

MINUTES OF MEETING OF
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
December 11, 2012

Call to Order A regular meeting of the Board of Trustees of the State Center Community College District was called to order by Secretary Richard Caglia at 4:30 p.m.on December 11, 2012, in the district office board room, 1525 E. Weldon Avenue, Fresno, California.

Trustees Present Richard Caglia, Secretary
Isabel Barreras
John Leal
Ronald H. Nishinaka
Patrick E. Patterson
Eric Payne
Dorothy Smith

Absent Michael Wilson, FCC Student Trustee
Viviana Acevedo, RC Student Trustee

Introduction of Guests Also present were:

Deborah G. Blue, Chancellor, SCCCC
Ed Eng, Vice Chancellor of Finance and Administration, SCCCC
George Railey, Vice Chancellor of Educational Services and
Institutional Effectiveness, SCCCC
Tony Cantu, President, Fresno City College
Michael White, Interim President, Reedley College
Deborah Ikeda, Campus President, Willow International Community
College Center
Diane Clerou, Interim Assoc. Vice Chancellor of Human Resources,
SCCCC
Nina Acosta, Executive Secretary to the Chancellor

Among the others present, the following signed the guest list:

Teresa Patterson, SCCCC
Gurdeep He'Bert, SCCCC
Wil Schofield, SCCCC
Greg Taylor, SCCCC
Brian Speece, SCCCC
Christine Miktarian, SCCCC
Cris Monahan-Bremer, FCC

Cheryl Sullivan , FCC
Donna Berry, RC
Gary Sakaguchi, RC
Jeff Ragan, RC
Glynnna Billings, SCCCCD
Elsa DeWitt
Vera Leal
Eddie Leal
Robert Lawrence Ramos II
John Bengtson, SCCCCD
Randy Vogt, SCCCCD
Venancio Gayona, AMAE
Alfredo Cuellar, Fresno EOC
Butch Coley
Arogeanae Brown
Darvetta Ford Hawkins
Claudia Habib, RC
Paul Binion, Westside Church of God
Kelly Fowler, FCC
Jeff Burdick, WI
Jason Corns
LaVera Harris
Dennis Randle
Kathryn Turner, Crowe Horwath LLP
Juan Tirado, RC
Sandra Fuentes, RC
Astor Price
Malayja Harris
Tanisha Sorrell
Roger Brown
Alicia Rios, CITD
Carolyn Drake, FCC
Jim Chin, WI
Don Lopez, FCC
Christopher Villa, FCC
Tim Woods, FCC
Doris Barthold-McKay, SCCCCD

Swearing in of Board
Members

Chancellor Deborah G. Blue administered the Oath of Office to newly elected board members Eric Payne, John Leal, Patrick E. Patterson and Richard Caglia.

Mr. Leal and Mr. Payne thanked their family, friends and constituents for their support. They look forward to serving on the

Swearing in of Board Members (continued)

Board and working with faculty, administrators and staff. Mr. Payne thanked Mr. Willie Smith for his legacy of 30 years of service. Mr. Leal acknowledged Mr. Ron Feaver for his 25 years of service on the Board.

Delegations, Petitions and Communications

Chancellor Blue introduced Willow International Community College Center student Dillon Coley. Mr. Coley provided the design for this year's district holiday greeting card.

Dr. Blue explained that each year the district asks one of the colleges or centers to design the district's holiday card. Mr. Coley's design was chosen from several entries submitted by the Willow International Community College Center art and graphic design departments. Mr. Coley's *Art 30: Adobe Illustrator* instructor is Kirtley King.

Dr. Blue noted that a sample of the card was at each member's place and thanked Mr. Coley for his excellent design. She presented a supply of cards to Mr. Coley for his portfolio with her congratulations and wished him success in his educational endeavors.

Election of Officers, Representatives, and Adoption of Board Calendar
[12-94]
Action

Mr. Caglia called for nominations for the office of president.

President

Ms. Smith moved to nominate Patrick Patterson for the office of president. The motion failed due to lack of a second.

Mr. Caglia moved to nominate Isabel Barreras for president. The nomination was seconded by John Lealand and was carried without dissent.

Vice President

Board President Barreras called for nominations for the remaining offices.

Ms. Barreras moved to nominate Mr. Caglia for the office of vice president. The nomination was seconded by Mr. Nishinaka and was carried without dissent.

| | |
|---|---|
| Secretary | Mr. Caglia moved to nominated Ron Nishinaka for the office of secretary. The nomination was seconded by Ms. Smith and was carried without dissent. |
| Nominations of Board Representatives | President Barreras asked for volunteers for the board representative positions for 2013. Mr. Nishinaka moved and Mr. Patterson seconded to appoint board members to the following representative positions: |
| Board Voting Representative, Fresno County Committee on School District Organization Election | Trustee Smith will serve as the board voting representative to the Fresno County Committee on School District Organization for 2013. |
| Alternate Board Voting Representative, Fresno County Committee on School District Organization Election | Trustee Caglia will serve as the alternate board voting representative to the Fresno County Committee on School District Organization for 2013. |
| Board Representative, Executive Board of the Madera County School Boards Association | Trustee Barreras will serve as a voting member at meetings of the Madera County School Boards Association during 2013. Trustee Caglia will serve as the alternate voting member. |
| Legislative Representative | Trustee Payne will serve as the district's legislative representative for 2013. Trustee Smith will serve as the alternate. |
| Fresno Area Self-insured Benefits Organization (FASBO, also known as ED CARE) | Trustee Leal will serve as the Fresno Area Self-insured Benefits Organization representative for 2013-2014. |
| SCCC Foundation Board | Trustees Patterson and Smith will serve as the representatives on the State Center Community College Foundation Board for 2013-2014. |

Director, Valley Insurance Program Joint Powers Agency

Trustee Patterson will serve as a director of the Valley Insurance Program Joint Powers Agency for 2013-2014.

SCCCD Retirement Board

Trustee Nishinaka will serve as the board representative on the SCCC Retirement Board for 2013.

Board Calendar

A motion was made by Trustee Caglia and seconded by Trustee Leal to adopt the 2013 Board of Trustees meeting calendar, as amended. The motion carried unanimously. The meeting dates and locations are as follows:

| <u>DATE</u> | <u>MEETING</u> | <u>LOCATION</u> |
|--------------------------------|-----------------|---------------------|
| January 8, 2013 | Regular Meeting | SCCCD |
| February 5, 2013 | Regular Meeting | SCCCD |
| March 5, 2013 | Regular Meeting | Reedley College |
| March 22 & 23, 2013 | Board Retreat | To Be Determined |
| April 2, 2013 | Regular Meeting | Oakhurst Campus |
| May 7, 2013 | Regular Meeting | Fresno City College |
| June 4, 2013 | Regular Meeting | SCCCD |
| July 2, 2013 | Regular Meeting | SCCCD |
| August 6, 2013 | Regular Meeting | Willow Int'l CCC |
| September 3, 2013 | Regular Meeting | SCCCD |
| October 1, 2013 | Regular Meeting | Madera CCC |
| November 7, 2013 (Thursday) | Regular Meeting | SCCCD |
| December 10, 2013 | Regular Meeting | SCCCD |

Approval of Minutes Action

The minutes of the meeting of November 8, 2012, were presented for approval.

A motion was made by Mr. Payne and seconded by Mr. Nishinaka to approve the minutes of the meeting of November 8, 2012, as presented. The motion passed without dissent.

Presidents' Reports

Mr. Cantu reported on topics of interest from Fresno City College. Copies of the report were provided for the Board and interested attendees, and contained the following highlights:

- The Student Nursing Association will make a \$1000 donation to the Poverello House this week.
- The final theatre production of the fall semester was the provocative and suspenseful play *Tape*. The play, presented in the studio theatre, was directed by Janine Christl. It received a good review from The Fresno Bee and was well attended.
- The FCC wrestling team won its third straight CCCAA State

Presidents' Reports
(continued)

Championship and the 13th in college history December 7 and 8 at the West Hills College Campus in Lemoore. The team added three individual state champions and now leads the state with 66 individual state champions. This gave Head Coach Paul Keysaw a record eight state titles—five at FCC.

Mr. White reported on topics of interest from Reedley College and the Oakhurst and Madera centers. Copies of the report were provided for the Board and interested attendees, and contained the following highlights:

- On November 14, Reedley Middle College High School students entered three teams into the FFA event held at Reedley College. One team placed 3rd and one student, Magdalena Sanchez, received an Outstanding VP award.
- The Leadership State Center Class XII graduation was held on December 7. Graduates from the Madera Center were James Davis and Edward Machain. Reedley College graduates included Julie Davidson, Brandon Huebert, and Sergio Lemus.
- Oakhurst students can now pre-order books and supplies from the Madera Center Bookstore and everything will be delivered to the Oakhurst Center. This is a great service to the Oakhurst students as it saves them time and money.

Ms. Ikeda reported on topics of interest from the Willow International Community College Center. Copies of the report were provided for the Board and interested attendees, and contained the following highlights:

- Willow International hosted a veterans' fair on November 8. CalVet, Fresno Veterans' Center, VA Hospital, EDD, Veterans of Foreign Wars, and Clovis Memorial District were in attendance. The event was held in recognition of Veterans' Day to honor our nation's veterans.
- The spring 2013 duty day for Willow International faculty and classified professionals will be held on January 3. There will be an update from Chancellor Blue on the state-of-the-district, along with presentations and workshops regarding accreditation, strategic planning, student services, grants, and student learning outcomes assessment.
- Willow International chemistry instructor, Shawn Fleming, has served for the last year as chair-elect for the San Joaquin Central Valley Section of the American Chemical Society. In 2013 she will serve as the chair. There are currently 197 members in this section. Her goal in running for this position was to reach out to

Presidents' Reports
(continued)

our local high school instructors and students. She is putting together the first Chemistry Olympiad for the San Joaquin Valley. The Olympiad will be a test that includes a written portion and a lab practical portion. Clovis Unified, Fresno Unified, and Central Unified will be asked to participate. It will be held sometime in March.

Chancellor's Report

Dr. Blue reported the following:

- On December 6 the SCCC Foundation hosted a Chancellor's Circle sunrise series breakfast at Reedley College. She thanked interim President White and his staff for featuring the entrepreneurial program at Reedley College. The sunrise series was designed to showcase programs at the various sites for Chancellor Circle members to provide donors the opportunity to see firsthand the impact their generous contributions are making on students.
- On December 7, 2012, 21 classified professionals celebrated their graduation from Leadership State Center Class XII. The keynote speaker was Doris Griffin, interim vice president for admissions and records. Doris shared how her experience as a Leadership State Center graduate has helped her gain valuable knowledge for her role as a leader. Former Trustee Ron Feaver and Trustee Dottie Smith represented the Board at the ceremony. This program, under the leadership of Dr. Janice Emerzian, is a one-of-a-kind professional development program that has garnered national attention for its innovative approach to developing "home-grown" leaders throughout the district. Dr. Blue commended the participants on their achievement.
- Dr. Blue commended the Fresno City College wind ensemble for their brilliant performance at the OAB on December 8, 2012. The holiday concert was part of fundraising efforts to raise money to perform at Carnegie Hall in New York in April. She congratulated Dale Engstrom, director of bands at Fresno City College, for creating a magical, first-class evening of entertainment.

Academic Senate
Report

Mr. Jeff Ragan, Reedley College Academic Senate President, reported the following:

- Reviewed the academic agenda items for the months of August, September, October and November
- Announced the installation of officers for the academic senate executive offices for 2013 as follows: President Jeff Ragan, VP of Business Lore Dobusch, VP of Curriculum Pam Gilmore, State Rep Stephanie Curry, Secretary Rick Garza, Immediate Past Pres. Bill Turini, NC Faculty Assoc. Pres. Jay Leech
- Announced the Madera/Oakhurst Faculty Association election of Executive Board members as follows: President Jay Leech, Immediate Past President Harold Seymour, President-elect Gregory Ramirez, Secretary Kristen Mattox
- Mr. Ragan recognized Eileen Apperson for her Student Learning Outcome work and moving Reedley College well on its way to “proficiency”; Anna Martinez for serving as faculty coordinator for the RC Accreditation process; and the members of the Reedley College academic senate executive committee for a year of support and guidance.

Academic Senate
Report (continued)

Classified Senate
Report

Mr. Ernie Garcia, Fresno City College Classified Senate President, reported the following:

- The next Classified Senate meeting will take place on December 19.
- Staff development day took place on November 12. The event was well attended. He thanked Trustee Nishinaka for attending. He recognized SusiNitzel for her work as chair of the Staff Development Day Committee.
- The senate provided a gift for the silent auction for the Concert for Carnegie.

High Speed Rail

Dr. George Railey presented an update on the Central Valley High Speed Rail (HSR) project. He reviewed the estimated costs of the project and the estimated economic impacts on the valley. Dr. Railey stated the HSR alignment right of way negotiations are currently underway. The request for proposals for the design and build are due in January 2013. The bid awards will take place in March 2013. The initial construction is projected to begin in July 2013. Dr. Railey reviewed the district’s HSR task force charge and membership. He said the task force meetings resumed in November.

Trustee Barreras asked where the district is with regards to developing curriculum. Dr. Railey stated the district already has a

number of certificates that will connect with the HSR. In addition the task force is looking at the possibility of developing additional certifications. Dr. Railey has requested copies of curriculum that was developed by the HSR university in France.

Ms. Smith recommends board representation on the task force. Dr. Blue stated the HSR task force is an administrative committee. Mr. Payne moved to form an executive sub-committee of the Board for HSR.

High Speed Rail
(continued)

Dr. Blue recommended the Board discuss this topic at a board development workshop. In addition the Board could discuss board committees in general and establish a system of how committees are established and what type of initiatives they wish address.

Mr. Nishinaka asked what type of permanent jobs would be available for valley residents. Dr. Railey said the jobs identified include welders, machinists, engineers, and mechanics. He will get a copy of the jobs list from the Central Valley High Speed Rail for the board's review. The list will assist in developing curriculum and how it aligns with the high speed rail project.

Mr. Taylor stated this item was agendized as a presentation and not for action. In order to comply with the Brown Act, he recommended deferring the motion until the item is properly agendized.

Ms. Barreras recommends that the Board receive updates regarding HSR in the Friday mailings and copies of the minutes from Fresno Works.

Mr. Payne recommends that the Reedley Center Incubator develop a platform around HSR and look at which type of business the district looks to develop in the community. It is an opportunity to be forward thinking in how the district approaches the HSR initiative. He also wants the district be very sensitive to the time frame (contracts will be awarded in March 2013) to implement the district's plan for participation in this project.

Mr. Patterson stated he is concerned about expending too much effort before the project is approved. He is concerned the federal money may not be there.

Budget Update –
Proposition 30

Mr. Ed Eng provided a budget update on proposition 30.

Consent Agenda
Action

President Barreras announced there was a change to the exhibit for consent agenda item 12-42HR and amended copies have been provided. She asked for a motion to approve the consent agenda.

It was moved by Ms. Smith and seconded by Mr. Patterson that the Board of Trustees approve consent agenda items 12-42HR through 12-45HR and 12-118G through 12-128G, as amended. The motion carried without dissent.

Employment,
Retirement,
Resignation,
Academic Personnel
[12-42HR]
Action

Approve academic personnel recommendations, items A through D, as presented

Employment, Promotion,
Change of Status, Transfer,
Resignation,
Classified Personnel
[12-43HR]
Action

Approve classified personnel recommendations, items A through H, as presented

Consideration to
Approve Elimination
of Maintenance
Specialist Position
#1104 and Approve
New Position and
Classification
Specification for
Security
Systems/Energy
Specialist
[12-44HR]
Action

Approve the elimination of Maintenance Specialist position #1104 and approve a new position and classification specification for Security Systems/Energy Specialist effective December 12, 2012

Consideration to
Approve Limited Term
Accounting
Technician II, Payroll
Department

Approve a six-month limited term Accounting Technician II position effective December 12, 2012, through June 11, 2013

[12-45HR]

Action

Consideration to Approve SCCC Foundation Fundraising Event

[12-118G]

Action

Approve the State Center Community College Foundation board's recommendation to host the listed events, including the serving of wine and beer, at the following locations and dates:

| <u>DATE</u> | <u>EVENT</u> | <u>LOCATION</u> |
|--------------------|---|---------------------------------|
| Feb. 1 and 2, 2013 | Peter Buffet Benefit Concert and Private Receptions | FCC Old Administration Building |
| Feb. 22, 2013 | Reedley Chamber of Commerce Awards and Scholarship Fundraiser | RC Cafeteria |

Review of District Warrants and Checks

[12-119G]

Action

Review and sign the warrants register for the following accounts:

| <u>Account:</u> | <u>Amount:</u> | <u>For the Period of:</u> |
|-----------------------------------|-----------------|--|
| District | \$13,346,276.10 | October 17, 2012, to November 20, 2012 |
| Fresno City College Bookstore | 156,511.08 | October 17, 2012, to November 20, 2012 |
| Reedley College Bookstore | 165,471.70 | October 17, 2012, to November 20, 2012 |
| Fresno City College Co-Curricular | 111,425.77 | October 16, 2012, to November 15, 2012 |
| Reedley College Co-Curricular | 40,085.69 | October 16, 2012, to November 19, 2012 |
| Total: | \$13,819,770.34 | |

Consideration of Claim, Muru Khunti

[12-120G]

Action

Reject the claim submitted by Muru Khunti and direct the chancellor or vice chancellor of finance and administration to give written notice of said action to the claimant

Consideration of Claim, Ana Cecilia Medeiros

[12-121G]

Action

Reject the claim submitted by Ana Cecilia Medeiros and direct the chancellor or vice chancellor of finance and administration to give written notice of said action to the claimant

Consideration of
Report of
Investments
[12-122G]
Action

Accept the Quarterly Performance Review, as provided by the
County of Fresno, for the quarter ending September 30, 2012

Consideration to
Appoint Director and
Alternate Director,
Valley Insurance
Program Joint Powers
Authority
[12-123G]
Action

Reappoint Ed Eng to the Valley Insurance Program Joint Powers
Agency Board of Directors as director commencing January 31, 2013,
and Darren Cousineau as alternate director commencing January 31,
2013

Consideration to
Approve Agreement
for Installation of
Additional Intrusion
Detection and Access
Control Systems,
Districtwide
[12-124G]
Action

Authorize an agreement with Sebastian Corporation, in the amount
of \$85,652.33 for installation of additional Interlogix/Verex intrusion
detection and access control systems at Fresno City College and the
Willow International Community College Center; and authorize the
chancellor or vice chancellor of finance and administration to sign an
agreement on behalf of the district

Consideration to
Authorize Extension
of Licensing
Agreement with
Blackboard, Inc., for
On-line Education
Courseware and
Hosting Services,
Districtwide
[12-125G]
Action

- a) Authorize a two-year extension of the licensing agreement with
Blackboard, Inc., for on-line education courseware, hosting
services and 24/7 support, districtwide; and
- b) Authorize the chancellor or vice chancellor of finance and
administration to sign the licensing extension agreement on
behalf of the district

Consideration to
Adopt Resolution
Authorizing Amended
Agreement with the
Office of Statewide

- a) Adopt Resolution No. 2012-34 authorizing the district, on behalf
of Fresno City College, to amend the original agreement with the
Office of Statewide Health Planning and Development for
funding to supplement the associate degree nursing program to
extend the grant period through July 12, 2013, with no additional

Health Planning and
Development for
Nursing Education,
Fresno City College
[12-126G]
Action

- funding;
- b) Authorize renewal of the agreement with similar terms and conditions; and
- c) Authorize the chancellor or vice chancellor of finance and administration to sign the agreement on behalf of the district

Consideration to
Adopt Resolution
Authorizing Amended
Agreement with
California
Department of
Rehabilitation for the
Workability III
Program, Reedley
College
[12-127G]
Action

- a) Adopt Resolution No. 2012-33 authorizing an amended agreement with the State of California Department of Rehabilitation for the Reedley College Workability III Program for the same three-year period from July 1, 2011, through June 30, 2014, with an additional \$66,076, for a total award of \$581,851;
- b) Authorize renewal of the agreement with similar terms and conditions; and
- c) Authorize the chancellor or vice chancellor of finance and administration to sign the agreement on behalf of the district

Consideration to
Approve Curriculum
Proposals, Fall 2012
through Fall 2013,
Fresno City College
and Reedley College
[12-128G]
Action

Approve the Fresno City College and Reedley College Curriculum proposals, as presented

*****End of Consent Agenda*****

Consideration to
Adopt Resolution
Honoring Trustee H.
Ronald Feaver
[12-95]
Action

Board President Isabel Barreras presented a resolution honoring former trustee H. Ronald Feaver.

A motion was made by Ms. Smith and seconded by Mr. Leal that the Board adopt Resolution No. 2012-32 honoring H. Ronald Feaver and extending the heartfelt gratitude of the entire district for his exemplary service and leadership on the State Center Community College Board of Trustees, and wish him well in his future endeavors. The motion carried without dissent.

Consideration to
Accept 2011-12 Audit
Report

Ed Eng thanked Cheryl Sullivan, Donna Berry, Janell Mendoza, and Wil Schofield for their work on the audit.

[12-96]
Action

Mr. Eng introduced Kathryn Turner from Crowe Horwath LLP, who reviewed the audit findings, financial statements of the district and the new accounting standards.

A motion was made by Mr. Caglia and seconded by Ms. Smith that the Board accept the 2011-12 audit report, as submitted by the firm of Crowe Horwath LLP. The motion carried without dissent.

Reports of Board
Members

Mr. Payne stated he is looking forward to working with administration and touring all of the campuses.

Mr. Leal thanked staff and administration for coming to the reception. He is looking forward to sharing his ideas with the chancellor.

Reports of Board
Members (continued)

Trustee Smith stated she attended the Heritage Dinner. She thanked the Foundation for the outstanding event. Ms. Smith reported she attended the SCCC Classified Professionals Leadership State Center Class XII awards ceremony.

Mr. Patterson reported he attended the Heritage Dinner, honoring donors of \$100,000 or more for scholarships.

Ms. Barreras reported she attended the CCLC conference in Los Angeles. She had the opportunity to introduce keynote speaker, State Chancellor Brice Harris.

Mr. Nishinaka attended the following events:

- Reedley College Veterans Memorial Day ceremony honoring American veterans of all wars on November 9.
- Fresno City College and district office Classified Senate Staff Development Day on November 12.
- California Community Colleges Town Hall Meeting titled: A Critical Conversation with Vice Chancellor Van Ton-Quinlivan. The vice chancellor presented an overview of "Doing What Matters for Jobs and the Economy" on November 20.
- Reedley College Extended Opportunity Programs & Services (EOPS) and Cooperative Agencies Resources for Education (CARE) Advisory Committee meeting, with Trustee Isabel Barreras on November 20.
- SCCC Classified Professionals Leadership State Center Class XII awards ceremony with Board President Ron Feaver and Trustee Dottie Smith on December 7.

- Future Agenda Items Ms. Smith requested a safety report.
- Delegations, Petitions, and Communications Ms. Clerou introduced Maryanne Valentino, the new Fresno City College academic senate president.
- Closed Session President Barreras stated that in closed session the Board would be discussing items B and D only:
A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, Pursuant to Government Code Section 54957
B. CONFERENCE WITH LABOR NEGOTIATOR [SCFT Full-Time Bargaining Unit; SCFT Part-Time Bargaining Unit, California School Employees Association Bargaining Unit, and SCCCDC Peace Officers Association]; Diane Clerou, Pursuant to Government Code Section 54957.6
C. CONFERENCE WITH LEGAL COUNSEL – POTENTIAL LITIGATION; Pursuant to Government Code Section 54957
D. PUBLIC EMPLOYMENT, Pursuant to Government Code Section 54957
1. Vice President of Instruction, Fresno City College
2. President, Reedley College
3. Associate Vice Chancellor of Human Resources
- Closed Session (continued) Ms. Barreras called a recess at 6:50p.m.
- Report of Closed Session The Board moved into open session at 9:25 p.m.
Ms. Barreras reported that the Board took no reportable action in closed session.
- Consideration to Appoint Vice President of Instruction, Fresno City College [12-97] Action A motion was made by Ms. Smith and seconded by Mr. Nishinaka that the Board appoint Dr. Timothy Woods as the Vice President of Instruction, Fresno City College, at \$140,083 per year, effective January 2, 2013
The motion carried without dissent.
- Adjournment The meeting was adjourned at 9:28 p.m. by unanimous consent.

Ron Nishinaka/s/
Ron Nishinaka, Secretary

Board of Trustees
State Center Community College District

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