

AGENDA
Regular Meeting
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
Willow International Community College Center
10309 North Willow Avenue
Fresno, CA 93730
Workshop and Closed Session, Room AC1-175
Open Session, Room AC1-150
2:00 p.m., August 2, 2011

*See Special Notice – Page 3**

- I. Call to Order
- II. Parliamentary Procedures Workshop Bruce Bishop
- III. Delegations, Petitions, and Communications [see footnote, Page 3]
- IV. Closed Session
 - A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION, Pursuant to Government Code Section 54957; Chancellor
- V. Open Session
- VI. Pledge of Allegiance
- VII. Introduction of Guests
- VIII. Approval of Minutes, Meeting of July 5, 2011
- IX. Delegations, Petitions, and Communications [see footnote, Page 3]
 - A. Swearing In of 2011-2012 Student Trustees Deborah G. Blue
- X. Reports of Chancellor and Staff
 - A. PRESENTATIONS
 - 1. Campus Reports Terry Kershaw, NC
Tony Cantu, FCC
Mitjl Capet, RC
 - 2. Chancellor's Report Deborah G. Blue
 - 3. Academic Senate Report Bill Turini, RC

4. Classified Senate Report Ernie Garcia, FCC
5. Clovis West High School – Willow International Center English Curriculum Alignment Project Deborah Ikeda, WI
Jeff Burdick, WI
Ellen Melocik
6. Willow International Center Associated Student Government Update Doris Griffin, NC
Hayden Lollis
Harpreet Manchanda
7. 2012 Trustee Area Boundary Adjustments Gregory Taylor
- B. CONSIDERATION OF CONSENT AGENDA [11-19HR through 11-22HR]
[11-79G through 11-97G]
- C. HUMAN RESOURCES
 1. Public Hearing on District’s Initial Proposal to Full-Time State Center Federation of Teachers, Local 1533, CFT/AFT, AFL-CIO [11-59] Randy Rowe
 2. Public Hearing on District’s Initial Proposal to Part-Time State Center Federation of Teachers, Local 1533, CFT/AFT, AFL-CIO [11-60] Randy Rowe
- D. GENERAL
 1. Consideration to Accept Construction Project, Photovoltaic Demonstration, Reedley College [11-61] Brian Speece
Jan Dekker
 2. Consideration of Bids, Building A ADA Improvements, Fresno City College [11-62] Brian Speece
 3. Consideration to Authorize Purchase of Financial Instrument to Fund Retiree Settlement Agreement [11-63] Ed Eng

XI. Reports of Board Members

XII. Old Business

XIII. Future Agenda Items

XIV. Delegations, Petitions, and Communications [see footnote, Page 3]

XV. Closed Session

- A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, Pursuant to Government Code Section, 54957
- B. CONFERENCE WITH LABOR NEGOTIATOR [SCFT, Full-time Bargaining Unit: SCFT Part-time Bargaining Unit, California School Employees Association Bargaining Unit, and SCCCDC Peace Officers Association]; Randy Rowe, Pursuant to Government Code Section 54957.6

XVI. Open Session

XVII. Adjournment

All supporting documents/materials pertaining to the open session agenda of a regular meeting are available for public inspection by contacting the Office of the Chancellor during the office hours of 8:00 a.m. to 5:00 p.m., Monday – Friday, at (559) 244-5902. Any person with a disability who requires a modification or accommodation in order to participate in the public meeting may request this agenda in an appropriate alternative format. Please direct requests for disability-related modifications or accommodations to Nina Acosta, Executive Secretary to the Chancellor, 1525 E. Weldon Avenue, Fresno, CA 93704, (559) 244-5902, 8:00 a.m. to 5:00 p.m., Monday - Friday, at least 48 hours before the meeting.

The Board chairperson, under Board Policy 2350, has set a limit of three minutes each for those who wish to address the Board. General comments will be heard under agenda section: *Delegations, Petitions and Communications* at the beginning of the meeting. Those who wish to speak to items being considered in closed session will be given the opportunity to do so following the completion of the open agenda and just prior to the Board going into closed session. Individuals wishing to address the Board should fill out a request form and file it with the Associate Vice Chancellor - Human Resources Randy Rowe at the beginning of the meeting.

***SPECIAL NOTICE**

The August 2, 2011, Board of Trustees meeting will be called to order at 2:00 p.m. in room AC1-175. At that time, the Board will participate in a parliamentary procedures workshop.

Directly following the workshop, the Board will adjourn to closed session.

Open session will continue at approximately 4:30 p.m. in room AC1-150.

CONSENT AGENDA
BOARD OF TRUSTEES MEETING
August 2, 2011

HUMAN RESOURCES

1. Employment, Retirement, Resignation, Academic Personnel [11-19HR]
2. Employment, Change of Status, Leave of Absence, Resignation, Retirement, Classified Personnel [11-20HR]
3. Consideration to Approve Employment of Part-Time Faculty, Summer 2011, Fresno City College, Reedley College, and North Centers [11-21HR]
4. Consideration to Approve Revision of Payroll Classification Job Duties [11-22HR]

GENERAL

5. Review of District Warrants and Checks [11-79G]
6. Consideration to Authorize Agreement with the California Community Colleges Chancellor's Office for Tax Offset Program [11-80G]
7. Consideration to Authorize Agreement with the City of Fresno Redevelopment Agency HUD Project House, Fresno City College [11-81G]
8. Consideration to Authorize Student Affiliation Agreement with the Regional Hand Center of Central California, Fresno City College [11-82G]
9. Consideration to Authorize Clinical Site Agreement with Golden LivingCenter – Hy-Lond, Fresno City College [11-83G]
10. Consideration to Authorize Agreement with the Fresno Regional Workforce Investment Board for the Fresno County Foster Bridge Program, Fresno City College [11-84G]
11. Consideration to Adopt Resolution Authorizing Agreement with the State of California Department of Rehabilitation for the Workability III Program, Reedley College [11-85G]

Consent Agenda (continued)
August 2, 2011

12. Consideration to Authorize Procurement Agreement with Fresno County Department of Children and Family Services, Fresno City College [11-86G]
13. Consideration to Accept Grant from the U.S. Department of Commerce for the Central California Rural Economic Development Project, Center for International Trade Development [11-87G]
14. Consideration to Authorize Agreement with the USDA Rural Development Department for Rural Export Agricultural Program, Center for International Trade Development [11-88G]
15. Consideration to Accept Construction Project, Emergency Mass Notification, Districtwide [11-89G]
16. Consideration to Accept Construction Project, Underground Hot Water Pipe Replacement, Fresno City College [11-90G]
17. Consideration to Appoint Committee Member to the Measure E Citizens' Bond Oversight Committee [11-91G]
18. Consideration of District Memberships in Educational Organizations [11-92G]
19. Consideration to Approve Revisions to Board Policy 2010 – Board Membership [11-93G]
20. Consideration to Approve Revisions to Board Policy 2100 – Board Elections [11-94G]
21. Consideration to Approve Draft Institutional Self Study Reports for Reaffirmation, Fresno City College and Reedley College; and Application for Candidacy, Willow International Community College Center [11-95G]
22. Consideration to Appoint District Representative, Fresno Area Self-Insurance Benefits Organization [11-96G]
23. Consideration to Accept Construction Project, Music Building Door Replacement, Fresno City College [11-97G]

DRAFT SUBMITTED FOR APPROVAL
MINUTES OF MEETING OF
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
July 5, 2011

- Call to Order A regular meeting of the State Center Community College District Board of Trustees was called to order by President Dorothy Smith at 4:30 p.m., July 5, 2011, in the district office boardroom, 1525 E. Weldon Avenue, Fresno, California.
- Trustees Present Dorothy Smith, President
 H. Ronald Feaver, Vice President
 Richard Caglia, Secretary
 Isabel Barreras
 Ronald H. Nishinaka
 Patrick E. Patterson
 William J. Smith
- Also present were:
- Deborah G. Blue, Chancellor, SCCC
 Ed Eng, Vice Chancellor – Finance and Administration, SCCC
 Tony Cantu, Interim President, Fresno City College
 Terry Kershaw, Vice Chancellor – North Centers
 Randy Rowe, Associate Vice Chancellor – Human Resources, SCCC
 Robert Fox, Interim Associate Vice Chancellor – Workforce Development/Ed Services
 Nina Acosta, Executive Secretary to the Chancellor, SCCC
- Introduction of Guests Among the others present, the following signed the guest list:
- Brian Speece, Associate Vice Chancellor – Business and Operations, SCCC
 Greg Taylor, General Counsel, SCCC
 Teresa Patterson, Executive Director – Public and Legislative Relations, SCCC
 Lacy Barnes, SCFT President
 Laurie Tidyman-Jones, Counselor, RC
 Lorena Dobusch, RC
 Cheryl Sullivan, RC
 Randy Vogt, Director of Purchasing, SCCC
 Melanie Highfill, RC
 Dr. Marilyn Behringer, Vice President of Instruction , RC
 Diane Clerou, Human Resources Dean, SCCC

Introduction of Guests
(continued)

Dr. Chris Villa, Vice President Student Services, FCC
Dr. Carolyn Drake, Dean of Instruction, Health Sciences, FCC
Dr. Jothany Blackwood, Dean of Instruction, FCC
Dr. Jennifer Johnson, Dean of Instruction, FCC
Kasey Oliver, CSEA President
Bill Turini, Academic Senate President, RC
Paula Demanett, FCC
Robin Fox-Avedesian, Personnel Commission, DO
Sheila Martin, Business and Technology, FCC
Shannon McKibben, Administrative Assistant, FCC
Mitjl Capet
Susan Schmidt, Administrative Secretary, FCC
Mark Trezza, Political Science, FCC
Lilian Koenig
Michael Bourbonnais, Micro Computer Specialist, FCC
Pearl Mangum, Administrative Aide, FCC
Dr. John Cummings, Vice President, Admission and Records
Dr. Shelly Conner, Director Grant and External Funding, DO
Dr. Claudia Habib, Academic Senate President, FCC
Sylvia Sanchez, Classified Senate, FCC

Approval of Minutes

The minutes of the special meeting of May 31, 2011, regular meeting of June 7, 2011, and special meeting of June 8, 2011, were presented for approval.

A motion was made by Ms. Barreras and seconded by Mr. Nishinaka to approve the minutes of the special meeting of May 31, 2011, regular meeting of June 7, 2011, and special meeting of June 8, 2011, as presented. The motion carried unanimously.

Delegations, Petitions, and
Communications

Randy Rowe introduced Stephanie Curry, representing Reedley College's Academic Senate Vice President.

Incoming student trustee Christopher Coronado introduced himself to the Board. He is looking forward to working with the Board, serving the students of Fresno City College in the upcoming year, and addressing issues such as reduced course selection, increased costs, and a fragile local economy.

Lilian Koenig addressed the Board regarding social injustices in the City of Fresno. She spoke about an altercation involving two African American males, who she believed were students. She said they were wrongfully incarcerated. Ms. Koenig also addressed the importance of freedom of speech, and hoped the district would support student's freedom of speech rights.

Campus Reports

Mr. Cantu reported on the following topics from Fresno City College. Copies of the report were provided for the Board and interested attendees.

- Mr. Cantu introduced Dr. Jennifer Johnson, the new Dean of instruction in the humanities division at Fresno City College.
- BritCA Competition – One of the FCC teams won the BritCA International Business Entrepreneurs' Challenge in London last week.
- Caminos Program – Over 60 students will complete the six-week summer component of the Caminos Hacia El Futuro program on July 22.
- Police Academy Graduation – The Police Academy Class #123 will graduate on July 7 at 3 p.m. The graduation ceremony will take place at the Northeast Assembly Church.
- California Assemblymember Linda Halderman will pay a visit to the FCC Child Development Center on Friday, July 15. The purpose of the visit is to highlight the crime prevention and economic benefits of early childhood education.
- Poet and FCC benefactor Gary Soto will lead special tours of the Gary Soto Literary Museum on Wednesday, July 6. Gary will lead three tours that day at 3:30, 4:15 and 5 p.m. These tours are open to the public.
- An article written by FCC alumna Stephanie Calloway was published this past semester in the Biological Society of Washington, a publication of the Smithsonian Institute. The article documented the research Stephanie conducted as a student at FCC.
- The Training Institute is celebrating the completion of two cohorts of its Solar Tech program. Twenty-two students in Cohort II will finish July 7. Seventeen students in Cohort I finished June 28. The 124-hour program is funded through an Industry Driven Regional Collaboration (IDRC) grant from the California Community College Chancellor's Office.

Dr. Terry Kershaw reported on the following topics from Reedley College. Copies of the report were provided for the Board and interested attendees.

- STEM grant coordinator Marie Byrd is currently attending the United States Department of Agriculture's Garza Fellowship program which offers faculty and staff at HSIs the opportunity to work and study with USDA and other government agencies. The fellowship is from June 27 to July 16 in Washington, D.C. and other locations.
- Over 165 students are on the Reedley College campus this summer through three Upward Bound summer programs,

Campus Reports
(continued)

which began June 13. The students stay at the residence hall while taking courses in math, science and English, along with completing 40 hours of community service while learning about different careers in the local community.

- Sixteen civil affairs Marines from Camp Pendleton and the Marine Corps base in Okinawa, Japan came to Reedley College on June 8 to get a basic understanding of agriculture before they deploy to Afghanistan. Reedley College animal science instructor David Lopes gave the Marines hands-on training in herding, feeding, and basic livestock health. They will use their training to diagnose livestock problems, offer guidance and improve farming practices when they arrive in Helmand Province, where farming is vital to the economy.
- Construction of the new parking lot has begun and should be ready in August for the fall semester. The lot is located in the space formerly occupied by the old residence hall and will add another 100 parking stalls.
- The existing basketball courts located north of the new residence hall will be converted to be half basketball and half volleyball courts (grassy area). The contractor began work in May and is expected to complete the project late summer 2011.
- There is a STEM project that will place two photovoltaic (solar) arrays near the south end of campus, by the new residence hall.
- Eighteen international students in the Scholarships for Education & Economic Development (**SEED**) program will arrive on August 10 to attend Reedley College for two years and earn an associate of science degree in agriculture. The students will live with host families for the first year and will move into the residence hall in the second year. The students are from the Dominican Republic, El Salvador, Guatemala, Haiti, Mexico, Honduras, and Nicaragua.

Dr. Kershaw reported on the following topics from the North Centers. Copies of the report were provided for the Board and interested attendees.

- The Madera Center Upward Bound Summer Empowerment Program began on June 6 with students taking a series of classes including English, math, computers, Spanish, study skills, and college readiness. The program will run through July 15, concluding with a parent/student reception and recognition ceremony at 5:30 p.m. for the students completing the program.
- The North Centers fall 2011 duty day will be held on Thursday, August 11 at the Willow International Center.

Campus Reports
(continued)

The morning agenda will include updates on the centers, personnel, student activities, student learning outcomes, accreditation, the 2011-2012 strategic plan, as well as a district update by Dr. Blue. The afternoon will be focused on division meetings, with an evening orientation to be held for all interested adjunct faculty. A variety of flex day activities will be held on Friday, August 12.

- North Centers Vice President of Instruction and Student Services Deborah Ikeda and her husband Dale are traveling in Kochi, Japan (Fresno's sister city), representing Fresno with Fresno City Councilman Blong Xiong and his wife. This is part of the Japan-America Grassroots Summit. The summit is an exchange of citizens from both America and Japan to participate in cultural activities and stay in each other's homes to increase mutual understanding, respect, and friendship. This is an annual gathering that is held alternately in Japan and the United States. As part of this exchange, they will meet with the mayor and City Council of Kochi and Dale Ikeda will give a presentation at Kochi University on the Internment of Japanese Americans during World War II.
- Dr. Kershaw stated he and his staff are looking forward to hosting the August 2, 2011, board meeting a Willow International Center. They present an innovative English curriculum alignment project with Clovis West High School, and the newly formed Associated Student Government students gave an update on the past year.

Chancellor's Report

Dr. Blue reported the following:

- Human Resources and Personnel Commission staff have been working on the development of the new employee orientation. It will be a comprehensive orientation for all new employees, including faculty, staff, and administrators. It will provide an overview of the district and California community colleges. It will also address human resource policies and procedures, safety and security, district mission, vision, and strategic plan. The orientation will take place on September 9, 2011. The second part will be a comprehensive plan for ongoing training and professional development for staff.
- Dr. Blue asked Ms. Gurdeep He'bert to update the Board on Osher fundraising for the Foundation. Ms. He'bert explained the history of the Osher initiative. The goal for the foundation was \$1.1 million. The foundation raised \$766,525. The foundation was able to establish 40 new perpetual \$1,000 scholarships, for life. Ms. He'bert

Chancellor’s Report
(continued)

acknowledged Pearl Supersad who generated \$7,000 in donations in one week.

First Reading Self Study
Reports for Board
Approval

Kelly Fowler, Terry Kershaw, and Marilyn Behringer presented an accreditation self-study update to the Board. They reviewed timelines, major self-study topics, prior recommendations, organization, and standards.

Mr. Nishinaka commended the presenters on their effort.

Mr. Patterson stated he wanted to see if there was a way to measure progress as it applies to the mission statement. He is concerned that the report identifies that the district is responding to the community and giving the service that the students need.

Consent Agenda
Action

Before proceeding with the consideration of the consent agenda, President Smith recognized Ms. Barreras for a procedural matter. Ms. Barreras requested consent agenda items 11-17HR be removed from the consent agenda and considered separately.

Ms. Smith acknowledged Ms. Barreras' request and stated that consent agenda items 11-17HR will be considered separately. Ms. Smith asked for a motion to approve the consent agenda, excluding items 11-17HR.

It was moved by Mr. Smith and seconded by Mr. Patterson that the Board of Trustees approve consent agenda items 11-16HR, 11-18HR and 11-65G through 11-78G, as presented. The motion carried unanimously.

Ms. Barreras stated that within the past year she has completed a temporary internship with CSEA, the exclusive bargaining representative for the classified employees of the district. She must recuse herself from consideration of these matters as they may involve CSEA's representation of classified employees.

She does this to comply with the requirements of the Political Reform Act and to prevent the appearance of conflict, on the advice of the district’s counsel.

Ms. Smith stated that Trustee Barreras’ request is noted for the record, and the Board would now consider consent agenda item 11-17HR.

It was moved by Mr. Nishinaka and seconded by Mr. Patterson to approve consent items 11-17HR, as presented. The motion

Consent Agenda
Action
 (continued)

passed as follows:
 Ayes - 6
 Noes - 0
 Absent - 0
 Recused - 1 (Trustee Barreras)

Ms. Smith noted for the record that the motion carried and there was no discussion of consent agenda item 11-17HR and Trustee Barreras abstained from the voting.

Employment, Change of Status, Retirement, Resignation, Academic Personnel
 [11-16HR]
Action

approve academic personnel recommendations, items A through D, as presented

Employment, Promotion, Change of Status, Transfer, Resignation, Retirement, Classified Personnel
 [11-17HR]
Action

approve classified personnel recommendations, items A through H, as presented

Consideration to Approve Limited Term Administrative Secretary I, Center for International Trade Development
 [11-18HR]
Action

approved the limited term administrative secretary I position, Center for International Trade Development, effective July 6, 2011

Review of District Warrants and Checks
 [11-65G]
Action

review and sign the warrants register for the following accounts:

<u>Account:</u>	<u>Amount:</u>	<u>For the Period of:</u>
District	\$ 10,897,817.83	May 25, 2011 to June 17, 2011
Fresno City College Bookstore	\$ 345,044.02	May 25, 2011 to June 20, 2011
Reedley College Bookstore	\$ 168,127.59	May 25, 2011 to June 20, 2011
Fresno City College	\$ 85,076.44	May 24, 2011 to

Review of District
Warrants and Checks
[11-65G]
Action
(continued)

Co-Curricular		June 20, 2011
Reedley College Co-Curricular	\$ 53,168.50	May 23, 2011 to June 20, 2011
Total:	\$ 11,549,234.38	

Consideration to
Authorize Auction of
Surplus Property, Fresno
City College
[11-66G]
Action

authorize disposal of district surplus property by auction

Consideration to
Authorize Auction of
Surplus Property, Reedley
College
[11-67G]
Action

authorize disposal of district surplus property by auction

Consideration to
Authorize Signatories for
Orders and Registers
[11-68G]
Action

- a) authorize the removal of Interim Vice Chancellor of Finance and Administration Willard C. Wright as an authorized signatory to sign orders and registers drawn on the funds of the district effective July 5, 2011;
- b) authorize Vice Chancellor of Finance and Administration Edwin Eng to sign orders and registers drawn on the funds of the district effective July 5, 2011; and
- c) authorize a majority of board members to sign orders and registers in the name of the Board of Trustees

Consideration to
Authorize Signatories for
District Contracts and
Grants
[11-69G]
Action

authorize the removal of Willard C. Wright as signatory on district contracts and grants effective July 5, 2011

Consideration to
Designate Person to
Receive District Financial
Mail from the County
Superintendent of Schools
[11-70G]
Action

authorize the removal of Willard C. Wright as authorized recipient of financial mail from the Fresno County Department of Education effective July 5, 2011, and add Vice Chancellor of Finance and Administration Edwin Eng as authorized recipient effective July 5, 2011

Consideration of District
Bank Accounts
[11-71G]
Action

approve the list of district bank accounts revised and updated to reflect accounts and signatories as of July 5, 2011

Consideration to
Authorize Agreement with
the Foundation for
California Community
Colleges for the California
Community College Early
Assessment Program,
Fresno City College
[11-72G]
Action

- a) authorize the district, on behalf of Fresno City College, to enter into an agreement with the Foundation for California Community Colleges to provide funding from the Water S. Johnson Foundation to implement the California Community College Early Assessment Program (EAP) in the amount of \$15,000 for the period February 1, 2011, through June 30, 2012;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the chancellor or vice chancellor, finance and administration, to sign the agreement on behalf of the district

Consideration to
Authorize Agreement with
West Hills Community
College District for Career
Advancement Academy
Programs Sub-grant,
Districtwide
[11-73G]
Action

- a) authorize the district to enter into an agreement with West Hills Community College District for a Career Advancement Academy Program sub-grant to establish pipelines for undereducated/underemployed youth and young adults, who will have the opportunity to increase their performance levels in reading, writing, and mathematics and to obtain career technical training skills leading to careers and additional higher education opportunities in the Central Valley for the period April 1, 2011, through June 30, 2012, with funding in the amount of \$792,542;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the chancellor, or vice chancellor, finance and administration, to sign the agreement on behalf of the district

Consideration to
Authorize Agreement with
Colton-Redlands-Yucaipa
Regional Occupational
Program for Career
Technical Education
TEACH Project, State
Center Consortium
[11-74G]
Action

- a) authorize the district, on behalf of the State Center Consortium, to enter into an agreement with the Colton-Redlands-Yucaipa Regional Occupational Program to participate in the Career Technical Education TEACH pilot site project for the period July 1, 2011, through June 30, 2012, with funding in the amount of \$24,950;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the chancellor or vice chancellor, finance and administration, to sign the agreement on behalf of the district

Consideration of District Memberships in Educational Organizations [11-75G]
Action

approve 2011-12 institutional memberships in the Association of Community College Trustees (ACCT) for \$6,786 and Community Colleges for International Development (CCID) for \$6,250

Consideration to Approve Out-of-Country Travel for Chorus Students, Willow International Center [11-76G]
Action

approve out-of-country travel for Willow International Community College Chorus students to travel to London, England, from June 17, 2012, through June 25, 2012, with the understanding that the trip will be financed and arranged without district involvement or expenditure

Introduction of Proposed Revisions to Board Policy 2010 – Board Membership [11-77G]
No Action

It is recommended that at the next regular board meeting, the Board adopt the proposed revision to Board Policy 2010. No action was required by the Board

Introduction of Proposed Revisions to Board Policy 2100 – Board Elections [11-78G]
No Action

It is recommended that at the next regular board meeting, the Board adopt the proposed revision to Board Policy 2100. No action was required by the Board.

*****End of Consent Agenda*****

Approval of Recommended Timeline and Update for 2008-2011 Strategic Plan [11-52]
Action

Robert Fox presented the updated 2008-2011 Strategic Plan and the timeline for the District's next Strategic Plan from 2012-2016 for approval.

Dr. Blackwood clarified the recommendation presented to the Board. She clarified that the District's next Strategic Plan is from 2012- 2016 with the colleges/center's new timeline from 2013-2017 so that the colleges/center align to the District and integrate district goals into their plans.

Mr. Patterson asked for clarification on the timeline regarding the approval as the written report identified that the Board would approve the Strategic Plan in June 2011. Dr. Blue stated the timeline was presented to the Board at the June meeting, and approval for the timeline is being requested at this meeting. Dr. Blackwood will adjust the timeline accordingly to reflect that the Strategic Plan was presented to the Board in June and that the Board approved it in July, which has been done.

Approval of
Recommended Timeline
and Update for 2008-2011
Strategic Plan
[11-52]

Action

(continued)

A motion was made by Mr. Patterson and seconded by Ms. Barreras that the Board of Trustees approve the updated SCCCD 2008-2011 Strategic Plan and the timeline for the preparation of the SCCCD 2012-2016 Strategic Plan, as presented.”

The motion carried unanimously.

Budget Update
[11-53]

No Action

Ed Eng provided current budget information to the Board. He advised the Board that the governor approved the state’s budget on June 30, 2011. Additional information regarding the budget, and the impact on the district will be provided to the Board as it comes in. One of the results of the approved budget is the elimination of \$1.9 million from California Postsecondary Education Commission (CPEC). This could affect campus status for the north centers.

Mr. Smith asked if this will be a defunding of CPEC. How will this affect accreditation? Mr. Eng will follow-up on this issue.

Mr. Eng reviewed the scenarios, based on the adopted budget.

Mr. Smith stated that the Williamson Act elimination should increase tax collection. However, the assumption is that the state will collect a lower amount than previous years. Mr. Eng stated the real estate market is still suffering from the recession. He said the state calculated the revenue statewide, and then each county submitted preliminary figures as to what they thought they would receive from tax revenue.

Mr. Eng advised the Board that if the \$4 billion of additional revenue predicted by the state does not materialize, then there will be an adjustment on December 15, 2011. Fees will then go up from \$36.00 to \$46.00 a unit. The State Chancellor’s Office is recommending a straight apportionment funding reduction, to make it easier for the community colleges, to avoid trying to collect additional fees during the registration process.

No action was required by the Board.

Reports of Board
Members

Mr. Patterson stated he was concerned about the cost of the scheduled upcoming training. He recommended that more discussion take place before planning this training. He suggests the Board take part in the upcoming district training scheduled in the fall. Randy Rowe stated the next Prevention of Sexual Harassment training will take place in November. Mr. Patterson

Reports of Board Members (continued) also recommended looking into web-based training. Ms. Barreras asked if general counsel could provide the training. Mr. Greg Taylor stated that training offered is presented by a trainer with extensive background in sexual harassment training. In his experience it is preventative money well-spent. Ms. Barreras agrees with Mr. Patterson to attend the training provided by the district.

Mr. Nishinaka stated he met with Mr. Fox to get an update on workforce development. Mr. Nishinaka also attended the reception for Dr. Barbara Hioco, and the retirement celebration for Karen Durham.

Old Business Ms. Smith stated that she would like the Board to reconsider having the July board meeting. Mr. Taylor stated that this was a subject that could be discussed at the December board meeting.

Future Agenda Items Mr. Nishinaka asked for a discussion regarding AB515 at the next board meeting.

Delegations, Petitions, and Communications None

Closed Session Ms. Smith stated that in closed session the Board would be discussing:

- A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, pursuant to Government Code section 54957
- B. PUBLIC EMPLOYMEE APPOINTMENT/EMPLOYMENT, pursuant to Government Code section 54957
 - 1. Title: President, Reedley College
 - 2. Title: Interim Vice President of Instruction, Fresno City College
 - 3. Title: Interim Dean of Instruction, North Centers
 - 4. Title: Acting President, Reedley College
 - 5. Title: Vice President of Administrative Services, Reedley College
- C. CONFERENCE WITH LEGAL COUNSEL – Existing Litigation Pursuant to Government Code Section 54956.9(a)
SCCCD v. American Property Holdings, Inc., et al.
Fresno Superior Court Case No. 10CECG03871(AMS)

Ms. Smith called a recess at 6:05 p.m.

Consideration to Appoint
Vice President of
Administrative Services,
Reedley College
[11-58]
Action

A motion was made by Mr. Nishinaka and seconded by Ms. Barreras that the Board of Trustees appoint Donna Berry as Vice President, Administrative Services, Reedley College, with placement on the Management Salary Schedule at Range 66, Step 7, \$141,812 per year effective August 1, 2011.

The motion carried unanimously.

Adjournment

The meeting was adjourned at 7:20 p.m. by the unanimous consent of the Board.

na

Richard Caglia
Secretary, Board of Trustees
State Center Community College District

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 2, 2011

SUBJECT: Employment, Retirement, Resignation,
Change of Status, Academic Personnel

ITEM NO. 11-19HR

EXHIBIT: Academic Personnel Recommendations

Recommendation:

It is recommended that the Board of Trustees approve the academic personnel recommendations, items A through F, as presented.

ACADEMIC PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons:

Name	Campus	Class & Step	Salary	Position
Fallon, Ann P.	NC	V, 6	\$80,221	Biology Instructor

(Current Part-time Instructor)
(One-Year Temporary Contract – August 11, 2011 through May 18, 2012)

Rodriguez, Michael G.	FCC	V, 6	\$78,276	Counselor, Transfer Center
--------------------------	-----	------	----------	----------------------------

(In-active Part-time Instructor)
(Categorically Funded Contract – August 8, 2011 through June 30, 2012)

Soto, Ernestina G.	FCC	IV, 5	\$72,512	Nursing Instructor
-----------------------	-----	-------	----------	--------------------

(Current Full-time Categorically Funded Instructor)
(Second Contract – August 11 2011 through May 18, 2012)

Spalding, Norma W.	FCC	IV, 4	\$34,915	Nursing Instructor
-----------------------	-----	-------	----------	--------------------

(Current Part-time Instructor)
(One-Semester Temporary Contract – August 11 2011 through December 16, 2011)

B. Recommendation to accept resignation for the purpose of retirement from the following persons:

Name	Campus	Effective Date	Position
Andreen, Kristi L.	FCC	October 3, 2011	Respiratory Care Instructor

C. Recommendation to accept resignation for the following person:

Name	Campus	Effective Date	Position
Ainza, Michele	FCC	July 31, 2011	Dance Instructor

Academic Personnel Recommendations

Page 2

- D. Recommendation to change the contractual duty days effective August 1, 2011 for the following persons:

Name	Campus	From	To	Position
Hacker Jr., Jackson B.	RC	187	177	Physical Education Instructor

- E. Recommendation to accept change of status for the following persons:

Name	Campus	Effective Date	Position
McClain, Mary Jane	FCC	August 11, 2011	MA/Surgt/Nursing Instructor

(Reduction to part-time employment status prior to retirement per Article XVIII, Section 4 of the SCFT Collective Bargaining Unit Contract)

Walzberg, Laura A.	FCC	August 11, 2011	Nursing Instructor
-----------------------	-----	-----------------	--------------------

(Reduction to part-time employment status prior to retirement per Article XVIII, Section 4 of the SCFT Collective Bargaining Unit Contract)

- F. Recommendation to employ the following person as a Training Institute Trainer:

Name	Campus	Classification	Hourly Rate	Date
Yoshihara, Michael	FCC	Trainer II	\$33.52	July 1, 2011
Chavez, Laurie	FCC	Trainer II	\$33.52	July 1, 2011

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 2, 2011

SUBJECT: Employment, Change of Status,
Leave of Absence, Resignation, Retirement,
Classified Personnel

ITEM NO. 11-20HR

EXHIBIT: Classified Personnel Recommendations

Recommendation:

It is recommended that the Board of Trustees approve the classified personnel recommendations, items A through F, as presented.

CLASSIFIED PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons as probationary:

Name	Location	Classification	Range/Step/Salary	Date
Fox, Kyla	RC	Administrative Assistant Position No. 3043	55-A \$3,762.67	06/28/2011
Lemus Estrada, Sergio	RC	Upward Bound Assistant Position No. 3140	52-B \$3,673.58	07/01/2011
Bourrel, Margaret	FCC	Nursing Skills Resource Assistant Position No. 2113	62-A \$4,460.75	08/08/2011

B. Recommendation to employ the following persons as provisional – filling vacant position of permanent full-time or permanent part-time pending recruitment/selection, or replacing regular employee on leave:

Name	Location	Classification	Hourly Rate	Date
Zamora, Celia	DO	Administrative Secretary I Position No. 1150	48-A \$18.32/hr.	06/20/2011
Bedolla, Heli	MC	Instructional Aide Position No. 4019	32-A \$12.35/hr.	06/21/2011
Montalvo, Leilani	DO	Accounting Technician I Position No. 1125	57-A \$22.79/hr.	07/01/2011

C. Recommendation to approve the change of status of the following regular employees:

Name	Location	Classification	Range/Step/Salary	Date
Gomez, Elba	DO	Human Resources Analyst Position No. 1063 to Director of Classified Personnel Position No. 1130	64-C \$5,163.00 to \$64-C +15% \$5,937.42	06/27/2011 thru 07/15/2011
(Additional compensation for working out of class per Article 33, Section 8)				
Romero- Blancas, Lisa	RC	Office Assistant III Position No. 3004 to Office Assistant II Position No. 3052	48-C \$3,496.83 to 41-E \$3,248.75	06/28/2011

(Return to regular assignment)

Classified Personnel Recommendation

Page 2

C. Recommendation to approve the change of status of the following regular employees (cont'd):

Name	Location	Classification	Range/Step/Salary	Date
Sanchez, George	RC	Administrative Assistant	55-C	06/28/2011
		Position No. 3043 to Student Services Specialist	\$4,149.00 to 52-C	
		Position No. 3005	\$3,857.25	
(Return to regular assignment)				
Smith, Heather	RC	Student Services Specialist	52-C	06/28/2011
		Position No. 3005 to Office Assistant III	\$3,857.25 to 48-D	
		Position No. 3004	\$3,673.58	
(Return to regular assignment)				
Davis, James	RC	Instructional Technician –	50-E	07/01/2011
		Microcomputer Lab	\$4,054.42 to	
		Position No. 3037 to Audio Visual	63-A \$4,572.92	
		Maintenance Specialist		
		Position No. 3037		
(Additional compensation for working out of class per Article 33, Section 8)				
Fowler, Amber	RC	Financial Aid Assistant I	57-E	07/01/2011 thru 09/30/2011
		Position No. 3111 to Financial Aid Assistant II	\$4,876.50 to 60-E	
		Position No. 3084	\$62,856	
(Additional compensation for working out of class per Article 33, Section 8)				
Rios, Alicia	DO	International Trade Specialist	60-E	07/01/2011
		Position No. 1147 to University Center Coordinator	\$5,292.08 to 66-D	
		Position No. 1147	\$5,837.25	
(Additional compensation for working out of class per Article 33, Section 8)				
Rola, Alfredo	RC	Instructional Technician –	50-E	07/01/2011
		Microcomputer Lab	\$4,054.42 to	
		Position No. 3091 to Audio Visual	63-A \$4,572.92	
		Maintenance Specialist		
		Position No. 3091		
(Additional compensation for working out of class per Article 33, Section 8)				
Walke, Lynne	MC	Office Assistant III	48-E	07/01/2011 thru 09/30/2011
		Position No. 4022 to Financial Aid Assistant I	\$3,857.25 to 57-B	
		Position No. 4015	\$4,149.00	
		(Additional compensation for working out of class per Article 33, Section 8)		

Classified Personnel Recommendation

Page 3

C. Recommendation to approve the change of status of the following regular employees (cont'd):

Name	Location	Classification	Range/Step/Salary	Date
Wells, Barbara	MC	Financial Aid Assistant I	57-E	07/01/2011
		Position No. 4015 to Financial Aid Assistant II Position No. 4023	\$4,801.50 to \$60-E \$5,163.00	thru 09/30/2011
(Additional compensation for working out of class per Article 33, Section 8)				
McKibben, Shannon	FCC	Secretary to the President	58-D	07/05/2011
		Position No. 2211 to Administrative Assistant Position No. 2045	\$5,400.50 to 55-E \$4,901.59	
(Return to regular assignment)				
Klimek, Anastascia	RC	EOPS OASIS Assistant	54-E	07/11/2011
		Position No. 3152 to Director of EOP&S Position No. 3612	\$4,460.75 to 54E + 15% \$5,129.83	
(Additional compensation for working out of class per Article 33, Section 8)				
Carnahan, Amy	WI	Instructional Aide – Child Development Lab	38-B	07/18/2011
		Position No. 5039 to Early Childhood Education Specialist Position No. 5015	\$2,609.92 to 53-A \$3,580.50	
(Additional compensation for working out of class per Article 33, Section 8)				
Fischer, Judi	FCC	Bookstore Sales Clerk III	43-E	08/01/2011
		Position No. 2055 to Bookstore Sales Clerk II Position No. 2083	\$3,669.17 to 40-E \$3,413.75	
(Return to regular assignment)				

D. Recommendation to approve the leave of absence of the following employee (regular):

Name	Location	Classification	Date
Clark, Joyce	WI	Department Secretary – PPT	06/15/2011
		Position No. 5016	thru 08/16/2011
(Unpaid personal leave of absence per Article 13, Section 2)			

Classified Personnel Recommendation

Page 4

E. Recommendation to accept the resignation of the following regular employees:

Name	Location	Classification	Date
Benson, Perry Jr.	FCC	Upward Bound Assistant Position No. 2258	07/22/2011
Zamora, Rebecca	WI	Early Childhood Education Specialist Position No. 5015	07/15/2011

F. Recommendation to accept the resignation for the purpose of retirement for the following regular employees:

Name	Location	Classification	Date
Points, Susan	FCC	Duplicating Operations Technician Position No. 2036	07/18/2011
Kilgore, Richard	FCC	Instructional Technician – Art Position No. 2479	07/31/2011
Anderson, Robin	FCC	Department Secretary Position No. 2232	09/02/2011
Aguilar, Yolanda	FCC	Student Services Specialist Position No. 2128	09/30/2011
Barlow, John	FCC	Custodian Position No. 2184	09/30/2011
Battcher, Shirley	FCC	Office Assistant II Position No. 2026	09/30/2011
Barnett, Karin	FCC	Textbook Purchasing Clerk Position No. 2076	09/30/2011

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 2, 2011

SUBJECT: Consideration to Approve Employment of
Part-Time Faculty, Summer 2011, Fresno City
College, Reedley College, and North Centers

ITEM NO. 11- 21HR

EXHIBIT: Listings of Part-Time Faculty, Summer 2011

Background:

Board Policy 7120 authorizes the district to employ part-time faculty. Attached for Board approval are summer 2011 assignment rosters from Fresno City College, Reedley College, and North Centers.

Recommendation:

It is recommended that the Board of Trustees approve employment of part-time faculty for Fresno City College, Reedley College, and North Centers for summer 2011, as presented.



**Fresno City College
Adjunct Instructors
Summer 2011**

Instructor Name	Section
Adams, Jennifer	Nursing, Registered
Ailanjian, Landon	History
Anglen, Brandy	Geology
Armstrong, Craig	English
Avery, Douglas	Mathematics
Baca, Marisol	English
Baker, Gregory	Communication
Baker, Judy	English As A Second Language
Beltran, Cynthia	Counseling
Benas, Rebecca	English
Biltz, Cesaria	Nursing, Registered
Blackerby-Slater, Laurel	Mathematics
Bluth, Gary	Physical Education
Boyle, Anna	English
Bragg, Joyce	Nursing, Registered
Bugay, Elnora	Nursing, Registered
Burnett, Fern	Paralegal
Calandra, Janet	English
Carvalho, Brenda	Mathematics
Casner, Paul	Biology
Caviglia, Anthony	Physical Education
Chacon, Kenneth	English
Chalasani, Usha	English As A Second Language
Consolatti, Allen	English
Contreras, Luis	English
Crooks, Elizabeth	Business & Technology
Da Costa, Laura	Psychology
Dailey, Jr William	Human Services
Day, Diana	Radiologic Technology
Day, Elizabeth	Nursing, Registered
Defreitas, Diane	Economics
Delfin, Lynda	Nursing, Registered
Denis-Arrue, Nuria	Biology
Devoe-Peterson, Robert	Computer Information Technology
Diaz, Nicolet	English
Donahue, Randy	Nursing, Registered
Dorn, Lawrence	Mathematics

Echeverria-Bis, Olivia	English
Edmunds, James	Nursing, Registered
Erven, Chuck	Theatre Arts
Ezaki, Gretchen	Nursing, Registered
Fitzgerald, Charmaine	Child Development
Florence, Christine	Nursing, Registered
Forestiere, Marc	Computer Information Technology
Garcia, Ruby	Chicano-Latino Studies
Garcia, Sabrina	Nursing, Registered
Germond, Oliver	Physical Education
Gonzales, Janine	Counseling
Greene, Barbara	Nursing, Registered
Hamp, David	Communication
Hao, Jian-Min	Dance
Harris, Debra	Human Services
Hawkins, Lynn	Physical Education
Henry, Amanda	Chemistry
Herren, Brett	Mathematics
Heyne, Bridget	Nursing, Registered
Heyne, Jennifer	History
Holmes, Wendy	Biology
Hord, John	Music
Huneault-Schultze, Sylvie	English As A Second Language
Jensen, Daniel	Mathematics
Jessie, Mildred	History
Johnson, Chandra	English As A Second Language
Jones, Charles	English
Jurevich, Gayla	Business Administration
Karimbakas, Spiros	Mathematics
Kato-Gee, Jacquelyn	Nursing, Registered
Kawagoe, Kirk	Chemistry
Keysaw, Paul	Physical Education
Khan-Brockbank, Khersti	Communication
Kincade, Cathy	Nursing, Registered
Kirk, Karla	African-American Studies
Knaapen, Beatrice	Business & Technology
Kuiper, Harold	Communication
Legaspi, Elizabeth	Nursing, Registered
Linder, Colby	Biology
Longan, Craig	History
Lopez, Rachel	English
Lyons, Rick	Physical Education
Madec, Edward	Physical Education
Makofske, James	Computer Information Technology
Marinovich, Branko	Political Science
Marius, Deborah	Child Development
Marsh, Robert	Mathematics
Martin, Sheila	Business & Technology

McCabe, Gail	English
McDonald, Geoffery	Mathematics
McLeod, Todd	Computer Information Technology
Medhurst, Nigel	English
Medrano, Michael	English
Meister, Lucielle	Nursing, Registered
Miko, Kristina	English
Mimura, Stacielee	Communication
Mohle, Dennis	Computer Information Technology
Mollo, Constance	Medical Assisting
Moreno, Janice	English
Mott, Micheal	Nursing, Registered
Munoz, Sharon	Biology
Musick, William	Physical Education
Natal, Lori	Counseling
Nelson, Thomas	English
Newman, Autumn	English
Oaks, Scott	Radiologic Technology
Ochoa, Annette	Child Development
Ockey, Debbie	Linguistics
Odom, Janell	Physical Education
Olsen, Rodney	Biology
Palmer, Richard	Biology
Parks, John	Air Conditioning
Paul, Heather	English
Pontius, David	Computer Information Technology
Prandini, Kellen	Anthropology
Pritchard-Parker, Mari	Anthropology
Ramos, Loretta	Communication
Ranganathan, Shilpa	Sociology
Ray, Karen	Nursing, Registered
Razee, Alan	Communication
Rigby, Kristin	Communication
Rivera, Blanca	Counseling
Savala, Sylvia	English
Scheidt, Richard	Health Science
Schmalle, Robert	Business Administration
Schulte, Tracy	Physical Education
Sheldon, Bryan	Mathematics
Shultz, Joseph	Radiologic Technology
Skaret, Wayne	Business & Technology
Sloan, Larry	Industrial Training, CTC
Snowden, Patrick	Art
Solberg, Eric	Physical Education
Soto, Ernestina	Nursing, Registered
Soublet, Monica	Child Development
Spalding, Norma	Nursing, Registered
Staebler, Diane	Biology

Staten, Patrick	Mathematics
Steele Smith, Catherine	English
Stewart, Richard	Biology
Strait, Laura	Mathematics
Stuntz, Tracy Ellen	Communication
Swearingen, Elizabeth	Womens Studies
Takeda, Michael	English
Taus, Kay	Child Development
Temple, Donald	Decision Science
Thiesen, Lorraine	Communication
Travis, II Keith	Physical Education
Trevino, Julio	English
Vaca, Jesus	Accounting
Valencia, Christina	Counseling
Vannasone, Isaac	Mathematics
Vellandi, Christian	Chemistry
Vidinoff, John	Mathematics
Weaver, Louis	Geography
Wilburn-Villasana, Esther	Nursing, Registered
Williams, Ann	English
Williams, Rhonda	Recreation
Wimer, Garrett	Astronomy
Yang, Victor	Counseling
Yates, Susan	Recreation
Ybarra, Kerry	Philosophy



**Fresno City College
Adjunct Instructors
Fire Academy
Summer 2011**

Acuna, David	Moore, Justin
Baker, Earle	Nelson, John
Banta, Donald	Nevarez, Luis
Baxter, Geary	Nunn, Derek
Binaski, John	Pogue, Richard
Brothers, Jon	Reid, James
Brotsis, William	Rogers, Edward
Brown, Jonathan	Rowe, Deborah
Cadigan, Richard	Stach, Roger
Cope, Thomas	Starkey, Gerard
Damico, James	Stemler, James
Davis, James	Sulenta, David
Davis, Michael	Torosian, Brian
Ekk, Christopher	Watson, John
French, Lawrence	Young, Jeffrey
Garza, Hector	
Gerking, Christopher	
Gilman, Kenneth	
Guice, Daniel	
Harold, Kirk	
Herzog, Marilyn	
Hicks, H. D.	
King, Christopher	
Krippner, Virginia	
Kron, William	
Leigh Jr., John	
Long, Cameron	
Macalpine, Donald	
Martinez, Mark	
Michaels, Ryan	



**Fresno City College
Adjunct Instructors
Police Academy
Summer 2011**

Acosta-Mabrey, Rosalinda	Downing, Craig	Hustedde, Lawrence	Perry, Dwight
Adler, Paul	Downing, Melissa	Jacobo Jr., Henry	Pino, Jon
Agnew, Michael	Doyle, Michael	Jimenez, Jimmy	Planas, Edward
Alberda, Thomas	Dunn, Jeffrey	Johnson, Dwayne	Reese, Douglas
Alexander, Matthew	Eberhard, Gary	Joseph, Mary	Robinson, Jeffery
Anderson, Gregory	Erwin, Shawn	Kader, Philip	Rossetti, James
Arendt, James	Esmay, Scot	Katz, Kenneth	Rowe, Thomas
Avila, Edward	Esmay, William	Kaundart, Earl	Royal, Randy
Baker, Earle	Estrada, Renea	Keeney, Mark	Ruiz, David
Bandy, Beth	Fam, Mark	Kennedy, Rodney	Sanchez, Martin
Baxter, Geary	Farrah, Burke	Kilby, Steve	Schmidt, Eric
Bennink, Hendrikus	Fief, Gary	Klose, Thomas	Schneider, Terry
Bessinger, Drew	Field Jr, Frederick	Koch, Michael	Scholl, Michael
Boland, Eugene	Fleischmann Jr., Nicholas	Kurtze, David	Scroggins, Brett
Bradford, David	Flores, Sherree	Lamm, Daniel	Selecky, David
Brand, Michael	Frascona, Vincent	Louviere, Richard	Sellai, Diana
Bray Jr, Mark	Frost, Thomas	Lusk, James	Sepeda, Lorraine
Burgamy, Teresa	Fuller, Zebedee	Maier, John	Sherman, Leonard
Burks, Troy	Gaines, Jaimy	Martin, Gary	Shumate, Harold
Burnett, Lynn	Gaines, Richard	Martin, Tami	Silva, Manuel
Button, Lynn	Gamoian, Lisa	Martinez, Robert	Sloan, Michalanne
Caporale, Philip	Garza, Jose	Matsuzaki, Kent	Smith, David
Cardinale, Dean	Gates, Vaughn	Mayo, Edward	Smith, Joseph
Carrillo, Rudy	Gines, Ramon	McAnulty, Laurie	Smith, Michael
Cervantes, Daniel	Gomez, Joseph	McComas, Stephen	Solis, Susan
Cheney, Scot	Green, Daryl	McFadden, Matthew	Stalker, Brent
Cooney, Neal	Greening, Roger	McKinney, Rosanna	Stark, Linda
Cotter, Lee	Grove, Lori	Mechem, Timothy	Stumpf, Judith
Craig, Rodney	Grove, William	Mitchell, Marla	Taylor, James
Cruise, Harold	Gularte, Gregory	Moore, Robert	Thompson, Mark
Cruz, Rayann	Haas, Douglas	Moore, Scott	Tilley, John
Dadian, Neil	Haynes, Lorine	Mosier, Michael	Torosian, Marvin
Daniels, Stevie	Henkle, Charles	Motoyasu, Jeffrey	Tracy Jr, Vernon
Davenport, Dennis	Herrera, Cruz	Nation, William	Tushnet, Geoffery
Desmond, Christopher	Herring III, Jesse	Oh, Patrick	Villemin, Douglas
Dewall, Anthony	Herzog, Marilyn	Payn, Scott	Watson, James
Dooley III, William	Herzog, Timothy	Peirsol II, Gilbert	Webster, Nicholas
Dooley, Ricki	Hibbens, Darrell	Pendley, Kevin	White, Debra
Downing, Clifford	Hickman, Kevin	Perez, Gilbert	Wilkins, Stephen
			Williams, Diane
			Wong, Mervin



**Fresno City College
Non-Instructional
Adjunct Instructors
Summer 2011**

<u>Instructor Name</u>	<u>Assignment</u>
Anglen, Brandy	STEM Coordinator
Barrett, Denise	HS & Workforce Development Counselor
Bailey, Charles	Workforce Development
Braddock, Karen	Coordinator
Bradford, David	Police Academy
Burks, Troy	Police Academy
Byrns, Dennis	Fire Academy
Chandler, Donna	Librarian
Cooper, Donna	Basic Skills
Corchado, Francisco	HS Counselor
Cotter, Lee	Police Academy
Davies, Carol	Coordinator
Demanett, Paula	Librarian
Desmond, Christopher	Police Academy
Dewall, Anthony	Police Academy
Dooley III, William	Police Academy
Doud, Laurel	Librarian
Doyle, Michael	Police Academy
Fief, Gary	Police Academy
Focarazzo, Cathy	Tutorial
Frascona, Vincent	Police Academy
Frost, Thomas	Police Academy
Gaines, Jaimy	Police Academy
Gallardo, Araceli	Cal Works
Glover, Tamara	Coordinator
Gomez, Joseph	Police Academy
Gularte, Gregory	Police Academy
Henkle, Charles	Police Academy
Herring III, Jesse	Police Academy
Kennedy-Lewis, Keri	Cal Works
Macalpine, Donald	Fire Academy
Maier, John W	Police Academy
Martin, Tami C	Police Academy
Matsuzaki, Kent	Police Academy
Mayo, Edward	Police Academy
McAnulty, Laurie	Police Academy
McComas, Stephen	Police Academy
McKinney, Rosanna	Police Academy
Mechem, Timothy	Police Academy
Midcalf, Nancy	Coordinator
Moore, Scott	Police Academy
Nkosi, Janine	Tutorial

Orlando, Mary	Coordinator
Owen, Richard	Police Academy
Parker, Paige	Tutorial
Partoviamin, Soheil	Tutorial
Piland, Kurt	Counselor/Cal Works
Pino, Jon	Police Academy
Planas, Edward	Police Academy
Rivera, Blanca	Cal Works
Rogers, Edward	Fire Academy
Richards-Murray, Paulette	Workforce Development
Ramirez, Deanna	Coordinator
Rowe, Deborah	Fire Academy
Sanchez, Ray	Tutorial
Schmidt, Eric	Police Academy
Silva, Cheryl	Coordinator
Smith, David	Police Academy
Squier-Beem, Nanci	Tutorial
Stark, Linda	Police Academy
Sutton, Donald	Fire Academy
Thepphavong, Kami	Cal Works
Thomas, Jose	STEM Tutor
Torosian, Marvin	Police Academy
Tracy Jr, Vernon	Police Academy
Tushnet, Geoffery	Police Academy
Valencia, Christina	Cal Works
Villalba, Tabitha	Tutorial
Villarreal, Teofila	Coordinator
Vue, Bao	STEM Coordinator
Waddle, Carl	HS tutor
Watson, John	Police Academy
Wong, Mervin	Police Academy
Yang, Mai	Librarian

**FRESNO CITY COLLEGE
Student Services Adjunct Faculty
Summer 2011**

Counseling

Charlotte Arakelian
Pat Bayer
Cedric Hardamon
Lily Hernandez
Carolyn Kincheloe
Nadia Kostin
Julie Lynes
Doris Manock
Mary Ellen Pardue
Mike Pavich

Granville Redmond
Mario Reposo
Rose Stock
Leah Velasquez
Shoua Yang
Manuel Zubiri

Financial Aid

Janine Nkosi

Health Services

Stephanie Annett

Psych Services

Gareth Houghton
Guadalupe Vasquez

Psych Services Interns

John Thomas Huber
Jennifer Leo
Tikeshia Leslie-Jones
Dianne Ey
Sharon Muha

TRIO

Julie Lynes –Counselor
Rosa Murillo –Counselor
Cheryl Boney- adj faculty
Tiffany Friesen- adj faculty
Rio Waller- adj faculty
Autumn Newman- adj faculty

Veterans

Roger Radtke

**REEDLEY COLLEGE
SOUTH CENTERS & NORTH CENTERS
SUMMER 2011
ADJUNCT FACULTY**

REEDLEY COLLEGE

Atencio, David	IS
Azevedo, Marline	AG
Belcher, Carolyn	OT
Berry, Oma	EH
Blied, James	MATH
Boyd, Sean	GEOG
Carvalho Cooley, Linda	COMM
Chalepah, Jan	ENGL
Cisneros, Amparo	SPAN
Cornel, Veronica	CHEM
Deftereos, Nicholas	MAG
Demichillie, Robert	PE
Dinis, Larry	MAG
Eisinger, Jeff	SOC
Ensz, Toni	OT
Fonseca, Brian	PE
Gong, Douglas	MATH
Gonzalez, Laura	CHDEV
Gutierrez, Nancy	AG
Hirayama, Bryan	COMM
Hurst, David	ENGL
Jefferies, Shannon	PE
Kamerin, Kim	MUS
Kaur, Rajwant	MATH
Keoppel, Teresa	ENGL
Kilbert, Daniel	PE
Kinney, Kent	NR
LaSalle, Kelly	ENGL
Marcial, Steven	PSY
McKinley, Juanita	DEVSER
McLenithan, Susan	ENGL
Miller, Randall	HIST
Moar, Scott	MATH
Mulligan III, James	AG
Ovando II, Benjamin	ENGL
Peck, Jill	ENGL
Reimer, Ronald	MATH
Renteria, Sergio	MATH
Reyna, Kathleen	POLSCI
Ross, Stacy	ENGL
Rudy, Kathleen	COUN
Sandoval, Everett	IS / STAT
Scarborough, Poppy	ART
Smith, Samuel	POLSCI
Spicci, Bryon	BIOL

Stark, Scott	HLTH
Stutsman, Drew	ENGL
Thurber, Julie	ENGL
Tikkanen, David	MFGT
Tomlin, Camille	HIST
Trinidad, Cecil	CHDEV
Unruh, Jean	BIOL
Wenter, Gary	MAG
Zech, Kenneth	INTDS

REEDLEY WEB

Kelly, Maria	MATH
Nasalroad, Ralph	BA
Obeid, Lina	MATH
Sorensen, Michael	BA
Tayar, Walid	MATH
Terrell, John	PSY

MADERA CENTER

Barile, Stephen	ENGL
Chandra, Geeta	BIOL
Day, Elizabeth	RN
Friedland, Steven	POLSCI
Kandarian, Todd	MATH
Luna, Frank	HIST
Marquez, Monica	CHDEV
Medina, Gloria	OT
Phengsiri, Jessica	CHDEV
Schaff, Raymond	IS
Schoenburg, Diane	PSY
Spadafore, Gail	OT
Steffke, Robert	ENGL
Young-Manning, Sheryl	COTR / INTDS

MADERA CENTER WEB

Flanagan, James	ENGL
-----------------	------

OAKHURST CENTER WEB

Srinivasan, Gita	ECON
------------------	------

WILLOW INTERNATIONAL CENTER

Brogan, Amy	PE
Brown, Lee	SOC
Bundli, Lisbeth	ACCTG
Burke, Laura	ENGL
Dovali, Stacy	COMM
Fiorentino, Janet	POLSCI
Glaves, Christopher	MATH
Gomez-Heitzeberg, Quinn	ART
Hendrixson, Jan	BIOL
Johnson, Kathy	PSY
Leonard, Dana	BIOL
Macias Sanchez, Dora	SPAN
Nielsen Jr, Willard	SOC

Phengsiri, Jessica	CHDEV
Ray, Michael	CHEM
Renwick, Jon	MATH
Ryan, James	MATH
Schwartz Casey, Jenifer	ENGL
Springer, Timothy	HIST

WILLOW INTERNATIONAL CENTER WEB

Allen, Nathan	MATH
Hickey, Russell	MATH
Horn, Colleen	HLTH
Nabors, Brent	IS
Remington, Lesley	ECON
Sparrow, Courtney	COMM
Spriggs, Kathleen	PSY

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 2, 2011

SUBJECT: Consideration to Approve Revision of
Payroll Classification Job Duties

ITEM NO. 11-22HR

EXHIBIT: None

Background:

The Personnel Commission and district have been reviewing job specifications within the accounting (payroll) series. It was determined that the job specifications needed to be updated to more accurately reflect the specific titles and actual duties being performed within this family and each classification.

The director of classified personnel has updated the minimum qualification requirements and knowledge and abilities of these classification specifications. According to Education Code section 88009, the Board of Trustees shall fix and prescribe the duties to be performed by all persons in the classified service. Those revisions will then be forwarded to the Personnel Commission. If the Personnel Commission recommends any change in salary, then the district will meet and negotiate with CSEA as required by the education code.

The “example of duties” language is provided below.

ACCOUNTING TECHNICIAN II - PAYROLL

~~Performs a wide variety of duties including but not limited to: complex accounting work; verifying, balancing and posting/recording data; preparing financial and reconciliation statements, audits and other reports, and bank deposits; developing, maintaining, and using systems for recording, interpreting, and communicating financial data; reviewing, calculating, preparing and distributing checks, receipts and financial documents; preparing and monitoring budgets and expenditure reports; entering and retrieving data from computer system as needed; and assigning and/or reviewing the work of other employees and students. May perform other duties as needed.~~

PAYROLL TECHNICIAN II

Performs a variety of highly complex payroll work, including but not limited to:

- Prepares and processes payroll for all district employees and oversees payroll operations.
- Audits salary payments and deductions, maintains payroll records and resolves salary payment discrepancies.
- Verifies, balances and posts/records payroll information and processes personnel actions and payroll transactions.
- Calculates and audits spreadsheets, time cards, vacation and sick leave balances, holiday pay and extended sick leave usage.
- Utilizes automated financial systems and query tools to extract data from databases for interpreting and communicating payroll data.
- Answers inquiries regarding payroll preparation and discrepancies. Explains policies and procedures, laws and regulations related to retirement/payroll operations to district personnel.
- Collects, summarizes, audits and analyzes payroll related data in order to develop a variety of reports in compliance with established laws, regulations, policies and procedures.
- Enters, updates, and retrieves data from computer system as needed utilizing various software programs.
- Prepares correspondence regarding payroll issues.
- Verifies attendance, hours worked, leave plans and posts information onto electronic records.
- Provides information regarding payroll procedures, rules, requirements, and standards.
- Prepares and maintains employee records, government required reports, and various other documents including retirement reports.
- Monitors eligibility/enrollment in retirement systems and serves as district representative to coordinate retirement requirements.
- Investigates and resolves difficult problems involved in payroll and retirement system deductions.
- Serves on advisory board for information systems affecting retirement/payroll processing such as PERS, STRS, and PARS and assists with trouble-shooting technical problems related to payroll.
- Serves as district liaison for payroll audits.
- Assigns and/or reviews the work of other employees and students.

ACCOUNTING TECHNICIAN I – PAYROLL

~~Performs a wide variety of duties including but not limited to: complex accounting work; verifying, balancing and posting/recording data; preparing financial and reconciliation statements, audits, other reports, and bank deposits; calculating, preparing, reviewing and distributing checks, receipts, and financial documents; preparing and monitoring budgets and expenditure reports; entering and retrieving data from computer system as needed; assigning and/or reviewing the work of other employees and students. May perform other related duties as needed.~~

PAYROLL TECHNICIAN I

Performs a variety of complex accounting work, including but not limited to:

- Prepares and processes payroll for all district employees
- Researches, reconciles and resolves issues related to salary payments and personal deductions.
- Verifies, balances and posts/records payroll information and processing personnel actions and payroll transactions.
- Calculates and audits spreadsheets, time cards, vacation and sick leave balances, holiday pay and extended sick leave usage.
- Utilizes automated financial systems and query tools to extract data from databases for interpreting and communicating payroll data.
- Interprets and applies bargaining unit contract and federal/state laws and regulations in order to respond to inquiries regarding payroll preparation and discrepancies.
- Collects, summarizes, audits and analyzes payroll related data in order to develop a variety of reports in compliance with established laws, regulations, policies and procedures.
- Enters, updates, and retrieves data from computer system as needed utilizing various software programs.
- Prepares correspondence regarding payroll issues.
- Verifies attendance, hours worked, leave plans and posts information onto electronic records.
- Provides information regarding payroll procedures, rules, requirements, and standards.
- Prepares and maintains employee records, government required reports, and various other documents including state and federal tax reports.
- Reviews board agenda items and coordinates review with human resources as required.
- Assigns and/or reviews the work of other employees and students.

ACCOUNTING CLERK III - PAYROLL

~~Performs a wide variety of duties including but not limited to: increasingly complex accounting work; verifying, balancing and posting/recording accounting information; verifying and preparing invoices, checks, correspondence, and statistical information; proof reading; filing; calculating, preparing and reconciling various financial reports; entering and retrieving data from computer system as needed; assigning and/or reviewing the work of other employees and students. May perform other related duties as needed.~~

PAYROLL CLERK III

Performs a variety of difficult accounting work, including but not limited to:

- Assists with preparing and processing payroll for all district employees.
- Verifies, balances and posts/records payroll information and processes personnel actions.
- Calculates and audits spreadsheets, time cards, vacation and sick leave balances, and extended sick leave usage.
- Applies bargaining unit contract and federal/state laws and regulations in order to respond to inquiries regarding payroll preparation and discrepancies.
- Collects, summarizes, audits and analyzes payroll related data in order to develop a variety of reports in compliance with established laws, regulations, policies and procedures.
- Enters, updates, and retrieves data from computer system as needed utilizing various software programs.
- Prepares correspondence regarding payroll issues.
- Verifies attendance, hours worked, leave plans and posts information onto electronic records.
- Provides information regarding payroll procedures, rules, requirements, and standards.
- Prepares and maintains employee records, government required reports, and various other documents.
- Verifies and completes employment verification requests.
- Processes and responds to withholding orders such as a levies, child support, and/or garnishments.
- Assigns and/or reviews the work of other employees and students.

Recommendation:

It is recommended that the Board of Trustees approve the revisions to the payroll classification job duties.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 2, 2011

SUBJECT: Review of District Warrants and Checks

ITEM NO. 11-79G

EXHIBIT: None

Recommendation:

It is recommended the Board of Trustees review and sign the warrants register for the following accounts:

<u>Account:</u>	<u>Amount:</u>	<u>For the Period of:</u>
District	\$ 15,021,804.52	June 18, 2011 to July 19, 2011
Fresno City College Bookstore	\$ 202,932.60	June 21, 2011 to July 19, 2011
Reedley College Bookstore	\$ 167,869.88	June 21, 2011 to July 19, 2011
Fresno City College Co-Curricular	\$ 171,071.84	June 21, 2011 to July 18, 2011
Reedley College Co-Curricular	\$ 103,735.61	June 21, 2011 to July 18, 2011
Total:	\$15,667,414.45	

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 2, 2011

SUBJECT: Consideration to Authorize Agreement with
the City of Fresno Redevelopment Agency
HUD Project House, Fresno City College

ITEM NO. 11-81G

EXHIBIT: None

Background:

Through a three-year grant awarded by Housing and Urban Development (HUD), Fresno City College has developed the Housing Reconstruction Program that prepares students for entry-level positions in the construction industry. This program will train students in construction theory and practice, construction math, communication skills, computer skills, work reliability and ethics, and application of these concepts through hands-on work. As part of the HUD grant, Fresno City College is partnering with the City of Fresno Redevelopment Agency to rehabilitate a single-family home in the Lowell neighborhood.

The terms and conditions of the agreement require the redevelopment agency to provide access to a single-family home located at 129 N. College, Fresno, California, for purposes of this rehabilitation work. Fresno City College will coordinate construction efforts on the redevelopment agency-owned home with a general contractor chosen by the redevelopment agency. The district and contractor will be responsible for performing the construction tasks necessary to rehabilitate the home. The Housing Reconstruction Program is a cohort based and will continuously enroll new students for the rehabilitation of additional homes through the City of Fresno Redevelopment Agency.

Recommendation:

It is recommended the Board of Trustees:

- a) authorize the district to enter into an agreement with the City of Fresno Redevelopment Agency for the rehabilitation of the single-family home located at 129 N. College, Fresno, California, with funding provided by Housing and Urban Development funds; and
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the chancellor or vice chancellor, finance and administration, to sign the agreement on behalf of the district.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 2, 2011

SUBJECT: Consideration to Authorize Student
Affiliation Agreement with Regional
Hand Center of Central California,
Fresno City College

ITEM NO. 11-82G

EXHIBIT: None

Background:

The district is requesting authorization to enter into a mutually beneficial student affiliation agreement with Regional Hand Center of Central California (RHCCC). The agreement acknowledges Fresno City College students will participate in a clinical educational program in surgical technology, while RHCCC will benefit from the contributions of the students that participate in the program. The agreement is for the period August 1, 2011, through July 31, 2014.

Recommendation:

It is recommended the Board of Trustees:

- a) authorize the district, on behalf of Fresno City College, to enter into a student affiliation agreement with Regional Hand Center of Central California to provide a clinical educational program for the period August 1, 2011, through July 31, 2014;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the chancellor or vice chancellor, finance and administration, to sign the agreement on behalf of the district.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 2, 2011

SUBJECT: Consideration to Authorize Clinical
Site Agreement with the Golden
LivingCenter – Hy-Lond, Fresno City
College

ITEM NO. 11-83G

EXHIBIT: None

Background:

The district is requesting authorization to enter into a mutually beneficial clinical site agreement with Golden LivingCenter – Hy-Lond. The agreement acknowledges that Fresno City College students will participate in a clinical internship program in registered nursing, while Golden LivingCenter – Hy-Lond will benefit from the contributions of the students that participate in the program. The agreement is for the period June 1, 2011, through May 31, 2012.

Recommendation:

It is recommended the Board of Trustees:

- a) authorize the district, on behalf of Fresno City College, to enter into a student affiliation agreement with Golden LivingCenter – Hy-Lond to provide a clinical internship program in registered nursing for the period June 1, 2011, through May 31, 2012;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the chancellor or vice chancellor, finance and administration, to sign the agreement on behalf of the district.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 2, 2011

SUBJECT: Consideration to Authorize Agreement with the Fresno Regional Workforce Investment Board for the Fresno County Foster Bridge Program, Fresno City College

ITEM NO. 11-84G

EXHIBIT: None

Background:

Fresno City College has been awarded an agreement renewal for the Fresno County Foster Bridge Program from the Fresno Regional Workforce Investment Board. The Foster Bridge Program is a collaboration between Fresno City College, the Department of Social Services, the Walter S. Johnson Foundation, and the Fresno Regional Workforce Investment Board. The program will serve 40 foster youth by providing post-secondary education, life skills and social development, and career guidance in order to prepare youth for careers in local high growth industries. The agreement is for the period July 1, 2011, through June 30, 2012, with funding in the amount of \$130,000.

Recommendation:

It is recommended the Board of Trustees:

- a) authorize the district, on behalf of Fresno City College, to enter into an agreement with the Fresno Regional Workforce Investment Board for the Fresno County Foster Bridge Program for the period July 1, 2011, through June 30, 2012, with funding in the amount of \$130,000;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the chancellor or vice chancellor, finance and administration, to sign the agreement on behalf of the district.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 2, 2011

SUBJECT: Consideration to Adopt Resolution Authorizing ITEM NO. 11-85G
 Agreement with the State of California
 Department of Rehabilitation for the
 Workability III Program, Reedley College

EXHIBIT: Resolution

Background:

The State of California Department of Rehabilitation recently notified Reedley College of the continued funding of its Workability III Program. This program is designed to expand job placement services available to disabled students who are often among the most difficult students to place in meaningful employment opportunities. Funding provides for the necessary administrative personnel, as well as the coordinator, job developer, and other support personnel for the program. The agreement is for July 1, 2011, through June 30, 2014, with funding for \$171,925 per year, for a total award of \$515,775.

Recommendation:

It is recommended the Board of Trustees:

- a) adopt resolution no. 2011-16 authorizing an agreement with the State of California Department of Rehabilitation for the Reedley College Workability III Program for the three year period July 1, 2011, through June 30, 2014, with funding in the amount of \$171,925 per year, for a total award of \$515,775;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the chancellor or vice chancellor, finance and administration, to sign the agreement on behalf of the district.

RESOLUTION NO. 2011-16

BEFORE THE BOARD OF
STATE CENTER COMMUNITY COLLEGE DISTRICT

RESOLUTION AUTHORIZING AGREEMENT WITH THE
STATE OF CALIFORNIA DEPARTMENT OF REHABILITATION
FOR THE WORKABILITY III PROGRAM, REEDLEY COLLEGE

WHEREAS, State Center Community College District, on behalf of Reedley College, has been notified by the State of California Department of Rehabilitation of continued funding of its Workability III program designed to expand job placement services available to disabled students; and

WHEREAS, the agreement is for the period July 1, 2011, through June 30, 2014, with funding in the amount of \$171,925 per year, for a total award of \$515,775.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. that State Center Community College District, on behalf of Reedley College, is authorized to enter into an agreement with the State of California Department of Rehabilitation for the Workability III Program designed to expand job placement services available to disabled students for the period July 1, 2011, through June 30, 2014, with funding in the amount of \$171,925 per year, for a total award of \$515,775; and
2. that district is authorized to renew this agreement under similar terms and conditions; and
3. that the chancellor or vice chancellor, finance and administration is authorized to sign the agreement on behalf of the district.

* * * * *

THE FOREGOING RESOLUTION was adopted by the Board of Trustees of State Center Community College District at a meeting of the board held on August 2, 2011:

AYES:

NOES:

ABSENT:

Richard Caglia, Secretary
Board of Trustees
State Center Community College District

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 2, 2011

SUBJECT: Consideration to Authorize Procurement
Agreement with Fresno County Department
of Children and Family Services, Fresno
City College

ITEM NO. 11-86G

EXHIBIT: None

Background:

Fresno City College is requesting authorization to enter into a procurement agreement with Fresno County's Department of Children and Family Services for funding to offset the costs of additional materials and resources in order to provide additional Tradition of Caring and Foster Pride classes to foster and relative caregivers. The agreement will be in effect for the period July 1, 2011, through June 30, 2012, with funding in the amount of \$10,000. Both parties may extend this agreement for an additional one-year period upon written acceptance.

Recommendation:

It is recommended the Board of Trustees:

- a) authorize the district, on behalf of Fresno City College, to enter into an agreement with Fresno County's Department of Children and Family Services for funding to offset the costs of additional materials resources in order to provide additional Tradition of Caring and Foster Pride classes to foster and relative caregivers for the period July 1, 2011, through June 30, 2012, with funding in the amount of \$10,000;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the chancellor or vice chancellor, finance and administration, to sign the agreement on behalf of the district.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 2, 2011

SUBJECT: Consideration to Accept Grant from the
U.S. Department of Commerce for the Central
California Rural Economic Development
Project, Center for International Trade
Development

ITEM NO. 11-87G

EXHIBIT: None

Background:

The district has been notified by the U.S. Department of Commerce, Economic Development Administration, that Center for International Trade Development has been approved for funding of the Central California Rural Economic Development project. The project will assist agricultural organization and marketing cooperatives to research global and domestic markets for high value crops; encourage and assist agricultural organizations and marketing cooperatives to develop new markets for agricultural products; and ensure that regional workforce training programs include modules that address the needs of agribusiness. The grant award is for the period June 1, 2011, through December 31, 2012, with total funding in the amount of \$200,872.

Recommendation:

It is recommended the Board of Trustees:

- a) authorize the district, on behalf of the Center for International Trade Development, to accept the Central California Rural Economic Development Project grant from the U.S. Department of Commerce, Economic Development Administration for the period June 1, 2011, through December 31, 2012, with total funding in the amount of \$200,872;
- b) authorize renewal of the grant with similar terms and conditions; and
- c) authorize the chancellor or vice chancellor, finance and administration, to sign grant-related documents on behalf of the district.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 2, 2011

SUBJECT: Consideration to Authorize Agreement with
the USDA Rural Development Department
for Rural Export Agricultural Program,
Center for International Trade Development

ITEM NO. 11-88G

EXHIBIT: None

Background:

The Center for International Trade Development (CITD) has been awarded a Rural Business Enterprise grant administered through the United States Department of Agriculture – Rural Development office. This project was developed to enhance the competitive strength of California businesses (especially women and minority owned) in the metropolitan and international marketplaces, and improves the economic condition of the rural areas within the project area. The CITD, using the infrastructure currently in place, will deliver export technical assistance, conduct applied research and disseminate results, particularly in exporting, to small and emerging private businesses in economically distressed rural communities of Central California. Targeted industry clusters are agribusiness, emphasizing new and used agricultural equipment and technology, environmental technology, and/or agricultural food products. The term of the agreement is from September 1, 2011, through August 30, 2012, with total funding in the amount of \$99,000.

Recommendation:

It is recommended the Board of Trustees:

- a) authorize the district, on behalf of the Center for International Trade Development, to enter into an agreement with the United States Department of Agriculture – Rural Development office for the Rural Business Enterprise grant project; with funding in the amount of \$99,000 for the period September 1, 2011, through August 30, 2012;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the chancellor or vice chancellor, finance and administration, to sign the agreement on behalf of the district.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 2, 2011

SUBJECT: Consideration to Accept Construction Project,
Emergency Mass Notification, Districtwide

ITEM NO. 11-89G

EXHIBIT: None

Background:

The project for Emergency Mass Notification, Districtwide, is now substantially complete and ready for acceptance by the Board of Trustees.

Recommendation:

It is recommended the Board of Trustees:

- a) accept the project for Emergency Mass Notification, Districtwide; and
- b) authorize the chancellor or her designee to file a notice of completion with the county recorder.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 2, 2011

SUBJECT: Consideration to Accept Construction Project,
Underground Hot Water Pipe Replacement,
Fresno City College

ITEM NO. 11-90G

EXHIBIT: None

Background:

The project for Underground Hot Water Pipe Replacement, Fresno City College, is now substantially complete and ready for acceptance by the Board of Trustees.

Recommendation:

It is recommended the Board of Trustees:

- a) accept the project for Underground Hot Water Pipe Replacement, Fresno City College; and
- b) authorize the chancellor or her designee to file a notice of completion with the county recorder.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 2, 2011

SUBJECT: Consideration to Appoint Committee
Member to the Measure E Citizens'
Bond Oversight Committee

ITEM NO. 11-91G

EXHIBIT: None

Background:

With the passage of Measure E in November 2002, the State Center Community College District established a Citizens' Bond Oversight Committee as required under law (Local School Construction Bond Act of 2000), and in 2003 the Board of Trustees adopted the Citizens' Bond Oversight Committee Bylaws. The bylaws allow for members of the committee to serve up to two consecutive two-year terms.

The membership of the committee must also include a student member who is active in student affairs. Fresno City College administration has nominated Cindy Quiralte to be the student representative on the committee for the period August 2, 2011, through June 30, 2012. It is the recommendation of administration to appoint Cindy Quiralte to serve as the student representative.

Recommendation:

It is recommended the Board of Trustees appoint Cindy Quiralte as student representative to serve on the Measure E Citizens' Bond Oversight Committee through June 30, 2012.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 2, 2011

SUBJECT: Consideration of District Memberships
in Educational Organizations

ITEM NO. 11-92G

EXHIBIT: None

Background:

The district has received the 2011-12 dues invoice for institutional membership in the Community College League of California (CCLC). The CCLC dues of \$30,778 are reduced by \$892 from last year.

Recommendation:

It is recommended the Board of Trustees approve 2011-12 institutional membership in the Community College League of California (CCLC) for \$30,778.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 2, 2011

SUBJECT: Consideration to Approve Revisions to
Board Policy 2010 – Board Membership

ITEM NO. 11-93G

EXHIBIT: Proposed Revised Board Policy 2010
Proposed Revised Board Policy 2010 showing changes

Background:

In early 2010, certain changes were made to the Board’s method of election, including moving from “at large” elections to “by trustee area” elections, and creating an additional trustee area so that each trustee has his or her own area. Current Board Policy 2010 contains language that does not reflect these changes. The proposed revision does not make any changes to the method of election, but rather only brings the board policy up to date with changes already approved by the Board and implemented.

The proposed revision is attached, including a version showing the additions underlined and deletions as strikethrough text. The revision has been reviewed by Chancellor’s Cabinet, and shared as an informational item with Communications Council.

The Board may not act to revise a policy until one regular meeting after the proposed revision is recommended. The revision was recommended at the Board’s meeting on July 5, 2011, and is now presented for adoption.

Recommendation:

It is recommended that the Board adopt the proposed revision to Board Policy 2010.

Board Membership

The Board shall consist of seven elected members. Each member shall reside in a separate trustee area, and shall be elected by the qualified voters of the trustee area in which he or she resides.

Any person who meets the criteria contained in law is eligible to be elected or appointed a member of the Board.

An employee of the district may not be sworn into office as an elected or appointed member of the governing board unless he or she resigns as an employee.

No member of the governing board shall, during the term for which he or she is elected, hold an incompatible office.

Reference: Education Code Sections 72023, 72103; 72104

Adopted by the Governing Board: October 10, 1978; November 4, 2003

Revised: February 6, 1979; December 11, 2001; [new revision date]

Board Membership

The Board shall consist of seven elected members ~~-elected by the qualified voters of the District.~~ Each member shall reside in a separate trustee area, and Members shall be elected at large by the qualified voters of the trustee area in which he or she resides.

Any person who meets the criteria contained in law is eligible to be elected or appointed a member of the Board.

An employee of the district may not be sworn into office as an elected or appointed member of the governing board unless he or she resigns as an employee.

No member of the governing board shall, during the term for which he or she is elected, hold an incompatible office.

Reference: Education Code Sections 72023, 72103; 72104

Adopted by the Governing Board: October 10, 1978; November 4, 2003

Revised: February 6, 1979; December 11, 2001; [new revision date]

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 2, 2011

SUBJECT: Consideration to Approve Revisions to
Board Policy 2100 – Board Elections

ITEM NO. 11-94G

EXHIBIT: Proposed Revised Board Policy 2100
Proposed Revised Board Policy 2100 showing changes

Background:

In early 2010, certain changes were made to the Board's method of election, including adjustments to trustee area boundaries to reflect population changes, and creating an additional trustee area so that each trustee has his or her own area. Current Board Policy 2100 contains outdated boundary descriptions for the trustee areas that do not reflect these changes.

The proposed revision does not make any changes to the method of election or trustee area boundaries, but rather only brings the board policy up to date with changes already approved by the Board and implemented. Given that trustee area boundaries are likely to be changed again before the 2012 election to reflect population changes in the 2010 Census, the proposed revision omits detailed descriptions of the trustee area boundaries, but rather refers to boundaries "as implemented according to law" and published on the district web site and available for inspection in the office of the vice chancellor – finance and administration. This will ensure that Board Policy 2100 is still current even if new trustee area boundaries areas are adopted prior to the 2012 election.

The proposed revision is attached, including a version showing the additions underlined and deletions as strikethrough text. The revision has been reviewed by Chancellor's Cabinet, and shared as an informational item with Communications Council.

The Board may not act to revise a policy until one regular meeting after the proposed revision is recommended. The revision was recommended at the Board's meeting on July 5, 2011, and is now presented for adoption.

Recommendation:

It is recommended that the Board adopt the proposed revision to Board Policy 2100.

Board Elections

The term of office of each trustee shall be four years, commencing at the first board meeting in December following the general election in November. Elections shall be held every two years, in even numbered years. Terms of trustees are staggered so that, as nearly as practical, one half of the trustees shall be elected at each trustee election.

The Chancellor shall submit recommendations to the Board regarding adjustments to be made to the boundaries of each trustee area, if any adjustment is necessary, after each decennial federal census. The Chancellor shall submit the recommendation in time for the Board to act as required by law.

Boundaries of current trustee areas as implemented according to law shall be published on the District web site, and made available for inspection at the office of the Vice Chancellor - Finance and Administration.

Reference: Education Code Sections 5000, et seq.

Adopted by the Governing Board: October 10, 1978; November 4, 2003
Revised: January 8, 1980; January 10, 1984; December 11, 2001;
[new revision date]

Board Elections

The term of office of each trustee shall be four years, commencing at the first board meeting in December following the general election in November. Elections shall be held every two years, in even numbered years. Terms of trustees are staggered so that, as nearly as practical, one half of the trustees shall be elected at each trustee election.

~~Effective December 11, 2001, the trustee areas are:~~

~~Area I — All that territory consisting of the Madera Unified School District, Sierra Joint (1 trustee) — Union High School District and Yosemite Joint Union High School District.~~

~~Area II — All that territory consisting of the Central Unified School District, Kerman (1 trustee) — Unified School District, Caruthers Union High School District, Washington Union High School District and that portion of the Fresno Unified School District which lies West of a line drawn from a point beginning at the San Joaquin River and running southerly along Charles Avenue to Alluvial, then westerly along Alluvial to Valentine Avenue, thence south along Valentine Avenue to Bullard Avenue, thence west along Bullard Avenue to North Gates Avenue thence southwesterly along North Gates Avenue to Shaw Avenue, and that portion of Fresno Unified School District which lies South of Shaw Avenue and west of Marks Avenue, and that portion of Fresno Unified School District which lies south and west of a line drawn from a point beginning at Marks and Freeway 99 and running south on Highway 99 to Church Avenue.~~

~~Area III — All that territory consisting of the Fowler Unified School District, Kingsburg Joint (1 trustee) — Union High School District, Laton Unified School District, Selma Unified School District, and that portion of the territory of the Fresno Unified School District that lies south of Ventura Avenue (Kings Canyon Road) and east of a line drawn from a point beginning at Ventura Avenue and Freeway 99 and running south along Freeway 99 to Church Avenue.~~

~~Area IV — All that territory consisting of Dinuba Joint Union High School District, Kings (1 trustee) — Canyon Unified School District, Parlier Unified School District, and the Sanger Unified School District.~~

~~Area V — All that territory consisting of the Fresno Unified School District except that (2 trustees) — portion which lies west of line beginning at the San Joaquin River and running South along Charles Avenue to Alluvial Avenue thence west along Alluvial Avenue to Valentine Avenue, thence south along Valentine Avenue to Bullard Avenue, thence west along Bullard Avenue to North Gates Avenue, thence south westerly along North Gates to Shaw Avenue, and excepting that portion of Fresno Unified School District which lies south of Shaw and east of Marks Avenue, and excepting that portion of the Fresno Unified School District which lies south and west of a line drawn from a beginning point at Marks Avenue and Freeway 99 and running south along Freeway 99 to Church Avenue and excepting that portion of Fresno Unified School District which lies south of Ventura Avenue (Kings Canyon Road).~~

~~Area VI — All that a territory consisting of the Clovis Unified School District. (1 trustee) — The election of a board member residing in and registered to vote in the trustee areas he or she seeks to represent shall be by the registered voters of the entire community college district.~~

-
The Chancellor shall submit recommendations to the Board regarding adjustments to be made to the boundaries of each trustee area, if any adjustment is necessary, after each decennial federal census. The Chancellor shall submit the recommendation in time for the Board to act as required by law.

~~Boundaries of current trustee areas as implemented according to law shall be published on the District web site, and made available for inspection at the office of the Vice Chancellor - Finance and Administration.~~

Reference: Education Code Sections 5000, et seq.

Adopted by the Governing Board: October 10, 1978; November 4, 2003

Revised: _____ January 8, 1980; January 10, 1984;
December 11, 2001; [new revision date]

~~*** — It should be noted that the Board of Trustees voted to change the boundaries on November 4, 1986, but did not revise the policy.~~

~~Approved by the U.S. Department of Justice, Civil Rights Division, Voting Section April 15, 1987~~

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 2, 2011

SUBJECT: Consideration to Approve Draft Institutional ITEM NO. 11-95G
 Self Study Reports for Re-affirmation, Fresno
 City College and Reedley College; and
 Application for Candidacy, Willow
 International Community College Center

EXHIBIT: None

Background:

The accreditation process was reviewed with the Board of Trustees at its October 5, 2010, board meeting. An overview of the process needed to move the Willow International Community College Center to candidacy status was reviewed at the August 3, 2010 Board of Trustees meeting. The Colleges and Center have been working on the Institutional Self Study Reports since the spring 2010 semester. Committees comprised of faculty, staff, administration and students have worked together to objectively assess the degree to which the colleges' and centers' programs and services comply with the four different standards developed by the Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges. Draft copies of the Institutional Self Study Reports were given to the Board in June, with an overview of the self studies and standards presented at the July 5, 2011 meeting.

After receiving the Board's approval of the draft Institutional Self Study Reports, the documents will undergo final editing and formatting. The Reports will then be sent to the visitation team by August 17, 2011. Copies will also be provided to the Board, Accrediting Commission, and all members of the campus communities via electronic and hard copy formats.

The site visitation to the colleges and center will take place on October 17-20, 2011.

Recommendation:

It is recommended that the Board of Trustees approve the Draft Institutional Self Study Reports for Fresno City College, Reedley College, and the Willow International Community College Center, as presented.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 2, 2011

SUBJECT: Consideration to Appoint District Representative, ITEM NO. 11-96G
Fresno Area Self-Insurance Benefits Organization

EXHIBIT: None

Background:

The Fresno Area Self-Insurance Benefits Organization (FASBO) is established as a joint powers agency with three member districts. Each member district has three representatives and one alternate representative on FASBO, appointed by their respective boards. With the appointment of Ed Eng as vice chancellor of finance and administration, it is recommended Ed Eng be appointed as a district representative to the FASBO board and Randy Rowe, associate vice chancellor of human resources, serve as alternate. With this appointment, the district will continue to have full representation, including an alternate, on the FASBO board.

Recommendation:

It is recommended the Board of Trustees appoint Ed Eng to the Fresno Area Self-Insurance Benefits Organization Board effective August 2, 2011.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 2, 2011

SUBJECT: Consideration to Accept Construction Project, ITEM NO. 11-97G
 Music Building Door Replacement,
 Fresno City College

EXHIBIT: None

Background:

The project for Music Building Door Replacement, Fresno City College, is now substantially complete and ready for acceptance by the Board of Trustees.

Recommendation:

It is recommended the Board of Trustees:

- a) accept the project for Music Building Door Replacement, Fresno City College; and
- b) authorize the chancellor or her designee to file a notice of completion with the County Recorder.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 2, 2011

SUBJECT: Public Hearing on District's Initial Proposal to Full-Time State Center Federation of Teachers Local 1533, CFT/AFT, AFL-CIO

ITEM NO. 11-59

EXHIBIT: None

Background:

Government Code 3547 sets forth the "sunshine" provisions of the Rodda Act. The Board is required to hold a public hearing on the District's reopener proposals to the California School Employees Association Bargaining Unit. The District's proposals have been made available to the public since Wednesday, July 27, 2011, the date of the posting of the agenda.

INITIAL PROPOSAL FROM
THE STATE CENTER COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
TO THE FULL-TIME STATE CENTER FEDERATION OF TEACHERS
LOCAL 1533, CFT/AFT, AFL-CIO

2011-2012

The proposal is in concept format; final language will be drafted as appropriate. References made to the current Collective Bargaining Agreement ("CBA") are for reference purposes only. CBA language not changed in this proposal shall remain unchanged; however, language that has sunsetted will be deleted.

This proposal is made pursuant to the Educational Employment Relations Act. It is the intention of the District to bargain in good faith over the proposals submitted by the respective parties to the CBA.

The agreement that is reached will be retroactive to July 1, 2011. The District reserves the right to obtain the total cost savings reflected in this comprehensive proposal during the 2011-2012 fiscal year.

Pursuant to Article V of the current CBA between the District and SCFT Full-time, the District reopens negotiations on the following Articles:

1. CBA, Article I. TERM OF AGREEMENT. One year from July 1, 2011 through June 30, 2012.
2. CBA, Article XV. INSURANCE PROGRAMS. Sections 1 (Health Insurance), 2 (Dental Insurance), 3 (Vision Insurance), and 6 (Insurance Premiums). The District's total combined contribution toward current unit member's health, dental, and vision insurance shall be an amount not to exceed a maximum monthly contribution of \$829.00 per month. Current unit members will pay the difference between the District contribution and the cost of any and all health, dental, and vision in excess of the District's contribution for any and all selected health, dental, and vision plans.
3. CBA, Article XV. INSURANCE PROGRAMS. Sections 1 (Health Insurance), 2 (Dental Insurance), 3 (Vision Insurance), and 6 (Insurance Premiums). The District's total combined contribution toward new unit members (hired on or after the effective date of this agreement) health, dental, and vision insurance shall be an amount not to exceed a maximum monthly contribution of \$729.00 per month. New unit members will pay the difference between the District contribution and the cost of any and all premiums for health, dental, and vision in excess of the District's contribution for any and all selected health, dental, and vision plans.
4. CBA, Article XV. INSURANCE PROGRAMS. Section 5 (Life Insurance). For new unit members hired on or after the effective date of this agreement, life insurance will not be provided, and the language of this Section shall reflect that it only applies to current unit members hired before the effective date of this agreement.
5. CBA, Article XV. INSURANCE PROGRAMS. Section 4 (Long Term Disability Insurance). Delete entire section.
6. CBA, Article XV. INSURANCE PROGRAMS. Section 7 (Retiree Health Insurance) (Option 1, A). For new unit members hired on or after the effective date of this agreement, Option 1, A will not be provided, and the language of this Section shall reflect that it only applies to current unit members hired before the effective date of this agreement.
7. CBA, Article XV. INSURANCE PROGRAMS. Section 7 (Retiree Health Insurance) (Option 2, A, B, and C). Delete entire section.
8. CBA, Article V. WAIVER OF BARGAINING. Add language indicating that the District will have the option to reopen all sections in the CBA related to economic issues if, within the Board's discretion, there is a significant change in the District's financial condition.

9. CBA, Article XVII. PAY AND ALLOWANCES. Delete entire Section 1; and 4.5% salary decrease for all full-time unit members effective the date of the payroll period including July 1, 2011.
10. CBA, Article XVII. PAY AND ALLOWANCES. All new unit members hired on or after the effective date of this agreement will be placed at a base rate of pay for each classification in the salary schedule at 5% lower than the current lowest Range of A.
11. CBA, Article XVII. PAY AND ALLOWANCES. All salary schedule progressions included within this section, including step and longevity increases, shall be frozen and will not increase during the term of this agreement.

Recommendation:

It is recommended that Board of Trustees open the meeting for a public hearing. Following the open comment, no action is required at this time.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 2, 2011

SUBJECT: Public Hearing on District's Initial Proposal to Part-Time State Center Federation of Teachers Local 1533, CFT/AFT, AFL-CIO

ITEM NO. 11-60

EXHIBIT: None

Background:

Government Code 3547 sets forth the "sunshine" provisions of the Rodda Act. The Board is required to hold a public hearing on the District's reopener proposals to the California School Employees Association Bargaining Unit. The District's proposals have been made available to the public since Wednesday, July 27, 2011, the date of the posting of the agenda.

INITIAL PROPOSAL FROM
THE STATE CENTER COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
TO THE PART-TIME STATE CENTER FEDERATION OF TEACHERS
LOCAL 1533, CFT/AFT, AFL-CIO

2011-2012

The proposal is in concept format; final language will be drafted as appropriate. References made to the current Collective Bargaining Agreement ("CBA") are for reference purposes only. CBA language not changed in this proposal shall remain unchanged; however, language that has sunsetted will be deleted.

This proposal is made pursuant to the Educational Employment Relations Act. It is the intention of the District to bargain in good faith over the proposals submitted by the respective parties to the CBA.

The agreement that is reached will be retroactive to July 1, 2011. The District reserves the right to obtain the total cost savings reflected in this comprehensive proposal during the 2011-2012 fiscal year.

Pursuant to Article V of the current CBA between the District and SCFT Full-time, the District reopens negotiations on the following Articles:

1. CBA, Article I. TERM OF AGREEMENT. One year from July 1, 2011 through June 30, 2012.
2. CBA, Article V. WAIVER OF BARGAINING. Add language indicating that the District will have the option to reopen all sections in the CBA related to economic issues if, within the Board's discretion, there is a significant change in the District's financial condition.
3. CBA, Article XV. COMPENSATION. Delete entire Section 1; and add 4.5% salary decrease for all part-time unit members effective the date of the payroll period including July 1, 2011.
4. CBA, Article XV. COMPENSATION. All new unit members hired on or after the effective date of this agreement will be placed at a base rate of pay for each classification in the salary schedule at 5% lower than the current lowest Range of Step 1.
5. CBA, Article XV. COMPENSATION. All salary schedule progressions included within this section, including step and longevity increases, shall be frozen and will not increase during the term of this agreement.

Recommendation:

It is recommended that Board of Trustees open the meeting for a public hearing. Following the open comment, no action is required at this time.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 2, 2011

SUBJECT: Consideration to Accept Construction Project,
Photovoltaic Demonstration, Reedley College

ITEM NO. 11-61

EXHIBIT: None

Background:

The project for Photovoltaic Demonstration, Reedley College, is now substantially complete and ready for acceptance by the Board of Trustees.

Recommendation:

It is recommended the Board of Trustees:

- a) accept the project for Photovoltaic Demonstration, Reedley College; and
- b) authorize the chancellor or her designee to file a notice of completion with the county recorder.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 2, 2011

SUBJECT: Consideration of Bids, Building A
ADA Improvements, Fresno City College

ITEM NO. 11-62

EXHIBIT: None

Background:

Bid #1011-20 is for the work necessary to provide accessibility improvements for compliance with Americans with Disabilities Act (ADA) requirements at building A on the Fresno City College campus. With the recent opening of the Old Administration Building (OAB), the front half of the previous administration building (now building A) is currently vacant and is scheduled to house Disabled Student Programs and Services (DSPS) programs upon completion. The work of this project consists of selective demolition, new signage, doors and door hardware, plumbing and fixtures, casework, finishes, and other related items of work. This project is scheduled to be completed prior to the start of the spring 2012 semester and is necessitated by the need for improved accessibility in building A at Fresno City College.

Funding will be provided by the locally funded Capital Projects funds. Bids were received from five contractors as follows:

<u>Bidder</u>	<u>Award Amount</u>
Marko Construction Group, Inc.	\$119,395.00
D. Batty, Inc.	\$126,000.00
Davis Moreno Construction, Inc.	\$127,500.00
Applegate Johnston, Inc.	\$204,000.00
Cierto Construction	Non-Responsive*

* The administration is recommending the bid from Cierto Construction be deemed non-responsive to the bid specifications due to an incomplete reference listing submittal.

Item No. 11-62 (continued)
August 2, 2011

Fiscal Impact:

\$119,395.00 – Locally Funded Capital Project Funds

Recommendation:

It is recommended the Board of Trustees award bid #1011-20 in the amount of \$119,395.00 to Marko Construction Group, Inc., the lowest responsible bidder for ADA improvements at building A at Fresno City College, and authorize the chancellor or vice chancellor, finance and administration, to sign an agreement on behalf of the district.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: August 2, 2011

SUBJECT: Consideration to Authorize Purchase of Financial ITEM NO. 11-63
 Instrument to Fund Retiree Settlement Agreement

EXHIBIT: None

Background:

A dispute with a former employee relating to his sabbatical leave occurred during the 1990-91 academic year. As a result, the employee and district filed a number of lawsuits. A settlement was reached with the following provisions: the employee agreed to retire; all related lawsuits were dismissed by all parties; and the district consented to pay a set amount of money per month to the employee for life. However, the original financial instrument (bond) purchased to meet the financial obligation is set to lapse.

Staff has been working with a few financial institutions to determine the best financial vehicle to fulfill the obligation, the best insurance company, and the best rate (minimum cost) to the district. It has been determined that an annuity for life would best suit this need. Since the financial instrument's cost is time sensitive and quoted costs are only reliable for one week, staff will not have available the name of the insurance company issuing the annuity and the cost until the Friday before the board meeting. It is estimated the cost will be less than \$70,000.

Recommendation:

It is recommended the Board of Trustees authorize Vice Chancellor of Finance and Administration Edwin Eng to purchase an annuity to fund the retiree settlement agreement.