

AGENDA
Regular Meeting
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon Avenue
Fresno, CA 93704
4:30 p.m., February 1, 2011

- I. Call to Order
- II. Pledge of Allegiance
- III. Introduction of Guests
- IV. Approval of Minutes, Meeting of January 13, 2011
- V. Delegations, Petitions, and Communications [see footnote, Page 3]
- VI. Reports of Chancellor and Staff
 - A. PRESENTATIONS
 - 1. Campus Reports Cynthia Azari, FCC
Barbara Hioco, RC
Terry Kershaw, NC
 - 2. Chancellor's Report Deborah G. Blue
 - 3. Academic Senate Report Bill Turini, RC
 - 4. Classified Senate Report Ernie Garcia, FCC
 - 5. Student Learning Outcomes Implementation – Part II Maggie Taylor, FCC
Eileen Apperson-Williams, RC/NC
 - 6. Updates of 2010-11 District Budget and Governor's 2011-12 January Budget Proposals Willard Wright
 - B. CONSIDERATION OF CONSENT AGENDA [11-03HR through 11-04HR]
[11-06G through 11-17G]
 - C. HUMAN RESOURCES
 - D. GENERAL
 - 1. Acknowledgement of Quarterly Financial Status Report, General Fund [11-07] Willard Wright

2. Consideration to Adopt 2011-12 Budget Development Calendar [11-08] Willard Wright

VII. Reports of Board Members

VIII. Old Business

IX. Future Agenda Items

X. Delegations, Petitions, and Communications [see footnote, Page 3]

XI. Closed Session

- A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, Pursuant to Government Code Section, 54957
- B. CONFERENCE WITH LABOR NEGOTIATOR [SCFT, Full-time Bargaining Unit: SCFT Part-time Bargaining Unit, California School Employees Association Bargaining Unit, and SCCCDC Peace Officers Association]; Randy Rowe, Pursuant to Government Code Section 54957.6
- C. PUBLIC EMPLOYMENT, Pursuant to Government Code Section 54957;
1. Title: Interim President, Fresno City College
 2. Title: Interim Dean of Instruction, Reedley College

XII. Open Session

- A. Consideration to Appoint Interim President, Fresno City College [11-09]
- B. Consideration to Appoint Interim Dean of Instruction, Reedley College [11-10]

XIII. Adjournment

All supporting documents/materials pertaining to the open session agenda of a regular meeting are available for public inspection by contacting the Office of the Chancellor during the office hours of 8:00 a.m. to 5:00 p.m., Monday – Friday, at (559) 244-5902. Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Nina Acosta, Executive Secretary to the Chancellor, 1525 E. Weldon Avenue, Fresno, CA 93704, (559) 244-5902, 8:00 a.m. to 5:00 p.m., Monday – Friday, at least 48 hours before the meeting.

The Board chairperson, under Board Policy 2350, has set a limit of three minutes each for those who wish to address the Board. General comments will be heard under Agenda Section Delegations, Petitions and Communications at the beginning of the meeting. Those who wish to speak to items to be considered in

Closed Session will be given the opportunity to do so following the completion of the open agenda and just prior to the Board's going into Closed Session. Individuals wishing to address the Board should fill out a Request Form and file it with the Associate Vice Chancellor–Human Resources Randy Rowe, at the beginning of the meeting.

CONSENT AGENDA
BOARD OF TRUSTEES MEETING
February 1, 2011

HUMAN RESOURCES

- | | | |
|----|---|-----------|
| 1. | Retirement, Academic Personnel | [11-03HR] |
| 2. | Employment, Promotion, Change of Status, Leave of Absence,
Resignation, Classified Personnel | [11-04HR] |

GENERAL

- | | | |
|-----|--|----------|
| 3. | Review of District Warrants and Checks | [11-06G] |
| 4. | Financial Analysis of Enterprise and Special Revenue Operations | [11-07G] |
| 5. | Consideration to Approve Quarterly Budget Transfers and Adjustments
Report | [11-08G] |
| 6. | Consideration to Authorize Agreement, California Community Colleges
Chancellor's Office for Enrollment Growth & Retention, Associate Degree
Nursing Programs, Fresno City College | [11-09G] |
| 7. | Consideration to Authorize Signatories for Orders and Registers | [11-10G] |
| 8. | Consideration to Authorize Signatories for District Contracts and Grants | [11-11G] |
| 9. | Consideration to Designate Person to Receive District Financial Mail from
County Superintendent of Schools | [11-12G] |
| 10. | Consideration to Accept Construction Project, Auditorium Seat
Restoration, Old Administration Building, Fresno City College | [11-13G] |
| 11. | Consideration to Accept Construction Project, Landscape and Irrigation,
Old Administration Building, Fresno City College | [11-14G] |
| 12. | Consideration to Accept Construction Project, General Specialties:
Flooring, Elevator and Lifts, Glass and Glazing, Doors and Hardware, Old
Administration Building, Fresno City College | [11-15G] |
| 13. | Consideration to Accept Construction Project, HVAC, Sheet Metal, Old
Administration Building, Fresno City College | [11-16G] |
| 14. | Consideration to Accept Construction Project, Low Voltage Systems, Old
Administration Building, Fresno City College | [11-17G] |

DRAFT SUBMITTED FOR APPROVAL
MINUTES OF MEETING OF
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
January 13, 2011

Call to Order A regular meeting of the Board of Trustees of the State Center Community College District was called to order by President Dorothy Smith at 4:35 p.m., January 13, 2011, in the Old Administration Building Community Hall, Fresno City College, 1101 E. University Avenue, Fresno, California.

Trustees Present Dorothy Smith, President
Isabel Barreras, Vice President
Richard Caglia, Secretary
H. Ronald Feaver
Ronald H. Nishinaka
Patrick E. Patterson
William J. Smith
Tony Capetillo, Student Trustee, FCC
Kayla Urbano, Student Trustee, RC

Also present were:

Deborah G. Blue, Chancellor, SCCCCD
Doug Brinkley, Vice Chancellor – Finance and Administration, SCCCCD
Cynthia Azari, President, Fresno City College
Barbara Hioco, President, Reedley College
Terry Kershaw, Vice Chancellor – North Centers
Randy Rowe, Associate Vice Chancellor – Human Resources, SCCCCD
Robert Fox, Interim Associate Vice Chancellor – Workforce Development/Ed Services
Nina Acosta, Executive Secretary to the Chancellor, SCCCCD

Introduction of Guests Among the others present, the following signed the guest list:

Tony Cantu, Vice President, Instruction, FCC
Michael Guerra, Vice President, Administrative Services, FCC
Charles Francis, Director, Training Institute
Brian Speece, Associate Vice Chancellor – Business and Operations, SCCCCD
Teresa Patterson, Executive Director – Public and Legislative Relations, SCCCCD
Greg Taylor, General Counsel, SCCCCD

Introduction of Guests
(continued)

Willard Wright, Interim Vice Chancellor – Finance and Administration, SCCCCD
Lacy Barnes, SCFT President
Kasey Oliver, CSEA President
Ernie Bracamontes, RC
Homer Green, Educational Advisor, FCC
Dr. Lee Farley, Dean of Students, FCC
Deborah Bristol, SCCC Foundation
Monica Cuevas, Dean of Students, MC
Nick Hernandez, SCCCCDPOA
Linda DeKruif, Academic Senate President, FCC
Claudia Habib, Academic Senate, FCC
Lucy Ruiz, Public Information Officer, RC
Shelly Conner, Director, Grants and External Funding, SCCCCD
Dr. Marilyn Behringer, Vice President of Instruction, RC
Gary Sakaguchi, Director of Technology, RC
Ed Eng, Director of Finance, SCCCCD
Dr. Chris Villa, Vice President of Student Services, FCC
Linda Nies, Accounting Supervisor, RC
Ernie Garcia, Classified Senate President, FCC
Jim Tucker, Dean of Instruction, FCC
Cindy Dunn, Coordinator, FCC
Dr. Tim Woods, Dean of Instruction, FCC
Paul Schlesinger, FCC Rampage
Bill Turini, Academic Senate President, RC
Sylvia Sanchez, Office Assistant III, FCC
Diane Clerou, District Dean of Human Resources, SCCCCD
Dr. John Cummings, Vice President, Admissions and Records, SCCCCD
Randy Vogt, Director of Purchasing, SCCCCD
Larry Dickson, CSEA
Kathy Bonilla, Public Information Officer, FCC
Cris M. Bremer, Director of Marketing and Communications, FCC
Don Lopez, Director of Technology, FCC

Approval of Minutes

The minutes of the regular meeting of December 7, 2010, were presented for approval.

A motion was made by Ms. Barreras and seconded by Mr. Patterson to approve the minutes of the regular Board meeting of December 7, 2010, as amended. The motion carried unanimously.

Delegations, Petitions, and Communications

Randy Rowe introduced Mr. Kasey Oliver, who is the newly elected CSEA president.

Brian Speece introduced Gary Hansen, Alan Goto and Isidrio Reyes of PG&E for a check presentation. Mr. Reyes described PG&E cash incentive programs designed for community colleges for new construction and retrofitting projects. Mr. Goto described the three projects for which incentives were provided: Reedley College modernization project, Phase I and II of the Willow International Center, and the Child Development Center. The total savings for all three projects is in excess of 600,000 kilowatt hours. These savings will continue to occur every year. Mr. Goto presented a check for \$131,000 which represented the cash incentives for the 3 SCCCCD projects.

Campus Reports

Dr. Azari reported on the following topics from Fresno City College. Copies of the report were provided for the Board and interested attendees.

- Spring semester started, including classes held in the Old Administration building.
- A celebration for the re-opening of the Old Administration building will take place on Friday, January 28, 2011, in front of the main entrance.
- The College wrestling team won the state championship, including four individual state champs, tying the state record.
- Financial aid counselor Dr. Yury Kostin has published a book titled *Virtual Counseling: A Validation Study of the Academic Advising via Internet Facilities*.
- Instructors Polly Begley and Debbie Ockey contributed two chapters to the 13th edition of *Intercultural Communication: A Reader*, a recently published book for the classroom.
- The publication *National Chemistry Week* recently featured information on how Fresno City College helped celebrate National Chemistry week, including a photo taken by instructor Kirk Kawagoe.
- Fresno City College football players Corvaughn Archie, John Alvarado, Keith Hurst and Tim Adebayo were selected to the All-state Community College Football Team.

Dr. Hioco reported on the following topics from Reedley College. Copies of the report were provided for the Board and interested attendees.

- Spring 2011 semester has had a very successful beginning. It included the first of many student success workshops made possible by the new Title V grants and the new student support services grants.
- Opening day general session included a District update by

Campus Reports
(continued)

Dr. Blue. Accreditation self-study was the focus of the remainder of the day.

- The Public Information Office has been busy promoting programs at the College and providing information to the community. The Reedley Exponent has run a series of profiles on many college courses and programs. Copies of the articles were provided.
- Michael White, Reedley College, Vice President of Student Services and former head football coach, has been selected for lifetime membership to the California Community Colleges Football Coaches Association.
- Two Reedley College graduates are finalists for the 2011 National Superintendent of the Year Award. Marc Johnson, Superintendent of Sanger Unified School District, and MaryAlice Heuschel of Renton School District in Washington are two of the four finalists. The winner will be announced on February 17, 2011, at the National Conference on Education.

Dr. Kershaw reported on the following topics from the North Centers. Copies of the report were provided for the Board and interested attendees.

- The spring 2011 duty day for the North Center faculty and classified professionals was held on January 6th at the Madera Center. There was an update on the initial draft of the Willow International Center's self study for candidacy, including major outcomes of each of the accreditation standards as well as a review of the rubrics on Student Learning Outcomes (SLO), program review, and planning. Also, Dr. Blue provided an update on the District's initiatives, along with faculty and staff reporting on current and future activities including an update on the SB1440 "Associate Degree for Transfer" project. A Student Learning Outcomes workshop, involving 70 adjunct faculty, was conducted by administrators and full-time faculty on January 6th at the Willow International Center.
- North Center faculty flex day was held on January 7th at the Willow International Center. The morning session was used for discussion of the accreditation standards draft planning agendas and updating the 2010-2011 annual strategic plan. The afternoon included department meetings to discuss curriculum, Student Learning Outcomes, shared governance basics, and Blackboard applications.
- Madera and Willow International Centers were open on Saturday, January 8, from 9:00 a.m. to 1:00 p.m. for student registration. Access to assistance from counseling, financial

Campus Reports
(continued)

aid, assessment, and registration personnel was offered. The North Centers bookstores were also open.

- The Madera County Office of Education will be using the Madera Center forum hall on Friday, January 28, to hold the essay component of their Academic Decathlon. Students from area high schools will be participating. During the various competitions, the students will be demonstrating their knowledge of the Great Depression.

Chancellor's Report

Dr. Blue reported the following:

- She attended the Board of Governors meeting on January 10 and 11. It was Trustee Isabel Barreras' first meeting as a member of the Board of Governors. She made contributions at the very first meeting.
- Dr. Blue introduced Interim Vice Chancellor of Finance and Administration Dr. Willard Wright. He has started working with Doug Brinkley, and having attended the budget workshop in October, is working on material for the upcoming budget discussion this week. He was Vice Chancellor of Administrative Services at Yuba Community College District before retiring in 2009 and served as Vice President of Administrative Services at Solano Community College from 1999 to 2005. Prior to working in the California community college system he was with Caterpillar for 32 years. He has instructional experience as an adjunct at several institutions teaching management, accounting, and other business – related courses. Dr. Wright holds a BS in accounting from the University of Nebraska, an MBA in finance from Bradley University, and an Ed.D in adult continuing education from Northern Illinois University.
- Dr. Blue asked Doug Brinkley to report on the Governor's budget released on Monday. Mr. Brinkley reported Governor Brown has proposed a 400 million dollar cut to community colleges. The District's share of this cut is 9.2 million dollars. There is also a proposal of an increase in student fees of ten dollars. This would generate an additional 110 million dollars, which would reduce the District's apportionment cut by 2.5 million dollars. This is the best case scenario. Mr. Brinkley said a more detailed report will be presented to the Board at the February Board meeting. Dr. Blue stated this is going to be one of the most challenging times in the community college system. The District is going to have to make some very difficult decisions; however, thanks to the prudent financial stewardship of the Board, the District is in much better shape going into this period than many community colleges around the state. The District needs to

Chancellor's Report
(continued)

remain a strong team. During the trustee reports and discussion President Dottie Smith will discuss with the Board establishing a February date for the special budget workshop. When the Board met last August they recommended having this session.

- Dr. Blue recognized retiring Vice Chancellor of Finance and Administration Doug Brinkley. Mr. Brinkley has been Vice Chancellor with the District for the past nine years. Before coming to SCCC Dr. Brinkley was Deputy Superintendent of Business Services for the Turlock School District and the Director of Administrative Services for the Eldorado Union High School District. Mr. Brinkley is well thought of by his colleagues up and down the state and he has 31 years in management and administration. Mr. Brinkley provided leadership for many of the District's building projects. Dr. Blue thanked Mr. Brinkley for looking out for the financial health and stability of the District.

Academic Senate Report

Linda DeKruif, FCC Academic Senate President reported the following:

- The Senate continues to work on degree and program SLOs and Assessment and is working on mapping the various courses with SLOs.
- Faculty is attending workshops regarding the transfer degree requirement and is continuing to work with discipline faculty at CSUs regarding Transfer Model Curriculum. Currently there are seven disciplines ready for review, and several more are expected to be added in the next few months.
- The Cross Campus Colloquia will have its first presentation of the semester on January 28, 2010, at 3:30 in the OAB Skylight Room. The topic will be Gay Rights as Civil Rights.
- Work continues on Accreditation and reading the various drafts of the document to get input from various perspectives.

Classified Senate Report

Melanie Highfill, RC Classified Senate President, reported the following:

- Classified Senate will be holding nominations for Board positions in February, with the election being held in March.
- The Senate is planning for their spring fundraiser to raise money for the 2011-12 scholarships.
- The Senate will be reviewing the accreditation report and approve of the final draft.
- Planning for the June retreat will begin in April, at which they will plan the 2011-12 Classified Senate meetings and event schedules.

Classified Senate Report
(continued)

- The Classified Mega Conference is April 19, 2011, at Pardini's. This year's theme is Survive and Thrive. Keynote speakers include Dr. Deborah Blue and Mr. Paul Pierce. There will be several sessions offered throughout the day, including work place survival, energy savings, sustainable gardening, and disaster preparedness.

Grants and External
Funding 2009-10

Mr. Robert Fox, Acting Associate Vice Chancellor of Workforce Development and Education Services, introduced Shelly Conner, Director of Grants and External Funding, who presented information on the districtwide effort to secure funds. Ms. Conner stated external funding supports the District's 2008 Strategic Plan. She provided information on the 2009-2010 competitive and categorical funding. She identified grants that support the District's goals that include access and awareness; excellence in teaching and learning; workforce readiness and communication; system effectiveness, planning and assessment; and resource development.

Ms. Smith acknowledged the Old Administration Building as evidence of the success of grant funding.

Ms. Barreras suggested looking into a grant program that provides a book lending program.

Mr. Nishinaka recognized the work and effort it takes to develop grant proposals.

Consent Agenda
Action

Ms. Smith announced that the exhibit for Consent Agenda Item 11-04G has been amended and copies provided.

Before proceeding with the consideration of the Consent Agenda, President Smith recognized Ms. Barreras for a procedural matter. Ms. Barreras requested Consent Agenda Item 2 (11-02HR) be removed from the Consent Agenda and considered separately.

Ms. Smith acknowledged Ms. Barreras' request and stated that Consent Agenda Item 2 would be considered separately. Ms. Smith asked for a motion to approve the Consent Agenda as amended, excluding Item 2.

Mr. Patterson requested item 11-01HR, Section B, be considered in closed session. Mr. Patterson asked to review that the proper steps have been taken with regard to the terms of the contract.

Consent Agenda
Action
(continued)

Mr. Taylor advised the Board that any action taken on item 11-01HR-B must take place in open session. He cautioned the Board regarding appropriateness of discussion regarding this item in closed session.

It was moved by Mr. Smith and seconded by Mr. Feaver that the Board of Trustees approve Consent Agenda Items 11-04G, as amended; 11-01HR (with the exception of 11-01HR-B), 11-01G through 11-03G, and 11-05G, as presented. The motion carried unanimously.

Ms. Barreras stated that since she has recently completed a temporary internship with CSEA, the exclusive bargaining representative for the classified employees of the District, she must recuse herself from consideration of these matters as they may involve CSEA's representation of classified employees. She also noted that later on in the agenda there are closed session items for conference with the labor negotiator regarding the District's ongoing labor negotiations with CSEA and the police and faculty bargaining unit, as well as classified employee discipline. She recuses herself from the classified employee discipline Item A and that portion of closed session Item B concerning the CSEA contract, and the salary and medical benefits provisions of the faculty and police contract, and will not participate in those deliberations. She does this to comply with the requirements of the Political Reform Act and to prevent the appearance of conflict, on the advice of the District's counsel.

Ms. Smith stated that the Board would now consider Consent Agenda Item 2 (11-02HR).

It was moved by Mr. Smith and seconded by Mr. Caglia to approve Consent Item 11-02HR, as presented. The motion passed as follows:

Ayes	6
Noes	0
Absent	0
Recused	- 1 (Trustee Barreras)

Employment, Resignation,
Change of Status, Leave
of Absence, Academic
Personnel
[11-01HR]
Action

approve academic personnel recommendations, Item A and C through E, as presented

Employment, Change of Status, Resignation, Retirement, Classified Personnel
[11-02HR]
Action

approve classified personnel recommendations, Items A through F, as presented

Review of District Warrants and Checks
[11-01G]
Action

review and sign the warrants register for the following accounts:

<u>Account:</u>	<u>Amount:</u>	<u>For the Period of:</u>
District	\$15,775,196.88	November 19, 2010 to December 16, 2010
Fresno City College Bookstore	\$ 1,375,377.16	November 17, 2010 to December 21, 2010
Reedley College Bookstore	\$ 663,944.89	November 18, 2010 to December 21, 2010
Fresno City College Co-Curricular	\$ 174,747.76	November 17, 2010 to December 20, 2010
Reedley College Co-Curricular	\$ 59,554.74	November 18, 2010 to December 17, 2010
Total:	\$18,048,821.43	

Consideration to Approve 2011-12 Tuition Rate, Nonresident Students
[11-02G]
Action

establish the 2011-12 tuition rate for nonresident students (students who are not residents of California) at \$215, which includes a \$39 capital outlay fee, for each unit enrolled

Consideration to Authorize Signatories for District Contracts and Grants
[11-03G]
Action

authorize the removal of Douglas R. Brinkley as signatory on District contracts and grants effective February 1, 2011; and add Interim Vice Chancellor Willard C. Wright and Director of Finance Edwin Eng as signatories on District contracts and grants effective February 1, 2011

Consideration to
Authorize Signatory
Change, District Bank
Accounts, State Center
Community College
District
[11-04G]
Action

authorize removal of Douglas R. Brinkley as a signatory on State Center Community College District bank accounts effective February 1, 2011; and add Interim Vice Chancellor of Finance and Administration Willard C. Wright as signatory effective February 1, 2011

Consideration to
Authorize Signatory
Change, Various Bank
Accounts, Reedley
College
[11-05G]
Action

authorize the removal of Scotty R. Thomason on all Reedley College accounts and the addition of Cheryl Sullivan, Michael A. White, and Willard C. Wright as signatories

*****End of Consent Agenda*****

Public Hearing on
District's Initial Proposal
to State Center
Community College
District Peace Officers'
Association
[11-01]
No Action

Government Code Section 3547 sets forth the "sunshine" provisions of the Rodda Act. The Board is required to hold a public hearing on the District's initial proposal to the State Center Community College District Peace Officers' Association. The District's proposal has been made available to the public since the posting of the agenda on January 5, 2011.

It is recommended the Board of Trustees convene a public hearing for the purpose of receiving public comment. Following the open comment period, no Board action is necessary.

Public Hearing

The Board opened the meeting for public comment on the State Center Community College District's initial proposal to the State Center Community College District Peace Officers' Association. Following the open comment period, no action was necessary on the part of the Board.

Consideration to Adopt
Resolution Affording
Student Trustees the
Privilege to Make and
Second Motions
[11-02]
Action

Dr. Blue presented the resolution to allow student trustees to make and second motions in our Board meetings. Each year two students are elected as non-voting members of our Board. For most purposes, they are recognized as full members of our Board. The District has consistently been well-served by thoughtful and conscientious student trustees, and is better off for their participation in these meetings.

Consideration to Adopt
Resolution Affording
Student Trustees the
Privilege to Make and
Second Motions

[11-02]

Action

(continued)

Board Policy 2015 directs the Board of Trustees to annually consider whether to afford student trustees the privilege of making and seconding motions. Though student trustees cannot vote, Education Code allows the Board discretion on whether to permit making and seconding motions by its student members. Our experience has been our meetings are enriched by allowing the fullest participation possible of the student trustees. The recommendation is to approve Resolution 2011-01 affording Student Trustees the privilege to make and second motions.

Ms. Smith reminded the student trustees participating in the process is not only a privilege, it is a duty.

A motion was made by Mr. Patterson and seconded by Mr. Nishinaka that the Board of Trustees adopt Resolution No. 2011-01 allowing the student trustees to make and second motions.

The motion carried unanimously.

Consideration to Approve
Revised Fresno City
College Mission, Vision
and Core Values
Statements

[11-03]

Action

Dr. Azari presented the FCC Mission, Vision and Core Value statements. Dr. Azari stated Accreditation Standard I requires that colleges demonstrate a strong commitment to a mission that emphasizes the achievement of student learning. The institution shall review its mission statement on a regular basis, and revise as necessary. The standard also requires that governing bodies approve the mission. After review and a few minor changes made by the FCC strategic planning council, the statement was given to all of the constituency groups for review. Minor changes were made, and returned to the Strategic Planning Council, who approved the statement in the spring.

Mr. Patterson stated his concerned that the colleges have two competing concepts. Mr. Patterson said he understands from Dr. Blue the District mission statement will tie the two together. He recommends for the future the language should be stronger and include a statement explaining the goals of the campuses.

A motion was made by Ms. Barreras and seconded by Mr. Feaver that the Board of Trustees approve the revised Fresno City College Mission, Vision and Core Values Statements.

The motion carried unanimously.

Consideration to Approve
Revised Reedley College
Mission and Core Values
Statements
[11-04]
Action

Dr. Hioco stated Reedley College conducts an annual review of the Mission statement. The review occurred during the spring semester, and continued into the fall 2009 semester. An ad hoc committee was appointed to review the statement. The committee met several times during the course of this process. They recommended revision to the mission statement. They requested input from all constituency groups before recommending final approval.

A motion was made by Barreras and seconded by Mr. Patterson that the Board of Trustees approve the revised Reedley College Mission and Core Values Statements.

The motion carried unanimously.

Consideration of Bids,
Life Science Room 11
Remodel, Reedley College
[11-05]
Action

A motion was made by Ms. Urbano and seconded by Mr. Capetillo that the Board of Trustees award Bid #1011-05 in the amount of \$178,972.00 to Mark Wilson Construction, Inc., the lowest responsible bidder for the Life Science Room 11 Remodel, Reedley College; and authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign an agreement on behalf of the District.

The motion carried unanimously.

Consideration to Accept
Construction Project,
Painting, Old
Administration Building,
Fresno City College
[11-06]
Action

A motion was made by Mr. Caglia and seconded by Mr. Nishinaka that the Board of Trustees accept the project for Painting, Old Administration Building, Fresno City College; and authorize the Chancellor or her designee to file a Notice of Completion with the County Recorder.

The motion carried unanimously.

Reports of Board
Members

RC Student Trustee, Kayla Urbano reported the following:

- The campus held a successful food drive in December, helping over 55 families in need.
- In January, Fresh start for Freshman invited ASB officer and members to speak about managing time between school, activities, and work.
- The campus is hosting a coat drive at the end of January.

FCC Student Trustee Tony Capetillo reported the following:

- December 2-17, 2010, students facilitated campus tours for 503 Fresno Unified School District 6th graders.
- The Associated Student Government provided free supplies to help students prepare for finals week.

Reports of Board
Members
(continued)

- Welcome week included several booths set up around campus to assist new students.
- The first ASG meeting of the semester will be held on January 18th at 3:00 p.m. in the Student Lounge.

Trustee Patterson reported that he and the Chancellor attended the VIP/JPA dinner in honor of Doug Brinkley. It was a well attended event. Mr. Patterson stated Mr. Brinkley was instrumental in saving the District \$300,000 by changing the JPA partnership with ASCIP.

Trustee Nishinaka thanked everyone for the reception. He said he has attended several events over the past month including the Reedley College jazz band concert, the police academy graduation, the Fresno City College registered nursing student pinning ceremony, the holiday celebration at Willow International, the Reedley College and District Office holiday luncheons, and finally, opening day ceremonies at all of the campuses.

Trustee Willie Smith thanked Mr. Brinkley for his years of dedicated service. He thanked him for his guidance in dealing with the budget issues of the District. He thanked everyone involved with restoring the Old Administration Building.

Trustee Barreras reported two key issues from the Board of Governors meeting. First, State Chancellor Jack Scott appointed a task force on student success in response to the passing of Senate Bill 1143. The twenty member task force is composed of chancellors, presidents, faculty, classified staff and community members. The task force will meet once a month and hold town hall meetings throughout the state. The second item discussed was the first reading of Title 5. The proposed changes to Title 5 call for content review for the application of prerequisites. The goal is to support overall student success. This is a controversial issue. The Board of Governors will take action on this item in March. Trustee Barreras requested input from staff and faculty on this issue.

Trustee Richard Caglia congratulated Mr. Brinkley on his successful career and Trustee Barreras on her new appointment. Trustee Feaver congratulated Mr. Brinkley for his years of service.

President Smith thanked Mr. Brinkley for his work with the District. She congratulated Ms. Barreras on her appointment to

Reports of Board Members (continued)	<p>the Board of Governors. She recognized Brian Speece for all of his work on the OAB project. Trustee Smith requested a report of the number of students who are currently attending classes at the OAB.</p> <p>Trustee Smith requested the Board consider February 8th or February 22 date for a budget workshop. The meeting will take place at 4:30 pm at the Clovis Center.</p>
Old Business	None
Future Agenda Items	None
Delegations, Petitions, and Communications	None
Closed Session	<p>Ms. Smith stated that in closed session the Board would be discussing:</p> <p>PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, Pursuant to Government Code Section 54957</p> <p>CONFERENCE WITH LABOR NEGOTIATOR [SCFT Full-Time Bargaining Unit; SCFT Part-Time Bargaining Unit, California School Employees Association Bargaining Unit, and SCCCD Peace Officers Association]; Randy Rowe, Pursuant to Government Code Section 54957.6</p> <p>PUBLIC EMPLOYMENT, Pursuant to Government Code Section 54957</p> <ol style="list-style-type: none">1. Vice Chancellor Finance & Administration Search2. President, Fresno City College Search <p>Ms. Smith called a recess at 6:00 p.m.</p>
Open Session	The Board moved into open session at 8:20 p.m.
Employment, Resignation, Change of Status, Leave of Absence, Academic Personnel [11-01HR, Section B] <u>Action</u>	<p>Ms. Smith reported there was no discussion of this item in closed session.</p> <p>A motion was made to approve academic personnel recommendation item 11-01HR, Section B by Mr. Patterson, seconded by Mr. Feaver.</p> <p>The motion carried unanimously.</p>

Report of Closed Session Ms. Smith asked that the minutes reflect that Trustee Barreras was not present during the discussion of the portion of closed session pertaining to public employee discipline/ dismissal /release and the conference with labor negotiator regarding the District’s ongoing labor negotiations with CSEA or the discussion of the salary and medical benefits provisions of the faculty or police contracts.

Ms. Smith stated there was no action to report from closed session.

Adjournment The meeting was adjourned at 8:24 p.m. by the unanimous consent of the Board.

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Richard Caglia
Secretary, Board of Trustees
State Center Community College District

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 1, 2011

SUBJECT: Retirement, Academic Personnel

ITEM NO. 11-03HR

EXHIBIT: Academic Personnel Recommendations

Recommendation:

It is recommended that the Board of Trustees approve the academic personnel recommendations, Item A, as presented.

ACADEMIC PERSONNEL RECOMMENDATIONS

- A. Recommendation to accept resignation for the purpose of retirement for the following persons:

<u>Name</u>	<u>Campus</u>	<u>Effective Date</u>	<u>Position</u>
Castagna, Paula	FCC	May 20, 2011	Mathematics Instructor
Delgado, Ruben	RC	May 20, 2011	Reading Instructor

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 1, 2011

SUBJECT: Employment, Promotion, Change of
Status, Leave of Absence, Resignation,
Classified Personnel

ITEM NO. 11-04HR

EXHIBIT: Classified Personnel Recommendations

Recommendation:

It is recommended that the Board of Trustees approve the classified personnel recommendations, Items A through H, as presented.

CLASSIFIED PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons as probationary:

Name	Location	Classification	Range/Step/Salary	Date
Kemble, Emily	WI	Instructional Aide – CDL Position No. 5041	38-A \$14.32/hr.	01/06/2011
Cardoza, Deborah	DO	Office Assistant III Position No. 1156	48-A \$3,175.58	01/10/2011
Edwards, Leah	MC	Department Secretary Position No. 4038	44-A \$2,874.42	01/10/2011
Gonzalez, Patricia	FCC	Administrative Secretary I Position No. 2337	48-A \$3,175.58	01/18/2011
Zumkehr, Rodney	DO	Communications Dispatcher Position No. 1127	44-A \$2,874.42	01/19/2011
Aguilar, Rebecca	FCC	Custodian Position No. 2140	41-A \$2,666.58	01/20/2011
Miranda, Vianca	RC	Baker Position No. 3070	43-A \$16.19/hr.	01/24/2011

B. Recommendation to re-employ the following persons as permanent employees from the 39 month rehire list:

Name	Location	Classification	Range/Step/Salary	Date
DePriest, Gary	RC	Instructional Technician – Agricultural Mechanics Position No. 3049	50-E \$4,054.42	01/03/2011

C. Recommendation to employ the following persons as provisional – filling vacant position of permanent full-time or permanent part-time pending recruitment/selection, or replacing regular employee on leave:

Name	Location	Classification	Hourly Rate	Date
Wicks, Ross	RC	Instructional Technician – Agricultural Mechanics	50-A \$19.23/hr.	11/29/2010 thru 12/17/2010
Fox, Kyla	FCC	Office Assistant I Position No. 2092	38-A \$14.32/hr.	12/20/2010

Classified Personnel Recommendation

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- C. Recommendation to employ the following persons as provisional – filling vacant position of permanent full-time or permanent part-time pending recruitment/selection, or replacing regular employee on leave (cont'd) :

Name	Location	Classification	Hourly Rate	Date
Balderas, Sarah	DO	Communications Dispatcher Position No. 1127	44-A \$16.58/hr.	12/22/2010
Bourrel, Margaret	FCC	Nursing Skills Resource Assistant Position No. 2113	62-A \$25.74/hr.	01/03/2011
Fuller, Patience	WI	Bookstore Sales Clerk I – Seasonal Position No. 8114	37-A \$13.98/hr.	01/03/2011
Kelch, Calvin	FCC	Bookstore Sales Clerk I – Seasonal Position No. 8021	37-A \$13.98/hr.	01/03/2011
King, Denise	FCC	Bookstore Sales Clerk I – Seasonal Position No. 8004	37-A \$13.98/hr.	01/03/2011
Mendoza, Arlene	FCC	Bookstore Sales Clerk I – Seasonal Position No. 8020	37-A \$13.98/hr.	01/03/2011
Minas, Natalie	FCC	Registration Assistant Position No. 8058	33-A \$12.64/hr.	01/03/2011
Ramirez, Connie	RC	Bookstore Sales Clerk I – Seasonal Position No. 8044	37-A \$13.98/hr.	01/03/2011
Rodriguez, Maria	RC	Bookstore Seasonal Assistant Position No. 8049	31-A \$12.02/hr.	01/03/2011
Vang, Sonny	FCC	Bookstore Sales Clerk I – Seasonal Position No. 8016	37-A \$13.98/hr.	01/03/2011
Lockwood, Julie	FCC	Registration Assistant I Position No. 8060	33-A \$12.64/hr.	01/05/2011
Haynes, Alison	RC	Office Assistant I Position No. 3052	38-A \$14.32/hr.	01/06/2011
Suvanto, Marci	FCC	Department Secretary Position No. 2035	44-A \$16.58/hr.	01/07/2011
Bruce, Jaclyn	FCC	Bookstore Sales Clerk I – Seasonal Position No. 8052	37-A \$13.98/hr.	01/10/2011
Dennie, Ada	WI	Instructional Aide – CDL Position No. 5040	38-A \$14.32/hr.	01/10/2011

Classified Personnel Recommendation

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- C. Recommendation to employ the following persons as provisional – filling vacant position of permanent full-time or permanent part-time pending recruitment/selection, or replacing regular employee on leave (cont'd):

Name	Location	Classification	Hourly Rate	Date
Eaton, Ryan	FCC	Bookstore Sales Clerk I – Seasonal Position No. 8014	37-A \$13.98/hr.	01/10/2011
Pena, Eric	RC	Custodian Position No. 3063	41-A \$15.38/hr.	01/10/2011

- D. Recommendation to employ the following persons as retiree/hourly (Ed Code 88034):

Name	Location	Classification	Hourly Rate	Date
Harris, Elizabeth	DO	Secretary to the Vice Chancellor Position No. 1065	\$30.72/hr.	11/01/2010
Andrews- Boock, Sharon	FCC	Office Assistant III	\$18.32/hr.	01/17/2011

- E. Recommendation to approve the promotion of the following regular employees:

Name	Location	Classification	Range/Step/Salary	Date
Gerety, Emily	RC	Administrative Assistant Position No. 3043 to Secretary to College President Position No. 3013	55-B \$3,950.58 to 58-A (Confidential) \$4,347.33	01/03/2011

- F. Recommendation to approve the change of status of the following regular employees:

Name	Location	Classification	Range/Step/Salary	Date
Custodio, Naomi	RC	Office Assistant III Position No. 3006 to Financial Aid Assistant I Position No. 3111	48-E \$3,953.67 to 57-B \$4,252.75	01/01/2011 thru 06/30/2011

(Additional compensation for working out of class per Article 33, Section 8)

Fowler, Amber	RC	Financial Aid Assistant I Position No. 3111 to Financial Aid Assistant II Position No. 3084	57-E \$4,876.50 to 60-E \$5,238.00	01/01/2011 thru 06/30/2011
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(Additional compensation for working out of class per Article 33, Section 8)

Walke, Lynn	MC	Office Assistant III Position No. 4022 to Financial Aid Assistant I Position No. 4015	48-E \$3,857.25 to 57-B \$4,149.00	01/01/2011 thru 06/30/2011
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(Additional compensation for working out of class per Article 33, Section 8)

Classified Personnel Recommendation

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F. Recommendation to approve the change of status of the following regular employees (cont'd):

Name	Location	Classification	Range/Step/Salary	Date
Wells, Barbara	MC	Financial Aid Assistant I	57-E	01/01/2011
		Position No. 4015 to Financial Aid Assistant II Position No. 4023	\$4,801.50 to 60-E \$5,163.00	thru 06/30/2011
(Additional compensation for working out of class per Article 33, Section 8)				
Garcia, Ernie	FCC	Office Assistant II	41-E	01/03/2011
		Position No. 2018 to Department Secretary Position No. 2219	\$3,248.75 to 44-E \$3,496.83	
(Additional compensation for working out of class per Article 33, Section 8)				
Wright, Mary Lou	RC	Secretary to the President	58-A	01/03/2011
		Position No. 3013 to Office Assistant III Position No. 3008	\$4,347.33 to 48-C \$3,496.83	
(Return to regular assignment)				
Nicholes, Gary	FCC	Financial Aid Assistant II	60-E	01/04/2011
		Position No. 2447 to Director of Financial Aid Position No. 2854	\$5,163.00 to 60-E + 15% \$5,937.42	thru 01/13/2011
(Additional compensation for working out of class per Article 33, Section 8)				
Romero- Blancas, Lisa	RC	Office Assistant II	41-E	01/13/2011
		Position No. 3052 to Office Assistant III Position No. 3004	\$3,248.75 to 48-C \$3,496.83	
(Additional compensation for working out of class per Article 33, Section 8)				
Sanchez, George	RC	Student Services Specialist	52-C	01/13/2011
		Position No. 3005 to Administrative Assistant Position No. 3043	\$3,857.25 to 55-C \$4,149.00	
(Additional compensation for working out of class per Article 33, Section 8)				
Smith, Heather	RC	Office Assistant III	48-D	01/13/2011
		Position No. 3004 to Student Services Specialist Position No. 3005	\$3,673.58 to 52-C \$3,857.25	
(Additional compensation for working out of class per Article 33, Section 8)				

Classified Personnel Recommendation

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F. Recommendation to approve the change of status of the following regular employees (cont'd):

Name	Location	Classification	Range/Step/Salary	Date
Sullivan, Cheryl	FCC	Accounting Supervisor Position No. 2069 to	37-5 (Mgmt) \$6,376.17 to	01/18/2011
	RC	Vice President of Administrative Services Position No. 3115	66-1 (Mgmt) \$9,861.67	

(Working out of class per PC rule 3-15)

Cristan, Rosemary	DO	Accounting Technician I Position No. 1125 to	57-E \$5,381.67 to	01/19/2011
	FCC	Accounting Supervisor Position No. 2021	57-E + 15% \$6,173.92	

(Additional compensation for working out of class per Article 33, Section 8)

G. Recommendation to approve the leave of absence of the following employee (regular):

Name	Location	Classification	Date
Giannopoulos, John	FCC	Mobility Driver – PPT Position No. 2407	12/21/2010 thru 02/28/2011

H. Recommendation to accept the resignation of the following regular employees:

Name	Location	Classification	Date
Molina Perez, Juliet	RC	Bookstore Seasonal Assistant Position No. 8046	12/07/2010
Mandujano, Melanie	FCC	Registration Assistant I Position No. 8058	12/13/2010
Byrd, Elizabeth	FCC	Bookstore Sales Clerk I – Seasonal Position No. 8005	12/16/2010
Mahavong, Cathy	FCC	Registration Assistant I Position No. 8060	12/22/2010
Scheidt, Teresa	FCC	Bookstore Sales Clerk I – Seasonal Position No. 8014	01/04/2011

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 1, 2011

SUBJECT: Review of District Warrants and Checks

ITEM NO. 11-06G

EXHIBIT: None

Recommendation:

It is recommended the Board of Trustees review and sign the warrants register for the following accounts:

<u>Account:</u>	<u>Amount:</u>	<u>For the Period of:</u>
District	\$ 9,997,356.51	December 17, 2010 to January 17, 2011
Fresno City College Bookstore	\$ 202,223.98	December 22, 2010 to January 18, 2011
Reedley College Bookstore	\$ 652,153.79	December 22, 2010 to January 18, 2011
Fresno City College Co-Curricular	\$ 38,403.50	December 21, 2010 to January 17, 2011
Reedley College Co-Curricular	<u>\$ 40,879.31</u>	December 18, 2010 to January 14, 2011
Total:	\$10,931,017.09	

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 1, 2011

SUBJECT: Financial Analysis of Enterprise
and Special Revenue Operations

ITEM NO. 11-07G

EXHIBIT: Financial Analysis

Background:

The financial reports for the Enterprise and Special Revenue Operations for the quarter ended December 31, 2010, are attached. The report consists of a combined balance sheet and combined statement of revenues and expenditures for the Enterprise Operations, which consist of the Bookstores at Fresno City and Reedley College and the Special Revenue Operations, which consist of the Reedley College Cafeteria and Residence Hall.

All operations, except the cafeteria, finished the quarter ending December 31, 2010, with a surplus operating income. The cafeteria recently hired a new manager who will review the food service operations and develop recommendations for making the cafeteria profitable.

The enclosed statements are provided for Board information. No action is required.

**STATE CENTER COMMUNITY COLLEGE DISTRICT
ENTERPRISE & SPECIAL REVENUE OPERATIONS
BALANCE SHEET
As of DECEMBER 31, 2010**

	ENTERPRISE			SPECIAL REVENUE		
	FCC BOOKSTORE*	RC BOOKSTORE*	TOTAL	RC CAFETERIA*	RC RESIDENCE HALL*	TOTAL
ASSETS						
Cash in County Treasury				\$ 121,861	\$ 430,924	\$ 552,785
Cash in Bank	\$ 1,606,905	\$ 249,745	\$ 1,856,650	16,398	2,989	19,387
Revolving Cash Fund	20,200	26,500	46,700	10,500		10,500
Accounts Receivable	202,283	285,586	487,869	11,515	2,458	13,973
Due from Other Funds	725,000		725,000	2,184	7,512	9,696
Prepaid Expenses	9,111	7,630	16,741			0
Inventory	2,786,145	2,242,615	5,028,760	37,447		37,447
Total Current Assets	\$ 5,349,644	\$ 2,812,076	\$ 8,161,720	\$ 199,905	\$ 443,883	\$ 643,788
Fixed Assets (Net)	355,298	136,668	491,966			
TOTAL ASSETS	\$ 5,704,942	\$ 2,948,744	\$ 8,653,686	\$ 199,905	\$ 443,883	\$ 643,788
LIABILITIES & FUND BALANCE						
Accounts Payable	\$ 164,779	\$ 471,357	\$ 636,136			
Due to Other Funds	84,052	840,282	924,334	\$ 175,431	\$ 346	\$ 175,777
Warrants Payable				5,897	137	6,034
Total Current Liabilities	\$ 248,831	\$ 1,311,639	\$ 1,560,470	\$ 181,328	\$ 483	\$ 181,811
Unreserved Fund Balance	2,649,766	(632,010)	2,017,756	(29,370)	443,400	414,030
Reserved Fund Balance	2,806,345	2,269,115	5,075,460	47,947	0	47,947
Total Fund Balance	\$ 5,456,111	\$ 1,637,105	\$ 7,093,216	\$ 18,577	\$ 443,400	\$ 461,977
TOTAL LIABILITIES & FUND BALANCE	\$ 5,704,942	\$ 2,948,744	\$ 8,653,686	\$ 199,905	\$ 443,883	\$ 643,788

* Does Not Include Indirect Charges

**STATE CENTER COMMUNITY COLLEGE DISTRICT
ENTERPRISE & SPECIAL REVENUE OPERATIONS
STATEMENT OF REVENUE & EXPENDITURES
Period Ending DECEMBER 31, 2010**

	ENTERPRISE			SPECIAL REVENUE		
	FCC BOOKSTORE*	RC BOOKSTORE*	TOTAL	RC CAFETERIA*	RC RESIDENCE HALL*	TOTAL
TOTAL SALES	\$ 3,138,166	\$ 1,987,355	\$ 5,125,521	\$ 332,067	\$ 208,499	\$ 540,566
LESS COST OF GOODS SOLD						
Beginning Inventory	\$ 927,274	\$ 888,661	\$ 1,815,935	\$ 32,692		\$ 32,692
Purchases	4,179,011	2,878,237	7,057,248	180,165		180,165
Sub-Total	5,106,285	3,766,898	8,873,183	212,857		212,857
Ending Inventory	2,786,145	2,242,615	5,028,760	37,447		37,447
Cost of Sales	2,320,140	1,524,283	3,844,423	175,410		175,410
GROSS PROFIT ON SALES	\$ 818,026	\$ 463,072	\$ 1,281,098	\$ 156,657	\$ 208,499	\$ 365,156
OPERATING EXPENDITURES						
Salaries	\$ 369,863	\$ 301,874	\$ 671,737	\$ 133,120	\$ 92,653	\$ 225,773
Benefits	125,460	110,924	236,384	59,575	40,911	100,486
Depreciation	44,412	5,490	49,902			
Supplies	6,347	3,810	10,157	16,836	548	17,384
Utilities & Housekeeping	13,259	12,912	26,171		34,370	34,370
Rents, Leases & Repairs	8,288	9,873	18,161	3,489	310	3,799
Other Operating	92,630	43,825	136,455	4,832	921	5,753
TOTAL OPERATING EXPENDITURES	\$ 660,259	\$ 488,708	\$ 1,148,967	\$ 217,852	\$ 169,713	\$ 387,565
NET OPERATING REVENUE (LOSS)	\$ 157,767	\$ (25,636)	\$ 132,131	\$ (61,195)	\$ 38,786	\$ (22,409)
OTHER REVENUE						
Vending				\$ 3,066	\$ 1,060	\$ 4,126
Interest		\$ 208	\$ 208	726	3,306	4,032
Other	\$ 19,592	14,023	33,615	632	1,105	1,737
OTHER EXPENSES						
Transfer to Co-Curricular	\$ 70,200		\$ 70,200			
Capital Outlay				2,766	6,870	9,636
NET REVENUE (LOSS)	\$ 107,159	\$ (11,405)	\$ 95,754	\$ (59,537)	\$ 37,387	\$ (22,150)

UNAUDITED

* Does Not Include Indirect Charges

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 1, 2011

SUBJECT: Consideration to Approve Quarterly
Budget Transfers and Adjustments Report

ITEM NO. 11-08G

EXHIBIT: Report

Background:

The enclosed Budget Transfers and Adjustments Report reflects budget adjustments for the period ending December 31, 2010. The adjustments represent changes to meet the ongoing needs of the District, including categorically funded programs, educational needs of the campuses, and new grants and agreements.

Recommendation:

It is recommended the Board of Trustees approve the December 31, 2010, Budget Transfers and Adjustments Report.

**STATE CENTER COMMUNITY COLLEGE DISTRICT
GENERAL FUND - ALL FUNDING
Revenue Budget Adjustments/Transfers
As of 12/31/10**

	Adopted Budget	Budget Adj/Transfers	Current Budget
81000	FEDERAL REVENUES		
81200	\$ 4,967,278	\$ 2,240,952	\$ 7,208,230
81300	1,270,094	2,461,668	3,731,762
81400	392,629	-	392,629
81500	193,156	61,122	254,278
81600	17,515	-	17,515
81700	2,363,377	-	2,363,377
81990	3,528,715	440,662	3,969,377
	<u>12,732,764</u>	<u>5,204,404</u>	<u>17,937,168</u>
	Total		
86000	STATE REVENUES		
86100	92,994,252	-	92,994,252
86200	7,231,932	308,920	7,540,852
86500	1,703,069	171,233	1,874,302
86700	400,000	-	400,000
86800	3,600,000	-	3,600,000
86900	-	-	-
	<u>105,929,253</u>	<u>480,153</u>	<u>106,409,406</u>
	Total		
88000	LOCAL REVENUES		
88100	33,150,075	-	33,150,075
88200	-	-	-
88300	846,111	990,452	1,836,563
88400	18,533	-	18,533
88500	57,000	-	57,000
88600	1,243,200	-	1,243,200
88700	7,704,809	(27,038)	7,677,771
88800	2,541,000	-	2,541,000
88900	1,378,825	40,765	1,419,590
	<u>46,939,553</u>	<u>1,004,179</u>	<u>47,943,732</u>
	Total		
	<u>\$ 165,601,570</u>	<u>\$ 6,688,736</u>	<u>\$ 172,290,306</u>
	Total General Fund Revenues		

**STATE CENTER COMMUNITY COLLEGE DISTRICT
GENERAL FUND - ALL FUNDING
Revenue Budget Adjustments/Transfers
As of 12/31/10**

	<u>Adopted Budget</u>	<u>Budget Adj/Transfers</u>	<u>Current Budget</u>
89000 OTHER FIN SOURCES			
89100 Proceeds/Fixed Assets	-	-	-
89400 Proceeds/Long-Term Debt	-	-	-
89800 Incoming Transfers	491,648	4,600,000	5,091,648
Total Other Financing Sources	\$ 491,648	4,600,000	\$ 5,091,648
Total District Revenues	<u>\$ 166,093,218</u>	<u>\$ 11,288,736</u>	<u>\$ 177,381,954</u>

**STATE CENTER COMMUNITY COLLEGE DISTRICT
GENERAL FUND - ALL FUNDING
Expenditure Budget Adjustments/Transfers
As of 12/31/10**

	<u>Adopted Budget</u>	<u>Budget Adj/Transfers</u>	<u>Current Budget</u>
91000	ACADEMIC SALARIES		
91100	\$ 38,423,566	\$ 375,192	\$ 38,798,758
91200	17,590,038	659,575	18,249,613
91300	14,928,134	352,409	15,280,543
91400	3,756,725	399,027	4,155,752
	<u>74,698,463</u>	<u>1,786,203</u>	<u>76,484,666</u>
	Total		
92000	CLASSIFIED SALARIES		
92100	28,564,931	202,236	28,767,167
92200	1,587,229	-	1,587,229
92300	3,089,676	172,128	3,261,804
92400	1,310,306	133,539	1,443,845
	<u>34,552,142</u>	<u>507,903</u>	<u>35,060,045</u>
	Total		
93000	BENEFITS		
93100	5,976,351	127,359	6,103,710
93200	3,397,013	27,976	3,424,989
93300	3,481,195	46,294	3,527,489
93400	16,968,794	200,720	17,169,514
93500	740,590	14,062	754,652
93600	1,957,658	39,380	1,997,038
93700	79,692	11,670	91,362
93900	11,725	-	11,725
	<u>32,613,018</u>	<u>467,461</u>	<u>33,080,479</u>
	Total		
94000	SUPPLIES & MATERIALS		
94200	43,560	17,179	60,739
94300	2,213,065	120,897	2,333,962
94400	2,613,074	190,466	2,803,540
94500	36,232	(510)	35,722
	<u>4,905,931</u>	<u>328,032</u>	<u>5,233,963</u>
	Total		

**STATE CENTER COMMUNITY COLLEGE DISTRICT
GENERAL FUND - ALL FUNDING
Expenditure Budget Adjustments/Transfers
As of 12/31/10**

	Adopted Budget	Budget Adj/Transfers	Current Budget
95000	OTHER OPER EXPENSES		
95100	4,563,663	(932)	4,562,731
95200	2,400,702	86,025	2,486,727
95300	1,690,690	222,315	1,913,005
95400	251,770	16,093	267,863
95500	2,904,216	1,671,957	4,576,173
95600	1,368,672	-	1,368,672
95700	1,251,183	14,282	1,265,465
95900	1,224,867	313,744	1,538,611
	Total	2,323,484	17,979,247
96000	CAPITAL OUTLAY		
96100	-	-	-
96200	90,844	3,200	94,044
96400	329,974	200,489	530,463
96500	2,481,314	673,370	3,154,684
96800	251,183	(617)	250,566
	Total	876,442	4,029,757
	Total General Fund Expenditures	\$ 6,289,525	\$ 171,868,157
97000	OTHER OUTGO		
97100	-	-	-
97200	297,248	-	297,248
97300	-	4,600,000	4,600,000
97500	-	-	-
97600	1,268,976	460,023	1,728,999
97900	546,000	10,475,362	11,021,362
	Total Other Outgo	\$ 15,535,385	\$ 17,647,609
	Total District Expenditures	\$ 21,824,910	\$ 189,515,766

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 1, 2011

SUBJECT: Consideration to Authorize Agreement,
California Community Colleges
Chancellor's Office for Enrollment Growth
and Retention, Associate Degree Nursing
Programs, Fresno City College

ITEM NO. 11-09G

EXHIBIT: None

Background:

The District received a grant renewal from the California Community Colleges Chancellor's Office to fund enrollment growth and retention for the Fresno City College Nursing Program. The grant will be used to continue expanded enrollment of the existing associate degree nursing program by using creative scheduling alternatives, including evening and weekend classes. The grant agreement is for the period July 1, 2010, through June 30, 2012, with funding in the amount of \$521,374 for the two-year period (\$260,687 for 2010-11 and \$260,687 for 2011-12).

Recommendation:

It is recommended the Board of Trustees:

- a) authorize the District, on behalf of Fresno City College, to enter into a grant agreement with the California Community Colleges Chancellor's Office for enrollment growth and retention for associate degree nursing (RN) programs for the period July 1, 2010, through June 30, 2012, with funding in the amount of \$521,374 for the two-year period;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the Chancellor, or Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 1, 2011

SUBJECT: Consideration to Authorize Signatories
for Orders and Registers

ITEM NO. 11-10G

EXHIBIT: Authorization Form

Background:

Education Code Section 85233 reads, in part, as follows: "The governing board of each community college district shall be responsible for filing or causing to be filed, with the County Superintendent of Schools, the verified signature of each person, including members of the governing board, authorized to sign orders in its name."

With the retirement of Douglas R. Brinkley as Vice Chancellor of Finance and Administration, it is necessary to transmit, to the County Superintendent of Schools, an updated form with the names and signatures of those persons authorized to sign orders and registers, as well as the names and signatures of all Board members.

Recommendation:

It is recommended the Board of Trustees authorize the removal of the Vice Chancellor of Finance and Administration, Douglas R. Brinkley, as an authorized signatory to sign orders and registers drawn on the funds of the District effective February 1, 2001; authorize the Interim Vice Chancellor of Finance and Administration, Willard C. Wright, to sign orders and registers drawn on the funds of the District effective February 1, 2011; and authorize a majority of Board members to sign orders and registers in the name of the Board of Trustees.



Larry L. Powell
Superintendent

fresno county office of education

Authorized Signature Permit

Return to: Jamie Perry, Senior Director
District Financial Services
Fresno County Office of Education
1111 Van Ness Avenue
Fresno, CA 93721-2000

Dear Ms. Perry:

Pursuant to Education Code Sections 42632 and 42633, at a regular meeting of the Governing Board of the State Center Community College District, held on second day of February, 2011:

1. The following person(s) who is/are an officer(s) or employee(s) of the above-referenced school district and whose signature(s) appear(s) opposite of his/her name below, was/were authorized to sign orders in the name of the said governing board:

Type or print here:	Signature:
1. Deborah G. Blue _____	1. _____
2. Willard C. Wright _____	2. _____
3. Randall Vogt (P.O.s Only) _____	3. _____
4. Randy Rowe (N.O.E.s Only) _____	4. _____

2. A majority of the following members of the governing board of the above-referenced school district and whose signatures appear opposite of the corresponding names were authorized to sign orders in the name of the said governing board.

Type or print here:	Signature:
1. Isabel Barreras _____	1. _____
2. Richard M. Caglia _____	2. _____
3. H. Ronald Feaver _____	3. _____
4. Patrick E. Patterson _____	4. _____
5. Dorothy Smith _____	5. _____
6. William J. Smith _____	6. _____
7. Ronald Nishinaka _____	7. _____

Rubber stamp signatures or machine signatures authorized for use on maintenance checks and/or registers Yes X
 No ____. Only such facsimile signatures may be used, which have met the requirements of Government Code 5501
 (copy enclosed). I certify this requirement has been met.

Sample(s) of such signature(s):

Type or print here:		Signature:	
1.	Isabel Barreras		
2.	Richard M. Caglia		
3.	H. Ronald Feaver		
4.	Patrick E. Patterson		
5.	Dorothy Smith		
6.	William J. Smith		
7.	Ronald Nishinaka		

By order of the Governing Board of **STATE CENTER COMMUNITY COLLEGE DISTRICT** of Fresno
 County, California.

 Clerk of the Board

 Date

EDUCATION CODE 42632

Each order drawn on the funds of a school district shall be signed by at least a majority of the members of the governing board of the district, or by a person or persons authorized by the governing board to sign orders in its name. No person other than an officer or employee of the district shall be authorized to sign orders.

EDUCATION CODE 42633

The governing board of each school district shall be responsible for filing or causing to be filed with the county superintendent of schools the verified signature of each person, including members of the governing board, authorized to sign orders in its name. Except for districts determined to be fiscally accountable pursuant to Section 42650, no order on the funds of any school district shall be approved by the county superintendent of schools unless the signatures are on file in his office and he is satisfied that the signatures on the order are those of persons authorized to sign the order.

GOVERNMENT CODE 5501

Any authorized officer may, after filing with the Secretary of State his manual signature certified by him under oath, execute or cause to be executed with a facsimile signature in lieu of his manual signature:

- (a) Any public security, provided that at least one signature required or permitted to be placed thereon shall be manually subscribed; and
- (b) Any instrument of payment.

Upon compliance with this section by the authorized officer, his facsimile signature has the same legal effect as his manual signature.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 1, 2011

SUBJECT: Consideration to Authorize Signatories
for District Contracts and Grants

ITEM NO. 11-11G

EXHIBIT: None

Background:

The Board provides formal signature authorizations allowing District administration to sign contracts and grants on behalf of the District. With the retirement of Douglas R. Brinkley as Vice Chancellor of Finance and Administration, the following changes are needed: Removal of Douglas R. Brinkley as an authorized signatory for District contracts and grants effective February 1, 2011; and addition of Interim Vice Chancellor of Finance and Administration Willard C. Wright and Director of Finance Edwin Eng as authorized signatories for District contracts and grants effective February 1, 2011. It is further anticipated the Board of Trustees will change these authorizations when a new Vice Chancellor is employed. All other signatories will remain unchanged.

Recommendation:

It is recommended the Board of Trustees authorize the removal of Douglas R. Brinkley as signatory on District contracts and grants effective February 1, 2011, and add Interim Vice Chancellor Willard C. Wright and Director of Finance Edwin Eng as signatories on District contracts and grants effective February 1, 2011.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 1, 2011

SUBJECT: Consideration to Designate Person to Receive ITEM NO. 11-12G
 District Financial Mail from the County
 Superintendent of Schools

EXHIBIT: Mailing Permit

Background:

The Board of Trustees designates the District employee to whom all mail from the Fresno County Department of Education, Finance Office, will be addressed. It has been the practice of the Board to direct financial mail to the Vice Chancellor, Finance and Administration. With the retirement of Douglas R. Brinkley as Vice Chancellor, Finance and Administration, the following changes are warranted: Removal of Douglas R. Brinkley as authorized recipient of financial mail from the Fresno County Department of Education effective February 1, 2011, and addition of Interim Vice Chancellor, Finance and Administration, Willard C. Wright as authorized recipient effective February 1, 2011.

Recommendation:

It is recommended the Board of Trustees authorize the removal of Douglas R. Brinkley as authorized recipient of financial mail from the Fresno County Department of Education effective February 1, 2011; and add Interim Vice Chancellor, Finance and Administration, Willard C. Wright, as authorized recipient effective February 1, 2011.



Larry L. Powell
Superintendent

fresno county office of education

Mailing Permit

All routine district finance mail will be directed to the district office at the address listed in the *Fresno County Schools Directory*, unless otherwise specified on a Mailing Permit. Mailing Permits remain valid until replaced with updated versions. Updated contact and mailing information may be submitted at any time during the school year.

If your district's contact or mailing information needs to be updated, please fill out the form below and mail the original to the District Financial Services Department, Fresno County Office of Education, 1111 Van Ness Avenue, Fresno, CA 93721. This form may also be downloaded at www.fcoe.org/dfsdocs.

Please Send District Financial Mail to:

Willard C. Wright

Name

State Center Community College District

District

1525 E. Weldon Avenue

Address

Fresno

City

93704

Zip Code

Governing Board Action Taken on:

February 1, 2011

Date

Signed:

Clerk of the Board

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 1, 2011

SUBJECT: Consideration to Accept Construction Project, ITEM NO. 11-13G
 Auditorium Seat Restoration, Old Administration
 Building, Fresno City College

EXHIBIT: None

Background:

The project for Auditorium Seat Restoration, Old Administration Building, Fresno City College, is now substantially complete and ready for acceptance by the Board of Trustees.

Recommendation:

It is recommended the Board of Trustees:

- a) accept the project for Auditorium Seat Restoration, Old Administration Building, Fresno City College; and
- b) authorize the Chancellor or her designee to file a Notice of Completion with the County Recorder.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 1, 2011

SUBJECT: Consideration to Accept Construction Project,
Landscape and Irrigation, Old Administration
Building, Fresno City College

ITEM NO. 11-14G

EXHIBIT: None

Background:

The project for Landscape and Irrigation, Old Administration Building, Fresno City College, is now substantially complete and ready for acceptance by the Board of Trustees.

Recommendation:

It is recommended the Board of Trustees:

- a) accept the project for Landscape and Irrigation, Old Administration Building, Fresno City College; and
- b) authorize the Chancellor or her designee to file a Notice of Completion with the County Recorder.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 1, 2011

SUBJECT: Consideration to Accept Construction Project, ITEM NO. 11-15G
 General Specialties: Flooring, Elevator and Lifts,
 Glass and Glazing, Doors and Hardware,
 Old Administration Building, Fresno City College

EXHIBIT: None

Background:

The project for General Specialties: Flooring, Elevator and Lifts, Glass and Glazing, Doors and Hardware, Old Administration Building, Fresno City College, is now substantially complete and ready for acceptance by the Board of Trustees.

Recommendation:

It is recommended the Board of Trustees:

- a) accept the project for General Specialties: Flooring, Elevator and Lifts, Glass and Glazing, Doors and Hardware, Old Administration Building, Fresno City College; and
- b) authorize the Chancellor or her designee to file a Notice of Completion with the County Recorder.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 1, 2011

SUBJECT: Consideration to Accept Construction Project, ITEM NO. 11-16G
 HVAC, Sheet Metal, Old Administration
 Building, Fresno City College

EXHIBIT: None

Background:

The project for HVAC, Sheet Metal, Old Administration Building, Fresno City College, is now substantially complete and ready for acceptance by the Board of Trustees.

Recommendation:

It is recommended the Board of Trustees:

- a) accept the project for HVAC, Sheet Metal, Old Administration Building, Fresno City College; and
- b) authorize the Chancellor or her designee to file a Notice of Completion with the County Recorder.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 1, 2011

SUBJECT: Consideration to Accept Construction Project, ITEM NO. 11-17G
 Low Voltage Systems, Old Administration
 Building, Fresno City College

EXHIBIT: None

Background:

The project for Low Voltage Systems, Old Administration Building, Fresno City College, is now substantially complete and ready for acceptance by the Board of Trustees.

Recommendation:

It is recommended the Board of Trustees:

- a) accept the project for Low Voltage Systems, Old Administration Building, Fresno City College; and
- b) authorize the Chancellor or her designee to file a Notice of Completion with the County Recorder.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 1, 2011

SUBJECT: Consideration of Quarterly Financial
Status Report

ITEM NO. 11-07

EXHIBIT: Report

Background:

Enclosed is the December 31, 2010, Quarterly Financial Status Report (CCFS-311Q) for the District General Fund, as required for California community college districts (ECS 84043). In accordance with State instructions, a copy of the report was forwarded electronically to the State Chancellor's Office.

The quarterly financial report reflects projected revenues and expenditures in line with the annual budget, as amended for additional grants, programs, etc. Actual revenues and expenditures are consistent with expectations at mid-year, allowing for the fact that most of the revenue from property taxes and certain federal monies, i.e., VTEA, is not received until later in the fiscal year.

SCCCD is projecting the total FTES of 29,060, which is a 7.7% decrease from last year's total FTES of 31,479.

Recommendation:

It is recommended the Board of Trustees accept the Quarterly Financial Status Report (CCFS-311Q) as presented.

**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

**Quarterly Financial Status Report, CCFS-311Q
VIEW QUARTERLY DATA**

CHANGE THE PERIOD
Fiscal Year: 2010-2011

District: (570) STATE CENTER

Quarter Ended: (Q2) Dec 31, 2010

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2007-08	Actual 2008-09	Actual 2009-10	Projected 2010-2011
I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
A. Revenues:					
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	138,338,006	147,561,722	143,206,385	141,476,410
A.2	Other Financing Sources (Object 8900)	258,514	232,898	232,556	5,035,821
A.3	Total Unrestricted Revenue (A.1 + A.2)	138,596,520	147,794,620	143,438,941	146,512,231
B. Expenditures:					
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	136,326,044	138,872,293	138,930,645	142,645,705
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	11,585,219	3,963,874	453,758	4,978,976
B.3	Total Unrestricted Expenditures (B.1 + B.2)	147,911,263	142,836,167	139,384,403	147,624,681
C.	Revenues Over(Under) Expenditures (A.3 - B.3)	-9,314,743	4,958,453	4,054,538	-1,112,450
D. Fund Balance, Beginning					
D.1	Prior Year Adjustments + (-)	-434,383	-252,071	-1,117,826	0
D.2	Adjusted Fund Balance, Beginning (D + D.1)	35,499,098	26,018,597	29,859,224	33,913,762
E.	Fund Balance, Ending (C. + D.2)	26,184,355	30,977,050	33,913,762	32,801,312
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	17.7%	21.7%	24.3%	22.2%

II. Annualized Attendance FTES:

G.1	Annualized FTES (excluding apprentice and non-resident)	27,605	30,558	31,479	29,060
-----	---	--------	--------	--------	--------

III. Total General Fund Cash Balance (Unrestricted and Restricted)

	Description	As of the specified quarter ended for each fiscal year			
		2007-08	2008-09	2009-10	2010-2011
H.1	Cash, excluding borrowed funds		32,898,015	40,357,350	41,219,318
H.2	Cash, borrowed funds only		0	0	0
H.3	Total Cash (H.1+ H.2)	41,919,082	32,898,015	40,357,350	41,219,318

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
I. Revenues:					
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	140,496,224	141,476,410	71,105,569	50.3%
I.2	Other Financing Sources (Object 8900)	435,821	5,035,821	4,911,696	97.5%
I.3	Total Unrestricted Revenue (I.1 + I.2)	140,932,045	146,512,231	76,017,265	51.9%
J. Expenditures:					
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	141,686,435	142,645,705	70,069,419	49.1%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	297,248	4,978,976	4,867,001	97.8%
J.3	Total Unrestricted Expenditures (J.1 + J.2)	141,983,683	147,624,681	74,936,420	50.8%
K.	Revenues Over(Under) Expenditures (I.3 - J.3)	-1,051,638	-1,112,450	1,080,845	
L	Adjusted Fund Balance, Beginning	33,913,762	33,913,762	33,913,762	
L.1	Fund Balance, Ending (C. + L.2)	32,862,124	32,801,312	34,994,607	
M	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	23.1%	22.2%		

V. Has the district settled any employee contracts during this quarter? NO

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify)	Management	Academic		Classified
		Permanent	Temporary	

YYYY-YY	Total Cost Increase	% *						
a. SALARIES:								
Year 1:								
Year 2:								
Year 3:								
b. BENEFITS:								
Year 1:								
Year 2:								
Year 3:								

* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? **YES**

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

The District settled a slip and fall claim for \$335,000 and in addition agreed to update facilities by Dec. 2013 to be in compliance with the American Disabilities Act. It is estimated these facilities enhancements will cost approximately \$1m.

VII. Does the district have significant fiscal problems that must be addressed? **This year? NO**
Next year? YES

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

The Governor of California recently unveiled his 2011-12 Budget for the State of California. The proposal is to balance the State Budget, which has a projected 18 month shortfall of \$25.4b. This proposal includes an \$8.2b shortfall for fiscal year 2010-11 and a \$17.2b shortfall for the fiscal year 2011-12. The details of the proposal include service cuts of \$12.5b, revenue enhancement/extensions of \$12.0b, and \$1.9b in solutions for a savings of \$26.4b, which will create a reserve of \$1b for the State.

This is an ambitious plan that will require great sacrifices on all constituencies in the State. Additionally, the plan will require a June ballot measure asking the voters of California to approve an extension of taxes (personal, sales and vehicle license fee) for five years. But, in order to get this ballot measure on the June election, it will require the legislature to get sufficient support in March.

If this sequence of events fails to happen, the impact of the cuts to California Community Colleges and State Center Community College District increases from \$400m to \$899m and \$6.7m to \$18.3m respectively. This unique package, and its uncertainty in passing, places all Community Colleges in a vulnerable position for State funding for the 2011-12 fiscal year.

State Center Community College District

01-12-11

Annual Budget Report Ending 12/31/2010
Options - All Statuses

Page: 1

Fiscal Year: 2011

LOC.GRP: 1 - District Office

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
MAJ.OBJ: 91 - Academic Salaries	0.00	138,639.89	866,107.93	2,199,527.00	1,333,419.07	60.62
MAJ.OBJ: 92 - Classified Salaries	0.00	720,396.71	4,366,575.13	8,734,811.00	4,368,235.87	50.01
MAJ.OBJ: 93 - Employee Benefits	0.00	425,213.43	2,408,354.15	5,035,876.00	2,627,521.85	52.18
MAJ.OBJ: 94 - Supplies & Materials	356,590.21	42,807.27	336,520.29	882,284.00	189,173.50	21.44
MAJ.OBJ: 95 - Other Oper Exp & Service	728,682.92	245,958.25	4,840,376.89	10,154,887.00	4,585,827.19	45.16
MAJ.OBJ: 96 - Capital Outlay	74,010.00	23,669.15	141,261.77	344,868.00	129,596.23	37.58
MAJ.OBJ: 97 - Other Outgo	0.00	0.00	4,600,000.00	5,146,000.00	546,000.00	10.61
=====						
LOC.GRP: 1 - District Office	1,159,283.13	1,596,684.70	17,559,196.16	32,498,253.00	13,779,773.71	42.40

State Center Community College District

01-12-11

Annual Budget Report Ending 12/31/2010
Options - All Statuses

Page: 2

Fiscal Year: 2011

LOC.GRP: 2 - Fresno City College

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
MAJ.OBJ: 91 - Academic Salaries	0.00	3,890,961.39	22,612,796.03	46,121,290.00	23,508,493.97	50.97
MAJ.OBJ: 92 - Classified Salaries	0.00	1,375,834.38	8,026,498.27	16,469,138.00	8,442,639.73	51.26
MAJ.OBJ: 93 - Employee Benefits	0.00	1,384,345.80	8,244,586.46	17,607,738.00	9,363,151.54	53.18
MAJ.OBJ: 94 - Supplies & Materials	366,224.46	119,845.16	725,486.58	2,477,089.00	1,385,377.96	55.93
MAJ.OBJ: 95 - Other Oper Exp & Service	819,091.48	232,275.16	1,749,346.67	4,792,060.00	2,223,621.85	46.40
MAJ.OBJ: 96 - Capital Outlay	342,577.87	44,616.50	1,007,831.30	2,020,100.00	669,690.83	33.15
MAJ.OBJ: 97 - Other Outgo	170,736.43	12,261.32	425,529.84	8,592,931.00	7,996,664.73	93.06
=====						
LOC.GRP: 2 - Fresno City College	1,698,630.24	7,060,139.71	42,792,075.15	98,080,346.00	53,589,640.61	54.64

State Center Community College District

01-12-11

Annual Budget Report Ending 12/31/2010
Options - All Statuses

Page: 3

Fiscal Year: 2011

LOC.GRP: 3 - Reedley College

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
MAJ.OBJ: 91 - Academic Salaries	0.00	1,421,595.52	8,126,115.56	16,674,631.00	8,548,515.44	51.27
MAJ.OBJ: 92 - Classified Salaries	2,250.00	538,032.17	3,190,706.94	6,895,149.00	3,702,192.06	53.69
MAJ.OBJ: 93 - Employee Benefits	0.00	521,592.57	3,101,944.89	6,585,842.00	3,483,897.11	52.90
MAJ.OBJ: 94 - Supplies & Materials	193,060.83	61,451.75	381,028.56	1,417,757.00	843,667.61	59.51
MAJ.OBJ: 95 - Other Oper Exp & Service	370,461.10	122,913.96	787,312.50	2,244,357.00	1,086,583.40	48.41
MAJ.OBJ: 96 - Capital Outlay	134,258.93	83,784.40	459,343.68	1,582,989.00	989,386.39	62.50
MAJ.OBJ: 97 - Other Outgo	196,206.63	49,444.76	305,917.23	2,940,155.00	2,438,031.14	82.92
=====						
LOC.GRP: 3 - Reedley College	896,237.49	2,798,815.13	16,352,369.36	38,340,880.00	21,092,273.15	55.01

State Center Community College District

01-12-11

Annual Budget Report Ending 12/31/2010
Options - All Statuses

Page: 4

Fiscal Year: 2011

LOC.GRP: 4 - North Centers

GL Account	YTD Encumbrances	MTD Actual	YTD Actual	Annual Budget	Available	% Avail
MAJ.OBJ: 91 - Academic Salaries	0.00	911,553.22	5,359,415.97	11,489,218.00	6,129,802.03	53.35
MAJ.OBJ: 92 - Classified Salaries	0.00	232,127.53	1,354,308.46	2,960,947.00	1,606,638.54	54.26
MAJ.OBJ: 93 - Employee Benefits	0.00	293,140.53	1,728,533.09	3,851,023.00	2,122,489.91	55.11
MAJ.OBJ: 94 - Supplies & Materials	100,552.13	37,736.49	219,815.11	456,833.00	136,465.76	29.87
MAJ.OBJ: 95 - Other Oper Exp & Service	118,229.14	19,995.45	241,585.31	787,943.00	428,128.55	54.33
MAJ.OBJ: 96 - Capital Outlay	23,125.22	9,118.46	49,667.69	81,800.00	9,007.09	11.01
MAJ.OBJ: 97 - Other Outgo	958.29	1,016.40	5,384.28	968,523.00	962,180.43	99.35
=====						
LOC.GRP: 4 - North Centers	242,864.78	1,504,688.08	8,958,709.91	20,596,287.00	11,394,712.31	55.32

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: February 1, 2011

SUBJECT: Consideration to Adopt 2011-12 Budget
Development Calendar

ITEM NO. 11-08

EXHIBIT: Calendar

Background:

Annually, the Board of Trustees adopts the Budget Development Calendar, which outlines the sequence of events necessary for the timely adoption of the District's budget. The process will conclude with a recommendation for Board adoption of a Final District Budget at its regular meeting on September 6, 2011.

Fiscal Impact:

None

Recommendation:

It is recommended the Board of Trustees approve the 2011-12 Budget Development Calendar as presented.

**State Center Community College District
Budget Development Calendar
2011-12**

TRADITIONAL

Date	Day	Responsibility	Activity
01/19/11	Wednesday	Chancellor's Cabinet	Review and approve Budget Calendar
02/01/11*	Tuesday	Board of Trustees	Review and approve Budget Calendar
<i>02/22/11**</i>	<i>Tuesday</i>	<i>Board of Trustees</i>	<i>Establish Goals & Priorities at Budget Workshop</i>
02/14/11	Monday	Chancellor's Cabinet	Establish Decision Package funding allocations and direction for preparation
02/14/11	Monday	Chancellor's Cabinet	Discuss preliminary funding and staffing allocation for budget preparation
02/15/11	Tuesday	District	Provide direction and allocate Decision Packages funding
02/21/11	Monday	Chancellor's Cabinet	Discuss preliminary funding and staffing allocation for budget preparation
02/28/11	Monday	Chancellor's Cabinet	Approve preliminary funding and staffing allocation for budget preparation
03/01/11	Tuesday	District	Distribute preliminary budget and staffing allocations
03/01/11	Tuesday	District/Colleges/Centers	Submit Decision Packages to District Office
03/14/11	Monday	Chancellor's Cabinet	Review and approve Decision Packages
03/18/11	Friday	District	Confirm budget allocations
<i>03/25-26/11**</i>	<i>Fri-Sat</i>	<i>Board of Trustees</i>	<i>Items to be determined</i>
<i>04/05/11*</i>	<i>Tuesday</i>	<i>Board of Trustees</i>	<i>Review and approve 2011-12 Decision Package</i>
04/15/11	Friday	District/Colleges/Centers	Submit 2010-11 projected and 2011-12 proposed expenditure schedules
04/25/11	Monday	District/Colleges/Centers	Review respective Draft Tentative Budgets
05/09/11	Monday	Chancellor's Cabinet	Review District Draft Tentative Budget
<i>Mid May**</i>	-	<i>State Chancellor's Office</i>	<i>State Chancellor's Office to provide Governor's May Revise Analysis</i>
05/17/11	Tuesday	District	Print Draft Tentative Budget
<i>05/31/11**</i>	<i>Tuesday</i>	<i>Board of Trustees</i>	<i>Draft Tentative Budget Workshop</i>
<i>06/07/11*</i>	<i>Tuesday</i>	<i>Board of Trustees</i>	<i>Approval of Tentative Budget & Public Hearing date for Final Budget adoption (09/06/11)</i>
06/08/11	Wednesday	District/Colleges/Centers	Begin revision to Tentative Budget based upon Board direction
06/30/11	Thursday	District	Submit Tentative Budget to County Superintendent of Schools
07/15/11	Friday	District	Revise Draft Tentative Budget following adoption of State Budget
07/22/11	Friday	District/Colleges/Centers	Submit Draft Final Budget to District Office
08/02/11	Tuesday	District	Print Final Draft Budget
<i>Mid August**</i>	<i>M thru F</i>	<i>Board of Trustees</i>	<i>Draft Final Budget Workshop</i>
08/16/11	Tuesday	District	Print Final Budget
09/01/11	Thursday	District	Provide Final Budget for public inspection
<i>09/06/11*</i>	<i>Tuesday</i>	<i>Board of Trustees</i>	<i>Hold Public Hearing and adopt 2011-12 Final Budget</i>

* Regular Board Meeting

**Special Board Meeting/Workshop (at discretion of Board)