existing vegetation, irrigation systems, concrete, asphalt, signage, and the construction of new asphalt pavement, ramps, landings, stairs, curbs, gutters, signage, and irrigation improvements. This project was necessitated by the need to comply with requirements of ADA provisions as they relate to parking at Fresno City College.

Funding for this project will be provided by the district Capital Projects fund. Bids were received from twelve (12) contractors as follows:

<u>Bidder</u>	<u>Award Amount</u>
<b>Seal Rite Paving &amp; Grading</b>	<b>\$264,893.00</b>
American Paving Company	\$299,627.20
Cal Valley General Engineering	\$309,658.00
Yarb's Paving and Grading, Inc.	\$334,150.00
Central Valley Asphalt	\$345,267.00
Don Berry Construction, Inc.	\$357,477.00
BMV Construction Group, Inc.	\$365,673.00
Marko Construction Group, Inc.	\$370,237.00
Dawson-Mauldin Construction, Inc.	\$402,000.00
Steve Dovali Construction, Inc.	\$421,300.00
Granite Construction Company	\$424,214.00
Davis Moreno Construction, Inc.	\$450,443.00

Fiscal Impact:

\$264,893.00 – District Capital Projects Fund

Item No. 12-21

Page 2

Recommendation:

It is recommended the Board of Trustees award bid #1112-11 in the amount of \$264,893.00 to Seal Rite Paving & Grading, the lowest responsible bidder for the ADA Parking Improvements at Fresno City College; and authorize the chancellor or vice chancellor, finance and administration, to sign an agreement on behalf of the district.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 3, 2012

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SUBJECT: Consideration of Bids, ADA Upgrades,  
Fresno City College

ITEM NO. 12-22

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EXHIBIT: None

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Background:

Bid #1112-12 provides for the labor, material, and equipment necessary to complete accessible facility improvements required by the Americans with Disabilities Act (ADA) on the Fresno City College campus. The work consists of the installation of new ramps, handrails, signage, and the renovation of existing restrooms to include new plumbing, fixtures, partitions, doors, door hardware, electrical, and HVAC systems. This project involves work in and around student services, library, speech/music, and math/science buildings on the Fresno City College campus. This project was necessitated by the need to comply with requirements of ADA provisions as they relate to facilities at Fresno City College.

Funding for this project will be provided by the district Capital Projects fund. Bids were received from eight (8) contractors as follows:

<u>Bidder</u>	<u>Award Amount</u>
<b>BMV Construction Group, Inc.</b>	<b>\$510,000.00</b>
Marko Construction Group, Inc.	\$530,000.00
DMG Construction, Inc.	\$547,600.00
Durham Construction Company, Inc.	\$553,700.00
Sequoia Construction Company	\$565,000.00
Davis Moreno Construction, Inc.	\$570,800.00
Woodhams Construction, Inc.	\$576,000.00
Fortune-Ratliff General Contractors, Inc.	\$624,300.00

Fiscal Impact:

\$510,000.00 – District Capital Projects Fund

Recommendation:

It is recommended the Board of Trustees award bid #1112-12 in the amount of \$510,000.00 to BMY Construction Group, Inc., the lowest responsible bidder for the ADA Upgrades at Fresno City College, and authorize the chancellor or vice chancellor, finance and administration, to sign an agreement on behalf of the district.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 3, 2012

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SUBJECT: Consideration of Bids, Print Shop Upgrades,  
Administration Building A, Fresno City College

ITEM NO. 12-23

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EXHIBIT: None

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Background:

Bid #1112-13 provides for the work necessary to expand and improve the copy center and print shop facilities in building A at Fresno City College. The work consists of new doors and door hardware, modular casework, walls, flooring and finishes, plumbing, lighting, signage, electrical, and alarm systems. This project will upgrade the north end of the prior administration building and will allow for the consolidation of print and copy services in a single location. This project was necessitated by the need to remodel building A to support print, copy, and graphic art services.

Funding for this project will be provided by Decision Package funds for Fresno City College. Bids were received from eight (8) contractors as follows:

<u>Bidder</u>	<u>Award Amount</u>
<b>BMV Construction Group, Inc.</b>	<b>\$147,000.00</b>
Sequoia Construction Company	\$149,000.00
Cierto Construction	\$156,000.00
DMG Construction, Inc.	\$186,400.00
Davis Moreno Construction, Inc.	\$189,221.00
Marko Construction Group, Inc.	\$193,444.00
Woodhams Construction, Inc.	\$198,500.00
Durham Construction Company, Inc.	\$210,300.00

Fiscal Impact:

\$147,000.00 – Decision Package Funds for Fresno City College

Recommendation:

It is recommended the Board of Trustees award bid #1112-13 in the amount of \$147,000.00 to BMY Construction Group, Inc., the lowest responsible bidder for the Print Shop Upgrades, Administration Building A at Fresno City College, and authorize the chancellor or vice chancellor, finance and administration, to sign an agreement on behalf of the district.

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 3, 2012

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SUBJECT: Refinance Measure E Bonds

ITEM NO. 12-24

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EXHIBITS: Interested Parties List  
Time & Responsibility Schedule  
Bond Rating from Rating Agencies

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Background:

At the February 7, 2012, Board of Trustees meeting, administration presented a plan to refinance select Series 2003A and 2004A bonds. Staff, however, would not proceed with the refinancing unless a total net savings to taxpayers (after costs) of at least \$2M is achieved.

Attached exhibits include an *Interested Parties List*, which lists all parties involved in the bond refinancing; a *Time and Responsibility Schedule*, consisting of a timeline of specific important benchmarks and who is responsible for each; and finally, a *Bond Rating from Rating Agencies*, from the rating agencies Moody's and Standard & Poor.

Several steps were accomplished after administration was authorized to refinance the bonds.

- Staff worked diligently with lead underwriter RBC Capital Markets to prepare a bond ratings presentation for the rating agencies.
- One-hour ratings conference call appointments were set with Moody's and Standard & Poor's for March 1, 2012.
- Ratings presentations were conducted via conference call and the district received reaffirmed ratings (the prior bond rating of the district was re-approved by both rating agencies).

On March 14, 2012, the district was provided the opportunity to review sales of other community college bonds (pre-price bonds) previously on the market. On March 15, 2012, the district bonds were sold on the market with a net savings, after costs, to district taxpayers of approximately \$2.3M.

This item is provided for information only, no Board action is required.



**STATE CENTER COMMUNITY COLLEGE DISTRICT  
2012 General Obligation Refunding Bonds**

**Interested Parties List  
(as of March 8, 2012)**

**ISSUER**

**State Center Community College District**  
1525 E. Weldon Avenue  
Fresno, CA 93704-6398

Mr. Ed Eng, Vice Chancellor – Finance & Administration .....	559.244.5910
	<a href="mailto:ed.eng@scccd.edu">ed.eng@scccd.edu</a>
Ms. Vicki Taylor, Secretary to the Vice-Chancellor .....	559.244.5911
	<a href="mailto:vicki.taylor@scccd.edu">vicki.taylor@scccd.edu</a>
	Fax: 559.243.1949
Mr. Wil Schofield, Director of Finance.....	559.244.5920
	<a href="mailto:wil.schofield@scccd.edu">wil.schofield@scccd.edu</a>
	Fax: 559.243.1949

**UNDERWRITERS**

**RBC Capital Markets**  
777 South Figueroa Street, Suite 850  
Los Angeles, CA 90017

Mr. Ryan Vollmer, Director.....	213.362.3950
	<a href="mailto:ryan.vollmer@rbccm.com">ryan.vollmer@rbccm.com</a>
Mr. Karma Pemba, Associate .....	213.362.4143
	<a href="mailto:karma.pemba@rbccm.com">karma.pemba@rbccm.com</a>
	Fax: 213.362.4110
Mr. Mike Biggica, Vice President .....	415.445.8203
	<a href="mailto:mike.biggica@rbccm.com">mike.biggica@rbccm.com</a>
	Fax: 415.445.8679

**De La Rosa & Co., Inc**  
10866 Wilshire Boulevard, Suite 1650  
Los Angeles, CA 90024

Robert Barna, <i>Senior Vice President</i> .....	310.207.1975
	<a href="mailto:rbarna@ejdelarosa.com">rbarna@ejdelarosa.com</a>
	Fax: 310.207.1995
Katherine Perkins, <i>Vice President</i> .....	415.495.8863
	<a href="mailto:kperkins@ejdelarosa.com">kperkins@ejdelarosa.com</a>
Rebecca Juskovic, <i>Analyst</i> .....	415.495.8863
	<a href="mailto:rjuskovic@ejdelarosa.com">rjuskovic@ejdelarosa.com</a>
	Fax: 415.495.8864



**PAYING/ESCROW/FISCAL AGENT**

**The Bank of New York Mellon Trust Company, N.A.**  
700 South Flower Street, Suite 500  
Los Angeles, CA 90017

Ms. Rena Kajita ..... 213.630.6171  
[rena.kajita@bnymellon.com](mailto:rena.kajita@bnymellon.com)  
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**FINANCIAL PRINTER**

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2101 Business Center Drive, Suite 130  
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**RATING AGENCIES**

**Moody's Investor Services**  
One Front Street, Suite 1900  
San Francisco, CA 94111

Mr. Michael Wertz ..... 415.274.1722  
[michael.wertz@moodys.com](mailto:michael.wertz@moodys.com)  
Fax: 415.274.1717

**Standard & Poor's**  
One Market, Steuart Tower, 15<sup>th</sup> Floor  
San Francisco, CA 94105-1000

Ms. Kathleen Parmer (Primary) ..... 415.371.5081  
[kathleen\\_parmer@sandp.com](mailto:kathleen_parmer@sandp.com)

Ms. Jen Hansen (Secondary) ..... 415.371.5035  
[jen\\_hansen@standardandpoors.com](mailto:jen_hansen@standardandpoors.com)  
Fax: 415.371.5090



**STATE CENTER COMMUNITY COLLEGE DISTRICT  
2012 General Obligation Refunding Bonds**

**Time and Responsibility Schedule  
(as of March 8, 2012)**

January 2012							February 2012							March 2012							April 2012						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S
1	2	3	4	5	6	7				1	2	3	4				1	2	3	1	2	3	4	5	6	7	
8	9	10	11	12	13	14	5	6	7	8	9	10	11	4	5	6	7	8	9	10	8	9	10	11	12	13	14
15	16	17	18	19	20	21	12	13	14	15	16	17	18	11	12	13	14	15	16	17	15	16	17	18	19	20	21
22	23	24	25	26	27	28	19	20	21	22	23	24	25	18	19	20	21	22	23	24	22	23	24	25	26	27	28
29	30	31					26	27	28	29				25	26	27	28	29	30	31	29	30					

Date	Event	Responsible Parties
01/03/12	<input checked="" type="checkbox"/> Distribute Time Schedule and Distribution List	UW
01/20/12	<input checked="" type="checkbox"/> Distribution of Resolution for comments	BC, UC
01/20/12	<input checked="" type="checkbox"/> Distribution of Draft Preliminary Official Statement (POS)	DC
01/25/12	<input checked="" type="checkbox"/> Agenda cut-off for Board of Trustees Meeting	BC, District
02/07/12	<input checked="" type="checkbox"/> Board of Trustees adopts Resolution and approves legal documents	District
02/08/12	<input checked="" type="checkbox"/> Distribution of Draft Preliminary Official Statement (POS)	DC
02/10/12	<input checked="" type="checkbox"/> Distribute draft of rating call presentation	UW
02/16/12	<input checked="" type="checkbox"/> Mail Package to Rating Agencies	DC, BC, UW
02/29/12	<input checked="" type="checkbox"/> Preparation for Rating Calls	District, BC, UW
03/01/12	<input checked="" type="checkbox"/> Rating Conference Calls	District, UW, BC
03/08/12	<input checked="" type="checkbox"/> Receive Ratings	UW
03/08/12	<input checked="" type="checkbox"/> Distribution of Final Draft Preliminary Official Statement	DC
03/08/12	<input type="checkbox"/> Print / Mail Preliminary Official Statement	UW, DC
03/14/12	<input type="checkbox"/> Pre-Price Bonds (conference call at 2:00pm)	District, UW
03/15/12	<input type="checkbox"/> Price Bonds (conference call at 11:00am)	District, UW
03/15 – 03/27	<input type="checkbox"/> Finalize Documentation	All Hands
03/21/12	<input type="checkbox"/> Print Final Official Statement (FOS)	UW, DC
03/27/12	<input type="checkbox"/> Pre-Close at Bond Counsel's Office <i>or Via Conference Call</i>	All Hands
03/28/12	<input type="checkbox"/> Close the transaction	UW, BC
04/03/12	<input type="checkbox"/> Report to the Board of Trustees on Sale of Refunding Bonds	UW, BC

District: State Center Community College District

County: County of Fresno

Bond Counsel & Disclosure Counsel ("BC&DC"): Stradling Yocca Carlston & Rauth

Underwriters ("UW"): RBC Capital Markets & De La Rosa & Co., Inc

Underwriter's Counsel ("UC"): Fulbright & Jaworski

# MOODY'S

## INVESTORS SERVICE

### New Issue: MOODY'S ASSIGNS Aa2 RATING TO STATE CENTER CCD'S G.O. BONDS

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Global Credit Research - 14 Mar 2012

#### APPROXIMATELY \$130 MILLION IN DEBT AFFECTED, INCLUDING CURRENT ISSUE

STATE CENTER COMMUNITY COLLEGE DISTRICT, CA  
Community College Districts (Tax-backed)  
CA

#### Moody's Rating

ISSUE	RATING
2012 General Obligation Refunding Bonds	Aa2
<b>Sale Amount</b>	\$23,100,000
<b>Expected Sale Date</b>	03/12/12
<b>Rating Description</b>	General Obligation

Moody's Outlook NOO

#### Opinion

NEW YORK, March 14, 2012 --Moody's Investors Service has assigned an Aa2 rating to the State Center Community College District's 2012 General Obligation Refunding Bonds. We have also affirmed the ratings on the district's currently outstanding long-term debt.

#### RATING RATIONALE

The rating reflects the district's very large tax base that remains well sized despite three consecutive years of modest assessed valuation contraction. The rating also incorporates the district's strong reserves that place the district in good position to manage an uncertain state funding environment and typical debt levels. The bonds are secured by the district's unlimited property tax pledge.

#### STRENGTHS

- Very large assessed valuation
- Sound fiscal position

#### CHALLENGES

- Ongoing economic weakness and slow recovery
- Uncertain state funding environment

#### DETAILED CREDIT DISCUSSION

##### LARGE CENTRAL VALLEY TAX BASE THAT REMAINS SIZEABLE DESPITE ONGOING ECONOMIC PRESSURE

The district's assessed valuation has remained sizeable though it has undergone three consecutive years of modest contraction. The largest of these declines came in 2010 when the tax base fell 4.8% followed by a 2% drop in 2011. Though the assessed valuation decreased by 0.7% in 2012, the slowing of the rate of contraction suggests some easing of the economic pressure that was brought about by the collapse of the housing market. The 2012 assessed value of \$63.6 billion is very large and should remain despite the area's slow pace of economic recovery. Though short-term declines in the tax base cannot be ruled out, it is unlikely that any will be significant enough to pressure the rating by this factor alone.

The district's service area covers 6,000 square miles within the San Joaquin Valley about 185 miles southeast of San Francisco. This very large geographic area makes State Center one of the larger community college districts in the state. The district encompasses most of Fresno County, which represents the largest portion of the district. The district also serves the

For ratings issued on a program, series or category/class of debt, this announcement provides relevant regulatory disclosures in relation to each rating of a subsequently issued bond or note of the same series or category/class of debt or pursuant to a program for which the ratings are derived exclusively from existing ratings in accordance with Moody's rating practices. For ratings issued on a support provider, this announcement provides relevant regulatory disclosures in relation to the rating action on the support provider and in relation to each particular rating action for securities that derive their credit ratings from the support provider's credit rating. For provisional ratings, this announcement provides relevant regulatory disclosures in relation to the provisional rating assigned, and in relation to a definitive rating that may be assigned subsequent to the final issuance of the debt, in each case where the transaction structure and terms have not changed prior to the assignment of the definitive rating in a manner that would have affected the rating. For further information please see the ratings tab on the issuer/entity page for the respective issuer on [www.moody's.com](http://www.moody's.com).

Information sources used to prepare the rating are the following: parties involved in the ratings, public information, confidential and proprietary Moody's Investors Service's information, and confidential and proprietary Moody's Analytics' information.

Moody's considers the quality of information available on the rated entity, obligation or credit satisfactory for the purposes of issuing a rating.

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250 Greenwich Street

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March 9, 2012

**Summary:**

**State Center Community College  
District, California; General  
Obligation**

**Primary Credit Analyst:**

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**Secondary Contact:**

Jennifer Hansen, San Francisco 415-371-5035; jen\_hansen@standardandpoors.com

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Rationale

Outlook

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compared with 10.9% in California and 8.9% nationwide. Due to the recent economic downturn, unemployment in the area has increased significantly; however, unemployment volatility during the year due to seasonal employment has steadily declined. We believe the district has benefited from the increased unemployment, though, as many individuals are enrolling in its programs for retraining. Per capita and household effective buying incomes are adequate, in our view, at 73% and 88% of national averages, respectively.

In our opinion, the district's financial performance has been consistent, with very strong year-end results. The GASB-compliant audited financial statements no longer provide fund statement accounting. According to district-provided unaudited general fund statements, the district has had an operating surplus for each of the past three years, despite state budget cuts to CCDs, and it closed fiscal 2011 with a general fund balance of \$42.4 million, or 26.2% of expenditures, which we consider very strong. In addition to the general fund, the district had \$21.6 million in alternate liquidity at the end of fiscal 2011, which it could permanently transfer to the general fund for operations. The combined balance is equal to 39.6% of expenditures, which we consider very strong. On an audited basis, fiscal 2011 included a \$4.2 million increase in unrestricted net assets to \$40 million, and a \$900,000 decrease in cash and cash equivalents to \$41 million. The district projects a drawdown of about \$9.5 million for fiscal 2012, but believes this is a worst-case scenario. The district also benefits from the State Center Community College Foundation, which had a fiscal 2011 ending balance of \$12.5 million and provides the district about \$3 million annually.

We consider the district's management practices "good" under our Standard & Poor's Financial Management Assessment (FMA) methodology. An FMA of "good" indicates that practices exist in most areas, although not all may be formalized or regularly monitored by governance officials.

The district's overall debt burden is moderate, in our opinion, at \$2,400 per capita and 3.8% of market value. We consider debt amortization to be somewhat slow, with only 26% scheduled to be retired during the next 10 years. However, a large portion of the overlapping debt is attributable to Fresno City and Fresno County's pension obligation bonds. District voters authorized \$161 million in bonds in 2002, of which the district has \$30 million of unissued authorization available, which we understand management expects to issue by 2014.

The district contributes to both the Public Employees' Retirement System (PERS) and the State Teachers' Retirement System (STRS). During the past three years, the district has contributed the full required amount to both, including its fiscal 2011 contributions of \$3.5 million and \$5.3 million, respectively, or a combined 5.5% of general fund expenditures. The district offers other postemployment benefits (OPEB), and contributes based on the annual required contribution (ARC). In 2011, the district's ARC was \$2.0 million, of which it contributed \$1.0 million, or 0.6% of its total general fund expenditures, increasing its net OPEB liability to \$1.5 million. The district has set up an irrevocable trust for its OPEB liability with \$6.6 million as of fiscal 2011. As of the district's most recent actuarial valuation (July 2010), the district's actuarial accrued liability was \$22.5 million, with \$6.1 million in its irrevocable trust, bringing the unfunded actuarial accrued liability to \$16.4 million.

## Outlook

The stable outlook reflects our view of the district's consistently solid financial performance, despite state budget troubles. We anticipate that the district's financial performance will remain strong, as demonstrated by very strong reserves. The outlook also reflects our opinion of the district's merely adequate wealth and income indicators and high unemployment rate. As a result, we do not expect to change the rating during the two-year outlook timeframe.

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The McGraw-Hill Companies

STATE CENTER COMMUNITY COLLEGE DISTRICT  
1525 E. Weldon  
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 3, 2012

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SUBJECT: Consideration to Approve President,  
Fresno City College

ITEM NO. 12-25

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EXHIBIT: None

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Background:

The position of President, Fresno City College was reopened this past fall. During the recruitment period, the district received 15 completed applications. The Search Advisory Committee was composed of two board members, five administrators, three academic employees, two classified employees, one student, and two community members. Five candidates were invited for interviews as semi-finalists. Three candidates were invited as finalists to be interviewed by the chancellor, Chancellor's Cabinet, Fresno City College's Strategic Planning Council and the Board of Trustees.

The recommendation is Mr. Anthony Cantu. Mr. Cantu has been serving as interim president, Fresno City College since April 1, 2011. Prior to serving as interim president, Mr. Cantu served as the vice president of instruction at Fresno City College for the past twelve years. Prior to that assignment Mr. Cantu was the dean of humanities at Fresno City College for five years, and he also served as dean of instruction at Reedley College for two years. During his tenure with the district, he has served as interim president at Reedley College in 2003-04. Mr. Cantu began his career with Fresno City College as an ESL instructor in 1987 serving several years as a department chair. Prior to his full-time teaching assignment, Mr. Cantu was an adjunct instructor at Fresno City College.

Mr. Cantu received his B.A. in French and Spanish and his M.A. in French from California State University, Long Beach. He received his M.A. in Linguistics ESL from California State University, Fresno.

Recommendation:

It is recommended that the Board of Trustees appoint Mr. Tony Cantu as the President, Fresno City College, with a three-year contract and an annual salary of \$180,000 effective April 4, 2012.