

AGENDA
Regular Meeting
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon Avenue, Fresno, CA 93704
4:30 p.m., December 11, 2012
See Special Notice – Page 3

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. INTRODUCTION OF GUESTS
- IV. SWEARING IN OF BOARD MEMBERS: Deborah G. Blue
 - Eric Payne, Area II
 - John Leal, Area III
 - Patrick E. Patterson, Area VI
 - Richard M. Caglia, Area VII
- V. DELEGATIONS, PETITIONS AND COMMUNICATIONS [see footnote]
 - A. Special Recognition: Willow International Deborah G. Blue
Community College Center Student Dillon Coley and
Art Instructor Kirtley King
- VI. ORGANIZATION OF BOARD
 - A. Election of Officers and Representatives, and [12-94] Richard Caglia
Adoption of Board Calendar
- VII. APPROVAL OF MINUTES, Meetings of November 8, 2012
- VIII. REPORTS AND PRESENTATIONS
 - A. Presidents' Reports Tony Cantu, FCC
Michael White, RC
Deborah Ikeda, WI
 - B. Chancellor's Report Deborah G. Blue
 - C. Academic Senate Report Jeff Ragan
 - D. Classified Senate Report Ernie Garcia

- E. High Speed Rail George Railey
- F. Budget Update – Proposition 30 Ed Eng
- IX. CONSIDERATION OF CONSENT AGENDA [12-42HR through 12-45HR]
[12-118G through 12-128G]
- X. HUMAN RESOURCES
- XI. GENERAL
 - A. Consideration to Adopt Resolution Honoring Trustee [12-95] Board President
H. Ronald Feaver
 - B. Consideration to Accept 2011-12 Audit Report [12-96] Ed Eng
- XII. REPORTS OF BOARD MEMBERS
- XIII. FUTURE AGENDA ITEMS
- XIV. DELEGATIONS, PETITIONS AND COMMUNICATIONS [see footnote]
- XV. CLOSED SESSION
 - A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE; Pursuant to
Government Code Section 54957
 - B. CONFERENCE WITH LABOR NEGOTIATOR [SCFT Full-time Bargaining
Unit, SCFT Part-time Bargaining Unit, California School Employees Association
Bargaining Unit, and SCCC Peace Officers Association]; Diane Clerou,
Pursuant to Government Code Section 54957.6
 - C. CONFERENCE WITH LEGAL COUNSEL – POTENTIAL LITIGATION;
Pursuant to Government Code Section 54957
 - d. PUBLIC EMPLOYMENT; Pursuant to Government Code Section 54957
 - 1. Vice President of Instruction, Fresno City College
 - 2. President, Reedley College
 - 3. Associate Vice Chancellor of Human Resources
- XVI. OPEN SESSION

- A. Consideration to Appoint Vice President of Instruction, Fresno City College

[12-97] Diane Clerou

XVII. ADJOURNMENT

All supporting documents/materials pertaining to the open session agenda of a regular meeting are available for public inspection by contacting the office of the chancellor during the office hours of 8:00 a.m. to 5:00 p.m., Monday-Friday, at (559) 244-5902. Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Nina Acosta, executive secretary to the chancellor, 1525 E. Weldon Avenue, Fresno, CA 93704, (559) 244-5902, 8:00 a.m. to 5:00 p.m., Monday – Friday, at least 48 hours before the meeting.

The board chairperson, under Board Policy 2350, has set a limit of three minutes each for those who wish to address the Board of Trustees. General comments will be heard under agenda section *Delegations, Petitions and Communications* at the beginning of the meeting. Those who wish to speak to items to be considered in closed session will be given the opportunity to do so following the completion of the open agenda and just prior to the board going into closed session. Individuals wishing to address the Board should fill out a request form and file it with interim Associate Vice Chancellor of Human Resources Diane Clerou at the beginning of the meeting.

*****SPECIAL NOTICE*****

The Board of Trustees will host a reception to welcome new trustees Eric Payne and John Leal, at 3:30 p.m. in the chancellor's office, State Center Community College District, 1525 E. Weldon Avenue, Fresno, California.

CONSENT AGENDA
BOARD OF TRUSTEES MEETING
December 11, 2012

HUMAN RESOURCES

1. Employment, Retirement, Resignation, Academic Personnel [12-42HR]
2. Employment, Promotion, Change of Status, Transfer, Resignation, Classified Personnel [12-43HR]
3. Consideration to Approve Elimination of Maintenance Specialist Position #1104 and Approve New Position and Classification Specification for Security Systems/Energy Specialist [12-44HR]
4. Consideration to Approve Limited Term Accounting Technician II, Payroll Department [12-45HR]

GENERAL

5. Consideration to Approve SCCC Foundation Fundraising Event [12-118G]
6. Review of District Warrants and Checks [12-119G]
7. Consideration of Claim, Muru Khunti [12-120G]
8. Consideration of Claim, Ana Cecelia Medeiros [12-121G]
9. Consideration of Report of Investments [12-122G]
10. Consideration to Appoint Director and Alternate Director, Valley Insurance Program Joint Powers Authority [12-123G]
11. Consideration to Approve Agreement for Installation of Additional Intrusion Detection and Access Control Systems, Districtwide [12-124G]
12. Consideration to Authorize Extension of Licensing Agreement with Blackboard, Inc., for On-line Education Courseware and Hosting Services, Districtwide [12-125G]
13. Consideration to Adopt Resolution Authorizing Amended Agreement with the Office of Statewide Health Planning and Development for Nursing Education, Fresno City College [12-126G]

Consent Agenda
December 11, 2012

14. Consideration to Adopt Resolution Authorizing Amended Agreement with California Department of Rehabilitation for the Workability III Program, Reedley College [12-127G]
15. Consideration to Approve Curriculum Proposals, Fall 2012 through Fall 2013, Fresno City College and Reedley College [12-128G]

(Unapproved) MINUTES OF MEETING OF
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
November 8, 2012

Call to Order A regular meeting of the Board of Trustees of the State Center Community College District was called to order by President Ron Feaver at 4:30 p.m. on November 8, 2012, in the district office board room, 1525 E. Weldon Avenue, Fresno, California.

Trustees Present H. Ronald Feaver, President
William J. Smith, Vice President
Richard Caglia, Secretary (4:55)
Isabel Barreras
Ronald H. Nishinaka
Patrick E. Patterson
Dorothy Smith
Michael Wilson, FCC Student Trustee
Viviana Acevedo, RC Student Trustee

Introduction of Also present were:
Guests

Deborah G. Blue, Chancellor, SCCC
Ed Eng, Vice Chancellor of Finance and Administration, SCCC
Tony Cantu, President, Fresno City College
Michael White, Interim President, Reedley College
Deborah Ikeda, Campus President, Willow International Community College Center
George Railey, Vice Chancellor of Ed. Services and Institutional Effectiveness
Diane Clerou, Interim Assoc. Vice Chancellor of Human Resources, SCCC
Nina Acosta, Executive Secretary to the Chancellor

Among the others present, the following signed the guest list:

Teresa Patterson, SCCC
Gurdeep He'Bert, SCCC
Wil Schofield, SCCC
Gregory Taylor, SCCC
Brian Speece, SCCC
John Fitzer, RC
Claudia Habib, FCC

Introduction of Guests (continued)	Christine Miktarian, SCCC Alan Goto, PG&E Mary Diebert, PG&E Antonio Corradini, AESG Isidro Reyes, PG&E David Clark, RC Jeff Burdick, WI Larry Dickson, CSEA Chris Villa, FCC Donna, Berry, RC Sandra Fuentes, RC Jeff Reid Kristina Miko, FCC/WI Charles Francis, FCC Rick Garza, RC Daniel Cervantes, SCCC Randall Vogt, SCCC Juan Tirado, RC Sean Martin, FCC
Announcements	Ron Feaver announced that there was a correction to the exhibit for Item 12-37HR.
Approval of Minutes	<p>The minutes of the meetings of October 2, 2012, and October 23, 2012, were presented for approval.</p> <p>A motion was made by Ms. Barreras and seconded by Mr. Nishinaka to approve the minutes of the meetings of October 2, 2012, and October 23, 2012, as presented. The motion passed without dissent.</p>
Delegations, Petitions, and Communications	None
Presidents' Reports	<p>Mr. Cantu reported on topics of interest from Fresno City College. Copies of the report were provided for the Board and interested attendees, and contained the following highlights:</p> <ul style="list-style-type: none">• The Veterans Day Ceremony will be held on November 9 in the OAB auditorium at noon. All veterans will be honored, with a special tribute to the Order of the Purple Heart.• Students in the Reconstruction Training Program participated in the second open house and press conference on October 25 in the Lowell neighborhood. This short-term program offers students hands on training, college-level classes and professional

Presidents' Reports
(continued)

skills to prepare them for entry level positions into the rehabilitation, revitalization, and reconstruction of housing and businesses. Trustee Richard Caglia was in attendance.

- Alex Jaech, a member of Olga Quercia's advanced piano class at FCC, has been chosen to perform at a piano master class at the annual Music Association of California Community Colleges Conference in San Diego this month.
- Print, Media and Communications Manager Richard Harrison's photography is on display at the Spectrum Art Gallery. His photos of the San Joaquin Valley are included in the exhibit titled "Another Season in the Middle Kingdom." The exhibit runs through December 2 at the gallery located at 608 E. Olive Avenue.

Mr. White reported on topics of interest from Reedley College and the Oakhurst and Madera centers. Copies of the report were provided for the Board and interested attendees, and contained the following highlights:

- Mr. White thanked Reedley College faculty, staff, and constituency groups for their efforts in addressing the accreditation recommendations in preparation for the November 9, 2012, visit.
- The RC Pre-Professional Health Club took 30 students to the UC Davis Pre Med Conference. Richardson Fluoridor and Rose Elizondo attended as advisors to the club. Also in attendance were STEM counselor Juan Bedolla and adjunct counselor Sue Vang.
- The Reedley College Entrepreneurship Center was officially launched on October 19 during an open house event. Speakers at the event included Robert Huebert from the Reedley Rotary, Genelle Taylor from the Fresno State Lyles Center, and several Reedley College entrepreneur students. The center was created as a place where students and community members could go to aide in the creation of local businesses.
- In October, Reedley College, the Madera Center and the Oakhurst Site established a new chapter of the Latino Faculty and Staff Association. At the last meeting on November 6, the group began establishing a mission and by-laws and nominating officers.
- The Oakhurst site held its fifth annual Trunk-N-Treat event on October 31. Approximately 400 people were in attendance. The event included 19 trucks and featured the local fire department and ambulance, which are always the favorites of the children.

Presidents' Reports
(continued)

Ms. Ikeda reported on topics of interest from the Willow International Community College Center. Copies of the report were provided for the Board and interested attendees, and contained the following highlights:

- Counselors at Willow are partnering with the student leaders to encourage students to have a student educational plan (SEP). At campus events, counselors and staff wore black shirts with "Got SEP?" imprinted on them and students passed out flyers and bookmarkers with SEP information. At the first event at which the SEP campaign was utilized, 28 SEP appointments were booked and 125 bookmarkers were distributed to students.
- The Willow International tutorial center celebrated the annual National Day on Writing on October 18. The theme this year was "What I Write", reflecting on the many different types of writing used every day. Students, faculty, staff, and administrators participated in the event by writing poems, six-word memoirs, and contributing to a rotating story.
- Willow International engineering students, led by engineering instructor Chris Glaves participated in an engineering competition held in the CSUF Ag Pavilion on October 27. The theme this year was "Falling Fore the Target." Six colleges participated (CSUF, Willow, Reedley, Fresno City, West Hills, and COS). There were 80 student teams with about four students on each team. Four of the ten Willow teams made it to the finals.

Chancellor's Report

Dr. Blue reported the following:

- The additional funding with the passing of Proposition 30 will be of great help but the district is by no means out of the woods. The district based its budget on Proposition 30 failing, therefore the district will be looking at new scenarios based on this good news. She thanked SCFT, CSEA, students, and many, many others for their hard on this measure.
- On behalf of the California Centers for International Trade Development, the Center for International Trade Development and SCCCDC hosted the inaugural Taste of California trade show and conference November 5-7 in Oakland. The premier international matchmaking exhibition brings California's food and agricultural industries and buyers from around the globe together to allow consumers around the world to experience California's rich harvest. The trade show and conference was funded in part through a grant award with the Small Business Association and the California State Trade and Export Promotion Project. There were over 65 buyers from

Chancellor's Report
(continued)

around the world and suppliers including several agricultural businesses from the Central Valley. She thanked Candy Hanson-Gage and her staff for putting together this first class inaugural event.

- Due to the retirement of Joe Callahan an interim chief of police has been provisionally hired. Mr. Dan Cervantes, retired sheriff deputy from Fresno County began his assignment November 7. The Personnel Commission began a national recruitment for a new chief on October 17.
- Dr. Blue reminded the Board that the district's plan was to begin the search process for the Reedley College president after the accreditation visit. The draft schedule is ready for review and will be discussed, as well as the recommended process at the special meeting on December 4.

Academic Senate
Report

Claudia Habib, Fresno City College Academic Senate President, reported the following:

The Academic Senate met four times since the last board meeting. Senators' work included participation in various shared governance committees, attendance of RAMT open forums, work on the strategic plan, participation in district taskforces, review of curricular topics and consideration of administrative policy changes. Following are some activities and issues on which they are focusing.

- Repeatability: Questions around repeatability persist. Faculty have attended recent regional curriculum meetings and had an opportunity to discuss C-ID, TMCs, prerequisites, and repeatability.
- Student Success Task Force: Implementation of elements of the Student Success Task Force recommendations continues to move forward. While the focus thus far has really been on student services, a shift to instruction is expected to begin in the months to come. Basic skills, professional development, and enrollment management are all areas in which faculty are having discussions.
- Fall Plenary: In preparation to the plenary session being held this week in Irvine, faculty has reviewed resolutions posted by the state-wide academic senate, as well as a paper on program discontinuance and a document on possible •
- Senate sub-committees are working on reviewing operating agreements.
- The Instruction Sub-Committee reviewed and submitted recommendations for the Fresno City College technology

Academic Senate
Report (continued)

plan.

- Members were appointed to the Staff Development Committee, Human Resources and Signature Programs Taskforces.
- The Integrated Planning Manual was discussed and recommendations were forwarded to the District Strategic Planning Committee.

Dr. Habib stated she is looking forward to attending the meetings scheduled with the accreditation review team on November 9 to discuss the activities that have taken place in response to the recommendations.

Classified Senate
Report

Ernie Garcia, Fresno City College Classified Senate President, reported the following:

- The Classified Senate made a donation to support the *Ram Ready* event
- Approved several document including technology plan
- Update classified staff resource guide
- Several members are serving on advisory committees
- Staff development day will take place on November 12, 2012
- Donation for *Hope for the Holidays* drive
- Treasurer Sharon Ahrens was promoted and is no longer part of the senate. She will be missed.

Little Hoover
Commission Report
Update

Dr. Blue introduced Dr. George Railey who provided an overview of the Little Hoover Commission report on “Serving Students, Serving California: Updating the California Community Colleges to Meet Evolving Demands.” Dr. Railey reviewed the four key focus points of the report: mission and governance, student behavior, funding, and basic skills. He presented information on the student success taskforce as a comparison to the Little Hoover Commission report. Dr. Railey stated he contacted the State Chancellor’s Office, as well as Community College League of California (CCLC) for a status update. There is no future action expected at this time. Mr. Smith stated the report seems to be in conflict with the student success taskforce recommendations.

PG&E Energy Audit
and Efficiency
Projects

Brian Speece stated the audit is a continuation of the implementation of the facilities master plan. The section in the plan is identified as “Sustainability and Energy Efficiency.” The district is committed to a policy of sustainable design, green building and energy efficiency. The district was contacted six months ago by PG&E and offered a districtwide energy audit at no cost to the

PG&E Energy Audit
and Efficiency
Projects (continued)

district. The audit is complete and PG&E has identified potential projects that would improve energy conservations and efficiency, reduce energy costs, and provide funding incentives and partial project funding through PG&E loan programs.

Mr. Speece introduced Alan Goto, Mary Diebert, Isidro Reyes from PG&E and Antonio Corradini from Alternate Energy Systems Consulting to further explain the audit and the incentive and loan programs.

Mr. Speece stated the district has identified a list of projects and is working on a more detailed analysis and study to identify the savings and project costs. He expects this analysis to be completed by the end of December.

Mr. Nishinaka asked if the savings will be significant. Mr. Reyes stated a detailed report on the savings can be presented at a future board meeting.

Consent Agenda
Action

Trustee Barreras asked to pull items 12-37HR and 12-41HR for discussion.

President Feaver asked for a motion to approve the consent agenda.

It was moved by Trustee Dottie Smith and seconded by Trustee Willie Smith that the Board of Trustees approve consent agenda items 12-38HR through 12-40HR and 12-104G through 12-117G, as amended. The motion carried without dissent.

Trustee Barreras asked why the change in status for item 12-37HR. Mr. Cantu stated the change corrects an error that occurred when the employee was moved from one department to another.

Trustee Barreras asked why the position is director rather than dean of human resources. Ms. Clerou stated the dean position requires a master's degree and the director only requires a bachelor's degree. The person selected to fill the temporary position has a bachelor's degree.

It was moved by Trustee Barreras and seconded by Trustee Dottie Smith that the Board of Trustees approve consent agenda items 12-37HR and 12-41HR. The motion carried without dissent.

Employment, Change of Status, Academic Personnel [12-37HR] <u>Action</u>	Approve academic personnel recommendations, items A through B, as presented
Employment, Promotion, Change of Status, Leave of Absence, Resignation, Retirement, Classified Personnel [12-38HR] <u>Action</u>	Approve classified personnel recommendations, items A through I, as presented
Consideration to Approve New Permanent Part-time College Center Assistant Position Madera Center [12-39HR] <u>Action</u>	Approve a new position of permanent part-time, 19 hours per week, 10 months per year, College Center Assistant, Madera Center, effective November 9, 2012
Consideration to Approve Limited Term Associate College Business Manager Position Willow International Community College Center [12-40HR] <u>Action</u>	Approve a six-month limited term position of Associate College Business Manager, Willow International Community College Center, effective January 2, 2013
Consideration to Approve Limited Term Director of Human Resources Position [12-41HR] <u>Action</u>	Approve a six-month limited term position of Director of Human Resources, effective November 9, 2012

Consideration to
Adopt Resolution
Scheduling Date and
Time for
Organizational
Meeting of the Board
of Trustees
[12-104G]
Action

Adopt Resolution No. 2012-30, selecting December 11, 2012, at 4:30 p.m., as the date and time for its annual organizational meeting; and direct the chancellor to notify, by copy of the completed resolution, all members of the Board and the County Superintendent of Schools of the time and date selected

Consideration to
Approve SCCC
Foundation
Fundraising Event
[12-105G]
Action

Approve the State Center community College Foundation Board's recommendation to host the listed event, including the serving of wine and beer, at the location and date listed

Review of District
Warrants and Checks
[12-106G]
Action

Review and sign the warrants register for the following accounts:

<u>Account:</u>	<u>Amount:</u>	<u>For the Period of:</u>
District	\$14,551,396.92	September 15, 2012 to October 16, 2012
Fresno City College Bookstore	226,599.72	September 12, 2012 to October 16, 2012
Reedley College Bookstore	169,571.45	September 12, 2012 to October 16, 2012
Fresno City College Co-Curricular	172,977.47	September 11, 2012 to October 15, 2012
Reedley College Co-Curricular	99,776.53	September 08, 2012 to October 15, 2012
Total:	\$15,220,322.09	

Financial Analysis of
Enterprise and
Special Revenue
Operations
[12-107G]
No Action

Provided for Board information, no action is required

Consideration to
Approve Quarterly
Budget Transfers and
Adjustments Report
[12-108G]

Action

Approve the September 30, 2012, budget transfers and adjustments report

Consideration to
Adopt Resolution
Authorizing Inter-
fund Transfer
[12-109G]

Action

- a) Approve Resolution No. 2012-26 authorizing an inter-fund transfer in the amount of \$250,335 from the general fund to the capital projects fund; and
- b) Authorize filing said resolution with the Fresno County Office of Education

Consideration to
Accept Grant from
U.S. Department of
Education for
Upward Bound Math
and Science Program,
Reedley College for
Madera Center
[12-110G]

Action

- a) Authorize the district, on behalf of Reedley College for the Madera Center, to accept the Upward Bound math and science program grant from the U.S. Department of Education for the five-year period October 1, 2012, through September 30, 2017, with total funding in the amount of \$1,250,000 (\$250,000 per year);
- b) Authorize renewal of the grant with similar terms and conditions; and
- c) Authorize the chancellor or vice chancellor of finance and administration to sign grant-related documents on behalf of the district

Consideration to
Accept Grants from
U.S. Department of
Education for
Upward Bound Math
and Science Program,
Reedley College
[12-111G]

Action

- a) Authorize the district, on behalf of Reedley College, to accept the two Upward Bound math and science program grants from the U.S. Department of Education for the five-year period October 1, 2012, through September 30, 2017, with total funding in the amount of \$2,562,500;
- b) Authorize renewal of the grant with similar terms and conditions; and
- c) Authorize the chancellor or vice chancellor of finance and administration to sign grant-related documents on behalf of the district

Consideration to
Accept Grant, U.S.
Department of
Commerce Economic
Development
Administration for
Planning and Local
Technical Assistance
Program Grant,
Center for
International Trade
Development
[12-112G]
Action

- a) Authorize the district, on behalf of the Center for International Trade Development, to accept a planning and local technical assistance program grant from the U.S. Department of Commerce, Economic Development Administration for the period October 1, 2012, through September 30, 2013, with total funding in the amount of \$98,717;
- b) Authorize renewal of the grant with similar terms and conditions; and
- c) Authorize the chancellor or vice chancellor of finance and administration to sign grant-related documents on behalf of the district

Consideration to
Authorize Agreement
with California
Department of Food
and Agriculture for
Specialty Crop Block
Grant Program,
Center for
International Trade
Development
[12-113G]
Action

- a) Authorize the district, on behalf of the Center for International Trade Development, to enter into an agreement with the California Department of Food and Agriculture for a specialty crop block grant program with total funding in the amount of \$398,252 for the period October 1, 2012, through June 30, 2015;
- b) Authorize renewal of the agreement with similar terms and conditions; and
- c) Authorize the chancellor or vice chancellor of finance and administration to sign the agreement on behalf of the district

Consideration to
Authorize Amended
Agreement with
Office of Statewide
Health Planning and
Development for
Nursing Education,
Fresno City College
[12-114G]
Action

- a) Adopt a resolution authorizing the district on behalf of Fresno City College, to amend the original agreement with the Office of Statewide Health Planning and Development for funding to supplement the associate degree nursing program to extend the grant period through July 12, 2013, with no additional funding;
- b) Authorize renewal of the agreement with similar terms and conditions; and
- c) Authorize the chancellor or vice chancellor of finance and administration to sign the agreement on behalf of the district

Consideration to
Accept Construction
Project, Old
Administration
Building, Phase 3,
Fresno City College
[12-115G]
Action

- a) Accept the project for Old Administration Building, Phase 3, Fresno City College; and
- b) Authorize the chancellor or her designee to file a Notice of Completion with the county recorder

Consideration to
Accept Construction
Project, Storm Drain
Improvements, Lot B,
Fresno City College
[12-116G]
Action

- a) Accept the project for Storm Drain Improvements, Lot B, Fresno City College; and
- b) Authorize the chancellor or her designee to file a Notice of Completion with the county recorder

Consideration of
Claim, Cheryl
Harbottle
[12-117G]
Action

Reject the claim submitted by Cheryl Harbottle in accordance with established procedures, and direct the chancellor or vice chancellor of finance and administration to give written notice of said action to the claimant

*****End of Consent Agenda*****

Consideration to
Adopt Resolution
Honoring Trustee
William J. Smith
[12-89]
Action

Board President Ron Feaver presented resolution 12-89 to the Board.

A motion was made by Mr. Caglia and seconded by Ms. Smith that the Board adopt Resolution No. 2012-31 honoring William J. Smith and extending the heartfelt gratitude of the entire State Center Community College District for his exemplary service and leadership on the State Center Community College District Board of Trustees, and wish him well in his future endeavors. The motion carried without dissent.

Consideration to
Acknowledge the
2011-12 Performance
Audit and Report of
the Chair of the
Measure E Bond
Oversight Committee
[12-90] Action

Ed Eng introduced Jeff Reid, chair of the Citizen's Bond Oversight Committee.

Mr. Reid stated the auditors concluded the Measure E general obligation bond funds have been expended only for purposes approved by the voters and by specific projects identified and approved by the Board of Trustees for the fiscal year ending June 30, 2012.

Acknowledgement of
Quarterly Financial
Status Report,
General Fund
[12-91]
Action

Ed Eng provided a status updated on the quarterly financial report.

Mr. Smith asked when the district anticipates receiving Proposition 30 funds. Mr. Eng stated the state department of finance will make an estimate in January as to the amount revenues they anticipate for this fiscal year. They will make the distributions to community colleges based on those revenues. There are several issues that need to be resolved. Mr. Eng will be attending a meeting later in the month in Sacramento to discuss Proposition 30. Mr. Smith is concerned this will be held up in court.

Ms. Barreras stated she will be attending a CCLC board meeting in Los Angeles and will be receiving updates regarding Proposition 30. She asked Mr. Eng and Dr. Blue to update the campuses and students as soon as the information is released regarding the impacts of the passing of Proposition 30.

Ms. Smith stated the district needs to be conservative with the budget until more information becomes available.

Reports of Board
Members

Student Trustee Viviana Acevedo reported on activities occurring at Reedley College, including the following highlights:

- Reedley College had two presentations in the month of October. One was by Mothers Against Drunk Drivers, and the other regarding breast cancer awareness month.
- ASG invited one member from campus clubs to attend the Dean Student Advisory Committee meeting. Each member provided information on upcoming events.
- Veteran's Week will be celebrated November 5-9, 2012.
- Native American food tasting on November 15.
- ASG will host a clothing drive November 7-19, 2012 for the victims of Hurricane Sandy.

Student Trustee Michael Wilson reported on activities occurring at Fresno City College, including the following highlights:

- Fresno City College launched the FCC weekly update. A weekly video broadcast presented by the associated student activities and sponsored by the student government highlights activities and events taking place each week.
- The *Rock the Vote* event was very successful. Approximately 470 students registered to vote.

Reports of Board
Members (continued)

- *Club Rush* took place on October 10.
- Community College League of California CEO Scott Lay visited FCC campus to discuss Proposition 30.
- Participated in the California Community College Association of Student Trustees conference to discuss student advocacy efforts for the promotion of Proposition 30.

Trustee Dottie Smith thanked Willie Smith for being calming force on the Board.

Trustee Smith attended the ACCT national leadership congress. She also attended the student success symposium. She attended a presentation by Dr. Janet Emerzian. She is pleased the district has a voice at the state and national levels. She attended the Learfield Cup reception.

Trustee Patterson attended the quarterly JPA/VIP meeting. He reminded the Board that one of the best decisions the Board made was to change to ASCIP. Claims rates have been dropping and the district is saving money.

He said he very sorry that Trustee Smith and Feaver are leaving the Board. He said it is a great loss to the district.

Trustee Nishinaka attended the following events:

- Reedley College Entrepreneurship Center open house on October 19
- Fresno City Colleges' Learfield Sports Directors' Cup on October 19. Mr. Nishinaka congratulated FCC for being recognized as the best overall community college athletics program in the nation.
- City of Parlier Red Ribbon Event on October 21.
- Reedley Fiesta Parade on October 13
- Reedley High School CTE Fall Advisory Committee meeting on October 30.
- Fresno County School Board Association Meeting on October 16. He congratulated trustee Richard Caglia for his service on the association board of directors.
- Fresno City College Concert Band Performance on October 17. He extended best wishes to the Wind Ensemble in their April, 2013, Carnegie Hall performance.
- Counselors of Real Estate Campus Tours on November 1 and 2.

Reports of Board
Members (continued)

He welcomed Dr. George Railey, the new Vice Chancellor of Educational Services and Institutional Effectiveness. Mr. Nishinaka thanked Willie Smith for all he has done for our students, faculty, staff, and the district.

Trustee Barreras thanked Willie Smith for being a great friend, mentor, and voice for the students. Ms. Barreras also stated she attended the invitation-only Symposium of Student Success, hosted by the Bill and Melinda Gates Foundation. They discussed accountability, research data, and the next steps in addressing the issues with the data. She said there is a link for the symposium on the ACCT website (www.acct.org). She said the trustees are working hard at keeping the district front and center at the state and national levels. She congratulated Mr. Patterson and Mr. Caglia for their re-election and is looking forward to working with the new board members.

Trustee Caglia recognized the partnership with the Housing Authority and City of Fresno. He attended an event recognizing the rebuilding of two homes by FCC students in the Lowell neighborhood. Mr. Caglia also recognized the partnership with Edison High School and PG&E, which is creating educational and career pathways for high school students to transition to community college. Mr. Caglia thanked Trustee Smith and Feaver for their mentorship. The Board is going to miss their leadership. He thanked District 7 members for re-electing him. He reminded the audience that he has an open door policy. He extended an invitation to contact him to discuss any issues involving the district.

Mr. Smith said is leaving knowing the district is in good hands. He said it has been a pleasure to be part of the district since 1981, beginning as a personnel commissioner.

Mr. Feaver said it has been an honor and privilege to serve on the Board. He appreciates all of the hard work performed by staff and faculty. He thanked the student trustees. He thanked Dr. Blue for her leadership.

Future Agenda Items

Mr. Patterson requested an update on student loan default rates.

Ms. Barreras requested an update on the math/writing centers. She wants to know how they are funded and how many students are served.

Future Agenda Items (continued)	Mr. Wilson stated he will be bringing forward student recommendation on the campus smoking policy.
Delegations, Petitions, and Communications	None
Closed Session	<p>President Feaver stated that in closed session the Board would be discussing:</p> <ul style="list-style-type: none">A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, Pursuant to Government Code Section 54957B. CONFERENCE WITH LABOR NEGOTIATOR [SCFT Full-time Bargaining Unit; SCFT Part-time Bargaining Unit, California School Employees Association Bargaining Unit, and SCCC Peace Officers Association]; Diane Clerou, Pursuant to Government Code Section 54957.6C. CONFERENCE WITH LEGAL COUNSEL – POTENTIAL LITIGATION; Pursuant to Government Code Section 54956.9(c)D. PUBLIC EMPLOYMENT, Pursuant to Government Code Section 54957<ul style="list-style-type: none">1. Interim Dean of Instruction, Reedley College2. Chief of Police, SCCC <p>Mr. Feaver called a recess at 6:20 p.m.</p>
Report of Closed Session	<p>The Board moved into open session at 8:50p.m.</p> <p>Mr. Feaver reported that on September 6, 2011, the Board took action to suspend employee # 0296193 for ten days without pay. On October 16, 2012, the State Center Community College District Personnel Commission accepted the recommendation of the hearing officer.</p>
Consideration to Appoint Interim Dean of Instruction, Reedley College [12-92] <u>Action</u>	<p>A motion was made by Ms. Smith and seconded by Ms. Barreras that the Board appoint Dr. Claudia Lourido-Habib as the Interim Dean of Instruction, Reedley College, at \$10,507.08 a month effective November 9, 2012.</p> <p>The motion carried without dissent.</p>

Adjournment

The meeting was adjourned at 8:55 p.m. by unanimous consent.

Richard Caglia
Secretary, Board of Trustees
State Center Community College District

na

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 11, 2012

SUBJECT: Employment, Retirement, Resignation,
Academic Personnel

ITEM NO. 12-42HR

EXHIBIT: Academic Personnel Recommendations

Recommendation:

It is recommended the Board of Trustees approve the academic personnel recommendations, items A through D, as presented.

ACADEMIC PERSONNEL RECOMMENDATIONS

- A. Recommendation to employ the following person:

Name	Campus	Class & Step	Salary	Position
Frain, Victoria	FCC	III, 6	\$36,251	Respiratory Care Instructor

(Current Adjunct Faculty)
(First Contract – January 3, 2013 through May 17, 2013)

- B. Recommendation to accept the resignation for the purpose of retirement from the following persons:

Name	Campus	Effective Date	Position
Moore, Marilyn	FCC	May 17, 2013	Child Development Instructor
Racki, David K.	FCC	May 17, 2013	Librarian
Kulbeth, Jean L.	FCC	May 18, 2013	Dental Hygiene Instructor
Kennedy, C. Helena	FCC	June 8, 2013	Coordinator, Cal-Pro-NET

- C. Recommendation to accept the resignation from the following person:

Name	Campus	Effective Date	Position
Almand, Nancy	FCC	December 14, 2012	Librarian

- D. Recommendation to employ the following person as Training Institute Trainer:

Name	Campus	Classification	Hourly Rate	Date
Florence, Christine A.	FCC	Trainer V	\$50.28	October 12, 2012
Hernandez, Lily	FCC	Trainer III	\$39.11	October 12, 2012

Academic Personnel Recommendations

Page 2

D. Recommendation to employ the following person as Training Institute Trainer (continued):

<u>Name</u>	<u>Campus</u>	<u>Classification</u>	<u>Hourly Rate</u>	<u>Date</u>
Simas, Deborah G.	FCC	Trainer V	\$50.28	October 12, 2012
Kamimoto, Martin S.	FCC	Trainer VI	\$55.86	November 7, 2012

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 11, 2012

SUBJECT: Employment, Promotion, Change of Status,
Transfer, Resignation, Classified Personnel

ITEM NO. 12-43HR

EXHIBIT: Classified Personnel Recommendations

Recommendation:

It is recommended that the Board of Trustees approve the classified personnel recommendations, Items A through H, as presented.

CLASSIFIED PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons as probationary:

Name	Location	Classification	Range/Step/Salary	Date
Hernandez, Rene	RC	Custodian Position No. 3062	41-A \$2,666.58	11/12/2012

B. Recommendation to employ the following persons as provisional – filling vacant position of permanent full-time or permanent part-time pending recruitment/selection, or replacing regular employee on leave:

Name	Location	Classification	Hourly Rate	Date
Wyrick, Mitti	RC	Food Service Worker II Position No. 3070	36-A \$13.61/hr.	10/08/2012
Daly, Jessica	FCC	Office Assistant III Position No. 8502	48-A \$18.32/hr.	10/24/2012
Gao, Lili	FCC	Institutional Research Coordinator Position No. 2164	66-A \$28.39/hr.	10/24/2012
Rowley, Jaclyn	FCC	Department Secretary Position No. 2266	44-A \$16.58/hr.	10/24/2012
Campbell, Samerah	DO	Director, Human Resources Position No. 1050	57-A (Mgmt) \$8,086.08	11/01/2012 thru 11/08/2012
Garza, Frances	DO	Human Resources Analyst Position No. 1063	64-B \$4,921.25	11/05/2012
Cervantes, Daniel	DO	Chief of Police Position No. 1069	44-2 (Mgmt) \$4,713.28	11/07/2012 thru 11/30/2012

C. Recommendation to employ the following persons as limited term (Ed Code 88105):

Name	Location	Classification	Hourly Rate	Date
Campbell, Samerah	DO	Director, Human Resources Position No. 1050	57-A (Mgmt) \$8,086.08	11/09/2012 thru 05/08/2013

Classified Personnel Recommendation

Page 2

D. Recommendation to employ the following persons as exempt (Ed Code 88076):

Name	Location	Classification	Hourly Rate	Date
Merritt, Stephen	FCC	Art Model	\$8.64/hr.	11/08/2012

E. Recommendation to approve the promotion of the following regular employees:

Name	Location	Classification	Range/Step/Salary	Date
White, Amber	DO	Accounting Clerk III-Payroll Position No. 1020 to	46-A (Confidential) \$3,253.83 to	11/12/2012
		Accounting Technician I-Payroll Position No. 1064	55-A (Confidential) \$4,036.92	

F. Recommendation to approve the change of status of the following regular employees:

Name	Location	Classification	Range/Step/Salary	Date
Edwards, Sandi	DO	Human Resources Assistant Position No. 1002 to	57-E (Confidential) \$5,328.08 to	09/01/2012 thru
		HR/MIS Data Researcher Position No. 1018	63-D (Confidential) \$5,866.50	10/31/2012

(Additional compensation for working out of class per PC Rule 3-15)

Fox Avedesian, Robin	DO	Human Resources Technician Position No. 1037 to	50-A \$4,104.42 to	11/10/2006 thru
		Human Resources Assistant Position No. 1037	57-A \$4,404.17	04/30/2012

(Additional compensation for working out of class per CSEA Article 33, Section 8)

Nitzel, Susan	FCC	Department Secretary Position No. 2266 to	44-D \$3,333.42 to	10/08/2012
		Campus Business Assistant Position No. 2123	57-A \$3,950.58	

(Additional compensation for working out of class per CSEA Article 33, Section 8)

Gaines, Richard	DO	Police Lieutenant Position No. 1070 to	37-7 \$6,653.50 to	10/09/2012 thru
		Chief of Police Position No. 1069	44-5 \$7,174.42	11/07/2012

(Additional compensation for performing additional duties per PC rule 3-15)

Phillips, Christine	DO	Administrative Secretary I Position No. 1062 to	48-B \$3,333.42 to	10/30/2012
		Human Resources Technician Position No. 1037	50-C \$3,673.58	

(Additional compensation for working out of class per CSEA Article 33, Section 8)

Classified Personnel Recommendation

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F. Recommendation to approve the change of status of the following regular employees (cont'd):

Name	Location	Classification	Range/Step/Salary	Date
Campbell, Samerah	DO	Human Resources Analyst Position No. 1063 to Human Resources Assistant Position No. 1046	64-E \$5,694.92 to 57-E (Confidential) \$5,173.75	10/31/2012
(Return to regular assignment)				
Hawkins, Reynani	FCC	Student Services Specialist Position No. 2130 to Admission & Records Manager Position No. 2166	52-E \$4,251.50 to 52-E + 15% \$4,889.25	11/01/2012 thru 12/31/2012
(Additional compensation for working out of class per CSEA Article 33, Section 8)				
Garza, Frances	DO	Human Resources Assistant Position No. 1046 to Human Resources Technician Position No. 1040	57-D (Confidential) \$5,030.67 to 51-E (Confidential) \$4,555.23	11/05/2012
(Return to regular assignment)				
Ahrens, Shanna	FCC	Accounting Supervisor Position No. 2021 to Vice President Administrative Services Position No. 2053	37-6 \$6,578.58 to 66-1 \$9,861.67 (Mgmt)	11/07/2012 thru 11/29/2012
(Additional compensation for working out of class per PC Rule 3-15)				
Unruh, Leah	RC	Publications Specialist Position No. 3045 to Public Information Officer Position No. 3039	54-E \$4,672.25 to 68-A \$5,392.08	11/12/2012 thru 11/23/2012
(Additional compensation for working out of class per CSEA Article 33, Section 8)				
Anderson, Karen	WI	Library/Learning Resource Assistant I – PPT Position No. 5010 to Instructional Aide – PPT Position No. 5010	38-A \$14.32/hr. to 32-C \$13.61/hr.	11/16/2012
(Return to regular assignment)				
Anderson, Karen	WI	Instructional Aide – PPT Position No. 5010 to Library/Learning Resource Assistant I – PPT Position No. 5010	32-C \$13.61/hr. 38-A \$14.32/hr.	11/16/2012
(The Personnel Commission took action to classify position at its November 16, 2012 meeting)				

Classified Personnel Recommendation

Page 4

G. Recommendation to approve the lateral transfer of the following employees (regular):

Name	Location	Classification	Range/Step/Salary	Date
Cazares, Christina	FCC	Financial Aid Assistant I Position No. 2428 to	57-E \$4,801.50 to	11/19/2012
	RC	Financial Aid Assistant I Position No. 3031	57-E \$4,801.50	

H. Recommendation to accept the resignation of the following regular employees:

Name	Location	Classification	Date
Wilk, Jennifer	FCC	Bookstore Sales Clerk I – Seasonal Position No. 8001	10/19/2012
Fujino, Tomoko	DO	Accounting Technician I - Payroll Position No. 1064	11/09/2012
Hiebert, John	DO	Buyer Position No. 1126	11/30/2012

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 11, 2012

SUBJECT:	Consideration to Approve Elimination of Maintenance Specialist Position #1104 and Approve New Position and Classification Specification for Security Systems/Energy Specialist	ITEM NO.	12-44HR
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EXHIBIT: None

Background:

In August 2012 the district maintenance specialist retired and the position was not filled. This vacancy has provided an opportunity to assess the needs of the maintenance department. Administration is recommending eliminating the vacant maintenance specialist position and replacing it with a new classification of security systems/energy specialist. This position would be responsible for the districtwide maintenance and installation (depending on the size of the installation) of intrusion alarms, fire alarms, security camera systems, the programming and scheduling of the district's energy management systems, and the monitoring of districtwide utility usage. The district's reliance on intrusion alarms and security camera systems has increased dramatically in recent years. The ability to maintain security in the district's buildings is compromised when we have to rely on outside vendors. Having an in-house person who knows our system will improve our response time when a system goes down and ensure the system is being repaired/replaced by a service person knowledgeable about our systems.

Examples of Duties:

- Install, troubleshoot, analyze and maintain low voltage systems including access control, security alarm systems, security camera systems, fire alarm systems, fire sprinkler monitoring and alarm systems, and emergency alert systems.
- Maintain, analyze, and update computer systems that support and control access, alarm, camera, and alert systems.
- Diagnose and repair video surveillance and security systems, card readers, cameras, lenses, parts (mechanical, electrical and/or electronic), digital video recorders and other related equipment.

- Provide assistance, information, and technical expertise to site personnel regarding the safe and proper operation and maintenance of video surveillance, security, emergency alert, and fire detection/reporting systems.
- Install conduit and low voltage wiring to support access, alarm, camera, and alert systems.
- Diagnose, repair, and clean fire alarm sensors and equipment.
- Review computer printouts to determine burglar and fire alarm activity in order to diagnose and make necessary repairs.
- Schedule, modify and update energy management systems.
- Install necessary software updates, system scheduling and programming to energy management system.
- Utilize energy management computer system to program time slots and adjust operation hours for lights, heat and air conditioning.
- Monitor, analyze, and report on energy consumption and evaluate energy conservation measures and equipment.
- Make recommendations for and implement energy conservation techniques.
- Repair systems by using a variety of test equipment and hand tools.
- Work with vendors and recommend the purchase of new equipment, and the disposal of damaged or obsolete items, as necessary.
- Order parts and supplies to maintain appropriate parts inventory.
- Read manuals and review schematics.
- Completes various reports such as work orders identifying parts used and labor time spent, installation and maintenance records, and other related documentation.
- Ensure compliance with federal, state, and local laws, rules and regulations, and appropriate safety procedures.
- May attend training classes and seminars in order to acquire knowledge of new systems and equipment.
- Assign, monitor, and review the work of others.

Recommendation:

It is recommended the Board of Trustees approve the elimination of Maintenance Specialist position #1104 and approve a new position and classification specification for Security Systems/Energy Specialist effective December 12, 2012.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 11, 2012

SUBJECT: Consideration to Approve Limited Term
Accounting Technician II, Payroll Department

ITEM NO. 12-45HR

EXHIBIT: None

Background:

The district's payroll department has experienced significant turnover in the last year and has been short staffed this last month due to an employee's voluntary termination. These changes, along with additional work created by the adjustments needed to process the changes in furlough days and the short December month due to the holidays, have created a critical need for extra help in the payroll department. Therefore, administration is recommending the addition of a six-month limited term Accounting Technician II for the payroll department. This limited term position will help ensure the timely processing of the payrolls, retroactive payments, STRS/PERS reporting, and year-end reporting on an as needed, flexible schedule. The limited term Accounting Technician II position will be effective December 12, 2012, through June 11, 2013, with flexible hours up to 40 hours per week depending on project need.

Recommendation:

It is recommended the Board of Trustees approve a six-month limited term Accounting Technician II position effective December 12, 2012, through June 11, 2013.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 11, 2012

SUBJECT: Consideration to Approve SCCC Foundation Fundraising Event ITEM NO. 12-118G

EXHIBIT: None

Background:

The State Center Community College Foundation Board is proposing a fundraising event to be held on the Fresno City College campus and Reedley College campus during the 2012-13 academic year and is requesting that alcohol be served at the events, which is permitted for 501(c)(3) activities on a community college campus. The events are scheduled at a time when students will not be utilizing the facilities. Details for these events are listed below:

<u>DATE</u>	<u>EVENT</u>	<u>LOCATION</u>
Friday and Saturday February 1 and 2, 2013	Peter Buffet Benefit Concert and Private Receptions	Fresno City College Old Administration Building
Friday February 22, 2013	Greater Reedley Chamber of Commerce Awards and Scholarship Fundraiser	Reedley College Cafeteria

Recommendation:

It is recommended that the Board of Trustees approve the State Center Community College Foundation Board's recommendation to host the listed events, including the serving of wine and beer, at the locations and dates listed.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 11, 2012

SUBJECT: Review of District Warrants and Checks

ITEM NO. 12-119G

EXHIBIT: None

Recommendation:

It is recommended the Board of Trustees review and approve the warrants register for the following accounts:

<u>Account:</u>	<u>Amount:</u>	<u>For the Period of:</u>
District	\$13,346,276.10	October 17, 2012, to November 20, 2012
Fresno City College Bookstore	156,511.08	October 17, 2012, to November 20, 2012
Reedley College Bookstore	165,471.70	October 17, 2012, to November 20, 2012
Fresno City College Co-Curricular	111,425.77	October 16, 2012, to November 15, 2012
Reedley College Co-Curricular	40,085.69	October 16, 2012, to November 19, 2012
Total:	<u>\$13,819,770.34</u>	

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 11, 2012

SUBJECT: Consideration of Claim,
Muru Khunti

ITEM NO. 12-120G

EXHIBIT: Confidential Claim

Background:

The district is in receipt of a claim submitted by Muru Khunti and the Board is being asked to take action in accordance with the government code. The Board must reject the claim where there is a question of district liability and the amount of the claim is disputed. The claim has been submitted to the JPA and its claims administrator for defense coverage.

Estimated Fiscal Impact:

Unknown

Recommendation:

It is recommended, in accordance with established procedures, the Board of Trustees reject the claim submitted by Muru Khunti and direct the chancellor or vice chancellor of finance and administration to give written notice of said action to the claimant.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 11, 2012

SUBJECT: Consideration of Claim,
Ana Cecilia Medeiros

ITEM NO. 12-121G

EXHIBIT: Confidential Claim

Background:

The district is in receipt of a claim submitted by Ana Cecilia Medeiros and the Board is being asked to take action in accordance with the government code. The Board must reject the claim where there is a question of district liability and the amount of the claim is disputed. The claim has been submitted to the JPA and its claims administrator for defense coverage.

Estimated Fiscal Impact:

Unknown

Recommendation:

It is recommended, in accordance with established procedures, the Board of Trustees reject the claim submitted by Ana Cecilia Medeiros and direct the chancellor or vice chancellor of finance and administration to give written notice of said action to the claimant.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 11, 2012

SUBJECT: Consideration of Report of Investments

ITEM NO. 12-122G

EXHIBIT: Quarterly Performance Review

Background:

Administrative Regulation 6320 permits the district to invest district funds held by the county treasurer in the county treasurer's investment pool. Enclosed is the quarterly investment report from the Fresno County Treasurer's Office for the period ending September 30, 2012. Review of the quarterly investment report is recommended by Government Code Section 53646. It is presented for the Board's review.

The report notes the county treasurer's investment pool contained one security not in compliance with Government Code Section 53601(o), which prohibits the county from investing in securities with a maturity of greater than five years. The county's money management firm Smith, Graham & Co. purchased an asset-backed security on June 27, 2012, with a final maturity of 7.6 years, exceeding the five year limit. The security was sold at a gain on October 24, 2012.

Fiscal Impact:

None

Recommendation:

It is recommended the Board of Trustees accept the Quarterly Performance Review, as provided by the County of Fresno, for the quarter ending September 30, 2012.



**Compliance Review
of
Treasurer's Investment Pool
for the
County of Fresno**

September 30, 2012



Table of Contents

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C. Portfolio Appraisal	
D. Glossary & Rating Summary	

PCA and LDZ Group have been diligent and prudent in the preparation of this report. In doing so, we have relied on numerous sources that we feel are known and reliable.



October 25, 2012

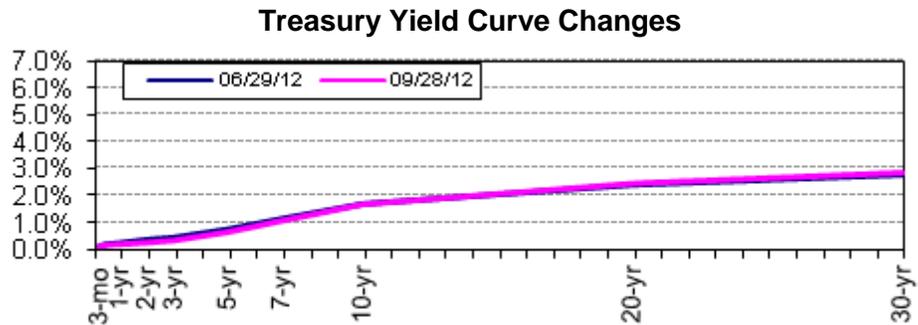
I. Executive Summary

Introduction

This is the Compliance Review of the County of Fresno Treasurer’s Investment Pool Portfolio for the period ending September 30, 2012, pursuant to California Government Code 53646. The report has two primary objectives: (1) to provide information regarding portfolio holdings as to compliance with California Government Code Sections 53601 and 53635, as well as the County Treasurer’s Statement of Investment Policy, and (2) to detail portfolio characteristics of the portfolio’s investment holdings.

Quarterly Overview of Markets

U.S. Treasury rates increased during the most recent quarter. The Federal Reserve decided at the September 2012 Federal Open Market Committee meeting to keep the target range for the Federal Funds rate at 0.00%-0.25%. The Committee will also continue through the end of the year its program to extend the average maturity of its holdings of securities and will maintain its existing policy of reinvesting principal payments from its holdings of agency debt and agency mortgage-backed securities in agency mortgage-backed securities. The Committee continues to anticipate that economic conditions will likely warrant exceptionally low levels of the Federal Funds rate at least through mid-2015.



Source: U.S. Treasury Department

Money-Market Statistics (all data in %)

Yields	6/30/2012	9/30/12
Certificates of Deposit--90-Day	0.34	0.26
Certificates of Deposit--180-Day	0.49	0.27
Commercial Paper (nonfinancial)--30-Day	0.15	0.12
Quarterly Returns		
Citigroup 3-month Treasury Bills	0.02	0.02
Barclays Capital US Treasuries 1-3 Years	0.20	0.25

Source: Federal Reserve, MPI, Barclays Capital



As indicated on the previous page, during the third quarter of 2012, Treasury yields increased. The yield on 1-year Treasury Bonds decreased four basis points to 0.17%, and the yield on 30-year Treasury Bonds increased six basis points to 2.82%. The spread between the 1-year Treasury and the 30-year Treasury ended the quarter at 265 basis points, an increase of 10 basis points compared to last quarter. During the quarter, yields on 90-day Certificates of Deposits decreased eight basis points, while the 180-day maturity yields decreased 22 basis points.



Portfolio Position

The County of Fresno Investment Policy (revised December 2011) Section 11.0 recommends a portfolio of securities with a weighted average maturity not to exceed 3.5 years. Keeping the portfolio within this maturity range minimizes its exposure to potential interest rate shifts that can occur in the mid-maturity sectors of the yield curve. As of 9/30/12, the portfolio maintained a weighted maturity of 2.6 years and was oriented towards high quality, with approximately 88.7% of the portfolio's assets invested in virtually risk-free instruments.

Compliance with California Government Codes 53601 & 53635:

The Investment Portfolio is not compliant with the **California Government Codes 53601 and 53635**.

Compliance with Treasury Investment Pool Statement of Investment Policy:

The Statement of Investment Policy is more stringent than the California Government Code. As of 9/30/12, the Treasurer's Investment Pool portfolio did not comply with its Statement of Investment Policy.

Please refer to the next section of the report for a more detailed evaluation of the portfolio in relation to the California Government Code and the Treasurer's Investment Pool Statement of Investment Policy.

Portfolio Characteristics

The Treasury Pool's portfolio characteristics are indicative of a plan exhibiting a high degree of quality with short-term maturities.

- As of 9/30/12, the portfolio had a market value of \$2.17 billion with an average dollar-weighted quality of "Aaa" as rated by Moody's.
- Approximately 88.7% of the portfolio's assets are invested in securities with virtually no credit risk (i.e. U.S. Treasury, U.S. Agencies, Government-backed Corporates, Collateral-backed Money Markets, and Cash).
- The dollar weighted average life of the pool is 2.6 years.
- 13.9% of the portfolio at cost matures within 30 days, 14.4% matures within 90 days, and 16.5% within 180 days.

Based on its relative high quality and near-term liquidity, and assuming no significant changes to pool funding policies, the Treasury Investment Pool is well positioned to meet its expenditure requirements over the next six months.

II. Compliance Review

COUNTY OF FRESNO
TREASURY INVESTMENT POOL POLICY SUMMARY
As of September 30, 2012 (last revision December 13, 2011)

AUTHORIZED INVESTMENTS	DIVERSIFICATION	PURCHASE RESTRICTIONS	MATURITY	CREDIT QUALITY (S&P/MOODYS/BAUER)
8.1 US Treasury bills, notes, bonds or other certificates of indebtedness	No Limit	None	5 years	NA
8.2 Notes, participations or obligations issued by the agencies of the Federal Government	No Limit	Prudence for single agency issue	5 years	NA
8.3 Bankers Acceptances	40%	Issue is eligible for purchase by Federal Reserve. Issuer is among 150 largest banks based on total asset size.	180 days	CP rate: A-1+ or P-1
8.4 Commercial Paper	40%	US organized and operating corporation with total assets of \$500mm. 10% of issuer's CP / 10% in any one issuer.	270 days	A-1+ or P-1 Debt rate: A or A
8.5 Negotiable CD's	30% combined 8.5 and 8.6.1	Issued by national- or state-chartered bank or savings association, or a state-licensed branch of a foreign bank that is among 150 largest banks based on total asset size and has CP rate of P-1 or A-1+ OR issuer meets rating requirements. / 5% in any one issuer.	13 months	CP rate: A-1+ or P-1 or Bauer: 4 star
8.6 Non-negotiable CD's	50%	Issued by national- or state-chartered bank or savings association. / Full FDIC insurance OR full collateralization of: 110% govt. securities or 150% mortgages meeting GC 53601. / Contract for Deposit in place. / 15% in any one issuer.	13 months	CP rate: A-1+ or P-1 or Bauer: 4 star
8.6.1 Placement CD's	15% (30% of 50%); 30% combined 8.5 and 8.6.1	Issued by with national- or state-chartered bank or savings association or credit union that uses a placement entity. / In compliance GC 53635.8. / Deposit Placement Agreement in place.		NA
8.7 Repurchase Agreements	15%	Tri-party agreement in place. / 102% collateralization of: US Treasuries or Agencies, BA's, CP, Negotiable CD's meeting GC 53601.	Overnight or weekend	NA
8.8 Medium-Term Notes	30%	US organized and operating corporation or US- or state-licensed depository institution.	A: 2 years AA: 3 years AAA: 5 years	A or A
8.9 Local Agency Investment Fund-CA	\$50,000,000	None	5 years	NA
8.10 Mutual Funds and Money Market Funds	20%	Fund invests in GC 53601 approved securities; adviser is registered with SEC, has 5 years experience investing according to GC 53601, and has \$500mm under management OR fund meets rating requirements. Money market registered with SEC under ICA of 1940; SEC-registered or -exempt adviser with 5 years experience managing money market mutual funds in excess of \$500mm OR fund meets rating requirements. Investment does not include payment of commission. / 10% in any one fund.	5 years	AAA and Aaa
8.11 ABS / MBS or other mortgage-backed pass thru securities	10%	None	5 years	AA or Aa Corp: A or A
8.12 Money Held From Pledged Assets	No Limit	Invest according to statutory provision OR according to entity providing for issuance	NA	NA
8.13 External Managers	Funds Not Needed for Liquidity	Invests per policy	NA	NA
8.14 Registered Warrants	No Limit	Warrants issued by State of California as payment of obligations owed	NA	NA

CALIFORNIA GOVERNMENT CODE & COUNTY INVESTMENT POLICY
AUTHORIZED INVESTMENTS

		Government Code			Fresno County Investment Policy			Actual Portfolio	
CA Code 53601	Policy	Investment Category	Maximum Maturity	Authorized Limit %	Quality S&P/Moodys/ Bauer	Maximum Maturity	Authorized Limit %	Quality S&P/Moodys/ Bauer	Allocation at cost
(a)		LOCAL AGENCY BOND	5 YEARS	NO LIMIT	NA	---	---	---	---
(b)	8.1	US TREASURY	5 YEARS	NO LIMIT	NA	5 YEARS	---	NA	0.5%
(c)	8.14	CA STATE WARRANT	5 YEARS	NO LIMIT	NA	NA	---	NA	---
(d)		49 STATE WARRANT	5 YEARS	NO LIMIT	NA	---	---	---	---
(e)		CA LOCAL AGENCY BOND	5 YEARS	NO LIMIT	NA	---	---	---	---
(f)	8.2	US AGENCY	5 YEARS	NO LIMIT	NA	5 YEARS	---	NA	77.6%
(g)	8.3	BANKERS ACCEPTANCE	180 DAYS	40%	NA	180 DAYS	40%	CP: A-1+ or P-1	---
(h) and 53635	8.4	COMMERCIAL PAPER	270 DAYS	40%	PRIME	270 DAYS	40%	A-1+ or P-1 Debt: A or A	---
(i)	8.5	NEGOTIABLE CD	5 YEARS	30% w/ NonNeg Placement CD	NA	13 MONTHS	30% w/ NonNeg Placement CD	CP: A-1+ or P-1 or Bauer 4 star	---
(n)	8.6	NON-NEGOTIABLE CD: SECURED	5 YEARS	NO LIMIT	NA	13 MONTHS	50%	CP: A-1+ or P-1 or Bauer 4 star	---
53635.8	8.6.1	NON-NEGOTIABLE CD: PLACEMENT		30% w/ Neg CD	NA		15% (30% of 50%); 30% w/ Neg CD	NA	---
(j)	8.7	REPURCHASE AGREEMENT	1 YEAR	NO LIMIT	NA	OVERNIGHT or WEEKEND	15%	NA	---
(j)		REVERSE REPURCHASE AGREEMENT	92 DAYS	20%	NA	---	---	---	---
(k)	8.8	MEDIUM TERM NOTE	5 YEARS	30%	A	5 YRS for AAA	30%	A or A	8.6%
16429.1-b	8.9	LOCAL AGENCY INVESTMENT FUND	5 YEARS	NO LIMIT	NA	5 YEARS	\$50,000,000	NA	2.3%
(l)	8.10	MUTUAL OR MONEY MARKET FUND	5 YEARS*	20%	AAA	5 YEARS	20%	AAA and Aaa	9.3%
(m)	8.12	PLEDGED ASSET	Stat. Prov.	NO LIMIT	NA	Stat. Prov.	N/A	NA	---
(o)	8.11	ABS / MBS	5 YEARS	20%	AA	5 YEARS	10%	AA or Aa Corp: A or A	0.3%
		CASH	NA	---	NA	---	---	---	1.4%

*Mutual Funds maturity may be interpreted as weighted average maturity.

CALIFORNIA CODE - COMPLIANCE

<u>California Code-53601</u>	<u>Investment Category</u>	<u>Compliance Category</u>			<u>Comments</u>
		<u>Quality Yes/No</u>	<u>Maturity Yes/No</u>	<u>%Limit Yes/No</u>	
Section (a)	Local Agency Bonds	Yes	Yes	Yes	None
Section (b)	U.S. Treasury	Yes	Yes	Yes	None
Section (c)	California State Warrants	Yes	Yes	Yes	None
Section (d)	Other 49 State Warrants	Yes	Yes	Yes	None
Section (e)	California Local Agency Debt	Yes	Yes	Yes	None
Section (f)	U.S. Agencies	Yes	Yes	Yes	None
Section (g)	Bankers Acceptances	Yes	Yes	Yes	None
Section (h) and Code 53635	Commercial Paper	Yes	Yes	Yes	None
Section (i)	Certificates and Time Deposits	Yes	Yes	Yes	None
Section (j)	Repurchase Agreements	Yes	Yes	Yes	None
Section (k)	Medium Term Notes	Yes	Yes	Yes	None
Section (l)	Mutual or Money Market Funds	Yes	Yes	Yes	None
Section (m)	Pledged Assets	Yes	Yes	Yes	None
Section (n)	Secured Deposits	Yes	Yes	Yes	None
Section (o)	ABS / MBS	Yes	NO	Yes	As of 9/30/12, the portfolio was not in compliance with maturity held by a security purchased on 6/27/12. An investment with Centerpoint Energy, cusip 15200MAA5, held a legal maturity of 7.6 years, exceeding Fresno Policy and California Code's maximum maturity of 5 years. As of 10/24/12, that security has been sold.

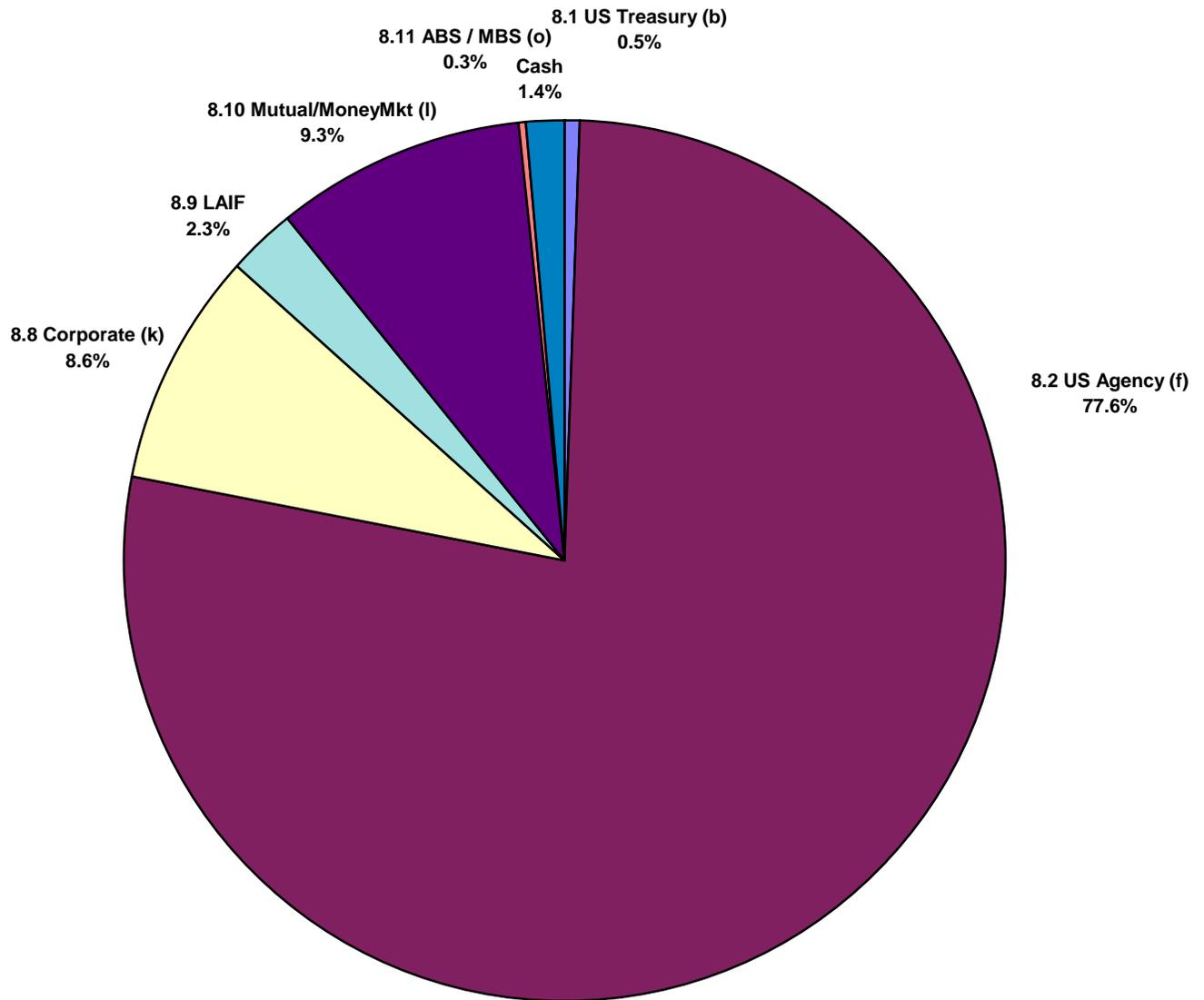
FRESNO POLICY - COMPLIANCE
Compliance Category

<u>California Code-53601</u>	<u>Investment Category</u>	<u>Quality Yes/No</u>	<u>Maturity Yes/No</u>	<u>%Limit Yes/No</u>	<u>Comments</u>
Section (a)	Local Agency Bonds	N/A	N/A	N/A	None
Section (b)	U.S. Treasury	Yes	Yes	Yes	None
Section (c)	California State Warrants	Yes	Yes	Yes	None
Section (d)	Other 49 State Warrants	N/A	N/A	N/A	None
Section (e)	California Local Agency Debt	N/A	N/A	N/A	None
Section (f)	U.S. Agencies	Yes	Yes	Yes	None
Section (g)	Bankers Acceptances	Yes	Yes	Yes	None
Section (h) and Code 53635	Commercial Paper	Yes	Yes	Yes	None
Section (i)	Certificate and Time Deposits	Yes	Yes	Yes	None
Section (j)	Repurchase Agreements	Yes	Yes	Yes	None
Section (k)	Medium Term Notes	Yes	Yes	Yes	None
Section (l)	Mutual or Money Market Funds	Yes	Yes	Yes	None
Section (m)	Pledged Assets	Yes	Yes	Yes	None
Section (n)	Secured Deposits	Yes	Yes	Yes	None
Section (o)	ABS / MBS	Yes	NO	Yes	As of 9/30/12, the portfolio was not in compliance with maturity held by a security purchased on 6/27/12. An investment with Centerpoint Energy, cusip 15200MAA5, held a legal maturity of 7.6 years, exceeding Fresno Policy and California Code's maximum maturity of 5 years. As of 10/24/12, that security has been sold.

County of Fresno Treasury Investment Pool

As of September 30, 2012

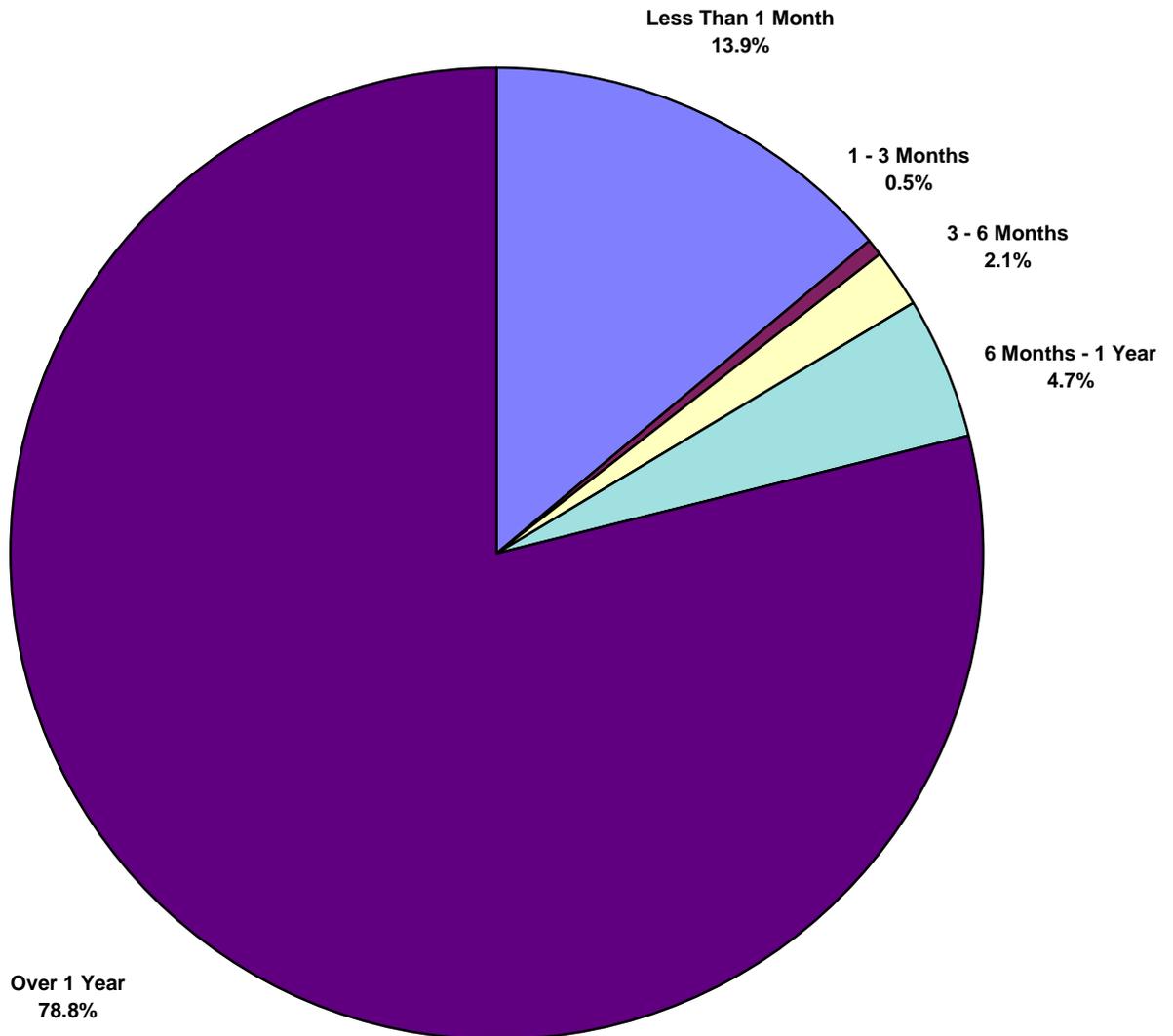
Portfolio Breakdown by Investment Type (valued at cost)



County of Fresno Treasury Investment Pool

As of September 30, 2012

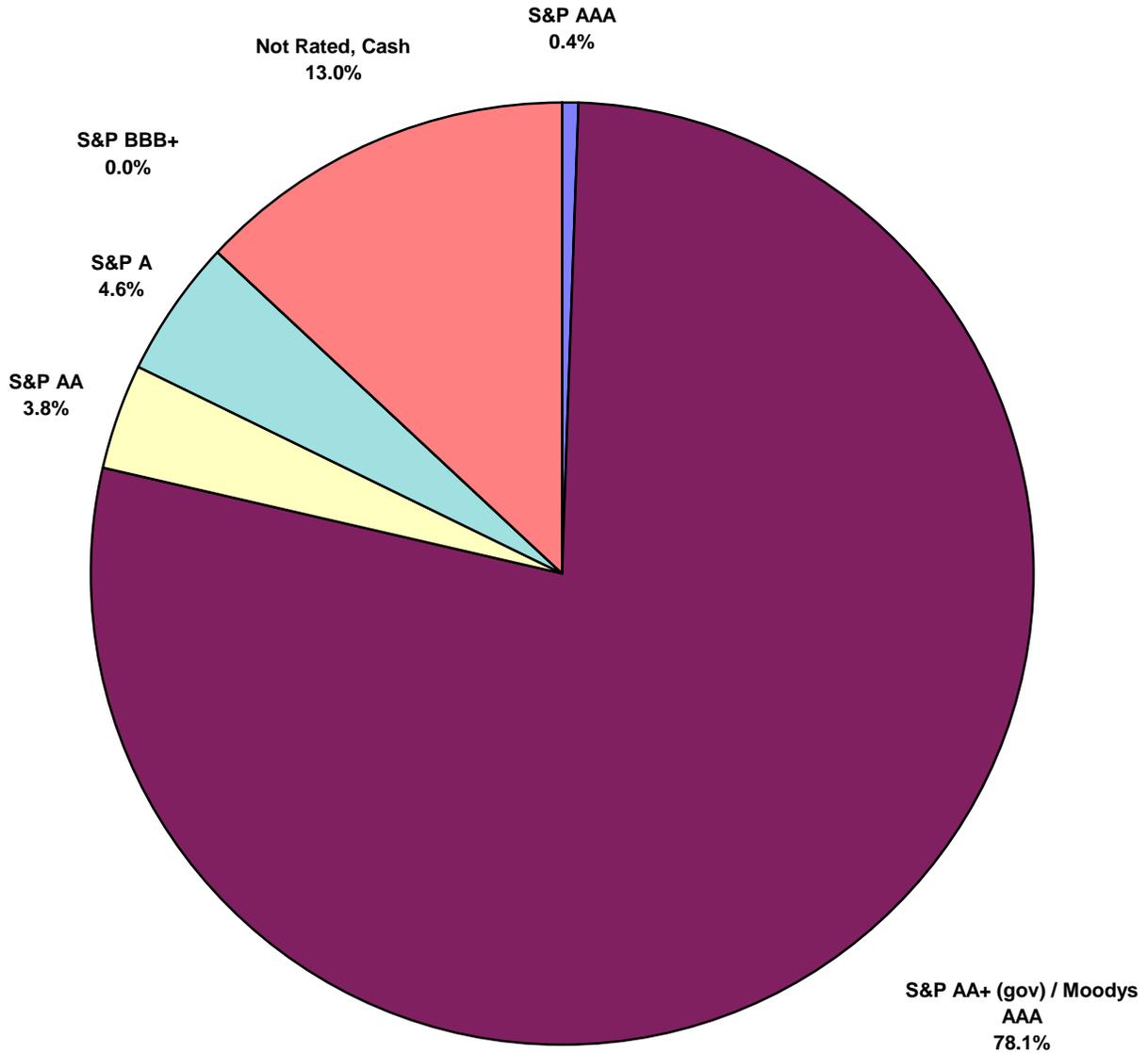
Portfolio Breakdown by Maturity Date (valued at cost)



County of Fresno Treasury Investment Pool

As of September 30, 2012

Portfolio Breakdown by Quality (valued at cost)



County of Fresno Treasury Investment Pool

As of September 30, 2012

Pricing Sources

I. Custodied Assets

Union Bank of California, N.A. Updated 1/25/12.

Vendor	Frequency	Issue
IDC/IDSI	Daily	Corporate Bonds, Municipal Bonds, US Government and Agency Securities, Common and Preferred Stocks
Extel	Daily	Global Plus platform

Document number 00067546; dated 4/28/09

Dear Client,

Re: Pricing Information and Methodology Advisory

In order to assist Clients with the evaluation of prices and market values provided in periodic statements issued for portfolios held under custody with Union Bank, the Bank has prepared the following review of its methodology for obtaining prices. As FAS 157 has further defined market valuations, Union Bank wants to ensure our pricing policies are communicated to you along with the enclosed undated FAS 157 related information.

Statement of Pricing Services: To the extent that Union Bank, as Custodian or Directed Trustee/Co-Trustee, has agreed to provide pricing or other information services, Bank is authorized by Client to utilize vendors with feeds or interfaces to Bank's securities movement and accounting systems reasonably believed by Bank and the securities industry to be reliable to provide such information. Bank may also utilize pricing valuations obtained from brokers and dealers of securities, fund accounting providers, and other securities industry sources as directed by Client and/or its investment advisors or other authorized person (collectively Authorized Person). Client understands that certain pricing information with respect to complex financial instruments including, without limitation, derivatives, may be based on calculated amounts rather than actual market transactions and may not reflect actual market values, and that the variance between such calculated amounts and actual market values may or may not be material. Where vendors used by Bank do not provide information for particular securities or other property, Client and/or other Authorized Person may direct the Bank regarding the fair market value of, or provide other information with respect to, such securities or other property. If Client or other Authorized Person does not provide such information, Bank may use the cost or nominal value for such securities or property, solely for administrative convenience. Bank shall not be liable for any loss, damage or expense incurred as a result of errors or omissions with respect to any pricing or other information utilized hereunder and shall have no responsibility or duty to ascertain or authenticate the value of pricing applied to any such securities or other property.

Pricing Methodology: Bank submits all eligible securities established on the Bank's securities movement and accounting systems to pricing service vendors. A Security will be valued on the basis of valuations provided by a pricing service vendor if it has a substantial public market and is freely traded without restriction, has a valid CUSIP or SEDOL and resides on one of the depositories recognized as part of local market settlement practices, such as in the United States, the FED or DTC. Bank receives periodic pricing and valuation information from other industry sources, as noted under Statement of Pricing Services section, at Client's and/or other Authorized Person's direction and typically such pricing will be for assets including, not limited to, Collective Investment Funds, Commingled or Pooled Funds, Common Trust Funds, Limited Partnerships, Insurance Policies, Private Placements, Limited Liability Companies, etc.

Securities carried without a valid CUSIP or SEDOL, such as closely held securities and other property, or other assets without a readily determinable market value, are held at cost or nominal value where pricing has not been made available by Client and/or other Authorized Party.

Client acknowledges and accepts the pricing statement and methodology offered by Union Bank and disclosed in this Pricing Information Advisory unless the Client provides Bank with instructions to the contrary.

County of Fresno Treasury Investment Pool

As of September 30, 2012

Pricing Sources

II. Managed Assets

BlackRock Liquidity Funds/T Fund: Updated 7/2/12; Prospectus 2/28/12.

Blackrock uses BNYMellon for accounting. BNYMellon uses IDC as their pricing source for the BlackRock Liquidity funds.

Wells Fargo Advantage Money Market Funds / Heritage MM Fund – Institutional: Updated 10/23/12; Prospectus 6/1/12.

Wells Capital and Wells Fargo Advantage Funds both use IDC as their pricing vendor.

Smith Graham & Co. Investment Advisors, L.P: Updated 1/25/12.

SGC relies on third parties for pricing securities. Currently FTID (Financial Times Interactive Data) is the pricing source for the firm's fixed income securities.

Wells Capital Management: Updated 4/20/12 with source dated 3/7/11. Full "Procedures" letter is on file; pricing sources chart is reproduced below.

Repurchase agreements are custodied by Bank of New York Mellon and JP Morgan Chase, which verifies the collateral valuation. Updated confirmation of custodian 4/20/12.

Type of Security	Primary Vendor or Pricing Method	Secondary/Alternate Vendors or Methods
Domestic Equity	Interactive Data (IDC)	Bloomberg, Custodian
International Equity	Interactive Data (IDC)	Bloomberg, Custodian
CMO Bond	Interactive Data (IDC)	Bloomberg, Custodian
MBS Pools	Interactive Data (IDC)	Bloomberg, Custodian
Asset Backed Bond	Interactive Data (IDC)	Bloomberg, Custodian
Mortgage TBA	Interactive Data (IDC)	Bloomberg, Custodian
Treasury Notes/Bonds/Bills	Interactive Data (IDC)	Bloomberg, Custodian
Agency Notes	Interactive Data (IDC)	Bloomberg, Custodian
Corporate Notes/Bonds	Interactive Data (IDC)	Bloomberg, Custodian
Discount Notes	Interactive Data (IDC)	Bloomberg
Municipal Bonds	Interactive Data (IDC)	Custodian
Reverse Repos	Priced at par	
Tri-party Repos	Priced at par	
Commercial Paper	Interactive Data (IDC)	Custodian
Certificate of Deposit	Interactive Data (IDC)	Par
Mutual Funds	Interactive Data (IDC)	BNYMellon, Bloomberg, Custodian
WF Common and Collective Funds	Wells Fargo Funds Management	Custodian
3C Funds	PFPC	Custodian
Money Market Funds	Interactive Data (IDC)	Bloomberg, Custodian
Equity Options	Bloomberg	Interactive Data (IDC)
Rights/Warrants	Interactive Data (IDC)	Bloomberg, Custodian
SPDR (Spiders)	Interactive Data (IDC)	Bloomberg, Custodian
Futures	Bloomberg	Interactive Data (IDC)
TIPS	Interactive Data (IDC)	Bloomberg, Custodian
Swaps	Interactive Data (IDC)	Brokers, Bloomberg
Trigger Notes	Brokers	
Bank Loans	Markit (Loanx)	Brokers

III. Non-custodied Assets

Bank of the West: Checking account: bank-issued statement provided by the County of Fresno.

Bank of the West: Money market account: bank-issued statement provided by the County of Fresno.

County of Fresno: Cash held in vault, drawer allotments, overages/shortages, BofA and P.D.C. as reported by the County of Fresno.

Local Agency Investment Fund: LAIF statement provided by the County of Fresno.

County of Fresno Treasury Investment Pool

as of September 30, 2012

Holdings Report by Investment Type

Cusip	Issuer	Maturity	Coupon	Par Value (\$000)	S&P/ Moodys Rating	Market Price	Market Value (\$000)	Percent Portfolio (Market)	Cost Value (\$000)	Percent Portfolio (Cost)	Unrealized Gain/Loss (\$000)	Unrealized Gain/Loss (Percent)	Yield	Manager
8.1 US Treasury (b)														
912828SE1	US TREASURY N/B	02/15/15	0.25%	1,700	AA+	99.94	1,699	0.1%	1,691	0.1%	8	0.5%	0.4%	Wells
912828SZ4	US TREASURY N/B	06/15/15	0.38%	600	AA+	100.21	601	0.0%	600	0.0%	2	0.3%	0.4%	Wells
912828PM6	UNITED STATES TREAS NTS	12/31/15	2.13%	650	AA+	105.71	687	0.0%	685	0.0%	2	0.3%	0.7%	Smith
912828QR4	UNITED STATES TREAS NTS	06/30/16	1.50%	675	AA+	103.98	702	0.0%	694	0.0%	8	1.1%	0.8%	Smith
912828SJ0	US TREASURY N/B	02/28/17	0.88%	1,925	AA+	101.54	1,955	0.1%	1,914	0.1%	41	2.1%	1.0%	Wells
912828SJ0	US TREASURY N/B	02/28/17	0.88%	2,600	AA+	101.54	2,640	0.1%	2,574	0.1%	66	2.6%	1.1%	Wells
912828SY7	US TREASURY N/B	05/31/17	0.63%	3,105	AA+	100.25	3,113	0.1%	3,100	0.1%	12	0.4%	0.7%	Wells
		09/20/16	0.80%	11,255	AA+	101.26	11,397	0.5%	11,258	0.5%	138	1.2%	0.8%	
8.2 Agency (f)														
3128X4D24	FEDERAL HOME LN MTG CORP	01/30/13	5.26%	10,000	AA+	101.63	10,163	0.5%	11,066	0.5%	-903	-8.2%	2.1%	Fresno
31359MQV8	FEDERAL NATL MTG ASSN	02/21/13	4.75%	10,000	AA+	101.77	10,177	0.5%	10,882	0.5%	-705	-6.5%	2.2%	Fresno
31359MQV8	FEDERAL NATL MTG ASSN	02/21/13	4.75%	10,000	AA+	101.77	10,177	0.5%	10,911	0.5%	-734	-6.7%	2.1%	Fresno
31359MQV8	FEDERAL NATL MTG ASSN	02/21/13	4.75%	10,000	AA+	101.77	10,177	0.5%	10,833	0.5%	-656	-6.1%	2.3%	Fresno
3136F9JB0	FEDERAL NATL MTG ASSN	05/07/13	4.00%	4,700	AA+	102.27	4,807	0.2%	5,002	0.2%	-196	-3.9%	2.2%	Fresno
3133XTXX9	FEDERAL HOME LOAN BANKS	06/28/13	3.05%	10,000	AA+	102.00	10,200	0.5%	10,247	0.5%	-47	-0.5%	2.4%	Fresno
3133XTXX9	FEDERAL HOME LOAN BANKS	06/28/13	3.05%	10,000	AA+	102.00	10,200	0.5%	10,236	0.5%	-36	-0.4%	2.4%	Fresno
3133XTXX9	FEDERAL HOME LOAN BANKS	06/28/13	3.05%	17,775	AA+	102.00	18,131	0.8%	18,280	0.8%	-149	-0.8%	2.3%	Fresno
31331GE47	FEDERAL FARM CREDIT BKS GLOBAL	07/29/13	2.25%	10,000	AA+	101.69	10,169	0.5%	9,994	0.5%	174	1.7%	2.3%	Fresno
3133XR88	FEDERAL HOME LOAN BANKS	09/06/13	4.00%	225	AA+	103.54	233	0.0%	240	0.0%	-7	-2.8%	2.4%	Smith
31398A2S0	FANNIE MAE	09/23/13	1.00%	350	AA+	100.75	353	0.0%	349	0.0%	4	1.1%	1.1%	Wells
3133XS3V8	FEDERAL HOME LOAN BANKS	09/27/13	4.11%	10,000	AA+	103.85	10,385	0.5%	10,636	0.5%	-251	-2.4%	2.5%	Fresno
3137EACL1	FREDDIE MAC	10/28/13	0.88%	1,500	AA+	100.70	1,511	0.1%	1,491	0.1%	19	1.3%	1.1%	Wells
3134A4UK8	FEDERAL HOME LN MTG CORP	11/15/13	4.88%	750	AA+	105.28	790	0.0%	823	0.0%	-33	-4.0%	2.2%	Smith
31398AUJ9	FEDERAL NATL MTG ASSN	12/11/13	2.88%	750	AA+	103.19	774	0.0%	777	0.0%	-3	-0.3%	1.9%	Smith
3133XSP93	FEDERAL HOME LOAN BANKS	12/13/13	3.13%	10,000	AA+	103.47	10,347	0.5%	10,239	0.5%	108	1.1%	2.6%	Fresno
31398A5W8	FANNIE MAE	12/18/13	0.75%	750	AA+	100.66	755	0.0%	741	0.0%	14	1.9%	1.2%	Wells
3134A4UM4	FEDERAL HOME LN MTG CORP	01/15/14	4.50%	750	AA+	105.45	791	0.0%	813	0.0%	-22	-2.7%	2.1%	Smith
31398AVD1	FEDERAL NATL MTG ASSN	02/05/14	2.75%	700	AA+	103.46	724	0.0%	716	0.0%	9	1.2%	2.1%	Smith
3137EACR8	FREDDIE MAC	02/25/14	1.38%	1,100	AA+	101.57	1,117	0.1%	1,099	0.1%	18	1.6%	1.4%	Wells
31398AVZ2	FEDERAL NATL MTG ASSN	03/13/14	2.75%	700	AA+	103.61	725	0.0%	739	0.0%	-14	-1.8%	1.1%	Smith
3137EACB3	FEDERAL HOME LN MTG CORP	04/23/14	2.50%	675	AA+	103.52	699	0.0%	700	0.0%	-1	-0.1%	1.5%	Smith
31398AXJ6	FEDERAL NATL MTG ASSN	05/15/14	2.50%	700	AA+	103.61	725	0.0%	733	0.0%	-7	-1.0%	1.2%	Smith
31398AXJ6	FEDERAL NATL MTG ASSN	05/15/14	2.50%	20,000	AA+	103.61	20,721	1.0%	20,953	1.0%	-232	-1.1%	1.1%	Fresno
31398A6A5	FEDERAL NATL MTG ASSN	05/16/14	1.00%	30,000	AA+	101.31	30,394	1.4%	29,790	1.4%	604	2.0%	1.2%	Fresno
31331J3X9	FEDERAL FARM CREDIT BKS CONS	06/02/14	0.98%	10,000	AA+	101.16	10,116	0.5%	9,925	0.5%	191	1.9%	1.2%	Fresno
31331J3X9	FEDERAL FARM CREDIT BKS CONS	06/02/14	0.98%	14,210	AA+	101.16	14,375	0.7%	13,999	0.7%	376	2.7%	1.4%	Fresno
31331XC26	FEDERAL FARM CREDIT BKS CONS	06/05/14	5.25%	11,535	AA+	108.30	12,493	0.6%	12,996	0.6%	-504	-3.9%	1.5%	Fresno
3133XLDG5	FEDERAL HOME LOAN BANKS	06/13/14	5.38%	19,370	AA+	108.63	21,042	1.0%	21,658	1.0%	-617	-2.8%	0.7%	Fresno
3133XWE70	FEDERAL HOME LOAN BANKS	06/13/14	2.50%	4,870	AA+	103.79	5,055	0.2%	5,034	0.2%	21	0.4%	1.5%	Fresno
3133XWE70	FEDERAL HOME LOAN BANKS	06/13/14	2.50%	6,040	AA+	103.79	6,269	0.3%	6,390	0.3%	-121	-1.9%	0.9%	Fresno
3133XWE70	FEDERAL HOME LOAN BANKS	06/13/14	2.50%	10,000	AA+	103.79	10,379	0.5%	10,599	0.5%	-220	-2.1%	0.8%	Fresno
3133XWE70	FEDERAL HOME LOAN BANKS	06/13/14	2.50%	15,000	AA+	103.79	15,569	0.7%	15,685	0.7%	-116	-0.7%	1.0%	Fresno
3133X7FK5	FEDERAL HOME LOAN BANKS	06/18/14	5.25%	670	AA+	108.59	728	0.0%	750	0.0%	-23	-3.0%	0.7%	Smith
3135G0BJ1	FEDERAL NATL MTG ASSN	06/27/14	1.13%	10,000	AA+	101.50	10,150	0.5%	10,048	0.5%	102	1.0%	1.0%	Fresno
3135G0BJ1	FEDERAL NATL MTG ASSN	06/27/14	1.13%	20,000	AA+	101.50	20,300	0.9%	20,241	0.9%	59	0.3%	0.7%	Fresno
3135G0BJ1	FEDERAL NATL MTG ASSN	06/27/14	1.13%	30,000	AA+	101.50	30,450	1.4%	30,400	1.4%	50	0.2%	0.6%	Fresno
3136F3ZQ2	FEDERAL NATL MTG ASSN	06/30/14	4.13%	10,000	AA+	106.59	10,659	0.5%	11,041	0.5%	-382	-3.5%	1.2%	Fresno
3134A4UU6	FEDERAL HOME LN MTG CORP	07/15/14	5.00%	10,000	AA+	108.39	10,839	0.5%	11,182	0.5%	-343	-3.1%	1.5%	Fresno
3137EACD9	FEDERAL HOME LN MTG CORP	07/28/14	3.00%	650	AA+	104.82	681	0.0%	698	0.0%	-17	-2.4%	1.0%	Smith
3137EACD9	FEDERAL HOME LN MTG CORP	07/28/14	3.00%	10,000	AA+	104.82	10,482	0.5%	10,786	0.5%	-304	-2.8%	0.9%	Fresno
3137EACD9	FEDERAL HOME LN MTG CORP	07/28/14	3.00%	10,000	AA+	104.82	10,482	0.5%	10,507	0.5%	-25	-0.2%	1.6%	Fresno
3133XLJP9	FEDERAL HOME LOAN BANKS	08/13/14	5.50%	10,000	AA+	109.89	10,989	0.5%	11,405	0.5%	-416	-3.6%	1.5%	Fresno
3135G0BY8	FEDERAL NATL MTG ASSN	08/28/14	0.88%	740	AA+	101.11	748	0.0%	748	0.0%	1	0.1%	0.5%	Smith
3135G0BY8	FANNIE MAE	08/28/14	0.88%	2,000	AA+	101.11	2,022	0.1%	2,012	0.1%	10	0.5%	0.7%	Wells
31398AYY2	FEDERAL NATL MTG ASSN	09/16/14	3.00%	700	AA+	105.40	738	0.0%	737	0.0%	1	0.1%	1.5%	Smith
31359MWJ8	FEDERAL NATL MTG ASSN	10/15/14	4.63%	675	AA+	108.81	734	0.0%	746	0.0%	-11	-1.5%	1.8%	Smith
3136G0FF3	FANNIE MAE	10/30/14	0.50%	1,100	AA+	100.13	1,101	0.1%	1,100	0.1%	1	0.1%	0.5%	Wells
31398AZV7	FEDERAL NATL MTG ASSN	11/20/14	2.63%	700	AA+	104.99	735	0.0%	734	0.0%	1	0.1%	1.4%	Smith
3137EACY3	FREDDIE MAC	11/25/14	0.75%	1,500	AA+	100.92	1,514	0.1%	1,503	0.1%	11	0.7%	0.7%	Wells
3135G0FY4	FEDERAL NATL MTG ASSN	12/19/14	0.75%	750	AA+	100.92	757	0.0%	750	0.0%	7	1.0%	0.8%	Smith
3137EADA4	FREDDIE MAC	12/29/14	0.63%	3,500	AA+	100.61	3,521	0.2%	3,520	0.2%	2	0.0%	0.4%	Wells
3134A4UX0	FEDERAL HOME LN MTG CORP	01/15/15	4.50%	600	AA+	109.44	657	0.0%	660	0.0%	-3	-0.5%	1.8%	Smith
3137EACH0	FEDERAL HOME LN MTG CORP	02/09/15	2.88%	660	AA+	105.88	699	0.0%	699	0.0%	0	-0.1%	1.1%	Smith
3137EACH0	FREDDIE MAC	02/09/15	2.88%	1,500	AA+	105.88	1,588	0.1%	1,603	0.1%	-15	-0.9%	0.5%	Wells
3137EACH0	FEDERAL HOME LN MTG CORP	02/09/15	2.88%	20,000	AA+	105.88	21,177	1.0%	21,179	1.0%	-2	0.0%	1.4%	Fresno
3135G0HG1	FEDERAL NATL MTG ASSN	03/16/15	0.38%	700	AA+	100.05	700	0.0%	696	0.0%	5	0.7%	0.6%	Smith
3135G0HG1	FANNIE MAE	03/16/15	0.38%	2,150	AA+	100.05	2,151	0.1%	2,140	0.1%	11	0.5%	0.5%	Wells
31359MA45	FEDERAL NATL MTG ASSN	04/15/15	5.00%	650	AA+	111.68	726	0.0%	745	0.0%	-19	-2.6%	0.8%	Smith
3137EADD8	FREDDIE MAC	04/17/15	0.50%	3,000	AA+	100.34	3,010	0.1%	2,987	0.1%	23	0.8%	0.6%	Wells
3136FPXM4	FEDERAL NATL MTG ASSN	05/12/15	1.38%	6,550	AA+	102.59	6,719	0.3%	6,483	0.3%	236	3.6%	1.6%	Fresno
3135G0KM4	FEDERAL NATL MTG ASSN	05/27/15	0.50%	280	AA+	100.31	281	0.0%	280	0.0%	1	0.4%	0.5%	Smith
3135G0KM4	FEDERAL NATL MTG ASSN	05/27/15	0.50%	375	AA+	100.31	376	0.0%	374	0.0%	2	0.6%	0.6%	Smith
3133XRM56	FEDERAL HOME LOAN BANKS	06/12/15	4.88%	10,000	AA+	112.07	11,207	0.5%	11,643	0.5%	-436	-3.7%	1.2%	Fresno
3133XRM56	FEDERAL HOME LOAN BANKS	06/12/15	4.88%	15,000	AA+	112.07	16,811	0.8%	17,454	0.8%	-644	-3.7%	1.2%	Fresno
3133XWNB1	FEDERAL HOME LOAN BANKS	06/12/15	2.88%	14,165	AA+	106.70	15,114	0.7%	14,836	0.7%	278	1.9%	1.7%	Fresno
3133XWNB1	FEDERAL HOME LOAN BANKS	06/12/15	2.88%											

County of Fresno Treasury Investment Pool

as of September 30, 2012

Holdings Report by Investment Type

Cusip	Issuer	Maturity	Coupon	Par Value (\$000)	S&P/ Moodys Rating	Market Price	Market Value (\$000)	Percent Portfolio (Market)	Cost Value (\$000)	Percent Portfolio (Cost)	Unrealized Gain/Loss (\$000)	Unrealized Gain/Loss (Percent)	Yield	Manager
8.2 Agency (f) continued														
3135G0NV1	FANNIE MAE	09/28/15	0.50%	1,400	AA+	100.27	1,404	0.1%	1,403	0.1%	1	0.0%	0.4%	Wells
31398A4M1	FEDERAL NATL MTG ASSN	10/26/15	1.63%	675	AA+	103.66	700	0.0%	695	0.0%	5	0.7%	0.8%	Smith
3136FPAS6	FEDERAL NATL MTG ASSN	02/25/16	2.15%	5,450	AA+	105.17	5,732	0.3%	5,522	0.3%	209	3.8%	1.9%	Fresno
3136FPCF2	FEDERAL NATL MTG ASSN	02/25/16	2.00%	5,000	AA+	105.08	5,254	0.2%	5,001	0.2%	253	5.1%	2.0%	Fresno
3136FPCF2	FEDERAL NATL MTG ASSN	02/25/16	2.00%	20,000	AA+	105.08	21,016	1.0%	20,688	1.0%	328	1.6%	1.2%	Fresno
31359MH89	FEDERAL NATL MTG ASSN	03/15/16	5.00%	225	AA+	115.39	260	0.0%	261	0.0%	-1	-0.4%	0.9%	Smith
31359MH89	FEDERAL NATL MTG ASSN	03/15/16	5.00%	375	AA+	115.39	433	0.0%	436	0.0%	-4	-0.8%	1.0%	Smith
3137EAAD1	FEDERAL HOME LN MTG CORP	04/18/16	5.25%	575	AA+	116.69	671	0.0%	674	0.0%	-3	-0.4%	1.0%	Smith
313373K50	FEDERAL HOME LOAN BANKS	05/10/16	2.40%	8,000	AA+	106.47	8,517	0.4%	8,438	0.4%	79	0.9%	1.2%	Fresno
3137EACT4	FEDERAL HOME LN MTG CORP	05/27/16	2.50%	650	AA+	107.25	697	0.0%	691	0.0%	6	0.9%	1.0%	Smith
3137EACT4	FEDERAL HOME LN MTG CORP	05/27/16	2.50%	10,000	AA+	107.25	10,725	0.5%	10,316	0.5%	409	4.0%	1.8%	Fresno
3137EACT4	FEDERAL HOME LN MTG CORP	05/27/16	2.50%	10,000	AA+	107.25	10,725	0.5%	10,355	0.5%	370	3.6%	1.7%	Fresno
3137EACT4	FEDERAL HOME LN MTG CORP	05/27/16	2.50%	10,000	AA+	107.25	10,725	0.5%	10,601	0.5%	124	1.2%	1.2%	Fresno
3137EACT4	FEDERAL HOME LN MTG CORP	05/27/16	2.50%	20,000	AA+	107.25	21,450	1.0%	20,547	1.0%	903	4.4%	1.9%	Fresno
3137EACT4	FEDERAL HOME LN MTG CORP	05/27/16	2.50%	25,000	AA+	107.25	26,813	1.2%	25,755	1.2%	1,058	4.1%	1.9%	Fresno
31331KNM8	FEDERAL FARM CREDIT BANK BND	06/10/16	1.88%	4,115	AA+	104.79	4,312	0.2%	4,119	0.2%	193	4.7%	1.9%	Fresno
31331KNM8	FEDERAL FARM CREDIT BANK BND	06/10/16	1.88%	10,000	AA+	104.79	10,479	0.5%	10,051	0.5%	429	4.3%	1.8%	Fresno
313373SZ6	FEDERAL HOME LOAN BANKS	06/10/16	2.13%	2,345	AA+	105.51	2,474	0.1%	2,443	0.1%	31	1.3%	1.2%	Fresno
313373SZ6	FEDERAL HOME LOAN BANKS	06/10/16	2.13%	14,370	AA+	105.51	15,162	0.7%	14,978	0.7%	183	1.2%	1.2%	Fresno
313373SZ6	FEDERAL HOME LOAN BANKS	06/10/16	2.13%	24,600	AA+	105.51	25,955	1.2%	24,965	1.2%	990	4.0%	1.8%	Fresno
313373SZ6	FEDERAL HOME LOAN BANKS	06/10/16	2.13%	25,000	AA+	105.51	26,378	1.2%	25,345	1.2%	1,033	4.1%	1.8%	Fresno
313373SZ6	FEDERAL HOME LOAN BANKS	06/10/16	2.13%	30,000	AA+	105.51	31,653	1.5%	30,308	1.4%	1,345	4.4%	1.9%	Fresno
313373SZ6	FEDERAL HOME LOAN BANKS	06/10/16	2.13%	30,000	AA+	105.51	31,653	1.5%	30,206	1.4%	1,447	4.8%	2.0%	Fresno
313373SZ6	FEDERAL HOME LOAN BANKS	06/10/16	2.13%	50,000	AA+	105.51	52,755	2.4%	50,375	2.3%	2,380	4.7%	2.0%	Fresno
3133XFFR1	FEDERAL HOME LOAN BANKS	06/10/16	5.38%	4,310	AA+	117.71	5,073	0.2%	5,124	0.2%	-50	-1.0%	1.2%	Fresno
3134G3DN7	FEDERAL HOME LN MTG CORP	06/14/16	1.28%	50,000	AA+	100.65	50,327	2.3%	50,000	2.3%	327	0.7%	1.3%	Fresno
31359MS61	FEDERAL NATL MTG ASSN	07/15/16	5.38%	575	AA+	118.01	679	0.0%	680	0.0%	-2	-0.2%	1.0%	Smith
31359MS61	FEDERAL NATL MTG ASSN	07/15/16	5.38%	25,000	AA+	118.01	29,503	1.4%	29,640	1.4%	-137	-0.5%	1.0%	Fresno
3137EAAG4	FEDERAL HOME LN MTG CORP	07/18/16	5.50%	20,000	AA+	118.54	23,708	1.1%	23,776	1.1%	-68	-0.3%	1.4%	Fresno
3137EACW7	FEDERAL HOME LN MTG CORP	08/25/16	2.00%	675	AA+	105.49	712	0.0%	703	0.0%	9	1.3%	1.0%	Smith
3137EACW7	FEDERAL HOME LN MTG CORP	08/25/16	2.00%	20,000	AA+	105.49	21,098	1.0%	20,730	1.0%	368	1.8%	1.2%	Fresno
3137EACW7	FEDERAL HOME LN MTG CORP	08/25/16	2.00%	20,000	AA+	105.49	21,098	1.0%	20,734	1.0%	364	1.8%	1.2%	Fresno
3137EACW7	FEDERAL HOME LN MTG CORP	08/25/16	2.00%	20,000	AA+	105.49	21,098	1.0%	20,530	1.0%	568	2.8%	1.4%	Fresno
3136FPDR5	FEDERAL NATL MTG ASSN	09/15/16	2.17%	11,500	AA+	105.39	12,120	0.6%	11,958	0.6%	162	1.4%	1.3%	Fresno
3135G0CM3	FEDERAL NATL MTG ASSN	09/28/16	1.25%	700	AA+	102.72	719	0.0%	706	0.0%	13	1.8%	1.1%	Smith
3135G0CM3	FEDERAL NATL MTG ASSN	09/28/16	1.25%	10,000	AA+	102.72	10,272	0.5%	9,974	0.5%	298	3.0%	1.3%	Fresno
3135G0CM3	FEDERAL NATL MTG ASSN	09/28/16	1.25%	10,000	AA+	102.72	10,272	0.5%	9,965	0.5%	307	3.1%	1.3%	Fresno
3135G0CM3	FEDERAL NATL MTG ASSN	09/28/16	1.25%	30,000	AA+	102.72	30,816	1.4%	29,715	1.4%	1,101	3.7%	1.4%	Fresno
3135G0CM3	FEDERAL NATL MTG ASSN	09/28/16	1.25%	30,000	AA+	102.72	30,816	1.4%	29,715	1.4%	1,101	3.7%	1.4%	Fresno
3137EAAJ8	FEDERAL HOME LN MTG CORP	10/18/16	5.13%	575	AA+	118.23	680	0.0%	678	0.0%	2	0.2%	1.1%	Smith
3135G0ES8	FEDERAL NATL MTG ASSN	11/15/16	1.38%	700	AA+	103.11	722	0.0%	709	0.0%	13	1.8%	1.1%	Smith
31359M2D4	FEDERAL NATL MTG ASSN	12/15/16	4.88%	575	AA+	117.55	676	0.0%	675	0.0%	1	0.2%	1.1%	Smith
3135G0GY3	FEDERAL NATL MTG ASSN	01/30/17	1.25%	700	AA+	102.65	719	0.0%	703	0.0%	15	2.2%	1.1%	Smith
3135G0GY3	FANNIE MAE	01/30/17	1.25%	3,750	AA+	102.65	3,849	0.2%	3,767	0.2%	82	2.2%	1.2%	Wells
3135G0GY3	FEDERAL NATL MTG ASSN	01/30/17	1.25%	20,000	AA+	102.65	20,530	0.9%	19,994	0.9%	536	2.7%	1.3%	Fresno
3135G0GY3	FEDERAL NATL MTG ASSN	01/30/17	1.25%	50,000	AA+	102.65	51,325	2.4%	50,057	2.3%	1,268	2.5%	1.2%	Fresno
3137EAAJ8	FEDERAL HOME LN MTG CORP	02/16/17	5.00%	575	AA+	118.80	683	0.0%	679	0.0%	4	0.6%	1.2%	Smith
3136FTV55	FEDERAL NATL MTG ASSN	02/28/17	1.15%	5,178	AA+	100.69	5,214	0.2%	5,168	0.2%	46	0.9%	1.2%	Fresno
3136FTV55	FEDERAL NATL MTG ASSN	02/28/17	1.15%	25,000	AA+	100.69	25,173	1.2%	24,870	1.2%	302	1.2%	1.3%	Fresno
3137EADC0	FEDERAL HOME LN MTG CORP	03/08/17	1.00%	700	AA+	101.28	709	0.0%	694	0.0%	15	2.2%	1.2%	Smith
3137EADC0	FEDERAL HOME LN MTG CORP	03/08/17	1.00%	30,000	AA+	101.28	30,383	1.4%	29,577	1.4%	806	2.7%	1.3%	Fresno
3135G0JA2	FEDERAL NATL MTG ASSN	04/27/17	1.13%	675	AA+	101.85	687	0.0%	679	0.0%	9	1.3%	1.0%	Smith
3137EADF3	FEDERAL HOME LN MTG CORP	05/12/17	1.25%	675	AA+	102.37	691	0.0%	682	0.0%	9	1.3%	1.0%	Smith
3137EADF3	FEDERAL HOME LN MTG CORP	05/12/17	1.25%	25,000	AA+	102.37	25,593	1.2%	25,440	1.2%	154	0.6%	0.9%	Fresno
313379FW4	FEDERAL HOME LOAN BANKS	06/09/17	1.00%	30,000	AA+	100.95	30,284	1.4%	30,140	1.4%	144	0.5%	0.9%	Fresno
31398ADM1	FEDERAL NATL MTG ASSN	06/12/17	5.38%	555	AA+	121.25	673	0.0%	674	0.0%	-1	-0.1%	1.0%	Smith
3134G3WN6	FEDERAL HOME LN MTG CORP	06/20/17	1.19%	50,000	AA+	100.41	50,206	2.3%	50,000	2.3%	206	0.4%	1.2%	Fresno
3137EADH9	FEDERAL HOME LN MTG CORP	06/29/17	1.00%	20,000	AA+	101.14	20,228	0.9%	20,026	0.9%	202	1.0%	1.0%	Fresno
3137EADH9	FEDERAL HOME LN MTG CORP	06/29/17	1.00%	30,000	AA+	101.14	30,342	1.4%	30,239	1.4%	104	0.3%	0.8%	Fresno
3137EADJ5	FEDERAL HOME LN MTG CORP AN	07/28/17	1.00%	675	AA+	101.31	684	0.0%	680	0.0%	3	0.5%	0.8%	Smith
3137EADJ5	FEDERAL HOME LN MTG CORP AN	07/28/17	1.00%	25,000	AA+	101.31	25,328	1.2%	25,099	1.2%	229	0.9%	0.9%	Fresno
3134G3B90	FEDERAL HOME LN MTG CORP	08/15/17	0.88%	50,000	AA+	100.00	49,998	2.3%	49,888	2.3%	111	0.2%	0.9%	Fresno
3135G0M23	FEDERAL NATL MTG ASSN	08/28/17	0.88%	500	AA+	100.50	503	0.0%	501	0.0%	2	0.3%	0.8%	Smith
3135G0M23	FANNIE MAE	08/28/17	0.88%	950	AA+	100.50	955	0.0%	953	0.0%	2	0.2%	0.8%	Wells
3135G0M23	FEDERAL NATL MTG ASSN	08/28/17	0.88%	30,000	AA+	100.50	30,151	1.4%	30,027	1.4%	125	0.4%	0.9%	Fresno
		12/18/15	2.27%	1,618,473	AA+	104.32	1,688,377	77.8%	1,669,736	77.6%	18,642	1.1%	1.4%	

8.8 Corporate Notes (k)

36962G3K8	GENERAL ELEC CAP CORP MTN BE	10/19/12	5.25%	10,000	AA+	100.22	10,022	0.5%	10,698	0.5%	-676	-6.3%	2.1%	Fresno
17313YAL5	CITIGROUP FUNDING NOTES FDIC	10/22/12	1.88%	215	AA+	100.09	215	0.0%	214	0.0%	1	0.3%	2.0%	Smith
17313YAL5	CITIGROUP FUNDING NOTES FDIC	10/22/12	1.88%	285	AA+	100.09	285	0.0%	284	0.0%	1	0.4%	2.0%	Smith
949746NW7	WELLS FARGO & CO NEW	10/23/12	5.25%	475	A+	100.29	476	0.0%	501	0.0%	-25	-5.0%	0.8%	Smith
36185JAA7	GMAC LLC FDIC	10/30/12	1.75%	5,000	AA+	100.12	5,006	0.2%	5,000	0.2%	7	0.1%	1.8%	Fresno
17313YAN1	CITIGROUP FDG INC GTD TLGP FDIC	11/15/12	1.88%	10,000	AA+	100.20	10,020	0.5%	10,013	0.5%	8	0.1%	1.8%	Fresno
09247XAF8	BLACKROCK INC	12/10/12	2.25%	700	A+	100.37	703	0.0%	716	0.0%	-14	-1.9%	0.8%	Smith
911312AG1														

County of Fresno Treasury Investment Pool

as of September 30, 2012

Holdings Report by Investment Type

Cusip	Issuer	Maturity	Coupon	Par Value (\$000)	S&P/ Moody's Rating	Market Price	Market Value (\$000)	Percent Portfolio (Market)	Cost Value (\$000)	Percent Portfolio (Cost)	Unrealized Gain/Loss (\$000)	Unrealized Gain/Loss (Percent)	Yield	Manager
8.8 Corporate Notes (k) continued														
36962G4Q4	GENERAL ELEC CAP CORP	09/16/13	1.88%	13,281	AA+	101.42	13,469	0.6%	13,429	0.6%	41	0.3%	1.2%	Fresno
594918AF1	MICROSOFT CORP	09/27/13	0.88%	300	AAA	100.66	302	0.0%	300	0.0%	2	0.8%	0.9%	Smith
931142CW1	WAL-MART STORES INC	10/25/13	0.75%	1,000	AA	100.44	1,004	0.0%	988	0.0%	16	1.6%	1.2%	Wells
36962G4X9	GENERAL ELECT CAP CORP	01/07/14	2.10%	750	AA+	101.83	764	0.0%	749	0.0%	15	2.0%	2.2%	Smith
46623EJE0	JPMORGAN CHASE & CO	01/24/14	2.05%	500	A	101.77	509	0.0%	508	0.0%	1	0.1%	0.9%	Smith
46623EJE0	JPMORGAN CHASE & CO	01/24/14	2.05%	30,000	A	101.77	30,530	1.4%	30,330	1.4%	200	0.7%	1.5%	Fresno
06406HBT5	BANK NEW YORK MTN BK ENT	01/31/14	1.50%	700	A+	101.35	709	0.0%	699	0.0%	10	1.5%	1.6%	Smith
98385XAD8	XTO ENERGY INC	02/01/14	4.90%	765	AAA	105.93	810	0.0%	838	0.0%	-27	-3.3%	0.6%	Wells
90333WAB4	US BK NATL ASSN MINN SUB MTN	02/04/14	6.30%	12,500	A+	107.49	13,436	0.6%	13,564	0.6%	-128	-0.9%	0.6%	Fresno
637432DC6	NATIONAL RURAL UTIL COOP	03/01/14	4.75%	607	A+	106.06	644	0.0%	653	0.0%	-10	-1.5%	0.7%	Wells
14912L4T5	CATERPILLAR FINANCIAL SE	04/01/14	1.65%	350	A	101.65	356	0.0%	357	0.0%	-2	-0.4%	0.6%	Wells
14912L4T5	CATERPILLAR FINANCIAL SE	04/01/14	1.65%	400	A	101.65	407	0.0%	408	0.0%	-1	-0.3%	0.6%	Wells
478160AX2	JOHNSON & JOHNSON SR NT	05/15/14	1.20%	700	AAA	101.47	710	0.0%	699	0.0%	11	1.6%	1.2%	Smith
38259PAA0	GOOGLE INC NT	05/19/14	1.25%	335	AA-	101.48	340	0.0%	340	0.0%	0	-0.1%	0.6%	Smith
38259PAA0	GOOGLE INC NT	05/19/14	1.25%	415	AA-	101.48	421	0.0%	421	0.0%	0	0.1%	0.7%	Smith
46625HHN3	JPMORGAN CHASE & CO	06/01/14	4.65%	10,000	A	106.00	10,600	0.5%	10,727	0.5%	-127	-1.2%	1.3%	Fresno
46625HHN3	JPMORGAN CHASE & CO	06/01/14	4.65%	20,000	A	106.00	21,200	1.0%	21,390	1.0%	-190	-0.9%	1.4%	Fresno
742718DU0	PROCTER & GAMBLE CO NT	08/15/14	0.70%	165	AA-	100.63	166	0.0%	165	0.0%	1	0.9%	0.8%	Smith
742718DU0	PROCTER & GAMBLE CO NT	08/15/14	0.70%	335	AA-	100.63	337	0.0%	334	0.0%	3	1.0%	0.8%	Smith
36962G4G6	GENERAL ELEC CAP CORP SER A	11/14/14	3.75%	5,465	AA+	106.00	5,793	0.3%	5,814	0.3%	-21	-0.4%	1.4%	Fresno
19416QDW7	COLGATE-PALMOLIVE NOTES	11/15/14	0.60%	750	AA-	100.65	755	0.0%	748	0.0%	7	0.9%	0.7%	Smith
36962G5M2	GENERAL ELEC CAP CORP BE FR	01/09/15	2.15%	10,000	AA+	102.92	10,292	0.5%	10,275	0.5%	16	0.2%	1.2%	Fresno
94974BFA3	WELLS FARGO & CO	02/13/15	1.25%	10,000	A+	101.19	10,119	0.5%	10,116	0.5%	3	0.0%	0.8%	Fresno
94974BFE5	WELLS FARGO & CO	07/01/15	1.50%	5,000	A+	101.68	5,084	0.2%	5,095	0.2%	-11	-0.2%	0.8%	Fresno
36962G4F8	GENERAL ELEC CAP CORP	09/21/15	4.38%	2,240	AA+	109.97	2,463	0.1%	2,461	0.1%	2	0.1%	1.0%	Fresno
594918AG9	MICROSOFT CORP	09/25/15	1.63%	800	AAA	103.75	830	0.0%	825	0.0%	5	0.5%	0.7%	Wells
		01/12/14	3.29%	177,996	AA-	102.95	183,253	8.4%	184,782	8.6%	-1,529	-0.8%	1.3%	
8.9 LAIF														
	LAIF	10/01/12	0.35%	50,000	NR	100.00	50,000	2.3%	50,000	2.3%	0	0.0%	0.3%	Fresno
8.10 Mutual and Money Market Funds (l)														
949917397	WFA HERITAGE MONEY MARK-I	10/01/12	0.08%	78	AAA	100.00	78	0.0%	78	0.0%	0	0.0%	0.1%	Wells
09248U718	BLACKROCK INSTL T-FUND	10/01/12	0.01%	246	AAA	100.00	246	0.0%	246	0.0%	0	0.0%	0.0%	Smith
	BANK OF THE WEST MM	10/01/12	0.30%	200,059	NR	100.00	200,059	9.2%	200,059	9.3%	0	0.0%	0.3%	Fresno
		10/01/12	0.30%	200,383		100.00	200,383	9.2%	200,383	9.3%	0	0.0%	0.3%	
8.11 ABS / MBS (o)														
477867AB1	JDOT 2011-A A2	06/16/14	0.64%	91	Aaa ¹	100.02	91	0.0%	91	0.0%	0	0.0%	0.6%	Wells
587682AC9	MERC-BENZ AUTO RECV TR 10-A-3	08/15/14	1.42%	195	AAA	100.42	196	0.0%	197	0.0%	-1	-0.3%	1.2%	Smith
43813TAC7	HONDA AUTO RECV 2011-1 A-3	10/15/14	1.13%	50	AAA ²	100.39	50	0.0%	50	0.0%	0	0.0%	1.0%	Smith
43813TAC7	HONDA AUTO RECV 2011-1 A-3	10/15/14	1.13%	100	AAA ²	100.39	100	0.0%	100	0.0%	0	-0.1%	0.9%	Smith
43813TAC7	HONDA AUTO RECV 2011-1 A-3	10/15/14	1.13%	168	AAA ²	100.39	169	0.0%	169	0.0%	0	0.2%	1.1%	Smith
43813TAC7	HONDA AUTO RECV 2011-1 A-3	10/15/14	1.13%	200	AAA ²	100.39	201	0.0%	201	0.0%	0	0.0%	1.0%	Smith
89235XAC1	TOYOTA AUTO RECEIVABLE 11A-3	10/15/14	0.98%	20	AAA	100.28	20	0.0%	20	0.0%	0	0.2%	0.9%	Smith
89235XAC1	TOYOTA AUTO RECEIVABLE 11A-3	10/15/14	0.98%	55	AAA	100.28	55	0.0%	55	0.0%	0	0.1%	0.9%	Smith
89235XAC1	TOYOTA AUTO RECEIVABLE 11A-3	10/15/14	0.98%	145	AAA	100.28	146	0.0%	146	0.0%	0	0.0%	0.9%	Smith
89235XAC1	TOYOTA AUTO RECEIVABLE 11A-3	10/15/14	0.98%	220	AAA	100.28	221	0.0%	221	0.0%	0	0.0%	0.8%	Smith
02005TAC1	ALLY AUTO REC TR 2011-1 A-3	01/15/15	1.38%	590	AAA ²	100.56	594	0.0%	596	0.0%	-2	-0.3%	1.1%	Smith
65476HAC4	NISSAN AUTO RECV 2011-A A-3	02/16/15	1.18%	275	AAA ²	100.67	277	0.0%	275	0.0%	2	0.7%	1.2%	Smith
161571CP7	CHASE ISSUANCE TR 2008-4A A	03/15/15	4.65%	530	AAA	102.00	541	0.0%	545	0.0%	-4	-0.7%	3.5%	Smith
587728AC0	MERC-BENZ AUTO RECV TR 11-A-3	03/16/15	0.85%	100	AAA ²	100.36	100	0.0%	100	0.0%	0	0.0%	0.7%	Smith
587728AC0	MERC-BENZ AUTO RECV TR 11-A-3	03/16/15	0.85%	300	AAA ²	100.36	301	0.0%	300	0.0%	1	0.4%	0.9%	Smith
98158KAC3	WORLD OMNI AUTO TR 2011-A A-3	05/15/15	1.11%	15	AAA	100.47	15	0.0%	15	0.0%	0	0.0%	1.0%	Smith
98158KAC3	WORLD OMNI AUTO TR 2011-A A-3	05/15/15	1.11%	102	AAA	100.47	102	0.0%	102	0.0%	0	-0.2%	0.9%	Smith
98158KAC3	WORLD OMNI AUTO TR 2011-A A-3	05/15/15	1.11%	160	AAA	100.47	161	0.0%	161	0.0%	0	-0.2%	0.9%	Smith
98158KAC3	WORLD OMNI AUTO TR 2011-A A-3	05/15/15	1.11%	165	AAA	100.47	166	0.0%	166	0.0%	0	-0.2%	0.9%	Smith
98158KAC3	WORLD OMNI AUTO TR 2011-A A-3	05/15/15	1.11%	210	AAA	100.47	211	0.0%	211	0.0%	0	0.1%	1.0%	Smith
34529RAC5	FORD CREDIT AUTO TR 11-B A-3	06/15/15	0.84%	550	AAA	100.39	552	0.0%	550	0.0%	2	0.4%	0.8%	Smith
92867DAC4	VOLKSWAGEN AUTO ENH 11-1A-3	06/20/15	1.22%	210	AAA	100.64	211	0.0%	211	0.0%	1	0.2%	1.1%	Smith
92867DAC4	VOLKSWAGEN AUTO ENH 11-1A-3	06/20/15	1.22%	400	AAA	100.64	403	0.0%	403	0.0%	0	-0.1%	1.0%	Smith
15200NAA3	CENTERPOINT ENGY RES BD 09 A-1	02/15/16	1.83%	212	AAA	101.93	216	0.0%	215	0.0%	1	0.5%	1.5%	Smith
15200MAA5	CENTERPOINT ENERGY COMP 08A-1	02/01/20	4.19%	487	AAA	107.70	525	0.0%	523	0.0%	2	0.4%	3.0%	Smith
		08/22/15	1.76%	5,551	AAA	101.30	5,623	0.3%	5,623	0.3%	1	0.0%	1.4%	
Cash														
	VAULT	10/01/12	NA	1,681	NR	100.00	1,681	0.1%	1,681	0.1%	0	0.0%	0.0%	Fresno
	BANK OF THE WEST SERVICE BNK	10/01/12	0.43%	28,456	NR	100.00	28,456	1.3%	28,456	1.3%	0	0.0%	0.4%	Fresno
		10/01/12	0.41%	30,137	NR	100.00	30,137	1.4%	30,137	1.4%	0	0.0%	0.4%	
TOTAL PORTFOLIO		05/20/15	2.09%	2,093,795		103.60	2,169,170	100.0%	2,151,918	100.0%	17,252	0.8%	1.2%	

¹Fitch

²Moody

County of Fresno Treasury Investment Pool

as of September 30, 2012

Holdings Report by Maturity Date

Cusip	Issuer	Maturity	Coupon	Par Value (\$000)	S&P/ Moodys Rating	Market Price	Market Value (\$000)	Percent Portfolio (Market)	Cost Value (\$000)	Percent Portfolio (Cost)	Unrealized Gain/Loss (\$000)	Unrealized Gain/Loss (Percent)	Yield	Manager
Less than 1 Month														
949917397	WFA HERITAGE MONEY MARK-I	10/01/12	0.08%	78	AAA	100.00	78	0.0%	78	0.0%	0	0.0%	0.1%	Wells
09248U718	BLACKROCK INSTL T-FUND	10/01/12	0.01%	246	AAA	100.00	246	0.0%	246	0.0%	0	0.0%	0.0%	Smith
	VAULT	10/01/12	NA	1,681	NR	100.00	1,681	0.1%	1,681	0.1%	0	0.0%	0.0%	Fresno
	BANK OF THE WEST SERVICE BNK	10/01/12	0.43%	28,456	NR	100.00	28,456	1.3%	28,456	1.3%	0	0.0%	0.4%	Fresno
	LAIF	10/01/12	0.35%	50,000	NR	100.00	50,000	2.3%	50,000	2.3%	0	0.0%	0.3%	Fresno
	BANK OF THE WEST MM	10/01/12	0.30%	200,059	NR	100.00	200,059	9.2%	200,059	9.3%	0	0.0%	0.3%	Fresno
36962G3K8	GENERAL ELEC CAP CORP MTN BE	10/19/12	5.25%	10,000	AA+	100.22	10,022	0.5%	10,698	0.5%	-676	-6.3%	2.1%	Fresno
17313YAL5	CITIGROUP FUNDING NOTES FDIC	10/22/12	1.88%	215	AA+	100.09	215	0.0%	214	0.0%	1	0.3%	2.0%	Smith
17313YAL5	CITIGROUP FUNDING NOTES FDIC	10/22/12	1.88%	285	AA+	100.09	285	0.0%	284	0.0%	1	0.4%	2.0%	Smith
949746NW7	WELLS FARGO & CO NEW	10/23/12	5.25%	475	A+	100.29	476	0.0%	501	0.0%	-25	-5.0%	0.8%	Smith
36185JAA7	GMAC LLC FDIC	10/30/12	1.75%	5,000	AA+	100.12	5,006	0.2%	5,000	0.2%	7	0.1%	1.8%	Fresno
		10/02/12	0.53%	296,495		100.01	296,525	13.7%	297,217	13.8%	-692	-0.2%	0.4%	
1 - 3 Months														
17313YAN1	CITIGROUP FDG INC GTD TLGP FDIC	11/15/12	1.88%	10,000	AA+	100.20	10,020	0.5%	10,013	0.5%	8	0.1%	1.8%	Fresno
09247XAF8	BLACKROCK INC	12/10/12	2.25%	700	A+	100.37	703	0.0%	716	0.0%	-14	-1.9%	0.8%	Smith
		11/16/12	1.90%	10,700		100.21	10,723	0.5%	10,729	0.5%	-6	-0.1%	1.8%	
3 - 6 Months														
911312AG1	UNITED PARCEL SERVICE INC	01/15/13	4.50%	700	A+	101.22	709	0.0%	754	0.0%	-46	-6.1%	1.7%	Smith
3128X4D24	FEDERAL HOME LN MTG CORP	01/30/13	5.26%	10,000	AA+	101.63	10,163	0.5%	11,066	0.5%	-903	-8.2%	2.1%	Fresno
084670AU2	BERKSHIRE HATHAWAY INC SR	02/11/13	2.13%	750	AA+	100.66	755	0.0%	750	0.0%	5	0.7%	2.1%	Smith
31359MQV8	FEDERAL NATL MTG ASSN	02/21/13	4.75%	10,000	AA+	101.77	10,177	0.5%	10,882	0.5%	-705	-6.5%	2.2%	Fresno
31359MQV8	FEDERAL NATL MTG ASSN	02/21/13	4.75%	10,000	AA+	101.77	10,177	0.5%	10,911	0.5%	-734	-6.7%	2.1%	Fresno
31359MQV8	FEDERAL NATL MTG ASSN	02/21/13	4.75%	10,000	AA+	101.77	10,177	0.5%	10,833	0.5%	-656	-6.1%	2.3%	Fresno
428236AQ6	HEWLETT PACKARD CO	03/01/13	4.50%	650	BBB+	101.50	660	0.0%	689	0.0%	-30	-4.3%	1.0%	Smith
		02/15/13	4.82%	42,100		101.70	42,817	2.0%	45,885	2.1%	-3,068	-6.7%	2.1%	
6 Months - 1 Year														
06406HB7	BANK OF NEW YORK MELLON	04/01/13	4.50%	1,000	A+	102.05	1,020	0.0%	1,086	0.1%	-65	-6.0%	1.1%	Wells
14912L4L2	CATERPILLAR FINANCIAL MTN	04/05/13	2.00%	700	A	100.88	706	0.0%	716	0.0%	-10	-1.4%	0.6%	Smith
98385XAC0	XTO ENERGY INC	04/15/13	6.25%	700	AAA	102.97	721	0.0%	792	0.0%	-72	-9.0%	1.1%	Smith
36962G3T9	GENERAL ELEC CAP CORP MTN BE	05/01/13	4.80%	5,000	AA+	102.54	5,127	0.2%	5,243	0.2%	-116	-2.2%	0.9%	Fresno
36962G3T9	GENERAL ELEC CAP CORP MTN BE	05/01/13	4.80%	8,439	AA+	102.54	8,653	0.4%	8,851	0.4%	-198	-2.2%	0.9%	Fresno
46625HHB9	JPMORGAN CHASE & CO	05/01/13	4.75%	900	A	102.53	923	0.0%	957	0.0%	-34	-3.6%	1.2%	Wells
3136F9JB0	FEDERAL NATL MTG ASSN	05/07/13	4.00%	4,700	AA+	102.27	4,807	0.2%	5,002	0.2%	-196	-3.9%	2.2%	Fresno
084664BD2	BERKSHIRE HATHAWAY FIN	05/15/13	4.60%	900	AA+	102.65	924	0.0%	976	0.0%	-52	-5.3%	1.2%	Wells
354613AE1	FRANKLIN RES INC SR	05/20/13	2.00%	500	AA-	100.10	500	0.0%	510	0.0%	-10	-1.9%	0.9%	Smith
91159HGW4	US BANCORP	06/14/13	2.00%	750	A+	101.16	759	0.0%	764	0.0%	-5	-0.7%	0.8%	Wells
3133XTX9	FEDERAL HOME LOAN BANKS	06/28/13	3.05%	10,000	AA+	102.00	10,200	0.5%	10,247	0.5%	-47	-0.5%	2.4%	Fresno
3133XTX9	FEDERAL HOME LOAN BANKS	06/28/13	3.05%	10,000	AA+	102.00	10,200	0.5%	10,236	0.5%	-36	-0.4%	2.4%	Fresno
3133XTX9	FEDERAL HOME LOAN BANKS	06/28/13	3.05%	17,775	AA+	102.00	18,131	0.8%	18,280	0.8%	-149	-0.8%	2.3%	Fresno
31331GE47	FEDERAL FARM CREDIT BKS GLOBAL	07/29/13	2.25%	10,000	AA+	101.69	10,169	0.5%	9,994	0.5%	174	1.7%	2.3%	Fresno
12572QAA3	CME GROUP INC	08/01/13	5.40%	174	AA-	104.14	181	0.0%	190	0.0%	-9	-4.5%	1.0%	Wells
12572QAA3	CME GROUP INC	08/01/13	5.40%	300	AA-	104.14	312	0.0%	329	0.0%	-17	-5.1%	1.2%	Wells
459200GT2	IBM CORP	08/05/13	1.00%	750	AA-	100.64	755	0.0%	757	0.0%	-2	-0.3%	0.5%	Smith
459200GT2	IBM CORP	08/05/13	1.00%	750	AA-	100.64	755	0.0%	755	0.0%	-1	-0.1%	0.5%	Wells
3133XRX88	FEDERAL HOME LOAN BANKS	09/06/13	4.00%	225	AA+	103.54	233	0.0%	240	0.0%	-7	-2.8%	2.4%	Smith
36962G4Q4	GENERAL ELEC CAP CORP	09/16/13	1.88%	1,000	AA+	101.42	1,014	0.0%	1,002	0.0%	12	1.2%	1.8%	Wells
36962G4Q4	GENERAL ELEC CAP CORP	09/16/13	1.88%	13,281	AA+	101.42	13,469	0.6%	13,429	0.6%	41	0.3%	1.2%	Fresno
31398A2S0	FANNIE MAE	09/23/13	1.00%	350	AA+	100.75	353	0.0%	349	0.0%	4	1.1%	1.1%	Wells
3133XS3V8	FEDERAL HOME LOAN BANKS	09/27/13	4.11%	10,000	AA+	103.85	10,385	0.5%	10,636	0.5%	-251	-2.4%	2.5%	Fresno
594918AF1	MICROSOFT CORP	09/27/13	0.88%	300	AAA	100.66	302	0.0%	300	0.0%	2	0.8%	0.9%	Smith
		07/09/13	3.23%	98,494		102.14	100,599	4.6%	101,641	4.7%	-1,043	-1.0%	1.9%	
Over 1 Year														
931142CW1	WAL-MART STORES INC	10/25/13	0.75%	1,000	AA	100.44	1,004	0.0%	988	0.0%	16	1.6%	1.2%	Wells
3137EACL1	FREDDIE MAC	10/28/13	0.88%	1,500	AA+	100.70	1,511	0.1%	1,491	0.1%	19	1.3%	1.1%	Wells
3134A4UK8	FEDERAL HOME LN MTG CORP	11/15/13	4.88%	750	AA+	105.28	790	0.0%	823	0.0%	-33	-4.0%	2.2%	Smith
31398AUJ9	FEDERAL NATL MTG ASSN	12/11/13	2.88%	750	AA+	103.19	774	0.0%	777	0.0%	-3	-0.3%	1.9%	Smith
3133XSP93	FEDERAL HOME LOAN BANKS	12/13/13	3.13%	10,000	AA+	103.47	10,347	0.5%	10,239	0.5%	108	1.1%	2.6%	Fresno
31398A5W8	FANNIE MAE	12/18/13	0.75%	750	AA+	100.66	755	0.0%	741	0.0%	14	1.9%	1.2%	Wells
36962G4X9	GENERAL ELECT CAP CORP	01/07/14	2.10%	750	AA+	101.83	764	0.0%	749	0.0%	15	2.0%	2.2%	Smith
3134A4UM4	FEDERAL HOME LN MTG CORP	01/15/14	4.50%	750	AA+	105.45	791	0.0%	813	0.0%	-22	-2.7%	2.1%	Smith
46623EJE0	JPMORGAN CHASE & CO	01/24/14	2.05%	500	A	101.77	509	0.0%	508	0.0%	1	0.1%	0.9%	Smith
46623EJE0	JPMORGAN CHASE & CO	01/24/14	2.05%	30,000	A	101.77	30,530	1.4%	30,330	1.4%	200	0.7%	1.5%	Fresno
06406HBT5	BANK NEW YORK MTN BK ENT	01/31/14	1.50%	700	A+	101.35	709	0.0%	699	0.0%	10	1.5%	1.6%	Smith
98385XAD8	XTO ENERGY INC	02/01/14	4.90%	765	AAA	105.93	810	0.0%	838	0.0%	-27	-3.3%	0.6%	Wells
90333WAB4	US BK NATL ASSN MINN SUB MTN	02/04/14	6.30%	12,500	A+	107.49	13,436	0.6%	13,564	0.6%	-128	-0.9%	0.6%	Fresno
31398AVD1	FEDERAL NATL MTG ASSN	02/05/14	2.75%	700	AA+	103.46	724	0.0%	716	0.0%	9	1.2%	2.1%	Smith
3137EACR8	FREDDIE MAC	02/25/14	1.38%	1,100	AA+	101.57	1,117	0.1%	1,099	0.1%	18	1.6%	1.4%	Wells
637432DC6	NATIONAL RURAL UTIL COOP	03/01/14	4.75%	607	A+	106.06	644	0.0%	653	0.0%	-10	-1.5%	0.7%	Wells
31398AVZ2	FEDERAL NATL MTG ASSN	03/13/14	2.75%	700	AA+	103.61	725	0.0%	739	0.0%	-14	-1.8%	1.1%	Smith
14912L4T5	CATERPILLAR FINANCIAL SE	04/01/14	1.65%	350	A	101.65	356	0.0%	357	0.0%	-2	-0.4%	0.6%	Wells
14912L4T5	CATERPILLAR FINANCIAL SE	04/01/14	1.65%	400	A	101.65	407	0.0%	408	0.0%	-1	-0.3%	0.6%	Wells
3137EACB3	FEDERAL HOME LN MTG CORP	04/23/14	2.50%	675	AA+	103.52	699	0.0%	700	0.0%	-1	-0.1%	1.5%	Smith
31398AXJ6	FEDERAL NATL MTG ASSN	05/15/14	2.50%	700	AA+	103.61	725	0.0%	733	0.0%	-7	-1.0%	1.2%	Smith
31398AXJ6	FEDERAL NATL MTG ASSN	05/15/14	2.50%	20,000	AA+	103.61	20,721	1.0%	20,953	1.0%	-232	-1.1%	1.1%	Fresno
478160AX2	JOHNSON & JOHNSON SR NT	05/15/14	1.20%	700	AAA	101.47	710	0.0%	699	0.0%	11	1.6%	1.2%	Smith
31398A6A5	FEDERAL NATL MTG ASSN	05/16/14	1.00%	30,000	AA+	101.31	30,394	1.4%	29,790	1.4%	604	2.0%	1.2%	Fresno
38259PAA0	GOOGLE INC NT	05/19/14	1.25%	335	AA-	101.48	340	0.0%	340	0.0%	0	-0.1%	0.6%	Smith
38259PAA0	GOOGLE INC NT	05/19/14	1.25%	415	AA-	101.48	421	0.0%	421	0.0%	0	0.1%	0.7%	Smith
46625HHN3	JPMORGAN CHASE & CO	06/01/14	4.65%	10,000	A	106.00								

County of Fresno Treasury Investment Pool

as of September 30, 2012

Holdings Report by Maturity Date

Cusip	Issuer	Maturity	Coupon	Par Value (\$000)	S&P/ Moodys Rating	Market Price	Market Value (\$000)	Percent Portfolio (Market)	Cost Value (\$000)	Percent Portfolio (Cost)	Unrealized Gain/Loss (\$000)	Unrealized Gain/Loss (Percent)	Yield	Manager
Over 1 Year (continued)														
3133X7FK5	FEDERAL HOME LOAN BANKS	06/18/14	5.25%	670	AA+	108.59	728	0.0%	750	0.0%	-23	-3.0%	0.7%	Smith
3135G0BJ1	FEDERAL NATL MTG ASSN	06/27/14	1.13%	10,000	AA+	101.50	10,150	0.5%	10,048	0.5%	102	1.0%	1.0%	Fresno
3135G0BJ1	FEDERAL NATL MTG ASSN	06/27/14	1.13%	20,000	AA+	101.50	20,300	0.9%	20,241	0.9%	59	0.3%	0.7%	Fresno
3135G0BJ1	FEDERAL NATL MTG ASSN	06/27/14	1.13%	30,000	AA+	101.50	30,450	1.4%	30,400	1.4%	50	0.2%	0.6%	Fresno
3136F3ZQ2	FEDERAL NATL MTG ASSN	06/30/14	4.13%	10,000	AA+	106.59	10,659	0.5%	11,041	0.5%	-382	-3.5%	1.2%	Fresno
3134A4UU6	FEDERAL HOME LN MTG CORP	07/15/14	5.00%	10,000	AA+	108.39	10,839	0.5%	11,182	0.5%	-343	-3.1%	1.5%	Fresno
3137EACD9	FEDERAL HOME LN MTG CORP	07/28/14	3.00%	650	AA+	104.82	681	0.0%	698	0.0%	-17	-2.4%	1.0%	Smith
3137EACD9	FEDERAL HOME LN MTG CORP	07/28/14	3.00%	10,000	AA+	104.82	10,482	0.5%	10,786	0.5%	-304	-2.8%	0.9%	Fresno
3137EACD9	FEDERAL HOME LN MTG CORP	07/28/14	3.00%	10,000	AA+	104.82	10,482	0.5%	10,507	0.5%	-25	-0.2%	1.6%	Fresno
3133XLJP9	FEDERAL HOME LOAN BANKS	08/13/14	5.50%	10,000	AA+	109.89	10,989	0.5%	11,405	0.5%	-416	-3.6%	1.5%	Fresno
587682AC9	MERC-BENZ AUTO RECV TR 10-A-3	08/15/14	1.42%	195	AAA	100.42	196	0.0%	197	0.0%	-1	-0.3%	1.2%	Smith
742718DU0	PROCTER & GAMBLE CO NT	08/15/14	0.70%	165	AA-	100.63	166	0.0%	165	0.0%	1	0.9%	0.8%	Smith
742718DU0	PROCTER & GAMBLE CO NT	08/15/14	0.70%	335	AA-	100.63	337	0.0%	334	0.0%	3	1.0%	0.8%	Smith
3135G0BY8	FEDERAL NATL MTG ASSN	08/28/14	0.88%	740	AA+	101.11	748	0.0%	748	0.0%	1	0.1%	0.5%	Smith
3135G0BY8	FANNIE MAE	08/28/14	0.88%	2,000	AA+	101.11	2,022	0.1%	2,012	0.1%	10	0.5%	0.7%	Wells
31398AYY2	FEDERAL NATL MTG ASSN	09/16/14	3.00%	700	AA+	105.40	738	0.0%	737	0.0%	1	0.1%	1.5%	Smith
31359MWJ8	FEDERAL NATL MTG ASSN	10/15/14	4.63%	675	AA+	108.81	734	0.0%	746	0.0%	-11	-1.5%	1.8%	Smith
43813TAC7	HONDA AUTO RECV 2011-1 A-3	10/15/14	1.13%	50	AAA ²	100.39	50	0.0%	50	0.0%	0	0.0%	1.0%	Smith
43813TAC7	HONDA AUTO RECV 2011-1 A-3	10/15/14	1.13%	100	AAA ²	100.39	100	0.0%	100	0.0%	0	-0.1%	0.9%	Smith
43813TAC7	HONDA AUTO RECV 2011-1 A-3	10/15/14	1.13%	168	AAA ²	100.39	169	0.0%	169	0.0%	0	0.2%	1.1%	Smith
43813TAC7	HONDA AUTO RECV 2011-1 A-3	10/15/14	1.13%	200	AAA ²	100.39	201	0.0%	201	0.0%	0	0.0%	1.0%	Smith
89235XAC1	TOYOTA AUTO RECEIVABLE 11A-3	10/15/14	0.98%	20	AAA	100.28	20	0.0%	20	0.0%	0	0.2%	0.9%	Smith
89235XAC1	TOYOTA AUTO RECEIVABLE 11A-3	10/15/14	0.98%	55	AAA	100.28	55	0.0%	55	0.0%	0	0.1%	0.9%	Smith
89235XAC1	TOYOTA AUTO RECEIVABLE 11A-3	10/15/14	0.98%	145	AAA	100.28	146	0.0%	146	0.0%	0	0.0%	0.9%	Smith
89235XAC1	TOYOTA AUTO RECEIVABLE 11A-3	10/15/14	0.98%	220	AAA	100.28	221	0.0%	221	0.0%	0	0.0%	0.8%	Smith
3136G0FF3	FANNIE MAE	10/30/14	0.50%	1,100	AA+	100.13	1,101	0.1%	1,100	0.1%	1	0.1%	0.5%	Wells
36962G4G6	GENERAL ELEC CAP CORP SER A	11/14/14	3.75%	5,465	AA+	106.00	5,793	0.3%	5,814	0.3%	-21	-0.4%	1.4%	Fresno
19416QDW7	COLGATE-PALMOLIVE NOTES	11/15/14	0.60%	750	AA-	100.65	755	0.0%	748	0.0%	7	0.9%	0.7%	Smith
31398AZV7	FEDERAL NATL MTG ASSN	11/20/14	2.63%	700	AA+	104.99	735	0.0%	734	0.0%	1	0.1%	1.4%	Smith
3137EACY3	FREDDIE MAC	11/25/14	0.75%	1,500	AA+	100.92	1,514	0.1%	1,503	0.1%	11	0.7%	0.7%	Wells
3135G0FY4	FEDERAL NATL MTG ASSN	12/19/14	0.75%	750	AA+	100.92	757	0.0%	750	0.0%	7	1.0%	0.8%	Smith
3137EADA4	FREDDIE MAC	12/29/14	0.63%	3,500	AA+	100.61	3,521	0.2%	3,520	0.2%	2	0.0%	0.4%	Wells
36962G5M2	GENERAL ELEC CAP CORP BE FR	01/09/15	2.15%	10,000	AA+	102.92	10,292	0.5%	10,275	0.5%	16	0.2%	1.2%	Fresno
02005TAC1	ALLY AUTO REC TR 2011-1 A-3	01/15/15	1.38%	590	AAA ²	100.56	594	0.0%	596	0.0%	-2	-0.3%	1.1%	Smith
3134A4UX0	FEDERAL HOME LN MTG CORP	01/15/15	4.50%	600	AA+	109.44	657	0.0%	660	0.0%	-3	-0.5%	1.8%	Smith
3137EACH0	FEDERAL HOME LN MTG CORP	02/09/15	2.88%	660	AA+	105.88	699	0.0%	699	0.0%	0	-0.1%	1.1%	Smith
3137EACH0	FREDDIE MAC	02/09/15	2.88%	1,500	AA+	105.88	1,588	0.1%	1,603	0.1%	-15	-0.9%	0.5%	Wells
3137EACH0	FEDERAL HOME LN MTG CORP	02/09/15	2.88%	20,000	AA+	105.88	21,177	1.0%	21,179	1.0%	-2	0.0%	1.4%	Fresno
94974BFA3	WELLS FARGO & CO	02/13/15	1.25%	10,000	A+	101.19	10,119	0.5%	10,116	0.5%	3	0.0%	0.8%	Fresno
912828SE1	US TREASURY N/B	02/15/15	0.25%	1,700	AA+	99.94	1,699	0.1%	1,691	0.1%	8	0.5%	0.4%	Wells
65476HAC4	NISSAN AUTO RECV 2011-A A-3	02/16/15	1.18%	275	AAA ²	100.67	277	0.0%	275	0.0%	2	0.7%	1.2%	Smith
161571CP7	CHASE ISSUANCE TR 2008-4A A	03/15/15	4.65%	530	AAA	102.00	541	0.0%	545	0.0%	-4	-0.7%	3.5%	Smith
3135G0HG1	FEDERAL NATL MTG ASSN	03/16/15	0.38%	700	AA+	100.05	700	0.0%	696	0.0%	5	0.7%	0.6%	Smith
3135G0HG1	FANNIE MAE	03/16/15	0.38%	2,150	AA+	100.05	2,151	0.1%	2,140	0.1%	11	0.5%	0.5%	Wells
587728AC0	MERC-BENZ AUTO RECV TR 11-A-3	03/16/15	0.85%	100	AAA ²	100.36	100	0.0%	100	0.0%	0	0.0%	0.7%	Smith
587728AC0	MERC-BENZ AUTO RECV TR 11-A-3	03/16/15	0.85%	300	AAA ²	100.36	301	0.0%	300	0.0%	1	0.4%	0.9%	Smith
31359MA45	FEDERAL NATL MTG ASSN	04/15/15	5.00%	650	AA+	111.68	726	0.0%	745	0.0%	-19	-2.6%	0.8%	Smith
3137EADD8	FREDDIE MAC	04/17/15	0.50%	3,000	AA+	100.34	3,010	0.1%	2,987	0.1%	23	0.8%	0.6%	Wells
3136FPXM4	FEDERAL NATL MTG ASSN	05/12/15	1.38%	6,550	AA+	102.59	6,719	0.3%	6,483	0.3%	236	3.6%	1.6%	Fresno
98158KAC3	WORLD OMNI AUTO TR 2011-A A-3	05/15/15	1.11%	15	AAA	100.47	15	0.0%	15	0.0%	0	0.0%	1.0%	Smith
98158KAC3	WORLD OMNI AUTO TR 2011-A A-3	05/15/15	1.11%	102	AAA	100.47	102	0.0%	102	0.0%	0	-0.2%	0.9%	Smith
98158KAC3	WORLD OMNI AUTO TR 2011-A A-3	05/15/15	1.11%	160	AAA	100.47	161	0.0%	161	0.0%	0	-0.2%	0.9%	Smith
98158KAC3	WORLD OMNI AUTO TR 2011-A A-3	05/15/15	1.11%	165	AAA	100.47	166	0.0%	166	0.0%	0	-0.2%	0.9%	Smith
98158KAC3	WORLD OMNI AUTO TR 2011-A A-3	05/15/15	1.11%	210	AAA	100.47	211	0.0%	211	0.0%	0	0.1%	1.0%	Smith
3135G0KM4	FEDERAL NATL MTG ASSN	05/27/15	0.50%	280	AA+	100.31	281	0.0%	280	0.0%	1	0.4%	0.5%	Smith
3135G0KM4	FEDERAL NATL MTG ASSN	05/27/15	0.50%	375	AA+	100.31	376	0.0%	374	0.0%	2	0.6%	0.6%	Smith
3133XRM56	FEDERAL HOME LOAN BANKS	06/12/15	4.88%	10,000	AA+	112.07	11,207	0.5%	11,643	0.5%	-436	-3.7%	1.2%	Fresno
3133XRM56	FEDERAL HOME LOAN BANKS	06/12/15	4.88%	15,000	AA+	112.07	16,811	0.8%	17,454	0.8%	-644	-3.7%	1.2%	Fresno
3133XWNB1	FEDERAL HOME LOAN BANKS	06/12/15	2.88%	14,165	AA+	106.70	15,114	0.7%	14,836	0.7%	278	1.9%	1.7%	Fresno
3133XWNB1	FEDERAL HOME LOAN BANKS	06/12/15	2.88%	15,000	AA+	106.70	16,005	0.7%	15,735	0.7%	270	1.7%	1.7%	Fresno
3133XWNB1	FEDERAL HOME LOAN BANKS	06/12/15	2.88%	15,000	AA+	106.70	16,005	0.7%	15,530	0.7%	475	3.1%	2.0%	Fresno
3133XWNB1	FEDERAL HOME LOAN BANKS	06/12/15	2.88%	18,335	AA+	106.70	19,563	0.9%	19,395	0.9%	169	0.9%	1.6%	Fresno
3133XWNB1	FEDERAL HOME LOAN BANKS	06/12/15	2.88%	20,000	AA+	106.70	21,340	1.0%	20,701	1.0%	639	3.1%	2.1%	Fresno
3133XWNB1	FEDERAL HOME LOAN BANKS	06/12/15	2.88%	20,000	AA+	106.70	21,340	1.0%	20,719	1.0%	621	3.0%	2.1%	Fresno
3133XWNB1	FEDERAL HOME LOAN BANKS	06/12/15	2.88%	20,000	AA+	106.70	21,340	1.0%	20,634	1.0%	706	3.4%	2.1%	Fresno
3133XWNB1	FEDERAL HOME LOAN BANKS	06/12/15	2.88%	30,000	AA+	106.70	32,010	1.5%	32,192	1.5%	-182	-0.6%	1.2%	Fresno
34529RAC5	FORD CREDIT AUTO TR 11-B A-3	06/15/15	0.84%	550	AAA	100.39	552	0.0%	550	0.0%	2	0.4%	0.8%	Smith
912828SZ4	US TREASURY N/B	06/15/15	0.38%	600	AA+	100.21	601	0.0%	600	0.0%	2	0.3%	0.4%	Wells
92867DAC4	VOLKSWAGEN AUTO ENH 11-1A-3	06/20/15	1.22%	210	AAA	100.64	211	0.0%	211	0.0%	1	0.2%	1.1%	Smith
92867DAC4	VOLKSWAGEN AUTO ENH 11-1A-3	06/20/15	1.22%	400	AAA	100.64	403	0.0%	403	0.0%	0	-0.1%	1.0%	Smith
94974BFE5	WELLS FARGO & CO	07/01/15	1.50%	5,000	A+	101.68	5,084	0.2%	5,095	0.2%	-11	-0.2%	0.8%	Fresno
3134A4VC5	FEDERAL HOME LN MTG CORP	07/17/15	4.38%	10,000	AA+	111.05	11,105	0.5%	11,069	0.5%	36	0.3%	1.7%	Fresno
31398AU34	FEDERAL NATL MTG ASSN	07/28/15	2.38%	700	AA+	105.55	739	0.0%	739	0.0%	0	0.0%	0.9%	Smith
31398AU34	FANNIE MAE	07/28/15	2.38%	3,800	AA+	105.55	4,011	0.2%	4,016	0.2%	-5	-0.1%	0.6%	Wells
31398AU34	FEDERAL NATL MTG ASSN	07/28/15	2.38%	20,000										

County of Fresno Treasury Investment Pool

as of September 30, 2012

Holdings Report by Maturity Date

Cusip	Issuer	Maturity	Coupon	Par Value (\$000)	S&P/ Moodys Rating	Market Price	Market Value (\$000)	Percent Portfolio (Market)	Cost Value (\$000)	Percent Portfolio (Cost)	Unrealized Gain/Loss (\$000)	Unrealized Gain/Loss (Percent)	Yield	Manager
Over 1 Year (continued)														
3137EACT4	FEDERAL HOME LN MTG CORP	05/27/16	2.50%	20,000	AA+	107.25	21,450	1.0%	20,547	1.0%	903	4.4%	1.9%	Fresno
3137EACT4	FEDERAL HOME LN MTG CORP	05/27/16	2.50%	25,000	AA+	107.25	26,813	1.2%	25,755	1.2%	1,058	4.1%	1.9%	Fresno
31331KNM8	FEDERAL FARM CREDIT BANK BND	06/10/16	1.88%	4,115	AA+	104.79	4,312	0.2%	4,119	0.2%	193	4.7%	1.9%	Fresno
31331KNM8	FEDERAL FARM CREDIT BANK BND	06/10/16	1.88%	10,000	AA+	104.79	10,479	0.5%	10,051	0.5%	429	4.3%	1.8%	Fresno
313373SZ6	FEDERAL HOME LOAN BANKS	06/10/16	2.13%	2,345	AA+	105.51	2,474	0.1%	2,443	0.1%	31	1.3%	1.2%	Fresno
313373SZ6	FEDERAL HOME LOAN BANKS	06/10/16	2.13%	14,370	AA+	105.51	15,162	0.7%	14,978	0.7%	183	1.2%	1.2%	Fresno
313373SZ6	FEDERAL HOME LOAN BANKS	06/10/16	2.13%	24,600	AA+	105.51	25,955	1.2%	24,965	1.2%	990	4.0%	1.8%	Fresno
313373SZ6	FEDERAL HOME LOAN BANKS	06/10/16	2.13%	25,000	AA+	105.51	26,378	1.2%	25,345	1.2%	1,033	4.1%	1.8%	Fresno
313373SZ6	FEDERAL HOME LOAN BANKS	06/10/16	2.13%	30,000	AA+	105.51	31,653	1.5%	30,308	1.4%	1,345	4.4%	1.9%	Fresno
313373SZ6	FEDERAL HOME LOAN BANKS	06/10/16	2.13%	30,000	AA+	105.51	31,653	1.5%	30,206	1.4%	1,447	4.8%	2.0%	Fresno
313373SZ6	FEDERAL HOME LOAN BANKS	06/10/16	2.13%	50,000	AA+	105.51	52,755	2.4%	50,375	2.3%	2,380	4.7%	2.0%	Fresno
3133XFPR1	FEDERAL HOME LOAN BANKS	06/10/16	5.38%	4,310	AA+	117.71	5,073	0.2%	5,124	0.2%	-50	-1.0%	1.2%	Fresno
3134G3DN7	FEDERAL HOME LN MTG CORP	06/14/16	1.28%	50,000	AA+	100.65	50,327	2.3%	50,000	2.3%	327	0.7%	1.3%	Fresno
912828QR4	UNITED STATES TREAS NTS	06/30/16	1.50%	675	AA+	103.98	702	0.0%	694	0.0%	8	1.1%	0.8%	Smith
31359MS61	FEDERAL NATL MTG ASSN	07/15/16	5.38%	575	AA+	118.01	679	0.0%	680	0.0%	-2	-0.2%	1.0%	Smith
31359MS61	FEDERAL NATL MTG ASSN	07/15/16	5.38%	25,000	AA+	118.01	29,503	1.4%	29,640	1.4%	-137	-0.5%	1.0%	Fresno
3137EAG4	FEDERAL HOME LN MTG CORP	07/18/16	5.50%	20,000	AA+	118.54	23,708	1.1%	23,776	1.1%	-68	-0.3%	1.4%	Fresno
3137EACW7	FEDERAL HOME LN MTG CORP	08/25/16	2.00%	675	AA+	105.49	712	0.0%	703	0.0%	9	1.3%	1.0%	Smith
3137EACW7	FEDERAL HOME LN MTG CORP	08/25/16	2.00%	20,000	AA+	105.49	21,098	1.0%	20,730	1.0%	368	1.8%	1.2%	Fresno
3137EACW7	FEDERAL HOME LN MTG CORP	08/25/16	2.00%	20,000	AA+	105.49	21,098	1.0%	20,734	1.0%	364	1.8%	1.2%	Fresno
3137EACW7	FEDERAL HOME LN MTG CORP	08/25/16	2.00%	20,000	AA+	105.49	21,098	1.0%	20,530	1.0%	568	2.8%	1.4%	Fresno
3136FPDR5	FEDERAL NATL MTG ASSN	09/15/16	2.17%	11,500	AA+	105.39	12,120	0.6%	11,958	0.6%	162	1.4%	1.3%	Fresno
3135G0CM3	FEDERAL NATL MTG ASSN	09/28/16	1.25%	700	AA+	102.72	719	0.0%	706	0.0%	13	1.8%	1.1%	Smith
3135G0CM3	FEDERAL NATL MTG ASSN	09/28/16	1.25%	10,000	AA+	102.72	10,272	0.5%	9,974	0.5%	298	3.0%	1.3%	Fresno
3135G0CM3	FEDERAL NATL MTG ASSN	09/28/16	1.25%	10,000	AA+	102.72	10,272	0.5%	9,965	0.5%	307	3.1%	1.3%	Fresno
3135G0CM3	FEDERAL NATL MTG ASSN	09/28/16	1.25%	30,000	AA+	102.72	30,816	1.4%	29,715	1.4%	1,101	3.7%	1.4%	Fresno
3135G0CM3	FEDERAL NATL MTG ASSN	09/28/16	1.25%	30,000	AA+	102.72	30,816	1.4%	29,715	1.4%	1,101	3.7%	1.4%	Fresno
3137EAAJ8	FEDERAL HOME LN MTG CORP	10/18/16	5.13%	575	AA+	118.23	680	0.0%	678	0.0%	2	0.2%	1.1%	Smith
3135G0ES8	FEDERAL NATL MTG ASSN	11/15/16	1.38%	700	AA+	103.11	722	0.0%	709	0.0%	13	1.8%	1.1%	Smith
31359M2D4	FEDERAL NATL MTG ASSN	12/15/16	4.88%	575	AA+	117.55	676	0.0%	675	0.0%	1	0.2%	1.1%	Smith
3135G0GY3	FEDERAL NATL MTG ASSN	01/30/17	1.25%	700	AA+	102.65	719	0.0%	703	0.0%	15	2.2%	1.1%	Smith
3135G0GY3	FANNIE MAE	01/30/17	1.25%	3,750	AA+	102.65	3,849	0.2%	3,767	0.2%	82	2.2%	1.2%	Wells
3135G0GY3	FEDERAL NATL MTG ASSN	01/30/17	1.25%	20,000	AA+	102.65	20,530	0.9%	19,994	0.9%	536	2.7%	1.3%	Fresno
3135G0GY3	FEDERAL NATL MTG ASSN	01/30/17	1.25%	50,000	AA+	102.65	51,325	2.4%	50,057	2.3%	1,268	2.5%	1.2%	Fresno
3137EAAJ8	FEDERAL HOME LN MTG CORP	02/16/17	5.00%	575	AA+	118.80	683	0.0%	679	0.0%	4	0.6%	1.2%	Smith
3136FTV55	FEDERAL NATL MTG ASSN	02/28/17	1.15%	5,178	AA+	100.69	5,214	0.2%	5,168	0.2%	46	0.9%	1.2%	Fresno
3136FTV55	FEDERAL NATL MTG ASSN	02/28/17	1.15%	25,000	AA+	100.69	25,173	1.2%	24,870	1.2%	302	1.2%	1.3%	Fresno
912828SJ0	US TREASURY N/B	02/28/17	0.88%	1,925	AA+	101.54	1,955	0.1%	1,914	0.1%	41	2.1%	1.0%	Wells
912828SJ0	US TREASURY N/B	02/28/17	0.88%	2,600	AA+	101.54	2,640	0.1%	2,574	0.1%	66	2.6%	1.1%	Wells
3137EADC0	FEDERAL HOME LN MTG CORP	03/08/17	1.00%	700	AA+	101.28	709	0.0%	694	0.0%	15	2.2%	1.2%	Smith
3137EADC0	FEDERAL HOME LN MTG CORP	03/08/17	1.00%	30,000	AA+	101.28	30,383	1.4%	29,577	1.4%	806	2.7%	1.3%	Fresno
3135G0JA2	FEDERAL NATL MTG ASSN	04/27/17	1.13%	675	AA+	101.85	687	0.0%	679	0.0%	9	1.3%	1.0%	Smith
3137EADF3	FEDERAL HOME LN MTG CORP	05/12/17	1.25%	675	AA+	102.37	691	0.0%	682	0.0%	9	1.3%	1.0%	Smith
3137EADF3	FEDERAL HOME LN MTG CORP	05/12/17	1.25%	25,000	AA+	102.37	25,593	1.2%	25,440	1.2%	154	0.6%	0.9%	Fresno
912828SY7	US TREASURY N/B	05/31/17	0.63%	3,105	AA+	100.25	3,113	0.1%	3,100	0.1%	12	0.4%	0.7%	Wells
313379FW4	FEDERAL HOME LOAN BANKS	06/09/17	1.00%	30,000	AA+	100.95	30,284	1.4%	30,140	1.4%	144	0.5%	0.9%	Fresno
31398ADM1	FEDERAL NATL MTG ASSN	06/12/17	5.38%	555	AA+	121.25	673	0.0%	674	0.0%	-1	-0.1%	1.0%	Smith
3134G3WN6	FEDERAL HOME LN MTG CORP	06/20/17	1.19%	50,000	AA+	100.41	50,206	2.3%	50,000	2.3%	206	0.4%	1.2%	Fresno
3137EADH9	FEDERAL HOME LN MTG CORP	06/29/17	1.00%	20,000	AA+	101.14	20,228	0.9%	20,026	0.9%	202	1.0%	1.0%	Fresno
3137EADH9	FEDERAL HOME LN MTG CORP	06/29/17	1.00%	30,000	AA+	101.14	30,342	1.4%	30,239	1.4%	104	0.3%	0.8%	Fresno
3137EADJ5	FEDERAL HOME LN MTG CORP AN	07/28/17	1.00%	675	AA+	101.31	684	0.0%	680	0.0%	3	0.5%	0.8%	Smith
3137EADJ5	FEDERAL HOME LN MTG CORP AN	07/28/17	1.00%	25,000	AA+	101.31	25,328	1.2%	25,099	1.2%	229	0.9%	0.9%	Fresno
3134G3B90	FEDERAL HOME LN MTG CORP	08/15/17	0.88%	50,000	AA+	100.00	49,998	2.3%	49,888	2.3%	111	0.2%	0.9%	Fresno
3135G0MZ3	FEDERAL NATL MTG ASSN	08/28/17	0.88%	500	AA+	100.50	503	0.0%	501	0.0%	2	0.3%	0.8%	Smith
3135G0MZ3	FANNIE MAE	08/28/17	0.88%	950	AA+	100.50	955	0.0%	953	0.0%	2	0.2%	0.8%	Wells
3135G0MZ3	FEDERAL NATL MTG ASSN	08/28/17	0.88%	30,000	AA+	100.50	30,151	1.4%	30,027	1.4%	125	0.4%	0.9%	Fresno
15200MAA5	CENTERPOINT ENERGY COMP 08A-1	02/01/20	4.19%	487	AAA	107.70	525	0.0%	523	0.0%	2	0.4%	3.0%	Smith
		01/12/16	2.22%	1,646,006		104.40	1,718,507	79.2%	1,696,446	78.8%	22,061	1.3%	1.3%	
TOTAL PORTFOLIO		05/20/15	2.09%	2,093,795		103.60	2,169,170	100.0%	2,151,918	100.0%	17,252	0.8%	1.2%	

¹Fitch
²Moody



GLOSSARY OF TERMS

Average Maturity - The weighted average time to principal repayment. Useful as an approximation of a single maturity where the mean or average maturity is used to describe the life of the instrument.

Bankers Acceptance - Money market instrument created from transactions involving foreign trade. In its simplest form, a bankers acceptance is a check, drawn on bank by an importer or exporter of goods.

Basis Point - 1/100th of 1%.

Certificate of Deposit - A short term money market instrument representing a receipt from a bank for a deposit at a specified rate of interest for a specified period of time.

Coupon Rate - The annual interest paid of a fixed-income instrument.

Commercial Paper - Money Market instrument representing a short-term promissory note of a large corporation at a specified rate of return for a specified period of time.

Current Yield - A bond's coupon expressed as a percentage of the bond's market price.

Discount Rate - The interest rate used to translate a future value into a present value.

Duration - Often times referred to as Macaulay's duration is a fixed income measure of price sensitivity to changes in yields. It is calculated by taking a weighted average of the time periods to receipt of the present value of the cash flows from a fixed income instrument.

Federal Home Loan Mortgage Corporation - Also known as "FHLMC" and Freddie Mac. FHLMC is a Private Corporation authorized by Congress, which sells notes, participation certificates and other mortgage obligations backed by mortgage pools.

Federal National Mortgage Association - Also known as "FNMA" and Fannie Mae. A private corporation which buys and sells residential mortgages insured by FHA or guaranteed by VA. FNMA also issues notes, participation certificates and other mortgage obligations backed by mortgage pools.

Government National Mortgage Corporation - Also known as "GNMA" and Ginnie Mae. A wholly-owned U.S. government corporation. GNMA issues and guarantees mortgage-backed securities which are backed by the full faith and credit of the United States Government.

Repurchase Agreement - Short term collateralized loan at a specified rate for a specified period, used by large investors as an alternative for cash investments.

Yield to Maturity - The internal rate of return of a standard bond held to maturity.



RATING SUMMARY

<u>RATING SERVICE</u>	<u>RATING CATEGORY</u>	<u>RATING DEFINITION</u>
Bauer Financial	5-Star	Superior: These institutions are on Bauer Financial's Recommended Report
	4 -Star	Excellent: These institutions are on Bauer Financial's Recommended Report
	3 ½ - Star	Good
	3-Star	Adequate
	2-Star	Problematic
	1-Star	Troubled
	0-Star	Lowest rating
	Moody's	Aaa
Aa		High Quality
A		Upper-medium grade
Baa		Medium grade obligations
Ba		Judged to have speculative elements
B		Lack characteristics of desirable investment
Caa		Investment in poor standing
Ca		Speculative in a high degree
C		Poor prospect of attaining investment standing
Moody's - Modifiers		1,2,and 3
Moody's - Commercial Paper	Prime-1	Superior ability for repayment
	Prime-2	Strong ability for repayment
	Prime-3	Acceptable ability for repayment
	Not Prime	Do not fall in top 3 rating categories
Standard & Poor's	AAA	Highest rating
	AA	Strong capacity for repayment
	A	Strong capacity for repayment but less than AA category
	BBB	Adequate capacity for repayment
	BB	Speculative
	B	Greater vulnerability to default than BB category
	CCC	Identifiable vulnerability to default
	CC	Subordinated debt of issues ranked in CCC category
	C	Subordinated debt of issues ranked in CCC category
	C1	Income bonds where no interest is paid
	D	Default
	Standard & Poor's - Modifiers	(+) or (-)
Standard & Poor's -	A-1	Highest degree of safety
	A-2	Timely repayment characteristics is satisfactory
	A-3	Adequate capacity for repayment
	B	Speculative
	C	Doubtful repayment
	D	Default

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 11, 2012

SUBJECT: Consideration to Appoint Director and
Alternate Director, Valley Insurance Program
Joint Powers Authority

ITEM NO. 12-123G

EXHIBIT: None

Background:

The Valley Insurance Program Joint Powers Agency (VIPJPA) Board of Directors is made up of one board and one management appointee from each member district. Vice Chancellor Ed Eng was appointed as director for a two-year term commencing January 31, 2011, with Darren Cousineau, director of environmental health and safety, appointed as alternate director commencing January 31, 2011. It is recommended Ed Eng continue serving as director commencing January 31, 2013. It is further recommended Darren Cousineau, director of environmental health and safety, continue serving as the alternate director commencing January 31, 2013. With these two appointments, the district will continue to have full representation and an alternate on the VIPJPA Board of Directors.

Recommendation:

It is recommended the Board of Trustees reappoint Ed Eng to the Valley Insurance Program Joint Powers Agency Board of Directors as director commencing January 31, 2013, and Darren Cousineau as alternate director commencing January 31, 2013.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 11, 2012

SUBJECT: Consideration to Approve Agreement for Installation of Additional Intrusion Detection and Access Control Systems, Districtwide

ITEM NO. 12-124G

EXHIBIT: None

Background:

In July 2012 the Board awarded the installation of an intrusion detection and access control system for the Old Administration Building (OAB) project. This award, made against RFP #1112-08, was to pilot a new intrusion and access control system, which if successful, would become the standard system for installations throughout the district. Specifications for the three competing vendors responding to this RFP required that any new installation must integrate with our existing technology while offering new control panels and software that offered enhanced reporting at a reduced cost. Sebastian Corporation, a local firm, was awarded this project utilizing Interlogix/Verex security panels as part of any new intrusion and access control installation.

Based upon the success of the initial award of RFP #1112-08 for the OAB installation, administration is recommending that Sebastian Corporation proceed with several additional intrusion and access control upgrades. This new district standard has now been evaluated thoroughly and has been judged superior to existing intrusion detections systems throughout the district. Pricing for these two installations at Willow International AC2 and Fresno City College Applied Technology buildings is in keeping with the previously awarded specifications and cost, and includes new control panels, keypads and interface modules, labor, and installation. Existing motion detectors and door contacts will continue to be utilized to help contain costs.

Fiscal Impact:

\$44,894.94 – District capital project funds for Fresno City College
\$40,757.39 – Measure E local bond funds for the Willow International Community College Center

Recommendation:

It is recommended the Board of Trustees authorize an agreement with Sebastian Corporation, in the amount of \$85,652.33 for the installation of additional Interlogix/Verex intrusion detection and

Item No. 12-124G

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access control systems at Fresno City College and the Willow International Community College Center; and authorize the chancellor or vice chancellor of finance and administration to sign an agreement on behalf of the district.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 11, 2012

SUBJECT: Consideration to Authorize Extension of
Licensing Agreement with Blackboard, Inc.,
for On-line Education Courseware and Hosting
Services, Districtwide

ITEM NO. 12-125G

EXHIBIT: None

Background:

In November 2007 the Board approved an extension to the agreement with Blackboard, Inc., for the licensing of software to provide on-line courseware across all district locations and for the external hosting of the software. This extension was funded in conjunction with a Title V cooperative grant that contained provisions for increasing on-line education. This contract is set to expire in January 2013. Administration has negotiated with Blackboard to extend the contract for an additional two years under the same terms and conditions with no cost increase to the licensing agreement. Also included in this extension is 24/7 support for instructors, staff, and students utilizing the software. This 24/7 support, offered under contract with the Foundation for California Community Colleges, allows questions to be answered by third party software experts at any time of the day or night. Provisions within the agreement allow for an increase in active users of the system in increments of 7,500 users. With the increased instructional usage of this learning management software system, the district now has 23,000 contracted active users.

The administration has determined a two-year extension of this agreement will provide for continued utilization of our current online learning environment while allowing adequate time for an evaluation of the current Blackboard technology against competing learning management solutions available for the higher education market. It is anticipated the newly formed technology taskforce will take the lead in this evaluation process.

The annual contract amount with Blackboard to provide on-line courseware and hosting services at our current contracted level is \$329,770.00. The 24/7 support component adds an additional \$75,107.00 per year bringing the annual total to \$404,877.00. Additional licensed users added during the contract period may increase the cost. Funding for this contract will be provided by general fund monies.

Fiscal Impact:

\$365,377.00 – Annually from general fund monies across all district locations

Recommendation:

It is recommended the Board of Trustees:

- a) authorize a two-year extension of the licensing agreement with Blackboard, Inc., for on-line education courseware, hosting services and 24/7 support districtwide; and
- b) authorize the chancellor or vice chancellor, finance and administration, to sign the licensing extension agreement on behalf of the district.

RESOLUTION NO. 2012-34

**A RESOLUTION OF THE BOARD OF TRUSTEES
OF THE STATE CENTER COMMUNITY COLLEGE DISTRICT**

WHEREAS, this resolution must be adopted in order to certify the approval of the governing board to amend an agreement with the Office of Statewide Planning and Development and to authorize the designated personnel to sign contract documents for the extended grant period July 1, 2011, through July 12, 2013;

THEREFORE, BE IT RESOLVED that resolution No. 2012-34 be approved authorizing an amended agreement with the Statewide health Planning and Development for Nursing Education, Office of Statewide Planning and Development for funding to supplement the associate degree nursing program for the extended grant period July 1, 2011, through July 12, 2013, with funding in the amount of \$80,000.

* * * * *

The foregoing resolution was adopted upon motion of Trustee _____, and seconded by Trustee _____, at a regular meeting of the Board of Trustees of the State Center Community College District on this 11th day of December, 2012, by the following vote, to wit:

AYES:

NOES:

ABSENT:

Secretary, Board of Trustees
State Center Community College District

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 11, 2012

SUBJECT: Consideration to Adopt Resolution Authorizing ITEM NO. 12-127G
 Amended Agreement with California
 Department of Rehabilitation for the
 Workability III Program, Reedley College

EXHIBIT: Resolution No. 2012-33

Background:

Reedley College was provided a grant agreement amendment that increases funding of the Workability III Program from the State of California Department of Rehabilitation. This program is designed to expand job placement services available to disabled students who are often among the most difficult students to place in meaningful employment opportunities. Funding provides for the necessary administrative personnel, coordinator, job developer, and other support personnel for the program. The agreement is for the same three-year period from July 1, 2011, through June 30, 2014, with an additional \$66,076, for a total award of \$581,851.

Recommendation:

It is recommended the Board of Trustees:

- a) adopt Resolution No. 2012-33 authorizing an amended agreement with the State of California Department of Rehabilitation for the Reedley College Workability III Program for the same three-year period from July 1, 2011, through June 30, 2014, with an additional \$66,076, for a total award of \$581,851;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the chancellor or vice chancellor of finance and administration to sign the agreement on behalf of the district.

RESOLUTION NO. 2012-33

**A RESOLUTION OF THE BOARD OF TRUSTEES
OF THE STATE CENTER COMMUNITY COLLEGE DISTRICT**

WHEREAS, this resolution must be adopted in order to certify the approval of the governing board to amend an agreement with the State of California Department of Rehabilitation for the Workability III Program, Reedley College and to authorize the designated personnel to sign contract documents for the grant period July 1, 2011, through June 30, 2014.

THEREFORE, BE IT RESOLVED that resolution No. 2012-33 be approved authorizing an amended agreement with the State of California Department of Rehabilitation for additional funding in the amount of \$66,076, for a total award of \$581,851 for the necessary administrative personnel, as well as the coordinator, job developer, and other support personnel for the program for the grant period July 1, 2011, through June 30, 2014.

* * * * *

The foregoing resolution was adopted upon motion of Trustee _____, and seconded by Trustee _____, at a regular meeting of the Board of Trustees of the State Center Community College District on this 11th day of December, 2012, by the following vote, to wit:

AYES:

NOES:

ABSENT:

Secretary, Board of Trustees
State Center Community College District

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 11, 2012

SUBJECT: Consideration to Approve Curriculum
Proposals, Fall 2012 through Fall 2013,
Fresno City College and Reedley College

ITEM NO. 12-128G

EXHIBIT: Curriculum Proposals for Fresno City College and Reedley College

Background:

The new courses, course revisions, new programs, and program revisions being presented by the colleges have been reviewed by the appropriate curriculum committees as part of the curriculum approval process. They have also been reviewed and approved for presentation to the Board by the District Educational Coordination and Planning Committee. The following are hereby submitted:

FRESNO CITY COLLEGE			REEDLEY COLLEGE		
Voc	Non-Voc		Voc	Non-Voc	
12	5	New Programs	0	2	New Programs
21	14	Revised Programs	8	1	Revised Programs
0	1	Deleted Programs	2	2	Deleted Programs
9	21	New Courses	8	8	New Courses
212	243	Revised Courses	100	60	Revised Courses
15	27	Deleted Courses	16	0	Deleted Courses
0	0	Special Studies Courses	5	0	Special Studies Courses
0	1	Distance Learning Courses	4	0	Distance Learning Courses
20	0	New/Renewed Articulation Agreements	6	0	New/Renewed Articulation Agreements

Recommendation:

It is recommended the Board of Trustees approve the Fresno City College and Reedley College curriculum proposals, as presented.

Fresno City College

Office of Instruction

PROPOSED REVISED PROGRAMS

Effective Spring 2013

Approved and Recommended by the Curriculum Committee

To ECPC November 14, 2012

Program outcomes added to all programs listed below.

1. **EMISSION TECHNICIAN #8054 (voc)**

Certificate

Course deleted (from program only)

Automotive Technology 19, Work Experience (Cooperative), Occupational

2. **RADIOLOGIC TECHNOLOGY #4570 (voc)**

Associate in Science

Courses, revised

Radiologic Technology 1A, Fundamentals of Radiologic Technology

Radiologic Technology 1B, Basic Radiographic Positioning Laboratory

Radiologic Technology 1C, Clinical Orientation Laboratory

Radiologic Technology 1D, Nursing Procedures in Radiologic Technology

Radiologic Technology 2A, Radiation Biology

Radiologic Technology 2B, Advanced Radiographic Positioning Laboratory

Radiologic Technology 2C, Clinical Observation Laboratory

Radiologic Technology 2D, Quality Assurance in Radiologic Technology

Radiologic Technology 3, Basic Clinical Radiologic Technology

Radiologic Technology 4A, Pathology in Radiologic Technology

Radiologic Technology 4B, Advanced Clinical Radiologic Technology

Radiologic Technology 4C, Advanced Radiographic Positioning

Radiologic Technology 5B, Specialized Clinical Radiologic Technology

Course deleted (from curriculum)

Radiologic Technology 6, Concentrated Clinical Radiologic Technology

Program description or non-course changes made to the following degrees and certificates:

1. Medical Assistant-Clinician #2120, Associate Degree (**voc**)
2. Respiratory Care Practitioner #4610, Associate Degree (**voc**)
3. Surgical Technology #4572, Associate Degree (**voc**)
4. Surgical Technology #4572, Certificate of Achievement (**voc**)

Fresno City College

Office of Instruction

PROPOSED NEW COURSE

Effective Spring 2013

Approved and Recommended by the Curriculum Committee

To ECPC November 14, 2012

CREDIT, DEGREE APPLICABLE, TRANSFERABLE

Physical Education 45, Performance Training and Conditioning Techniques for Intercollegiate Athletics, 1-2 units, 2-5 lab hours, (Repeats = 3). Prerequisite: None.
Resistance training for intercollegiate athletes. (unique)

Fresno City College

Office of Instruction

PROPOSED REVISED COURSES

Effective Spring 2013

Approved and Recommended by the Curriculum Committee

To ECPC November 14, 2012

CREDIT, DEGREE APPLICABLE, TRANSFERABLE

1. **Fashion Merchandising 27, Introduction to Fashion Industry, 3 units, 3 lecture hours.** Revised course title to **Introduction to Fashion Merchandising**. Revised advisory to read: **Advisory: Eligibility for English 125 and 126 or English as a Second Language 67 and 68 recommended.** Added cross-listing with Marketing 22. Revised course description, objectives, texts, out-of-class assignments, methods of evaluation, content, methods of instruction and student learning outcomes. **(voc) (unique)**
2. **Physical Education 6, Fitness and Health, 1 unit, 2 lab hours, (Formerly Physical Education ACT 15A).** Revised course student learning outcomes. **(common)**
3. **Physical Education 13, Tennis, 1 unit, 2 lab hours, (Formerly Physical Education ACT 7).** Revised course student learning outcomes. **(common)**
4. **Radiologic Technology 1A, Fundamentals of Radiologic Technology, 6 units, 6 lecture hours.** Revised course prerequisite to read: **Prerequisite: Admission to the Radiologic Technology Program; Applied Technology 11; Biology 24 or Biology 20 and 22 or Biology 21A and 21B.** Revised course corequisite to read: **Corequisite: Radiologic Technology 1B, 1C, and 1D.** Revised course texts, out-of-class assignments, methods of evaluation, and methods of instruction. **(voc) (unique)**
5. **Radiologic Technology 1B, Basic Radiographic Positioning Laboratory, 1 unit, 3 lab hours.** Revised course prerequisite to read: **Prerequisite: Admission to the Radiologic Technology Program; Applied Technology 11; Biology 24 or Biology 20 and 22 or Biology 21A and 21B.** Revised course corequisite to read: **Corequisite: Radiologic Technology 1A, 1C, and 1D.** Revised course texts, out-of-class assignments, and methods of evaluation. **(voc) (unique)**
6. **Radiologic Technology 1C, Clinical Orientation Laboratory, 2 units, 6 lab hours.** Revised course units to **3**. Revised course hours to **8.5 lab hours**. Revised course prerequisite to read: **Prerequisite: Admission to the Radiologic Technology Program; Applied Technology 11; Biology 24 or Biology 20 and 22 or Biology 21A and 21B.** Revised course corequisite to read: **Corequisite: Radiologic Technology 1A, 1B, and 1D.** Revised course texts, out-of-class assignments, methods of evaluation, methods of instruction, and student learning outcomes. **(voc) (unique)**
7. **Radiologic Technology 2A, Radiation Biology, 6 units, 6 lecture hours.** Revised course prerequisite to read: **Prerequisite: Radiologic Technology 1A, 1B, 1C, and 1D.** Revised course texts, out-of-class assignments, and methods of evaluation. **(voc) (unique)**
8. **Radiologic Technology 2B, Advanced Radiographic Positioning Laboratory, 1 unit, 3 lab hours.** Revised course prerequisite to read: **Prerequisite: Radiologic Technology 1A, 1B, 1C, and 1D.** Revised course texts, out-of-class assignments, and methods of evaluation. **(voc)**

(unique)

9. **Radiologic Technology 2C, Clinical Observation Laboratory, 2 units, 6 lab hours.** Revised course units to **3**. Revised course hours to **8.5 lab hours**. Revised course prerequisite to read: **Prerequisite: Radiologic Technology 1A, 1B, 1C, and 1D**. Revised course texts, out-of-class assignments, methods of evaluation, and methods of instruction. **(voc) (unique)**
10. **Radiologic Technology 2D, Quality Assurance in Radiologic Technology, 1 unit, 3 lab hours.** Revised course prerequisite to read: **Prerequisite: Radiologic Technology 1A, 1B, 1C, and 1D**. Revised course texts, out-of-class assignments and methods of evaluation. **(voc) (unique)**
11. **Radiologic Technology 3A, Nursing Procedures in Radiologic Technology, 2 units, 3 lecture hours, (12 weeks), (Summer only).** Revised course number to **1D**. Revised course units to **3**. Revised course weeks to **18**. Revised course prerequisite to read: **Prerequisite: Admission to the Radiologic Technology Program; Applied Technology 11; Biology 24 or Biology 20 and 22 or Biology 21A and 21B**. Revised course corequisite to read: **Corequisite: Radiologic Technology 1A, 1B, and 1C**. Revised course advisory to read: **Advisory: Eligibility for English 125 and 126 or English as a Second Language 67 and 68 and Mathematics 201 recommended**. Revised course texts, out-of-class assignments, methods of evaluation, and methods of instruction. **(voc) (unique)**
12. **Radiologic Technology 3B, Basic Clinical Radiologic Technology, 7 units, 32 lab hours, (12 weeks), (Summer only).** Revised course number to **3**. Revised course corequisite to **none**. Revised course texts, out-of-class assignments, and methods of evaluation. **(voc) (unique)**
13. **Radiologic Technology 4A, Pathology in Radiologic Technology, 2 units, 2 lecture hours.** Revised course prerequisite to read: **Prerequisite: Radiologic Technology 3**. Revised course out-of-class assignments, methods of evaluation, and methods of instruction. **(voc) (unique)**
14. **Radiologic Technology 4B, Advanced Clinical Radiologic Technology, 11 units, 33 lab hours.** Revised course units to **12**. Revised course hours to **36 lab hours**. Revised course prerequisite to read: **Prerequisite: Radiologic Technology 3**. Revised course texts, out-of-class assignments, and methods of evaluation. **(voc) (unique)**
15. **Radiologic Technology 4C, Advanced Radiographic Positioning Laboratory – Cranium, 1 unit, 3 lab hours.** Revised course prerequisite to read: **Prerequisite: Radiologic Technology 3**. Revised course texts, out-of-class assignments, methods of evaluation, and methods of instruction. **(voc) (unique)**
16. **Radiologic Technology 5B, Specialized Clinical Radiologic Technology, 11 units, 33 lab hours.** Revised course units to **12**. Revised course hours to **36 lab hours**. Revised course texts, out-of-class assignments, and methods of evaluation. **(voc) (unique)**
17. **Sociology 1B, Critical Thinking about Social Problems, 3 units, 3 lecture hours.** Revised course advisory to read: **Advisory: English 1A and Sociology 1A or 1AH**. **(common)**

Fresno City College

Office of Instruction

PROPOSED DELETED COURSES

Effective Spring 2013

Approved and Recommended by the Curriculum Committee

To ECPC November 14, 2012

CREDIT, DEGREE APPLICABLE, TRANSFERABLE

1. **Educational Aide 1, Tutor Training, 1 unit, 1 lecture hours, 1 lab hour, (Repeats = 3). (unique)**
The course now has a new title, course number and has been transferred to the Library and Student Learning Support Division.
2. **Radiologic Technology 6, Concentrated Clinical Radiologic Technology, 6 units, 40 lab hours, (8 weeks), (Summer only). (voc) (unique)**
Course is no longer needed.

CREDIT, NONDEGREE APPLICABLE, NONTRANSFERABLE

1. **Biology 261, Internet and Computer Skills Laboratory, .2-1 unit, 3-6 lab hours, (16 weeks), (Pass/No Pass), (Repeats = 3). (unique)**
Course is no longer needed
2. **Education 200A, CBEST Preparation: English, .5 unit, 3 lecture hours, (3 weeks), (Repeats = 3), (Pass/No Pass), (Formerly Education 100 and 100A). (unique)**
Insufficient student enrollments to justify offering this course.
3. **Education 200B, CBEST Preparation: Mathematics, 1 unit, 6 lecture hours, (6 weeks), (Pass/No Pass), (Repeats = 3), (Formerly Education 100 and 100B). (unique)**
Insufficient student enrollment. Course not needed for major or transfer.

Fresno City College

Office of Instruction

PROPOSED NEW PROGRAMS

Effective Fall 2013

Approved and Recommended by the Curriculum Committee

To ECPC November 14, 2012

1. **2D CAD TECHNICIAN (voc)**

Certificate

Courses added, existing

Applied Technology 10, Technical Computer Applications

Computer Aided Drafting and Design 14, 2D CAD I

Computer Aided Drafting and Design 24, 2D CAD II

Drafting 12, Drafting Practices

2. **ASSOCIATE IN ARTS IN HISTORY FOR TRANSFER**

Associate in Arts

Course added, new

History 12H, Honors History of the United States since 1877

Courses added, existing

History 1, Western Civilization to 1648

History 1H, Honors Western Civilization to 1648

History 2, Western Civilization since 1648

History 2H, Honors Western Civilization since 1648

History 3, History of Ancient Rome

History 11, History of the United States to 1877

History 12, History of the United States since 1877

History 15, History of the British Isles

History 17, History of Islam

History 18, History of Ancient Greece

History 21, United States Civil War

History 22, History of American Women

History 23, World History II, since 1500

History 25, History of Religion in the United States

History 29, History of Mexico, Colonial to Contemporary Period

History 30, California History

History 34, History of the American Civil Rights Movement

Course revised

History 20, World History I, to 1600

3. **ASSOCIATE IN ARTS IN JOURNALISM FOR TRANSFER**

Associate in Arts

Courses added, new

Journalism 11D, Editorial Leadership

Journalism 13, Advanced Reporting and Writing

Journalism 14, Multimedia Reporting

Courses added, existing

Communication 1, Introduction to Public Speaking

Communication 25, Argumentation
 Economics 40, Introduction to Microeconomics
 Economics 50, Introduction to Macroeconomics
 English 3, Critical Reading & Writing
 Graphic Communications 10, Introduction to Graphic Communications
 Journalism 1, Introduction to Mass Communication
 Journalism 3, Newswriting
 Journalism 4, Writing for the College Newspaper
 Journalism 5, Newspaper Production
 Journalism 6, Magazine Production
 Journalism 11A, Beginning Media Writing Practicum
 Journalism 11B, Intermediate Media Writing Practicum
 Journalism 11C, Advanced Media Writing Practicum
 Journalism 12, Online Newspaper Staff
 Mathematics 42, Statistics for the Behavioral Sciences
 Philosophy 6, Introduction to Logic
 Photography 30, Editorial Photography
 Political Science 2, American Government

4. **ASSOCIATE IN ARTS IN POLITICAL SCIENCE FOR TRANSFER**

Associate in Arts

Course added, new

Political Science 3, Introduction to Political Theory and Thought

Courses added, existing

Business Administration 20, Law and the Legal System

Mathematics 42, Statistics for the Behavioral Sciences

Political Science 1, Modern Politics

Political Science 2, American Government

Political Science 2H, Honors American Government

Political Science 5, Comparative Government

Political Science 13, Legal and Judicial Reasoning

Political Science 24, International Relations

Psychology 42, Statistics for the Behavioral Sciences

Sociology 1B, Critical Thinking about Social Problems

Course revised

Economics 25, Introduction to Economics

5. **ASSOCIATE IN SCIENCE IN BUSINESS ADMINISTRATION FOR TRANSFER**

Associate in Science

Courses added, existing

Accounting 4A, Financial Accounting

Accounting 4AH, Honors Financial Accounting

Accounting 4B, Managerial Accounting

Accounting 4BH, Honors Managerial Accounting

Business Administration 10, Introduction to Business

Business Administration 10H, Honors Introduction to Business

Business Administration 18, Business and the Legal Environment

Computer Information Technology 15, Computer Concepts

Decision Science 21, Finite Mathematics

Decision Science 23, Business Statistics

Economics 40, Introduction to Microeconomics

Economics 50, Introduction to Macroeconomics

6. **ASSOCIATE IN SCIENCE IN GEOLOGY FOR TRANSFER**

Associate in Science

Course added, new

Geology 2L, Historical Geology Lab

Courses added, existing

Chemistry 1A, General Chemistry

Chemistry 1B, General Chemistry and Qualitative Analysis

Geology 1, Physical Geology

Geology 1H, Honors Physical Geology

Geology 2, Historical Geology

Mathematics 5A, Mathematical Analysis I

Mathematics 5B, Mathematical Analysis II

7. **BASIC ARCHITECTURAL CONTRACT DOCUMENT (voc)**

Certificate

Courses added, existing

Architecture 12, Architectural Practice I

Architecture 22, Architectural Practice II

Architecture 32, Statics and Strength of Materials

Architecture 42, Timber and Steel Structures

8. **BASIC ARCHITECTURAL DESIGN (voc)**

Certificate

Architecture 10, Architectural Design and Visualization I

Architecture 20, Architectural Design and Visualization II

Architecture 30, Architectural Design and Visualization III

Architecture 40, Architectural Design and Visualization IV

9. **BASIC ARCHITECTURAL OFFICE PRACTICES (voc)**

Certificate

Architecture 11, Introduction to Architecture and Environmental Design

Architecture 21, Materials of Construction

Architecture 31, Building Codes

Architecture 41A, Office Practices

10. **BASIC ARCHITECTURAL SKILLS 1 (voc)**

Certificate

Architecture 10, Architectural Design and Visualization I

Architecture 11, Introduction to Architecture and Environmental Design

Architecture 12, Architectural Practice I

Architecture 14, Digital Tools for Architects

11. **BASIC ARCHITECTURAL SKILLS 2 (voc)**

Certificate

Architecture 20, Architectural Design and Visualization II

Architecture 21, Materials of Construction

Architecture 22, Architectural Practice II

Architecture 24, Building Information Modeling

12. **BASIC DIGITAL ARCHITECTURE (voc)**

Certificate

Architecture 14, Digital Tools for Architects
Architecture 24, Building Information Modeling
Architecture 34, Digital Rendering

13. **CAD TECHNICIAN I (voc)**

Certificate

Courses added, existing

Computer Aided Drafting and Design 14, 2D CAD I
Computer Aided Drafting and Design 16, 3D Solid Modeling I
Drafting 12, Drafting Practices

14. **CAD TECHNICIAN II (voc)**

Certificate of Achievement

Courses added, existing

Computer Aided Drafting and Design 14, 2D CAD I
Computer Aided Drafting and Design 16, 3D Solid Modeling I
Computer Aided Drafting and Design 22, Mechanical Drawing I
Computer Aided Drafting and Design 24, 2D CAD II
Computer Aided Drafting and Design 26A, 3D Solid Modeling II
Computer Aided Drafting and Design 28, Rapid Prototyping
Drafting 12, Drafting Practices

15. **CERTIFICATE IN CHEMISTRY (voc)**

Certificate of Achievement

Courses added, new

Chemistry 18L, Elementary Organic Chemistry Lab
Chemistry 20, Practical Quantitative Analysis
Chemistry 100I, Chemical Laboratory Internship

Courses added, existing

Biology 7, Field Biology
Business Administration 5, Workplace Communication
Business Administration 18, Business and the Legal Environment
Chemistry 1A, General Chemistry
Chemistry 1B, General Chemistry and Quantitative Analysis
Chemistry 8A, Elementary Organic Chemistry
Communication 2, Interpersonal Communication
Criminology 3, Legal Aspect of Evidence
English 1A, Reading and Composition
Geology 4, Geology of California
Mathematics 11, Elementary Statistics
Physics 2A, General Physics 1
Physics 2B, General Physics 2

16. **PRODUCT DESIGN (voc)**

Certificate of Achievement

Courses added, existing

Art 3, Two-Dimensional Design
Art 4, Three-Dimensional Design

Computer Aided Drafting and Design 16, 3D Solid Modeling I
Computer Aided Drafting and Design 26A, 3D Solid Modeling II
Computer Aided Drafting and Design 28, Rapid Prototyping
Computer Aided Drafting and Design 36A, 3D Solid Modeling III
Computer Aided Drafting and Design 42, Mechanical Drawing III
Drafting 12, Drafting Practices

17. SOLID MODELING TECHNICIAN (voc)

Certificate of Achievement

Courses added, existing

Computer Aided Drafting and Design 16, 3D Solid Modeling I
Computer Aided Drafting and Design 22, Mechanical Drawing I
Computer Aided Drafting and Design 26A, 3D Solid Modeling II
Computer Aided Drafting and Design 28, Rapid Prototyping
Computer Aided Drafting and Design 32, Mechanical Drawing II
Computer Aided Drafting and Design 36A, 3D Solid Modeling III

Fresno City College

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PROPOSED REVISED PROGRAMS

Effective Fall 2013

Approved and Recommended by the Curriculum Committee

To ECPC November 14, 2012

Program outcomes added to all programs listed below.

1. ACCOUNTING #2010 (voc)

Associate in Science and Certificate of Achievement

Course added, new

Accounting 61, Forensic Accounting

Course added, existing

Accounting 34, Accounting Spreadsheets

Courses, revised

Accounting 4A, Financial Accounting

Accounting 4AH, Honors Financial Accounting

Accounting 4B, Managerial Accounting

Accounting 4BH, Honors Managerial Accounting

Accounting 19, Work Experience (Cooperative), Occupational

Accounting 32A, Computerized Accounting

Accounting 51, Intermediate Accounting

Accounting 52, Cost Accounting

Accounting 53, Tax Accounting

Accounting 54A, Principles of Auditing

Accounting 55, Accounting Methods

Accounting 56, Payroll Accounting

Accounting 57, Governmental Accounting

Accounting 70, QuickBooks Fundamentals

Accounting 73, MAS90 Fundamentals

Courses deleted (from curriculum)

Accounting 58, Accounting Practicum I

Accounting 59, Accounting Practicum II

2. AMERICAN SIGN LANGUAGE STUDIES

Associate in Arts

Courses added, existing

American Sign Language 1, Beginning American Sign Language
American Sign Language 2, High-Beginning American Sign Language
American Sign Language 20, Introduction to Interpreting

Courses revised

American Sign Language 3, Intermediate American Sign Language
American Sign Language 4, High-Intermediate American Sign Language
American Sign Language 5, Deaf Culture
American Sign Language 6, Structure of American Sign Language
American Sign Language 7, Deaf History
American Sign Language 8, American Sign Language Literature/Folklore

Courses deleted (from program only)

Anthropology 2, Cultural Anthropology
Communication 1, Introduction to Public Speaking

3. ARCHITECTURE #6810 (voc)

Associate in Science

Courses, revised

Architecture 10, Architectural Design and Visualization I
Architecture 11, Introduction to Architecture and Environmental Design
Architecture 12, Architectural Practice I
Architecture 14, Digital Tools for Architects
Architecture 20, Architectural Design and Visualization II
Architecture 21, Materials of Construction
Architecture 22, Architectural Practice II
Architecture 24, Architectural CAD I
Architecture 30, Architectural Design and Visualization III
Architecture 31, Building Codes
Architecture 32, Statics and Strength of Materials
Architecture 34, Architectural CAD II
Architecture 40, Architectural Design and Visualization IV
Architecture 41A, Office Practices
Architecture 42, Timber and Steel Structures

Courses deleted (from program only)

Applied Technology 10, Technical Computer Applications
Applied Technology 40, Preparing for Employment Opportunities
Applied Technology 131, Technical Report Writing

Course deleted (from curriculum)

Drafting 160, Mathematics of Drafting

4. ARCHITECTURE #6810 (voc)

Certificate of Achievement

Courses, revised

Architecture 10, Architectural Design and Visualization I
Architecture 11, Introduction to Architecture and Environmental Design
Architecture 12, Architectural Practice I
Architecture 14, Digital Tools for Architects
Architecture 20, Architectural Design and Visualization II
Architecture 21, Materials of Construction
Architecture 22, Architectural Practice II
Architecture 24, Architectural CAD I

Architecture 30, Architectural Design and Visualization III
 Architecture 31, Building Codes
 Architecture 32, Statics and Strength of Materials
 Architecture 34, Architectural CAD II
 Architecture 40, Architectural Design and Visualization IV
 Architecture 41A, Office Practices
 Architecture 42, Timber and Steel Structures
Course deleted (from program only)
 Applied Technology 10, Technical Computer Applications
 Applied Technology 40, Preparing for Employment Opportunities
 Applied Technology 131, Technical Report Writing
Course deleted (from curriculum)
 Drafting 160, Mathematics of Drafting

5. ASSOCIATE IN ARTS IN COMMUNICATION FOR TRANSFER #5430

Associate in Arts

Courses revised

Communication 1, Introduction to Public Speaking
 Communication 2, Interpersonal Communication
 Communication 4, Persuasion
 Communication 8, Group Communication
 Communication 20, Community Involvement
 Communication 25, Argumentation
 Communication 26, Intercollegiate Forensics Laboratory

6. ASSOCIATE IN ARTS IN ELEMENTARY TEACHER EDUCATION FOR TRANSFER

Associate in Arts

Courses added, existing

Art 3, Two-Dimensional Design
 Computer Information Technology 12, Computer Literacy
 Computer Information Technology 15, Computer Concepts
 Dance 30, Dance Appreciation
 English 1A, Reading and Composition
 English 1AH, Honors Reading and Composition
 Geography 4A, World Geography
 Geography 4B, World Geography
 Geology 9, Introduction to Earth Science
 Linguistics 11, Introduction to Language for Educators
 Natural Science 1A, Integrated Science: Physics and Chemistry

Courses revised

Communication 1, Introduction to Public Speaking
 Educational Aide 19, Work Experience (Cooperative), Occupational
 History 20, World History I, to 1600
 Philosophy 4, Critical Reasoning

Courses deleted (from program only)

African-American Studies 17, African-American Literature
 Art 5, Art History I
 Art 5H, Honors Art History I
 Art 6, Art History II
 Art 6H, Honors Art History II
 Art 7, Beginning Drawing
 Art 9, Beginning Painting: Oil/Acrylic
 Art 10, Beginning Ceramics
 Art 13, Beginning Watercolor Painting
 Asian-American 20, Asian-American Literature
 Biology 1, Principles of Biology

Biology 1H, Honors Principles of Biology
 Biology 5, Human Biology
 Chicano-Latino Studies 21, Chicano Literature
 Child Development 38, Lifespan Development
 Communication 2, Interpersonal Communication
 Communication 4, Persuasion
 Communication 8, Group Communication
 Communication 25, Argumentation
 English 15A, Creative Writing: Poetry
 English 15B, Creative Writing: Fiction
 English 44A, World Literature to the Renaissance
 English 44B, World Literature since the Renaissance
 English 46A, English Literature to 1800
 English 46B, English Literature from 1800 to the Present
 English 48A, Introduction to American Literature to World War I
 English 48B, Introduction to American Literature World War I to the Present
 Health Education 1, Contemporary Health Issues
 Humanities 10, Classical Humanities
 Humanities 10H, Honors Classical Humanities
 Humanities 11, Modern Humanities
 Humanities 11H, Honors Modern Humanities
 Mathematics 4B, Pre-Calculus
 Mathematics 5A, Mathematical Analysis I
 Mathematics 5B, Mathematical Analysis II
 Mathematics 11, Elementary Statistics
 Mathematics 21, Finite Mathematics
 Mathematics 45, Contemporary Mathematics
 Music 3, Music Fundamentals
 Music 13, History of Music
 Music 16, Jazz History and Appreciation
 Philosophy 6, Introduction to Logic
 Psychology 38, Lifespan Development
 Psychology 39, Child Growth and Development
 Theatre Arts 12, Fundamentals of Interpretation
 Theatre Arts 41, Beginning Acting

7. BILINGUAL/CROSSCULTURAL SPANISH-ENGLISH #7690

Associate in Art

Courses revised

Spanish 3, Intermediate Spanish
 Spanish 3NS, Spanish for Spanish Speakers
 Spanish 4, High-Intermediate Spanish
 Spanish 4NS, Spanish for Spanish Speakers

8. BUILDING SAFETY AND CODE ADMINISTRATION #8220 (voc)

Associate in Science and Certificate of Achievement

Courses revised

Architecture 12, Architectural Practice I
 Architecture 21, Materials of Construction
 Architecture 32, Statics and Strength of Materials
 Building Safety and Code Administration 10, Building Codes
 Building Safety and Code Administration 12, Plans Examining
 Building Safety and Code Administration 14, Building Inspection
 Building Safety and Code Administration 15, Plumbing Code and Inspection
 Building Safety and Code Administration 16, Mechanical Code and Inspection
 Building Safety and Code Administration 17, National Electrical Code Part 1

Building Safety and Code Administration 18, California Disabled Access Regulations
Building Safety and Code Administration 20, Advanced Building Code
Building Safety and Code Administration 22, Advanced Plans Examining
Building Safety and Code Administration 24, Advanced Building Inspection

9. COMPUTER AIDED DRAFTING AND DESIGN #3051(voc)

Associate in Science

Courses revised

Computer Aided Drafting and Design 14, 2D CAD I
Computer Aided Drafting and Design 16, 3D Solid Modeling I
Computer Aided Drafting and Design 22, Mechanical Drawing I
Computer Aided Drafting and Design 24, 2D CAD II
Computer Aided Drafting and Design 26A, 3D Solid Modeling II
Computer Aided Drafting and Design 28, Rapid Prototyping
Computer Aided Drafting and Design 32, Mechanical Drawing II
Computer Aided Drafting and Design 36A, 3D Solid Modeling III
Computer Aided Drafting and Design 42, Mechanical Drawing III
Drafting 12, Drafting Practices

Courses deleted (from program only)

Applied Technology 40, Preparing for Employment Opportunities
Applied Technology 120, Industrial Science
Applied Technology 131, Technical Report Writing
Computer Aided Manufacturing 10, CNC Mill Programming & Operation I

Courses deleted (from curriculum)

Computer Aided Drafting and Design 40, Civil Drafting and Applications
Drafting 160, Mathematics of Drafting

10. COMPUTER AIDED DRAFTING AND DESIGN #3051(voc)

Certificate of Achievement

Courses revised

Computer Aided Drafting and Design 14, 2D CAD I
Computer Aided Drafting and Design 16, 3D Solid Modeling I
Computer Aided Drafting and Design 22, Mechanical Drawing I
Computer Aided Drafting and Design 24, 2D CAD II
Computer Aided Drafting and Design 26A, 3D Solid Modeling II
Computer Aided Drafting and Design 28, Rapid Prototyping
Computer Aided Drafting and Design 32, Mechanical Drawing II
Computer Aided Drafting and Design 36A, 3D Solid Modeling III
Computer Aided Drafting and Design 42, Mechanical Drawing III
Drafting 12, Drafting Practices

Courses deleted (from program only)

Applied Technology 40, Preparing for Employment Opportunities
Applied Technology 120, Industrial Science
Applied Technology 131, Technical Report Writing
Computer Aided Manufacturing 10, CNC Mill Programming & Operation I

Courses deleted (from curriculum)

Computer Aided Drafting and Design 40, Civil Drafting and Applications
Drafting 160, Mathematics of Drafting

11. COMPUTER AIDED MANUFACTURING #8271 (voc)

Associate in Science and Certificate of Achievement

Courses added, new

Computer Aided Manufacturing 15, Computer Aided Machining for CAD Users
Computer Aided Manufacturing 26, Lathe Programming and Operation II
Computer Aided Manufacturing 25, CNC Operation and Setup for CAD Users

Courses revised

Computer Aided Drafting and Design 16, 3D Solid Modeling I
Computer Aided Manufacturing 10, CNC Mill Programming & Operation I
Computer Aided Manufacturing 20, CNC Mill Programming & Operation II
Drafting 12, Drafting Practices

Courses deleted (from curriculum)

Computer Aided Manufacturing 1A, CAM & Cabinetry Operation I
Computer Aided Manufacturing 1B, Mill and Lathe Operation II

12. COMPUTER INFORMATION SYSTEMS #2701 (voc)

Associate in Science

Course added, new

Computer Information Technology 69, iOS Programming Applications

Courses revised

Economics 1A, Introduction to Macroeconomics
Economics 1AH, Honors Introduction to Macroeconomics
Economics 1B, Introduction to Microeconomics
Economics 1BH, Honors Introduction to Microeconomics

13. COMPUTERIZED ACCOUNTING #2405 (voc)

Certificate of Achievement

Courses added, existing

Accounting 4A, Financial Accounting
Accounting 73, MAS90 Fundamentals
Business & Technology 27, Microsoft Outlook and E-Mail
Business & Technology 106, Computer Keyboarding
Computer Information Technology 23, Spreadsheet Fundamentals

Courses revised

Accounting 19, Work Experience (Cooperative), Occupational
Accounting 34, Accounting Spreadsheets
Accounting 55, Accounting Methods
Accounting 70, QuickBooks Fundamentals

Courses deleted (from program only)

Business & Technology 1, Computer Document Processing I
Business & Technology 250, Office Skills Lab

Courses deleted (from curriculum)

Accounting 260, Accounting Skills Lab
Accounting 270, Accounting Math Skills

14. FULL-CHARGE BOOKKEEPER #2012 (voc)

Certificate of Achievement

Courses added, existing

Accounting 4B, Managerial Accounting
Accounting 51, Intermediate Accounting
Accounting 70, QuickBooks Fundamentals

Courses revised

Accounting 4A, Financial Accounting
Accounting 4AH, Honor Financial Accounting
Accounting 19, Work Experience (Cooperative), Occupational
Accounting 56, Payroll Accounting
Accounting 73, MAS90 Fundamentals

Courses deleted (from curriculum)

Accounting 58, Accounting Practicum I
Accounting 260, Accounting Skills Lab

15. HUMANITIES #5330

Associate in Arts

Courses revised

Humanities 10, Classical Humanities
Humanities 10H, Honors Classical Humanities
Humanities 11, Modern Humanities
Humanities 11H, Honors Modern Humanities

16. LIBERAL ARTS WITH AN EMPHASIS IN AMERICAN SIGN LANGUAGE #5101

Associate in Arts

Courses revised

American Sign Language 2, High-Beginning American Sign Language
American Sign Language 3, Intermediate American Sign Language
American Sign Language 4, High Intermediate American Sign Language
American Sign Language 5, Deaf Culture
American Sign Language 6, Structure of American Sign Language
American Sign Language 7, Deaf History
American Sign Language 8, American Sign Language Literature/Folklore

17. LIBERAL ARTS WITH AN EMPHASIS IN ASIAN LANGUAGES #5111

Associate in Arts

Courses revised

Armenian 2, High-Beginning Armenian
Armenian 3, Intermediate Armenian
Chinese 2, High-Beginning Chinese
Chinese 3, Intermediate Chinese
Chinese 4, High-Intermediate Chinese
Chinese 5, Chinese Short Stories and Culture
Hmong 2, High-Beginning Hmong
Japanese 2, High-Beginning Japanese

18. LIBERAL ARTS WITH AN EMPHASIS IN FOREIGN LANGUAGES #5134

Associate in Arts

Courses added, existing

Portuguese 2, High-Beginning Portuguese

Portuguese 3, Intermediate Portuguese
Portuguese 4, High-Intermediate Portuguese

Courses revised

Armenian 2, High-Beginning Armenian
Armenian 3, Intermediate Armenian
Chinese 2, High-Beginning Chinese
Chinese 3, Intermediate Chinese
Chinese 4, High-Intermediate Chinese
Chinese 5, Chinese Short Stories and Culture
French 2, High-Beginning French
French 3, Intermediate French
French 4, High-Intermediate French
German 2, High-Beginning German
German 3, Intermediate German
German 4, High-Intermediate German
Hmong 2, High-Beginning Hmong
Japanese 2, High-Beginning Japanese
Spanish 2, High-Beginning Spanish
Spanish 3, Intermediate Spanish
Spanish 3NS, Spanish for Spanish Speakers
Spanish 4, High-Intermediate Spanish
Spanish 4NS, Spanish for Spanish Speakers
Spanish 5, The Short Story: Mexico, Spain, and the U.S.
Spanish 6, The Short Story: Latin America
Spanish 7, Advanced Spanish Composition and Grammar
Spanish 8, Advanced Spanish Conversation

19. LIBERAL ARTS WITH AN EMPHASIS IN ROMANCE LANGUAGES #5168

Associate in Arts

Courses added, existing

Portuguese 2, High-Beginning Portuguese
Portuguese 3, Intermediate Portuguese
Portuguese 4, High-Intermediate Portuguese

Courses revised

French 2, High-Beginning French
French 3, Intermediate French
French 4, High-Intermediate French
Spanish 2, High-Beginning Spanish
Spanish 3, Intermediate Spanish
Spanish 3NS, Spanish for Spanish Speakers
Spanish 4, High-Intermediate Spanish
Spanish 4NS, Spanish for Spanish Speaker

20. LIBERAL ARTS WITH AN EMPHASIS IN SPANISH #5183

Associate in Arts

Course added, existing

Spanish 9, Spanish Business and Culture

Courses revised

Spanish 2, High-Intermediate Spanish
Spanish 3, Intermediate Spanish
Spanish 3NS, Spanish for Spanish Speakers
Spanish 4, High-Intermediate Spanish
Spanish 4NS, Spanish for Spanish Speakers
Spanish 5, The Short Story: Mexico, Spain, and the U.S.
Spanish 6, The Short Story: Latin America

Spanish 7, Advanced Spanish Composition and Grammar
Spanish 8, Advanced Spanish Conversation

21. MEDICAL BILLING ASSISTANT #2242 (voc)

Certificate of Achievement

Courses added, existing

Business & Technology 24, Beginning Excel
Computer Information Technology 31, Beginning Excel

Course deleted (From program only)

Business & Technology 240, Legal Issues in Medical Billing

22. PHILOSOPHY #5340

Associate in Arts

Courses added, existing

History 1, Western Civilization to 1648
History 1H, Honors Western Civilization to 1648
History 2, Western Civilization since 1648
History 2H, Honors Western Civilization since 1648

Courses revised

Philosophy 1A, Theories of Knowledge and Reality
Philosophy 1AH, Honors Theories of Knowledge and Reality
Philosophy 1B, Social and Political Philosophy
Philosophy 1C, Ethics
Philosophy 1D, World Religions
Philosophy 4, Critical Reasoning
Philosophy 6, Introduction to Logic

Courses deleted (from program only)

Humanities 10, Classical Humanities
Humanities 10H, Honors Humanities
Humanities 11, Modern Humanities
Humanities 11H, Honors Modern Humanities

23. SIGN LANGUAGE INTERPRETING PREPARATION PROGRAM #5101 (voc)

Certificate of Achievement

Courses, revised

American Sign Language 4, High-Intermediate American Sign Language
American Sign Language 5, Deaf Culture
American Sign Language 6, Structure of American Sign Language
American Sign Language 7, Deaf History
American Sign Language 8, American Sign Language Literature/Folklore
American Sign Language 20, Introduction to Interpreting
American Sign Language 21, American Sign Language to English Translation
American Sign Language 22, English to American Sign Language Translation

24. SPANISH #5510

Associate in Arts

Course added, existing

Spanish 9, Spanish Business and Culture

Courses revised

Spanish 3, Intermediate Spanish
Spanish 3NS, Spanish for Spanish Speakers
Spanish 4, High-Intermediate Spanish

Spanish 4NS, Spanish for Spanish Speakers
Spanish 5, The Short Story: Mexico, Spain, and the U.S.
Spanish 6, The Short Story: Latin America
Spanish 7, Advanced Spanish: Composition and Grammar
Spanish 8, Advanced Spanish Conversation

Courses deleted (From program only)

Chicano-Latino Studies 11, Introduction to Chicano-Latino Studies
Chicano-Latino Studies 12, Mexican American History
Chicano-Latino Studies 17, Beginning Mexican Folk Dance
Chicano-Latino Studies 18, Latin Jazz Ensemble
Chicano-Latino Studies 20, Chicano Art
Chicano-Latino Studies 21, Chicano Literature
Chicano-Latino Studies 27, Advanced Mexican Folk Dance
Chicano-Latino Studies 28, Ancient Mexico
Chicano-Latino Studies 29, History of Mexico, Colonial to Contemporary Period
English 40, Critical Thinking about Literature
History 29, History of Mexico, Colonial to Contemporary Period
Linguistics 10, Introduction to Language

25. Women's Studies #7610

Associate in Arts

Courses revised

Sociology 5, Sociology of Rape
Sociology 7, Domestic Violence: Abuse Within the Family
Women's Studies 5, Sociology of Rape
Women's Studies 7, Domestic Violence: Abuse Within the Family
Women's Studies 10, Changing Roles of Women

Program description or non-course changes made to the following degrees and certificates:

Associate in Arts in English for Transfer

PROPOSED DELETED PROGRAM

Effective Fall 2013

Approved and Recommended by the Curriculum Committee

To ECPC November 14, 2012

LIBERAL ARTS EMPHASIS IN PHILOSOPHY/HUMANITIES #5161T

The Liberal Arts Degree with an emphasis in Philosophy/Humanities is very similar to the Humanities degree. When examining program outcomes, it was determined that these programs are not distinct enough to constitute a separate major. Further, we have a Philosophy degree, and do not see the need for an additional degree in this area.

Fresno City College

Office of Instruction

PROPOSED NEW COURSES

Effective Fall 2013

Approved and Recommended by the Curriculum Committee

To ECPC November 14, 2012

CREDIT, DEGREE APPLICABLE, TRANSFERABLE

- 1. Accounting 61, Forensic Accounting, 3 units, 3 lecture hours. Prerequisite: Accounting 4A or equivalent.**
The action of identifying, recording, settling, extracting, sorting, reporting, and verifying past financial data or other accounting activities in settling current or prospective legal disputes or using such past financial data in projecting future financial data to settle legal disputes. **(voc) (unique)**
- 2. Art 36A, Intermediate Wheel Throwing, 3 units, 2 lecture hours, 4 lab hours. Prerequisite: Art 10. Advisory: Eligibility for English 125 and 126 or English as a Second Language 67 and 68 and Mathematics 201 recommended.**
Throwing on the potter's wheel and exploration of clay and glaze chemistry. Historic study of the potter's wheel as a major tool of self expression. **(unique)**
- 3. Art 38A, Intermediate Hand-Building, 3 units, 2 lecture hours, 4 lab hours. Prerequisite: Art 10. Advisory: Eligibility for English 125 and 126 or English as a Second Language 67 and 68 and Mathematics 201 recommended.**
Intermediate ceramic hand-building and exploration of clay and glaze chemistry. Historic study of ceramics as a major tool of self expression. **(unique)**
- 4. Chemistry 18L, Elementary Organic Chemistry Lab, 2 units, 6 lab hours. Prerequisite: Chemistry 1B. Corequisite: Chemistry 8A.**
The course will focus on techniques appropriate to an industrial setting. Experiments will cover simple organic reactions and techniques used to prepare and process samples. Topics include preparation of solutions, solution properties, filtration, extraction, distillation, determination of physical properties, recrystallization, chromatography, and spectroscopy. **(unique)**
- 5. Chemistry 20, Practical Quantitative Analysis, 5 units, 2 lecture hours, 9 lab hours. Prerequisite: Chemistry 18L.**
The theory and practice of gravimetric and volumetric analysis, electrochemistry and instrumental methods. The analysis of unknown samples by both classical and instrumental techniques with emphasis on practical applications used in real lab settings. **(unique)**
- 6. Computer Aided Manufacturing 15, Computer Aided Machining for CAD Users, 3 units, 2 lecture hours, 3 lab hours. Prerequisite: Computer Aided Drafting and Design 14 and 16, and Computer Aided Manufacturing 10.**
Designed for students who have CAD (Computer Aided Design) experience and are interested in CAM (Computer Aided Machining) CAD/CAM. Introduction to MasterCAM's programming software package for Numerical Control (NC) part programming. Topics include: CNC concepts, machine axis, tooling, programming formats, manufacturing process, Computer Aided Manufacturing (CAM), NC mill programming, NC lathe programming, program editing, speeds, feeds, and machine shop safety. **(voc) (unique)**

7. **Computer Aided Manufacturing 25, CNC Operation and Setup for CAD Users, 3 units, 2 lecture hours, 3 lab hours. Prerequisite: Computer Aided Manufacturing 15.**
Continuation of Computer Aided Manufacturing 15. Instruction in operation and set-up of CNC HAAS mill/lathe, Akira Seiki mill/lathe machines and shop safety. **(voc) (unique)**
8. **Computer Aided Manufacturing 26, Lathe Programming and Operation II, 3 units, 2 lecture hours, 3 lab hours. Prerequisite: Computer Aided Manufacturing 10.**
An intermediate level to the operation and set up of a CNC HAAS lathe and Akira Seiki OT FANUC lathe. Lathe geometry programming with the latest MasterCAM software. **(voc) (unique)**
9. **Computer Information Technology 69, iOS Programming Applications, 4 units, 3.5 lecture hours, 1 lab hour. Prerequisite: Computer Information Technology 63 or 66.**
An introduction to software development for the iOS (Apple) platform. Create iOS applications that can run on the iPhone, iPod Touch or the iPad. Explore user interface (UI) considerations for Apple devices. Use Objective-C, Cocoa Framework and Xcode to write object-oriented programs emphasizing the use of classes, abstraction and inheritance, controller and delegate patterns, and core objects used in the iOS software development kit. **(voc) (unique)**
10. **Dance 13A, Intermediate Ballet Technique, 2 units, 1 lecture hour, 2 lab hours. Prerequisite: Dance 12B or relevant experience as determined by instructor.**
Intermediate level Ballet technique using barre exercises and center works, may include a demonstration of creating and teaching a ballet phrase in the class. **(unique)**
11. **Dance 13B, Pre-Advanced Ballet Technique, 2 units, 1 lecture hour, 2 lab hours. Prerequisite: Dance 13A or relevant experience as determined by instructor.**
Pre-advanced Ballet technique using barre exercises and center works, may include a demonstration of creating and teaching a ballet phrase and a short combination in the class. **(unique)**
12. **Geology 2L, Historical Geology Lab, 1 unit, 3 lab hours. Corequisite: Geology 2.**
Laboratory studies to complement Geology 2, Historical Geology. Laboratory activities using rocks, fossils, geologic maps and cross sections to interpret ancient environments, tectonic settings and geologic history. At least one field trip or an appropriate alternative activity is required. For geology majors or students with a desire to learn more about earth history. **(unique)**
13. **History 12H, Honors History of the United States since 1877, 3 units, 3 lecture hours. Advisory: Meet the qualifications for consideration for acceptance into the Honors Program recommended. See Honors Program listing in the college catalog.**
Political, social and economic development since the Reconstruction Era; the U.S. as a world power. In addition, honors sections offer more in-depth study of modern U.S. history, critically evaluate controversies in historiography, and place greater emphasis on the use of history in understanding the modern world. **(In lieu of RC's HIST 12)**
14. **Journalism 11D, Editorial Leadership, 3 units, 2 lecture hours, 3 lab hours. Prerequisite: Journalism 11C or relevant experience as determined by the instructor.**
Producing the Rampage, print and online version; leadership positions on The Rampage and TheRampageOnline.com; and specialized workshops. **(voc) (unique)**
15. **Journalism 13, Advanced Reporting and Writing, 3 units, 2 lecture hours, 3 lab hours. Advisory: Journalism 3.**
Advanced reporting and news gathering techniques; emphasis on interviewing and research skills; investigative, special assignment and online reporting. **(voc) (unique)**

16. **Journalism 14, Multimedia Reporting, 3 units, 2 lecture hours, 3 lab hours. Advisory: Journalism 3.**
Integrate print and broadcast techniques to produce multimedia pieces for the web and other electronic media. Multimedia storytelling incorporating writing, digital photography, video, audio and animation. **(voc) (unique)**
17. **Music 39A, Baroque/Classical Opera, 2 units, 1 lecture hour, 3 lab hours. Advisory: Music 26 or the equivalent as determined by audition recommended.**
The rehearsal, study, and performance of scenes and complete shows from the Baroque and Classical periods. **(unique)**
18. **Music 39B, Romantic and Modern Opera, 2 units, 1 lecture hour, 3 lab hours. Advisory: Music 26 or the equivalent as determined by audition recommended.**
The study, rehearsal, and performance of major Romantic and Modern operatic works. **(unique)**
19. **Music 39C, Classical Musical Theatre, 2 units, 1 lecture hour, 3 lab hours. Advisory: Music 26 or the equivalent as determined by audition recommended.**
The study, rehearsal, and performance of classic musical theatre, review, or operetta. **(unique)**
20. **Music 39D, Contemporary Opera and Musical Theatre, 2 units, 1 lecture hour, 3 lab hours. Advisory: Music 26 or the equivalent as determined by audition recommended.**
The study, rehearsal, and performance of contemporary opera and/or musical theatre. Performance of new original works is included. **(unique)**
21. **Music 47A, Jazz Combo: New Orleans, Swing and Bop, 2 units, 1 lecture hour, 3 lab hours. Advisory: Ability to perform on an instrument or voice at college level. Music 10A or 10B recommended.**
Performance and analysis of New Orleans, Swing and Bop jazz literature for the small jazz combo. Designed for the music major and the commercial music student. **(unique)**
22. **Music 47B, Jazz Combo: Cool and Mainstream, 2 units, 1 lecture hour, 3 lab hours. Advisory: Ability to perform on an instrument or voice at college level. Music 10A or 10B recommended.**
Study and performance of Cool and Mainstream jazz literature for the small ensemble. Participation in concerts and festivals required. **(unique)**
23. **Music 47C, Jazz Combo: Modern and Fusion, 2 units, 1 lecture hour, 3 lab hours. Advisory: Ability to perform on an instrument or voice at college level. Music 10A or 10B recommended.**
Study and performance of Modern and Fusion jazz literature for the small ensemble, with emphasis on original compositions. Participation in concerts and festivals required. **(unique)**
24. **Music 47D, Jazz Combo: World Music, 2 units, 1 lecture hour, 3 lab hours. Advisory: Ability to perform on an instrument or voice at college level. Music 10A or 10B recommended.**
Study and performance of World Music literature for the small ensemble with emphasis on original compositions. **(unique)**
25. **Music 54, Afro-Latin Ensemble, 2 units, 1 lecture hour, 3 lab hours. Advisory: Ability to perform an instrument or voice at a college level.**
Study and performance of traditional and contemporary music based on shared African and Latin American influences and heritage. Participation in concerts is required. **(unique)**

26. **Music 55, Afro-Caribbean Ensemble, 2 units, 1 lecture hour, 3 lab hours. Advisory: Ability to perform an instrument or voice at a college level.**
Study and performance of traditional and contemporary music based on shared African and Caribbean influences and heritage. Participation in concerts is required. **(unique)**
27. **Political Science 3, Introduction to Political Theory and Thought, 3 units, 3 lecture hours. Advisory: Eligibility for English 1A.**
Examination of various theoretical approaches to politics and of basic political problems and proposed solutions. Analysis of selected political theories and of the relevance of theory to contemporary problems. **(unique)**
28. **Theatre Arts 29B, Advanced Technical Theatre Practicum II, 1 unit, 3 lab hours. Prerequisite: Theatre Arts 29A.**
Topics in advanced technical theatre beyond the scope of Theatre Arts 29A. Students may specialize in one or more of the following areas (with instructor approval): Scenery, Properties, Costumes, Make Up, Lighting, Sound, Special Effects. Arranged hours, as part of a Fresno City College stage production may be required. **(unique)**

CREDIT, DEGREE APPLICABLE, NONTRANSFERABLE

- Chemistry 100I, Chemical Laboratory Internship, 2-6 units, 6-18 lab hours. Prerequisite: Chemistry 1B. Corequisite: Chemistry 18L.**
Supervised experience or employment in an approved chemical laboratory. **(voc) (unique)**

Fresno City College

Office of Instruction

PROPOSED REVISED COURSES

Effective Fall 2013

Approved and Recommended by the Curriculum Committee

To ECPC November 14, 2012

CREDIT, DEGREE APPLICABLE, TRANSFERABLE

1. **Accounting 4A, Financial Accounting, 4 units, 4 lecture hours, 1 lab hour.** Revised course prerequisite to read: **Prerequisite: English 125 and 126 and Mathematics 201 or equivalent.** Revised course to read: **Advisory: Enrolled or previously completed Computer Information Technology 12 or 15.** Revised course description, objectives, texts, out-of-class assignments, methods of evaluation, content, methods of instruction, and student learning outcomes. **(voc) (In lieu of RC's ACCTG 1A)**
2. **Accounting 4AH, Honors Financial Accounting, 4 units, 4 lecture hours, 1 lab hour.** Revised course advisory to read: **Advisory: Meet the qualifications for consideration for acceptance into the Honors Program recommended. See Honors Program listing in the college catalog.** Revised course description, objectives, texts, out-of-class assignments, methods of evaluation, content, methods of instruction, and student learning outcomes. **(voc) (In lieu of RC's ACCTG 1A)**
3. **Accounting 4B, Managerial Accounting, 4 units, 4 lecture hours, 1 lab hour.** Revised course prerequisite to read: **Prerequisite: Accounting 4A or equivalent.** Revised course description, objectives, texts, out-of-class assignments, methods of evaluation, content, methods of instruction, and student learning outcomes. **(voc) (In lieu of RC's ACCTG 1B)**
4. **Accounting 4BH, Honors Managerial Accounting, 4 units, 4 lecture hours, 1 lab hour.** Revised course prerequisite to read: **Prerequisite: Accounting 4A or equivalent.** Revised course description, objectives, texts, out-of-class assignments, methods of evaluation, content, methods of instruction, and student learning outcomes. **(voc) (In lieu of RC'S ACCTG 1B)**
5. **Accounting 19, Work Experience (Cooperative), Occupational, 1-8 units, (Repeats = 2).** Remove course repeats. Revised course objectives and out-of-class assignments. **(voc) (In lieu of RC's ACCTG 19V)**
6. **Accounting 32A, Computerized Accounting, 1 unit, 1 lecture hour, .5 lab hour, (Formerly Accounting 31 and 32).** Revised course prerequisite to read: **Prerequisite: Accounting 4A or equivalent.** Revised course advisory to **none.** Revised course description, objectives, texts, out-of-class assignments, methods of evaluation, content, methods of instruction, and student learning outcomes. **(voc) (unique)**
7. **Accounting 34, Accounting Spreadsheets, 2 units, 2 lecture hours, 1 lab hour.** Revised course prerequisite to read: **Prerequisite: Accounting 4A or equivalent.** Revised course corequisite to **none.** Revised course description, objectives, texts, out-of-class assignments, methods of evaluation, content, methods of instruction, and student learning outcomes. **(voc) (unique)**
8. **Accounting 51, Intermediate Accounting, 3 units, 3 lecture hours, 1 lab hour, (Formerly Accounting 51 and 151).** Revised course prerequisite to read: **Prerequisite: Accounting 4A or equivalent.** Revised course advisory to **none.** Revised course description, objectives, texts,

out-of-class assignments, methods of evaluation, content, methods of instruction, and student learning outcomes. **(voc) (unique)**

9. **Accounting 52, Cost Accounting, 3 units, 3 lecture hours, 1 lab hour, (Formerly Accounting 52 and 152).** Revised course prerequisite to read: **Prerequisite: Accounting 4B or equivalent.** Revised course advisory to **none.** Revised course description, objectives, texts, out-of-class assignments, methods of evaluation, content, methods of instruction, and student learning outcomes. **(voc) (unique)**
10. **Accounting 53, Tax Accounting-Manual and Computerized, 3 units, 3 lecture hours, 1 lab hour, (Formerly Accounting 53 and 153).** Revised course title to **Tax Accounting.** Revised course prerequisite to read: **Prerequisite: Accounting 4A or equivalent.** Revised course advisory to **none.** Revised course description, objectives, texts, out-of-class assignments, methods of evaluation, content, methods of instruction, and student learning outcomes. **(voc) (unique)**
11. **Accounting 54A, Principles of Auditing, 3 units, 3 lecture hours.** Revised course prerequisite to read: **Prerequisite: Accounting 4A or equivalent.** Revised course description, objectives, texts, out-of-class assignments, methods of evaluation, content, methods of instruction, and student learning outcomes. **(voc) (unique)**
12. **Accounting 55, Accounting Methods, 1.5 units, 1.5 lecture hours.** Revised course prerequisite to read: **Prerequisite: Accounting 4A or equivalent.** Revised course corequisite to **none.** Revised course description, objectives, texts, out-of-class assignments, methods of evaluation, content, methods of instruction, and student learning outcomes. **(voc) (unique)**
13. **Accounting 56, Payroll Accounting, 2 units, 2 lecture hours, 1 lab hour.** Revised course units to **3.** Revised course hours to **3 lecture hours.** Revised course prerequisite to read: **Prerequisite: Accounting 4A or equivalent.** Revised course description, objectives, texts, out-of-class assignments, methods of evaluation, content, methods of instruction, and student learning outcomes. **(voc) (unique)**
14. **Accounting 57, Governmental Accounting, 3 units, 3 lecture hours.** Revised course prerequisite to read: **Prerequisite: Accounting 4A or equivalent.** Revised course objectives, texts, out-of-class assignments, methods of evaluation, content, methods of instruction, and student learning outcomes. **(voc) (unique)**
15. **Accounting 70, QuickBooks Fundamentals, 2 units, 2 lecture hours, 1 lab hour.** Revised course prerequisite to read: **Prerequisite: Accounting 4A or equivalent.** Revised course corequisite to **none.** Revised course description, texts, out-of-class assignments, methods of evaluation, content, methods of instruction, and student learning outcomes. **(voc) (unique)**
16. **Accounting 73, MAS90 Fundamentals, 2 units, 2 lecture hours, 1 lab hour.** Revised course title to **Sage 100/MAS90 Fundamentals.** Revised course prerequisite to read: **Prerequisite: Accounting 4A or equivalent.** Revised course description, objectives, texts, out-of-class assignments, methods of evaluation, content, methods of instruction, and student learning outcomes. **(voc), (unique)**
17. **American Sign Language 1, Beginning American Sign Language, 4 units, 4 lecture hours, (Formerly American Sign Language 1A).** Revised course objectives, texts, out-of-class assignments, methods of evaluation, content, methods of instruction, and student learning outcomes. **(common)**

18. **American Sign Language 2, High-Beginning American Sign Language, 4 units, 4 lecture hours, (Formerly American Sign Language 1B).** Revised course objectives, texts, out-of-class assignments, methods of evaluation, content, and student learning outcomes. **(common)**
19. **American Sign Language 3, Intermediate American Sign Language, 4 units, 4 lecture hours, (Formerly American Sign Language 2A).** Revised course description, texts, out-of-class assignments, methods of evaluation, content, methods of instruction, and student learning outcomes. **(common)**
20. **American Sign Language 4, High-Intermediate American Sign Language, 4 units, 4 lecture hours, (Formerly American Sign Language 2B).** Revised course texts, out-of-class assignments, methods of evaluation, content, methods of instruction, and student learning outcomes. **(common)**
21. **American Sign Language 5, Deaf Culture, 3 units, 3 lecture hours.** Revised course prerequisite to read: **Prerequisite: American Sign Language 2 or equivalent.** Revised course description, objectives, texts, out-of-class assignments, methods of evaluation, content, methods of instruction, and student learning outcomes. **(unique)**
22. **American Sign Language 6, Structure of American Sign Language, 3 units, 3 lecture hours.** Revised course prerequisite to read: **Prerequisite: American Sign Language 3 or equivalent.** Revised course description, objectives, texts, out-of-class assignments, methods of evaluation, content, methods of instruction, and student learning outcomes. **(unique)**
23. **American Sign Language 7, Deaf History, 3 units, 3 lecture hours.** Revised course prerequisite to read: **Prerequisite: American Sign Language 2 or equivalent.** Revised course objectives, texts, out-of-class assignments, methods of evaluation, content, and student learning outcomes. **(unique)**
24. **American Sign Language 8, American Sign Language Literature/Folklore, 3 units, 3 lecture hours.** Revised course prerequisite to read: **Prerequisite: American Sign Language 2.** Revised course objectives, texts, out-of-class assignments, methods of evaluation, content, methods of instruction, and student learning outcomes. **(unique)**
25. **American Sign Language 20, Introduction to Interpreting, 3 units, 3 lecture hours.** Revised course prerequisite to read: **Prerequisite: American Sign Language 2 or equivalent.** Revised course texts, out-of-class assignments, methods of evaluation, and methods of instruction. **(unique)**
26. **American Sign Language 21, American Sign Language to English Translation, 3 units, 3 lecture hours.** Revised course prerequisite to read: **Prerequisite: American Sign Language 3 or equivalent.** Revised course texts, out-of-class assignments, methods of evaluation, and methods of instruction. **(unique)**
27. **American Sign Language 22, English to American Sign Language Translation, 3 units, 3 lecture hours.** Revised course prerequisite to read: **Prerequisite: American Sign Language 3 or equivalent.** Revised course texts, out-of-class assignments, and methods of instruction. **(unique)**
28. **Architecture 10, Architectural Design and Visualization I, 3 units, 2 lecture hours, 2 lab hours.** Revised course texts, out-of-class assignments, methods of evaluation, and content. **(voc) (unique)**
29. **Architecture 11, Introduction to Architecture and Environmental Design, 2 units, 2 lecture hours.** Revised course texts, out-of-class assignments, and methods of evaluation. **(voc) (unique)**

30. **Architecture 12, Architectural Practice I, 3 units, 2 lecture hours, 3 lab hours.** Revised course texts, out-of-class assignments, methods of evaluation, content, and student learning outcomes. **(voc) (unique)**
31. **Architecture 14, Digital Tools for Architects, 3 units, 2 lecture hours, 2 lab hours.** Revised course units to **2**. Revised course hours to **1 lecture hour, 3 lab hours**. Revised course objectives, texts, out-of-class assignments, methods of evaluation, and content. **(voc) (unique)**
32. **Architecture 20, Architectural Design and Visualization II, 3 units, 2 lecture hours, 3 lab hours.** Revised course texts, out-of-class assignments, methods of evaluation, and content. **(voc) (unique)**
33. **Architecture 21, Materials of Construction, 3 units, 3 lecture hours.** Revised course texts, out-of-class assignments, and methods of evaluation. **(voc) (unique)**
34. **Architecture 22, Architectural Practice II, 3 units, 2 lecture hours, 3 lab hours.** Revised course prerequisite to read: **Prerequisite: Architecture 12**. Revised course advisory to read: **Advisory: Architecture 24 concurrently recommended**. Revised course texts, out-of-class assignments, methods of evaluation, content, and methods of instruction. **(voc) (unique)**
35. **Architecture 24, Architectural CAD I, 3 units, 2 lecture hours, 2 lab hours.** Revised course title to **Building Information Modeling**. Revised course prerequisite to **none**. Revised course advisory to **none**. Revised course description, objectives, texts, out-of-class assignments, content, and student learning outcomes. **(voc) (unique)**
36. **Architecture 30, Architectural Design and Visualization III, 3 units, 2 lecture hours, 3 lab hours.** Revised course texts, out-of-class assignments, methods of evaluation, content, and methods of instruction. **(voc) (unique)**
37. **Architecture 31, Building Codes, 3 units, 3 lecture hours, (Repeats =3), (See also Building Safety and Code Administration 10), (Formerly Architecture 24).** Remove course repeats. Revised course out-of-class assignments, content, methods of instruction, and student learning outcomes. **(voc) (unique)**
38. **Architecture 32, Statics and Strength of Materials, 3 units, 3 lecture hours, (Formerly Architecture 31).** Revised course advisory to read: **Advisory: Completion of Mathematics 201 or equivalent recommended**. Revised course texts, out-of-class assignments, and methods of evaluation. **(voc) (unique)**
39. **Architecture 34, Architectural CAD II, 3 units, 2 lecture hours, 2 lab hours.** Revised course title to **Digital Rendering**. Revised course prerequisite to **none**. Revised course description, objectives, texts, out-of-class assignments, content, and student learning outcomes. **(voc) (unique)**
40. **Architecture 40, Architectural Design and Visualization IV, 3 units, 2 lecture hours, 3 lab hours.** Revised course texts, out-of-class assignments, methods of evaluation, and content. **(voc) (unique)**
41. **Architecture 41A, Office Practices, 3 units, 3 lecture hours.** Revised course texts and out-of-class assignments. **(voc) (unique)**
42. **Architecture 42, Timber and Steel Structures, 3 units, 2 lecture hours, 2 lab hours, (Formerly Architecture 32).** Revised course texts, out-of-class assignments, methods of evaluation, and content. **(voc) (unique)**

43. **Armenian 1, Beginning Armenian, 4 units, 4 lecture hours, 1 lab hour, (Formerly Armenian 1A).** Revised course units to **5**. Revised course hours to **5 lecture hours**. Revised course texts, out-of-class assignments, content, and methods of instruction. **(unique)**
44. **Armenian 2, High-Beginning Armenian, 4 units, 4 lecture hours, 1 lab hour, (Formerly Armenian 1B).** Revised course units to **5**. Revised course hours to **5 lecture hours**. Revised course texts, out-of-class assignments, content, and methods of instruction. **(unique)**
45. **Armenian 3, Intermediate Armenian, 4 units, 4 lecture hours, 1 lab hour.** Revised course units to **5**. Revised course hours to **5 lecture hours**. Revised course prerequisite to read: **Prerequisite: Armenian 2 or 3 years of high school Armenian, or equivalent (Extensive living experience with the language).** Revised course texts, out-of-class assignments, and content. **(unique)**
46. **Astronomy 10, Basic Astronomy, 3 units, 2 lecture hours, 2 lab hours, (generally evening only).** Revised course objectives, texts, out-of-class assignments, methods of evaluation, content and methods of instruction. **(In lieu of RC's ASTRO 10)**
47. **Building Safety and Code Administration 10, Building Codes, 3 units, 3 lecture hours, (Repeats = 3), (See also Architecture 31).** Removed course repeats. Revised course description, objectives, texts, out-of-class assignments, methods of evaluation, content, and student learning outcomes. **(voc) (unique)**
48. **Building Safety and Code Administration 12, Plans Examining, 3 units, 3 lecture hours, (Repeats = 3).** Removed course repeats. Revised course description, objectives, texts, out-of-class assignments, methods of evaluation, content, and student learning outcomes. **(voc) (unique)**
49. **Building Safety and Code Administration 14, Building Inspection, 3 units, 3 lecture hours, (Repeats = 3).** Removed course repeats. Revised course texts, out-of-class assignments, and methods of evaluation. **(voc) (unique)**
50. **Building Safety and Code Administration 15, Plumbing Code and Inspection, 3 units, 2 lecture hours, 4 lab hours, (Repeats = 3), (See also Construction 56).** Removed course repeats. Revised course objectives, texts, and student learning outcomes. **(voc) (unique)**
51. **Building Safety and Code Administration 16, Mechanical Code and Inspection, 3 units, 3 lecture hours, (Repeats = 3).** Removed course repeats. Revised course texts, out-of-class assignments, and methods of evaluation. **(voc) (unique)**
52. **Building Safety and Code Administration 18, California Disabled Access Regulations, 3 units, 3 lecture hours.** Removed course repeats. Revised course texts, out-of-class assignments, methods of evaluation, and student learning outcomes. **(voc) (unique)**
53. **Building Safety and Code Administration 20, Advanced Building Code, 3 units, 3 lecture hour, (Repeats = 3).** Removed course repeats. Revised course prerequisite to read: **Prerequisite: Building Safety and Code Administration 10.** Revised course advisory to **none**. Revised course description, objectives, texts, out-of-class assignments, methods of evaluation, content, and student learning outcomes. **(voc) (unique)**
54. **Building Safety and Code Administration 22, Advanced Plans Examining, 3 units, 3 lecture hours, (Repeats = 3).** Removed course repeats. Revised course prerequisite to read: **Prerequisite: Building Safety and Code Administration 12.** Revised course corequisite to **none**. Revised course advisory to **none**. Revised course description, objectives, texts, out-of-

- class assignments, methods of evaluation, content, methods of instruction, and student learning outcomes. **(voc) (unique)**
55. **Building Safety and Code Administration 24, Advanced Building Inspection, 3 units, 3 lecture hours, (Repeats = 3).** Removed course repeats. Revised course texts and out-of-class assignments. **(voc) (unique)**
 56. **Business Administration 28, E-Law and Ethics, 3 units, 3 lecture hours.** Revised student learning outcomes. **(voc) (unique)**
 57. **Business Administration 50, Business Concepts, 1.5 units, 1.5 lecture hours, (Formerly Business Administration 9).** Revised course units to **2**. Revised course hours to **2 lecture hours**. Revised course methods of evaluation. **(voc) (unique)**
 58. **Chemistry 8A, Elementary Organic Chemistry, 3 units, 3 lecture hours.** Revised course texts, out-of-class assignments, methods of instruction, and student learning outcomes. **(common)**
 59. **Chemistry 28A, Organic Chemistry I, 3 units, 3 lecture hours.** Revised course texts, out-of-class assignments, methods of instruction, and student learning outcomes. **(common)**
 60. **Chemistry 28B, Organic Chemistry II, 3 units, 3 lecture hours.** Revised course objectives, texts, out-of-class assignments, methods of evaluation, and student learning outcomes. **(common)**
 61. **Chemistry 29A, Organic Chemistry Laboratory I, 2 units, 6 lab hours.** Revised course texts, out-of-class assignments, methods of evaluation, methods of instruction, and student learning outcomes. **(common)**
 62. **Chemistry 29B, Organic Chemistry Laboratory II, 2 units, 6 lab hours.** Revised course texts, out-of-class assignments, methods of instruction, and student learning outcomes. **(common)**
 63. **Child Development 17A, Infant Development – Birth to Age Three, 3 units, 2 lecture hours, 3 lab hours, (Formerly Child Development 7 and 3B).** Revised course prerequisite to read: **Prerequisite: Child Development 1, 6, and 39. Verification of freedom from tuberculosis.** **(voc) (In lieu of RC's CHDEV 7)**
 64. **Child Development 45, Supervision of Adults in Early Childhood Education Classrooms, 2 units, 2 lecture hours.** Revised course units to **3**. Revised course hours to **3 lecture hours**. Revised course prerequisite to read: **Prerequisite: Child Development 37A. Current employment in a supervisory capacity in an early care and education setting.** Revised course texts, methods of evaluation and content. **(voc) (In lieu of RC's CHDEV 45)**
 65. **Chinese 1, Beginning Chinese, 4 units, 4 lecture hours, 1 lab hour, (Formerly Chinese 1A).** Revised course units to **5**. Revised course hours to **5 lecture hours**. Revised course description, objectives, texts, out-of-class assignments, content, methods of instruction, and student learning outcomes. **(common)**
 66. **Chinese 2, High-Beginning Chinese, 4 units, 4 lecture hours, 1 lab hour, (Formerly Chinese 1B).** Revised course units to **5**. Revised course hours to **5 lecture hours**. Revised course description, texts, out-of-class assignments, methods of evaluation, content, methods of instruction, and student learning outcomes. **(common)**
 67. **Chinese 3, Intermediate Chinese, 4 units, 4 lecture hours, 1 lab hour.** Revised course units to **5**. Revised course hours to **5 lecture hours**. Revised course description, objectives, texts,

out-of-class assignments, methods of evaluation, content, methods of instruction, and student learning outcomes. **(unique)**

68. **Chinese 4, High-Intermediate Chinese, 4 units, 4 lecture hours, 1 lab hour.** Revised course units to **5**. Revised course hours to **5 lecture hours**. Revised course prerequisite to read: **Prerequisite: Chinese 3 or equivalent (Extensive living experience with the language)**. Revised course description, objectives, texts, methods of evaluation, content, methods of instruction, and student learning outcomes. **(unique)**
69. **Chinese 5, Chinese Short Stories and Culture, 3 units, 3 lecture hours, 1 lab hour.** Revised course units to **4**. Revised course hours to **4 lecture hours**. Revised course description, texts, out-of-class assignments, methods of evaluation, content, methods of instruction, and student learning outcomes. **(unique)**
70. **Communication 1, Introduction to Public Speaking, 3 units, 3 lecture hours, (Formerly Speech 1).** Revised course texts, out-of-class assignments, and student learning outcomes. **(common)**
71. **Communication 2, Interpersonal Communication, 3 units, 3 lecture hours, (Formerly Speech 2).** Revised course texts, out-of-class assignments, and student learning outcomes. **(common)**
72. **Communication 4, Persuasion, 3 units, 3 lecture hours, (Formerly Speech 4).** Revised course texts, out-of-class assignments, and student learning outcomes. **(unique)**
73. **Communication 8, Group Communication, 3 units, 3 lecture hours, (Formerly Speech 8).** Revised course texts, out-of-class assignments, and student learning outcomes. **(common)**
74. **Communication 20, Community Involvement, 1-3 units, 1 lecture hour, 3-6 lab hours, (Repeats = 3), (Formerly Speech 20).** Revised course units to **2-3**. Removed course repeats. Revised course texts, out-of-class assignments, and student learning outcomes. **(unique)**
75. **Communication 25, Argumentation, 3 units, 3 lecture hours, (Formerly Speech 25).** Revised course texts, out-of-class assignments, methods of instruction, and student learning outcomes. **(common)**
76. **Communication 26, Intercollegiate Forensics Laboratory, 1-3 units: 1 unit, 1 lecture hour, 1 lab hour; 2 units, 1 lecture hour, 3 lab hours; 3 units, 1 lecture hour, 6 lab hours, (Repeats = 3), (Formerly Speech 26).** Revised course out-of-class assignments and student learning outcomes. **(unique)**
77. **Computer Aided Drafting and Design 14, 2D CAD I, 3 units, 2 lecture hours, 3 lab hours, (Formerly Drafting 42 and 32).** Revised course advisory to read: **Advisory: Eligibility for English 125 and 126 or English as a Second Language 67 and 68, and Mathematics 255 recommended.** Revised course texts, out-of-class assignments, methods of evaluation, content, and methods of instruction. **(voc) (unique)**
78. **Computer Aided Drafting and Design 16, 3D Solid Modeling I, 3 units, 2 lecture hours, 3 lab hours, (Formerly Drafting 20 and Computer Aided Drafting and Design 26 and 34).** Revised course advisory to read: **Advisory: Eligibility for English 125 and 126 or English as a Second Language 67 and 68, and Mathematics 255 recommended.** Revised course texts, out-of-class assignments, methods of evaluation, content, and methods of instruction. **(voc) (unique)**

79. **Computer Aided Drafting and Design 22, Mechanical Drawing I, 3 units, 2 lecture hours, 3 lab hours.** Revised course prerequisite to read: **Prerequisite: Computer Aided Drafting and Design 16.** Revised course description, objectives, texts, out-of-class assignments, content, methods of instruction, and student learning outcomes. **(voc) (unique)**
80. **Computer Aided Drafting and Design 24, 2D CAD II, 3 units, 2 lecture hours, 3 lab hours.** Revised course objectives, texts, out-of-class assignments, methods of evaluation, content, methods of instruction, and student learning outcomes. **(voc) (unique)**
81. **Computer Aided Drafting and Design 26A, 3D Solid Modeling II, 3 units, 2 lecture hours, 3 lab hours.** Revised course objectives, texts, out-of-class assignments, methods of evaluation, content, methods of instruction, and student learning outcomes. **(voc) (unique)**
82. **Computer Aided Drafting and Design 28, Rapid Prototyping I, 3 units, 2 lecture hours, 3 lab hours.** Revised course title to **Product Development I.** Revised course description, texts, out-of-class assignments, methods of evaluation, content, methods of instruction, and student learning outcomes. **(voc) (unique)**
83. **Computer Aided Drafting and Design 32, Mechanical Drawing II, 3 units, 2 lecture hours, 3 lab hours, (Formerly Drafting 22 and Computer Aided Drafting and Design 24).** Revised course title to **Reverse Engineering I.** Revised course prerequisite to read: **Prerequisite: Computer Aided Drafting and Design 16.** Revised course description, objectives, texts, out-of-class assignments, methods of evaluation, content, methods of instruction, and student learning outcomes. **(voc) (unique)**
84. **Computer Aided Drafting and Design 36A, 3D Solid Modeling III, 3 units, 2 lecture hours, 3 lab hours.** Revised course prerequisite to read: **Prerequisite: Computer Aided Drafting and Design 16.** Revised course description, objectives, texts, out-of-class assignments, methods of evaluation, content, methods of instruction, and student learning outcomes. **(voc) (unique)**
85. **Computer Aided Drafting and Design 42, Mechanical Drawing III, 3 units, 2 lecture hours, 3 lab hours.** Revised course prerequisite to read: **Prerequisite: Computer Aided Drafting and Design 28 and 36A.** Revised course description, objectives, texts, out-of-class assignments, methods of evaluation, content, methods of instruction, and student learning outcomes. **(voc) (unique)**
86. **Computer Aided Manufacturing 10, CNC Mill Programming & Operation I, 7 units, 5 lecture hours, 5 lab hours, (Repeats = 3), (Formerly Drafting and Computer Aided Drafting and Design 44).** Removed course repeats. Revised course description, texts, out-of-class assignment, methods of evaluation, and student learning outcomes. **(voc) (unique)**
87. **Computer Aided Manufacturing 20, CNC Mill Programming & Operation II, 7 units, 5 lecture hours, 5 lab hours, (Repeats = 3).** Removed course repeats. Revised course description, objectives, texts, out-of-class assignment, methods of evaluation, content, methods of instruction, and student learning outcomes. **(voc) (unique)**
88. **Computer Science 40, Programming Concepts and Methodology I, 4 units, 3 lecture hours, 2 lab hours, (Formerly Mathematics 30A and Computer Science 30A).** Revised course advisory to read: **Advisory: Eligibility for English 125 and 126 or English as a Second Language 67 and 68 recommended. (common)**
89. **Computer Science 40J, Programming Concepts and Methodology in Java, 4 units, 3 lecture hours, 2 lab hours.** Revised course advisory to read: **Advisory: Eligibility for English 125 and 126 or English as a Second Language 67 and 68 recommended. (unique)**

90. **Drafting 12, Drafting Practices, 3 units, 2 lecture hours, 3 lab hours.** Revised course advisory to read: **Advisory: Eligibility for English 125 and 126 or English as a Second Language 67 and 68, and Mathematics 255 recommended.** Revised course description, objectives, texts, out-of-class assignments, methods of evaluation, and methods of instruction. **(voc) (unique)**
91. **Economics 1A, Introduction to Macroeconomics, 3 units, 3 lecture hours.** Revised course number to **50.** Revised course advisory to read: **Advisory: Eligibility for English 1A recommended.** Revised course objectives, texts, out-of-class assignments, methods of evaluation, content, methods of instruction, and student learning outcomes. **(In lieu of RC's ECON 1A)**
92. **Economics 1AH, Honors Introduction to Macroeconomics, 3 units, 3 lecture hours.** Revised course number to **50H.** Revised course advisory to read: **Advisory: Meet the qualifications for consideration for acceptance in the Honors Program recommended. See Honors Program listing in the college catalog. Eligibility for English 1A recommended.** Revised course description, objectives, texts, out-of-class assignments, methods of evaluation, content, methods of instruction, and student learning outcomes. **(In lieu of RC's ECON 1A)**
93. **Economics 1B, Introduction to Microeconomics, 3 units, 3 lecture hours.** Revised course number **40.** Revised course advisory to read: **Advisory: Eligibility for English 1A recommended.** Revised course objectives, texts, out-of-class assignments, methods of evaluation, content, methods of instruction, and student learning outcomes. **(In lieu of RC's ECON 1B)**
94. **Economics 1BH, Honors Introduction to Microeconomics, 3 units, 3 lecture hours.** Revised course number to **40H.** Revised course advisory to read: **Advisory: Meet the qualifications for consideration for acceptance in the Honors Program recommended. See Honors Program listing in the college catalog. Eligibility for English 1A recommended.** Revised course objectives, texts, out-of-class assignments, methods of evaluation, content, methods of instruction, and student learning outcomes. **(In lieu of RC's ECON 1B)**
95. **Economics 25, Introduction to Economics, 3 units, 3 lecture hours.** Revised course advisory to read: **Advisory: Eligibility for English 1A recommended. Mathematics 201 recommended.** Revised course description, objectives, texts, out-of-class assignments, methods of evaluation, content, methods of instruction, and student learning outcomes. **(unique)**
96. **Electrical Systems Technology 80, Introduction to Energy Systems of Past, Present, and Future, 2 units, 2 lecture hours.** Revised course title to **Introduction to Photovoltaics.** Revised course units to **3.** Revised course hours to **3 lecture hours, 1 lab hour.** Revised advisory to read: **Advisory: Electrical Systems Technology 51, 52, 53, and 54.** Revised course description, objectives, texts, out-of-class assignments, methods of evaluation, content, methods of instruction, and student learning outcomes. **(voc) (unique)**
97. **French 1, Beginning French, 4 units, 4 lecture hours, 1 lab hour, (Formerly French 1A).** Revised course units to **5.** Revised course hours to **5 lecture hours.** Revised course texts, out-of-class assignments, content, and methods of instruction. **(common)**
98. **French 2, High-Beginning French, 4 units, 4 lecture hours, 1 lab hour, (Formerly French 1B).** Revised course units to **5.** Revised course hours to **5 lecture hours.** Revised course texts, out-of-class assignments, content, and methods of instruction. **(common)**

99. **French 3, Intermediate French, 4 units, 4 lecture hours, 1 lab hour, (Formerly French 2A).** Revised course units to **5**. Revised course hours to **5 lecture hours**. Revised course texts, out-of-class assignments, content, and method of instruction. **(common)**
100. **French 4, High-Intermediate French, 4 units, 4 lecture hours, 1 lab hour, (Formerly French 2B).** Revised course units to **5**. Revised course hours to **5 lecture hours**. Revised course texts, out-of-class assignments, content, and methods of instruction. **(common)**
101. **Geography 1, Physical Geography, 3 units, 3 lecture hours.** Revised course advisory to read: **Advisory: Eligibility for English 1A recommended.** Revised course texts, out-of-class assignments, methods of evaluation, and student learning outcomes. **(unique)**
102. **Geography 2, Cultural Geography, 3 units, 3 lecture hours.** Revised course advisory to read: **Advisory: Eligibility for English 1A recommended.** Revised course description, objectives, texts, out-of-class assignments, methods of evaluation, content, methods of instruction, and student learning outcomes. **(unique)**
103. **Geography 4A, World Geography, 3 units, 3 lecture hours, (Formerly Geography 4).** Revised course advisory to read: **Advisory: Eligibility for English 1A recommended.** Revised course description, objectives, texts, out-of-class assignments, methods of evaluation, content, methods of instruction, and student learning outcomes. **(common)**
104. **Geography 4B, World Geography, 3 units, 3 lecture hours, (Formerly Geography 5).** Revised course advisory to read: **Advisory: Eligibility for English 1A recommended.** Revised course description, objectives, texts, out-of-class assignments, methods of evaluation, content, methods of instruction, and student learning outcomes. **(common)**
105. **Geography 7, Physical Geography: Earth's Surface, 4 units, 3 lecture hours, 2 lab hours.** Revised course advisory to read: **Advisory: Eligibility for English 1A recommended.** Revised course texts, out-of-class assignments, methods of evaluation, content, methods of instruction, and student learning outcomes. **(unique)**
106. **Geography 8, Physical Geography: Weather and Climate, 4 units, 3 lecture hours, 2 lab hours.** Revised course advisory to read: **Advisory: Eligibility for English 1A recommended.** Revised course texts, out-of-class assignments, methods of evaluation, content, methods of instruction, and student learning outcomes. **(unique)**
107. **Geography 10, Introduction to GIS, 3 units, 2 lecture hours, 4 lab hours.** Revised course advisory to read: **Advisory: Eligibility for English 1A and Mathematics 201 recommended. Computer Information Technology 15 is desirable.** Revised course objectives, texts, out-of-class assignments, methods of evaluation, content, methods of instruction, and student learning outcomes. **(common)**
108. **Geography 20, Geography of California, 3 units, 3 lecture hours.** Revised course advisory to read: **Advisory: Eligibility for English 1A recommended.** Revised course description, objectives, texts, out-of-class assignments, methods of evaluation, methods of instruction, and student learning outcomes. **(unique)**
109. **Geography 30, Topics in Geography, 1-4 units, 1-3 lecture hours, 0-9 lab hours, (Repeats = 3).** Revised course units to **1-6**. Removed course repeats. Revised course advisory to read: **Advisory: Eligibility for English 1A recommended.** Revised course objectives, texts, out-of-class assignments, methods of evaluation, content, methods of instruction, and student learning outcomes. **(unique)**

110. **Geology 9, Introduction to Earth Science, 3 units, 2 lecture hours, 2 lab hours.** Revised course units to **4**. Revised course hours to **3 lecture hours, 2 lab hours**. Revised course texts and out-of-class assignments. **(In lieu of RC's GEOL 9)**
111. **German 1, Beginning German, 4 units, 4 lecture hours, 1 lab hour, (Formerly German 1A).** Revised course units to **5**. Revised course hours to **5 lecture hours**. Revised course objectives, texts, out-of-class assignments, content, and method of instruction. **(common)**
112. **German 2, High-Beginning German, 4 units, 4 lecture hours, 1 lab hour, (Formerly German 1B).** Revised course units to **5**. Revised course hours to **5 lecture hours**. Revised course texts, out-of-class assignments, method of evaluation, content, method of instruction, and student learning outcomes. **(common)**
113. **German 3, Intermediate German, 4 units, 4 lecture hours, 1 lab hour, (Formerly German 2A).** Revised course units to **5**. Revised course hours to **5 lecture hours**. Revised course texts, out-of-class assignments, and method of instruction. **(common)**
114. **German 4, High-Intermediate German, 4 units, 4 lecture hours, 1 lab hour, (Formerly German 2B).** Revised course units to **5**. Revised course hours to **5 lecture hours**. Revised course texts, out-of-class assignments, and method of instruction. **(common)**
115. **Graphic Communications 16, Web Design, 4 units, 3 lecture hours, 3 lab hours, (Repeats = 3).** Removed course repeats. Revised course prerequisite to **none**. **(voc) (unique)**
116. **Graphic Communications 23, Multimedia 2, 4 units, 3 lecture hours, 3 lab hours, (Repeats = 3).** Removed course repeats. Revised course texts and methods of evaluation. **(voc) (unique)**
117. **Graphic Communications 32, Video Techniques, 4 units, 3 lecture hours, 3 lab hours, (Repeats = 3).** Removed course repeats. Revised course prerequisite to **none**. **(voc) (unique)**
118. **History 20, World History I, to 1600, 3 units, 3 lecture hours.** Revised course description and texts. **(common)**
119. **Hmong 1, Beginning Hmong, 4 units, 4 lecture hours, 1 lab hour, (Formerly Hmong 1A).** Revised course units to **5**. Revised course hours to **5 lecture hours**. Revised course texts, out-of-class assignments and content. **(unique)**
120. **Hmong 2, High-Beginning Hmong, 4 units, 4 lecture hours, 1 lab hour, (Formerly Hmong 1B).** Revised course units to **5**. Revised course hours to **5 lecture hours**. Revised course texts, out-of-class assignments, methods of evaluation, content, methods of instruction, and student learning outcomes. **(unique)**
121. **Humanities 10, Classical Humanities, 3 units, 3 lecture hours.** Revised course texts, out-of-class assignments, content, and methods of instruction. **(unique)**
122. **Humanities 10H, Honors Classical Humanities, 3 units, 3 lecture hours.** Revised course texts, out-of-class assignments, content, and student learning outcomes. **(unique)**
123. **Humanities 11, Modern Humanities, 3 units, 3 lecture hours.** Revised course texts, out-of-class assignments, methods of evaluation, and content. **(unique)**
124. **Humanities 11H, Honors Modern Humanities, 3 units, 3 lecture hours.** Revised course texts, out-of-class assignments, and content. **(unique)**

125. **Japanese 1, Beginning Japanese, 4 units, 4 lecture hours, 1 lab hour, (Formerly Japanese 1A).** Revised course units to **5**. Revised course hours to **5 lecture hours**. Revised course objectives, texts, out-of-class assignments, methods of evaluation and content. **(unique)**
126. **Japanese 2, High-Beginning Japanese, 4 units, 4 lecture hours, 1 lab hour, (Formerly Japanese 1B).** Revised course units to **5**. Revised course hours to **5 lecture hours**. Revised course texts, out-of-class assignments, methods of evaluation and content. **(unique)**
127. **Mathematics 4B, Pre-Calculus, 4 units, 4 lecture hours.** Revised course objectives, texts, out-of-class assignment, methods of evaluation, content, and methods of instruction. **(common)**
128. **Natural Science 1A, Integrated Science: Physics and Chemistry, 4 units, 3 lecture hours, 3 lab hours.** Revised course texts and out-of-class assignments. **(In lieu of RC's SCI 1A)**
129. **Philosophy 1A, Theories of Knowledge and Reality, 3 units, 3 lecture hours.** Revised course description, objectives, texts, out-of-class assignments, methods of evaluation, content, methods of instruction, and student learning outcomes. **(In lieu of RC's PHIL 1A)**
130. **Philosophy 1AH, Honors Theories of Knowledge and Reality, 3 units, 3 lecture hours, (Formerly Honors 1P).** Revised course objectives, texts, out-of-class assignments, methods of evaluation, content, methods of instruction, and student learning outcomes. **(In lieu of RC's PHIL 1A)**
131. **Philosophy 1B, Social and Political Philosophy, 3 units, 3 lecture hours.** Revised course prerequisite to read: **Prerequisite: English 1A or equivalent.** Revised course objectives, texts, out-of-class assignments, methods of evaluation, content, methods of instruction, and student learning outcomes. **(unique)**
132. **Philosophy 1C, Ethics, 3 units, 3 lecture hours.** Revised course prerequisite to read: **Prerequisite: English 1A or equivalent.** Revised course objectives, texts, out-of-class assignments, methods of evaluation, methods of instruction, and student learning outcomes. **(common)**
133. **Philosophy 1D, World Religions, 3 units, 3 lecture hours, (Formerly Philosophy 10).** Revised course texts, out-of-class assignments, methods of evaluation, and student learning outcomes. **(common)**
134. **Philosophy 4, Critical Reasoning, 3 units, 3 lecture hours.** Revised course number to **2**. Revised course title to **Critical Reasoning and Analytic Writing.** Revised course objectives, texts, out-of-class assignments, methods of evaluation, methods of instruction, and student learning outcomes. **(In lieu of RC's PHIL 2)**
135. **Philosophy 5, Philosophy of Religion, 3 units, 3 lecture hours.** Revised course prerequisite to read: **Prerequisite: Philosophy 1A or 1AH or 2.** Revised course advisory to **none.** Revised course description, texts, out-of-class assignments, methods of evaluation, content, and methods of instruction. **(unique)**
136. **Philosophy 6, Introduction to Logic, 3 units, 3 lecture hours.** Revised course title to **Symbolic Logic.** Revised course prerequisite to read: **Prerequisite: Mathematics 103.** Revised course objectives, texts, out-of-class assignments, methods of evaluation, content, and student learning outcomes. **(In lieu of RC's PHIL 6)**
137. **Physics 2A, General Physics 1, 4 units, 3 lecture hours, 3 lab hours.** Revised course objectives, texts, out-of-class assignments, methods of evaluation, methods of instruction, and student learning outcomes. **(common)**

138. **Physics 2B, General Physics 2, 4 units, 3 lecture hours, 3 lab hours.** Revised course objectives, texts, out-of-class assignments, methods of evaluation, methods of instruction, and student learning outcomes. **(common)**
139. **Physics 4A, Physics for Scientists and Engineers, 4 units, 3 lecture hours, 3 lab hours.** Revised course objectives, texts, out-of-class assignments, methods of evaluation, methods of instruction, and student learning outcomes. **(common)**
140. **Physics 4B, Physics for Scientists and Engineers, 4 units, 3 lecture hours, 3 lab hours.** Revised course objectives, texts, out-of-class assignments, methods of evaluation, methods of instruction, and student learning outcomes. **(common)**
141. **Physics 4C, Physics for Scientists and Engineers, 4 units, 3 lecture hours, 3 lab hours.** Revised course objectives, texts, out-of-class assignments, methods of evaluation, methods of instruction, and student learning outcomes. **(common)**
142. **Portuguese 1, Beginning Portuguese, 4 units, 4 lecture hours, 1 lab hour.** Revised course units to **5**. Revised course hours to **5 lecture hours**. Revised course description, objectives, texts, out-of-class assignments, methods of evaluation, content, and methods of instruction. **(unique)**
143. **Portuguese 2, High-Beginning Portuguese, 4 units, 4 lecture hours, 1 lab hour** Revised course units to **5**. Revised course hours to **5 lecture hours**. Revised course objectives, texts, out-of-class assignments, methods of evaluation, content, and methods of instruction. **(unique)**
144. **Portuguese 3, Intermediate Portuguese, 4 units, 4 lecture hours, 1 lab hour.** Revised course units to **5**. Revised course hours to **5 lecture hours**. Revised course objectives, texts, out-of-class assignments, content, methods of instruction, and student learning outcomes. **(unique)**
145. **Portuguese 4, High-Beginning Portuguese, 4 units, 4 lecture hours, 1 lab hour.** Revised course units to **5**. Revised course hours to **5 lecture hours**. Revised course objectives, texts, out-of-class assignments, content, methods of instruction, and student learning outcomes. **(unique)**
146. **Psychology 2H, Honors General Psychology, 3 units, 3 lecture hours, (Formerly Honors 7P and Psychology 7H).** Revised courses texts and student learning outcomes. **(In lieu of RC's PSY 2)**
147. **Sociology 5, Sociology of Rape, 3 units, 3 lecture hours, (See also Women's Studies 5).** Revised course description, objective's, texts, out-of-class assignments, methods of evaluation, content, methods of instruction, and student learning outcomes. **(unique)**
148. **Sociology 7, Domestic Violence: Abuse within the Family, 3 units 3 lecture hours, (See also Women's Studies 7).** Revised course description, objective's, texts, out-of-class assignments, methods of evaluation, content, methods of instruction, and student learning outcomes. **(unique)**
149. **Spanish 1, Beginning Spanish, 4 units, 4 lecture hours, 1 lab hour, (Formerly Spanish 1A).** Revised course units to **5**. Revised course hours to **5 lecture hours**. Revised course objectives, texts, out-of-class assignments, methods of evaluation, content, and methods of instruction. **(common)**
150. **Spanish 2, High-Beginning Spanish, 4 units, 4 lecture hours, 1 lab hour, (Formerly Spanish 1B).** Revised course units to **5**. Revised course hours to **5 lecture hours**. Revised course texts, out-of-class assignments, methods of evaluation, content, and student learning outcomes. **(common)**

151. **Spanish 3, Intermediate Spanish, 4 units, 4 lecture hours, 1 lab hour, (Formerly Spanish 2A).** Revised course units to **5**. Revised course hours to **5 lecture hours**. Revised course objectives, texts, out-of-class assignments, content, and methods of instruction. **(common)**
152. **Spanish 3NS, Spanish for Spanish Speakers, 4 units, 4 lecture hours, 1 lab hour, (Formerly Spanish 21).** Revised course title to **Intermediate Spanish for Spanish Speakers**. Revised course units to **5**. Revised course hours to **5 lecture hours**. Revised course texts, out-of-class assignments, methods of evaluation, content, and methods of instruction. **(common)**
153. **Spanish 4, High-Intermediate Spanish, 4 units, 4 lecture hours, 1 lab hour, (Formerly Spanish 2B).** Revised course units to **5**. Revised course hours to **5 lecture hours**. Revised course texts, out-of-class assignments, content, and methods of instruction. **(common)**
154. **Spanish 4NS, Spanish for Spanish Speakers, 4 units, 4 lecture hours, 1 lab hour, (Formerly Spanish 22).** Revised course title to **High-Intermediate Spanish for Spanish Speakers**. Revised course units to **5**. Revised course hours to **5 lecture hours**. Revised course texts, out-of-class assignments, methods of evaluation, content, and methods of instruction. **(common)**
155. **Spanish 5, The Short Story: Mexico, Spain, and the U.S., 3 units, 3 lecture hours, 1 lab hour, (Formerly Spanish 3A).** Revised course units to **4**. Revised course hours to **4 lecture hours**. Revised course texts, out-of-class assignments, methods of evaluation, and methods of instruction. **(unique)**
156. **Spanish 6, The Short Story: Latin America, 3 units, 3 lecture hours, 1 lab hour, (Formerly Spanish 3B).** Revised course units to **4**. Revised course hours to **4 lecture hours**. Revised course out-of-class assignments, and methods of instruction. **(unique)**
157. **Spanish 7, Advanced Spanish: Composition and Grammar, 3 units, 3 lecture hours, 1 lab hour.** Revised course units to **4**. Revised course hours to **4 lecture hours**. Revised course texts, out-of-class assignments, and methods of evaluation. **(unique)**
158. **Spanish 8, Advanced Spanish Conversation, 3 units, 3 lecture hours, 1 lab hour.** Revised course units to **4**. Revised course hours to **4 lecture hours**. Revised course texts, out-of-class assignments, and methods of evaluation. **(unique)**
159. **Spanish 9, Spanish Business and Culture, 3 units, 3 lecture hours, 1 lab hour.** Revised course units to **4**. Revised course hours to **4 lecture hours**. Revised course texts, out-of-class assignments, methods of evaluation, content, and methods of instruction. **(unique)**
160. **Spanish 13, Cultural Overview of a Spanish-Speaking Country, 2 units, 2 lecture hours.** Revised course texts and out-of-class assignments. **(unique)**
161. **Women's Studies 5, Sociology of Rape, 3 units, 3 lecture hours, (See also Sociology 5).** Revised course description, objective's, texts, out-of-class assignments, methods of evaluation, content, methods of instruction, and student learning outcomes. **(unique)**
162. **Women's Studies 7, Domestic Violence: Abuse within the Family, 3 units, 3 lecture hours, (See also Sociology 7).** Revised course objectives, texts, out-of-class assignments, methods of evaluation, content, methods of instruction, and student learning outcomes. **(unique)**
163. **Women's Studies 10, Changing Roles of Women, 3 units, 3 lecture hours.** Revised course description, texts, and out-of-class assignments. **(unique)**

164. **Women's Studies 47, Introduction to Lesbian and Gay Studies, 3 units, 3 lecture hours.** Revised course texts, out-of-class assignments, and student learning outcomes. **(unique)**

CREDIT, DEGREE APPLICABLE, NON-TRANSFERABLE

Chemistry 101P, Preparation for General Chemistry, 3 units, 3 lecture hours. Revised course hours to **2 lecture hours, 2 lab hours.** Revised course texts and content. **(unique)**

CREDIT, NONDEGREE APPLICABLE

1. **Administration of Justice 272, Regular Basic Course – Modular Format – Module III, 4 units, 9 lecture hours, 3.4 lab hours, (Repeats = 3).** Removed course repeats. Revised course prerequisite to read: **Prerequisite: Valid Class C California Driver's License. Proof of a Department of Justice criminal history clearance to possess a firearm (PC 13511.5) or, be sponsored by a law enforcement agency.** Revised course objectives and student learning outcomes. **(voc) (unique)**
2. **Administration of Justice 273, Regular Basic Course – Modular Format – Module II, 5.5 units, 11.1 lecture hours, 6.1 lab hours, (17 weeks), (Repeats = 3).** Removed course repeats. Revised courses objectives and student learning outcomes. **(voc) (unique)**
3. **Administration of Justice 274, Regular Basic Course – Modular Format – Module I, 11 units, 18 lecture hours, 8.7 lab hours, (22 weeks), (Repeats = 3).** Removed course repeats. Revised courses objectives and student learning outcomes. **(voc) (unique)**
4. **Administration of Justice 285, Probation Core Course, 4 units, 33.6 lecture hours, 8.4 lab hours, (5 weeks), (Pass/No Pass), (Repeats = 3), (Formerly Administration of Justice 75 and 81).** Removed course repeats. Revised course content. **(voc) (unique)**
5. **Developmental Services 275, Horticulture Skills I, 2 units, 6 lab hours, (Pass/No Pass), (Repeats = 3), (Formerly Developmental Services 75).** Removed course repeats. Revised course student learning outcomes. **(common)**

Revised Courses Effective Fall 2013 (removal of repeats only change):

1. Administration of Justice 204, Instructor Training **(voc) (unique)**
2. Administration of Justice 211, Expandable Straight Baton Instructor **(voc) (unique)**
3. Administration of Justice 217, Background Investigation **(voc) (unique)**
4. Administration of Justice 219, Requalification – Basic Course **(voc) (unique)**
5. Administration of Justice 220, Radar Operator **(voc) (unique)**
6. Administration of Justice 221, Explosive Recognition for First Responders **(voc) (unique)**
7. Administration of Justice 269A, Advanced Officer Topics #2 **(voc) (unique)**
8. Administration of Justice 270A, Basic Police Academy – Part 1 **(voc) (unique)**
9. Administration of Justice 270B, Basic Police Academy – Part 2 **(voc) (unique)**
10. Administration of Justice 271A, PC 832 Laws of Arrest/Arrest & Control **(voc) (unique)**

11. Administration of Justice 271B, PC 832 Firearms **(voc) (unique)**
12. Administration of Justice 276, Basic Supervisors **(voc) (unique)**
13. Administration of Justice 278, Public Safety Dispatcher **(voc) (unique)**
14. Administration of Justice 279, Citizens' Police Academy **(voc) (unique)**
15. Administration of Justice 280, Adult Correctional Officer Core **(voc) (unique)**
16. Administration of Justice 281, Advanced Correctional Officer Academy **(voc) (unique)**
17. Administration of Justice 286, Juvenile Correctional Office Core **(voc) (unique)**
18. Administration of Justice 290, Firearms Instructors Course **(voc) (unique)**
19. Administration of Justice 291, Field Training Officer **(voc) (unique)**
20. Administration of Justice 293, Drug Influence **(voc) (unique)**
21. Administration of Justice 295, Traffic Collision Investigation **(voc) (unique)**
22. Administration of Justice 298, Sexual Assault Investigation **(voc) (unique)**
23. Administration of Justice 299, Basic Bicycle Patrol **(voc) (unique)**
24. Aerospace Studies 3, Leadership Laboratory **(unique)**
25. Aerospace Studies 5, Drill and Ceremony Fundamentals **(unique)**
26. African-American Studies 8, African-American Creative Workshop **(unique)**
27. Air Conditioning 19, Work Experience (Cooperative), Occupational **(voc) (unique)**
28. Anthropology 4L, Archaeological Field Methods **(unique)**
29. Anthropology 5, Archaeological Laboratory Methods **(unique)**
30. Anthropology 6, Field Archaeology **(unique)**
31. Anthropology 30, Topics in Anthropology **(unique)**
32. Applied Technology 212, Computer Skills Lab **(voc) (unique)**
33. Apprenticeship 19, Work Experience (Cooperative), Occupational **(voc) (unique)**
34. Apprenticeship 260, First Aid **(voc) (unique)**
35. Art 12B, Intermediate Craft Workshop: Living Traditions **(unique)**
36. Art 16, Life Painting **(unique)**
37. Art 20, Intermediate Ceramics **(common)**
38. Art 21, Intermediate Sculpture **(unique)**

39. Art 22B, Craft Workshop: Concepts in Fibers **(unique)**
40. Art 23, Intermediate Watercolor Painting **(common)**
41. Art 24A, Intaglio Printmaking **(unique)**
42. Art 24B, Lithograph Printmaking **(unique)**
43. Art 24C, Relief Printmaking **(unique)**
44. Art 24D, Screenprinting **(unique)**
45. Art 25, Mural Painting **(unique)**
46. Art 28, Advanced Figure Drawing and Anatomy **(unique)**
47. Art 29, Advanced Painting: Oil/Acrylic **(unique)**
48. Art 31, Advanced Sculpture **(unique)**
49. Art 32B, Intermediate Jewelry and Metalsmithing **(unique)**
50. Art 49, Studio Topics: Art Exhibition and Presentation Practices **(unique)**
51. Art 251, Open Art Studio **(unique)**
52. Automotive Technology 19, Work Experience (Cooperative), Occupational **(voc) (unique)**
53. Automotive Technology 161C, BAR Update Training **(voc) (unique)**
54. Biology 47, Topics in Biology **(unique)**
55. Building Safety and Code Administration 17, National Electrical Code Part 1 **(voc) (unique)**
56. Building Safety and Code Administration 27, National Electrical Code Part 2 **(voc) (unique)**
57. Building Safety and Code Administration 37, National Electrical Code Part 3 **(voc) (unique)**
58. Building Safety and Code Administration 47, National Electrical Code – Electrical Safety **(voc) (unique)**
59. Business Administration 19, Work Experience (Cooperative), Occupational **(voc) (In lieu of RC's BA 19V)**
60. Business Administration 27, Collegiate Entrepreneurs Organization (CEO)/Students in Free Enterprise (SIFE) **(voc) (unique)**
61. Business Administration 51, Business Planning and New Venture Launch **(voc) (unique)**
62. Business & Technology 14, Windows **(voc) (unique)**
63. Business & Technology 19, Work Experience (Cooperative), Occupational **(voc) (In lieu of RC's OT 19V)**
64. Business & Technology 250, Office Skills Lab **(voc) (unique)**

65. Business & Technology 251, Office Application Skills Lab **(voc) (unique)**
66. Business & Technology 274, Introduction to Microsoft Outlook **(voc) (unique)**
67. Chicano-Latino Studies 18, Latin Jazz Ensemble **(unique)**
68. Chicano-Latino Studies 27, Advanced Mexican Dance **(unique)**
69. Child Development 19, Work Experience (Cooperative), Occupational **(voc) (In lieu of RC's CHDEV 19V)**
70. Child Development 165A, Topics in Child Development: Curriculum **(voc) (unique)**
71. Child Development 165B, Topics in Child Development: Family and Community **(voc) (unique)**
72. Child Development 165C, Topics in Child Development: Program Administration **(voc) (unique)**
73. Computer Information Technology 17, Windows Vista Basics **(voc) (unique)**
74. Computer Information Technology 19, Work Experience (Cooperative), Occupational **(voc) (In lieu of RC's IS 19V)**
75. Computer Information Technology 40, Computer Operating Systems **(voc) (unique)**
76. Computer Information Technology 45, Data Communications **(voc) (unique)**
77. Computer Information Technology 46, Network+ Preparation **(voc) (unique)**
78. Computer Information Technology 48, A+ and Server+ Systems Fundamentals **(voc) (unique)**
79. Computer Information Technology 49, INET+ Preparation **(voc) (unique)**
80. Computer Information Technology 50, Fundamentals of Networking **(voc) (unique)**
81. Computer Information Technology 51, MCSE Network Infrastructure **(voc) (unique)**
82. Computer Information Technology 52, MCSE Directory Services **(voc) (unique)**
83. Computer Information Technology 53, MCSE Directory Infrastructure **(voc) (unique)**
84. Computer Information Technology 54, MCSE Network Services **(voc) (unique)**
85. Computer Information Technology 55, MCSE Network Security **(voc) (unique)**
86. Computer Information Technology 56, MCSE ISA **(voc) (unique)**
87. Computer Information Technology 68, Advanced Programming Applications **(voc) (unique)**
88. Computer Information Technology 260, Computer Skills Lab **(unique)**
89. Computer Information Technology 261, Internet Skills Lab **(unique)**
90. Construction 19, Work Experience (Cooperative), Occupational **(voc) (unique)**
91. Criminology 19, Work Experience (Cooperative), Occupational **(voc) (In lieu of RC's CRIM 19V)**

- 92. Dance 9, Dance Conditioning **(unique)**
- 93. Dance 10, Beginning Modern Dance Technique **(In lieu of RC's Dance 10)**
- 94. Dance 11, Introduction to Social Dance **(unique)**
- 95. Dance 12A, Beginning Ballet Part 1 **(unique)**
- 96. Dance 12B, Beginning Ballet Part 2 **(unique)**
- 97. Dance 14, Beginning Jazz Dance Technique **(In lieu of RC's Dance 14)**
- 98. Dance 15, Intermediate Jazz Dance Technique **(unique)**
- 99. Dance 16, Beginning Tap Dance **(unique)**
- 100. Dance 18, Intermediate Tap Dance **(unique)**
- 101. Dance 21, Dance Workshop Performance **(unique)**
- 102. Dance 22, Dance Theatre Performance **(unique)**
- 103. Dance 25, Intermediate Social Dance **(unique)**
- 104. Dance 27, Advanced Mexican Fold Dance **(unique)**
- 105. Dance 28, Intermediate Modern Dance Technique **(unique)**
- 106. Dental Hygiene 200, Clinical Dental Hygiene **(voc) (unique)**
- 107. Developmental Services 250, Workability Assessment and Career Awareness **(common)**
- 108. Developmental Services 251, Workability Preparation and Job Placement **(common)**
- 109. Developmental Services 252, Workability Strategies and Job Maintenance **(common)**
- 110. Developmental Services 255, Workability Experience **(common)**
- 111. Developmental Services 260, Workability **(unique)**
- 112. Developmental Services 262, Group Interaction for Students with Disabilities **(common)**
- 113. Developmental Services 264, Transition to College for Students with Disabilities **(In lieu of RC's DEVSER 240)**
- 114. Developmental Services 272, Consumer Skills **(common)**
- 115. Developmental Services 273, Independent Living Skills for DSP&S Students **(common)**
- 116. Developmental Services 276, Horticulture Skills II **(common)**
- 117. Developmental Services 277, Adapted Computer Literacy **(common)**
- 118. Developmental Services 278, Modified Word Processing **(unique)**

- 119. Developmental Services 279, Modified Computer Applications **(unique)**
- 120. Developmental Services 281, Professional Preparation for Students with Disabilities **(unique)**
- 121. Developmental Services 282, Greenhouse Workforce Pre **(common)**
- 122. Developmental Services 291, Strategies for Academic Success **(unique)**
- 123. Developmental Services 292, College Awareness Survival Skills **(unique)**
- 124. Drafting 19, Work Experience (Cooperative), Occupational **(voc) (unique)**
- 125. Educational Aide 19, Work Experience (Cooperative), Occupational **(voc) (unique)**
- 126. English 15A, Creative Writing: Poetry **(common)**
- 127. English 15B, Creative Writing: Fiction **(common)**
- 128. English 15C, Creative Writing: Playwriting **(unique)**
- 129. English 15D, Creative Writing: Autobiography **(unique)**
- 130. English 40, Critical Thinking about Literature **(unique)**
- 131. English 277, Reading Skills **(unique)**
- 132. English 278, Reading Comprehension **(unique)**
- 133. English 281, Grammar and Sentence Writing **(unique)**
- 134. English 282, Paragraph Writing **(unique)**
- 135. Electrical Systems Technology 19, Work Experience (Cooperative), Occupational **(voc) (unique)**
- 136. Electrical Systems Technology 96A, National Electrical Code Part 1 **(voc) (unique)**
- 137. Electrical Systems Technology 96B, National Electrical Code Part 2 **(voc) (unique)**
- 138. Electrical Systems Technology 96C, National Electrical Code Part 3, **(voc) (unique)**
- 139. Electrical Systems Technology 96D, National Electrical Code – Electrical Safety **(voc) (unique)**
- 140. Fashion Merchandising 19, Work Experience (Cooperative), Occupational **(voc) (unique)**
- 141. Fire Technology 261, Emergency Medical Technician 1 Refresher **(voc) (unique)**
- 142. Fire Technology 269, Advanced Firefighter Topics **(voc) (unique)**
- 143. Food Service Management 19, Work Experience (Cooperative), Occupational **(voc) (unique)**
- 144. Geology 3, Geology Field Studies **(unique)**
- 145. Geology 11, International Geology Field Studies **(unique)**
- 146. Graphic Communication 5, Introduction to Macintosh Computer Use **(voc) (unique)**

- 147. Graphic Communications 10, Introduction to Graphic Communications **(voc) (unique)**
- 148. Graphic Communications 13, Introduction to Image Capture/Scanning **(voc) (unique)**
- 149. Graphic Communications 14, Adobe Acrobat Professional **(voc) (unique)**
- 150. Graphic Communications 15, Web Page Construction 1 **(voc) (unique)**
- 151. Graphic Communications 17, Adobe Illustrator **(voc) (unique)**
- 152. Graphic Communications 18, Production Methods **(voc) (unique)**
- 153. Graphic Communications 19, Work Experience (Cooperative), Occupational **(voc) (unique)**
- 154. Graphic Communications 20, Graphic Communications **(voc) (unique)**
- 155. Graphic Communications 22, Multimedia 1 **(voc) (unique)**
- 156. Graphic Communications 24, Flash Animation **(voc) (unique)**
- 157. Graphic Communications 25, Specialized Web Techniques **(voc) (unique)**
- 158. Graphic Communications 27, Digital Video Production **(voc) (unique)**
- 159. Graphic Communications 28, Independent Study – Graphics **(voc) (unique)**
- 160. Graphic Communications 30, Adobe InDesign/Professional Publishing **(voc) (unique)**
- 161. Graphic Communications 31, Photoshop for Graphics **(voc) (unique)**
- 162. Graphic Communications 33, Flash for the Web **(voc) (unique)**
- 163. Graphic Communications 34, Introduction to 3-D Animation **(voc) (unique)**
- 164. Graphic Communications 39A, Graphic Design I **(voc) (unique)**
- 165. Graphic Communications 40A, Graphic Design II **(voc) (unique)**
- 166. Graphic Communications 41, Visual Communications **(voc) (unique)**
- 167. Graphic Communications 51, Storyboarding **(voc) (unique)**
- 168. Health Information Technology 15, Medical Coding Directed Practice **(voc) (unique)**
- 169. Honors 1F, Honors Phi Theta Kappa Colloquium: Phi Theta Kappa Study Topics **(unique)**
- 170. Human Services 19A, Work Experience (Cooperative), Occupational **(voc) (In lieu of RC's HS 19V)**
- 171. Human Services 19B, Work Experience (Cooperative), Occupational **(voc) (unique)**
- 172. Individual Studies 49, Individual Studies **(unique)**
- 173. Journalism 4, Writing for the College Newspaper **(voc) (unique)**
- 174. Journalism 5, Newspaper Production **(voc) (unique)**

- 175. Journalism 6, Magazine Production **(voc) (unique)**
- 176. Journalism 19, Work Experience (Cooperative), Occupational **(voc) (In lieu of RC's JOURN 19V)**
- 177. Laboratory Assistant 159, Laboratory Assistant **(unique)**
- 178. Learning Assistance 1, Tutor Training **(unique)**
- 179. Marketing 19, Work Experience (Cooperative), Occupational **(voc) (unique)**
- 180. Mathematics 277, Arithmetic for the Learning Disabled **(unique)**
- 181. Medical Assisting 19, Work Experience (Cooperative), Occupational **(voc) (unique)**
- 182. Military Science 50A, Freshman Leadership Laboratory **(unique)**
- 183. Military Science 50B, Sophomore Leadership Laboratory **(unique)**
- 184. Music 10B, Intermediate/Advance Jazz Improvisation **(unique)**
- 185. Music 21, Beginning Piano: Level II **(common)**
- 186. Music 25, Elementary Voice: Level II **(unique)**
- 187. Music 28, Beginning Guitar: Level II **(common)**
- 188. Music 36, Women's Chorale **(unique)**
- 189. Music 39, Opera and Musical Theatre **(unique)**
- 190. Music 47, Jazz Combo **(unique)**
- 191. Music 48, Latin Jazz Ensemble **(unique)**
- 192. Music 49, Advance Large Ensembles **(unique)**
- 193. Music 53, Latin Jazz Workshop **(unique)**
- 194. Music 57, Solo Repertoire Studies I **(unique)**
- 195. Music 59, Advanced Chamber Ensembles **(unique)**
- 196. Music 63, Chamber Singers **(unique)**
- 197. Music 64, Vocal Ensemble **(unique)**
- 198. Music 66, Opera Performance Practices **(unique)**
- 199. Music 67, Musical Theater Performance Practices **(unique)**
- 200. Music 72, Jazz Composer's Orchestra **(unique)**
- 201. Music 73A, Intermediate/Advanced Chamber Ensemble (Brass) **(unique)**

- 202. Music 73B, Intermediate/Advanced Chamber Ensemble (Woodwinds) **(unique)**
- 203. Music 73C, Intermediate/Advanced Chamber Ensemble (Strings) **(unique)**
- 204. Music 73D, Intermediate/Advanced Chamber Ensemble (Percussion) **(unique)**
- 205. Music 74A, Intermediate/Advanced Brass Performance Practices **(unique)**
- 206. Music 74B, Intermediate/Advanced Woodwind Performance Practices **(unique)**
- 207. Music 74C, Intermediate/Advanced String Performance Practices **(unique)**
- 208. Music 74D, Intermediate/Advanced Percussion Performance Practices **(unique)**
- 209. Music 77, Studio Jazz Combo **(unique)**
- 210. Music 78, Lab Jazz Combo **(unique)**
- 211. Music 90, Jazz Composers Workshop **(unique)**
- 212. Music 91, Jazz Composers Ensemble **(unique)**
- 213. Paralegal 19, Work Experience (Cooperative), Occupational **(voc) (unique)**
- 214. Photography 12, Photoshop 1: Photoshop for Photographers **(voc) (unique)**
- 215. Photography 15, Photography and Visual Literacy **(voc) (unique)**
- 216. Photography 18, Digital Black and White Photography **(voc) (unique)**
- 217. Photography 19, Work Experience (Cooperative), Occupational **(voc) (unique)**
- 218. Photography 23, Photoshop 2: Digital Darkroom **(voc) (unique)**
- 219. Photography 26, Lighting Principles **(voc) (unique)**
- 220. Photography 27, Alternative Photographic Processes **(voc) (unique)**
- 221. Photography 30, Editorial Photography **(voc) (unique)**
- 222. Photography 32, Commercial Portraiture **(voc) (unique)**
- 223. Photography 37, Editorial Portraiture **(voc) (unique)**
- 224. Photography 40, Professional Photographic Practices **(voc) (unique)**
- 225. Photography 45, Advanced Projects **(voc) (unique)**
- 226. Photography 47, Book/Video Publishing **(voc) (unique)**
- 227. Physical Education 50, Adapted Fitness and Flexibility **(unique)**
- 228. Physical Education 51, Adapted Aquatics **(unique)**
- 229. Physical Education 52, Adapted Sports **(unique)**

- 230. Physical Education 53, Adapted Strength Training **(unique)**
- 231. Physical Education 54, Adapted Walking and Conditioning **(unique)**
- 232. Physical Education 55, Adapted Flexibility and Strength **(unique)**
- 233. Physical Science 42, Applications of Physical Science **(unique)**
- 234. Recreation 19, Work Experience (Cooperative), Occupational **(voc) (unique)**
- 235. Recreation 50, Adapted Recreation and Leisure **(unique)**
- 236. Registered Nursing 19, Work Experience (Cooperative), Occupational **(voc) (unique)**
- 237. Registered Nursing 105, Medication Math **(voc) (unique)**
- 238. Registered Nursing 107, Introduction to Nursing Process **(voc) (unique)**
- 239. Registered Nursing 201, NCLEX-RN Review **(voc) (unique)**
- 240. Registered Nursing 202, Success Strategies for RN Students **(voc) (unique)**
- 241. Respiratory Care 19, Work Experience (Cooperative), Occupational **(voc) (unique)**
- 242. Special Studies 47, Special Studies **(unique)**
- 243. Special Studies 177, Special Studies **(unique)**
- 244. Special Studies 277, Special Studies **(unique)**
- 245. Special Studies 377, Special Studies **(unique)**
- 246. Surgical Technology 103, Surgical Procedures **(voc) (unique)**
- 247. Surgical Technology 104, Clinical Practicum **(voc) (unique)**
- 248. Surgical Technology 105, Advance Clinical Practicum **(voc) (unique)**
- 249. Theatre Arts 15C, Creative Writing: Playwriting **(unique)**
- 250. Theatre Arts 44, Actors Workshop **(unique)**
- 251. Theatre Art 48, Teasers **(unique)**
- 252. Water Treatment and Distribution 101, Basic Water Treatment **(voc) (unique)**
- 253. Water Treatment and Distribution 102, Advanced Water Treatment **(voc) (unique)**
- 254. Water Treatment and Distribution 106, Basic Wastewater Treatment **(voc) (In lieu of RC's WTD 106)**
- 255. Water Treatment and Distribution 107, Advanced Wastewater Treatment **(voc) (unique)**
- 256. Water Treatment and Distribution 112, Basic Water Distribution **(voc) (unique)**
- 257. Water Treatment and Distribution 113, Advanced Waste Distribution **(voc) (unique)**

258. Work Experience 19, Work Experience (Cooperative), General **(common)**

Fresno City College

Office of Instruction

PROPOSED DELETED COURSES

Effective Fall 2013

Approved and Recommended by the Curriculum Committee

To ECPC November 14, 2012

CREDIT, DEGREE APPLICABLE, TRANSFERABLE

1. **Accounting 58, Accounting Practicum I, 1 unit, .5 lecture hour, 1 lab hour. (voc) (unique)**
Course is no longer needed.
2. **Accounting 59, Accounting Practicum II, 1 unit, .5 lecture hour, 1 lab hour. (voc) (unique)**
Course is no longer needed.
3. **African-American Studies 21, Beginning Swahili, 4 units, 4 lecture hours, 1 lab hour, (See also Swahili 1), (Formerly African-American Studies 21A). (unique)**
Course is no longer offered.
4. **African-American Studies 22, High-Beginning Swahili, 4 units, 4 lecture hours, 1 lab hour, (See also Swahili 2). (unique)**
Course is no longer offered.
5. **African-American Studies 49, Black Gospel Choir, 2-3 units: 3 units, 2 lecture hours, 4 lab hours; 2 units, 1 lecture hour, 3 lab hours, (Repeats = 3), (Formerly Cultural Studies 9ABCD). (unique)**
This course has not been offered within the last five years, and currently has no instructor.
6. **Business & Technology 7, WordPerfect I, 2 units, 3 lecture hours, 2 lab hours, (9 weeks), (Repeats = 3), (Formerly Business Information Processing 7, Business & Technology 7 and 107). (voc) (unique)**
Course is no longer offered.
7. **Business & Technology 8, WordPerfect II, 2 units, 3 lecture hours, 2 lab hours, (9 weeks), (Repeats = 3), (Formerly Business Information Processing 8, Business & Technology 8 and 108). (voc) (unique)**
Course is no longer offered.
8. **Computer Aided Drafting and Design 40, Civil Drafting Applications, 3 units, 2 lecture hours, 3 lab hours, (Repeats = 3), (Formerly Drafting 30). (voc) (unique)**
Course is no longer needed.
9. **Computer Aided Manufacturing 1A, CAM & Cabinetry Operation I, 13 units, 10 lecture hours, 10 lab hours, (Repeats = 3). (voc) (unique)**
Created new courses to cover the content.
10. **Computer Aided Manufacturing 1B, Mill and Lathe Operation II, 13 units, 10 lecture hours, 10 lab hours, (Repeats = 3). (voc) (unique)**
Created new courses to cover the content.

11. **Computer Science 20, Programming in the Fortran Language, 3 units, 2 lecture hours, 2 lab hours, (Formerly Computer Science 16). (In lieu of RC's ENGR 22)**
This course has not been offered for the past 5 years and we do not plan on offering it in the future.
12. **Computer Science 30, Programming in the Pascal Language, 3 units, 2 lecture hours, 2 lab hours. (unique)**
This course has not been offered for the past 5 years and we do not plan on offering it in the future.
13. **Dance 13, Intermediate Ballet, 1 unit, 3 lab hours, (Repeats = 3). (unique)**
Course replaced with Dance 13A and 13B.
14. **Fashion Merchandising 10, Principles of Marketing, 3 units, 3 lecture hours, (See also Marketing 10), (Formerly Retailing Fashion 10). (voc) (unique)**
FM program has been merged with marketing and is now in the same department. Cross listing is no longer necessary.
15. **Fashion Merchandising 14, Retailing, 3 units, 3 lecture hours, (See also Marketing 14), (Formerly Retailing Fashion 14). (voc) (unique)**
FM program has been merged with marketing and is now in the same department. Cross listing is no longer necessary.
16. **Fashion Merchandising 21, Salesmanship, 3 units, 3 lecture hours, (See also Marketing 11), (Formerly Retailing Fashion 21). (voc) (unique)**
FM program has been merged with marketing and is now in the same department. Cross listing is no longer necessary.
17. **Humanities 7, Introduction to British Culture, 3 units, 3 lecture hours, (See also Cultural Studies 7). (unique)**
This is a study abroad course that has not been taught since 2005, and has not been taught by Humanities faculty in recent history.
18. **Humanities 7H, Honors Introduction to British Culture, 3 units, 3 lecture hours, (See also Cultural Studies 7H). (unique)**
This is a study abroad course that has not been taught since 2005, and has not been taught by Humanities faculty in recent history.
19. **Photography 7, Applied Camera Fundamentals, 1.5 units, 3 lecture hours, (9 weeks). (unique)**
Course content will be included in Photography 6.
20. **Russian 1, Beginning Russian, 4 units, 3 lecture hours, 2 lab hour, (Formerly Russian 1A). (unique)**
The Foreign Language department has not been able to find qualified Russian teachers in the area to the class.
21. **Russian 2, High-Beginning Russian, 4 units, 3 lecture hours, 2 lab hour, (Formerly Russian 1B). (unique)**
The Foreign Language department has not been able to find qualified Russian teachers in the area to teach the class.
22. **Russian 3, Intermediate Russian, 4 units, 3 lecture hours, 2 lab hour, (Formerly Russian 2A). (unique)**
The Foreign Language department has not been able to find qualified Russian teachers in the area to the class.

23. **Russian 4, High-Intermediate Russian, 4 units, 3 lecture hours, 2 lab hour, (Formerly Russian 2B). (unique)**
The Foreign Language department has not been able to find qualified Russian teachers in the area to the class.
24. **Spanish 10, Many Mexicos: A Cultural Overview, 1 unit, 1 lecture hour. (unique)**
Course has not been taught in last 5 years.
25. **Spanish 11, Costa Rica: A Cultural Overview, 1 unit, 1 lecture hour. (unique)**
Course has not been taught in last 5 years.
26. **Spanish 12, Spain: A Cultural Overview, 2 units, 2 lecture hours. (unique)**
Course has not been taught in last 5 years.
27. **Swahili 1, Beginning Swahili, 4 units, 3 lecture hours, 2 lab hours, (See also African-American Studies 21), (Formerly Swahili 1A). (unique)**
Course has not been taught in last 5 years.
28. **Swahili 2, High-Beginning Swahili, 4 units, 3 lecture hours, 2 lab hours, (See also African-American Studies 22), (Formerly Swahili 1B). (unique)**
Course has not been taught in last 5 years.

CREDIT, DEGREE APPLICABLE, NONTRANSFERABLE

1. **Construction 196, Building Construction Inspection, 3 units, 3 lecture hours, (Formerly Construction 96). (unique)**
Course has not been offered in over 10 years.
2. **Drafting 160, Mathematics of Drafting, 3 units, 3 lecture hours, (Formerly Drafting 60). (voc) (unique)**
Course no longer needed.

CREDIT, NONDEGREE APPLICABLE, NONTRANSFERABLE

1. **Accounting 260, Accounting Skills Lab, 1 unit, 3 lab hours, (Repeats = 3), (Formerly Accounting 60). (voc) (unique)**
Course is no longer needed.
2. **Accounting 270, Accounting Math Skills, 1.5 units, 1.5 lecture hours, (Formerly Decision Science 70 and 270). (voc) (unique)**
Course is no longer needed.
3. **Administration of Justice 270, Basic Police Academy, 30 units, 15.8-24.9 lecture hours, 12.6-19.2 lab hours, (40 weeks), (Pass/No Pass), (Repeats = 3). (voc) (unique)**
Course revised into a two-section course of AJ-270A and AJ-270B. AJ-270 will no longer be offered.
4. **Computer Science 261, Internet and Computer Skills Lab, .2-1 unit, 0.6-3 lab hours, (16 weeks), (Pass/No Pass), (Repeats = 3), (Open Entry/Open Exit), (Formerly Information Systems 61 and 261). (unique)**
This course has not been offered for the past 5 years and we do not plan on offering it in the future.
5. **English 250, Basic Writing, 4 units, 4 lecture hours, (Pass/No Pass), (Formerly English 50. (common)**

As a department, preparatory English has decided that 250 and 252 overlap a great deal. We hope to increase student success by decreasing the amount of time it takes to get to English 1A.

6. **English 279, Beginning Spelling, Vocabulary, Penmanship, 2 units, 1 lecture hour, 3 lab hours, (Pass/No Pass), (Repeats = 3), (Formerly English 79). (unique)**
Course is no longer needed.
7. **English 280, Advanced Spelling and Vocabulary, 2 units, 1 lecture hour, 3 lab hours, (Pass/No Pass), (Repeats = 3), (Formerly English 80). (unique)**
Course is no longer needed.

Fresno City College

Office of Instruction

2+2 ARTICULATION AGREEMENTS Approved and Recommended by the Curriculum Committee

To ECPC November 14, 2012

NEW AND RENEWAL AGREEMENTS

Effective Spring 2013

1. Applied Technology Division
 - a. Clovis High School
#4248 Automotive Systems Technology – Automotive Technology 9, Automotive Essentials
 - b. Mariposa High School
#4215F Multimedia Communications and Design – Graphic Communications 22, Multimedia 1
 - c. Orange Cove High School
#4146 Art Animation – Graphic Communications 24, Flash Animation
 - d. Reedley High School
#4214 Construction Technology – Construction 50B, Basic Residential Construction
 - e. Selma High School
#4171 Art Animation – Graphic Communications 24, Flash Animation
 - f. Yosemite High School
#4119F Automotive Systems Technology – Automotive Technology 9, Automotive Essentials

2. Health Sciences Division
 - a. Duncan Polytechnical High School
 - (1) #4216F Medical Nursing Careers – Health Information Technology 10, Medical Terminology
 - (2) #4233 Nursing Services Medical Nursing Careers – Health Information Technology 4, Disease Process
 - b. Sanger High School
#4111F Medical Terminology – Health Information Technology 10, Medical Terminology
 - c. Selma High School
#4160 Medical Terminology – Health Information Technology 10, Medical Terminology

3. Social Science Division
 - a. Buchanan High School
#4241F Careers in Education – Education 30, Survey of American Education and Educational Aide 19, Work Experience (Cooperative), Occupational
 - b. Clovis High School
#4238F Careers in Education – Education 30, Survey of American Education and Educational Aide 19, Work Experience (Cooperative), Occupational
 - c. Clovis West High School
#4240F Careers in Education – Education 30, Survey of American Education and Educational Aide 19, Work Experience (Cooperative), Occupational
 - d. Kingsburg High School
#4210F Introduction to Criminal Justice – Criminology 1, Introduction to Criminology
 - e. Orange Cove High School
#4199F Introduction to Criminal Justice – Criminology 1, Introduction to Criminology

- f. Parlier High School
#4212F Intro to Crim Justice – Criminology 1, Introduction to Criminology
- g. Reedley High School
#4219F Intro to Criminal Justice - Criminology 1, Introduction to Criminology
- h. Sanger High School
#4195 Introduction to Criminal Justice - Criminology 1, Introduction to Criminology

- i. Selma High School
 - (1) #4154F Intro to Crim – Criminology 1, Introduction to Criminology and Criminology 8, Criminal Investigation
 - (2) #4218F Introduction to Teaching – Education 30, Survey of American Education

Fresno City College

Office of Instruction

PROPOSED DISTANCE EDUCATION

Effective Fall 2013

Approved and Recommended by the Curriculum Committee

To ECPC November 14, 2012

100% Internet, new

Effective Fall 2013

Economics 40, Introduction to Microeconomics

Fresno City College

Office of Instruction

FIVE-YEAR CURRICULUM REVIEW

Approved and Recommended by the Curriculum Committee

To ECPC November 14, 2012

(Course listed under discipline had revisions to texts only or no revision.)

1. **Accounting**
2. **Architecture**
3. **Astronomy**
4. **Building Safety and Code Administration**
5. **Computer Aided Drafting and Design**
6. **Computer Aided Manufacturing**
7. **Computer Science**
 - a. Computer Science 26, Discrete Mathematics for Computer Science
 - b. Computer Science 41, Programming Concepts & Methodology II
8. **Economics**
9. **Foreign Languages**
10. **Geography**
11. **Humanities**
12. **Philosophy**
13. **Physics**
14. **Women's Studies**

Fresno City College

Office of Instruction

PROGRAM REVIEW Fall 2012

To ECPC November 14, 2012

INSTRUCTIONAL PROGRAMS

1. Aerospace Studies
2. Art
3. Automotive Technology
4. Automotive Technology GM-ASEP
5. Chemistry
6. Child Development
7. Education/Teacher Aide
8. General Work Experience
9. Graphic Communications
10. Library Skills
11. Police Academy

NON-INSTRUCTIONAL PROGRAMS

1. CalWorks
2. Employment Resource Center

**PROPOSED NEW COURSES
EFFECTIVE SUMMER 2012**

Approved and Recommended by the Curriculum Committee

To ECPC November 14, 2012

CREDIT, NON-DEGREE APPLICABLE, NON-TRANSFERABLE

Special Studies Mental Health 277A Mental Health First Aid, .5 unit, .5 lecture hour, pass/no pass only. ADVISORIES: Eligibility for English 125 and 126. To introduce Mental Health First Aid (MHFA), the 18-hour training and the role of a Mental Health First Aider. To give an overview of the prevalence and impact of mental health problems in the United States. To introduce the MHFA Action Plan and how it fits within the array of interventions available to address mental health problems. This course will teach participants to recognize the symptoms of mental health problems, how to offer and provide initial help and how to guide the individual to professional help, if appropriate. **(voc) (unique)**

**PROPOSED COURSE MODIFICATIONS
EFFECTIVE FALL 2012**

Approved and Recommended by the Curriculum Committee

To ECPC November 14, 2012

Colleges are required to report to the state chancellor's office all new prerequisites established in the previous year (2011-2012). The following courses were reported. We were asked to remove the prerequisites. Content review alone was not allowed for prerequisite courses not in a sequence.

CREDIT DEGREE APPLICABLE, TRANSFERABLE

Natural Resources 17 Introduction to Forest Surveying, 3 units, 2 lecture hours, 3 lab hours. PREREQUISITES: Mathematics 103. ADVISORIES: Mathematics 4A and eligibility for English 125 and 126. Revised prerequisites to *none*, advisories to *Mathematics 103 or 4A and eligibility for English 125 and 126.* (voc) (unique)

CREDIT DEGREE APPLICABLE, NON-TRANSFERABLE

Nursing Assistant Training 101 Nursing Assistant Training, 6 units, 4.67 lecture hours, 6 lab hours, grading scale only, 0 repeats. PREREQUISITES: Eligibility for English 126. ADVISORIES: Mathematics 250, Office Technology 10. Revised prerequisites to *none*, advisories to Mathematics 250, Office Technology 10, eligibility for English 126. (voc) (unique)

CREDIT NON-DEGREE APPLICABLE, NON-TRANSFERABLE

Industrial Technology 205 Foundation Skills in Industrial Technology, 2 units, 2 lecture hours, .5 lab hours. pass/no pass. PREREQUISITES: Eligibility for English 252 or English as a Second Language 225W, English 262 or English as a Second Language 226R, and Mathematics 256. Revised prerequisites to *none*, advisories to *eligibility for English 252 or English as a Second Language 225W, English 262 or English as a Second Language 226R, and Mathematics 256.* (voc) (unique)

**PROPOSED NEW COURSES
EFFECTIVE FALL 2012**

Approved and Recommended by the Curriculum Committee

To ECPC November 14, 2012

CREDIT, NON-DEGREE APPLICABLE, NON-TRANSFERABLE

- 1. Special Studies Mental Health 277B Introduction to Psychosocial Rehabilitation, 3 units, 3 lecture hours. ADVISORIES: Eligibility for English 125 and 126.** An overview of the field of psychosocial rehabilitation including principles and values, history, current practice models, emphasizing consumer empowerment and recovery. **(voc) (unique)**
- 2. Special Studies Mental Health 277C The Helping Relationship, 3 units, 3 lecture hours. ADVISORIES: Eligibility for English 125 and 126.** An introduction to the essential qualities of a helping relationship, including working collaboratively, engagement, interviewing techniques, assessment and treatment planning. **(voc) (unique)**
- 3. Special Studies Mental Health 277D Community Inclusion, 3 units, 3 lecture hours. ADVISORIES: Eligibility for English 125 and 126.** This course provides students with the information and skills needed to link consumers to needed community resources and build a social support network outside of mental health treatment. **(voc) (unique)**
- 4. Special Studies Mental Health 277E Rehabilitation and Recovery, 3 units, 3 lecture hours.** Provides a theoretical and practical knowledge base for the entry-level skills required to deliver psychosocial rehabilitation services to individuals experiencing mental health challenges. **(voc) (unique)**

**PROPOSED COURSE DELETIONS
EFFECTIVE SPRING 2013**

Approved and Recommended by the Curriculum Committee

To ECPC November 14, 2012

CREDIT, DEGREE APPLICABLE, TRANSFERABLE

1. Office Technology 20 Office Systems Procedures (voc) (unique)
2. Office Technology 23 Data Entry (voc) (unique)
3. Office Technology 25 Computerized Filing (voc) (unique)
4. Office Technology 49 Business English (voc) (unique)

CREDIT, DEGREE APPLICABLE, NON-TRANSFERABLE

BA 103 Customer Service in Business (voc) (unique)

CREDIT, NON-DEGREE APPLICABLE, NON-TRANSFERABLE

1. Office Technology 250 Pre-Health Careers Projects: Foreign Clinic Scenario (voc) (unique)
2. Office Technology 251 Pre-Health Careers Projects: Medical Office Supply (voc) (unique)
3. Office Technology 252 Pre-Health Careers Projects: Scheduling and Charting (voc) (unique)

**PROPOSED NEW PROGRAMS
EFFECTIVE SPRING 2013**

Approved and Recommended by the Curriculum Committee

To ECPC November 14, 2012

Associate in Science Degree in Physics for Transfer, 60 units

Physics is the study of the relationship between mass and energy and provides a broad range of knowledge and problem solving skills that are useful in many disciplines. The program at Reedley College emphasizes topics that are encountered in our everyday lives: linear and rotational motion in two and three dimensions, forces, gravity, fluids, waves, sound, heat, electricity, magnetism and light. The following topics are also briefly introduced: special relativity, atoms, introduction to quantum mechanics and the cosmos are also included.

A physics major degree generally transfers to a four-year institution to complete a bachelor's degree. Physics graduates at the bachelors' level are qualified for a variety of technical positions with government or industry, and they are also well prepared to enter a graduate program in any other science or in engineering. Physics majors are welcomed into professional programs such as law, business, or medicine. Teaching at the high school level with a bachelor's degree or at a two- year college with a masters' degree are additional career options for the physics major. For the physicist who obtains the Ph.D., experimental or theoretical research and/or teaching at the university level or basic research in government or industry are options for gainful employment.

Many four-year colleges and universities offer bachelors degrees in physics. There are some systems and institutions that offer the advanced degrees in physics. Requirements vary from system to system and from campus to campus for each level of degree. The advice of a counselor and consultation of institutional catalogs for specific information is highly recommended.

Program Learning Outcome:

Apply algebra, trigonometry, and/or first-year calculus to solve physical problems within the topics covered in class.

To obtain the Associate in Science Degree in Physics for Transfer, students must complete the following requirements with a minimum grade point average (GPA) of 2.0:

- The Physics major requirements below.
- The California State University General Education – Breath (CSUGE) or the Intersegmental General Education Transfer Curriculum (IGETC) requirements.
- Any needed transferable electives to reach a total of 60 CSU transferable units.

Required Core	25
PHYS 4A Physics for Scientists and Engineers	4
PHYS 4B Physics for Scientists and Engineers	4
PHYS 4C Physics for Scientists and Engineers	4
MATH 5A Math Analysis I	5
MATH 5B Math Analysis II	4
MATH 6 Math Analysis III	4
CSU General Education or IGETC	39-41
CSU Electives to reach 60 units total	

**PROPOSED COURSE DELETIONS
EFFECTIVE FALL 2013**

Approved and Recommended by the Curriculum Committee

To ECPC November 14, 2012

CREDIT, DEGREE APPLICABLE, TRANSFERABLE

1. Information Systems 45 Computer Configuration and Troubleshooting (voc) (unique)
2. Office Technology 7 Speed Typing on Computers (voc) (unique)
3. Office Technology 9 Beginning Keyboarding (voc) (in-lieu FCC's BT-106)
4. Office Technology 46 Championship Typing (voc) (unique)

CREDIT, DEGREE APPLICABLE, NON-TRANSFERABLE

Natural Resources 145 Logging Skills (voc) (unique)

CREDIT, NON-DEGREE

1. Information Systems 262A Beginning Web Page (voc) (unique)
2. Information Systems 262B Intermediate Web Page (voc) (unique)
3. Information Systems 262C Analyze, Recommend, & Document Small Business Computer Hardware & Networks (voc) (unique)

**PROPOSED COURSE MODIFICATIONS
EFFECTIVE FALL 2013**

Approved and Recommended by the Curriculum Committee

To ECPC November 14, 2012

CREDIT, DEGREE-APPLICABLE, TRANSFERABLE

- 1. Accounting 1A Principles of Accounting, 4 units, 4 lecture hours, 1 lab hour. ADVISORIES: Accounting 40, eligibility for English 125, 126, and Mathematics 201. Revised catalog description, course objectives, content outline, textbooks, and readings. (voc) (in-lieu FCC's ACCTG 4A)**
- 2. Accounting 1B Principles of Accounting, 4 units, 4 lecture hours, 1 lab hour. PREREQUISITE: Accounting 1A. Revised catalog description, course objectives, and lab content outline. (voc) (in-lieu FCC's ACCTG 4B)**
- 3. Accounting 31 Computerized Accounting, 3 units, 3 lecture hours, 1 lab hour, pass/no pass, 3 repeats. PREREQUISITES: Accounting 40 or 2 years high school accounting or equivalent and Information Systems 15 or equivalent. ADVISORIES: Eligibility for English 125, 126, and Mathematics 201. Revised repeats to 0, prerequisites to Accounting 40 or 1A, 2 years high school accounting or equivalent and Information Systems 15 or equivalent, lab content outline and textbooks. (voc) (unique)**
- 4. Accounting 40 Applied Accounting, 3 units, 3 lecture hours, 2 lab hours, pass/no pass. ADVISORIES: Eligibility for English 125, 126, and Mathematics 201. Revised units to 4, catalog description, student learning outcomes, course objectives, lab content outline, textbooks, and grading scale. (voc) (unique)**
- 5. Business Administration 5 Business Communications, 3 units, 3 lecture hours, pass/no pass. ADVISORIES: Eligibility for English 125 and 126. Revised advisories to *Eligibility for English 125, 126, and Mathematics 201*, catalog description, student learning outcomes and course objectives. (voc) (in-lieu FCC's BA/BT 5)**
- 6. Business Administration 10 Introduction to Business, 3 units, 3 lecture hours, pass/no pass. ADVISORIES: Eligibility for English 125, 126, and Mathematics 201. Revised catalog description, student learning outcomes, course objectives, content outline, textbooks, global or international materials statement, and grading scale. (voc) (common)**
- 7. Business Administration 15 Introduction to Management, 3 units, 3 lecture hours, pass/no pass. ADVISORIES: Eligibility for English 125 and 126. Revised catalog description, student learning outcomes, course objectives, textbooks, and grading scale. (voc) (in-lieu FCC's BA 40)**
- 8. Business Administration 18 Business and the Legal Environment, 4 units, 4 lecture hours, pass/no pass. ADVISORIES: Eligibility for English 125 and 126. Revised course objectives, textbooks, methods to measure student achievement, and grading scale. (voc) (common)**

9. **Business Administration 27 Students in Free Enterprise SIFE, 1-3 units: 2 lecture hours, 3 lab hours, pass/no pass, 3 repeats. ADVISORIES: Eligibility for English 125 and 126. Revised title to *Students in Free Enterprise SIFE/Collegiate Entrepreneurs Organization*, catalog description, content outline, textbooks, methods to measure student achievement, and grading scale. (voc) (common)**
10. **Business Administration 33 Human Relations in Business, 3 units, 3 lecture hours, pass/no pass. ADVISORIES: Eligibility for English 125 and 126. Revised catalog description student learning outcomes, course objectives, textbooks, methods to measure student achievement, and grading scale. (voc) (common)**
11. **Business Administration 34 Fundamentals of Investing, 3 units, 3 lecture hours, pass/no pass. ADVISORIES: Eligibility for English 125, 126, and Mathematics 201. Revised catalog description, student learning outcomes, course objectives, textbooks, methods to measure student achievement, and grading scale. (voc) (common)**
12. **Business Administration 38 Operation of the Small Business, 3 units, 3 lecture hours, pass/no pass. ADVISORIES: Eligibility for English 125, 126, and Mathematics 201. Revised catalog description, student learning outcomes, course objectives, textbooks, methods to measure student achievement, and grading scale. (voc) (common)**
13. **Business Administration 39 Finite Mathematics for Business, 3 units, 3 lecture hours, pass/no pass. PREREQUISITES: 2 years high school algebra to include Algebra 2 or equivalent (Mathematics 103). ADVISORIES: Eligibility for English 126. Revised prerequisites to *Mathematics 103 or 2 years high school algebra to include Intermediate Algebra or equivalent*, student learning outcomes, textbooks, and grading scale. (voc) (unique)**
14. **Business Administration 47 Careers-Business, 1 unit, 1 lecture hour, pass/no pass. ADVISORIES: Eligibility for English 125 and 126. Revised student learning outcomes, course objectives, textbooks, methods to measure student achievement, and grading scale. (voc) (unique)**
15. **Business Administration 52 Introduction to Entrepreneurship, 3 units, 3 lecture hours, pass/no pass. ADVISORIES: Eligibility for English 125, 126, and Mathematics 201. Revised student learning outcomes, course objectives, textbooks, methods to measure student achievement, and grading scale. (voc) (common)**
16. **English 2H Critical Reading and Writing through Literature, 3 units, 3 lecture hours PREREQUISITES: English 1A or 1AH. Revised title to *Honors Critical Reading and Writing through Literature*. (unique)**
17. **Health 14 Interpreting in Health Care I, 4 units, 3 lecture hours, 3.5 lab hours, pass/no pass, 0 repeats. ADVISORIES: Office Technology 10, eligibility for English 125 and 126. Revised lab hours to 3, catalog description, lab content outline, textbooks, methods to measure student achievement, and grading scale. (voc) (unique)**

18. Health 15 Interpreting in Health Care II, 4 units, 3 lecture hours, 3.5 lab hours, pass/no pass, 0 repeats. PREREQUISITES: Health Science 14 must be completed within 2 years prior to enrollment in Health Science 15 and 16. COREQUISITES: Health Science 16. ADVISORIES: Office Technology 10, Biology 20, 22, eligibility for English 125 and 126. Revised lab hours to 3, textbooks, and grading scale. (voc) (unique)
19. Health 16 Field Work in Health Care Interpreting, 4 units, 2 lecture hours, 6 lab hours, pass/no pass, 0 repeats. PREREQUISITES: Health 14, must be completed within 2 years prior to enrollment in Health 16. COREQUISITES Health 15. Revised textbooks and grading scale. (voc) (unique)
20. Human Services 30 Group and Community Social Services, 3 units, 3 lecture hours. COREQUISITES: Human Services 20. ADVISORIES: Eligibility for English 125 and 126. Revised corequisites to *none*. (voc) (common)
21. Information Systems 15 Computer Concepts, 3 units, 3 lecture hours, 1 lab hour. Pass/no pass. ADVISORIES: Eligibility for English 125, 126 and Mathematics 201. Revised advisories to *eligibility for English 126 and Mathematics 201*, course objectives and textbooks. (voc) (in-lieu FCC's CIT 15)
22. Information Systems 16 Word Processing, 1.5 units, 1.5 lecture hours, .5 lab hour, pass/no pass, 1 repeat. ADVISORIES: Eligibility for English 125 and 126. Revised repeats to 0, content outline, textbooks, methods to measure student achievement, and grading scale. (voc) (unique)
23. Information Systems 18 Spreadsheet Fundamentals, 1.5 units, 1.5 lecture hours, .5 lab hour, pass/no pass, 1 repeat. ADVISORIES: Eligibility for English 125, 126, and Mathematics 201. Revised repeats to 0, advisories to *Mathematics 201*, content outline, textbooks, methods to measure student achievement, and grading scale. (voc) (in-lieu FCC's CIT 23)
24. Information Systems 19V Cooperative Work Experience, Information Systems, 1-8 units, pass/no pass, 3 repeats. Revised repeats to 0, catalog description, student learning outcomes, course objectives, and textbooks. (voc) (in-lieu FCC's IS 19)
25. Information Systems 26A DATABASE CONCEPTS AND DESIGN, 3 units, 3 lecture hours, 1 lab hour, pass/no pass. PREREQUISITES: Information Systems 15 or equivalent. Revised grading basis to grading scale only, advisories to *eligibility for English 126 and Mathematics 201*, catalog description, student learning outcomes, content outline, textbooks and grading scale. (voc) (unique)
26. Information Systems 31 Introduction to Programming, 1.5 units, 1.5 lecture hours, .5 lab hour, pass/o pass. PREREQUISITES: Information Systems 15. Revised advisories to *Mathematics 201*, student learning outcomes, course objectives, content outline, textbooks, methods to measure student achievement, and grading scale. (voc) (unique)

27. Information Systems 47 Visual Basic, 3 units, 3 lecture hours, 1 lab hour. PREREQUISITE: Information Systems 15. ADVISORIES: Eligibility for English 125, 126, and Mathematics 201. Revised grading basis to *pass/no pass*, advisories to *English 126 and Mathematics 201*, course objectives, content outline, textbooks, methods to measure student achievement and grading scale. (voc) (in-lieu FCC's CIT 60)
28. Information Systems 50A Introduction to Game Programming, 3 units, 3 lecture hours, 1 lab hour, 1 repeat. PREREQUISITES: Information Systems 15. ADVISORIES: Eligibility for English 125, 126 and Mathematics 201. Revised repeats to 0, textbooks, methods to measure student achievement, and grading scale. (voc) (unique)
29. Information Systems 60 Operating Systems (Formerly IS 29), 2 units, 1 lecture hour, 1 lab hour, 3 repeats. ADVISORIES: Eligibility for English 126 and Mathematics 201. Revised repeats to 0, catalog description, content outline and removed from *computer familiarity graduation requirement*. (voc) (unique)
30. Information Systems 61 Computer Building and Configuration, (Formerly IS 5), 1.5 units, 1 lecture hour, 1 lab hour, 2 repeats. ADVISORIES: Eligibility for English 125, 126, and Mathematics 201. Revised advisories to *eligibility for English 126 and Mathematics 201*, repeats to 0, and removed from *computer familiarity graduation requirement*. (voc) (unique)
31. Information Systems 62 Computer Troubleshooting and Maintenance, 2.5 units, 2 lecture hours, 2 lab hours, 3 repeats. PREREQUISITES: Information Systems 61. ADVISORIES: Eligibility for English 125, 126, and Mathematics 201. Revised advisories to *eligibility for English 126 and Mathematics 201*, prerequisites to *none*, repeats to 0, content outline, texts methods to measure student achievement and removed from *computer familiarity graduation requirement*. (voc) (unique)
32. Information Systems 63 Computer Networking I, 3 units, 2 lecture hours, 2 lab hours, 2 repeats. PREREQUISITES: Information Systems 60. ADVISORIES: Eligibility for English 125 or 126, and Mathematics 201. Revised advisories to *eligibility for English 126 and Mathematics 201*, prerequisites to *Information Systems 15*, repeats to 0, student learning outcomes, course objectives, textbooks, methods to measure student achievement and removed from *computer familiarity graduation requirement*. (voc) (unique)
33. Information Systems 64 Computer Networking II, 3 units, 2 lecture hours, 2 lab hours, 1 repeats. PREREQUISITE: Information Systems 63. Revised advisories to *eligibility for English 125, 126, and Mathematics 201*, repeats to 0, student learning outcomes, course objectives, content outline, textbooks, methods to measure student achievement and removed from *computer familiarity graduation requirement*. (voc) (unique)
34. Interdisciplinary Studies 100 STEM Ambassadors, 2 units, 1 lecture hour, 3 lab hours, 3 repeats. ADVISORIES: Eligibility for English 126 and Mathematics 201. Revised title to *STEM Projects*, repeats to 0, catalog description, student learning outcomes, course objectives, content outline, textbooks, methods to measure student achievement, and grading scale. (unique)

35. **Journalism 3 News Writing, 3 units, 3 lecture hours, pass/no pass. ADVISORIES: Eligibility for English 1A.** Revised lecture hours to **2**, lab hours to **3**, catalog description, student learning outcomes, course objectives, lecture content outline, lab content outline, textbooks, methods to measure student achievement, and grading scale. **(voc) (common)**
36. **Journalism 7 Writing by Design: Publication and Production, 3 units, 3 lecture hours. ADVISORIES: Eligibility for English 125, Office Technology 11A.** Revised title to *Writing by Design: Introduction to Publication and Production of the School Newspaper Publication*, advisories to *eligibility for English 1A*, lecture hours to **2**, lab hours to **3**, catalog description, student learning outcomes, course objectives, content outline, textbooks, methods to measure student achievement, and grading scale. **(unique)**
37. **Marketing 10 Marketing, 3 units, 3 lecture hours, pass/no pass. ADVISORIES: Eligibility for English 125, 126, and Mathematics 201.** Revised catalog description, student learning outcomes, textbooks, methods to measure student achievement and grading scale. **(voc) (common)**
38. **Marketing 11 Salesmanship, 3 units, 3 lecture hours, pass/no pass. ADVISORIES: Eligibility for English 125 and 126.** Revised advisories to *eligibility for English 125, 126 and Mathematics 201*, catalog description, student learning outcomes, course objectives, textbooks, methods to measure student achievement, and grading scale. **(voc) (common)**
39. **Marketing 12 Advertising and Promotion, 3 units, 3 lecture hours, pass/no pass. ADVISORIES: Eligibility for English 125, 126, and Mathematics 201.** Revised catalog description, student learning outcomes, course objectives, content outline, textbooks, and grading scale. **(voc) (common)**
40. **Mathematics 11 Elementary Statistics, 4 units, 4 lecture hours, pass/no pass. PREREQUISITES: Mathematics 103. ADVISORIES: Eligibility for English 125 and 126.** Revised catalog description. **(common)**
41. **Office Technology 1 Computer Basics, 1.5 units, 1.5 lecture hours, .5 lab hours, pass/no pass, 0 repeats. ADVISORIES: Eligibility for English 125 and 126.** Revised student learning outcomes, course objectives, lecture content outline, textbooks, methods to measure student achievement, and grading scale. **(voc) (unique)**
42. **Office Technology 5 Document Formatting, 1.5 units, 1 lecture hour, 1 lab hour, pass/no pass. PREREQUISITES: Office Technology 11A. ADVISORIES: Eligibility for English 125, 126, and Mathematics 201.** Revised advisories to *eligibility for English 125 and 126*, catalog description, and textbooks. **(voc) (unique)**
43. **Office Technology 6 Data Entry Essentials, 1.5 units, 1 lecture hour, 1.5 lab hours, pass/no pass. ADVISORIES: Information Systems 10 and 10-key by touch, eligibility for English 126 and Mathematics 201.** Revised grading basis to *grading scale only*, advisories to *eligibility for English 126 and Mathematics 201*, student learning outcomes, methods to measure student achievement, and grading scale. **(voc) (unique)**
44. **Office Technology 10 Medical Terminology, 3 units, 3 lecture hours, pass/no pass. ADVISORIES: Eligibility for English 125 and 126.** Revised textbooks. **(voc) (in-lieu FCC's HIT 10)**

45. Office Technology 11A Microsoft Word Essentials, 1.5 units, 1.5 lecture hours, .5 lab hours, pass/no pass, 1 repeat. ADVISORIES: Eligibility for English 125 and 126. Revised repeats to 0, textbooks, and grading scale. (voc) (unique)
46. Office Technology 11C Word Processing Projects, 1.5 units, 1.5 lecture hours, .5 lab hours, pass/no pass, 1 repeat. PREREQUISITES: Office Technology 11A or equivalent. ADVISORIES: Eligibility for English 125, 126, and Mathematics 201. Should be able to keyboard 40 wpm. Revised repeats to 0 and textbooks. (voc) (unique)
47. Office Technology 12A Microsoft Excel Essentials, 1.5 units, 1.5 lecture hours, .5 lab hours, pass/no pass, 1 repeat. PREREQUISITES: Mathematics 250. ADVISORIES: Eligibility for English 126. Revised prerequisites to *none*, advisories to *eligibility for English 125, 126 and Mathematics 201*, repeats to 0, catalog description, course objectives, textbooks, methods to measure student achievement, and grading scale. (voc) (unique)
48. Office Technology 12C Spreadsheet Projects 1.5 units, 1.5 lecture hours, .5 lab hours, pass/no pass, 1 repeat. PREREQUISITE: Office Technology 12A and Mathematics 250. ADVISORIES: Eligibility for English 126. Revised repeats to 0, prerequisites to *Office Technology 12A*, textbooks, and grading scale. (voc) (unique)
49. Office Technology 13A Microsoft Access Essentials, 1.5 units, 1.5 lecture hours, .5 lab hours, pass/no pass, 1 repeat. ADVISORIES: Eligibility for English 126 and Mathematics 201. Revised repeats to 0, textbooks, and grading scale. (voc) (unique)
50. Office Technology 16 Preparing for a Job Interview, 1 unit, 1 lecture hour, pass/no pass. ADVISORIES: Eligibility for English 125 and 126. Revised textbooks. (voc) (unique)
51. Office Technology 17 Job Retention and Responsibilities, 1 unit, 1 lecture hour, pass/no pass. ADVISORIES: Eligibility for English 125 and 126. Revised catalog description and textbooks. (voc) (unique)
52. Office Technology 28 Medical Manager, 1.5 units, 1.5 lecture hours. ADVISORIES: Eligibility for English 125, 126, and Mathematics 201. Revised advisories to *eligibility for English 125 and 126*, lab hours to .5, grading basis to *pass/no pass*, student learning outcomes, course objectives, textbooks, methods to measure student achievement, and grading scale. (voc) (unique)
53. Office Technology 41 Medical Administrative Assistant, 3 units, 3 lecture hours, 1 lab hour, pass/no pass. ADVISORIES: Eligibility for English 125, 126, and Mathematics 201. Office Technology 10 and ability to type 35 gwam with 3 errors or less/5-minute timing. Revised advisories to *Office Technology 10, ability to type 35 gwam with 3 errors or fewer/3-minute timing, eligibility for English 125, 126, and Mathematics 201*, content outline and textbooks. (voc) (unique)

54. **Office Technology 42 Medical Document Preparation, 3 units, 3 lecture hours, 1 lab hour, pass/no pass. ADVISORIES: Eligibility for English 125, 126, and Mathematics 201. Office Technology 10 and ability to type 35 gwam with 3 errors or less/5-minute timing.** Revised advisories to *Office Technology 10, eligibility for English 125 and 126*, student learning outcomes, content outline, textbooks, methods to measure student achievement, and grading scale. **(voc) (unique)**
55. **Office Technology 44 FILING PROCEDURES, 1.5 units, short-term course: 27 lecture hours, pass/no pass. ADVISORIES: Eligibility for English 126.** Revised catalog description. **(voc) (unique)**
56. **Office Technology 48 Today's Receptionist, 1.5 units, 1.5 lecture hours, pass/no pass, 1 repeat. ADVISORIES: Eligibility for English 125 and 126.** Revised repeats to *0*, student learning outcomes, textbooks, and grading scale. **(voc) (unique)**
57. **Physical Education 12 Swimming, 1 unit, 2 lab hours, pass/no pass, 3 repeats. ADVISORIES: Eligibility for English 125 and 126.** Revised title to *Beginning Swim for Fitness*, advisories to *Students must be able to swim 50 yards freestyle without touching the bottom of the pool*, repeats to *0*, catalog description, student learning outcomes, course objectives, content outline, textbooks to *none*, and grading scale. **(common)**
58. **Physical Education 15 Weight Training, 1 unit, 2 lab hours, pass/no pass, 3 repeats. ADVISORIES: Eligibility for English 126.** Revised advisories to *none*, repeats to *0* and textbooks to *none*. (in-lieu FCC's PE 15A, 15B, 15C)
59. **Physical Education 19 Weight Training and Aerobics, 1 unit, 2 lab hours, pass/no pass, 3 repeats. ADVISORIES: Eligibility for English 126.** Revised repeats to *0*, content outline, textbook and grading scale. **(unique)**
60. **Statistics 7 Elementary Statistics, 4 units, 4 lecture hours. PREREQUISITES: Mathematics 103 or two years of high school algebra. ADVISORIES: Eligibility for English 125 and 126.** Revised catalog description, student learning outcomes, textbooks, methods to measure student achievement, and grading scale. **(voc) (in-lieu FCC's DS 23/MATH 11)**

CREDIT, DEGREE APPLICABLE, NON-TRANSFERABLE

Accounting 146 Income Tax-A Short Course, 1.5 units, 1.5 lecture hours. pass/no pass, 1 repeat. Revised advisories to *Eligibility for English 125, 126, and Mathematics 201*, repeats to *0*, student learning outcomes, course objectives, textbook, methods to measure student achievement, and grading scale. **(voc) (unique)**

**PROPOSED COURSE MODIFICATIONS
EFFECTIVE FALL 2013**

Approved and Recommended by the Curriculum Committee

To ECPC November 14, 2012

Repeats changed to 0 for compliance with Title 5, 55041 Repeatable Course changes

CREDIT, DEGREE APPLICABLE, TRANSFERABLE

1. Accounting 19V Cooperative Work Experience, Accounting (voc) (in-lieu FCC's ACCTG 19)
2. Accounting 44 Tax Accounting (voc) (unique)
3. Agriculture 19V Cooperative Work Experience, Agriculture (voc)
4. Agriculture and Natural Resources 41 Agriculture Ambassadors (voc) (unique)
5. Agriculture and Natural Resources 48 Skills (voc) (unique)
6. Animal Science 24 Equitation (voc) (unique)
7. Animal Science 40 Fairs and Expositions (voc) (unique)
8. Art 9 Beginning Painting: Oil and Acrylic (common)
9. Art 9X Beginning Painting: Oil and Acrylic (unique)
10. Art 13 Beginning Watercolor Painting (common)
11. Art 19 Intermediate Painting: Oil/Acrylic (common)
12. Art 19x Intermediate Painting: Oil/Acrylic (unique)
13. Art 20 Intermediate Ceramics (common)
14. Art 23 Intermediate Watercolor Painting (common)
15. Art 30A Illustrator: Beginning Computer Drawing and Design (unique)
16. Art 30B Illustrator: Intermediate Computer Drawing and Design (unique)
17. Art 37A Photoshop: Digital Visual Art (unique)
18. Art 37B Photoshop: Intermediate Digital Visual Art (unique)
19. Art 38 Painter: Computer Digital Imaging (unique)
20. Art 41 Computerized Multimedia (unique)
21. Art 42 Computer Animation/3D (unique)
22. Art 43 Independent Projects Studio (unique)
23. Art 44 Digital Video Editing (unique)
24. Aviation Maintenance Technology 19V Cooperative Work Experience, Aviation Maintenance Technology
25. Business Administration 19V Cooperative Work Experience, Business (voc) (in-lieu FCC's BA 19)
26. Business Administration 26 Virtual Enterprise (voc) (unique)
27. Child Development 19V Cooperative Work Experience, Child Development (voc) (in-lieu FCC's CHDEV 19)
28. Cooperative Work Experience, General 19G Cooperative Work Experience (voc) (in-lieu FCC's WKEXP 19)
29. Criminology 19V Cooperative Work Experience, Criminal Justice (voc) (in-lieu FCC's CRIM 19)
30. Dance 9 Dance Conditioning (common)
31. Dance 10 Modern Dance (common)
32. Dance 14 Beginning Jazz Dance (common)
33. English 15A Creative Writing: Poetry (common)
34. English 15B Creative Writing: Fiction (common)

35. English 15E Creative Writing: Non-Fiction (unique)
36. English 15F Creative Writing: Screenwriting (unique)
37. English 41 Themes in Literature (unique)
38. Environmental Horticulture 35 Floral Design (voc) (unique)
39. Film 5 Digital Filmmaking (common)
40. Honors 1 Honors Colloquium (unique)
41. Honors 2 Honors Seminar (unique)
42. Human Services 19V Occupational Work Experience, Human Services (in-lieu FCC's HS 19)
43. Individual Studies 49 Individual Studies (unique)
44. Information Systems 4 The Internet-A Brief Course (voc) (unique)
45. Information Systems 10 Keyboarding (voc) (unique)
46. Information Systems 33 Beginning Java Programming (voc) (unique)
47. Information Systems 40B Advanced Internet Concepts and Design (voc) (unique)
48. Information Systems 42A Business and Web Graphics (voc) (unique)
49. Information Systems 42B Flash Designs (voc) (unique)
50. Information Systems 48 The Internet and the Stock Market (voc) (unique)
51. Journalism 8 Student Publication Staff
52. Journalism 19V Cooperative Work Experience, Journalism
53. Library Skills 1 Information Competency/Research Skills (common)
54. Manufacturing Technology 19V Cooperative Work Experience - Manufacturing Technology (voc)
55. Manufacturing Technology 62 Advanced Welding (voc) (unique)
56. Manufacturing Technology 63 Welding Certification Preparation (voc) (unique)
57. Manufacturing Technology 83 Machine Shop Certification Preparation (voc) (unique)
58. Mechanized Agriculture 19V Cooperative Work Experience, Mechanized Agriculture (voc)
59. Natural Resources 19V Cooperative Work Experience, Natural Resources (voc)
60. Natural Resources 31 Animal Packing (voc) (unique)
61. Natural Resources 32 Museum Techniques - Taxidermy (voc) (unique)
62. Office Technology 19V Cooperative Work Experience, Office Technology (voc) (unique)
63. Physical Education 1 Adaptive Physical Education (unique)
64. Physical Education 2 Aerobics (Dance, Step or Water) (unique)
65. Physical Education 4 Badminton (common)
66. Physical Education 5 Basketball (common)
67. Physical Education 6 Fitness And Health (common)
68. Physical Education 7 Golf (common)
69. Physical Education 8 Martial Arts / Self Defense (unique)
70. Physical Education 10 Racquetball (unique)
71. Physical Education 13 Tennis (common)
72. Physical Education 14 Volleyball (common)
73. Physical Education 16 Fitness Walking (unique)
74. Physical Education 18 Floor Exercises (unique)
75. Physical Education 29 Yoga (common)
76. Special Studies 47 Special Studies (unique)

CREDIT, DEGREE APPLICABLE, NON-TRANSFERABLE

Animal Science 144 Trail Packing (voc) (unique)

CREDIT, NON-DEGREE APPLICABLE, NON-TRANSFERABLE

- 1. Agriculture 261 Agriculture Achievement II (voc) (unique)**
- 2. Counseling 263 Leadership Development (unique)**
- 3. English 272 Assistance In College Writing (unique)**
- 4. Library Technology 258 Library & Computer Lab Skills (unique)**
- 5. Maintenance Mechanic 251 Introduction To Manufacturing (voc) (unique)**
- 6. Maintenance Mechanic 252A Trade Calculations (voc) (unique)**
- 7. Maintenance Mechanic 252B Programmable Controls (voc) (unique)**
- 8. Maintenance Mechanic 252C Job Prep (voc) (unique)**
- 9. Maintenance Mechanic 252D Technical Report Writing (voc) (unique)**
- 10. Maintenance Mechanic 253A Fluid Power (voc) (unique)**
- 11. Maintenance Mechanic 253B Pneumatic Fundamentals (voc) (unique)**
- 12. Maintenance Mechanic 253C Hydraulic Fundamentals (voc) (unique)**
- 13. Maintenance Mechanic 254A Power Transmission (voc) (unique)**
- 14. Maintenance Mechanic 254B Welding Fundamentals (voc) (unique)**
- 15. Maintenance Mechanic 254C Electric Fundamentals (voc) (unique)**
- 16. Mathematics 272 Assistance in College Mathematics (voc) (unique)**
- 17. Mechanized Agriculture 260 Selected Topics in Equipment Technology (voc) (unique)**
- 18. Special Studies 277 Special Studies (unique)**
- 19. Vocational English as a Second Language 265 Understanding & Using Vocational English (unique)**
- 20. Vocational English as a Second Language 265LS Understanding And Using Vocational Oral Skills In English (unique)**

NONCREDIT

- 1. Environmental Horticulture 383 Home Food Production (voc) (unique)**
- 2. Physical Education 381 Adaptive Activities (unique)**

**NEW COURSE PROPOSALS
EFFECTIVE FALL 2013**

Approved and Recommended by the Curriculum Committee

To ECPC November 14, 2012

CREDIT, DEGREE APPLICABLE, TRANSFERABLE

- 1. Physical Education 12B Intermediate Swim for Fitness, 1 unit, 2 lab hours, pass/no pass. ADVISORIES: Students must be able to swim 200 yards of freestyle and demonstrate 50 yards of backstroke and breaststroke.** This course is designed to increase knowledge of techniques of swimming and conditioning for intermediate-advanced swimmers. Swimming strokes and endurance will improve through stroke technique drills and conditioning workouts. **(in-lieu FCC's PE 12)**
- 2. Physical Education 12C Advanced Swim for Fitness, 1 unit, 2 lab hours, pass/no pass. ADVISORIES: Students must be able to swim 400 yards freestyle without touching the bottom of the pool and swim 50 yards of freestyle, backstroke and breaststroke.** This course is designed to increase knowledge of techniques of swimming and conditioning for advanced swimmers. Swimming strokes and endurance will improve through stroke technique drills and conditioning workouts. **(in-lieu FCC's PE 12)**
- 3. Physical Education 15B Advanced Weight Training, 1 unit, 2 lab hours, pass/no pass.** An advanced course designed for students with advanced weight lifting experience which includes the ability to design a weight training program. Students will improve physical fitness levels through resistance training exercises using free/machine weights. The following components of physical fitness will be emphasized: muscular endurance, muscular strength, body composition, flexibility, and cardio-respiratory endurance. **(common)**
- 4. Physical Education 19B Advanced Weight Training and Aerobics, 1 unit, 2 lab hours, pass/no pass. ADVISORIES: Eligibility for English 126.** This course is designed to help students understand, develop, and improve upon all components of physical fitness through resistance and aerobic training, use of free weights, weight machines, and cardio-respiratory equipment. This is an intermediate fitness class with experience in weight training and aerobics required by students. Components of physical fitness which will be emphasized are: muscular endurance, muscular strength, cardio-respiratory endurance, flexibility, and body composition. **(unique)**
- 5. Physical Education 49A Beginning Circuit Training, 1 unit, 2 lab hours, pass/no pass.** This class uses a variety of aerobic and strength training activities to improve cardio-respiratory endurance and muscular endurance. Circuit machines used include cycling and weight training equipment. Emphasis will be placed on monitoring physiological response to exercise and teaching proper stretching, warm-up, training at target rate, and warm down methods. A pre-test and post test will be administered to evaluate fitness level and monitor improvement. **(unique)**

CREDIT, DEGREE APPLICABLE, NON-TRANSFERABLE

- 1. Interdisciplinary Studies 101 STEM Careers, 2 units, 1 lecture hour, 3 lab hours, pass/no pass. ADVISORIES: Eligibility for English 126 and Mathematics 201.** This is a course on career opportunities in STEM (Science, Technology, Engineering, and Math). Students will learn about career options and prepare presentations to be used with K-12 students to educate them about STEM careers. **(unique)**
- 2. Interdisciplinary Studies 102 STEM Education, 2 units, 1 lecture hour, 3 lab hours, pass/no pass. ADVISORIES: Eligibility for English 126 and Mathematics 201.** This is a course on educational pathways in STEM (Science, Technology, Engineering, and Math). Students will learn about educational requirements for STEM fields and academic majors available at Reedley College and transfer universities. Students will prepare STEM presentations to inspire other students to pursue degrees in STEM fields. **(unique)**
- 3. Interdisciplinary Studies 103 Technological Advances in STEM, 2 units, 1 lecture hour, 3 lab hours, pass/no pass. ADVISORIES: Eligibility for English 126 and Mathematics 201.** This is a course on technological developments in STEM (Science, Technology, Engineering, and Math). Students will learn about new developments in STEM-related fields, such as renewable energy, medicine, transportation, communication, and basic science. Students will prepare presentations and activities on these developments for K-12 and college students. **(unique)**
- 4. Office Technology 150 Beginning Keyboarding, 1 unit, .5 lecture hour, 2 lab hours, pass/no pass only. ADVISORIES: Eligibility for English 125 and English 126.** This course provides students with an opportunity to learn to keyboard by touch. The course is software driven, allowing students to self-pace their skill level. Upon learning the keyboard by touch, the student will practice keyboarding to increase speed and accuracy. The student must key 25 words per minute in a 3-minute timed test with 3 or fewer errors in order to receive credit for this course. **(voc) (unique)**
- 5. Office Technology 151 Championship Keyboarding, 1 unit, .5 lecture hour, 2 lab hours, pass/no pass only. PREREQUISITES: Office Technology 150 or high school typing course. ADVISORIES: Eligibility for English 125 and English 126.** This intermediate keyboarding course provides students with proven methods for improving typing speed and accuracy. Two distinguishing features of this course are its diagnostic approach and utilization of corrective drills using Championship typing methods. **(voc) (unique)**
- 6. Office Technology 152 Speed Typing, 1 unit, .5 lecture hour, 2 lab hours, pass/no pass only. PREREQUISITES: Office Technology 151. ADVISORIES: Eligibility for English 125 and English 126.** This advanced keyboarding course utilizes skill building methods which are designed to increase keying speed and accuracy to employment levels of 45+ wpm. **(voc) (unique)**

**PROPOSED PROGRAM DELETIONS
EFFECTIVE FALL 2013**

Approved and Recommended by the Curriculum Committee

To ECPC November 14, 2012

- 1. Certificate in Accounting Assistant (voc)**
- 2. Certificate in Accounting Intern (voc)**
- 3. Liberal Arts Associate in Arts Degree**
- 4. Liberal Arts & Sciences, American Studies Associate in Arts Degree**

**PROPOSED PROGRAM MODIFICATIONS
EFFECTIVE FALL 2013**

Approved and Recommended by the Curriculum Committee

To ECPC November 14, 2012

1. Administrative Assistant Associate in Science Degree (voc)

Added new courses

Office Technology 150

Office Technology 151

Office Technology 152

Courses deleted from curriculum

Office Technology 7

Office Technology 46

2. Administrative Assistant Certificate of Achievement (voc)

Added new courses

Office Technology 150

Office Technology 151

Office Technology 152

Courses deleted from curriculum

Office Technology 7

Office Technology

3. Certificate in Forestry Skills (voc)

Course deleted from curriculum

Natural Resources 145

4. Engineering Associate in Science Degree

Added existing revised course

Interdisciplinary Studies 100

Added new courses

Interdisciplinary Studies 101

Interdisciplinary Studies 102

Interdisciplinary Studies 103

5. Information Systems, Help Desk Option Associate in Science Degree (voc)

Revised title to ***Information systems, Information Technology Support***

6. Medical Administrative Assistant Associate in Science Degree (voc)

Added new courses

Office Technology 150

Office Technology 151

Office Technology 152

Courses deleted from curriculum

Office Technology 7

Office Technology 9

Office Technology 46

7. Medical Administrative Assistant Certificate of Achievement (voc)

Added new courses

Office Technology 150

Office Technology 151

Office Technology 152

Courses deleted from curriculum

Office Technology 7

Office Technology 9

Office Technology 46

8. Office Assistant Certificate of Achievement (voc)

Added new courses

Office Technology 150

Office Technology 151

Office Technology 152

Courses deleted from curriculum

Office Technology 7

Office Technology 9

Office Technology 46

9. Receptionist Certificate of Achievement (voc)

Added new courses

Office Technology 150

Office Technology 151

Office Technology 152

Courses deleted from curriculum

Office Technology 7

Office Technology 46

**PROPOSED NEW PROGRAMS
EFFECTIVE Fall 2013**

Approved and Recommended by the Curriculum Committee

To ECPC November 14, 2012

Associate in Arts Degree in Journalism for Transfer, 60 units

Associate in Arts Degree in Journalism for Transfer is designed to prepare students who wish to transfer to pursue studies in journalism.

Upon completion of this program, students will:
 identify and work with many platforms of mass media
 carry out basic journalistic responsibilities

To obtain the Associate in Arts Degree in Journalism for Transfer, students must complete the following:

- Completion of the following major requirements with grades of 2.0 or better
- A minimum of 60 CSU-transferable units with a grade point average (GPA) of 2.0 or better.
- Certified completion of either the California State University General Education Breadth pattern (CSU GE), or the Intersegmental
- Certified completion of either the California State University General Education Breadth pattern or General Education Transfer Curriculum (IGETC-CSU) pattern general education requirements.

Required Core 12

JOURN 1	Introduction to Mass Communications	3
JOURN 3	News Writing	3
JOURN 7	Writing by Design: Introduction to Publication and Production of the School Newspaper Publication	3
JOURN 8	Student Publication Staff	3

Select two classes from separate disciplines 6

Critical Thinking

COMM 25	Argumentation	3
ENGL 3	Critical Reading and Writing	
	or	
ENGL 3H	Honors Critical Reading and Writing	3
PHIL 2	Critical Thinking and Writing	3
PHIL 6	Introduction to Logic	3

Economics

ECON 1A	Introduction to Macroeconomics	
	or	
ECON 1B	Introduction to Microeconomics	3

Math

MATH 11	Elementary Statistics	
	or	
MATH 11H	Honors Elementary Statistics	
	or	
STAT 7	Elementary Statistics	4

American Government

POLSCI 2	American Government	
----------	---------------------	--

	or	
POLSCI 2H	Honors American Government	3
World Government		
POLSCI 5	Comparative Government	3
CSU General Education or IGETC		39-41
CSU Electives to reach 60 units total		

PROPOSED DISTANCE EDUCATION

EFFECTIVE FALL 2012

Approved and Recommended by the Curriculum Committee

To ECPC November 14, 2012

100% online

- 1. Special Studies Mental Health 277B Introduction to Psychosocial Rehabilitation, 3 units (voc)**
- 2. Special Studies Mental Health 277C The Helping Relationship, 3 units (voc)**
- 3. Special Studies Mental Health 277D Community Inclusion, 3 units (voc)**
- 4. Special Studies Mental Health 277E Rehabilitation and Recovery, 3 units (voc)**

FIVE YEAR PROGRAM REVIEW

To ECPC November 14, 2012

Course Outline of Record reviewed, no changes made.

- 1. Economics 1A Introduction to Macroeconomics, 3 units, 3 lecture hours, pass/no pass. ADVISORIES: Eligibility for English 125, 126, and Mathematics 201. (voc) (in-lieu FCC's ECON 50)**
- 2. Economics 1B Introduction to Microeconomics, 3 units, 3 lecture hours, pass/no pass. ADVISORIES: Eligibility for English 125, 126, and Mathematics 201. (voc) (in-lieu FCC's ECON 40)**

FIVE YEAR PROGRAM REVIEW

To ECPC November 14, 2012

INSTRUCTIONAL PROGRAMS

- 1. Art**
- 2. Criminology**
- 3. History**
- 4. Music**
- 5. Philosophy**
- 6. Political Science**
- 7. Psychology**
- 8. Sociology**

2+2 Articulation Agreements
Recommended by the Curriculum Committee

Business Administration 26 Virtual Enterprise, 3 units (voc)

4207R – Reedley High School, Virtual Enterprise

4088R – Sanger High School, Virtual Enterprise

Criminology 1 Introduction to Criminology, 3 units (voc)

4220R – Reedley High School, Criminal Justice – Introduction to

Nursing Assistant Training 101 Nursing Assistant Training, 6 units (voc)

4222R – Reedley High School, Pre-Certification Nursing Assistant (CNA)

4078R – Sanger High School, Pre-Certification Nursing Assistant (CNA)

4152R – Selma High School, Pre-Certification Nursing Assistant (CNA)

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 11, 2012

SUBJECT: Election of Officers and Representatives,
and Adoption of Board Calendar

ITEM NO. 12-94

EXHIBIT: None

Background:

At its meeting on November 8, 2012, the Board of Trustees established the December 11, 2012, meeting as the date for the annual organizational meeting required by the California Education Code.

ELECTION OF OFFICERS AND REPRESENTATIVES

The following officers are elected for a one-year term, and representatives are to be appointed to serve for one year, unless otherwise indicated:

1. **President**
2. **Vice President**
3. **Secretary**
4. **Board Voting Representative, Fresno County Committee on School District Organization Election**

Voting representative participates in electing persons to the Fresno County Committee on School District Organization in fall 2013.
(2012 representative was Trustee Richard Caglia)

5. **Alternate Board Voting Representative, Fresno County Committee on School District Organization Election**

The Fresno County Office of Education is also asking that an alternate voting representative be named.
(2012 alternate was Trustee Dorothy Smith)

6. Board Representative, Executive Board of the Madera County School Boards Association

Representative represents the district, as a voting member, at meetings called three to four times each year by the Madera County School Boards Association.

(2012 representative was Trustee Isabel Barreras and the alternate was Trustee Richard Caglia)

7. Legislative Representative

Representative works with a countywide trustee network, established at the request of the Fresno County School Trustees Association, for the purpose of more effective cooperation with the legislature on behalf of public school needs.

(2012 representative was Trustee Dorothy Smith)

8. Fresno Area Self-Insured Benefits Organization (FASBO, also known as ED CARE)

Representative attends monthly meetings on the third or fourth Tuesday at Barthuli & Associates in Fresno. This board reviews the administrator's reports, broker's reports, and financial status; authorizes expenditures, establishes policy, and hears appeals. The term is for two years from 2012 through 2014.

(2011-12 representative was Trustee William Smith)

9. Two Board Representatives for the State Center Community College Foundation Board

Representatives attend quarterly meetings, an annual meeting, and a few special events. The term is for two years from 2013 through 2014.

(2011-12 representatives were trustees Pat Patterson and Dorothy Smith)

10. Director, Valley Insurance Program JPA

The board of directors of the Valley Insurance Program Joint Powers Agency consists of three appointees from each member district: one board member and the vice chancellor of finance and administration, with the director of finance serving as alternate director. There are quarterly full board meetings in February, April, June and November; and a two-day strategic planning meeting in April. The term for the Board's representative is for two years from 2013 through 2014.

(2011-12 representative was Trustee Pat Patterson)

11. Board Representative, State Center Community College District Retirement Board

The Retirement Board consists of the vice chancellor of finance and administration, the director of finance, and one board member selected at the annual organizational meeting. The members of the Retirement Board meet periodically, but not less than every six months, to review the investments held in the trust, transact other business, and make decisions as required by the Retirement Board.

(2012 representative was Trustee Ron Nishinaka)

2012 BOARD CALENDAR

The Board should also adopt a calendar of meetings for the next year. The regular meetings of the Board of Trustees shall be on the first Tuesday of each month, with the recommended exceptions of January and December 2013. The proposed calendar is as follows, with the starting time recommended to remain at 4:30 p.m.

DATE	MEETING	LOCATION
January 8, 2013	Regular Meeting	SCCCD
February 5, 2013	Regular Meeting	SCCCD
March 5, 2013	Regular Meeting	Reedley College
April 2, 2013	Regular Meeting	Oakhurst CCC
March 22 & 23 <u>or</u> April 12 & 13, 2013	Board Retreat	To Be Determined
May 7, 2013	Regular Meeting	Fresno City College, OAB
June 4, 2013	Regular Meeting: Tentative Budget	SCCCD
July 2, 2013	Regular Meeting	SCCCD
August 6, 2013	Regular Meeting	Willow Int'l CCC
September 3, 2013	Regular Meeting: Public Hearing & Budget Adoption	SCCCD
October 1, 2013	Regular Meeting	Madera CCC
November 5, 2013	Regular Meeting	SCCCD
December 10, 2013	Organizational Meeting and Regular Meeting	SCCCD

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 11, 2012

SUBJECT: Consideration to Adopt Resolution
Honoring Trustee H. Ronald Feaver

ITEM NO. 12-95

EXHIBIT: Resolution No. 2012-32

Background:

The Board of Trustees recognizes individuals for their service to State Center Community College District by adopting formal resolutions to acknowledge their contributions to the educational mission of the district. The Board is being presented with a resolution to recognize the contributions of Trustee H. Ronald Feaver.

For the past 22 years, Mr. Feaver has served on the State Center Community College District Board of Trustees with integrity, wisdom and an unfailing commitment to ensuring educational opportunities for all. Mr. Feaver has served as a champion for student success and has been an advocate for faculty, staff and administrative development.

In addition to serving as a strong supporter of Reedley College, Mr. Feaver has been a strong advocate for all of the district's campuses and centers. During his tenure as trustee, Mr. Feaver represented the Board at many events, served on several organizational committees, and he has held all three board offices numerous times. Mr. Feaver's leadership, common sense approach to solving problems and his willingness to look at all sides of an issue is appreciated and will be missed by all at State Center Community College District and the Board of Trustees.

Recommendation:

It is recommended that the Board of Trustees adopt Resolution No. 2012-32 honoring H. Ronald Feaver and extending the heartfelt gratitude of the entire district for his exemplary service and leadership on the State Center Community College Board of Trustees, and wish him well in his future endeavors.

RESOLUTION NO. 2012-32

**A RESOLUTION OF THE BOARD OF TRUSTEES
OF THE STATE CENTER COMMUNITY COLLEGE DISTRICT
HONORING H. RONALD FEAVER**

WHEREAS, **Mr. H. Ronald Feaver** has served for a total of 22 years on the State Center Community College District Board of Trustees with integrity, wisdom and an unfailing commitment to ensuring educational opportunities for all;

WHEREAS, **Mr. Feaver** has served as a champion for student success and has been an advocate for faculty, staff and administrative professional development;

WHEREAS, **Mr. Feaver** has been a strong supporter of Reedley College and an advocate for all of the district's campuses and centers;

WHEREAS, **Mr. Feaver** has represented the Board at many events, served on several organizational committees, and held all three board offices numerous times;

WHEREAS, **Mr. Feaver** leadership, common sense approach to solving problems and his willingness to look at all sides of an issue is appreciated and will be missed by all at State Center Community College District and the Board of Trustees;

THEREFORE, BE IT RESOLVED that the Board of Trustees extends the heartfelt gratitude of the entire district to **MR. H. RONALD FEAVER** for his exemplary service and leadership on the State Center Community College Board of Trustees and wishes him well in his future endeavors.

ADOPTED, SIGNED AND APPROVED this 11th day of December 2012.

President, Board of Trustees

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: December 11, 2012

SUBJECT: Consideration to Accept 2011-12 Audit Report ITEM NO. 12-96

EXHIBIT: Audit Report

Background:

Title 5 requires community college districts to conduct an annual independent audit of the district's financial records and compliance issues. The 2011-12 district audit was recently completed by the audit firm of Crowe Horwath LLP. A representative of the audit firm will be present at the board meeting to review the report and respond to questions from board members.

Recommendation:

It is recommended the Board of Trustees accept the 2011-12 audit report, as submitted by the firm of Crowe Horwath LLP.

STATE CENTER COMMUNITY COLLEGE DISTRICT
Fresno, California
FINANCIAL STATEMENTS
June 30, 2012

STATE CENTER COMMUNITY COLLEGE DISTRICT

**FINANCIAL STATEMENTS
WITH SUPPLEMENTARY INFORMATION**

For the Year Ended June 30, 2012

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STATE CENTER COMMUNITY COLLEGE DISTRICT

**FINANCIAL STATEMENTS
WITH SUPPLEMENTARY INFORMATION**

For the Year Ended June 30, 2012

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INDEPENDENT AUDITORS' REPORT

Board of Trustees
State Center Community College District
Fresno, California

We have audited the accompanying financial statements of the business-type activities, discretely presented component unit and fiduciary activities of State Center Community College District (the "District") as of and for the year ended June 30, 2012, which comprise the District's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the District's management. Our responsibility is to express opinions on these financial statements based on our audits. We did not audit the financial statements of State Center Community College Foundation, a discretely presented component unit. Those statements were audited by other auditors whose report dated November 30, 2012 has been furnished to us, and our opinion, insofar as it relates to the amounts included for State Center Community College Foundation, is based solely on the report of the other auditors.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. The financial statements of State Center Community College Foundation were not audited in accordance with *Government Auditing Standards*. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit and the report of the other auditors provides a reasonable basis for our opinions.

In our opinion, based on our audit and the report of the other auditors, the basic financial statements listed in the aforementioned table of contents present fairly, in all material respects, the respective financial position of the business-type activities, the discretely presented component unit and fiduciary net assets of State Center Community College District as of June 30, 2012, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued a report dated November 30, 2012, on our consideration of the District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis (MD&A) on page 3 and the Required Supplementary Information, such as the Schedule of Postemployment Benefits (OPEB) Funding Progress on page 43, be presented to supplement the financial statements. Such information, although not a part of the financial statements, is required by Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the financial statements, and other knowledge we obtained during our audit of the financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Our audit was conducted for the purpose of forming opinions on the District's basic financial statements that collectively comprise State Center Community College District's basic financial statements. The accompanying Schedule of Expenditures of Federal Awards as required by the U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations* and the California Community Colleges Chancellor's Office *Contracted District Audit Manual* and other supplemental information listed in the table of contents are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The other supplemental information listed in the table of contents have been subjected to the auditing procedures applied in the audit of the financial statements and certain other procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Schedule of Expenditures of Federal Awards and other supplemental information listed in the table of contents are fairly presented, in all material respects, in relation to the financial statements as a whole.



Crowe Horwath LLP

Sacramento, California
November 30, 2012

**MANAGEMENT’S DISCUSSION AND ANALYSIS
JUNE 30, 2012**

The Management’s Discussion and Analysis section of the audit provides management the opportunity to review the overall financial condition and activities of the district and discuss important fiscal issues. All information presented in this report will be in a two-year comparative format. Responsibility for the completeness and fairness of this information rests with the district.

USING THIS ANNUAL REPORT

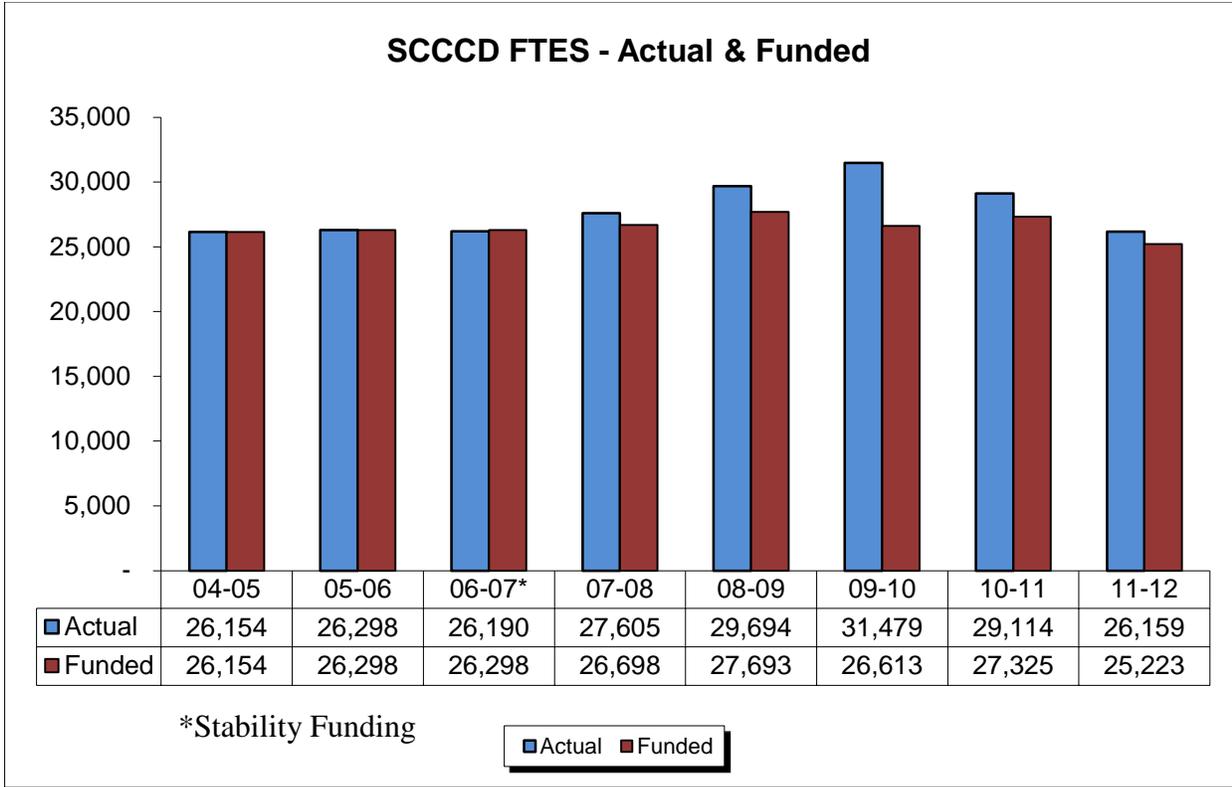
As required by the Governmental Accounting Standards Board (GASB) Statement No. 34, “Basic Financial Statements and Management Discussion and Analysis for State and Local Governments,” and GASB Statement No. 35, “Basic Financial Statements and Management’s Discussion and Analysis for Public Colleges and Universities,” the annual report consists of three basic financial statements that provide information on the district’s activities as a whole: the Statement of Net Assets; the Statement of Revenues, Expenses, and Change in Net Assets; and the Statement of Cash Flows. These statements are prepared using the Business Type Activity (BTA) model, which is in compliance with the California Community College Chancellor’s Office recommendation to report in a manner consistent with other California community college districts.

The focus of the Statement of Net Assets is designed to be similar to bottom-line results for the district. This statement combines and consolidates current financial resources (net short-term spendable resources) with capital assets and long-term obligations. The Statement of Revenues, Expenses, and Change in Net Assets focus on the costs of the district’s operational activities, which are supported mainly by student tuition and fees. Non-operating revenues like property taxes, state apportionment, and grants/contracts make up the primary revenue sources of the district. This approach is intended to summarize and simplify the user’s analysis of the sources and costs of various district services to students and the community. The Statement of Cash Flows provides an analysis of the sources and uses of cash within the operations of the district.

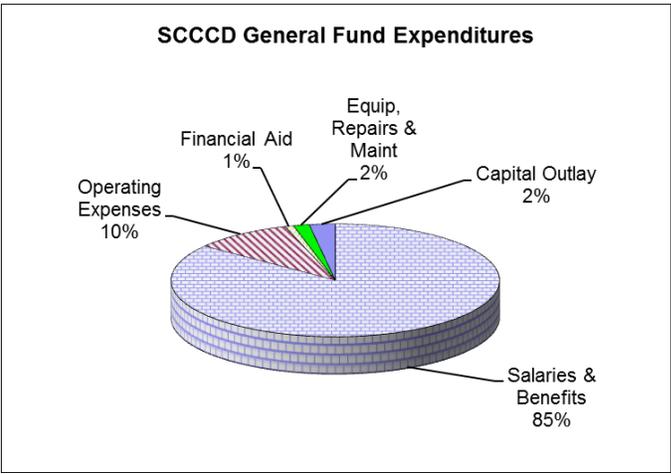
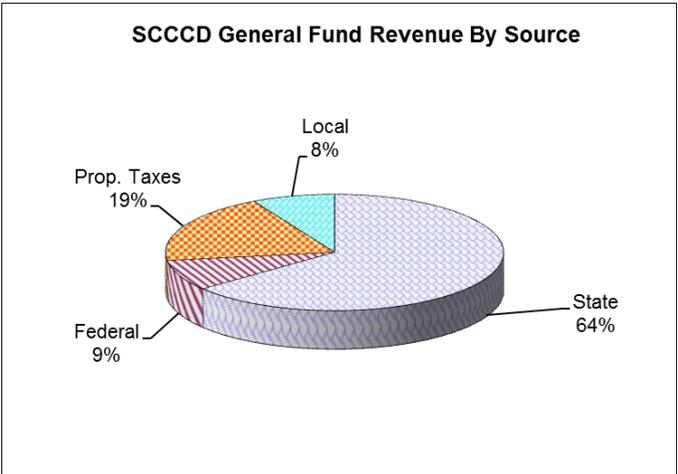
FINANCIAL HIGHLIGHTS

The district’s primary funding source is based upon apportionment revenue received from the state. The key component of apportionment is the calculation of Full-Time Equivalent Students (FTES). Based on the annual CCFS-320 report, SCCC resident FTES reported for the 2011-12 fiscal year was 26,159 – a 10.1% decrease from the prior year. In 2011-12, the community college system was reduced \$385 million in funding or a 7.2% reduction in funded FTES from the prior year. With the continuing weak economy and high unemployment rate, as well as tuition fee increases at the UC and CSU level, course demand for the district and the community college system have continued to exceed available state funding. Due to the limited funding, California community colleges are scrutinizing curriculum offerings and focusing on the three core instructional areas of basic skills, transfer, and career technical education.

Even though the district generated 26,159 FTES in 2011-12, the district was paid for only 25,223 FTES due to lack of state funds to pay districts for all earned FTES. Further complicating this issue, the state deficit funded the district approximately \$2,950,000. In total for 2011-12, the district was underpaid by approximately \$4.4 million in apportionment funding (\$1.4 million in unfunded FTES and \$3.0 million in deficit) based on the second principal apportionment (P2) and the Annual CCFS-320. The graph below demonstrates the historical differences between earned and funded FTES for the district.



The 2011-12 state budget included an increased apportionment inter-year deferral to the community college system that grew by an additional \$129 million, for the second year in a row, to a total annual deferral of \$961 million. The deferred revenue was accumulated by reducing the following monthly apportionments: January (\$158 million), February (\$158 million), March (\$119.5 million), April (\$179.5 million), May (\$124.5 million), and June (\$221.5 million). Additionally, two intra-year deferrals totaling \$300 million remained in effect for the year (originating in 2009-10). The first is a \$200 million deferral from July to October and the second is a \$100 million deferral from March to May. Due to the deterioration of state revenues and the state's poor credit rating, the state continues to use deferred payments to the community college system to help balance their cash-flow problems. The district's share of this system-wide inter-year deferral was approximately \$28 million and is included in the district's accounts receivable balance at year end. The district relies heavily on state apportionment, property taxes, federal grants, and state categorical programs to function. It is important to understand the sources and uses of these funds. The following two graphs depict the district's major revenue sources and expenditures for the general fund.



Statement of Net Assets

The Statement of Net Assets presents the assets, liabilities, and net assets of the district as of the end of the fiscal year using the accrual basis of accounting, which is comparable to the basis of accounting used by most private sector institutions. Net assets—the difference between assets and liabilities—is one way to measure the financial health of the district. This data allows readers to determine the assets available to continue the operations of the district. The net assets consist of three major categories: 1) Invested in capital assets—The district's equity in property, plant, and equipment; 2) restricted net assets (divided into either expendable or nonexpendable.) Restricted net assets are restricted by use constraints placed by outside parties such as through agreements, laws, regulations of creditors or other governments, or imposed by law through constitutional provisions or enabling legislation; and 3) unrestricted net assets – The district can use these for any lawful purpose. Although unrestricted, the district's governing board may place internal restrictions on these net assets, but it retains the power to change, remove, or modify these restrictions.

Condensed financial information is as follows:

	As of June 30th (in thousands)	
	2012	2011
CURRENT ASSETS		
Cash, Investments, and Short-Term Receivables	\$ 74,524	\$ 74,794
Inventory and Prepaid Expenditures	2,143	1,954
TOTAL CURRENT ASSETS	<u>76,667</u>	<u>76,748</u>
NON-CURRENT ASSETS		
Restricted Cash	22,380	28,756
Capital Assets, Net of Depreciation	291,538	289,114
TOTAL NON-CURRENT ASSETS	<u>313,918</u>	<u>317,870</u>
TOTAL ASSETS	<u>\$ 390,585</u>	<u>\$ 394,618</u>
CURRENT LIABILITIES		
Accounts Payable and Accrued Liabilities	\$ 13,311	\$ 13,239
Deferred Revenue	8,011	6,523
Amount Held in Trust on Behalf of Others	585	583
Compensated Absences Payable	3,345	3,418
Long Term Liabilities - Current Portion	1,887	3,292
TOTAL CURRENT LIABILITIES	<u>27,139</u>	<u>27,055</u>
NON-CURRENT LIABILITIES		
Long-Term Liabilities - Non-Current Portion	110,900	109,464
TOTAL LIABILITIES	<u>138,039</u>	<u>136,519</u>
NET ASSETS (Fund Bal)		
Investment in Capital Assets, Net of Related Debt	196,101	195,133
Restricted for Expendable Purposes	22,349	22,896
Unrestricted	34,096	40,070
TOTAL NET ASSETS	<u>252,546</u>	<u>258,099</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 390,585</u>	<u>\$ 394,618</u>

This schedule has been prepared from the district's Statement of Net Assets on page 11. Cash, investments, and short-term receivables consist primarily of funds held in the Fresno County Treasury and state apportionment receivable. Overall changes in the district's cash position are explained in the Statement of Cash Flows on page 15. Highlights of the major changes include an increase in the general fund apportionment receivable of \$7.2 million due to the additional state apportionment deferral and holdback of redevelopment funding, which also results in having an equal reduction in cash at year-end. Restricted cash in the Measure E bonds, debt service, and capital projects funds decreased by \$6.4 million due to debt payments and construction projects being completed. Capital assets, net of depreciation, increased by \$2.4 million. Deferred

revenues increased by \$1.5 million due to the increase in the enrollment fee rate and grant funds held unspent at year-end. And lastly, overall long-term liabilities changed slightly due to increase in the retiree health benefits liability and in long-term disability liability; which were offset by the decrease in bond principal balances.

In November 2002 the district passed a \$161 million (Proposition 39) general obligation bond to fund capital construction projects over the next 12 years. These funds, when combined with state educational capital bond funds, will provide the district with funds to renovate existing facilities and construct new facilities to meet the enrollment and technology demands of our stakeholders. The district has issued four series of these general obligation bonds totaling \$131 million to date, leaving \$30 million in authorized, but unissued bonds. The remaining \$30 million is to be leveraged with a future state education bond (40% local / 60% state) for facilities on the southeast site property. As of June 30, 2012, approximately \$138 million has been expended of the \$139.9 million available through the original bond issues and interest earnings. In March 2012 the district successfully refunded significant portions of the 2003 and 2004 series bond issuances in an attempt to lower the interest expense due to the currently available lower interest rates. The bond refunding resulted in a savings in excess of \$2.2 million over the life of the bonds for the District's taxpayers.

Statement of Revenues, Expenses, and Change in Net Assets

The Statement of Revenues, Expenses, and Change in Net Assets presents the operating results of the district. The purpose of the statement is to present the revenues received by the district, both operating and non-operating, and the expenses paid by the district, operating and non-operating, and any other revenues, expenses, gains and losses, received or spent by the district. State general apportionment funds, while budgeted for operations, are considered non-operating revenues according to generally accepted accounting principles.

Condensed financial information is as follows:

	For the years Ended June 30th	
	(in thousands)	
	2012	2011
OPERATING REVENUES		
Tuition & Fees	\$ 10,285	\$ 10,519
Grants & Contracts, Non-Capital	33,014	34,183
Auxillary Enterprises & Other Operating Revenues	4,262	4,294
TOTAL OPERATING REVENUES	<u>47,561</u>	<u>48,996</u>
OPERATING EXPENDITURES		
Salaries and Benefits	140,111	141,701
Supplies, Maintenance & Other Operating Expenses	25,038	24,632
Financial Aid	62,315	68,539
Depreciation	7,683	7,045
TOTAL OPERATING EXPENDITURES	<u>235,147</u>	<u>241,917</u>
OPERATING (LOSS)	<u>(187,586)</u>	<u>(192,921)</u>
NON-OPERATING REVENUES (EXPENSES)		
State Apportionment	87,300	99,570
Property Taxes	36,098	37,430
State Revenues	3,821	5,303
Pell Grant	52,198	56,921
Net Interest Income / (Expense)	(4,470)	(4,166)
Other Non-Operating Revenue	284	(78)
TOTAL NON-OPERATING REVENUES (EXPENSES)	<u>175,231</u>	<u>194,980</u>
(LOSS) / INCOME BEFORE OTHER REV AND EXP	<u>(12,355)</u>	<u>2,059</u>
CAPITAL REVENUE		
Federal, State and Local Capital Income	6,802	1,760
(DECREASE) / INCREASE IN NET ASSETS	<u>(5,553)</u>	<u>3,819</u>
NET ASSETS, BEGINNING	258,099	254,280
NET ASSETS, ENDING	<u>\$ 252,546</u>	<u>\$ 258,099</u>

Changes in total net assets on the Statement of Net Assets are based on the activity presented in the Statement of Revenues, Expenses, and Change in Net Assets. Generally speaking, operating revenues are received for providing goods and services to the various customers and constituencies of the district. Operating expenses are those expenses paid to acquire goods and services for our students and stakeholders and to carry out the mission of the district.

The schedule has been prepared from the Statement of Revenues, Expenses, and Change in Net Assets presented on page 13. Highlights of the significant changes include a decrease in non-capital grants and contracts of \$1.2 million. Salary and benefits expenditures decreased by \$1.6 million primarily due to reductions in the number of classes offered. Financial aid related expenditures decreased by \$6.2 million as a result of serving fewer students, while Pell Grant revenues decreased by \$4.7 million. State apportionment funding dramatically decreased \$12.3 million as a result of workload reductions and a state deficit adjustment. Additionally, non-capital property taxes decreased by \$1.3 million, lottery funding fell \$0.6 million, and state mandate funding decreased \$0.8 million. The district did receive an increase of nearly \$5 million in state school bond funds for the Old Administration Building project. The Statement of Revenues, Expenses and Change in Net Assets saw an overall decrease in net assets of approximately \$5.6 million.

Statement of Cash Flows

The statement of cash flows provides additional information about the district's financial results by reporting its major sources and uses of cash. This information assists readers in assessing the district's ability to generate revenue, meet its obligations as they come due, and evaluate its need for external financing. The statement is divided into several parts. The first portion is operating cash flows and shows the sources and uses of the

operating activities of the institution. The second section reflects cash flows from non-capital financing activities and shows the sources and uses of those funds. The third section is cash flows from capital and related financing activities. This section addresses the cash used for the acquisition and construction of capital related items. The fourth section reflects cash flows from investing activities; the cash received and spent for short-term investments along with any interest paid or received on those investments.

Condensed financial information is as follows:

	For the years Ended June 30th	
	(in thousands)	
	2012	2011
Cash provided by (used in)		
Operating activities	\$ (174,754)	\$ (191,623)
Non-capital financing activities	172,245	194,375
Capital financing activities	(13,381)	(13,785)
Investing activities	787	1,075
Net increase/(decrease) in cash	(15,103)	(9,958)
Cash, Beginning of Year	69,755	79,713
Cash, End of Year	<u>\$ 54,652</u>	<u>\$ 69,755</u>

Community College Districts in California rely heavily on state general apportionment and local property taxes to support programs and services. GASB accounting standards require these sources of revenues be shown as non-operating since they are not derived directly from our primary users of the colleges' programs and services (students), but rather taxpayers and homeowners. Operating activities consist primarily of revenue from student fees, grants, and contracts; and include payment of employee salaries and benefits and financial aid awards to students. General apportionment and property taxes are the primary sources of non-capital financing activities. The purchase of capital assets and construction projects, along with bond debt issuance and payments, are the main sources and uses of cash for capital financing activities. Whereas, investment activities relate primarily to interest earned on cash balances held in the county treasury.

Economic and Financial Factors Affecting the Future of the District

California's general fund revenues continue to remain strained due to the struggling state economy, high unemployment rate, and depressed housing market. For the second year, the Legislature passed its 2012-13 budget bill under Proposition 25's simple majority authority, rather than the previously required two-thirds vote that had been required for the past several decades. A major component of the approved budget plan assumed that the governor's *Schools and Local Public Safety Protection Act of 2012*, known as Proposition 30, would be passed in the general election to generate significant tax revenues needed to help balance the state's estimated \$16 billion budget gap. The governor's budget, similar to the prior year budget, had built in mid-year trigger cuts in excess of \$6 billion targeted primarily at the state's public educational agencies, if Proposition 30 were to fail. These cuts would have had major financial impacts on the K-12 and community colleges districts, as well as the state and university college systems.

Given the passage of Proposition 30 on November 6th, the state will generate additional revenues through temporary increases in the sales tax and personal income tax rates. The sales tax rate will increase by 0.25% for a four year period beginning in January 2013, while personal income tax rates will increase progressively from 1% to 3% on individuals earning in excess of \$250,000 for a seven year period, effective for the 2012 calendar year. It is estimated these tax increases will generate from \$6 to \$8 billion annually. Also with the passage of Proposition 30, the community college system will see restored funding of approximately \$209 million for fiscal year 2012-13. Of this funding, \$159 million will be used to reduce the community college system's inter-year deferral, bringing the total annual deferral down to \$802 million making more cash available to districts sooner. The remaining \$50 million will be made available to the community college districts for restoration of previously imposed work load reductions.

Another area of concern for the district is the retirement cost of the two pension systems impacting California community colleges: CalPERS (California Public Employees' Retirement System) and CalSTRS (California State Teachers' Retirement System). For fiscal year 2011-12, both retirement systems saw investment earnings fall between 1% to 2% for the year; both below benchmarks. However, both systems are holding onto a greater than 7.5% earnings rate over a twenty-year period. The CalPERS system adjusted their employer contribution rates for 2012-13 up to 11.417%, an increase of 0.494%, which was less than anticipated. The CalSTRS system cannot unilaterally increase employer and employee contribution rates as any rate change requires legislative action. The employer contribution rate for 2012-13 has not changed and remains at 8.25%; however, at some point it would seem necessary for the CalSTRS retirement program will need to revise rates for both employees and employers. We anticipate the CalPERS rate will increase for fiscal year 2013-14; however, we are not certain when a change in the CalSTRS rate will occur.

Pension reform remains a very hot political issue, and without increased contribution rates, or changes to the plan benefits, the existing retirement systems will have a difficult time meeting future obligations to retirees. In September 2012 the governor signed a pension reform bill that passed with overwhelming bipartisan support in both houses of the state legislature. The bill is a modified version of the 12 point pension reform plan the governor proposed last fall. The new pension law is aimed to save California taxpayers billions of dollars in the future by reforming the current system that is woefully unfunded. Some of the changes enacted will be an increase in the retirement age for new employees depending on their job, caps on the annual payouts, elimination of numerous abuses of the system, such as salary spiking, and requiring workers not contributing half of the retirement costs to pay more. The changes affect the state and most local governments; however, local government labor unions will have a five-year window to negotiate through collective bargaining.

Employee health benefit cost increases also continue to be a major concern for the district. Also on the horizon is the evolving National Health Care Reform, which has yet to be determined fiscal and operational impacts. The District is part of the Fresno Area Self-Insurance Benefits Organization (FASBO), a self-insured Joint Powers Authority (JPA) with two local K-12 partners for health-related benefits of medical, dental, and vision. The plan premiums for the FASBO coverage have remained relatively stable for the past several years with minimal changes to plan benefit (co-pays and deductibles) in an effort to maintain premiums near the negotiated district maximum contribution.

District employees may also choose health benefits from two other medical providers - Health Net or Kaiser; each offering a high and low premium plan. These plans are evaluated and selected by the bargaining group's

membership as to the plan benefits and associated premiums. These plans have seen larger premium increases over the past two years in comparison to the FASBO plan. Effective for October 2012, State Center employees have the option of choosing from five different health care plans from the three medical providers. All plans now require employees to pay a portion of their health care premium, ranging from \$17 to \$266 per month depending on the plan selected.

In summary, California continues to struggle financially, with high unemployment, depressed housing values, and a lack-luster economy. The recent passage of the governor's Proposition 30 will help generate additional state revenues through increased sales taxes and personal income taxes, thus avoiding major cuts to an already underfunded educational system. The economic challenges California continues to face and the uncertainties of how our educational systems will be funded each year has continued to significantly impact the district's ability to establish any type of consistent budget plan for the future. The district will need to reflect on its mission and look critically at the level of services it can provide, or what services it needs to provide to an increasing diverse population of students looking for educational opportunities. The Board of Trustees and district administration have weathered these financial storms in the past and, as always, prudent fiscal management practices will remain in place to ensure the district maintains adequate reserves to sustain operations during these difficult budget times.

STATE CENTER COMMUNITY COLLEGE DISTRICT

STATEMENT OF NET ASSETS

June 30, 2012

ASSETS

Current assets:	
Cash and cash equivalents (Note 2)	\$ 32,272,469
Investments (Note 2)	2,578
Receivables, net (Note 3)	42,248,790
Prepaid expenses	317,567
Stores inventories	<u>1,825,297</u>
Total current assets	<u>76,666,701</u>
Noncurrent assets:	
Restricted cash and cash equivalents (Note 2)	22,379,942
Depreciable capital assets, net (Note 4)	250,513,215
Non-depreciable capital assets (Note 4)	<u>41,025,264</u>
Total noncurrent assets	<u>313,918,421</u>
Total assets	<u><u>\$ 390,585,122</u></u>

LIABILITIES

Current liabilities:	
Accounts payable	\$ 13,311,146
Deferred revenue (Note 5)	8,010,995
Due to fiduciary funds	584,809
Compensated absences payable (Note 6)	3,345,072
Long-term liabilities - current portion (Note 6)	<u>1,886,576</u>
Total current liabilities	<u>27,138,598</u>
Noncurrent liabilities:	
Long-term liabilities - noncurrent portion (Note 6)	<u>110,900,639</u>
Total liabilities	<u>138,039,237</u>

Commitments and contingencies (Note 11)

NET ASSETS

Invested in capital assets, net of related debt	196,100,488
Restricted for:	
Capital projects	10,178,641
Educational programs	1,209,687
Self insurance	10,594,051
Other activities	366,883
Unrestricted	<u>34,096,135</u>
Total net assets	<u>252,545,885</u>
Total liabilities and net assets	<u><u>\$ 390,585,122</u></u>

See accompanying notes to financial statements.

STATE CENTER COMMUNITY COLLEGE DISTRICT
DISCRETELY PRESENTED COMPONENT UNIT -
STATE CENTER COMMUNITY COLLEGE FOUNDATION
(A Nonprofit Organization)

STATEMENT OF NET ASSETS

June 30, 2012

ASSETS

Current assets:	
Cash and cash equivalents (Note 2)	\$ 416,374
Receivables	11,643
Pledges receivable, net (Note 3)	24,205
Short term investments (Note 2)	<u>645,281</u>
 Total current assets	 <u>1,097,503</u>
Noncurrent assets:	
Pledges receivable, net of current portion (Note 3)	3,216
Investments, net of short-term investments (Note 2)	<u>11,285,135</u>
 Total noncurrent assets	 <u>11,288,351</u>
 Total assets	 <u>\$ 12,385,854</u>

LIABILITIES

Accounts payable and accrued liabilities	\$ 108,805
Deferred revenue	<u>1,000</u>
 Total liabilities	 <u>109,805</u>

NET ASSETS

Net assets:	
Unrestricted	194,910
Temporarily restricted	6,006,336
Permanently restricted	<u>6,074,803</u>
 Total net assets	 <u>12,276,049</u>
 Total liabilities and net assets	 <u>\$ 12,385,854</u>

See accompanying notes to financial statements.

STATE CENTER COMMUNITY COLLEGE DISTRICT
STATEMENT OF REVENUES, EXPENSES AND CHANGE IN NET ASSETS

For the Year Ended June 30, 2012

Operating revenues:	
Tuition and fees	\$ 28,245,081
Less: scholarship discounts and allowances	<u>(17,960,456)</u>
Net tuition and fees	<u>10,284,625</u>
Grants and contracts, non-capital:	
Federal	18,180,128
State	13,729,565
Local	1,103,996
Auxiliary enterprise sales and charges:	
Bookstore	2,194,858
Cafeteria	652,756
Other operating local revenues	<u>1,414,961</u>
Total operating revenues	<u>47,560,889</u>
Operating expenses (Note 13):	
Salaries	106,780,845
Employee benefits (Notes 8 and 9)	33,329,882
Supplies, materials, and other operating expenses and services	22,479,671
Equipment, maintenance and repairs	2,558,865
Student aid	62,315,268
Depreciation (Note 4)	<u>7,682,548</u>
Total operating expenses	<u>235,147,079</u>
Loss from operations	<u>(187,586,190)</u>
Non-operating revenues (expenses):	
State apportionment, non-capital	87,299,782
Local property taxes (Note 7)	36,098,072
State taxes and other revenues	3,821,291
Pell grants	52,198,084
Investment income, net	783,025
Interest expense on capital asset-related debt, net	(5,252,267)
Other non-operating revenues, net	<u>283,856</u>
Total non-operating revenues (expenses)	<u>175,231,843</u>
Loss before capital revenues	<u>(12,354,347)</u>
Capital revenues:	
Local property taxes and revenues	<u>6,801,660</u>
Decrease in net assets	(5,552,687)
Net assets, July 1, 2011	<u>258,098,572</u>
Net assets, June 30, 2012	<u>\$ 252,545,885</u>

See accompanying notes to financial statements.

STATE CENTER COMMUNITY COLLEGE DISTRICT
DISCRETELY PRESENTED COMPONENT -
STATE CENTER COMMUNITY COLLEGE FOUNDATION
(A Nonprofit Organization)

STATEMENT OF ACTIVITIES

For the Year Ended June 30, 2012

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Permanently Restricted</u>	<u>Total</u>
Revenues:				
Contributions	\$ 178,676	\$ 2,099,317	\$ -	\$ 2,277,993
Interest and dividend income (Note 2)	7,017	94,331	76,979	178,327
Realized gain on investments (Note 2)	741	15,349	9,353	25,443
Unrealized loss on investments (Note 2)	(4,945)	(43,093)	(88,697)	(136,735)
Net assets released from restrictions:				
Satisfaction of program restrictions	1,917,890	(1,917,890)	-	-
Income reallocations	-	69,904	(69,904)	-
	<u>2,099,379</u>	<u>317,918</u>	<u>(72,269)</u>	<u>2,345,028</u>
Expenses:				
Program services:				
Educational activities	1,546,869	-	-	1,546,869
Scholarships and awards	405,251	-	-	405,251
Management and general	62,596	-	-	62,596
Fundraising	94,439	-	-	94,439
	<u>2,109,155</u>	<u>-</u>	<u>-</u>	<u>2,109,155</u>
Change in net assets	<u>(9,776)</u>	<u>317,918</u>	<u>(72,269)</u>	<u>235,873</u>
Net assets, July 1, 2011	<u>204,686</u>	<u>5,688,418</u>	<u>6,147,072</u>	<u>12,040,176</u>
Net assets, June 30, 2012	<u>\$ 194,910</u>	<u>\$ 6,006,336</u>	<u>\$ 6,074,803</u>	<u>\$ 12,276,049</u>

See accompanying notes to financial statements.

STATE CENTER COMMUNITY COLLEGE DISTRICT

STATEMENT OF CASH FLOWS

For the Year Ended June 30, 2012

Cash flows from operating activities:	
Tuition and fees	\$ 10,244,057
Grants and contracts	33,053,654
Payments of scholarships and grants	(62,315,268)
Payments to suppliers and vendors	(23,416,749)
Payments to and on behalf of employees	(137,112,314)
Auxiliary enterprises sales and charges	3,378,247
Other operating local revenues	<u>1,414,961</u>
Net cash used in operating activities	<u>(174,753,412)</u>
Cash flows from noncapital financing activities:	
State appropriations	80,148,169
Local property taxes	36,098,072
State taxes and other revenues	4,002,554
Pell grants	52,198,084
Other non-operating expenses	<u>(201,661)</u>
Net cash provided by noncapital financing activities	<u>172,245,218</u>
Cash flows from capital and related financing activities:	
State apportionments for capital purposes	(1,531,446)
Capital grants received	6,801,660
Purchase of capital assets	(10,107,354)
Principal paid on capital debt and leases	(3,260,000)
Interest paid on capital debt, and leases, net	<u>(5,283,763)</u>
Net cash used in capital and related financing activities	<u>(13,380,903)</u>
Cash flows from investing activities:	
Investment income	789,109
Proceeds from investment maturities	<u>(2,227)</u>
Net cash provided by investing activities	<u>786,882</u>
Net decrease in cash and cash equivalents	(15,102,215)
Cash and cash equivalents, July 1, 2011	<u>69,754,626</u>
Cash and cash equivalents, June 30, 2012	<u>\$ 54,652,411</u>

(Continued)

STATE CENTER COMMUNITY COLLEGE DISTRICT

STATEMENT OF CASH FLOWS
(Continued)
For the Year Ended June 30, 2012

Reconciliation of loss from operations to net cash used in operating activities:	
Loss from operations	\$ (187,586,190)
Adjustments to reconcile loss from operations to net cash used in operating activities:	
Depreciation expense	7,682,548
Changes in assets and liabilities:	
Receivables, net	530,030
Prepaid expenses	(52,176)
Inventories	(136,398)
Accounts payable and accrued liabilities	322,716
Deferred revenue	1,487,646
Other postemployment benefits and compensated absences	<u>2,998,412</u>
Net cash used in operating activities	<u>\$ (174,753,412)</u>

Noncash capital and financing activities:

The District issued general obligation refunding bonds to refund existing debt outstanding. The proceeds from the refunding issuance totaled \$27,292,863 and were deposited into an irrevocable trust account for the future defeasance of \$24,920,000 of previously outstanding general obligation bonds.

See accompanying notes to financial statements.

STATE CENTER COMMUNITY COLLEGE DISTRICT

STATEMENT OF FIDUCIARY NET ASSETS

June 30, 2012

	<u>Student Trust Funds</u>	<u>OPEB Irrevocable Trust Fund</u>	<u>Student Agency Funds</u>
ASSETS			
Cash and cash equivalents (Note 2)	\$ 91,642	\$ -	\$ 690,055
Investments (Note 2)	-	6,846,425	-
Receivables, net	3,182	-	864
Due from other funds	<u>261,082</u>	<u>-</u>	<u>323,727</u>
Total assets	<u><u>\$ 355,906</u></u>	<u><u>\$ 6,846,425</u></u>	<u><u>\$ 1,014,646</u></u>
LIABILITIES			
Accounts payable	\$ 45	\$ -	\$ 41,600
Deferred revenue	6,981	-	-
Due to others	<u>-</u>	<u>-</u>	<u>973,046</u>
Total liabilities	<u>7,026</u>	<u>-</u>	<u>1,014,646</u>
NET ASSETS			
Total net assets held in trust for other postemployment benefits	-	6,846,425	-
Total net assets held in trust	<u>348,880</u>	<u>-</u>	<u>-</u>
Total liabilities and net assets	<u><u>\$ 355,906</u></u>	<u><u>\$ 6,846,425</u></u>	<u><u>\$ 1,014,646</u></u>

See accompanying notes to financial statements.

STATE CENTER COMMUNITY COLLEGE DISTRICT
STATEMENT OF CHANGE IN FIDUCIARY NET ASSETS
For the Year Ended June 30, 2012

	<u>Student Trust Funds</u>	<u>OPEB Irrevocable Trust Fund</u>
Additions:		
Net interest income:		
Unrealized and realized gains, net	\$ -	\$ 61,822
Dividends and interest	74	224,270
Student fees	14,222	-
Other operating revenue	79,763	-
Other non-operating revenue	<u>158,623</u>	<u>-</u>
Total additions	<u>252,682</u>	<u>286,092</u>
Deductions:		
Administrative costs	-	50,857
Supplies, materials and other operating costs	107,185	-
Equipment, maintenance and repairs	2,276	-
Student aid	<u>137,392</u>	<u>-</u>
Total deductions	<u>246,853</u>	<u>50,857</u>
Net increase	5,829	235,235
Net assets held in trust:		
Net assets, July 1, 2011	<u>343,051</u>	<u>6,611,190</u>
Net assets, June 30, 2012	<u>\$ 348,880</u>	<u>\$ 6,846,425</u>

See accompanying notes to financial statements.

STATE CENTER COMMUNITY COLLEGE DISTRICT

NOTES TO BASIC FINANCIAL STATEMENTS

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Reporting Entity

State Center Community College District (the "District") is a political subdivision of the State of California and provides educational services to the local residents of the surrounding area. While the District is a political subdivision of the State, it is not a component unit of the State in accordance with the provisions of Governmental Accounting Standards Board (GASB) Codification Section (Cod. Sec.) 2100.101. The District is classified as a state instrumentality under Internal Revenue Code Section 115.

The decision to include potential component units in the reporting entity was made by applying the criteria set forth in generally accepted accounting principles (GAAP) and GASB Cod. Sec. 2100. The three criteria for requiring a legally separate, tax-exempt organization to be presented as a component unit are the "direct benefit" criterion, the "entitlement/ability to access" criterion, and the "significance" criterion. The District identified the State Center Community College Foundation (the "Foundation") as its potential component unit.

The Foundation is a nonprofit, tax-exempt organization dedicated to providing financial benefits generated from fundraising efforts and investment earnings to the District. The funds contributed by the Foundation to the District are significant to the District's financial statements. The District applied the criteria for identifying component units in accordance with GASB Cod. Sec. 2100 and therefore, the District has classified the Foundation as a component unit that will be discretely presented in the District's financial statements.

Basis of Accounting

For financial reporting purposes, the District is considered a special-purpose government engaged only in business-type activities as defined by GASB. Under this model, the District's financial statements provide a comprehensive entity-wide perspective of the District's financial position and activities. Accordingly, the District's financial statements have been presented using the economic resources measurement focus and the accrual basis of accounting. Under the accrual basis, revenues are recognized when earned and expenses are recorded when the obligation has been incurred. All significant intra-agency transactions have been eliminated.

The Foundation's financial statements are prepared on the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recognized when they are incurred in accordance with accounting principles generally accepted in the United States of America. Classification of contributions is dependent upon whether the contribution is restricted or unrestricted. Net assets are classified on the Statement of Net Assets as unrestricted, temporarily restricted or permanently restricted net assets based on the absence or existence of donor-imposed restrictions.

The District records revenues when earned and expenses when a liability is incurred regardless of the timing of the related cash flow. The budgetary and financial accounts of the District are recorded and maintained in accordance with the Chancellor's Office's *Budget and Accounting Manual*.

STATE CENTER COMMUNITY COLLEGE DISTRICT

NOTES TO BASIC FINANCIAL STATEMENTS

(Continued)

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Basis of Accounting (Continued)

The District has the option to apply all Financial Accounting Standards Board (FASB) pronouncements issued after November 30, 1989, unless FASB conflicts with GASB. The District has elected to not apply FASB pronouncements issued after that date.

Cash and Cash Equivalents

For the purposes of the financial statements, cash equivalents are defined as financial instruments with an original maturity of three months or less. Funds invested in the Fresno County Treasury are considered cash equivalents and are stated at fair value.

Restricted Cash and Cash Equivalents

Cash that is externally restricted to make debt service payments, maintain sinking or reserve funds, or to purchase or construct capital or other noncurrent assets, is classified as noncurrent assets in the statement of net assets.

Fair Value of Investments

The Foundation's investments are valued at fair value based upon quoted market prices, when available, or estimates of fair value in the Statement of Net Assets and unrealized and realized gains and losses are included in the Statement of Activities.

Fair values of investments in county and state investment pools are determined by the pool sponsor.

Receivables

Receivables consist of tuition and fee charges to students and auxiliary enterprise services provided to students, faculty and staff. Receivables also include amounts due from the federal government, state and local governments, or private sources, in connection with reimbursement of allowable expenditures made pursuant to the District's grants and contracts. The District provides for an allowance for uncollectible accounts as an estimation of amounts that may not be received. The allowance is based upon management's estimates and analysis. The allowance was estimated at \$2,136,368 for the year ended June 30, 2012.

Pledges Receivable

Pledges receivable consist of unconditional promises to give. Unconditional promises to give that are expected to be collected within one year are recorded at net realizable value. An allowance for uncollectible pledges receivable is established based upon estimated losses related to specific amounts and is recorded through a provision for bad debt which is charged to expense. The allowance for uncollectible pledges receivable totaled \$42,815 at June 30, 2012. Unconditional promises to give that are expected to be collected in future years are recorded at the present value of their estimated future cash flows. The discounts on those amounts are computed using rates commensurate with risks applicable in the years in which those promises are received. As of June 30, 2012, the Foundation has applied an average discount rate of 7% to all contributions expected to be received in future years greater than one year.

STATE CENTER COMMUNITY COLLEGE DISTRICT

NOTES TO BASIC FINANCIAL STATEMENTS

(Continued)

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Inventory

Inventory consists of stores supplies, cafeteria food, textbooks and educational supplies. Except for bookstore inventories, which are valued using the retail method, inventories are stated at the lower of cost (first-in, first-out method) or market.

Capital Assets

Capital assets are recorded at cost at the date of acquisition or, if donated, at fair market value at the date of donation. For equipment, the District's capitalization policy included all furniture, equipment or vehicles with a unit cost of \$10,000 or more and \$49,000 for buildings and improvements. Renovations to buildings, infrastructure, and land improvements that significantly increase the value or extend the useful life of the structure are capitalized. Routine repairs and maintenance are charged to operating expense in the year in which the expense was incurred.

Depreciation is computed using the straight-line method over the estimated useful lives of the assets ranging from 5 – 50 years depending on asset type.

The District capitalizes interest paid on obligations related to the acquisition, construction or rehabilitation of District capital assets. Interest capitalized totaled \$79,241 for the year ended June 30, 2012.

Compensated Absences

Compensated absence costs are accrued when earned by employees. Accumulated unpaid employee vacation benefits are recognized at year end as liabilities of the District.

Accumulated Sick Leave

Sick leave benefits are not recognized as liabilities of the District. The District's policy is to record sick leave as an operating expenditure or expense in the period taken since such benefits do not vest nor is payment probable; however, unused sick leave is added to the creditable service period for calculation of retirement benefits for certain STRS and PERS employees, when the employee retires.

Deferred Revenue

Revenues from Federal, State and local special projects and programs is recognized when qualified expenditures have been incurred. Tuition, fees and other support received but not earned are recorded as deferred revenue until earned.

STATE CENTER COMMUNITY COLLEGE DISTRICT

NOTES TO BASIC FINANCIAL STATEMENTS

(Continued)

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Net Assets

The District's net assets are classified as follows:

Invested in capital assets, net of related debt: This represents the District's total investment in capital assets, net of associated outstanding debt obligations related to those capital assets. To the extent debt has been incurred but not yet expended for capital assets, such amounts are not included as a component invested in capital assets, net of related debt.

Restricted net assets: Restricted expendable net assets include resources in which the District is legally or contractually obligated to spend in accordance with restrictions imposed by external third parties. Nonspendable restricted net assets consist of endowment and similar type funds in which donors or other outside sources have stipulated, as a condition of the gift instrument, that the principal is to be maintained inviolate and in perpetuity, and invested for the purpose of producing present and future income, which may either be expended or added to the principal.

Unrestricted net assets: Unrestricted net assets represent resources derived from student tuition and fees, State apportionments, and sales and services of educational departments and auxiliary enterprises. These resources are used for transactions relating to the educational and general operations of the District, and may be used at the discretion of the governing board to meet current expenses for any purpose.

When an expense is incurred that can be paid using either restricted or unrestricted resources, the District typically applies the expense toward restricted resources, then to unrestricted resources.

The Foundation's net assets are classified as follows:

Unrestricted: Unrestricted net assets consist of all resources of the Foundation, which have not been specifically restricted by a donor.

Temporarily restricted: Temporarily restricted net assets consist of cash and other assets received with donor stipulations that limit the use of the donated assets. When a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the Statement of Activities as net assets released from restriction.

Permanently restricted: Permanently restricted net assets are nonexpendable net assets consisting of endowment and similar type funds in which the donor has stipulated as condition of the gift, that the principal be maintained in perpetuity.

STATE CENTER COMMUNITY COLLEGE DISTRICT

NOTES TO BASIC FINANCIAL STATEMENTS

(Continued)

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Net Assets (Continued)

The Foundation's endowment assets consist of individual funds established for the purpose to provide financial support to the Foundation in perpetuity. The endowment assets include donor-restricted endowment funds. Net assets associated with endowment funds, are classified and reported based on the existence or absence of donor-imposed restrictions.

The Board of Directors of the Foundation has interpreted Uniform Prudent Management of Institutional Funds Act of 2006 (UPMIFA) as requiring the preservation of the fair value of the original gift as of the gift date of the donor-restricted endowment funds absent explicit donor stipulations to the contrary. As a result of this interpretation, the Foundation classifies as permanently restricted net assets (a) the original value of gifts donated to the permanent endowment, (b) the original value of subsequent gifts to the permanent endowment, and (c) accumulations to the permanent endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added to the fund. The remaining portion of the donor-restricted endowment fund that is not classified in permanently restricted net assets is classified as temporarily restricted net assets until those amounts are appropriated for expenditure by the organization in a manner consistent with the standard prudence prescribed by UPMIFA.

The Foundation has adopted an investment policy that attempts to maximize total return consistent with an acceptable level of risk. Endowment assets are invested in a well diversified asset mix, which includes premium investment grade mutual bond funds and equity securities, that is intended to result in a consistent inflation-protected rate of return. Accordingly, the Foundation expects its endowment assets, over time, to produce an average rate of return of approximately 4.5% annually. Actual returns in any given year may vary from this amount. Investment risk is measured in terms of the total endowment fund; investment assets and allocation between asset classes and strategies are managed to not expose the fund to unacceptable levels of risk.

The Foundation uses a method based upon the total return on assets to determine the amounts appropriated for expenditures for endowments under which the organization is the income beneficiary in conformity with UPMIFA. To satisfy its long-term rate-of-return objectives, the Foundation seeks investment returns through both capital appreciation (realized and unrealized) and current yield (interest and dividends). The Foundation targets a diversified asset allocation that includes equity and debt investments to achieve its long-term return objectives within prudent risk constraints.

State Apportionments

Certain current year apportionments from the state are based on various financial and statistical information of the previous year. Any prior year corrections due to a recalculation will be recorded in the year completed by the state. When known and measurable, these recalculations and corrections are accrued in the year in which FTES are generated.

STATE CENTER COMMUNITY COLLEGE DISTRICT

NOTES TO BASIC FINANCIAL STATEMENTS

(Continued)

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

On-Behalf Payments

GASB Cod. Sec. N50 requires that direct on-behalf payments for benefits and salaries made by one entity to a third party recipient for the employees of another, legally separate entity be recognized as revenue and expenditures by the employer government. The State of California makes direct on-behalf payments for retirement benefits to the State Teachers Retirement Systems on behalf of all Community Colleges in California. However, a fiscal advisory issued by the California Department of Education instructed districts not to record revenue and expenditures for these on-behalf payments. These payments consist of state general fund contributions to CalSTRS in the amount of \$2,737,523 (4.267% of salaries subject to CalSTRS).

Classification of Revenue

The District has classified its revenues as either operating or nonoperating revenues. Certain significant revenue streams relied upon for operations are recorded as nonoperating revenues, as defined by GASB Cod. Sec. Co5.101 including State appropriations, local property taxes, and investment income. Nearly all the District's expenses are from exchange transactions. Revenues and expenses are classified according to the following criteria:

Operating revenues: Operating revenues include activities that have the characteristics of exchange transactions, such as (1) student tuition and fees, net of scholarship discounts and allowances, (2) sales and services of auxiliary enterprises, and (3) most Federal, State and local grants and contracts and Federal appropriations.

Nonoperating revenues: Nonoperating revenues include activities that have the characteristics of nonexchange transactions, such as Pell grants, gifts and contributions, and other revenue sources described in GASB Cod. Sec. Co5.101, such as State appropriations and investment income.

All contributions received by the Foundation are considered to be available for unrestricted use unless specifically restricted by the donor. Amounts received that are designated for future periods or are restricted by the donor for specific purposes are reported as temporarily restricted or permanently restricted support that increases those net asset classes. Unconditional promises to give that are silent as to the due date are presumed to be time restricted by the donor until received and are reported as temporarily restricted net assets.

Scholarship Discounts and Allowances

Student tuition and fee revenue are reported net of scholarship discounts and allowances in the Statement of Revenues, Expenses and Change in Net Assets. Scholarship discounts and allowances represent the difference between stated charges for goods and services provided by the District and the amount that is paid by students and/or third parties making payments on the students' behalf. Certain governmental grants are recorded as operating revenues in the District's financial statements. To the extent that revenues from such programs are used to satisfy tuition and fees and other student charges, the District has recorded a scholarship discount and allowance.

STATE CENTER COMMUNITY COLLEGE DISTRICT

NOTES TO BASIC FINANCIAL STATEMENTS

(Continued)

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions. These estimates and assumptions affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reporting period. Accordingly, actual results may differ from those estimates.

Tax Status

The Foundation is a nonprofit public benefit corporation exempt from federal income tax under Section 501(c)(3) of the U.S. Internal Revenue Code. The Foundation has been classified as an organization that is not a private foundation and has been designated as a "publicly supported" organization. Contributions to the Foundation are deductible under Section 170(c)(2). The Foundation believes that it has appropriate support for any tax positions taken, and as such, does not have any uncertain tax positions that are material to the financial statements. Interest and penalties on tax assessments are classified as an expense when incurred. For the year ended June 30, 2012, the Foundation did not incur any interest or penalties.

Income tax returns for the Foundation are filed in U.S. federal and state of California jurisdictions. Tax returns remain subject to examination by the U.S. federal jurisdiction for three years after the return is filed and for four years by the California jurisdiction. There are currently no tax years under examination.

2. CASH, CASH EQUIVALENTS AND INVESTMENTS

Cash, cash equivalents and investments at June 30, 2012, consisted of the following:

	<u>District</u>	<u>Fiduciary</u>
Pooled Funds:		
Cash in County Treasury	\$ 25,628,762	\$ 239,872
Deposits:		
Cash on hand and in banks	6,643,707	541,825
Cash held by Fiscal Agent	<u>22,379,942</u>	<u>-</u>
Total cash and cash equivalents	<u>54,652,411</u>	<u>781,697</u>
Less: restricted cash and cash equivalents		
Cash held by Fiscal Agent	<u>22,379,942</u>	<u>-</u>
Total restricted cash and cash equivalents	<u>22,379,942</u>	<u>-</u>
Net cash and cash equivalents	<u>\$ 32,272,469</u>	<u>\$ 781,697</u>

Foundation cash and cash equivalents at June 30, 2012, totaled \$416,374.

STATE CENTER COMMUNITY COLLEGE DISTRICT

NOTES TO BASIC FINANCIAL STATEMENTS

(Continued)

2. CASH, CASH EQUIVALENTS AND INVESTMENTS (Continued)

Cash in County Treasury

In accordance with Education Code Section 41001, the District maintains substantially all of its cash in the Fresno County Treasury. The County pools and invests the cash. Those pooled funds are carried at fair value, which approximates cost.

Because the District's deposits are maintained in a recognized pooled investment fund under the care of a third party and the District's share of the pool does not consist of specific, identifiable investment securities owned by the District, no disclosure of the individual deposits and investments or related custodial risk classifications is required.

The District's deposits in the fund are considered to be highly liquid. Interest earned is deposited quarterly into participating funds. Any investment losses are proportionately shared by all funds in the pool. The Fresno County Treasurer has indicated that there are no derivatives in the pool as of June 30, 2012.

District investments at June 30, 2012 consisted of the following:

Mutual funds	\$ <u>2,578</u>
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Investments held within the OPEB trust fund at June 30, 2012 consisted of the following:

Money market funds	\$ 61,312
Mutual funds	<u>6,785,113</u>

Total investments	<u>\$ 6,846,425</u>
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Cash with Fiscal Agent

Cash with Fiscal Agent of \$22,379,942 is held by a trustee for the improvement of campus facilities and debt service.

Custodial Credit Risk

The California Government Code requires California banks and savings and loan associations to secure the District's deposits by pledging government securities as collateral. The market value of pledged securities must equal 110 percent of an agency's deposits. California law also allows financial institutions to secure an agency's deposits by pledging first trust deed mortgage notes having a value of 150 percent of an agency's total deposits and collateral is considered to be held in the name of the District. All cash held by financial institutions is entirely insured or collateralized.

Under Section 343 of the Dodd-Frank Wall Street Reform and Consumer Protection Act, interest-bearing cash balances held in banks are insured up to \$250,000 and non-interest bearing cash balances held in banks are fully insured by the Federal Deposit Insurance Corporation (FDIC). At June 30, 2012, the bank balance of the District's cash in banks, including Fiduciary funds, was \$9,291,648 of which \$8,279,161 was insured by the FDIC.

STATE CENTER COMMUNITY COLLEGE DISTRICT

NOTES TO BASIC FINANCIAL STATEMENTS

(Continued)

2. CASH, CASH EQUIVALENTS AND INVESTMENTS (Continued)

Custodial Credit Risk (Continued)

Investments of \$6,846,425 held in the OPEB trust fund are not insured.

At June 30, 2012, the bank balance of the Foundation's cash in banks was \$412,737 of which \$250,000 was insured by the FDIC.

Credit Risk

The table below identifies the investment types authorized for the District by the California Government Code Section 53601. This table also identifies certain provisions of the California Government Code that address interest rate risk, credit risk, and concentrations of credit risk.

<u>Authorized Investment Type</u>	<u>Maximum Maturity</u>	<u>Maximum Percentage of Portfolio</u>	<u>Investment in One Issuer</u>
Local Agency Bonds or Notes	5 years	None	None
Registered State Bonds or Notes	5 years	None	None
U.S. Treasury Obligations	5 years	None	None
U.S. Agency Securities	5 years	None	None
Bankers Acceptance	180 days	40%	30%
Commercial Paper	270 days	40%	10%
Negotiable Certificates of Deposit	5 years	30%	None
Repurchase Agreements	1 year	None	None
Reverse Repurchase Agreements	92 days	20%	None
Medium-Term Notes	5 years	30%	None
Mutual Funds	N/A	20%	10%
Money Market Mutual Funds	N/A	20%	10%
Collateralized Bank Deposits	5 years	None	None
Bank/Time Deposits	5 years	None	None
Mortgage Pass through Securities	5 years	20%	None
County Pooled Investment Funds	N/A	None	None
Local Agency Investment Funds (LAIF)	N/A	None	None
Joint Power Authority Pools	N/A	None	None

Interest Rate Risk

The District and Foundation's investment policies do not limit cash and investment maturities as a means of managing their exposure to fair value losses arising from increasing interest rates. At June 30, 2012, the District and Foundation had no significant interest rate risk related to cash and investments held.

Concentration of Credit Risk

The District and Foundation do not place limits on the amount they may invest in any one issuer. At June 30, 2012, the District and Foundation had no concentration of credit risk.

STATE CENTER COMMUNITY COLLEGE DISTRICT

NOTES TO BASIC FINANCIAL STATEMENTS

(Continued)

2. CASH, CASH EQUIVALENTS AND INVESTMENTS (Continued)

Foundation Investments

Foundation investments at June 30, 2012 consisted of the following:

California Local Agency Investment Fund	\$ 645,281
American Funds	309,929
Destination Wealth Management	<u>10,975,206</u>
Total	11,930,416
Less: short term investments	<u>(645,281)</u>
Noncurrent investments	<u>\$ 11,285,135</u>

Foundation investment income consisted of the following:

Interest and dividend income	\$ 178,327
Realized gain on investments	25,443
Unrealized loss on investments	<u>(136,735)</u>
Total	<u>\$ 67,035</u>

Interest and dividends (net of management fees) and realized losses earned on permanently restricted endowments, governed by U.S. Department of Education Title III Regulations, is credited one-half to permanently restricted net assets and the other half is credited to temporarily restricted net assets and available for funding scholarship or student activity needs of the campuses.

The following presents information about the Foundation's assets and liabilities measured at fair value on a recurring basis as of June 30, 2012, and indicates the fair value hierarchy of the valuation techniques utilized by the Foundation to determine such fair value based on the hierarchy:

Level 1 - Quoted market prices for identical instruments traded in active exchange markets.

Level 2 - Significant other observable inputs such as quoted prices for identical or similar instruments in markets that are not active, and model-based valuation techniques for which all significant assumptions are observable or can be corroborated by observable market data.

Level 3 - Significant unobservable inputs that reflect a reporting entity's own assumptions about the methods that market participants would use in pricing an asset or liability.

STATE CENTER COMMUNITY COLLEGE DISTRICT

NOTES TO BASIC FINANCIAL STATEMENTS

(Continued)

2. CASH, CASH EQUIVALENTS AND INVESTMENTS (Continued)

Foundation Investments (Continued)

The Foundation is required or permitted to record the following assets at fair value on a recurring basis:

<u>Description</u>	<u>Fair Value</u>	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>
Investments:				
Bond mutual funds	\$ 4,345,595	\$ 4,345,595	\$ -	\$ -
Equity mutual funds	6,256,667	6,256,667	-	-
Money market funds	<u>1,328,154</u>	<u>1,328,154</u>	<u>-</u>	<u>-</u>
 Total	 <u>\$11,930,416</u>	 <u>\$11,930,416</u>	 <u>\$ -</u>	 <u>\$ -</u>

There were no changes in the valuation techniques used during the year ended June 30, 2012.

The Foundation had no non recurring assets and no liabilities at June 30, 2012, which were required to be disclosed using the fair value hierarchy.

3. RECEIVABLES

Receivables

District receivables at June 30, 2012 are summarized as follows:

Federal	\$ 4,718,701
State	35,334,888
Local and other	<u>4,331,569</u>
	44,385,158
Less allowance for doubtful accounts	<u>(2,136,368)</u>
	<u>\$ 42,248,790</u>

Pledges Receivable

Pledges receivable with the Foundation as of June 30, 2012 consist of the following:

Pledges receivable	\$ 70,447
Less: unamortized discount	(211)
Less: allowance for uncollectible pledges	<u>(42,815)</u>
Total	27,421
Less: short term pledges receivable	<u>(24,205)</u>
Pledges receivable, net of current portion	<u>\$ 3,216</u>

STATE CENTER COMMUNITY COLLEGE DISTRICT

NOTES TO BASIC FINANCIAL STATEMENTS

(Continued)

4. CAPITAL ASSETS

Capital asset activity consists of the following:

	Balance July 1, <u>2011</u>	Additions and <u>Transfers</u>	Deductions and <u>Transfers</u>	Balance June 30, <u>2012</u>
Non-depreciable:				
Land	\$ 31,646,516	\$ -	\$ -	\$ 31,646,516
Construction in progress	4,359,101	8,777,872	(3,758,225)	9,378,748
Depreciable:				
Land improvements	21,670,785	1,859,777	-	23,530,562
Buildings and improvements	284,085,406	2,055,354	-	286,140,760
Furniture and equipment	12,273,793	1,131,636	(60,551)	13,344,878
Vehicles	<u>2,142,449</u>	<u>40,940</u>	<u>(18,000)</u>	<u>2,165,389</u>
Total	<u>356,178,050</u>	<u>13,865,579</u>	<u>(3,836,776)</u>	<u>366,206,853</u>
Less accumulated depreciation:				
Land improvements	2,002,958	970,083	-	2,973,041
Buildings and improvements	55,411,585	5,791,224	-	61,202,809
Furniture and equipment	7,861,663	795,959	(60,551)	8,597,071
Vehicles	<u>1,788,171</u>	<u>125,282</u>	<u>(18,000)</u>	<u>1,895,453</u>
Total	<u>67,064,377</u>	<u>7,682,548</u>	<u>(78,551)</u>	<u>74,668,374</u>
Capital assets, net	<u>\$ 289,113,673</u>	<u>\$ 6,183,031</u>	<u>\$ (3,758,225)</u>	<u>\$ 291,538,479</u>

5. DEFERRED REVENUE

Deferred revenue for the District consisted of the following:

Deferred Federal and State revenue	\$ 2,214,238
Deferred tuition and student fees	5,324,740
Deferred local grant revenue and other	<u>472,017</u>
Total deferred revenue	<u>\$ 8,010,995</u>

6. LONG-TERM LIABILITIES

General Obligation Bonds

In November 2002, the constituents of the District approved Measure E authorizing the District to issue \$161,000,000 in general obligation bonds. As of June 30, 2012, the District has issued \$131,000,000 of Measure E bonds.

During May 2003, the District issued the 2002 General Obligation Bonds, Series 2003A in the amount of \$20,000,000. In March 2012, the District issued \$23,880,000 of the General Obligation Refunding Bonds and the proceeds were used to refund a portion of the two outstanding principal amount of the District's election of the 2002 General Obligation Bond, Series 2003A. The bonds mature through August 1, 2013, with interest yields ranging from 2.00 to 5.00 percent. At June 30, 2012, the principal outstanding was \$1,125,000.

STATE CENTER COMMUNITY COLLEGE DISTRICT

NOTES TO BASIC FINANCIAL STATEMENTS

(Continued)

6. LONG-TERM LIABILITIES (Continued)

General Obligation Bonds (Continued)

The annual payments required to amortize the 2002 General Obligation Bonds, Series 2003A outstanding as of June 30, 2012, are as follows:

<u>Year Ending June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2013	\$ 550,000	\$ 42,500	\$ 592,500
2014	<u>575,000</u>	<u>14,375</u>	<u>589,375</u>
	<u>\$ 1,125,000</u>	<u>\$ 56,875</u>	<u>\$ 1,181,875</u>

During June 2004, the District issued the 2002 General Obligation Bonds, Series 2004A in the amount of \$25,000,000. In March 2012, the District issued \$23,880,000 of the General Obligation Refunding Bonds and the proceeds were used to refund a portion of the outstanding principal and to extinguish the premium amounts of the District's election of the 2002 General Obligation Bonds, Series 2004A. The bonds mature through August 1, 2014, with interest yields ranging from 3.00 to 5.25 percent. At June 30, 2012, the principal outstanding was \$1,875,000.

The annual payments required to amortize the 2002 General Obligation Bonds, Series 2004A outstanding as of June 30, 2012, are as follows:

<u>Year Ending June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2013	\$ 600,000	\$ 63,000	\$ 663,000
2014	625,000	38,500	663,500
2015	<u>650,000</u>	<u>13,000</u>	<u>663,000</u>
	<u>\$ 1,875,000</u>	<u>\$ 114,500</u>	<u>\$ 1,989,500</u>

STATE CENTER COMMUNITY COLLEGE DISTRICT

NOTES TO BASIC FINANCIAL STATEMENTS

(Continued)

6. LONG-TERM LIABILITIES (Continued)

General Obligation Bonds (Continued)

During June 2007, the District issued the 2002 General Obligation Bonds, Series 2007A in the amount of \$66,000,000. The bonds mature beginning on August 1, 2008 through August 1, 2031, with interest yields ranging from 4.00 to 5.00 percent. At June 30, 2012, the principal outstanding was \$63,055,000.

The annual payments required to amortize the 2002 General Obligation Bonds, Series 2007A outstanding as of June 30, 2012, are as follows:

<u>Year Ending June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2013	\$ 475,000	\$ 3,080,825	\$ 3,555,825
2014	620,000	3,058,925	3,678,925
2015	775,000	3,031,025	3,806,025
2016	945,000	2,996,625	3,941,625
2017	1,125,000	2,955,225	4,080,225
2018-2022	8,930,000	13,762,013	22,692,013
2023-2027	16,425,000	10,671,375	27,096,375
2028-2032	<u>33,760,000</u>	<u>4,702,000</u>	<u>38,462,000</u>
	<u>\$ 63,055,000</u>	<u>\$ 44,258,013</u>	<u>\$107,313,013</u>

During July 2009, the District issued the 2002 General Obligation Bonds, Series 2009A in the amount of \$10,000,000. The bonds mature beginning on August 1, 2010 through August 1, 2025, with interest yields ranging from 3.00 to 5.25 percent. At June 30, 2012, the principal outstanding was \$6,475,000.

The annual payments required to amortize the 2002 General Obligation Bonds, Series 2009A outstanding as of June 30, 2012, are as follows:

<u>Year Ending June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2013	\$ 210,000	\$ 311,788	\$ 521,788
2014	240,000	302,638	542,638
2015	275,000	292,513	567,513
2016	305,000	282,288	587,288
2017	340,000	267,688	607,688
2018-2022	2,315,000	1,033,556	3,348,556
2023-2026	<u>2,790,000</u>	<u>307,762</u>	<u>3,097,762</u>
	<u>\$ 6,475,000</u>	<u>\$ 2,798,233</u>	<u>\$ 9,273,233</u>

STATE CENTER COMMUNITY COLLEGE DISTRICT

NOTES TO BASIC FINANCIAL STATEMENTS

(Continued)

6. LONG-TERM LIABILITIES (Continued)

General Obligation Bonds (Continued)

During July 2009, the District issued the 2002 General Obligation Bonds, Series 2009B in the amount of \$10,000,000. The Series 2009B bonds are designated "Build America Bonds" for purposes of the American Recovery and Reinvestment Act of 2009 (the "Recovery Act"). Pursuant to the Recovery Act, the District expects to receive a cash subsidy payment from the U.S. Treasury equal to 35% of the interest payable on the Series 2009B Bonds on or about each interest payment date. The bonds mature beginning on August 1, 2026 through August 1, 2033, with an interest yield of 8.00 percent. At June 30, 2012, the principal outstanding was \$10,000,000.

The annual payments required to amortize the 2002 General Obligation Bonds, Series 2009 B outstanding as of June 30, 2012, are as follows:

<u>Year Ending June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2013	\$ -	\$ 800,000	\$ 800,000
2014	-	800,000	800,000
2015	-	800,000	800,000
2016	-	800,000	800,000
2017	-	800,000	800,000
2018-2022	-	4,000,000	4,000,000
2023-2027	950,000	3,962,000	4,912,000
2028-2032	5,985,000	2,493,000	8,478,000
2033-2034	<u>3,065,000</u>	<u>249,400</u>	<u>3,314,400</u>
	<u>\$ 10,000,000</u>	<u>\$ 14,704,400</u>	<u>\$ 24,704,400</u>

The 2012 General Obligation Refunding Bonds in the amount of \$23,880,000 were issued in March 2012 and the proceeds were used to advance refund a portion of the outstanding principal amount of the District's election of the 2002 General Obligation Bonds, Series 2003A and 2004A and to pay the costs of issuance associated with the Refunding Bonds. The bonds mature beginning on August 1, 2012 through August 1, 2028, with interest yields ranging from 2.00 to 5.00 percent. At June 30, 2012, the principal outstanding was \$23,880,000 and unamortized premium was \$3,632,027. Premiums are amortized over the life of the bonds as a component of interest expense on the bonds.

STATE CENTER COMMUNITY COLLEGE DISTRICT

NOTES TO BASIC FINANCIAL STATEMENTS

(Continued)

6. LONG-TERM LIABILITIES (Continued)

General Obligation Bonds (Continued)

The advance refunding resulted in a difference between the reacquisition price and the net carrying amount of the old debt of \$1,789,232. The difference, reported as a deduction from bonds payable, is charged to operations through June 2015 using the effective-interest method. The District completed the advance refunding to reduce its total debt service payments by \$2.3 million and to obtain an economic gain (difference between the present values of the old and new debt service payments) of \$1.8 million.

<u>Year Ending</u> <u>June 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2013	\$ 205,000	\$ 922,163	\$ 1,127,163
2014	65,000	1,093,325	1,158,325
2015	635,000	1,083,150	1,718,150
2016	1,290,000	1,047,825	2,337,825
2017	1,340,000	1,001,475	2,341,475
2018-2022	7,490,000	4,165,563	11,655,563
2023-2027	9,430,000	2,147,156	11,577,156
2028-2029	<u>3,425,000</u>	<u>155,006</u>	<u>3,580,006</u>
	<u>\$ 23,880,000</u>	<u>\$ 11,615,663</u>	<u>\$ 35,495,663</u>

Long-Term Disability

The District provides a long-term disability program for regular permanent employees as prescribed in the various employee union contracts. Employees with a regular work assignment exceeding twenty hours per week are eligible to receive two-thirds of their monthly salary for a period of time commensurate to their years of service up to 5 years. Employees with more than 5 years of service are eligible for benefits up to the age of sixty-five. The District records a liability of the present value of future payments under the program. At June 30, 2012, fourteen employees were eligible to receive payments under the program and the liability totaled \$2,124,594.

Changes in Long-Term Debt

A schedule of changes in long-term debt for the year ended June 30, 2012 is as follows:

	<u>Balance</u> <u>July 1,</u> <u>2011</u>	<u>Additions</u>	<u>Deductions</u>	<u>Balance</u> <u>June 30,</u> <u>2012</u>	<u>Amounts</u> <u>Due Within</u> <u>One Year</u>
General Obligation Bonds	\$ 110,710,000	\$ 23,880,000	\$ 28,180,000	\$ 106,410,000	\$ 2,040,000
Premium on General Obligation Bonds	583,631	3,632,027	583,631	3,632,027	139,138
Deferred amount on refunding	-	(1,789,232)	-	(1,789,232)	(580,164)
Other postemployment benefits (Note 9)	1,463,294	2,037,192	1,090,660	2,409,826	-
Long-Term Disability Liability	-	2,124,594	-	2,124,594	287,602
Compensated absences	<u>3,417,786</u>	<u>-</u>	<u>72,714</u>	<u>3,345,072</u>	<u>3,345,072</u>
	<u>\$ 116,174,711</u>	<u>\$ 29,884,581</u>	<u>\$ 29,927,005</u>	<u>\$ 116,132,287</u>	<u>\$ 5,231,648</u>

STATE CENTER COMMUNITY COLLEGE DISTRICT

NOTES TO BASIC FINANCIAL STATEMENTS

(Continued)

7. PROPERTY TAXES

All property taxes are levied and collected by the Tax Assessors of the Counties of Fresno, Madera, Tulare and Kings and paid upon collection to the various taxing entities including the District. Secured taxes are levied on July 1 and are due in two installments on November 1 and February 1, and become delinquent on December 10 and April 10, respectively. The lien date for secured and unsecured property taxes is March 1 of the preceding fiscal year.

8. EMPLOYEE RETIREMENT SYSTEMS

Qualified employees are covered under multiple-employer defined benefit pension plans maintained by agencies of the State of California. Certificated employees are members of the State Teachers' Retirement System, and classified employees are members of the Public Employees' Retirement System.

State Teachers' Retirement System (STRS)

Plan Description

All certificated employees and those employees meeting minimum standards adopted by the Board of Governors of the California Community Colleges and employed 50 percent or more of a full-time equivalent position participate in the Defined Benefit Plan (DB Plan). Part-time educators hired under a contract of less than 50 percent or on an hourly or daily basis without contract may elect membership in the Cash Balance Benefit Program (CB Benefit Program). The State Teachers' Retirement Law (Part 13 of the *California Education Code*, Section 22000 et seq.) established benefit provisions for STRS. Copies of the STRS annual financial report may be obtained from the STRS Executive Office, 100 Waterfront Place, West Sacramento, CA 95605.

The State Teachers' Retirement Plan (STRP), a defined benefit pension plan, provides retirement, disability, and death benefits, and depending on which component of the STRP the employee is in, postretirement cost-of-living adjustments may also be offered. Employees in the DB Plan attaining the age of 60 with five years of credited California service (service) are eligible for "normal" retirement and are entitled to a monthly benefit of two percent of their final compensation for each year of service. Final compensation is generally defined as the average salary earnable for the highest three consecutive years of service. The plan permits early retirement options at age 55 or as early as age 50 with at least 30 years of service. Disability benefits of up to 90 percent of final service, members become 100 percent vested in retirement benefits earned to date. If a member's employment is terminated, the accumulated member contributions are refundable. The features of the CB Benefit Program include immediate vesting, variable contribution rates that can be bargained, guaranteed interest rates, and flexible retirement options. Participation in the CB benefit plan is optional; however, if the employee selects the CB benefit plan and their basis of employment changes to half time or more, the member will automatically become a member of the DB Plan.

STATE CENTER COMMUNITY COLLEGE DISTRICT

NOTES TO BASIC FINANCIAL STATEMENTS

(Continued)

8. EMPLOYEE RETIREMENT SYSTEMS (Continued)

State Teachers' Retirement System (STRS) (Continued)

Funding Policy

Active members of the DB Plan are required to contribute 8.00% of their salary while the District is required to contribute an actuarially determined rate. The actuarial methods and assumptions used for determining the rate are those adopted by the STRS Teachers' Retirement Board. The required employer contribution rate for fiscal year 2011-2012 was 8.25% of annual payroll. The contribution requirements of the plan members are established by State statute. The CB Benefit Program is an alternative STRS contribution plan for instructors. Instructors who choose not to sign up for the DB Plan or FICA may participate in the CB Benefit Program. The District contribution rate for the CB Benefit Program is always a minimum of 4% with the sum of the district and employee contribution always being equal or greater than 8%.

Annual Pension Cost

The District's total contributions to STRS for the fiscal years ended June 30, 2012, 2011 and 2010 were \$5,305,172, \$5,342,314 and \$5,511,817, respectively, and equals 100% of the required contributions for each year. The State of California may make additional direct payments for retirement benefits to the STRS on behalf of all community colleges in the State. The revenue and expenditures associated with these payments, if any, have not been included in these financial statements.

California Public Employees' Retirement System (CalPERS)

Plan Description

The District contributes to the School Employer Pool under the California Public Employees' Retirement System (CalPERS), a cost-sharing multiple-employer public employee retirement system defined benefit pension plan administered by CalPERS. The plan provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefit provisions are established by state statutes, as legislatively amended, within the Public Employees' Retirement Law. CalPERS issues a separate comprehensive annual financial report that includes financial statements and required supplementary information. Copies of the CalPERS annual financial report may be obtained from the CalPERS Executive Office, 400 Q Street, Sacramento, California 95811.

Funding Policy

Active plan members are required to contribute 7.0% of their salary and the district is required to contribute an actuarially determined rate. The required employer contribution rate for fiscal year 2011-2012 was 10.923% of annual payroll.

Annual Pension Cost

The District's contributions to CalPERS for the fiscal years ending June 30, 2012, 2011 and 2010 were \$3,498,303, \$3,546,497 and \$3,089,719, respectively, and equaled 100 percent of the required contributions for each year.

STATE CENTER COMMUNITY COLLEGE DISTRICT

NOTES TO BASIC FINANCIAL STATEMENTS

(Continued)

9. OTHER POSTEMPLOYMENT BENEFITS

In addition to the pension benefits described in Note 8, the District provides medical, dental, and vision insurance coverage, as prescribed in the various employee union contracts, to retirees meeting plan eligibility requirements. Eligible employees retiring from the District may become eligible for these benefits when the requirements are met. The eligibility requirement for employees participating in CalPERS is a minimum age of 50 and a minimum ten years of continuous service with the District. Benefits are paid until age 65 for retirees with 10-14 years of service, are paid till age 70 for retirees with 15-19 years of service and for life if they have 20 or more years of service. The District has an annual cap on their obligations totaling \$2,400 a year for retirees under age 65. Retirees over age 65 are capped at \$1,600 per year, increasing two percent per year from 2000. An amount totaling \$800 per year is paid to retirees in groups CSEA 1979-84 and CSEA 1984-87. Additional age and service criteria may be required. The eligibility requirement for employees participating in CalSTRS is a minimum age of 55 with ten years of service with the District. Benefits are paid until age 65 for retirees with 10-14 years of service and are paid for the retiree's lifetime if they have 15 or more years of service. The District has an annual cap on their obligations totaling \$2,400 a year for retirees under age 65. Retirees over age 65 are capped at \$1,500 per year, increasing two percent per year from 1987. For the bargaining unit group AFT 1983-84 ERI, the full cost of benefits are paid. An amount totaling \$800 per year is paid to retirees in groups AFT 1981-83 and AFT 1978-80. Additional age and service criteria may be required.

STATE CENTER COMMUNITY COLLEGE DISTRICT

NOTES TO BASIC FINANCIAL STATEMENTS

(Continued)

9. OTHER POSTEMPLOYMENT BENEFITS (Continued)

The District's annual other postemployment benefit (OPEB) cost (expense) is calculated based on the annual required contribution of the employer (ARC), an amount actuarially determined in accordance with the parameters of GASB Cod. Sec. P50.108-.109. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed thirty years. The following table shows the components of the District's annual OPEB cost for the year, the amount actually contributed, and changes in the District's net OPEB obligation:

Annual required contribution	\$ 1,994,296
Interest on net OPEB obligation	73,165
Adjustment to annual required contribution	<u>(30,269)</u>
Annual OPEB cost	2,037,192
Contributions made	<u>(1,090,660)</u>
Increase in net OPEB obligation	946,532
Net OPEB liability - beginning of year	<u>1,463,294</u>
Net OPEB liability - end of year	<u><u>\$ 2,409,826</u></u>

The District's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation for the year ended June 30, 2012 and preceding two years were as follows:

<u>Fiscal Year Ended</u>	<u>Annual OPEB Cost</u>	<u>Percentage of Annual OPEB Cost Contributed</u>	<u>Net OPEB Obligation</u>
June 30, 2010	\$ 3,076,965	33.3%	\$ 476,801
June 30, 2011	\$ 1,987,867	50.4%	\$ 1,463,294
June 30, 2012	\$ 2,037,192	53.5%	\$ 2,409,826

As of July 1, 2010, the most recent actuarial valuation date, the actuarial accrued liability for benefits was \$22.5 million, and the actuarial value of assets was \$6.1 million, resulting in an unfunded actuarial accrued liability (UAAL) of \$16.4 million. For the year ended June 30, 2012, the covered payroll (annual payroll of active employees covered by the Plan) was \$83.6 million, and the ratio of the UAAL to the covered payroll was 19.7 percent.

STATE CENTER COMMUNITY COLLEGE DISTRICT

NOTES TO BASIC FINANCIAL STATEMENTS

(Continued)

9. OTHER POSTEMPLOYMENT BENEFITS (Continued)

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, included as Required Supplementary Information following this section, presents multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and the plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

In the July 1, 2010, actuarial valuation, the unprojected Unit Credit cost method was used to value the liability. The actuarial assumptions included a 5.0 percent investment rate of return (net of administrative expenses), which is a blended rate of the expected long-term investment returns on plan assets and on the employer's own investments calculated based on the funded level of the plan on the valuation date, and an annual healthcare cost trend rate of 11.0 percent trending down to an ultimate 5.0 percent after six years. A 2.0 percent morbidity assumption was used to increase expected medical claims. The actuarial value of assets was determined using techniques that spread the effects of short-term volatility in the market value of investments over a fifteen-year period. The UAAL is being amortized as a level percentage of projected payroll on an closed basis. The remaining amortization period at June 30, 2012, was 26 years.

STATE CENTER COMMUNITY COLLEGE DISTRICT

NOTES TO BASIC FINANCIAL STATEMENTS

(Continued)

10. ENDOWMENT NET ASSETS - FOUNDATION

Changes in endowment net assets for the fiscal year ended June 30, 2012, consisted of the following:

Permanently restricted endowment net assets, beginning of year	<u>\$ 6,147,072</u>
Investment return:	
Interest and dividends, net of expenses	76,979
Realized gain on sale of investments	9,353
Unrealized loss on investments	<u>(88,697)</u>
Net investment loss	<u>(2,365)</u>
Release of endowment earnings for program purposes	<u>(69,904)</u>
Permanently restricted endowment net assets, end of year	<u>\$ 6,074,803</u>

11. COMMITMENTS AND CONTINGENCIES

Contingent Liabilities

The District is subject to legal proceedings and claims which arise in the ordinary course of business. In the opinion of management, the amount of ultimate liability with respect to these actions will not materially affect the financial position or results of operations of the District.

The District has received Federal and State funds for specific purposes that are subject to review or audit by the grantor agencies. Although such audits could result in expenditure disallowances under terms of the grants, it is management's opinion that any required reimbursements or future revenue offsets subsequently determined will not have a material effect.

Construction Commitments

As of June 30, 2012, the District has approximately \$642,000 in outstanding commitments on construction contracts.

12. JOINT POWERS AGREEMENTS

State Center Community College District participates in public entity risk pool joint power agreements (JPAs), with Valley Insurance Program (VIP) and Fresno Area Self-Insured Benefit Organization (FASBO). The relationship between State Center Community College District and the JPAs is such that the JPAs are not component units of State Center Community College District for financial reporting purposes.

STATE CENTER COMMUNITY COLLEGE DISTRICT

NOTES TO BASIC FINANCIAL STATEMENTS

(Continued)

12. JOINT POWERS AGREEMENTS (Continued)

The JPAs are governed by boards consisting of a representative from each member district. The boards control the operations of the JPAs, including the selection of management and approval of operating budgets, independent of any influence by the member district beyond their representation on the governing board. VIP provides property, liability and workers' compensation insurance and FASBO provides employee medical, dental and vision benefits. State Center Community College District pays a premium commensurate with the level of coverage requested.

Member districts share surpluses and deficits proportionate to their participation in the JPAs. The JPAs are independently accountable for their fiscal matters and maintain their own accounting records. Budgets are not subject to any approval other than that of the governing board.

Condensed financial information of the JPAs for the most recent year available is as follows:

	<u>VIP</u> <u>June 30, 2011</u>	<u>FASBO</u> <u>Sept. 30, 2011</u>
Total assets	\$ 23,934,960	\$ 5,815,017
Total liabilities	\$ 12,909,425	\$ 3,406,333
Net assets	\$ 11,025,535	\$ 2,408,684
Total revenues	\$ 3,845,352	\$ 19,202,992
Total expenses	\$ 2,819,937	\$ 20,269,766
Change in net assets	\$ 1,025,415	\$ (1,066,774)

STATE CENTER COMMUNITY COLLEGE DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS
(Continued)

13. OPERATING EXPENSES

The following schedule details the functional classifications of the operating expenses reported in the statement of revenues, expenses and changes in net assets for the year ended June 30, 2012.

<u>Functional Classifications</u>	<u>Salaries</u>	<u>Employee Benefits</u>	<u>Supplies, Materials, and Other Operating Expenses and Services</u>	<u>Equipment Maintenance and Repairs</u>	<u>Financial Aid</u>	<u>Depreciation</u>	<u>Total</u>
Instruction	\$ 56,309,820	\$ 15,172,087	\$ 2,469,237	\$ 224,072	\$ -	-	\$ 74,175,216
Academic Support	12,110,876	3,922,184	2,098,501	986,470	-	-	19,118,031
Student Services	18,517,511	5,794,899	2,209,325	210,748	-	-	26,732,483
Operations and Maintenance of Plant	4,457,692	2,197,478	6,276,800	139,435	-	-	13,071,405
Institution Support	10,550,712	4,490,060	5,019,418	906,560	-	-	20,966,750
Community Support	1,373,088	379,905	1,373,857	21,316	-	-	3,148,166
Ancillary Services	3,461,146	1,373,269	3,030,920	70,264	-	99,805	8,035,404
Student Aid	-	-	1,613	-	62,315,268	-	62,316,881
Depreciation	-	-	-	-	-	7,582,743	7,582,743
	<u>\$ 106,780,845</u>	<u>\$ 33,329,882</u>	<u>\$ 22,479,671</u>	<u>\$ 2,558,865</u>	<u>\$ 62,315,268</u>	<u>\$ 7,682,548</u>	<u>\$ 235,147,079</u>

REQUIRED SUPPLEMENTARY INFORMATION

STATE CENTER COMMUNITY COLLEGE DISTRICT
SCHEDULE OF OTHER POSTEMPLOYMENT BENEFITS (OPEB)
FUNDING PROGRESS

For the Year Ended June 30, 2012

Schedule of Funding Progress							
Fiscal Year Ended	Actuarial Valuation Date	Actuarial Value of Assets	Actuarial Accrued Liability (AAL)	Unfunded Actuarial Accrued Liability (UAAL)	Funded Ratio	Covered Payroll	UAAL as a Percentage of Covered Payroll
6/30/2008	July 2, 2007	\$ 5,629,227	\$ 31,908,838	\$ 26,279,611	17.6%	\$ 80,961,508	32%
6/30/2009	July 1, 2008	\$ 5,579,224	\$ 31,882,317	\$ 26,303,093	17.5%	\$ 83,646,615	31%
6/30/2010	July 1, 2008	\$ 5,579,224	\$ 31,882,317	\$ 26,303,093	17.5%	\$ 83,790,635	31%
6/30/2011	July 1, 2010	\$ 6,051,686	\$ 22,482,531	\$ 16,430,845	26.9%	\$ 83,936,757	20%
6/30/2012	July 1, 2010	\$ 6,051,686	\$ 22,482,531	\$ 16,430,845	26.9%	\$ 83,591,541	20%

The accompanying notes are an integral part of these financial statements.

STATE CENTER COMMUNITY COLLEGE DISTRICT
NOTE TO REQUIRED SUPPLEMENTARY INFORMATION

1. PURPOSE OF SCHEDULE

A - Schedule of Other Postemployment Benefits Funding Progress

The Schedule of Funding Progress presents multi-year trend information which compares, over time, the actuarially accrued liability for benefits with the actuarial value of accumulated plan assets.

SUPPLEMENTARY INFORMATION

STATE CENTER COMMUNITY COLLEGE DISTRICT

ORGANIZATION

June 30, 2012

State Center Community College District was established on July 1, 1964, and is comprised of 5,580 square miles located in parts of Fresno, Madera, Tulare, and Kings Counties. There were no changes in the boundaries of the District during the current year. The District operates two colleges, Fresno City College and Reedley College as well as three community college centers, Willow International Center, Madera Center and Oakhurst Center. The District's two main colleges are each accredited by the Accrediting Commission for Community and Junior College, Western Association of Schools and Junior Colleges.

The Governing Board and District Administration for the fiscal year ended June 30, 2012 were composed of the following members:

BOARD OF TRUSTEES

<u>Members</u>	<u>Office</u>	<u>Term Expires</u>
H. Ronald Feaver	President	2012
William J. Smith	Vice President	2012
Richard M. Caglia	Secretary	2012
Isabel Barreras	Member	2014
Ronald H. Nishinaka	Member	2014
Patrick E. Patterson	Member	2012
Dorothy Smith	Member	2014

DISTRICT ADMINISTRATION

Dr. Deborah G. Blue
Chancellor

Mr. Tony Cantu
President - Fresno City College

Dr. Mitjl Capet
President - Reedley College

Dr. Terral W. Kershaw
President- Willow International Community College Center

Mr. Edwin Eng
Vice Chancellor - Finance and Administration

Mr. Randy Rowe
Associate Vice Chancellor - Human Resources

Mr. Robert Fox
Interim Associate Vice Chancellor - Workforce Development and Educational Services

See accompanying notes to supplementary information.

STATE CENTER COMMUNITY COLLEGE DISTRICT
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
For the Year Ended June 30, 2012

<u>Federal Grantor/ Pass-Through Grantor/ Program or Cluster Title</u>	<u>Federal CFDA Number</u>	<u>Federal Expenditures</u>
<u>U.S. Department of Education</u>		
<i>Direct Programs:</i>		
Student Financial Aid Cluster:		
Federal Supplemental Educational Opportunity Program (FSEOG)	84.007	\$ 894,888
Federal Work Study (FWS)	84.033	928,752
Federal Pell Grants (PELL)	84.063	52,198,084
Financial Aid Admin Allowance	84.063	66,950
Federal Direct Student Loans	84.268	3,853,450
Academic Competitiveness Grant	84.375	<u>(3,689)</u>
Subtotal Financial Aid Cluster		<u>57,938,435</u>
TRIO Cluster:		
Student Support Services	84.042A	1,371,217
Upward Bound	84.047	<u>1,405,742</u>
Subtotal TRIO Cluster		<u>2,776,959</u>
Higher Education Institutional Aid - Science, Technology, Engineering, Math Improvement Projects		
	84.031C	748,097
Higher Education Institutional Aid, Title V - COOP	84.031S	<u>1,548,630</u>
Subtotal Higher Education Institutional Aid		<u>2,296,727</u>
Minority Science Engineer Improvement Program	84.120A	183,259
Trade Assistance Through Business-Academic Linkages	84.153A	36,306
<i>Passed through California Department of Rehabilitation:</i>		
Rehabilitation Services - Workability	84.126A	162,032
<i>Passed through California Community College Chancellor's Office:</i>		
VATEA - Tech Prep	84.243	87,468
Career and Technical Education Cluster:		
Career and Technical Education, Title IB	84.048	303,100
Career and Technical Education, Title IC	84.048	<u>1,496,526</u>
Subtotal Career and Technical Education Cluster		<u>1,799,626</u>
Total U.S. Department of Education		<u>65,280,812</u>

(Continued)

STATE CENTER COMMUNITY COLLEGE DISTRICT
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
(Continued)
For the Year Ended June 30, 2012

Federal Grantor/ Pass-Through Grantor/ Program or Cluster Title	Federal CFDA Number	Federal Expenditures
<u>U.S. Department of Labor</u>		
WIA Cluster:		
<i>Passed through California Employment Development Department:</i>		
WIA Adult Program - Entrepreneurship Center Grant	17.258	\$ 37,858
<i>Passed through Fresno Workforce Development Board:</i>		
WIA Dislocated Workers, Veteran Employment - Related Assistance Program	17.260	<u>31,504</u>
Subtotal WIA Cluster		<u>69,362</u>
<i>Passed through Fresno Workforce Development Board:</i>		
Welfare to Work Grants - Foster Bridge	17.253	111,395
<i>Passed through West Hills Community College District:</i>		
Trade Adjustment Assistance Community College and Career Training Program	17.282	133,978
<i>Passed through Los Rios Community College District:</i>		
Community Based Job Training - Health Care Training Grant	17.269	<u>1,369,095</u>
Total U.S. Department of Labor		<u>1,683,830</u>
<u>U.S. Department of Health and Human Services</u>		
<i>Passed through California Department of Education:</i>		
Child Care Development Fund Cluster		
Child Care Mandatory and Matching Funds of the Child Care and Development Fund	93.596	144,638
Child Care and Development Block Grant - Training Consortium	93.575	23,589
Child Care and Development Block Grant - Early Child Mentor Program	93.575	<u>2,215</u>
Subtotal Child Care Development Fund Cluster		<u>170,442</u>

(Continued)

STATE CENTER COMMUNITY COLLEGE DISTRICT
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
(Continued)
For the Year Ended June 30, 2012

<u>Federal Grantor/ Pass-Through Grantor/ Program or Cluster Title</u>	<u>Federal CFDA Number</u>	<u>Federal Expenditures</u>
<u>U.S. Department of Health and Human Services (Continued)</u>		
Temporary Assistance for Needy Families (TANF):		
<i>Passed through California Community College Chancellor's Office:</i>		
TANF- CalWORKs	93.558	\$ 231,738
<i>Passed through Madera County Dept. of Social Services:</i>		
TANF - Vocational Training	93.558	123,717
<i>Passed through Tulare County Health & Human Services:</i>		
TANF - Tulare CalWORKs Work Study Program	93.558	12,328
<i>Passed through Fresno County Health & Human Services:</i>		
TANF - CalWORKs Employment & Temporary Assistance	93.558	<u>345,397</u>
Subtotal TANF		<u>713,180</u>
<i>Passed through Foundation for California Community Colleges:</i>		
Chafee Foster Care Independence Program - Youth Empowerment Strategies for Success	93.674	22,489
<i>Passed through Los Rios Community College District:</i>		
Information Technology Professionals in Health Care	93.721	182,261
<i>Direct Program:</i>		
Head Start	93.600	<u>326,736</u>
Total U.S. Department of Health and Human Services		<u>1,415,108</u>
<u>U.S. Department of Agriculture</u>		
<i>Passed through California Department of Education:</i>		
Child and Adult Care Food Program:		
Child and Adult Care Food Program - Child Care Food Services	10.558	30,205
Child and Adult Care Food Program - Promoting Integrity NOW (PIN)	10.558	136,236
Child and Adult Care Food Program - Food for Thought Training	10.558	<u>33,988</u>
Subtotal Child and Adult Care Food Program		<u>200,429</u>
Child Nutrition - Mandatory Training	10.560	291,708
Child Nutrition - Healthy & Active Preschoolers	10.560	<u>73,841</u>
Subtotal Child Nutrition		<u>365,549</u>

(Continued)

STATE CENTER COMMUNITY COLLEGE DISTRICT
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
(Continued)
For the Year Ended June 30, 2012

Federal Grantor/ Pass-Through Grantor/ Program or Cluster Title	Federal CFDA Number	Federal Expenditures
<u>U.S. Department of Agriculture (Continued)</u>		
<i>Passed through California Department of Food and Agriculture:</i>		
Specialty Commodity Opportunity Outlook	10.170	\$ 47,323
Specialty Crop Block Grant	10.170	287,401
<i>Direct Programs:</i>		
Rural Business Enterprise Grant- CA Agricultural Resource Center	10.783	26,081
CSREES- Partnership in Agriculture	10.223	<u>11,493</u>
Total U.S. Department of Agriculture		<u>938,276</u>
<u>U.S. Agency for International Development</u>		
<i>Passed through Georgetown University:</i>		
SEED (Cycle 2009)	98.012	39,710
SEED (Cycle 2010)	98.012	317,683
SEED (Cycle 2011)	98.012	<u>250,389</u>
Total U.S. Agency for International Development		<u>607,782</u>
<u>U.S. Department of Commerce Economic Development Administration</u>		
Central California Rural Economic Development Project	11.307	<u>40,012</u>
<u>U.S. Department of Housing and Urban Development</u>		
Hispanic Serving Institutions Assisting Communities Program	14.514	<u>250,147</u>
<u>U.S. National Science Foundation</u>		
<i>Direct Program:</i>		
Biological Sciences - Survey of the Tardigrades at the LT Environmental Sites	47.074	16,212
<i>Passed through Foundation for California State University, Fresno:</i>		
Trans-NSF Recovery Act Research Support - METRO	47.082	<u>18,130</u>
Total U.S. National Science Foundation		<u>34,342</u>
<u>U.S. Department of Environmental Protection Agency</u>		
State Trade and Export Promotion	59.061	<u>119,219</u>
<u>U.S. Department of Veteran Affairs</u>		
Veterans Information and Assistance - Reporting Fees	64.115	<u>8,684</u>
Total Federal Programs		<u>\$ 70,378,212</u>

See accompanying notes to supplementary information.

STATE CENTER COMMUNITY COLLEGE DISTRICT
SCHEDULE OF STATE FINANCIAL AWARDS

For the Year Ended June 30, 2012

	Program Entitlements			Program Revenues				Program Expenditures
	Prior Year Carry-forward	Current Entitlement	Total Entitlement	Cash Received	Accounts Receivable	Deferred Revenue/Accounts Payable	Total	
Basic Skills	\$ 565,357	\$ 298,946	\$ 864,303	\$ 864,303	\$ -	\$ 517,355	\$ 346,948	\$ 346,948
BFAP	65,673	1,391,108	1,456,781	1,456,781	-	-	1,456,781	1,456,781
CARE	-	189,566	189,566	189,566	-	-	189,566	189,566
Cal Grants	-	3,775,178	3,775,178	3,844,780	-	69,602	3,775,178	3,775,178
CalWORKs	-	764,402	764,402	774,402	87,484	119,781	742,105	742,105
Career Advancement Academy	-	792,543	792,543	628,551	156,453	-	785,004	785,004
Implementation Grant	452,820	348,000	800,820	731,220	-	390,025	341,195	341,195
Community Collaborative Projects	-	24,950	24,950	22,475	2,475	-	24,950	24,950
CRY-ROP Teach Project	-	1,481,103	1,481,103	1,481,103	-	-	1,481,103	1,481,103
Disabled Students Services (DSPS) and Services (EOPS)	(250)	1,695,283	1,695,033	1,695,033	-	2,272	1,692,761	1,692,761
Enrollment Growth - Associate Degree Nursing Program	8,315	602,687	611,002	472,862	67,161	14,885	525,138	525,138
Equal Employment Opportunity Fund	-	11,254	11,254	11,254	-	371	10,883	10,883
Faculty Entrepreneurship Project	-	15,000	15,000	3,750	11,095	-	14,845	14,845
Foster Care Education	-	170,958	170,958	107,205	62,361	-	169,566	169,566
IDRC - CITD	-	210,071	210,071	126,043	-	126,043	-	-
IDRC - Solar Photovoltaic Grant	17,672	132,240	149,912	78,344	46,226	-	124,570	124,570
Math and Science Teach Initiative Fund (MSTI)	679	-	679	-	679	-	679	679
Matriculation	-	796,997	796,997	796,997	-	-	796,997	796,997
Noncredit Matriculation	-	10,267	10,267	10,267	-	-	10,267	10,267
Nursing Assessment and Remediation Grant	-	101,087	101,087	84,913	-	3,292	81,621	81,621
Peace Officer Standards and Training (POST)	-	129,305	129,305	-	74,792	-	74,792	74,792
Song Brown	-	40,001	40,001	28,652	11,349	-	40,001	40,001
Statewide Strategic Hubs	68,674	100,000	168,674	128,674	2,799	-	131,473	131,473

(Continued)

STATE CENTER COMMUNITY COLLEGE DISTRICT
 SCHEDULE OF STATE FINANCIAL AWARDS
 (Continued)
 For the Year Ended June 30, 2012

	Program Entitlements			Program Revenues				Program Expenditures
	Prior Year Carry-forward	Current Entitlement	Total Entitlement	Cash Received	Accounts Receivable	Deferred Revenue/Accounts Payable	Total	
Supplemental Funding for CD Training Consortium	\$ -	\$ 2,000	\$ 2,000	\$ 1,955	\$ -	\$ -	\$ 1,955	\$ 1,955
Supplemental Funding for Foster Care Classes	-	10,000	10,000	4,582	4,347	-	8,929	8,929
Workforce Innovation Partnership	-	443,750	443,750	310,000	-	204,892	105,108	105,108
Total State Programs	\$ 1,178,940	\$ 13,536,696	\$ 14,715,636	\$ 13,853,712	\$ 527,221	\$ 1,448,518	\$ 12,932,415	\$ 12,932,415

See accompanying notes to supplementary information.

STATE CENTER COMMUNITY COLLEGE DISTRICT

SCHEDULE OF WORKLOAD MEASURES FOR
STATE GENERAL APPORTIONMENT

Annual Attendance as of June 30, 2012

<u>Categories</u>	<u>Reported Data</u>	<u>Audit Adjustments</u>	<u>Revised Data</u>
A. Summer Intersession (Summer 2011 only)			
1. Noncredit	43	-	43
2. Credit	1,190	-	1,190
B. Summer Intersession (Summer 2012) - Prior to July 1, 2012)			
1. Noncredit	2	-	2
2. Credit	205	-	205
C. Primary Terms (Exclusive of Summer Intersession)			
1. Census Procedure Courses			
a. Weekly Census Contact Hours	19,382	-	19,382
b. Daily Census Contact Hours	1,677	-	1,677
2. Actual Hours of Attendance Procedure Courses			
a. Noncredit	815	-	815
b. Credit	1,457	-	1,457
3. Independent Study/Work Experience			
a. Weekly Census Contact Hours	1,158	-	1,158
b. Daily Census Contact Hours	230	-	230
c. Noncredit Independent Study/ Distance Education Courses	-	-	-
D. Total FTES	<u>26,159</u>	<u>-</u>	<u>26,159</u>
Supplemental Information:			
E. In-Service Training Courses (FTES)	320	-	320
H. Basic Skills Courses and Immigrant Education			
a. Noncredit	611	-	611
b. Credit	1,242	-	1,242
<u>CCFS 320 Addendum</u>			
CDCP	-	-	-
Centers FTES			
a. Noncredit	217	-	217
b. Credit	6,432	-	6,432

See accompanying notes to supplementary information.

STATE CENTER COMMUNITY COLLEGE DISTRICT
RECONCILIATION OF ANNUAL FINANCIAL AND BUDGET REPORT
(CCFS-311) WITH AUDITED FINANCIAL STATEMENTS

For the Year Ended June 30, 2012

There were no adjustments proposed to any funds of the District.

See accompanying notes to supplementary information.

STATE CENTER COMMUNITY COLLEGE DISTRICT
RECONCILIATION OF ECS 84362 (50 PERCENT LAW) CALCULATION

For the Year Ended June 30, 2012

	Object/TOP Codes	Activity (ECSA) ECS 84362 A			Activity (ECSB) ECS 84362 B		
		Reported Data	Audit Adjustments	Revised Data	Reported Data	Audit Adjustments	Revised Data
		Instructional Salary Cost AC 0100-5900 & AC 6110			Total CEE AC 0100-6799		
<u>Academic Salaries</u>							
Instructional salaries:							
	Contract or regular	\$ 37,395,430	\$ -	\$ 37,395,430	\$ 37,395,430	\$ -	\$ 37,395,430
	Other	12,336,547	-	12,336,547	12,336,547	-	12,336,547
	Total instructional salaries	49,731,977	-	49,731,977	49,731,977	-	49,731,977
Non-instructional salaries:							
	Contract or regular	-	-	-	13,037,103	-	13,037,103
	Other	-	-	-	1,801,297	-	1,801,297
	Total non-instructional salaries	-	-	-	14,838,400	-	14,838,400
	Total academic salaries	49,731,977	-	49,731,977	64,570,377	-	64,570,377
<u>Classified Salaries</u>							
Non-instructional salaries:							
	Regular status	-	-	-	21,710,413	-	21,710,413
	Other	-	-	-	1,541,200	-	1,541,200
	Total non-instructional salaries	-	-	-	23,251,613	-	23,251,613
Instructional aides:							
	Regular status	1,456,436	-	1,456,436	1,456,436	-	1,456,436
	Other	597,637	-	597,637	597,637	-	597,637
	Total instructional aides	2,054,073	-	2,054,073	2,054,073	-	2,054,073
	Total classified salaries	2,054,073	-	2,054,073	25,305,686	-	25,305,686
Employee benefits		13,494,734	-	13,494,734	27,576,276	-	27,576,276
Supplies and materials		-	-	-	2,009,198	-	2,009,198
Other operating expenses		157,704	-	157,704	10,434,812	-	10,434,812
Equipment replacement		-	-	-	-	-	-
	Total expenditures prior to exclusions	\$ 65,438,488	\$ -	\$ 65,438,488	\$129,896,349	\$ -	\$129,896,349

See accompanying notes to supplementary information.

STATE CENTER COMMUNITY COLLEGE DISTRICT
NOTES TO SUPPLEMENTARY INFORMATION

1. PURPOSE OF SCHEDULES

A - Schedule of Expenditures of Federal Awards

The accompanying Schedule of Expenditures of Federal Awards includes the Federal grant activity of the District and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of the United States Office of Management and Budget Circular A-133. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

B - Schedule of State Financial Awards

The accompanying Schedule of Expenditures of State Awards includes State grant activity of the District and is presented on the accrual basis of accounting. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements. The information in this schedule is presented to comply with reporting requirements of the California State Chancellor's Office.

C - Schedule of Workload Measures for State General Apportionment

Full-time equivalent students is a measurement of the number of students attending classes of the District. The purpose of attendance accounting from a fiscal standpoint is to provide the basis on which apportionments of State funds are made to community college districts. This schedule provides information regarding the attendance of students based on various methods of accumulating attendance data.

D - Reconciliation of Annual Financial and Budget Report (CCFS-311) with Audited Financial Statements

This schedule provides the information necessary to reconcile the fund balance of all funds reported on the CCFS-311 to the audited financial statements.

E - Reconciliation of ECS 84362 (50 Percent Law) Calculation

This schedule provides the information necessary to reconcile the 50 Percent Law Calculation reported on the CCFS-311 to the audited data.

INDEPENDENT AUDITORS' REPORT ON STATE COMPLIANCE REQUIREMENTS

Board of Trustees
State Center Community College District
Fresno, California

We have audited the compliance of State Center Community College District with the types of compliance requirements described in Section 400 of the California State Chancellor's Office's *California Community College District Audit Manual (CDAM)* that are applicable to community colleges in the State of California for the year ended June 30, 2012. Compliance with the requirements of state laws and regulations is the responsibility of State Center Community College District's management. Our responsibility is to express an opinion on State Center Community College District's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the state laws and regulations listed below occurred. An audit includes examining, on a test basis, evidence about State Center Community College District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of State Center Community College District's compliance with those requirements.

In connection with our audit referred to above, we selected and tested transactions and records to determine the District's compliance with the following State laws and regulations in accordance with Section 400 of the *CDAM*:

- Salaries of Classroom Instructors (50 Percent Law)
- Apportionment for Instructional Service Agreements/Contracts
- State General Apportionment Funding System
- Residency Determination for Credit Courses
- Students Actively Enrolled
- Concurrent Enrollment of K-12 Students in Community College Credit Courses
- Gann Limit Calculation
- California Work Opportunity and Responsibility to Kids (CalWORKs)
- Open Enrollment
- Student Fees- Instructional Materials and Other Materials
- Student Fees- Health Fees and Use of Fee Funds
- Extended Opportunity Programs and Services (EOPS) and Cooperative Agencies Resources for Education (CARE)
- Disabled Student Programs and Services (DSPS)
- Curriculum and Instruction
- To Be Arranged Hours (TBA)

As described in Findings 2012-02 and 2012-03 in the accompanying Schedule of Audit Findings and Questioned Costs, State Center Community College District did not comply with the requirements regarding Disabled Student Programs and Services (DSPS) and Cooperative Agencies Resources for Education (CARE). Compliance with such requirements is necessary, in our opinion, for State Center Community College District to comply with state laws and regulations applicable to DSPS and CARE.

In our opinion, except for the noncompliance with DSPS and CARE identified in the Schedule of Audit Findings and Questioned Costs as Findings 2012-02 and 2012-03, State Center Community College District complied, in all material respects with the aforementioned requirements for the year ended June 30, 2012. However, we identified certain instances of noncompliance that we consider to be immaterial as described in the Schedule of Audit Findings and Questioned Costs as Findings 2012-04, 2012-05 and 2012-06.

State Center Community College District's responses to the findings identified in our audit is included in the accompanying Schedule of Audit Findings and Questioned Costs. We did not audit the District's responses and, accordingly, express no opinion on them.

This report is intended solely for the information and use of the Board of Trustees, District management, the California Community Colleges Chancellor's Office and the Federal and State awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.



Crowe Horwath LLP

Sacramento, California
November 30, 2012

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN
AUDIT OF BASIC FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS

Board of Trustees
State Center Community College District
Fresno, California

We have audited the business-type activities, the discretely presented component unit and fiduciary activities of State Center Community College District as of and for the year ended June 30, 2012, which collectively comprises State Center Community College District's basic financial statements, and have issued our report thereon dated November 30, 2012. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. We did not audit the financial statements of State Center Community College Foundation, a discretely presented component unit. Those statements were audited by other auditors whose report dated November 13, 2012 has been furnished to us, and our opinion, insofar as it relates to the amounts included for State Center Community College Foundation, is based solely on the report of the other auditors. The financial statements of State Center Community College Foundation were not audited in accordance with *Government Auditing Standards*.

Internal Control Over Financial Reporting

Management of State Center Community College District is responsible for establishing and maintaining effective internal control over financial reporting. In planning and performing our audit, we considered State Center Community College District's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of State Center Community College District's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of State Center Community College District's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether State Center Community College District's basic financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended for the information of the Board of Trustees, District management, and the Federal and State awarding agencies and pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties

Crowe Horwath LLP

Crowe Horwath LLP

Sacramento, California
November 30, 2012

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH
REQUIREMENTS THAT COULD HAVE A DIRECT AND MATERIAL
EFFECT ON EACH MAJOR PROGRAM AND ON INTERNAL CONTROL
OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

Board of Trustees
State Center Community College District
Fresno, California

Compliance

We have audited State Center Community College District's compliance with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that could have a direct and material effect on each of State Center Community College District's major Federal programs for the year ended June 30, 2012. State Center Community College District's major Federal programs are identified in the summary of auditors' results section of the accompanying Schedule of Audit Findings and Questioned Costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major Federal programs is the responsibility of State Center Community College District's management. Our responsibility is to express an opinion on State Center Community College District's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits obtained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and *OMB Circular A-133*. Those standards and *OMB Circular A-133* require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about State Center Community College District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on State Center Community College District's compliance with those requirements.

In our opinion, State Center Community College District complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major Federal programs for the year ended June 30, 2012. However, the results of our auditing procedures disclosed instances of noncompliance with those requirements, which are required to be reported in accordance with *OMB Circular A-133* and which are described in the accompanying Schedule of Audit Findings and Questioned Costs as Finding 2012-01.

Internal Control Over Compliance

Management of State Center Community College District is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts and grants applicable to Federal programs. In planning and performing our audit, we considered State Center Community College District's internal control over compliance with the requirements that could have a direct and material effect on a major Federal program to determine the auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with *OMB Circular A-133*, but not for the purpose of expressing our opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of State Center Community College District's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

State Center Community College District's response to the finding identified in our audit is included in the accompanying Schedule of Audit Findings and Questioned Costs. we did not audit State Center Community College District's response and, accordingly, express no opinion on it.

This report is intended for the information of District management, the Board of Trustees, and the federal and state awarding agencies and pass-through entities, and is not intended to be and should not be used by anyone other than these specified parties.



Crowe Horwath LLP

Sacramento, California
November 30, 2012

FINDINGS AND RECOMMENDATIONS

STATE CENTER COMMUNITY COLLEGE DISTRICT
SCHEDULE OF AUDIT FINDINGS AND QUESTIONED COSTS

Year Ended June 30, 2012

SECTION I - SUMMARY OF AUDITORS' RESULTS

FINANCIAL STATEMENTS

Type of auditors' report issued: Unqualified

Internal control over financial reporting:

Material weakness(es) identified? Yes No

Significant deficiency(ies) identified not considered to be material weakness(es)? Yes None reported

Noncompliance material to financial statements noted? Yes No

FEDERAL AWARDS

Internal control over major programs:

Material weakness(es) identified? Yes No

Significant deficiency(ies) identified not considered to be material weakness(es)? Yes None reported

Type of auditors' report issued on compliance for major programs: Unqualified

Any audit findings disclosed that are required to be reported in accordance with Circular A-133, Section .510(a)? Yes No

Identification of major programs:

<u>CFDA Number(s)</u>	<u>Name of Federal Program or Cluster</u>
84.007, 84.033, 84.063, 84.268, 84.375 84.048 84.031C	Student Financial Aid Cluster Career and Technical Education, Title IB and IC Higher Education Institutional Aid

Dollar threshold used to distinguish between Type A and Type B programs: \$ 373,193

Auditee qualified as low-risk auditee? Yes No

STATE AWARDS

Type of auditors' report issued on compliance for state programs: Qualified- DSPTS; CARE

STATE CENTER COMMUNITY COLLEGE DISTRICT
SCHEDULE OF AUDIT FINDINGS AND QUESTIONED COSTS
(Continued)
Year Ended June 30, 2012

SECTION II - FINANCIAL STATEMENT FINDINGS

No matters were reported.

STATE CENTER COMMUNITY COLLEGE DISTRICT
SCHEDULE OF AUDIT FINDINGS AND QUESTIONED COSTS
(Continued)
Year Ended June 30, 2012

SECTION III - FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

2012-01 FEDERAL COMPLIANCE - EQUIPMENT INVENTORY

Criteria

OMB Circular A110, Property Standards, states: "A physical inventory of equipment shall be taken and the results reconciled with the equipment records at least once every two years. Any differences between quantities determined by the physical inspection and those shown in the accounting records shall be investigated to determine the causes of the difference. The recipient shall, in connection with the inventory, verify the existence, current utilization, and continued need for the equipment."

Condition

During the year ended June 30, 2012, the District purchased equipment worth \$201,275 from federal programs, Career and Technical Education (Title IB and IC) and Higher Education Institutional Aid.

The last physical inventory report was completed for the period ending June 30, 2007 (report dated January 24, 2008). The District did not complete a physical inventory of capital assets for the period ending June 30, 2012, thus not complying with the bi-annual requirement.

Effect

The District is not in compliance with Federal requirements for the physical inventory of equipment.

Cause

The District did not perform a physical inventory of equipment for the period ending June 30, 2012.

Fiscal Impact

Not determinable.

Recommendation

The District should perform an inventory count of equipment every two years to comply with OMB Circular A-110.

Corrective Action Plan

The District will modify its inventory process to biennially review the District's fixed assets acquired with federal program dollars to comply with OMB Circular A-110. The process will ensure that District fixed assets are properly recorded, reconciled and physically observed on a routine basis.

STATE CENTER COMMUNITY COLLEGE DISTRICT
SCHEDULE OF AUDIT FINDINGS AND QUESTIONED COSTS
(Continued)
Year Ended June 30, 2012

SECTION IV - STATE AWARD FINDINGS AND QUESTIONED COSTS

2012-02 STATE COMPLIANCE - DISABLED STUDENTS PROGRAMS AND SERVICES (DSPS)

Criteria

CCR, Title 5 Section 56022 States: "An up-to-date SEC (Student Education Contract) for the current year, signed by the student and the DSPS professional staff person, should be available in the file of each student receiving services paid through the DSPS office."

Condition

District did not obtain up-to-date SEC contracts for all students served by DSPS.

Effect

The error resulted in the identification that the District is out of compliance for 94 out of 2,400 students served by DSPS.

Cause

Adequate procedures are not in place to ensure up-to-date SEC contracts are obtained, signed by both the student and the DSPS professional and maintained in each student's file.

Fiscal Impact

Not determinable.

Recommendation

The District should develop and implement procedures to ensure compliance with DSPS recordkeeping requirements.

Corrective Action Plan

The District has developed and implemented a semiannual review process and internal checklist procedure to ensure compliance with DSPS recordkeeping requirements. All DSPS participant files have been verified to include up to date SEC contracts for all students served. The compliance review checklist has been added to the front of all the DSPS participant files.

STATE CENTER COMMUNITY COLLEGE DISTRICT
SCHEDULE OF AUDIT FINDINGS AND QUESTIONED COSTS
(Continued)
Year Ended June 30, 2012

2012-03 STATE COMPLIANCE - COOPERATIVE AGENCIES RESOURCES FOR EDUCATION (CARE)

Criteria

Per guidelines set forth by the California State Chancellor's Office, the CARE program must maintain CalWORKs/TANF eligibility verification in each student's CARE file.

Condition

District did not maintain CalWORKs/TANF eligibility verification in one selected student's CARE file.

Effect

The extrapolated error resulted in the District being out of compliance for 6 out of 144 students served by CARE.

Cause

Adequate procedures are not in place to ensure eligibility verification documents are maintained in each student's CARE file.

Fiscal Impact

Not determinable.

Recommendation

The District should develop procedures to ensure compliance with CARE recordkeeping requirements.

Corrective Action Plan

Procedures to validate student eligibility will be reviewed with CARE program staff to ensure the procedures are followed. Each participant file will have two staff members review and sign-off before the individual will be eligible to receive program services.

STATE CENTER COMMUNITY COLLEGE DISTRICT
SCHEDULE OF AUDIT FINDINGS AND QUESTIONED COSTS
(Continued)
Year Ended June 30, 2012

2012-04 STATE COMPLIANCE - ECONOMIC OPPORTUNITY PROGRAMS AND SERVICES (EOPS) AND COOPERATIVE AGENCIES RESOURCES FOR EDUCATION (CARE)

Criteria

Per guidelines set forth by the California State Chancellor's Office, the EOPS program shall have an advisory committee appointed by the president of the college upon recommendation of the EOPS Director and each CARE program shall have an advisory committee and/or interagency group. The EOPS advisory committee shall meet at least once during each academic year. The CARE advisory committee and/or interagency group shall meet at least twice during each academic year.

Condition

District failed to have any advisory committee meetings for EOPS or CARE during the academic year.

Effect

District is not in compliance with the advisory committee meeting requirements for EOPS and CARE.

Cause

The District did not hold the one required advisory meeting for EOPS or the two required advisory meetings for CARE.

Fiscal Impact

Not determinable.

Recommendation

The District should implement procedures to schedule advisory committee meetings during the academic year for the EOPS and CARE programs.

Corrective Action Plan

The Director of EOPS will ensure that at least one meeting per semester will be scheduled for the Joint EOPS / CARE Advisory Committee. The Fall 2012 Advisory Committee meeting is scheduled for December 17, 2012.

STATE CENTER COMMUNITY COLLEGE DISTRICT
SCHEDULE OF AUDIT FINDINGS AND QUESTIONED COSTS
(Continued)
Year Ended June 30, 2012

2012-05 STATE COMPLIANCE - ATTENDANCE

Criteria

Contracted District Audit Manual, Item No. 424, *State General Apportionment Funding System*.

Condition

District incorrectly claimed a daily course type as a weekly census course.

Effect

District overstated the CCFS-320 Annual by 0.20 FTES.

Cause

District incorrectly classified the course due to manual data input error.

Fiscal Impact

Not determinable.

Recommendation

The District should implement additional review procedures to ensure all courses are classified by attendance type and in accordance with compliance requirements.

Corrective Action Plan

Effective spring 2012, all course sections with a TBA (to be arranged) lab component for Fresno City College were changed from weekly/daily census to positive attendance to ensure that only actual hours were reported on the 320 report. This finding is related to a Spanish class that had a TBA lab component and was taught during the fall 2011 semester.

STATE CENTER COMMUNITY COLLEGE DISTRICT
SCHEDULE OF AUDIT FINDINGS AND QUESTIONED COSTS
(Continued)
Year Ended June 30, 2012

2012-06 STATE COMPLIANCE - STUDENT HEALTH FEES

Criteria

Districts are permitted to charge a mandatory health fee under Education Code Section 76355. However, they must exempt from payment of such a fee, students who depend exclusively on prayer for healing and students under an approved apprenticeship program.

With respect to health fees, it is important that districts advise students of the exemptions from payment of the fees and have a process to ensure that students may claim the exemptions.

Condition

District did not advise students of the exemptions from payment of health fees nor did it have a process in place for students to claim an exemption.

Effect

District is out of compliance.

Cause

The District did not communicate the required exemptions from the payment of health fees in the Schedule of Classes or the General Catalog nor did it have a process in place for students to claim an exemption.

Fiscal Impact

Not determinable.

Recommendation

The District should ensure a process is in place for students to claim exemptions for payment of health fees and that process is communicated through the annual course catalog.

Corrective Action Plan

The District will implement a process to ensure that students are made aware of and can claim a health fee exemption per Education Code Section 76355. Information has already been made available on the college's website regarding the health fees.

**STATUS OF PRIOR YEAR
FINDINGS AND RECOMMENDATIONS**

STATE CENTER COMMUNITY COLLEGE DISTRICT
STATUS OF PRIOR YEAR FINDINGS AND RECOMMENDATIONS
Year Ended June 30, 2012

Finding/Recommendation	Current Status	District Explanation If Not Fully Implemented
2011-01 <ul style="list-style-type: none"> • District incorrectly claimed an alternative attendance course type as weekly census. Furthermore, the maximum number of units available for the variable unit course were reported and not the actual units completed by the students. Resulting overstatement for the course was 2.26 FTES. • District incorrectly scheduled courses with partial class hours exceeding 45 minutes resulting in an extrapolated overstatement of 5.42 FTES. 	Partially Implemented	See current year finding 2012-04.

The District should implement additional review procedures to ensure contact hours are appropriately calculated and courses are appropriately scheduled.