

AGENDA
Regular Meeting
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon Avenue
Fresno, CA 93704
4:30 p.m., November 3, 2011

- I. Call to Order
- II. Pledge of Allegiance
- III. Introduction of Guests
- IV. Approval of Minutes, Regular Meeting of October 4, 2011
- V. Delegations, Petitions, and Communications [see footnote, Page 3]
- VI. Reports of Chancellor and Staff
 - A. PRESENTATIONS
 - 1. Campus Reports Tony Cantu, FCC
Mitjl Capet, RC
Terry Kershaw, NC
 - 2. Chancellor's Report Deborah G. Blue
 - 3. Academic Senate Report Claudia Habib, FCC
 - 4. Classified Senate Report Melanie Highfill, RC
 - 5. Districtwide Veterans Services Mary Alferis, FCC
Amber Fowler, RC
Kristine Hodges, RC
Doris Griffin, NC
Dan Rivera, MC
 - B. CONSIDERATION OF CONSENT AGENDA [11-29HR]
[11-127G to 11-139G]
 - C. HUMAN RESOURCES
 - 1. Announcement of Proposed Board of Trustee Appointment to the Personnel Commission [11-74] Randy Rowe

2. Public Hearing on Full-time Faculty Initial 2011-12 Bargaining Proposal Presented by State Center Federation of Teachers Local 1533, CFT/AFT, AFL-CIO [11-75] Randy Rowe
3. Public Hearing on Part-time Faculty Initial 2011-12 Bargaining Proposal Presented by State Center Federation of Teachers Local 1533, CFT/AFT, AFL-CIO [11-76] Randy Rowe
4. Public Hearing on District's Initial 2011-12 Bargaining Proposal Presented to State Center Community College District Peace Officers' Association [11-77] Randy Rowe

D. GENERAL

1. Public Hearing on Draft Trustee Area Plans [11-78] Gregory Taylor
2. Public Hearing and Consideration to Adopt Resolution to Dedicate Right of Way Easement to the City of Fresno, Willow International Center [11-79] Brian Speece
3. Consideration to Acknowledge the Citizens' Bond Oversight Committee's Annual Report and Summary of Proceedings for 2010-11 [11-80] Ed Eng
4. Acknowledgement of Quarterly Financial Status Report, General Fund [11-81] Ed Eng
5. Consideration of Bids, Cafeteria Walk-in Cooler Renovation, Reedley College and Fresno City College [11-82] Brian Speece

VII. Reports of Board Members

VIII. Future Agenda Items

IX. Delegations, Petitions, and Communications [see footnote, Page 3]

X. Closed Session

- A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, Pursuant to Government Code Section, 54957

- B. CONFERENCE WITH LABOR NEGOTIATOR [SCFT, Full-time Bargaining Unit; SCFT Part-Time Bargaining Unit, California School Employees Association Bargaining Unit, and SCCCDC Peace Officers Association]; Randy Rowe, Pursuant to Government Code Section 54957.6
- C. PUBLIC EMPLOYMENT, Pursuant to Government Code Section 54957;
 - 1. Fresno City College President Search

XI. Open Session

XII. Adjournment

All supporting documents/materials pertaining to the open session agenda of a regular meeting are available for public inspection by contacting the Office of the Chancellor during the office hours of 8:00 a.m. to 5:00 p.m., Monday – Friday, at (559) 244-5902. Any person with a disability who requires a modification or accommodation in order to participate in the public meeting may request this agenda in an appropriate alternative format. Please direct requests for disability-related modifications or accommodations to Nina Acosta, Executive Secretary to the Chancellor, 1525 E. Weldon Avenue, Fresno, CA 93704, (559) 244-5902, 8:00 a.m. to 5:00 p.m., Monday - Friday, at least 48 hours before the meeting.

The Board chairperson, under Board Policy 2350, has set a limit of three minutes each for those who wish to address the Board. General comments will be heard under agenda section: *Delegations, Petitions and Communications* at the beginning of the meeting. Those who wish to speak to items being considered in closed session will be given the opportunity to do so following the completion of the open agenda and just prior to the Board going into closed session. Individuals wishing to address the Board should fill out a request form and file it with the Associate Vice Chancellor - Human Resources Randy Rowe at the beginning of the meeting.

CONSENT AGENDA
BOARD OF TRUSTEES MEETING
November 3, 2011

HUMAN RESOURCES

1. Employment, Promotion, Change of Status, Transfer, Resignation, Retirement, Classified Personnel [11-29HR]

GENERAL

2. Consideration to Adopt Resolution Scheduling Date and Time for the Organizational Meeting of the Board of Trustees [11-127G]
3. Review of District Warrants and Checks [11-128G]
4. Financial Analysis of Enterprise and Special Revenue Operations [11-129G]
5. Consideration to Approve Quarterly Budget Transfers and Adjustments Report [11-130G]
6. Consideration to Approve List of Revised District Bank Accounts [11-131G]
7. Consideration to Adopt Resolution Authorizing Agreement with the California Department of Education for Child and Adult Care Food Program Elective and Mandatory Training, Fresno City College [11-132G]
8. Consideration of Bids, Tennis Center Drainage Improvements, Fresno City College [11-133G]
9. Consideration of Bids, Event Parking Sign Improvements, Fresno City College [11-134G]
10. Consideration to Accept Construction Project, Construction of New Student Parking Lot and Reconstruction of Outdoor Basketball Court, Reedley College [11-135G]
11. Consideration to Accept Construction Project Health Science Parking Lot and Lot F, American Disabilities Act Revisions, Fresno City College [11-136G]
12. Consideration of Claim by Cheryl Harbottle [11-137G]
13. Consideration of Claim by Muru Khunti [11-138G]
14. Consideration to Approve Out-of-State Travel for SEED Students, Reedley College [11-139G]

UNAPPROVED MINUTES OF MEETING OF
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
October 4, 2011

Call to Order A regular meeting of the Board of Trustees of the State Center Community College District was called to order by President Dorothy Smith at 4:30 p.m., October 4, 2011, at the Madera Community College Center, 30277 Avenue 12, Assembly Room 120, Madera, California.

Trustees Present Dorothy Smith, President
H. Ronald Feaver, Vice President
Richard Caglia, Secretary
Isabel Barreras
Ronald H. Nishinaka
Patrick E. Patterson
William J. Smith (5:00 p.m.)
Christopher Coronado, FCC Student Trustee
Kayla Urbano, RC Student Trustee

Also present were:

Deborah G. Blue, Chancellor, SCCC
Ed Eng, Vice Chancellor – Finance and Administration, SCCC
Tony Cantu, Interim President, Fresno City College
Mitjl Capet, President, Reedley College
Terry Kershaw, Vice Chancellor – North Centers
Robert Fox, Interim Assoc. Vice Chancellor – Workforce Dev. & Ed. Services, SCCC
Randy Rowe, Assoc. Vice Chancellor – Human Resources, SCCC
Nina Acosta, Executive Secretary to the Chancellor

Introduction of Guests Among the others present, the following signed the guest list:

Jeanne Gobalet, Lapkoff & Gobalet Demographic Research
Eric Kurtz, Madera Compact
Melissa Mayoraga, UC Merced
Eduardo Pena, MUSD
Cecilia Massetti, MCOE
Gustavo Balderas, Madera Unified
Dr. Jo Esparza, Madera Latinas
Jeff Brians, Blair, Church and Flynn
Ron Manfredi, City of Kerman
Robin Chiero, Fresno State
Mary Diebert, PG&E

Introduction of Guests
(continued)

Nora Salazar, Nora and Associates Realty
Roseanne Bonilla, Nora and Associates Realty
Kasey Oliver, CSEA
Garry Elliot, NC
Lacy Barnes, SCFT, AFT 1533
Gary Sakaguchi, RC/NC
Donna Berry, RC
Monica Nolasco, MC
Jim Chin, MC
Jean Carroll, FCC
Bob Boyd, FCC
Eileen Apperson, RC
Pat Gordra, JBT
Randy Vogt, DO
Christine Miktarian, DO
Wendall Stephenson, FCC
Gabriela Gonzalez, student
Lori Levine, RC
Loren Palsgaard, MC
Jon Cusaac, MC
Doris Griffin, NC
Cris M. Bremer, FCC
Lynn Campbell, FCC
Kathleen Crawford, FCC
Jesse Liftan
Bill Kastanes, MC
Brian Rutishauser, FCC
David Borofka, RC
Marilyn Behringer, RC
Michael Stannard, NC
Shannon Willson, CFT
Sheryl Young-Manning, NC
Chris Graves, NC
Robin Torres, DO
Diane Clerou, DO
Mark Sanchez, FCC
Enrique Jauregui, FCC
Ernie Garcia, FCC Classified Senate
Jerry Thurston, FCC
Harold Seymour, MC
Cyndi Dolph, MC
Kristen Mattox, MC
Teresa Patterson, SCCC
Sarah Velasquez, FCC
Wil Schofield, SCCC
Janell Mendoza, NC

Introduction of Guests
(continued)

Deborah Ikeda, NC
Steve Schulz, NC
Walid Tayar, RC
Conrad Perez, RC
Randy Genera, RC
Norma Kaser, MC
Paul Gilmore, FCC
Michael Cole, RC
Lynn Badertscher, FCC
Lucy Ruiz, RC
Christopher Villa, FCC
Susan Holford, FCC
Norma Kaser, MC
Juan Ramon, MC
Ekdeep Sihota, MC
Elaine Cray, WIB
Marilyn Glenn, FCC
Sandra Bolt, FCC
Vanessa Spady, CFT
Rebecca Snyder, RC
James Druley, MC
Shelly Conner, DO
Veronica Jury, NC
Robyn Bates, FCC
Kathy Wasika, FCC

Ms. Barreras thanked Dr. Kershaw, Dr. Blue, and staff for hosting the reception honoring Madera Unified School District Superintendent Gustavo Balderas. She introduced Mr. Balderas and the following other guests:

Debi Bray, Madera Chamber of Commerce
Cecelia Massetti, Madera County Office of Education
Ron Manfredi, SCCCDC Personnel Commission
Robert Poythress, Mayor, City of Madera
Nora Salazar, Latina Unidas
Mary Diebert, PG&E
Rosanne Bonilla, Latinas Unidas
Cyndy Dolph, Madera County Office of Education
Jo Esparza, Latinas Unidas
Eric Johnson, AT&T
Pat Gordon, JBT Food Tech

Approval of Minutes

The minutes of the regular meeting of September 6, 2011, were presented for approval.

A motion was made by Ms. Barreras and seconded by Mr. Nishinaka to approve the minutes of the regular meeting of September 6, 2011, as presented. The motion carried without objection.

Delegations, Petitions, and Communications

Mr. Wendall Stephenson addressed the Board regarding the issues of sabbaticals. He stated that he recently sent each board member a letter and invited them to respond to it.

Dr. Lacy Barnes presented Mr. Stephenson's letter with signatures of support for sabbaticals. Dr. Barnes identified the district's mission and vision statements. She asked what the board members believe these words look like in terms of behavior, in a diverse society and ever changing world. She listed what faculty and staff are doing to support these goals and student success and said she hopes that when the Board has conversations about what the words of the mission and vision statements mean, it actually throws out old ways of thinking. A productive citizen in a diverse global society and in an ever changing world cannot think in the same way. We are here to serve the student. She asked the Board to think creatively as the district moves forward.

Campus Reports

Dr. Kershaw recognized Eric Kurtz, Melissa Mayorga, and Dr. Robin Chiero from the Madera Compact. He welcomed and thanked all of the elected officials, government agency leaders, community based organization leaders, and the local business representatives for attending this meeting and showing their continued support for the Madera Center, which is Madera County's community college. He welcomed Superintendent Balderas. Dr. Kershaw and Mr. Balderas are working together to continue to increase the college attendance enrollment rate in Madera County and student success at the Madera Center.

Dr. Kershaw discussed the upcoming accreditation team visit October 17-20, 2011. The visit will include a separate team at the Willow International Center as a part of its application for candidacy. The visit will include two open forums at which individuals can address team members.

Dr. Kershaw reported on the following topics from the North Centers. Copies of the report were provided for the Board and interested attendees.

- The Madera Chamber of Commerce hosted their annual New

Campus Reports
(continued)

Educators Welcome Reception at the Madera Municipal Golf Course on September 21. The purpose of the event was to let the educators know that the business community supports them in their new positions and wants to develop partnerships in educating the youth and adults of Madera.

- CAM Facility Tour: Kerman City Manager Ron Manfredi and representatives from MEC Aerial Platform Plant in Kerman visited and toured the Madera Center's Center for Advanced Manufacturing facilities and the operations of the Maintenance Mechanic/Welding program on September 28. The company's representatives were interested in the type of training offered at the Madera Center.
- Academic Decathlon: The essay portion will be held on January 27, 2012, at the Madera Center. This year's subject of study for the event is "The Age of Empire." Madera Center speech instructor Brad Millar has volunteered to lecture that day.
- Dr. Kershaw congratulated Deborah Ikeda who was recognized by PG&E for her vision and leadership in the opening of the Willow International Center and her contributions to the Asian American community throughout the area.
- Dr. Kershaw reported on upcoming events, including the annual Trunk-N-Treat event held at the Oakhurst Center. Over 500 people are expected to attend.

Mr. Cantu reported on the following topics from Fresno City College. Copies of the report were provided for the Board and interested attendees.

- Final preparations for the accreditation team visit the week of October 17 are underway. Three open forums are scheduled in OAB 251 for that week. They will be held on October 18 at 11:00 a.m. and 5:00 p.m. and on October 19 at 1:00 p.m. The Exit Report will be held on October 20 at 2:00 p.m., also in OAB 251.
- FCC is a partner in the C6 (Central California Community Colleges Committed to Change) consortium grant funded to West Hills Community College District by the federal Department of Labor. The grant is through the Trade Adjustment Assistance – Community College Career and Training Program. FCC will receive \$1.3 million over three years to offer training programs in the areas of LVN to RN and radiology technology.
- The FCC Academic Senate will present an informational presentation, "Participating Effectively in District and College Governance", on October 5. Scott Lay, president and CEO of the Community College League, and Michelle Pilati, president of the California academic senate, will provide a basic overview of the state law and guidelines for effective college shared

Campus Reports
(continued)

governance. The presentation will be held in OAB 251 with a reception beginning at 2:30 p.m. 3:00 p.m.

- A standing room only crowd packed OAB 114 on Thursday, September 24 to learn more about high speed rail and what it may mean to Fresno and the Valley. The issue was brought forward to the campus by the Speakers Forum. County supervisor Henry Perea provided the information and took questions from students, staff and community members who attended.
- Production manager Richard Harrison will open a new photography exhibit at the Full Circle Brewing Company on F Street, October 6. The title of the exhibit is “Photo Images of the Middle Kingdom.”
- Latino Heritage Month began September 15 and runs through October 15. Each week’s activities have followed a theme: educational, social, cultural and health.

Dr. Capet reported on the following topics from Reedley College. Copies of the report were provided for the Board and interested attendees.

- PC Club students Matthew Buskirk, Francisco Estrella, Ulises Estrella, Joel Flores II, and Jesus Ruiz gave presentations to members of the Reedley Chamber of Commerce September 22. The topics included business benefits of social media, cloud computing, and the latest in smart phone technology. The Chamber is currently partnering with the PC Club on an e-waste collection.
- There are 47 animal science student exhibitors at this year’s Big Fresno Fair. The main competitions will take place October 6 at 3 p.m., with the College Sheep Show followed by the College Goat Show. On October 7 the College Swine Show will begin at 9 a.m. followed by the College Beef Cattle Show at 1 p.m.
- Students Jesse Garcia, Jenna Hadley, Shakira Laws, Gail McIntosh, and Residence Hall assistant supervisor Nate Saari attended the Youth Leadership Institute’s 20th Anniversary Gala in San Francisco on September 15. College center assistant and YLI board member Adelfa Lorenzano was also in attendance and helped plan the gala.
- English instructor and poet David Dominguez will be featured on a panel of writers discussing Fresno’s Mexican American poetry movement. The October 22 event includes a poetry reading and a discussion at Fresno’s Gillis branch library from 2 to 4 p.m.
- The Reedley College Accreditation Team will be chaired by Dr. James Hottois, superintendent/president of Palo Verde College

Campus Reports
(continued)

in Blythe. There will be an opening reception in the student center October 18 at 8:30 a.m. There will be two open forums in the staff dining room October 18 at 2 p.m. and October 19 at 8:30 a.m.

Chancellor's Report

Dr. Blue welcomed superintendent Balderas and is looking forward to a very strong partnership with him and Madera School District

Dr. Blue reported the following:

- Thank you to the Madera Center, Dr. Terry Kershaw, Ms. Janell Mendoza and staff for the work they put in to host this meeting.
- The district is making final preparations for the upcoming accreditation visits. She met with accreditation team leaders Mr. Peter Garcia, Ms. Jeannie Dewhurst and Dr. Kevin Horan on September 19, to prepare for upcoming visits to Fresno City College, Reedley College and Willow International. Campuses have done an exemplary job in preparing for the visits. Self study reports were well written and while there remains work to be done to correct deficiencies, there are plans in place to rectify any shortcomings that have been self-identified and are part of the planning agendas. The district looks forward to positive, productive visits for all three sites.
- Dr. Blue reported on grant activity throughout the district, including the Career Advancement Academy (CAA) grant, which is a partnership with West Hills Community College. The CAA will link vocational and basic skills coursework using the learning community model. SCCCDC will offer training in applied technology, child development, manufacturing, and health care interpreter. Total funding to the district is \$795,000 for one year. In addition, the Center for International Trade Development (CITD) was awarded a grant from the U.S. Department of Commerce Economic Development Assistance. It will provide export training and assistance to small and medium sized agriculture businesses located in small communities throughout the district's service area. Total funding to the CITD is \$200,000 over one year.

Dr. Blue reported on the work of the Commission on the Future. The last meeting took place on September 22 and 23, in Sacramento. Ms. Amy Supinger, primary writer of the report, shared preliminary recommendations based on their research and discussions. At the September meeting, Ms. Supinger reviewed the preliminary recommendations in the draft report. The Commission then engaged in discussions focusing on the commission's 2011 recommendations and the SB 1143 task force on student success, and shared strategies that may be used to implement the recommendations focusing on the following

Chancellor's Report
(continued)

topics:

- Leadership and accountability
- Intensive student support
- Teaching and learning
- Finance and affordability

The report will be shared with different constituencies throughout the California community college system over the next month. There will also be a report at the CCLC November conference in San Jose.

- Districtwide manager's meeting was held on September 30 at the Clovis Center. It was an opportunity for all managers to come together for important information, updates and dialogue. Scott Lay appeared via webcast and gave the manager's a brief update from Sacramento. He gave an update on some possible budget scenarios and like others, predicts mid-year reductions. Scott Lay also provided some insight on the political landscape, both at the state and national level. As a result of redistricting, the state may see a slight move toward the middle and more bi-partisan efforts to solve California's problems. As mentioned before, Scott Lay focused part of his message on student success and gave a brief overview of the commission's work.

Academic Senate
Report

Mr. Bill Turini, Reedley College and North Centers Academic Senate president, reported the following:

- Mr. Turini thanked trustees Barreras and Caglia for their recognition of the significance of sabbaticals to faculty professional development, and commenting during open session of the last Board of Trustees meeting that the Board needs to review the recent decisions regarding the granting of sabbaticals.
- Mr. Turini recognized Linda Cooley, Claudia Habib and Tom Mester for their work on the district strategic planning workgroup. Now that the original task of the workgroup is drawing to a close, the academic senate is looking forward to the opportunity to review a draft operating agreement for the district strategic plan committee, and consider the next steps in the process. Administrative Regulation 2510 specifies that this is an area of mutual consent between the administration and academic senates. Mr. Turini introduced north centers faculty association president, Dr. Harold Seymour.

Dr. Seymour stated the north center's faculty has put in a tremendous amount of time in the accreditation process, in particular Willow International. Dr. Seymour stated that the north centers have a long and strong standing working relationship with Reedley College. The north centers faculty

Academic Senate
Report
(continued)

association will be presenting a resolution to the Board stating its desire to remain together until such time that Willow becomes a community college. Lastly, Dr. Seymour identified the issue of safety at the north centers, in particular the Madera Center. Dr. Seymour met with Dr. Kershaw and the police presence has improved tremendously. Dr. Seymour invited the Board to attend their faculty meeting, which is held on the second Monday of the month and 4:00 p.m. at Madera and Willow, via distance education.

Classified Senate
Report

Mr. Ernie Garcia, Fresno City College Classified Senate president, reported the following:

- Every member of the senate is involved in a districtwide or campus committee. On September 21, 2011, the senate heard a presentation given by Jothany Blackwood and Claudia Habib, members of the District Strategic Planning Workgroup.
- The senate is reviewing their constitution and bylaws. The senate is also working on their annual staff development day.

Madera Center
Presentation

Dr. Terry Kershaw introduced Ms. Maria Ensminger who presented information on three successful programs from the Madera Center: Upward Bound, Madera Center College Advantage Program, and the Career Advancement Academy.

Ms. Maria Ensminger, counselor at the Madera Center introduced Jose Vasquez, Suleyma Arriaga, and Raul Reyes who provided personal testimonials about how their lives have been impacted by these programs.

District 2008-2012
Strategic Plan
Assessment Report

Dr. Blue recognized the district strategic planning workgroup for their commitment to the district strategic plan update: Tom Mester, Linda Cooley, Claudia Habib, Marilyn Behringer, Diane Clerou, Veronica Jury, Mark Sanchez, Robin Torres and Christopher Coronado.

Dr. Blue stated the work of the district strategic planning workgroup will continue until the operating agreement is in place for the district planning council.

Dr. Jothany Blackwood, dean of instruction at Fresno City College, reported to the Board the progress made at the district, colleges and centers to close out the 2008-2012 district strategic plan. Dr. Blackwood highlighted the accomplishments from the comprehensive report. Dr. Blackwood also discussed the next steps for the development of the 2012-2016 strategic plan.

District 2008-2012
Strategic Plan
Assessment Report
(continued)

Ms. Barreras asked what the ultimate goal for the Title V grants is and how many students are being served. Mr. Cantu responded that the goal is to increase transfer through specialized activities serving 35-50 students as they progress through the academic years.

Mr. Caglia asked if there has been any analysis completed on ongoing costs once the implementation of the programs is complete and the grant money is exhausted. Dr. Blue will research this and get back to Mr. Caglia.

Mr. Patterson asked about the 115% increase in transfer rate. Mr. Cantu stated that it was specific to the STEM program.

Consent Agenda
Action

President Smith asked for a motion to approve the consent agenda, as presented.

It was moved by Ms. Barreras and seconded by Mr. Smith that the Board of Trustees approve consent agenda items 11-26HR through 11-28HR and 11-114G through 11-126G, as presented.

The motion carried without objection.

Employment, Change
of Status, Retirement,
Resignation, Academic
Personnel
[11-26HR]
Action

approve academic personnel recommendations, items A through D, as presented

Employment, Change
of Status, Resignation,
Retirement, Classified
Personnel
[11-27HR]
Action

approve classified personnel recommendations, items A through E, as presented

Consideration to
Approve Employment
of Part-Time Faculty,
Fall 2011, Fresno City
College, Reedley
College, and North
Centers
[11-28HR]
Action

approve employment of part-time faculty for Fresno City College, Reedley College, and North Centers for fall 2011, as presented

Review of District
Warrants and Checks
[11-114G]
Action

review and sign the warrants register for the following accounts:

<u>Account:</u>	<u>Amount:</u>	<u>For the Period of:</u>
District	\$ 13,369,615.30	August 22, 2011 to September 19,2011
Fresno City College Bookstore	403,791.27	August 23, 2011 to September 14, 2011
Reedley College Bookstore	387,061.31	August 23, 2011 to September 14, 2011
Fresno City College Co-Curricular	98,703.09	August 23, 2011 to September 14, 2011
Reedley College Co- Curricular	90,394.08	August 23, 2011 to September 14, 2011
Total:	\$ 14,349,565.05	

Consideration to
Appoint Committee
Members to the
Measure E Citizens’
Bond Oversight
Committee
[11-115G]
Action

appoint Rebecca Malmo and Janet Hinesly as community members at large and Fred Ketchum as a member representing senior citizen’s organizations to serve on the Measure E Citizens’ Bond Oversight Committee through June 30, 2013

Consideration to
Approve Agreements
for Technology
Purchases, Districtwide
[11-116G]
Action

- a) approve participation in Western States Contracting Alliance (WSCA) Contract 7-08-70-12 and National Joint Powers Alliance (NJPA) Contract 111309-CDW for Data Communication Technology; and
- b) authorize purchase orders to be issued against these cooperative agreements for the purchase of approved technology items, as my be needed districtwide

Consideration to
Authorize Agreement
with the California
Community Colleges
Chancellor’s Office for
Enrollment Growth and
Retention for the
Associate Degree
Nursing Programs,
Madera Center
[11-117G]
Action

- a) authorize the district, on behalf of the Madera Center, to enter into a grant agreement with the California Community Colleges Chancellor’s Office for enrollment growth and retention for associate degree nursing programs for the period June 1, 2011, through June 30, 2012, with funding in the amount of \$101,087;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the chancellor or vice chancellor, finance and administration, to sign the agreement on behalf of the district

Consideration to
Authorize Agreement
with the County of
Fresno for CalWORKs
Program Services,
Districtwide
[11-118G]
Action

- a) authorize the district to enter into an agreement with the County of Fresno to provide educational counseling services and training programs to county-referred CalWORKs individuals for the period September 1, 2011, through August 31, 2012, with funding in the amount of \$400,000;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the chancellor or vice chancellor, finance and administration, to sign the agreement on behalf of the district

Consideration to Adopt
Resolution Authorizing
Agreement with the
California Department
of Education for Child
and Adult Care Food
Program Healthy and
Active Preschoolers
Web Site, Fresno City
College
[11-119G]
Action

- a) adopt resolution no. 2011-21 authorizing the agreement between the California Department of Education Nutrition Services Division and the district, on behalf of the Fresno City College Cal-Pro-NET Center, for elective online training for the period July 1, 2011, through June 30, 2012, with funding in the amount of \$81,000;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the chancellor or vice chancellor, finance and administration, to sign the agreement on behalf of the district

Consideration to
Accept Grant from the
U.S. Department of
Education for a Science
Technology
Engineering Math
Improvement Project,
Reedley College
[11-120G]
Action

- a) authorize the district, on behalf of Reedley College, to accept the Science Technology Engineering Math (STEM) Improvement Project grant from the U.S. Department of Education for the five-year period from the U.S. Department of Education for the five-year period from October 1, 2011, through September 30, 2016, with total funding in the amount of \$4.36 million;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the chancellor or vice chancellor, finance and administration, to sign grant-related documents on behalf of the district

Consideration to Adopt
2012-13 and 2013-14
Instructional Calendars
for Fresno City
College, Reedley
College and North
Centers
[11-121G]
Action

adopt the 2012-2013 and 2013-2014 instructional calendars for Fresno City College, Reedley College and North Centers

Consideration to
Approve Out-of-State
Travel for Business
Students, Fresno City
College, Reedley
College and North
Centers
[11-122G]
Action

approve out-of-state travel for approximately 30-40 Fresno City College, Reedley College, Madera Center and Willow International Center business students to attend the CEO annual conference in Fort Worth, Texas, from October 27-29, 2011, with the understanding that the trip will be financed without requiring expenditures of district funds

Consideration to
Approve Out-of-State
Travel for Phi Theta
Kappa Students, Fresno
City College
[11-123G]
Action

approve out-of-state travel for approximately seven Fresno City College Phi Theta Kappa students to attend the 2011 Leadership Conference October 14-16, 2011, in Reno, Nevada, with the understanding that the trip will be financed without requiring expenditures of district funds

Consideration to
Approve Out-of-State
Travel for Men's
Tennis Team, Fresno
City College
[11-124G]
Action

approve out-of-state travel for students qualifying to complete in the national tournament from October 13-16, 2011, in Mobile, Alabama, with the understanding that the trip will be financed without requiring expenditures of district funds

Consideration to
Approve Travel for
WUSATA India
Outbound Trade
Mission, Center for
International Trade
Development
[11-125G]
Action

approve Alicia Rios to travel to India to participate in the Western United States Agricultural Trade Association's (WUSATA) India Outbound Trade Mission from October 29 – November 5, 2011, with the understanding that the travel and staff costs will be covered by grant funds

Consideration to
Approve Out-of-State
Travel for Wrestling
Team, Fresno City
College
[11-126G]
Action

approve out-of-state travel for the wrestling students to compete in the Lassen College Wrestling Tournament on November 5, 2011, in Reno, Nevada, with the understanding that the trip will be financed without requiring expenditures of district funds

*****End of Consent Agenda*****

Disclosure of
Collective Bargaining
Agreement, State
Center Community
College District Peace
Officers' Association,
and Public Hearing
[11-69]
No Action

Mr. Rowe reported that the State Center Community College District Peace Officers' Association and the district reached a tentative agreement for a new two-year collective bargaining agreement for 2009-10 through 2010-11. The Peace Officers' Association held an election and ratified the tentative agreement on September 7, 2011. Mr. Rowe stated that following the opportunity for public input, no action is necessary, as the Board will consider the proposal in closed session. [A copy of the tentative agreement is attached to these minutes as Appendix I]

Public Hearing

At 5:50 p.m. Ms. Smith opened the public hearing on the tentative agreement between the district and the State Center Community College District Police Officers' Association.

There being no public comment, Ms. Smith closed the public hearing at 5:52 p.m.

Public Hearing on Draft
Trustee Area Plans
[11-70]
No Action

Mr. Taylor stated this item is a public hearing on draft trustee area plans. Demographer Dr. Jeanne Gobalet of Lapkoff & Gobalet Demographic Research, Inc., who presented to the Board in September, will present three draft trustee area plans, each of which meets the criteria established by the Board in its September meeting. Maps for the draft plans are available at www.scccd.edu/2012. Following the close of the public hearing and the Board's discussion of the draft plans, the Board should give any further instructions to the administration and the district's demography consultant for revision of the plans. Revised plans will be presented at the November board meeting and no action to adopt final trustee area plans will be required until the Board's December 2011 meeting. Mr. Taylor introduced Dr. Jeanne Gobalet who introduced three draft plan options.

Ms. Barreras asked if there has been an opportunity for the community to comment. Mr. Taylor stated the maps are posted on the district website, and people are welcome to meet with him to discuss the maps. Ms. Smith stated she is concerned that this is the first time the maps have been presented to the Board, not giving them time to review before the public hearing. Mr. Taylor will provide hard copies to the Board before the meeting ends.

Public Hearing

At 6:22 p.m. Ms. Smith opened the public hearing on the draft trustee area plans.

Mr. Venancio Gaona from El Concolio de Fresno reminded the Board that the boundaries and districts to be established must adhere to the California voting rights act. Cohesiveness, contiguity and

Public Hearing on Draft
Trustee Area Plans
[11-70]
No Action
(continued)

compactness should be given string consideration in the formation of the revised districts. There are some irregular formations of the districts. Consideration should be given to the communities of interest. The percentage of population deviation is greater than five percent in each of the proposed plans before the Board. Mr. Gaona requested more openness in the process so more community members can comment in hearings. Mr. Gaona stated that El Concolio de Fresno objects to the higher percentage in the adjusted plans. He requested the deviations be no higher than four percent.

Mr. Ron Manfredi, City Manager of Kerman and Madera resident, requests that the Board do what it can to keep cities such as Kerman, Sanger, and Selma intact. The Board should identify the communities in each district. Mr. Manfredi recommended the district contact city managers and school districts and offers a public hearing on the redistricting.

Ms. Smith stated the Board will do all it can to be reflective and inclusive.

Ms. Smith closed the public hearing at 6:39 p.m.

Mr. Patterson stated he does not want to see his district's size reduced and the possibility of losing the Pinedale area, but he recognizes the need to identify and consider all communities. He prefers plan one. He would like to consider making slight modifications to get the deviation below four percent. Mr. Taylor said these suggestions and recommendations will be addressed at the next hearing in November.

Mr. Smith asked if the GIS software tracks streets and neighborhoods.

Consideration to Adopt
Resolution of Intention
to Dedicate Right-of-
Way Easement to the
City of Fresno, Willow
International Center
[11-71]
Action

A new access road, which borders the south side of the campus, has been designed to allow traffic to enter and exit from Behymer Avenue. In addition to the construction of the roadway, improvements to Behymer Avenue will also be constructed and will include a left turn lane into the campus, the roadway entrance, and deceleration and acceleration lanes.

In 2003, the Board approved a dedication to the City of Fresno of a 38,176 sq. ft. right-of-way easement along the district's Behymer frontage. This right-of-way was required to allow Brentwood Homes to construct one westbound lane on Behymer Avenue at the same time they were constructing the eastbound lanes. The city is now requiring the district to dedicate an additional 32,045 sq. ft.

Consideration to Adopt
Resolution of Intention
to Dedicate Right-of-
Way Easement to the
City of Fresno, Willow
International Center
[11-71]
Action
(continued)

right-of-way easement along the same Behymer frontage before they will approve the project. This additional right-of-way will provide the city the frontage required to construct the second west bound lane required for future full development of Behymer Avenue.

State statutes require the district to take action at two separate board meetings. The first action, which the Board is requested to take on October 4, 2011, is to adopt a resolution of intention to dedicate a right-of-way easement. The resolution provides public notice that the district will consider the dedication of a right-of-way easement to the City of Fresno on November 3, 2011, and that public comment will be solicited prior to the Board considering and taking action. The second action will occur on November 3, 2011, when a public hearing is held regarding the dedication and the Board considers adopting a resolution authorizing dedication of a right-of-way easement. Therefore, attached is resolution no. 2011-20 stating the district's intention to dedicate a right-of-way easement to the City of Fresno. This resolution requires a roll call vote and approval of at least two-thirds majority.

A motion was made by Mr. Smith and seconded by Mr. Patterson that the Board of Trustees approve Resolution No. 2011-20 signifying the district's intention to dedicate a right-of-way easement to the City of Fresno for a new access road to Willow International Center; and schedule a public hearing for this matter at 4:30 p.m. on Thursday, November 3, 2011.

The motion carried by the following roll call vote:

Ms. Isabel Barreras - Yes
Mr. Richard Caglia - Yes
Mr. Ron Feaver - Yes
Mr. Ron Nishinaka - Yes
Mr. Pat Patterson - Yes
Mr. Willie Smith - Yes
Ms. Dottie Smith - Yes

Consideration to
Approve Permanent
Parking Plan, Fresno
City College
[11-72]
Action

Brian Speece explained the scope of the permanent parking plan, which was required by the environmental impact report that the Board approved as a part of the remodeling of the OAB. A parking survey was conducted on the FCC campus and determined how many parking stalls were available throughout the day and evening hours. A campus committee was formed through the facilities committee and developed a permanent plan for everyday of the week. The committee worked over the summer to complete this plan before the school year began. The plan was taken to the

Consideration to
Approve Permanent
Parking Plan, Fresno
City College
[11-72]
Action
(continued)

constituent groups and neighboring communities for their input and approval. There is a provision in the plan to allow for changes and updating

A motion was made by Mr. Coronado and seconded by Ms. Urbano that the Board approve the permanent parking plan at Fresno City College, as presented. The motion carried without objection.

Mr. Patterson stated the document was very well written. He asked if the district still receives parking fees on all vehicles, regardless of the occasion. Mr. Speece stated the district is looking at parking fees and the costs. Mr. Speece said the district is developing preferred parking lots and is requesting bids for permanent parking signs to direct people onto the campus and help with traffic flow.

Mr. Smith asked if consideration was given to alternative means of transportation, such as bicycles. Mr. Speece said the EIR requires encouragement of bicycles and carpools.

Retirement Committee
(GASB 45) Update and
Consideration to
Approve
Recommendation
[11-73]
Action

Ed Eng provided background information regarding changes involving US Bank, the financial advisor of the investments of the irrevocable retiree health benefits trust. The retirement committee has made a recommendation to accept US Bank's changes. Mr. Eng introduced Steven Webb and Mr. Derek Hansen with US Bank, and Maureen Toal from who reviewed the recommended changes.

Mr. Caglia asked if the district had funds in a money market account and is the district paying a fee to service this account? Mr. Hansen responded that there are no fees associated with the money market account and that of the 6 million dollars invested only \$221 is in the money market.

Mr. Smith stated he is concerned about the proposal coming before the Board during a time when the market appears volatile. Mr. Hansen stated the recommendations are based on asset allocation analysis and found that in terms of efficiency, these models generated better, long-term returns, with less risk. Mr. Smith is concerned that there is a risk increase and is concerned about fee increase. He also said with respect to REITS (real estate investment trust), he heard information that they have been in disfavor. Is this true? Mr. Eng stated that from 2007 through 2009, the district's investments with this firm lost \$400,000. Since then, the district has recouped the \$400,000 and increased the portfolio by an additional million dollars. Mr. Eng stated the district hired US Bank because they are experts in this field.

Retirement Committee
(GASB 45) Update and
Consideration to
Approve
Recommendation
[11-73]
Action
(continued)

Mr. Smith stated he is concerned, as a steward of the district's money, that the Board look at the risks and exposure very carefully.

Mr. Patterson was concerned about the recommendation of a significant change in investment strategies. He suggested that the board item be pulled, conduct a little more research, and possibly solicit bids from other institutions. He recommends getting Michael Yoshikami as an independent advisor to look at this proposal.

Mr. Eng stated the district has not changed its investment strategy. It remains conservative, while increasing diversity in the portfolio to increase the return. The additional costs for fees are \$7,200 on a \$6.5 million portfolio.

Mr. Patterson recommended consulting someone else to determine this decision.

Maureen Toal, PARS representative, stated that PARS recommended to US Bank that they move away from proprietary funds to a multi-manager approach where they are selecting from the entire market place the best in class funds. PARS (Public Agency Retirement Services) uses this approach with all of the other trusts with other public agency clients. US Bank asked an independent consultant who made the same recommendations to clients across the country.

Mr. Patterson stated that it would have been helpful to have more background information in advance.

Mr. Nishinaka, as a member of the finance committee, stated he supported this decision. He understands that the Board may need more information.

Mr. Smith advised the representatives that the decision to wait is not a reflection on US Bank, but the Board has a fiduciary responsibility to make sound judgments with regards to the financial health of the district. He asked if the US Bank could provide a list of "satisfied customers" who have adopted this strategy.

Dr. Blue stated it is important for the Board to be comfortable to make a decision. The district will work on preparing more information to provide to the Board.

Mr. Patterson would like more information on real estate investment trust.

Mr. Smith raised the issue of compensation for Mr. Yoshikami for

Retirement Committee
(GASB 45) Update and
Consideration to
Approve
Recommendation
[11-73]
Action
(continued)

his consulting on this issue.

There was no action taken by the Board on this item.

Reports of Board
Members

Trustee Coronado stated the FCC Association of Student Government participated in Constitution Day. They facilitated two discussions on perspectives of the Constitution. The discussions were hosted by professors Gilmore and Navarro. Copies of the Constitution were handed out to the 75 participating students. The ASG passed a resolution in support of Latino Heritage Month, one in support of initiative 1481, which is an oil tax to fund higher education, and one in support of the Grand Pantry. Grand Pantry is going to offer food to indigent students and operate as a no-profit. ASG will be collaborating with institutional research department at FCC to survey students and ask what they would like student government to focus on for the remainder of the semester and school year. ASG will also host a town hall for students meeting to discuss the surveys. A second town hall meeting will include an invitation to the chancellor and board members. Mr. Coronado participated in the veteran's football game. He thanked Fresno Army recruiting station for participating in the event. Chris Villa and Robert Fox also attended the event. Mr. Coronado attended the scholarship ceremony at FCC. Mr. Coronado identified the "Trustee's Corner" in *The Rampage* newspaper. His goal is to bridge the gap between the students and the district. He is working with Chancellor Blue and President Cantu on his articles. Trustee Coronado will be participating in a leadership conference in San Jose, California.

Trustee Urbano reported on the following events at Reedley College:

- Patriot Day will take place on September 9, 2011. The two guest speakers at this event were Vietnam veteran Ralph Urbano and the president of Reedley College veteran's club Fernando Gonzalez.
- Mexican Independence Day celebration was held on September 16, 2011
- Celebrated Hispanic Heritage Month with guest speaker Henry T. Perea
- Newscaster Stephanie Baroojian was on campus in recognition of Breast Cancer Awareness Month.
- Reedley College ASB executive officers will be attending

Reports of Board
Members
(continued)

- the leadership conference in San Jose October 21-23, 2011.
- Homecoming will take place October 31 through November 5, 2011. Ms. Urbano is the ASB homecoming queen candidate and Suki Sekhon is the homecoming king candidate.

Trustee Nishinaka reported on his attendance at the following activities:

- Reedley College Career Resource Center open house. He toured the newly refurbished facility.
- FCC annual scholarship awards
- The Partnership for Sustainable Fresno Forum.
- Reedley College STEM lab tour
- State of the County breakfast
- Fresno area college night and environment expo
- Michael Guerra's farewell reception. He congratulated Mr. Guerra on his new position at Modesto Junior College
- Congressmen Denham's Egg's and Issues breakfast.

Mr. Nishinaka said the FCC scholarship awards dinner was a very impressive highlight of student achievement. Student speaker Cassandra Mendez gave a very heartfelt speech on overcoming hardships on her road to completing her education. She said it would not have been possible without the assistance of scholarships. She has established a \$200 scholarship. He thanked the Foundation for making this program a success.

There will be an event called "Measure of the Valley" that will take place on October 18, 2011. It is a follow-up to the Partnership for a Sustainable Fresno Forum.

Congratulated Dr. Shelly Conner and Reedley College staff for the newly awarded stem grants.

Mr. Smith asked if the district has directors and officer's liability insurance if the district commits negligence in investing with respect to the district's portfolio. Mr. Eng will research this question and report back to the Board.

Trustee Barreras attended a CCCT board of directors meeting in September. She was pleased that the draft of the student success task force recommendations is in line with the Commission of the Future recommendations. The draft report will be released in early October. The State Chancellor's Office will be conducting town hall meetings throughout the state to continue to work on the draft and make the final recommendations to the board of governors in November. She

Reports of Board
Members
(continued)

encouraged everyone to attend, and hopefully a town hall meeting will be scheduled in the Valley.

Ms. Smith thanked Dr. Blue and Dori McKay for providing the Board with a concise summary of the board agenda items. Ms. Smith asked the Board for a volunteer to be a voting delegate at the upcoming ACCT Leadership Congress. Ms. Smith and Mr. Patterson will be delegates, and Ms. Barreras will be the alternate.

Future Agenda Items

Trustee Nishinaka suggested a future tour of the Reedley College forestry program to observe the students working. He also requested a discussion on sabbatical leave timelines. Dr. Blue stated she will have a follow-up discussion with Mr. Nishinaka and President Smith and determine how to proceed on this issue.

Trustee Coronado requested an agenda item on the bookstore. Mr. Coronado stated the student senators are working on a project comparing bookstores across the state that operate both publically and privately. Dr. Blue advised Mr. Coronado that she will meet with him to provide an update on the process.

Mr. Smith requested an update and report on the status of the of farmland leases.

Delegations, Petitions,
and Communications

None

Closed Session

Ms. Smith stated that in closed session the Board would be discussing:

- A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, pursuant to Government Code Section 54957
- B. CONFERENCE WITH LABOR NEGOTIATOR [SCFT, Full-time Bargaining Unit; SCFT Part-time Bargaining Unit; California School Employees Association Bargaining Unit; and SCCCDC Peace Officers Association]; Randy Rowe, Pursuant to Government Code Section 54957.6

Ms. Smith called a recess at 8:15 p.m.

Open Session

The Board moved into open session at 9:10 p.m.

Report of Closed
Session

Ms. Smith stated there was no action to report from closed session.

Consideration of
Ratification of
Collective Bargaining
Agreement, State
Center Community
College District Peace
Officers' Association

A motion was made by Mr. Smith, seconded by Mr. Patterson to ratify the tentative agreements between the Peace Officers' Association and the State Center Community College District for 2009-2010 through 2010-2011.

The motion carried as follows:

Mr. Willie Smith - Yes
Mr. Pat Patterson - Yes
Ms. Isabel Barreras - Yes
Ms. Dottie Smith - Yes
Mr. Ron Feaver - Yes

Mr. Richard Caglia - Absent
Mr. Ron Nishinaka - Absent

Adjournment

The meeting was adjourned at 9:15 p.m. by the unanimous consent of the Board.

na

Richard Caglia
Secretary, Board of Trustees
State Center Community College District

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 3, 2011

SUBJECT: Employment, Promotion, Change of
Status, Transfer, Resignation, Retirement,
Classified Personnel

ITEM NO. 11-29HR

EXHIBIT: Classified Personnel Recommendations

Recommendation:

It is recommended that the Board of Trustees approve the classified personnel recommendations, items A through G, as presented.

CLASSIFIED PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons as probationary:

Name	Location	Classification	Range/Step/Salary	Date
McHugh, Robert	RC	Instructional Technician – Biological Science Position No. 3147	53-A \$3,580.50	10/05/2011
Minas, Natalie	FCC	Registration Assistant I – Seasonal Position No. 8058	33-A \$12.64/hr.	11/01/2011

B. Recommendation to employ the following persons as provisional – filling vacant position of permanent full-time or permanent part-time pending recruitment/selection, or replacing regular employee on leave:

Name	Location	Classification	Range/Step/Salary	Date
Mull, Kendra	RC	Instructional Aide – Child Development Lab Position No. 3073	38-A \$14.32/hr.	09/02/2011
Mendoza, Janell	FCC	Vice President of Administrative Services Position No. 2053	66-3 (Mgmt) \$11,012.67	10/05/2011

C. Recommendation to approve the promotion of the following regular employees:

Name	Location	Classification	Range/Step/Salary	Date
Celaya, Anthony	RC	Micro-Computer Specialist Position No. 3047 to	60-E \$5,292.08 to	10/03/2011
	FCC	Micro-Computer Resource Technician Position No. 2280	63-E \$5,691.92	
Wilks, Aaronn	FCC	Micro-Computer Specialist Position No. 2159 to	60-E \$5,263.00 to	10/03/2011
		Micro-Computer Resource Technician Position No. 8132	63-E \$5,653.08	

D. Recommendation to approve the change of status of the following regular employees:

Name	Location	Classification	Range/Step/Salary	Date
Gallegos, Terri	FCC	Bookstore Sales Clerk III Position No. 2055 to	43-E \$3,438.17 to	08/24/2011 thru
		Shipping Receiving Specialist Position No. 2162	50-C \$3,698.58	10/14/2011

(Additional compensation for working out of class per Article 33, Section 8)

D. Recommendation to approve the change of status of the following regular employees (cont'd):

Classified Personnel Recommendation

Page 2

Name	Location	Classification	Range/Step/Salary	Date
Fischer, Judi	FCC	Bookstore Sales Clerk II Position No. 2083 to Bookstore Sales Clerk III Position No. 2055	40-E \$3,413.75 to 43-E \$3,669.17	09/09/2011 thru 10/14/2011
(Additional compensation for working out of class per Article 33, Section 8)				
Walke, Lynne	MC	Financial Aid Assistant I Position No. 4015 to Office Assistant III Position No. 4022	57-B \$4,149.00 to 48-E \$3,857.25	10/01/2011
(Return to regular assignment)				
Wells, Barbara	MC	Financial Aid Assistant II Position No. 4023 to Financial Aid Assistant I Position No. 4015	60-E \$5,292.08 to 57-E \$4,921.50	10/01/2011
(Return to regular assignment)				
Nichols, Mark	FCC	Micro-Computer Resource Technician Position No. 2280 to Micro-Computer Specialist Position No. 2334	63-E \$5,766.92 to 60-E \$5,367.08	10/03/2011
(Return to regular assignment)				
Hopper, Lorrie	WI	Accounting Technician II – PPT Position No. 5044 to Associate College Business Manager Position No. 5043	61-E \$34.15/hr. to 61-E + 15% \$6,791.58	10/05/2011
(Additional compensation for working out of class per Article 33, Section 8)				
Rasmussen, Alison	WI	Accounting Clerk III Position No. 5047 to Accounting Technician I Position No. 5044	48-B \$3,333.42 to 57-A \$3,950.58	10/05/2011
(Additional compensation for working out of class per Article 33, Section 8)				
Hernandez, Abel	CTC FCC	General Utility Worker Position No. 2434 to Custodian Position No. 2182	43-E \$3,413.17 to 41-E \$3,248.75	10/10/2011
(Return to regular assignment)				

E. Recommendation to approve the lateral transfer of the following employees (regular):

Name	Location	Classification	Range/Step/Salary	Date
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Classified Personnel Recommendation

Page 3

Bowlin, William	MC	Micro-Computer Resource Technician Position No. 4010 to	63-E \$5,691.92 to 63-E	10/03/2011
	FCC	Micro-Computer Resource Technician Position No. 2093	\$5,691.92	

(Lateral transfer per PC Rule 11-2)

F. Recommendation to accept the resignation of the following regular employees:

Name	Location	Classification	Date
Custodio, Naomi	RC	Office Assistant III Position No. 3006	10/14/2011

G. Recommendation to accept the resignation for the purpose of retirement for the following regular employees:

Name	Location	Classification	Date
Stroemer, Sharon	DO	Accounting Technician II – Payroll Position No. 1013	10/31/2011

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 3, 2011

SUBJECT: Consideration to Adopt Resolution
Scheduling Date and Time for Organizational
Meeting of the Board of Trustees

ITEM NO. 10-127G

EXHIBIT: Resolution

Background:

Section 72000(c)(2)(A) of the California Education Code requires the governing board of each community college district to select a public meeting date for their annual organizational meeting. The date selected must fall within a 15-day period commencing on the day new member terms begins, and in non-election years during the same 15-day period on the calendar. Board member terms begin on the first Friday in December in accordance with Section 72027(b) of the Education Code. Therefore, the annual organizational meeting date for the 2011-2012 school year must fall sometime during the period of December 2, 2011, and December 17, 2011. This year the SCCCD Board of Trustees will hold its regular meeting on December 6, 2011, which falls within the prescribed 15-day period.

Recommendation:

It is recommended that the Board of Trustees adopt Resolution No. 2011-27, selecting December 6, 2011, at 4:30 p.m., as the date and time for its annual organizational meeting; and direct the chancellor to notify, by copy of the completed resolution, all members of the Board and the County Superintendent of Schools of the time and date selected.

RESOLUTION 2011-27

BEFORE THE GOVERNING BOARD OF THE
STATE CENTER COMMUNITY COLLEGE DISTRICT
FRESNO, KINGS, MADERA, AND
TULARE COUNTIES, CALIFORNIA

In the Matter of Setting the)
Date of the Annual Organizational) RESOLUTION
Meeting of the Board)

WHEREAS, pursuant to Section 72000(c)(2)(A) of the Education Code of the State of California, the governing board of each community college district shall hold an annual organization meeting on a day within a 15-day period which commences on the first Friday in December; and

WHEREAS, the Section 72000(c)(2)(A) requires that the annual organization meeting date be selected at the regular meeting immediately before the 15-day period.

NOW, THEREFORE, BE IT RESOLVED, that the 6th day of December 2011, at 4:30 p.m., is the day and time ordered as the day of the annual organization meeting for the above-named community college board.

BE IT FURTHER RESOLVED, that the secretary of the board hereof is directed to notify the Fresno County Superintendent of Schools by sending a copy of this resolution upon execution to the Fresno County Office of Education; and,

The secretary shall, within 15 days prior to the date of the annual meeting, notify all members and members-elect, if any, of the date and time selected for the annual meeting of this governing board in writing.

The foregoing resolution was adopted this 3rd day of November, 2011, at a regular meeting of the governing board hereof by the following vote:

AYES:
NOES:
ABSENT:

Dated: November 3, 2011.

President or Clerk of the Board (Signature)

(Printed Name)

CERTIFICATION

STATE OF CALIFORNIA)
COUNTIES OF FRESNO, KINGS, MADERA)
AND TULARE)

I, the undersigned, hereby certify that the above is a true and correct copy of a resolution setting the date of the annual organizational meeting of the STATE CENTER COMMUNITY COLLEGE DISTRICT governing board adopted on the 3rd day of November, 2011, at a regular meeting of the board and that such resolution appears in the official minutes of the governing board under that date.

Dated: November 3, 2011.

President or Clerk of the Board (Signature)

(Printed Name)

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 3, 2011

SUBJECT: Review of District Warrants and Checks

ITEM NO. 11-128G

EXHIBIT: None

Recommendation:

It is recommended the Board of Trustees review and approve the warrants register for the following accounts:

<u>Account:</u>	<u>Amount:</u>	<u>For the Period of:</u>
District	\$13,971,162.57	September 20, 2011 to October 18, 2011
Fresno City College Bookstore	232,931.05	September 15, 2011 to October 14, 2011
Reedley College Bookstore	223,060.30	September 15, 2011 to October 14, 2011
Fresno City College Co-Curricular	104,154.22	September 15, 2011 to October 12, 2011
Reedley College Co-Curricular	78,216.25	September 15, 2011 to October 13, 2011
Total:	<u>\$14,609,524.39</u>	

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 3, 2011

SUBJECT: Financial Analysis of Enterprise
and Special Revenue Operations

ITEM NO. 11-129G

EXHIBIT: Financial Analysis

Background:

The financial reports for the enterprise and special revenue operations for the quarter ended September 30, 2011, are attached. The report consists of a combined balance sheet and a combined statement of revenues and expenditures for the enterprise operations, which consist of the bookstores at Fresno City and Reedley College and the special revenue operations, which consists of the Reedley College cafeteria and residence hall. All operations reflect a positive financial position with revenues exceeding expenditures.

The enclosed statement is provided for Board information. No action is required.

**STATE CENTER COMMUNITY COLLEGE DISTRICT
ENTERPRISE & SPECIAL REVENUE OPERATIONS
BALANCE SHEET
As of SEPTEMBER 30, 2011**

	ENTERPRISE			SPECIAL REVENUE		
	FCC BOOKSTORE*	RC BOOKSTORE*	TOTAL	RC CAFETERIA*	RC RESIDENCE HALL*	TOTAL
ASSETS						
Cash in County Treasury				\$ 139,733	\$ 306,604	\$ 446,337
Cash in Bank	\$ 3,947,357	\$ 841,803	\$ 4,789,160	18,810	10,566	29,376
Revolving Cash Fund	15,200	21,000	36,200	10,500	-	10,500
Accounts Receivable	752,144	165,529	917,673	55,309	85,846	141,155
Due from Other Funds	-	-	-	322	26,409	26,731
Prepaid Expenses	9,194	10,425	19,619	-	-	-
Inventory	1,024,948	1,090,440	2,115,388	25,060	-	25,060
Total Current Assets	\$ 5,748,843	\$ 2,129,197	\$ 7,878,040	\$ 249,734	\$ 429,425	\$ 679,159
Fixed Assets (Net)	288,679	128,433	417,112	-	-	-
TOTAL ASSETS	\$ 6,037,522	\$ 2,257,630	\$ 8,295,152	\$ 249,734	\$ 429,425	\$ 679,159
LIABILITIES & FUND BALANCE						
Accounts Payable	\$ 313,306	\$ 543,792	\$ 857,098	-	-	-
Due to Other Funds	20,850	114,085	134,935	\$ 119,886	\$ 322	\$ 120,208
Warrants Payable	-	-	-	4,256	-	4,256
Total Current Liabilities	\$ 334,156	\$ 657,877	\$ 992,033	\$ 124,142	\$ 322	\$ 124,464
Unreserved Fund Balance	4,663,218	488,313	5,151,531	90,032	429,103	519,135
Reserved Fund Balance	1,040,148	1,111,440	2,151,588	35,560	-	35,560
Total Fund Balance	\$ 5,703,366	\$ 1,599,753	\$ 7,303,119	\$ 125,592	\$ 429,103	\$ 554,695
TOTAL LIABILITIES & FUND BALANCE	\$ 6,037,522	\$ 2,257,630	\$ 8,295,152	\$ 249,734	\$ 429,425	\$ 679,159

*Does Not Include All Indirect Charges

STATE CENTER COMMUNITY COLLEGE DISTRICT
ENTERPRISE & SPECIAL REVENUE OPERATIONS
STATEMENT OF REVENUE & EXPENDITURES
Period Ending SEPTEMBER 30, 2011

	ENTERPRISE			SPECIAL REVENUE		
	FCC BOOKSTORE	RC BOOKSTORE	TOTAL	RC CAFETERIA*	RC RESIDENCE HALL*	TOTAL
TOTAL SALES	\$ 2,352,347	\$ 1,715,904	\$ 4,068,251	\$ 227,190	\$ 231,611	\$ 458,801
LESS COST OF GOODS SOLD						
Beginning Inventory	\$ 791,026	\$ 871,595	\$ 1,662,621	\$ 26,278	-	\$ 26,278
Purchases	1,951,741	1,484,104	3,435,845	70,305	-	70,305
Sub-Total	2,742,767	2,355,699	5,098,466	96,583	-	96,583
Ending Inventory	1,024,948	1,090,440	2,115,388	25,060	-	25,060
Cost of Sales	1,717,819	1,265,259	2,983,078	71,523	-	71,523
GROSS PROFIT ON SALES	\$ 634,528	\$ 450,645	\$ 1,085,173	\$ 155,667	\$ 231,611	\$ 387,278
OPERATING EXPENDITURES						
Salaries	\$ 224,494	\$ 169,885	\$ 394,379	\$ 65,216	\$ 48,096	\$ 113,312
Benefits	71,374	57,147	128,521	39,520	20,425	59,945
Depreciation	22,206	2,745	24,951	-	-	-
Supplies	2,465	3,118	5,583	1,473	922	2,395
Utilities & Housekeeping	7,114	5,881	12,995	-	29,139	29,139
Rents, Leases & Repairs	4,553	5,247	9,800	268	-	268
Other Operating	30,814	57,485	88,299	2,693	304	2,997
TOTAL OPERATING EXPENDITURES	\$ 363,020	\$ 301,508	\$ 664,528	\$ 109,170	\$ 98,886	\$ 208,056
NET OPERATING REVENUE (LOSS)	\$ 271,508	\$ 149,137	\$ 420,645	\$ 46,497	\$ 132,725	\$ 179,222
OTHER REVENUE						
Vending	-	-	-	\$ 759	-	\$ 759
Interest	-	-	-	220	1,091	1,311
Other	-	-	-	-	995	995
OTHER EXPENSES						
Transfer to Co-Curricular	-	-	-	-	-	-
Capital Outlay	-	-	-	-	92,383	92,383
NET REVENUE (LOSS)	\$ 271,508	\$ 149,137	\$ 420,645	\$ 47,476	\$ 42,428	\$ 89,904
District Provided General Fund Support				\$ 20,024	\$ 9,666	UNAUDITED

*Does Not Include Indirect Charges

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 3, 2011

SUBJECT: Consideration to Approve Quarterly
Budget Transfers and Adjustments Report

ITEM NO. 11-130G

EXHIBIT: Report

Background:

The enclosed Budget Transfers and Adjustments Report reflects budget adjustments through the period ending September 30, 2011. The adjustments represent changes to meet the ongoing needs of the district, including categorically funded programs, educational needs of the campuses, and new grants and agreements.

Recommendation:

It is recommended the Board of Trustees approve the September 30, 2011, Budget Transfers and Adjustments Report.

**STATE CENTER COMMUNITY COLLEGE DISTRICT
GENERAL FUND - ALL FUNDING
Revenue Budget Adjustments/Transfers
As of 09/30/11**

	Adopted Budget	Budget Adj/Transfers	Current Budget
81000	FEDERAL REVENUES		
81200	\$ 7,244,705	\$ (7,750)	\$ 7,236,955
81300	2,875,277	(173,207)	2,702,070
81400	251,494	-	251,494
81500	172,577	-	172,577
81600	17,795	-	17,795
81700	1,890,883	-	1,890,883
81990	3,944,557	(8,343)	3,936,214
	<u>16,397,288</u>	<u>(189,300)</u>	<u>16,207,988</u>
	Total		
86000	STATE REVENUES		
86100	89,976,150	-	89,976,150
86200	6,903,051	170,958	7,074,009
86500	1,993,505	615,190	2,608,695
86700	500,000	-	500,000
86800	4,100,000	-	4,100,000
86900	-	-	-
	<u>103,472,706</u>	<u>786,148</u>	<u>104,258,854</u>
	Total		
88000	LOCAL REVENUES		
88100	30,000,000	-	30,000,000
88200	-	-	-
88300	462,430	30,000	492,430
88400	19,033	-	19,033
88500	57,000	-	57,000
88600	575,200	-	575,200
88700	8,630,000	-	8,630,000
88800	2,606,789	-	2,606,789
88900	1,486,580	20,500	1,507,080
	<u>43,837,032</u>	<u>50,500</u>	<u>43,887,532</u>
	Total		
Total General Fund Revenues	<u>\$ 163,707,026</u>	<u>\$ 647,348</u>	<u>\$ 164,354,374</u>

**STATE CENTER COMMUNITY COLLEGE DISTRICT
GENERAL FUND - ALL FUNDING
Revenue Budget Adjustments/Transfers
As of 09/30/11**

	<u>Adopted Budget</u>	<u>Budget Adj/Transfers</u>	<u>Current Budget</u>
89000 OTHER FIN SOURCES			
89100 Proceeds/Fixed Assets	-	-	-
89400 Proceeds/Long-Term Debt	-	-	-
89800 Incoming Transfers	539,400	-	539,400
Total Other Financing Sources	\$ 539,400	-	\$ 539,400
Total District Revenues	<u>\$ 164,246,426</u>	<u>\$ 647,348</u>	<u>\$ 164,893,774</u>

**STATE CENTER COMMUNITY COLLEGE DISTRICT
GENERAL FUND - ALL FUNDING
Expenditure Budget Adjustments/Transfers
As of 09/30/11**

	Adopted Budget	Budget Adj/Transfers	Current Budget
91000	ACADEMIC SALARIES		
91100	\$ 38,536,443	\$ 2,683	\$ 38,539,126
91200	18,085,775	157,054	18,242,829
91300	13,506,612	(311)	13,506,301
91400	3,988,832	55,589	4,044,421
	<u>74,117,662</u>	<u>215,015</u>	<u>74,332,677</u>
	Total		
92000	CLASSIFIED SALARIES		
92100	28,403,213	55,325	28,458,538
92200	1,609,238	5,353	1,614,591
92300	3,826,336	12,262	3,838,598
92400	1,051,791	-	1,051,791
	<u>34,890,578</u>	<u>72,940</u>	<u>34,963,518</u>
	Total		
93000	BENEFITS		
93100	5,806,917	13,060	5,819,977
93200	3,610,138	8,178	3,618,316
93300	3,536,524	7,666	3,544,190
93400	17,030,497	37,021	17,067,518
93500	1,668,098	7,913	1,676,011
93600	1,873,654	4,096	1,877,750
93700	91,084	1,401	92,485
93900	143,333	-	143,333
	<u>33,760,245</u>	<u>79,335</u>	<u>33,839,580</u>
	Total		
94000	SUPPLIES & MATERIALS		
94200	96,422	-	96,422
94300	1,742,294	7,921	1,750,215
94400	2,605,446	(15,300)	2,590,146
94500	40,657	-	40,657
	<u>4,484,819</u>	<u>(7,379)</u>	<u>4,477,440</u>
	Total		

**STATE CENTER COMMUNITY COLLEGE DISTRICT
GENERAL FUND - ALL FUNDING
Expenditure Budget Adjustments/Transfers
As of 09/30/11**

	<u>Adopted Budget</u>	<u>Budget Adj/Transfers</u>	<u>Current Budget</u>
95000 OTHER OPER EXPENSES			
95100 Utilities	4,778,989	500	4,779,489
95200 Rents, Leases and Repairs	2,359,266	2,700	2,361,966
95300 Mileage & Allowances	1,862,606	34,030	1,896,636
95400 Dues & Memberships	240,070	10,600	250,670
95500 Pers. & Cons. Services	3,854,520	30,037	3,884,557
95600 Insurance	1,202,080	-	1,202,080
95700 Advertising & Printing	929,807	3,400	933,207
95900 Other	1,218,121	21,469	1,239,590
Total	<u>16,445,459</u>	<u>102,736</u>	<u>16,548,195</u>
96000 CAPITAL OUTLAY			
96100 Sites	-	-	-
96200 Site Improvement	62,688	-	62,688
96400 Bldg Renov & Improvements	655,763	10,000	665,763
96500 New Equipment	1,827,129	168,330	1,995,459
96800 Library Books	254,033	-	254,033
Total	<u>2,799,613</u>	<u>178,330</u>	<u>2,977,943</u>
Total General Fund Expenditures	<u>\$ 166,498,376</u>	<u>\$ 640,977</u>	<u>\$ 167,139,353</u>
97000 OTHER OUTGO			
97100 Debt Service	-	-	-
97200 Intrafund Transfers	345,000	-	345,000
97300 Interfund Transfers	684,000	-	684,000
97500 Student Financial Aid	-	-	-
97600 Other Payments/Students	1,391,988	6,060	1,398,048
97900 Contingencies	289,022	-	289,022
Total Other Outgo	<u>\$ 2,710,010</u>	<u>\$ 6,060</u>	<u>\$ 2,716,070</u>
Total District Expenditures	<u>\$ 169,208,386</u>	<u>\$ 647,037</u>	<u>\$ 169,855,423</u>

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 3, 2011

SUBJECT: Consideration to Approve List of
Revised District Bank Accounts

ITEM NO. 11-131G

EXHIBIT: List of Bank Accounts

Background:

Due to the recent resignation of Fresno City College Vice President of Administrative Services Mr. Michael Guerra, it is necessary to revise signatory authority on the various bank accounts used throughout the district.

Recommendation:

It is recommended the Board of Trustees approve the list of district bank accounts revised and updated to reflect accounts and signatories as of November 3, 2011.

**STATE CENTER COMMUNITY COLLEGE DISTRICT
BANK ACCOUNTS**

<u>Bank / Branch</u>	<u>Bank Address</u>	<u>Account Name</u>	<u>Acct Number</u>	<u>Current Signatories</u>	<u>Proposed Changes</u>
Bank of America	5292 North Palm Fresno, CA 93704	Payroll Clearing Account	14823-01371	Deborah G. Blue Randy Rowe Edwin Eng	
Bank of America	5292 North Palm Fresno, CA 93704	Traffic Fines Clearing Account	14824-01427	Deborah G. Blue Randy Rowe Edwin Eng	
Bank of America	5292 North Palm Fresno, CA 93704	FCC Clearing Account	14827-01553	Deborah G. Blue Randy Rowe Edwin Eng	
Bank of America	5292 North Palm Fresno, CA 93704	SCCCD North Centers Account	14122-00007	Deborah G. Blue Randy Rowe Edwin Eng	
Bank of America	5292 North Palm Fresno, CA 93704	SCCCD Federal/State/EFT	14129-00018	Deborah G. Blue Randy Rowe Edwin Eng	
Bank of America	5292 North Palm Fresno, CA 936704	SCCCD Electronic Payment Processing	14991-24413	Deborah G. Blue Randy Rowe Edwin Eng	
Bank of America	Calwa Branch 2611 South Cedar Fresno, CA 93725	CTC Clearing Account Bank #90-1957-1211	06310-00059	Deborah G. Blue Randy Rowe Edwin Eng	
Rabobank, N.A.	1003 "I" Street Reedley, CA 93654	Reedley College Clearing Acct.	0060015920	Deborah G. Blue Randy Rowe Edwin Eng	
Rabobank, N.A.	1003 "I" Street	Reedley College Food Services	0060025044	Deborah G. Blue	

Revised 10/19/2011

**STATE CENTER COMMUNITY COLLEGE DISTRICT
BANK ACCOUNTS**

<u>Bank / Branch</u>	<u>Bank Address</u>	<u>Account Name</u>	<u>Acct Number</u>	<u>Current Signatories</u>	<u>Proposed Changes</u>
	Reedley, CA 93654	Clearing Account		Randy Rowe Edwin Eng	
Rabobank, N.A.	1003 "I" Street Reedley, CA 93654	Reedley College Dorm Clearing Account	0060025052	Deborah G. Blue Randy Rowe Edwin Eng	
Wells Fargo	Fashion Fair Office 715 E. Shaw Fresno, CA 93710	Revolving Fund	0369-115829	Edwin Eng	
Wells Fargo	Fresno Reg. Commercial Banking Office 1206 Van Ness Avenue Fresno, CA 93721	Letter of Credit Account	4159-394741	Deborah G. Blue Randy Rowe Edwin Eng	
Marketing One Securities, Inc.	Sanwa Bank California 601 S. Figueroa, Ste W9-7 Los Angeles, CA 90017	Franklin U.S. Government Securities Fund		Edwin Eng	
Bank of America	Tower Branch 1264 North Wishon Fresno, CA 93728	Associated Student Body	14827-50181	Interim VP Instruction, FCC Michael J. Guerra Rosemary Cristan	Janell Mendoza, Interim VP Admin Services, FCC
Bank of America	Tower Branch 1264 North Wishon Fresno, CA 93728	Co-Curricular Activity	14823-50183	Interim VP Instruction, FCC Michael J. Guerra Rosemary Cristan	Janell Mendoza, Interim VP Admin Services, FCC
Bank of America	Tower Branch 1264 North Wishon Fresno, CA 93728	Federal Financial Asst.	14829-50185	Interim VP Instruction, FCC Michael J. Guerra Rosemary Cristan	Janell Mendoza, Interim VP Admin Services, FCC
Bank of America	Tower Branch 1264 North Wishon Fresno, CA 93728	Scholarship & Loan	14825-50187	Interim VP Instruction, FCC Michael J. Guerra Rosemary Cristan	Janell Mendoza, Interim VP Admin Services, FCC
Bank of America	Tower Branch 1264 North Wishon Fresno, CA 93728	Bookstore--Checking	14826-50177	Edwin Eng Interim VP Instruction, FCC Michael J. Guerra	Janell Mendoza, Interim VP Admin Services, FCC

**STATE CENTER COMMUNITY COLLEGE DISTRICT
BANK ACCOUNTS**

<u>Bank / Branch</u>	<u>Bank Address</u>	<u>Account Name</u>	<u>Acct Number</u>	<u>Current Signatories</u>	<u>Proposed Changes</u>
Bank of America	Tower Branch 1264 North Wishon Fresno, CA 93728	Bookstore--NaBanco VISA/MASTERCARD	14822-52050	Edwin Eng Interim VP Instruction, FCC Michael J. Guerra	Janell Mendoza, Interim VP Admin Services, FCC
Bank of America	Tower Branch 1264 North Wishon Fresno, CA 93728	Federal Aid Interest Bearing Account	14821-01650	Interim VP Instruction, FCC Michael J. Guerra Rosemary Cristan	Janell Mendoza, Interim VP Admin Services, FCC
Bank of America	Tower Branch 1264 North Wishon Fresno, CA 93728	State Cal Grant Interest Bearing Account	14997-20356	Interim VP Instruction, FCC Michael J. Guerra Rosemary Cristan	Janell Mendoza, Interim VP Admin Services, FCC
Rabobank, N.A.	1003 "I" Street Reedley, CA 93654	Campus Co-Curricular Activities	8194238596	Interim VP Instruction, FCC Michael J. Guerra Rosemary Cristan	Janell Mendoza, Interim VP Admin Services, FCC
Rabobank, N.A.	1003 "I" Street Reedley, CA 93654	Federal Direct Student Financial Aid Account	060-022347	Mitjl Capet Michael A. White Donna Berry	
Rabobank, N.A.	1003 "I" Street Reedley, CA 93654	State of CA Direct Student Financial Aid	060-005372	Mitjl Capet Michael White Donna Berry	
Rabobank, N.A.	1003 "I" Street Reedley, CA 93654	Scholarship & Loan	060-011321	Mitjl Capet Michael A. White Donna Berry	
Rabobank, N.A.	1003 "I" Street Reedley, CA 93654	Co-Curricular	060-015904	Mitjl Capet Michael A. White Donna Berry	
Rabobank, N.A.	1003 "I" Street Reedley, CA 93654	Associated Student Body	060-015912	Mitjl Capet Michael A. White Donna Berry	
Rabobank, N.A.	1003 "I" Street Reedley, CA 93654	Assoc. Student Body Certificate of Deposit	060-1114665	Mitjl Capet Donna Berry Daniel Kilbert	
Rabobank, N.A.	1003 "I" Street Reedley, CA 93654	Bookstore--Checking	006-0289303	Edwin Eng Donna Berry	

**STATE CENTER COMMUNITY COLLEGE DISTRICT
BANK ACCOUNTS**

<u>Bank / Branch</u>	<u>Bank Address</u>	<u>Account Name</u>	<u>Acct Number</u>	<u>Current Signatories</u>	<u>Proposed Changes</u>
				Michael Guerra	Janell Mendoza, Interim VP Admin Services, FCC
Rabobank, N.A.	1003 "I" Street Reedley, CA 93654	Reedley College ATM Account	060-025389	Mitjl Capet Michael A. White Linda J. Nies	
Bank of America	P.O. Box 30746 Los Angeles, CA	Bookstore Checking Account	00096-07311	Edwin Eng Donna Berry Michael Guerra	Janell Mendoza, Interim VP

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 3, 2011

SUBJECT: Consideration to Adopt Resolution Authorizing Agreement with the California Department of Education for Child and Adult Care Food Program (CACFP) Elective and Mandatory Training, Fresno City College

ITEM NO. 11-132G

EXHIBIT: Resolution

Background:

The California Professional Nutrition Education and Training (Cal-Pro-NET) Center at Fresno City College develops and provides specialized instructional programs for child and adult nutrition personnel at the production, supervisory, and administrative levels. The California Department of Education, Nutrition Services Division, is providing funding for elective and mandatory training of the Child and Adult Care Food Program (CACFP) courses. This agreement is for the period July 1, 2011, through June 30, 2012, with funding for \$313,800.

Recommendation:

It is recommended the Board of Trustees:

- a) adopt Resolution No. 2011-23 authorizing the agreement between the California Department of Education, Nutrition Services Division, and the district, on behalf of the Fresno City College Cal-Pro-NET Center, for elective and mandatory training for the period July 1, 2011, through June 30, 2012, with funding in the amount of \$313,800;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the chancellor or vice chancellor, finance and administration, to sign the agreement on behalf of the district.

**BEFORE THE BOARD OF TRUSTEES
OF THE
STATE CENTER COMMUNITY COLLEGE DISTRICT
FRESNO COUNTY, CALIFORNIA**

In the Matter of Agreement with California)
Department of Education for Child and Adult)
Care Food Program Elective and Mandatory)
Training, Fresno City College)

RESOLUTION NO. 2011-23

WHEREAS, the California Professional Nutrition Education and Training (Cal-Pro-NET) Center at Fresno City College develops and provides specialized instructional programs for child and adult nutrition personnel at the production, supervisory, and administrative levels; and

WHEREAS, the California Department of Education, Nutrition Services Division, is providing funding for elective and mandatory training of the Child and Adult Care Food Program (CACFP) courses; and

WHEREAS, this agreement is for the period of July 1, 2011, through June 30, 2012, with funding in the amount of \$313,800.

NOW, THEREFORE, BE IT RESOLVED, the Board of Trustees authorize the agreement between the California Department of Education, Nutrition Services Division, and the district, on behalf of the Fresno City College Cal-Pro-NET Center, for elective and mandatory training for the period and funding stated above; and

BE IT FURTHER RESOLVED, the Board of Trustees authorizes renewal of the agreement with similar terms and conditions; and

BE IT FURTHER RESOLVED, the Board of Trustees authorizes the chancellor or vice chancellor, finance and administration to sign the agreement on behalf of the district.

The foregoing resolution was adopted by the Board of Trustees of the State Center Community College District at a regular meeting of the Board held on November 3, 2011, by the following vote, to wit:

AYES:
NOES:
ABSENT:

President, Board of Trustees

Secretary, Board of Trustees

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 3, 2011

SUBJECT: Consideration of Bids, Tennis Center Drainage Improvements, Fresno City College ITEM NO. 11-133G

EXHIBIT: None

Background:

Bid #1112-03 is for the labor and materials necessary to improve drainage along the south end of the tennis courts at Fresno City College. The work of this project consists of installation of a new trench storm drain along the south fence of the tennis center, necessary concrete, irrigation, and landscape improvements in support of the new drainage design.

The base bid for this project included all work required for the drainage improvements. An alternate bid was also included for additional bench seating at the south end of the tennis center. In keeping with the public contract code, award of this project is based upon the total bid with the alternate included. The actual recommendation for award, in keeping with budget constraints of this project, is for \$39,000 and does not include the spectator seating. Funding will be provided by decision package funding for Fresno City College. Bids were received from seven contractors as follows:

<u>Bidder</u>	<u>Award Amount</u>
Hobbs Construction, Inc.	\$46,205.00
R & H Construction	\$46,698.00
Todd Companies	\$55,300.00
Cierto Construction	\$58,350.00
Serna Construction, Inc.	\$58,500.00
Seal Rite Paving & Grading	\$66,421.00
D. Batty, Inc.	\$80,000.00

ITEM NO. 11-133G (continued)

Fiscal Impact:

\$39,000.00 – Decision Package Funding for Fresno City College

Recommendation:

It is recommended the Board of Trustees award bid #1112-03 in the amount of \$39,000.00 to Hobbs Construction, Inc., the lowest responsible bidder for tennis center drainage improvements at Fresno City College, and authorize the chancellor or vice Chancellor, finance and administration, to sign an agreement on behalf of the district.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 3, 2011

SUBJECT: Consideration of Bids, Event Parking Sign
Improvements, Fresno City College

ITEM NO. 11-134G

EXHIBIT: None

Background:

Bid #1112-04 is for the work necessary to provide improved signage for parking and traffic control for events held at Fresno City College. The work consists of installation of new concrete improvements, posts, footings, signs, and banners. The new signage will match existing signage on the campus and will include directional and parking signs for events held at the auditorium, gymnasium, and theatre. This project was necessitated by the need for improved event signage at Fresno City College.

Funding will be provided by Measure E General Obligation Bond funds. Bids were received from five contractors as follows:

<u>Bidder</u>	<u>Award Amount</u>
D. Batty, Inc.	\$16,500.00
Seal Rite Paving & Grading	\$16,888.00
Hobbs Construction, Inc.	\$19,385.00
Cierto Construction	\$20,200.00
P V L Signs & Graphics	Non-Responsive*

* The administration is recommending the bid from P V L Signs & Graphics be deemed non-responsive to the bid specifications due to submittal of an incomplete reference listing.

ITEM NO. 11-134G (continued)

Fiscal Impact:

\$16,500.00 – Measure E General Obligation Bond Funds

Recommendation:

It is recommended the Board of Trustees award bid #1112-04 in the amount of \$16,500.00 to D. Batty, Inc., the lowest responsible bidder for event parking sign improvements at Fresno City College, and authorize the chancellor or vice chancellor, finance and administration, to sign an agreement on behalf of the district.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 3, 2011

SUBJECT: Consideration to Accept Construction Project,
Construction of New Student Parking Lot and
Reconstruction of Outdoor Basketball Court,
Reedley College

ITEM NO. 11-135G

EXHIBIT: None

Background:

The project for Construction of New Student Parking Lot and Reconstruction of Outdoor Basketball Court, Reedley College, is now substantially complete and ready for acceptance by the Board of Trustees.

Recommendation:

It is recommended the Board of Trustees:

- a) accept the project for Construction of New Student Parking Lot and Reconstruction of Outdoor Basketball Court, Reedley College; and
- b) authorize the chancellor or her designee to file a notice of completion with the county recorder.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 3, 2011

SUBJECT: Consideration to Accept Construction Project, ITEM NO. 11-136G
 Health Science Parking Lot and Lot F,
 American Disabilities Act Revisions, Fresno
 City College

EXHIBIT: None

Background:

The project for Health Science Parking Lot and Lot F, American Disabilities Act Revision, Fresno City College, is now substantially complete and ready for acceptance by the Board of Trustees.

Recommendation:

It is recommended the Board of Trustees:

- a) accept the project Health Science Parking Lot and Lot F, American Disabilities Act Revision, Fresno City College; and
- b) authorize the chancellor or her designee to file a notice of completion with the county recorder.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 3 2011

SUBJECT: Consideration of Claim, Cheryl Harbottle

ITEM NO. 11-137G

EXHIBIT: Claim

Background:

The district is in receipt of a claim submitted by Cheryl Harbottle. The Board is being asked to take action in accordance with Board Policy 3810 and government code. The Board must reject the claim where there is question of district liability and the amount of the claim is disputed. The claim has been submitted to the JPA and its claims administrator for defense coverage.

Estimated Fiscal Impact:

Unknown

Recommendation:

It is recommended, in accordance with established procedures, the Board of Trustees reject the claim submitted by Cheryl Harbottle and direct the chancellor or vice chancellor, finance and administration, to give written notice of said action to the claimant.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 3 2011

SUBJECT: Consideration of Claim, Muru Khunti

ITEM NO. 11-138G

EXHIBIT: Claim

Background:

The district is in receipt of a claim submitted by Muru Khunti. The Board is being asked to take action in accordance with Board Policy 3810 and government code. The Board must reject the claim where there is question of district liability and the amount of the claim is disputed. The claim has been submitted to the JPA and its claims administrator for defense coverage.

Estimated Fiscal Impact:

Unknown

Recommendation:

It is recommended, in accordance with established procedures, the Board of Trustees reject the claim submitted by Muru Khunti and direct the chancellor or vice chancellor, finance and administration, to give written notice of said action to the claimant.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 3, 2011

SUBJECT: Consideration to Approve Out-of-State
Travel for SEED Students, Reedley College

ITEM NO. 11-139G

EXHIBIT: None

Background:

Reedley College is seeking Board authorization for approximately 18 Sustainability Education & Economic Development (SEED) students to attend the SEED West Coast Leadership Conference on March 23 - 26, 2012, at Mt. Hood Community College in Gresham, Oregon. At the conference, the students will participate in re-entry and leadership activities and workshops. Students will depart March 23 and return on March 26 and the advisors accompanying the students will be Jim Mulligan and Sophie Adame. The trip will be funded by the SEED grant and no district funds will be used.

Recommendation:

It is recommended that the Board of Trustees approve out-of-state travel for approximately 18 Reedley College SEED students to attend the SEED West Coast Leadership Conference on March 23 - 26, 2012, in Gresham, Oregon, with the understanding that the trip will be financed without requiring expenditures of district funds.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 3, 2011

SUBJECT:	Announcement of Proposed Board of Trustee Appointment to the Personnel Commission	ITEM NO.	11-74
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EXHIBIT: None

Background:

The Personnel Commission is composed of three individuals who must be registered voters, reside in the State Center Community College District, and be “known adherents to the principle of the Merit System.” One member of the Commission shall be appointed by the Board of Trustees, a second member shall be appointed by the Board of Trustees upon the recommendation of the exclusive representative, which represents the largest number of the District’s classified employees (CSEA), and a third member shall be appointed by the previous two members of the Commission.

No member of the governing board of any community college district or county board of education shall be eligible for appointment, reappointment, or continuance as a member of the Commission. During a commissioner’s term of office, a member of the Personnel Commission shall not be an employee of the State Center Community College District.

“Known adherent to the principle of the Merit System,” with respect to a new appointee, shall mean a person who by the nature of his/her prior public or private service has given evidence that he/she supports the concept of employment, continuance in employment, in-service promotional opportunities, and other related matters on the basis of merit and fitness.

The Board of Trustees shall publicly announce the name of the person it intends to appoint. At a Board meeting to be held after 30 and within 45 days of the date the Board publicly announced its candidate, the Board shall hold a public hearing to provide the public, employees, and employee organizations the opportunity to express their views on the qualifications of the person recommended by the Board of Trustees for appointment. At the December 6, 2011 regular board meeting, The Board of Trustees may make its appointment or may make a substitute appointment or recommendation without further notification or public hearing.

Item No. 11-74 (continued)

Recommendation:

The Board of Trustees has reviewed the candidates' resumes and after discussion and consideration, may announce its candidate and designate December 6, 2011, at 4:30 p.m., as the date and time for the public hearing prior to the Board of Trustees' appointment of the district's commissioner.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 3, 2011

SUBJECT: Public Hearing on Full-time Faculty Initial
2011-12 Bargaining Proposal Presented by
State Center Federation of Teachers Local
1533, CFT/AFT, AFL/CIO

ITEM NO. 11-75

EXHIBIT: None

Background:

Government Code Section 3547 sets forth the “sunshine” provisions of the Rodda Act. The Board of Trustees is required to hold a public hearing on the initial proposal of the employee group and those of the Board. The Full-time Faculty Initial 2011-12 Bargaining Proposal presented by State Center Federation of Teachers Local 1533 has been made available for public reviewing since the posting of the agenda on October 26, 2011. The initial proposal is as follows:

INITIAL BARGAINING PROPOSAL FROM
THE STATE CENTER FEDERATION OF TEACHERS
LOCAL 1533, CFT/AFT, AFL/CIO
FULL-TIME FACULTY BARGAINING UNIT
TO THE STATE CENTER COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

October 21, 2011

Pursuant to Article V of the current collective bargaining agreement (CBA) between SCFT FT unit and SCCCDC Board of Trustees, SCFT reopens negotiations on the articles identified herein.

As this proposal is in concept format, final language will be drafted at later dates as appropriate. The agreement reached will be retroactive to July 1, 2011.

SCFT reserves the right to obtain all compensation and benefit increases reflected in this comprehensive proposal during all fiscal years prior to ratification of a successor agreement.

1. **Article I** (Term of Agreement): Three-year agreement from July 1, 2011 through June

30, 2014.

2. **Article II** (Recognition): Review and Revise
 - *Unit Composition*: Establish and define “Affiliated Faculty Instructors” as currently used in nursing programs.
3. **Article XI - B** (Safety): Review and Revise
4. **Article XII** (Hours, Workload, Class Size): Review and Revise
 - *Calculating Load*. Language regarding uniform computation of overload. Office hours in relationship to load and release time.
 - *Calendar*. Convene a joint Federation and District committee to research compressed/alternative calendars as they have been implemented at other California Community Colleges to identify best fit for needs of SCCCD students.
 - *Class assignments*: Assignment to classes, including site location, shall be by mutual agreement between faculty member and administration. Changes to class assignment, including site location and courses to be identified as schedule A, shall be by mutual agreement between faculty member and administration.
 - *Compensatory Time (load banking)*: Faculty may bank overload hours for future leave time rather than receiving pay.
 - *Flex days*: Increase the number of flex days.
 - *Lab factor*: Improve current lab factor ratio to 1.0 (i.e. eliminate lab rate).
 - *On-campus requirement*: Align on-campus requirements with actual program needs.
 - *Stipends*: Forensics, Choral and similar positions shall be viewed as coaching and shall be receive stipends commensurate with other coaching positions.
5. **Article XIII** (Faculty Conditions): Review and Revise
 - Clearly define process to define initial step and class placement on salary scale
 - Definition and mode of assignment for special assignment faculty (e.g. Coordinator)
 - Academic titles (e.g. Professor); Establish and Define
6. **Article XIV-A** (Leaves with Pay): Review and Revise
 - *Sabbaticals*: Review and revise language for sabbatical leaves.
7. **Article XV** (Insurance Programs): Review and Revise
 - *Benefits*: Maintain fully paid health, dental, and vision benefits, including affordable and quality-rich alternative plan options for health insurance. Form, and define authority of, a joint labor/management benefits committee.
 - *Retiree benefits*: Improve retiree benefits, including 100% District paid until Medicare qualification age (rather than age 65) and increase in lifetime annual contribution. Review GASB 45 trust
8. **Article XVI**: (Grievance Procedure): Review and Revise
 - Replace American Arbitration Association (AAA) with state mediation services.
9. **Article XVII** (Compensation): Review and Revise
 - *Salary*: Return to a salary formula applied annually, based on the District’s ability to pay, including in-coming and on-going revenues that will maintain/improve the faculty’s state salary schedule standing.
10. **Article XVIII** (Retirement and Retirees): Review and Revise

- Establish a retirement incentive (Golden Handshake)
 - Improve current early retirement incentives
11. **Various Articles**: The Federation reserves the right to add proposals on issues that may come up between presentation of this proposal and the commencement of negotiations.

Recommendation:

It is recommended that the Board of Trustees open the meeting for a public hearing. Following the open comment, no action is required at this time.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 3, 2011

SUBJECT: Public Hearing on Part-time Faculty Initial
2011-12 Bargaining Proposal Presented by
State Center Federation of Teachers Local
1533, CFT/AFT, AFL/CIO

ITEM NO. 11-76

EXHIBIT: None

Background:

Government Code Section 3547 sets forth the “sunshine” provisions of the Rodda Act. The Board of Trustees is required to hold a public hearing on the initial proposal of the employee group and those of the Board. The Part-time Faculty Initial 2011-12 Bargaining Proposal presented by State Center Federation of Teachers Local 1533 has been made available for public reviewing since the posting of the agenda on October 26, 2011. The initial proposal is as follows:

INITIAL BARGAINING PROPOSAL FROM
THE STATE CENTER FEDERATION OF TEACHERS
LOCAL 1533, CFT/AFT, AFL/CIO
PART-TIME FACULTY BARGAINING UNIT
TO THE STATE CENTER COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES

October 21, 2011

Pursuant to Article V of the current collective bargaining agreement (CBA) between SCFT PT unit and SCCCDC Board of Trustees, SCFT reopens negotiations on the articles identified herein.

As this proposal is in concept format, final language will be drafted at later dates as appropriate. The agreement reached will be retroactive to July 1, 2011.

SCFT reserves the right to obtain all compensation and benefit increases reflected in this comprehensive proposal during all fiscal years prior to ratification of a successor agreement.

1. **Article I** (Term of Agreement): Three-year agreement from July 1, 2011 through June

30, 2014.

2. **Article XI - B** (Safety): Review and Revise
3. **Article XI - C** (Hours, Workload, Class Size): Review and Revise
 - Incorporate language of reassignment.
 - Clarify language on assignment and seniority rights.
4. **Article XII** (Faculty Conditions): Review and Revise
 - Clearly define process to define initial step and class placement on salary scale
 - Definition and mode of assignment for special assignment faculty (e.g. Coordinator)
 - Academic titles (e.g. Professor); Establish and Define
5. **Article XIII** (Leaves with Pay): Review and Revise
 - Increase bereavement and personal business leaves
6. **Article XIV** (Grievance Procedure): Review and Revise
 - Alter (i.e. increase days within) time-line of process
 - Replace American Arbitration Association (AAA) with state mediation services.
7. **Article XV** (Compensation): Review and Revise.
 - Institute Pro-rata Pay.
 - Offer opportunity to access health benefits.
 - Paid office hours.
 - Pay for additional assignments/workload (i.e. Program Review, Curriculum, etc.)
8. **Various Articles**: Review and Revise.
 - *Language*: Amend contract language to clarify articles addressing issues such as, but not limited to: Use of the terms “Reassigned” versus “Release” time and references to Fresno City College/Reedley College and the centers in view of impending change in status of the Willow International center.
9. **Various Articles**: The Federation reserves the right to add proposals on issues that may come up between presentation of this proposal and the commencement of negotiations.

Recommendation:

It is recommended that the Board of Trustees open the meeting for a public hearing. Following the open comment, no action is required at this time.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 3, 2011

SUBJECT: Public Hearing on District's Initial 2011-12 Bargaining Proposal Presented to State Center Community College District Peace Officers' Association

ITEM NO. 11-77

EXHIBIT: None

Background:

Government Code 3547 sets forth the "sunshine" provisions of the Rodda Act. The Board is required to hold a public hearing on the district's initial 2011-12 bargaining proposal to the SCCCD Peace Officers' Association (POA). The district's proposal has been made available to the public since Thursday, October 27, 2011, the date of the posting of the agenda.

INITIAL PROPOSAL FROM
THE STATE CENTER COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
TO THE STATE CENTER COMMUNITY COLLEGE DISTRICT
PEACE OFFICERS' ASSOCIATION

2011-2012

The proposal is in concept format; final language will be drafted as appropriate. References made to the current Collective Bargaining Agreement ("CBA") are for reference purposes only. CBA language not changed in this proposal shall remain unchanged; however, language that has sunsetted will be deleted.

This proposal is made pursuant to the Educational Employment Relations Act. It is the intention of the District to bargain in good faith over the proposals submitted by the respective parties to the CBA.

If there is a mid-year budget adjustment in the 2011-2012 budget by the state of California, the District reserves the right to obtain the total cost savings reflected in this comprehensive proposal during the 2011/2012 fiscal year.

Pursuant to Article 32 of the current CBA between the District and POA, the District reopens negotiations on the following Articles:

1. CBA, Article 1. TERM OF AGREEMENT. One year from July 1, 2011 through June 30, 2012.
2. CBA, Article 22. WORK LOCATION. Sections B & C (Mileage for Police Officers) delete both sections B and C.
3. CBA, Article 28. HOURS OF WORK. Section B (Police Officer Shift and Work Schedules) modify language to reflect that a reasonable effort will be made to use seniority when assigning police officer shifts.
4. CBA, Article 30. HEALTH AND WELFARE BENEFITS. Sections 1 (Health Insurance), 2 (Dental Insurance), 3 (Vision Insurance), and 5 (District Medical Premium Contribution). The District's total combined contribution toward current unit member's health, dental, and vision insurance shall be an amount not to exceed a maximum monthly contribution of \$829.00 per month. Current unit members will pay the difference between the District contribution and the cost of any and all health, dental, and vision in excess of the District's contribution for any and all selected health, dental, and vision plans.
5. CBA, Article 30. HEALTH AND WELFARE BENEFITS. Sections 1 (Health Insurance), 2 (Dental Insurance), 3 (Vision Insurance), and 5 (District Medical Premium Contribution). The District's total combined contribution toward new unit members (hired on or after the effective date of this agreement) health, dental, and vision insurance shall be an amount not to exceed a maximum monthly contribution of \$729.00 per month. New unit members will pay the difference between the District contribution and the cost of any and all premiums for health, dental, and vision in excess of the District's contribution for any and all selected health, dental, and vision plans.
6. CBA, Article 30. HEALTH AND WELFARE BENEFITS. Section 4 (Life Insurance). For new unit members hired on or after the effective date of this agreement, life insurance will not be provided, and the language of this Section shall reflect that it only applies to current unit members hired before the effective date of this agreement.
7. CBA, Article 30. HEALTH AND WELFARE BENEFITS. Section 6 (Long Term Disability Insurance). Delete entire section.
8. CBA, Article 30. HEALTH AND WELFARE BENEFITS. Section 7 (Retiree Health Insurance) (Option 1, A). For new unit members hired on or after the effective date of this agreement, Option 1, A will not be provided, and the language of this Section shall reflect that it only applies to current unit members hired before the effective date of this agreement.

9. CBA, Article 30. HEALTH AND WELFARE BENEFITS. Section 7 (Retiree Health Insurance) (Option 2, A, B, and C). Delete entire section.
10. CBA, Article 32. OPENERS. Add language indicating that the District will have the option to reopen all sections in the CBA related to economic issues if, within the Board's discretion, there is a significant change in the District's financial condition.
11. CBA, Article 33. PAY AND ALLOWANCES. Delete entire Section 1 (Salary: A and B); and 4.5% salary decrease for all classifications effective the date of the payroll period including July 1, 2011.
12. CBA, Article 33. PAY AND ALLOWANCES. Section 2 (Base Rate). All new unit members hired on or after the effective date of this agreement will be placed at a base rate of pay for each classification in the salary schedule at 5% lower than the current lowest Range of A.
13. CBA, Article 33. PAY AND ALLOWANCES. Section 3 (Salary Schedule Progression). All salary schedule progressions included within this section, including step and longevity increases, shall be frozen and will not increase during the term of this agreement.
14. CBA, Article 33. PAY AND ALLOWANCES. Section 4 (Longevity Pay). Delete entire section.
15. CBA, Article 33. PAY AND ALLOWANCES. Section 5 (Professional Growth). Delete entire section.

Recommendation:

It is recommended that the Board of Trustees open the meeting for a public hearing. Following the open comment, no action is required at this time.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 3, 2011

SUBJECT: Public Hearing on Draft Trustee Area Plans

ITEM NO. 11-78

EXHIBIT: None

Background:

Education Code 5019.5 requires that, following each decennial census, the district adjust its trustee areas so that the population of each area is, as nearly as may be, the same proportion of the total population of the district as the other areas. Further, the federal Voting Rights Act requires that boundaries be drawn in a way that does not fracture or dilute minority voting. The Education Code requires that the process be complete by March 2012 in order to have the new boundaries implemented for the November 2012 election.

At the Board's October 4, 2011, meeting, the administration and the district's demography consultant presented three draft trustee area plans consistent with the relevant legal criteria. The draft plans and supporting data are available for inspection at www.scccd.edu/2012. At this meeting, the administration and the demography consultant will be available to answer the Board's questions regarding the plans.

Recommendation:

The Board should conduct a public hearing to solicit comments from interested members of the public. Following the close of the public hearing and the Board's discussion of the draft plans, the Board should give any further instruction to the administration and the district's demography consultant for revision of the plans.

Revised plans will be presented at the Board's December meeting, at which time the administration will recommend that the Board adopt a final trustee area plan.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 3, 2011

SUBJECT: Public Hearing and Consideration to Adopt
Resolution to Dedicate Right of Way Easement
to City of Fresno, Willow International Center

ITEM NO. 11-79

EXHIBIT: Resolution

Background:

At the October 4, 2011, Board of Trustees meeting, the Board approved resolution no. 2011-22 signifying the district's intention to dedicate a 32,045 sq. ft. right of way easement to the City of Fresno to construct the second west bound lane required for future full development of Behymer Avenue and scheduled a public hearing for this matter for 4:30 p.m. on November 3, 2011.

The Board president should hold a public hearing and solicit public comments regarding the dedication. If there are no protests at the public hearing scheduled on this matter, Resolution No. 2011-22 should be adopted authorizing dedication of the easement described in the resolution, and the chancellor or vice chancellor, finance and administration, should be authorized to execute the necessary documents.

Recommendation:

It is recommended that, by a roll call vote and approval by at least a 2/3 majority, the Board of Trustees adopt Resolution No. 2011-22 authorizing dedication of a 32,045 sq. ft. right of way easement to the City of Fresno to construct the second west bound lane required for future full development of Behymer Avenue and authorize the chancellor or vice chancellor, finance and administration, to execute the necessary grant of easement on behalf of the district.

**BEFORE THE BOARD OF TRUSTEES
OF THE
STATE CENTER COMMUNITY COLLEGE DISTRICT
FRESNO COUNTY, CALIFORNIA**

In the Matter of Dedicating an Easement)
to the City of Fresno for the Willow International Center)

RESOLUTION NO. 2011-22

WHEREAS, State Center Community College District (district) operates the Willow International Center on its property located at 10309 N. Willow, Fresno; and

WHEREAS, the district has agreed to grant a 32,045 square-foot easement as set forth in the proposed right of way easement attached hereto and incorporated herein by this reference as EXHIBITS A and B; and

WHEREAS, it is in the best interest of the district to proceed with dedication of the right of way easement at this time; and

WHEREAS, the district adopted a resolution of intention to dedicate easement to the City of Fresno at its meeting held on October 4, 2011, and published and posted a notice of public hearing according to law; and

WHEREAS, a public hearing was held on such dedication on November 3, 2011, at 4:30 p.m.; and

WHEREAS, no protests were filed in connection with the proposed dedication of such easement.

NOW, THEREFORE, BE IT RESOLVED, pursuant to education code sections 81310, et seq., the district hereby dedicates an easement to the City of Fresno, the purpose, terms, and descriptions of which are set forth in the proposed grant of easement and right-of-way deed attached hereto and incorporated herein by this reference as EXHIBITS A and B.

BE IT FURTHER RESOLVED, that the easement shall be dedicated to the City of Fresno at no cost to the district.

BE IT FURTHER RESOLVED, that the grant of easement and right of way deed be executed in the name of the district by the chancellor or vice chancellor, finance and administration, and delivered to the City of Fresno.

The foregoing resolution was adopted by the Board of Trustees of the State Center Community College district at a regular meeting of the Board held on November 3, 2011, by the following vote, to wit:

AYES:
NOES:
ABSENT:

President, Board of Trustees

Secretary, Board of Trustees

EXHIBIT "A"

APN 578-020-11ST and 578-020-20T(portions)
Street Right-of-Way

That portion of that certain parcel of land as described in that certain Grant Deed recorded October 14, 2002, as Document No. 2002-0180496, Official Records of Fresno County, situated in the southeast quarter of Section 13, Township 12 South, Range 20 East, Mount Diablo Base and Meridian, according to the Official United States Government Township Plats thereof, in the City of Fresno, County of Fresno, State of California, more particularly described as follows:

Commencing at the southeast corner of said Section 13; thence North 00°17'15" West, along the east line of the southeast quarter of said Section 13, a distance of 61.25 feet; thence South 89°42'45" West, leaving said east line, a distance of 130.00 feet to the east line of that certain parcel of land as described in that certain Grant Deed recorded October 14, 2002, as Document No. 2002-0180496, Official Records of Fresno County, said point being the **TRUE POINT OF BEGINNING** of this easement description; thence South 00°17'15" East, along last said east line, parallel with and 130.00 feet west of the east line of said southeast quarter, a distance of 18.99 feet to the northeast corner of that portion of Behymer Avenue previously dedicated for public street purposes as described in that certain Deed of Easement recorded December 1, 2003 as Document No. 2003-0286751, Official Records of Fresno County; thence, along the north line of said portion of Behymer Avenue, the following eight (8) courses, South 79°17'23" West, a distance of 53.73 feet; thence South 88°56'16" West, parallel with and 35.00 feet north of the south line of said southeast quarter, a distance of 304.89 feet; thence South 87°30'20" West, a distance of 90.15 feet; thence North 02°29'40" West, a distance of 9.50 feet; thence South 87°30'20" West, a distance of 19.00 feet; thence South 02°29'40" East, a distance of 9.50 feet; thence South 87°30'20" West, a distance of 90.91 feet; thence South 88°56'16" West, parallel with and 30.00 feet north of the south line of said southeast quarter, a distance of 624.48 feet to the northeast corner of that portion of Behymer Avenue previously dedicated for public street purposes as described in that certain Deed of Easement recorded March 24, 2004, as Document No. 2004-0063564, Official Records of Fresno County; thence South 88°56'16" West, along the north line of last said portion of Behymer Avenue, a distance of 85.02 feet to the east line of that certain parcel described in that certain Grant Deed recorded December 21, 2005, Document No. 2005-0298363, Official Records of Fresno County; thence North 00°11'16" East, along said east line, parallel with and 85.00 feet west of the west line of the southeast quarter of the southeast quarter of said Section 13, a distance of 25.00 feet; thence North 88°56'16" East, along a line which is parallel with and 55.00 feet north of the south line of said southeast quarter, a distance of 709.38 feet; thence North 87°13'05" East, a distance of 199.94 feet; thence North 88°56'16" East, along a line which is parallel with and 61.00 feet north of last said south line, a distance of 184.36 feet to the beginning of a tangent curve concave northerly; thence easterly along said tangent curve, with radius of 10.00 feet, through a central angle of 18°11'42", an arc distance of 3.18 feet to the beginning of a reverse curve concave southerly; thence easterly along the arc of said reverse curve, with radius of 30.00 feet, through a central angle of 18°11'42", an arc distance of 9.53 feet; thence North 88°56'16" East, along a line which is parallel with and 63.00 feet north of last said south line, a distance of 160.99 feet to the **TRUE POINT OF BEGINNING**.

Containing an area of 32,045 square feet, more or less.

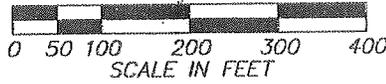
Behymer Proj.
2011-062
15-A-8836



EXHIBIT "B"

DOC. NO. 2003-01437433
JUNE 24, 2003
O.R.F.C.

DOC. NO. 2006-0154453
JULY 25, 2006
O.R.F.C.



DOC. NO. 2005-0298371
DECEMBER 21, 2005
O.R.F.C.

DOC. NO. 2002-0180496
OCTOBER 14, 2002
O.R.F.C.

DOC. NO. 2005-0298363
DECEMBER 21, 2005
O.R.F.C.

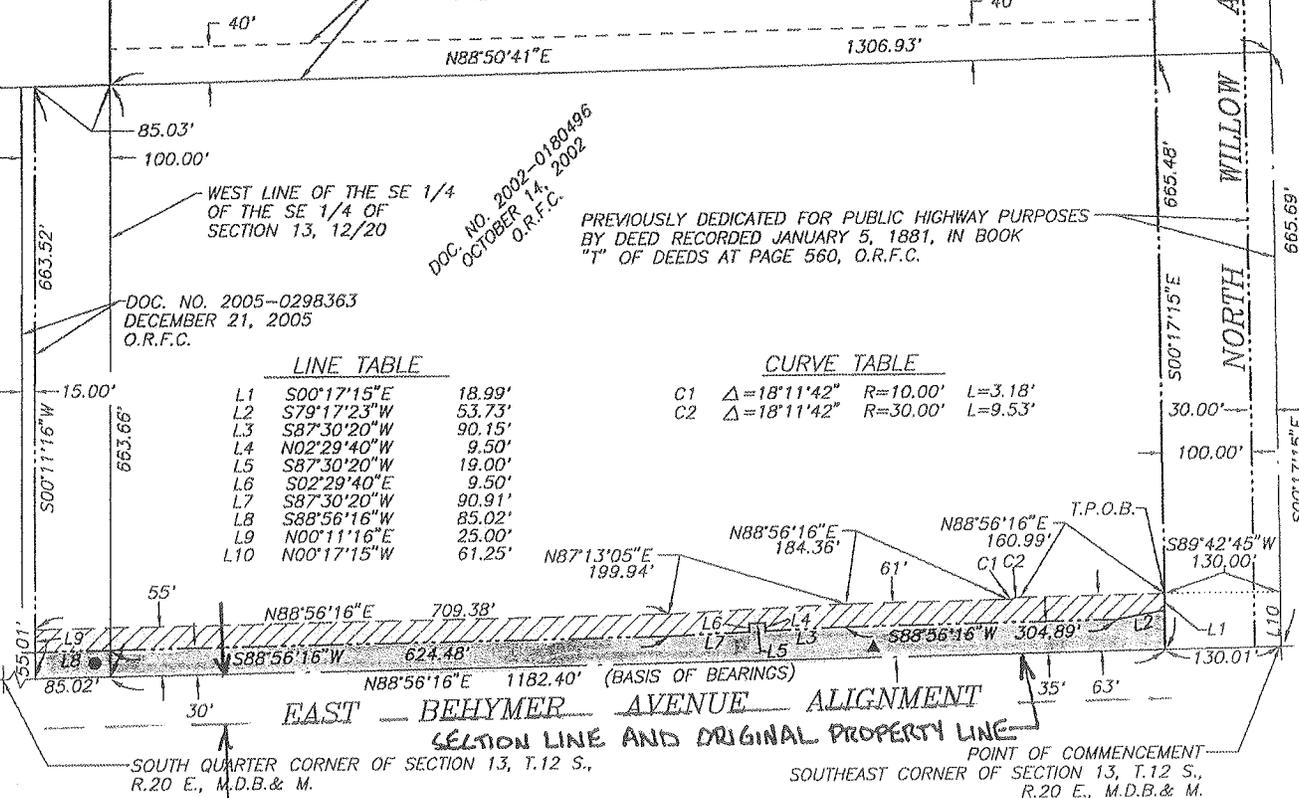
PREVIOUSLY DEDICATED FOR PUBLIC HIGHWAY PURPOSES
BY DEED RECORDED JANUARY 5, 1881, IN BOOK
"I" OF DEEDS AT PAGE 560, O.R.F.C.

LINE TABLE

LINE	BEARING	DISTANCE
L1	S00°17'15"E	18.99'
L2	S79°17'23"W	53.73'
L3	S87°30'20"W	90.15'
L4	N02°29'40"W	9.50'
L5	S87°30'20"W	19.00'
L6	S02°29'40"E	9.50'
L7	S87°30'20"W	90.91'
L8	S88°56'16"W	85.02'
L9	N00°11'16"E	25.00'
L10	N00°17'15"W	61.25'

CURVE TABLE

CURVE	Δ	R	L
C1	Δ=18°11'42"	R=10.00'	L=3.18'
C2	Δ=18°11'42"	R=30.00'	L=9.53'



PREVIOUSLY DEDICATED FOR PUBLIC STREET PURPOSES BY
DEED OF EASEMENT RECORDED DECEMBER 1, 2003
AS DOCUMENT NO. 2003-0286751, O.R.F.C.

PREVIOUSLY DEDICATED FOR PUBLIC STREET PURPOSES BY
DEED OF EASEMENT RECORDED MARCH 24, 2004
AS DOCUMENT NO. 2004-0063564, O.R.F.C.

NOTE:

BEARINGS AND DISTANCES IN THIS DIAGRAM
ARE DATA TAKEN FROM RECORD OF SURVEY
RECORDED IN BOOK 45 OF RECORD OF SURVEYS
AT PAGE 27, FRESNO COUNTY RECORDS.

S. SIDE OF STREET
NOT SHOWN

LEGEND:

- EXISTING RIGHT-OF-WAY LINE
- EXISTING PROPERTY LINE
- EXISTING CENTER/SECTION LINE
- EASEMENT LIMIT LINE
- AREA OF STREET EASEMENT
CONTAINS 32,045 SQFT., +/-
- T.P.O.B. TRUE POINT OF BEGINNING
- O.R.F.C. OFFICIAL RECORDS OF FRESNO COUNTY

**Blair,
Church
Flynn**

CONSULTING ENGINEERS

451 Clovis Avenue, Suite 200
Clovis, California 93612
Tel (559) 326-1400
Fax (559) 326-1500



REF. & REV. S.C.C.C.D. 2011-062 BEHYMER PROJ. PLAT - 0662 15-C-16106	CITY OF FRESNO DEPARTMENT OF PUBLIC WORKS	PROJ. ID. _____ FUND NO. _____ ORG. NO. _____	KRA RES TYPE _____
	DEED OF EASEMENT FOR PUBLIC STREET PURPOSES SOUTHEAST QUARTER, SECTION 13, T.12 S., R.20 E., M.D.B. & M.	DR. BY <u>tdw</u> CH. BY <u>HB</u> DATE <u>07-25-2011</u> SCALE <u>AS NOTED</u>	SHEET NO. <u>1</u> OF <u>1</u> SHEETS 15-A-8836

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 3, 2011

SUBJECT: Consideration to Acknowledge the Citizens'
Bond Oversight Committee's Annual Report
and Summary of Proceedings for 2010-11

ITEM NO. 11-80

EXHIBIT: Annual Report and Summary of Proceedings

State Center Community College District duly established the Measure E Citizens' Bond Oversight Committee in accordance with Article XIII A, Section 1(b)(3), of the California Constitution. The statutory purpose of the committee is to ensure bond proceeds are expended only for the purposes set forth in bond Measure E and no bond proceeds were used for any teacher or administrative salaries or other operation expenses.

The Committee meets at least two times per year, but schedules four meetings per year, usually on the fourth Thursday of the month following the end of each quarter, to review quarterly financial updates provided by an independent auditor regarding the district's compliance with the required action of the statute. The State Center Community College District staff also presents current project status reports at each meeting. Furthermore, the committee reviews the annual audit and compliance review report prepared by the independent auditor.

On October 20, 2011, the committee met to review and consider accepting the Measure E Compliance and Performance Report for fiscal year 2010-11, as prepared by the district's independent auditor. After consideration of the quarterly reviews of the district's bond financials and project status reports, in conjunction with the Measure E Compliance and Performance Report prepared and presented by the district's independent auditor on October 20, 2011, the Citizens' Bond Oversight Committee, in accordance with Article XIII A, Section 1(b)(3), of the California Constitution, finds the State Center Community College District has ensured:

1. Measure E bond proceeds were expended only for the purposes set forth in the bond measure; and
2. no bond proceeds were used for any teacher or administrative salaries or other operation expenses.

The approved minutes for the 2010-11 fiscal year quarterly meetings and the Measure E Compliance and Performance Report, as accepted by the Citizens' Bond Oversight Committee, are attached to these findings as evidence of the actions taken by the committee. Jeff Reid,

ITEM NO. 11-80 (continued)

chairperson for the State Center Community College District Citizens' Bond Oversight Committee, will present the committee's findings.

Recommendation:

It is recommended the Board of Trustees acknowledge receipt of the Annual Measure E Compliance and Performance Report and Summary of the SCCCD Citizens' Bond Oversight Committee proceedings for 2010-11.

STATE CENTER COMMUNITY COLLEGE DISTRICT

COUNTY OF FRESNO

FRESNO, CALIFORNIA

MEASURE E GENERAL OBLIGATION BONDS

PERFORMANCE AUDIT

FOR THE YEAR ENDED JUNE 30, 2011

AND

INDEPENDENT AUDITOR'S REPORT

STATE CENTER COMMUNITY COLLEGE DISTRICT

**MEASURE E GENERAL OBLIGATION BONDS
PERFORMANCE AUDIT**

For the Year Ended June 30, 2011

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INDEPENDENT AUDITOR'S REPORT

Board of Trustees and Independent Citizens'
Bond Oversight Committee for Measure E
State Center Community College District
Fresno, California

We have conducted a performance audit of the State Center Community College District (the "District") Measure E General Obligation Bond funds for the year ended June 30, 2011.

We conducted our performance audit in accordance with *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our conclusion based on our audit objectives. We believe that the evidence obtained provides a reasonable basis for our conclusions based on our audit objectives.

The objective of our performance audit was to determine if State Center Community College District expended Measure E General Obligation Bond funds for the year ended June 30, 2011 in accordance with the requirements of Proposition 39, as specified by Section 1(b)(3)C of Article XIII A of the California Constitution:

"A requirement that the school district board, community college board, or county office of education conduct an annual, independent performance audit to ensure that the funds have been expended only on the specific projects listed."

Solely to assist us in planning and performing our performance audit, we made a study and evaluation of the internal controls of State Center Community College District to determine if internal controls were adequate to help ensure the District's compliance with the requirements of Proposition 39, as specified by Section 1(b)(3)C of Article XIII A of the California Constitution. Accordingly, we do not express any assurance on the internal controls.

In our opinion, State Center Community College District expended Measure E General Obligation Bond funds for the year ended June 30, 2011 in accordance with the requirements of Proposition 39, as specified by Section 1(b)(3)C of Article XIII A of the California Constitution.

Perry-Smith LLP

October 12, 2011

**STATE CENTER COMMUNITY COLLEGE DISTRICT
MEASURE E GENERAL OBLIGATION BONDS
BACKGROUND INFORMATION**

LEGISLATIVE HISTORY

On November 7, 2000, California voters approved Proposition 39, the Smaller Classes, Safer Schools and Financial Accountability Act. Proposition 39 amended portions of the California Constitution to provide for the issuance of general obligation bonds by school districts, "for the construction, reconstruction, rehabilitation or replacement of school facilities, including the furnishing and equipping of school facilities, or the acquisition or lease of real property for school facilities", upon approval by 55% of the electorate.

Education Code Section 15278 provides additional accountability measures:

1. A requirement that the school district establish and appoint members to an independent citizens' oversight committee.
2. A requirement that the school district expend bond funds only for the purposes described in Section 1(b)(3) of Article XIII A of the California Constitution, and ensuring that no funds are used for any teacher or administrative salaries or other school operating expenses.
3. A requirement to conduct an annual independent performance audit required by Section 1(b)(3)C of Article XIII A of the California Constitution.
4. A requirement to conduct an annual independent financial audit required by Section 1(b)(3)D of Article XIII A of the California Constitution.

STATE CENTER COMMUNITY COLLEGE DISTRICT MEASURE E GENERAL OBLIGATION BONDS

The State Center Community College District, Fresno County, Tulare County, Madera County and Kings County, California Election of 2002 General Obligation Bonds, Measure E were authorized at an election of the registered voters of the State Center Community College District held on November 5, 2002 at which more than fifty-five percent of the persons voting on the proposition voted to authorize the issuance and sale of \$161,000,000 principal amount of general obligation bonds of the District. The Bonds are being issued to finance the acquisition, construction and modernization of certain District property and facilities. The Bonds are general obligations of the District, payable solely from *ad valorem* property taxes. A summary of the text of the ballot language was as follows:

"To prepare students at Fresno City/Reedley College (Clovis, Madera, Oakhurst Centers) for transfer to four-year colleges and careers, including public safety, firefighting, healthcare technology and business, by upgrading equipment, lighting, wiring, fire safety; replacing portables; repairing plumbing, heating/ventilation; repairing/constructing/equipping classrooms, libraries, computer labs, buildings, parking, acquiring land, shall State Center Community College District issue \$161,000,000 of bonds at legal rates, with a Citizens Oversight Committee, annual financial audits and no money for administrator salaries?"

**STATE CENTER COMMUNITY COLLEGE DISTRICT
MEASURE E GENERAL OBLIGATION BONDS
BACKGROUND INFORMATION
(Continued)**

STATE CENTER COMMUNITY COLLEGE DISTRICT MEASURE E GENERAL OBLIGATION BONDS (Continued)

The District's Board of Trustees developed the following Bond Project List for Measure E:

Fresno City College

- Technology upgrades
- Career and Technology Center
- Historic Old Admin Building
- Student Technology Center
- Parking
- Instructional Building Repairs

Reedley College

- New classrooms
- Renovate, replace and repair existing classroom
- Replace Facilities
- Repair of existing Residence Hall

Educational Centers

- Madera Vocational Training Labs
- Renovate Madera Student Center
- Madera Health & Fitness Center
- Oakhurst Classrooms
- Willow/ International Site
- Site Acquisition – Fourth Center

In November 2002, the constituents of the District approved Measure E authorizing the District to issue \$161,000,000 in general obligation bonds. As of June 30, 2011, the District has issued \$131,000,000 of Measure E bonds.

During June 2003, the District issued the 2002 General Obligation Bonds, Series 2003A in the amount of \$20,000,000. The bonds mature beginning on August 1, 2004 through August 1, 2027, with interest yields ranging from 2.00 to 5.00 percent.

During July 2004, the District issued 2002 General Obligation Bonds, Series 2004A in the amount of \$25,000,000. The bonds mature beginning on August 1, 2005 through August 1, 2028, with interest yields ranging from 3.00 to 5.25 percent.

During June 2007, the District issued the 2002 General Obligation Bonds, Series 2007A in the amount of \$66,000,000. The bonds mature beginning on August 1, 2008 through August 1, 2031, with interest yields ranging from 4.00 to 5.00 percent.

**STATE CENTER COMMUNITY COLLEGE DISTRICT
MEASURE E GENERAL OBLIGATION BONDS
BACKGROUND INFORMATION
(Continued)**

STATE CENTER COMMUNITY COLLEGE DISTRICT MEASURE E GENERAL OBLIGATION BONDS (Continued)

During July 2009, the District issued the 2002 General Obligation Bonds, Series 2009A in the amount of \$10,000,000. The bonds mature beginning on August 1, 2010 through August 1, 2025, with interest yields ranging from 3.00 to 5.25 percent.

During July 2009, the District issued the 2002 General Obligation Bonds, Series 2009B in the amount of \$10,000,000. The Series 2009B bonds are designated "Build America Bonds" for purposes of the American Recovery and Reinvestment Act of 2009 (the "Recovery Act"). Pursuant to the Recovery Act, the District expects to receive a cash subsidy payment from the U.S. Treasury equal to 35% of the interest payable on the Series 2009B Bonds on or about each interest payment date. The bonds mature beginning on August 1, 2026 through August 1, 2033, with an interest yield of 8.00 percent.

**STATE CENTER COMMUNITY COLLEGE DISTRICT
MEASURE E GENERAL OBLIGATION BONDS
OBJECTIVES, SCOPE, METHODOLOGY AND CONCLUSIONS**

OBJECTIVES

The objective of our performance audit was to determine that the District expended Measure E General Obligation Bond funds for the year ended June 30, 2011 only for the purposes approved by the voters and only on the specific projects developed by the District's Board of Trustees, in accordance with the requirements of Proposition 39, as specified by Section 1(b)(3)C of Article XIII A of the California Constitution.

SCOPE

The District provided to us a list of all Measure E General Obligation Bond project expenditures for the year ended June 30, 2011 (the "List"). An approximate total of 550 transactions were identified, representing \$6,507,882 in expenditures from July 1, 2010 through June 30, 2011.

METHODOLOGY

We performed the following procedures to the List of Measure E General Obligation Bond project expenditures for the year ended June 30, 2011:

- Verified the mathematical accuracy of the List.
- Agreed the List to total bond expenditures as reported by the District in the District's audited financial statements for the year ended June 30, 2011, presented as the Building Fund.
- Selected a sample of 100 expenditures totaling \$5,018,488. The sample was selected to provide a representation across specific construction projects, vendors and expenditure amounts. The sample represented 18% of the number of expenditures and 77% of the total expenditure value. Verified that the expenditures were for the approved projects and were expended for the construction, rehabilitation, or replacement of school facilities, including the furnishing and equipping of school facilities, or the acquisition or lease of real property for school facilities and that funds were not spent for District administrative or instructional salaries or other administrative expenses.

CONCLUSIONS

- State Center Community College District expended Measure E General Obligation Bond funds for the year ended June 30, 2011 only for the purposes approved by the voters and only on the specific projects developed by the District's Board of Trustees, in accordance with the requirements of Proposition 39, as specified by Section 1(b)(3)C of Article XIII A of the California Constitution.

**INDEPENDENT ACCOUNTANT'S REPORT
ON APPLYING AGREED-UPON PROCEDURES**

Board of Trustees and
Independent Citizens' Bond Oversight
Committee for Measure E
State Center Community College District
Fresno, California

We have performed the procedures enumerated in Attachment II, which were agreed to by State Center Community College District (the "District") and the Independent Citizens' Bond Oversight Committee for Measure E (the "Committee"), solely to assist the Committee in evaluating District management's assertions concerning disbursements of bond funds for the three months ended September 30, 2011. This agreed-upon procedures engagement was performed in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the District and the Committee. Consequently, we make no representation regarding the sufficiency of the procedures described in Attachment II either for the purpose for which this report has been requested or for any other purpose.

The procedures performed and conclusions reached as a result of these procedures are identified in Attachment II. Attachment I contains background information about the Measure E Bonds. Attachment III is the compiled Schedule of Measure E General Obligation Bond Activity.

We were not engaged to, and did not, perform an audit or review, the objective of which would be the expression of an opinion on management's assertions. Accordingly, we do not express such an opinion. Had we performed other procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the use of State Center Community College District and the Independent Citizens' Bond Oversight Committee for Measure E and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes.

Perry-Smith LLP

October 12, 2011

**STATE CENTER COMMUNITY COLLEGE DISTRICT
BACKGROUND INFORMATION**

LEGISLATIVE HISTORY

On November 7, 2000, California voters approved Proposition 39, the Smaller Classes, Safer Schools, and Financial Accountability Act. Proposition 39 amended portions of the California Constitution to provide for the issuance of general obligation bonds by school districts, community college districts, or county offices of education, "for the construction, reconstruction, rehabilitation, or replacement of school facilities, including the furnishing and equipping of school facilities, or the acquisition or lease of real property for school facilities", upon approval by 55% of the electorate.

**STATE CENTER COMMUNITY COLLEGE DISTRICT GENERAL OBLIGATION BONDS,
MEASURE E**

The State Center Community College District, Fresno County, Tulare County, Madera County and Kings County, California Election of 2002 General Obligation Bonds, Measure E were authorized at an election of the registered voters of the State Center Community College District held on November 5, 2002 at which more than fifty-five percent of the persons voting on the proposition voted to authorize the issuance and sale of \$161,000,000 principal amount of general obligation bonds of the District. The Bonds are being issued to finance the acquisition, construction and modernization of certain District property and facilities. The Bonds are general obligations of the District, payable solely from *ad valorem* property taxes. A summary of the text of the ballot language was as follows:

"To prepare students at Fresno City/Reedley College (Clovis, Madera, Oakhurst Centers) for transfer to four-year colleges and careers, including public safety, firefighting, healthcare technology and business, by upgrading equipment, lighting, wiring, fire safety; replacing portables; repairing plumbing, heating/ventilation; repairing/constructing/equipping classrooms, libraries, computer labs, buildings, parking, acquiring land, shall State Center Community College District issue \$161,000,000 of bonds at legal rates, with a Citizens Oversight Committee, annual financial audits and no money for administrator salaries?"

**STATE CENTER COMMUNITY COLLEGE DISTRICT
PROCEDURES PERFORMED AND CONCLUSIONS**

PROCEDURES PERFORMED

State Center Community College District provided a list of all Measure E project expenditures (the "List"). An approximate total of 40 warrants were identified representing \$528,336 in expenditures from July 1, 2011 to September 30, 2011. We performed the following procedures to the List of Measure E bond expenditures:

- Verified the mathematical accuracy of the List.
- Selected a sample of 25 expenditures totaling \$515,579. The sample was selected to provide a representation across specific construction projects, vendors, and expenditure amounts. The sample represented 63% of the total number of expenditures and 98% of the total expenditure value.
- Agreed selected expenditures to vendor invoices and cancelled warrants noting the date and amount of the expenditure, and that the funds were expended for the construction, rehabilitation, or replacement of school facilities, including the furnishing and equipping of school facilities, or the acquisition or lease of real property for school facilities and that funds were not spent for District administrative or instructional salaries or other administrative expenses.

CONCLUSIONS

- The List was mathematically accurate.
- Each of the 25 expenditures tested represented valid Bond expenditures, were properly charged to the location indicated, were properly coded as to the nature of the expenditure and were determined to represent construction, rehabilitation, or replacement of school facilities, including the furnishing and equipping of school facilities, or the acquisition or lease of real property for school facilities and were not spent for District administrative or instructional salaries or other administrative expenses.

INDEPENDENT ACCOUNTANT'S COMPILATION REPORT

Board of Trustees and
Independent Citizens' Bond Oversight
Committee for Measure E
State Center Community College District
Fresno, California

We have compiled the accompanying Schedule of Measure E General Obligation Bond Activity for the three months ended September 30, 2011 and for the periods from inception through June 30, 2011 and September 30, 2011 (Attachment III). We have not audited or reviewed the accompanying financial statement and accordingly, do not express an opinion or provide any assurance about whether the financial statement is in accordance with accounting principles generally accepted in the United States of America.

Management is responsible for the preparation and fair presentation of the financial statement in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statement.

Our responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

The balance sheet as of September 30, 2011 and the statement of cash flows for the three months ended September 30, 2011 and for the periods from inception through June 30, 2011 and September 30, 2011, have not been presented. Management has elected to omit substantially all of the disclosures ordinarily included in financial statements. Accounting principles generally accepted in the United States of America require that such statements and disclosures be presented when financial statements purport to present results of operations. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the District's Measure E General Obligation Bond Activity assets, liabilities, equity, revenue and expenses. Accordingly, this financial statement is not designed for those who are not informed about such matters.

Sacramento, California
October 12, 2011

Rey-Smitt 

**STATE CENTER COMMUNITY COLLEGE DISTRICT
SCHEDULE OF MEASURE E GENERAL OBLIGATION BOND ACTIVITY**

**For the Three Months Ended September 30, 2011 and for the Periods from Inception
through June 30, 2011 and September 30, 2011**

	Measure E Activity Since Inception Through June 30, 2011	Measure E Activity for the Three Months Ended September 30, 2011	Total Measure E Activity Since Inception through September 30, 2011
	<u> </u>	<u> </u>	<u> </u>
Revenues:			
Proceeds from the issuance of General Obligation Bonds	\$ 131,000,000		\$ 131,000,000
Interest and investment income	8,754,652		8,754,652
Transfer in from General Fund	<u>6,657,440</u>		<u>6,657,440</u>
Total revenues	<u>146,412,092</u>		<u>146,412,092</u>
Expenditures:			
Construction	100,223,883	\$ 199,494	100,423,377
Architectural services	13,318,097	1,800	13,319,897
Land acquisition	9,286,638		9,286,638
Other services and labor	9,341,684	250,215	9,591,899
Materials and equipment	3,402,405	76,827	3,479,232
Operating transfers out	<u>559,541</u>		<u>559,541</u>
Total expenditures	<u>136,132,248</u>	<u>528,336</u>	<u>136,660,584</u>
Net activity	<u>10,279,844</u>	<u>(528,336)</u>	<u>9,751,508</u>
Fund balance:			
Beginning of period		<u>10,279,844</u>	
End of period	<u>\$ 10,279,844</u>	<u>\$ 9,751,508</u>	<u>\$ 9,751,508</u>

MEETING MINUTES OF
MEASURE "E" CITIZENS' OVERSIGHT COMMITTEE
STATE CENTER COMMUNITY COLLEGE DISTRICT
OCTOBER 21, 2010

Call to Order	A regular meeting of the Measure "E" Citizens' Oversight Committee of the State Center Community College District was called to order by Committee Chair Don Larson at 5:33 p.m., October 21, 2010, at the State Center Community College District Board Room, 1525 E. Weldon Avenue, Fresno, California.
Members Present	Don Larson, Chair Jeffrey Burgstahler Carol Martens Craig DeShields
Members Absent	Daniel Gai Audrey Redmond Jeff Reid
Other Attendees:	Douglas Brinkley, Vice Chancellor, Finance & Admin., SCCC Ed Eng, Director of Finance, SCCC Jeff Jensen, Sr. Vice President, Assurance Services, Perry-Smith, LLP Brian Speece, Assoc. Vice Chancellor, Business & Ops, SCCC Vicki Bustos, Secretary, SCCC
Approval of Minutes	The minutes of the Measure "E" Citizens' Oversight Committee meeting of July 22, 2010, were presented for approval. Jeff Burgstahler moved to approve the minutes as presented, Carol Martens seconded. The motion was unanimously approved.
Public Comment	No public comment reported.
Presentation and Consideration to Accept the Quarterly Financial Report of September 30, 2010 [10-05] <u>Action</u>	Mr. Jeff Jensen of Perry-Smith presented the Independent Accountant's Report on Applying Agreed-Upon Procedures for the quarter ended September 30, 2010 and briefly reviewed Attachment II, Procedures Performed and Conclusions. He noted that all was in compliance and there were no exceptions. Craig DeShields moved to accept the quarterly report as presented, Jeffrey Burgstahler seconded, and the motion was unanimously approved.
Senate Bill No. 1473 – Chapter 294 [10-06] <u>No Action</u>	Mr. Jeff Jensen provided an explanation of Senate Bill No. 1473 – Chapter 294. He touched on the new requirements for a performance audit. The committee thanked Mr. Jensen for his report and presentation.

Project Progress
Report – Information
Only
[10-07]
No Action

Brian Speece presented the Measure E Project Status Report as of September 30, 2010. Updates on the following projects was provided:

- Old Administration Building
- Madera Vocational Labs
- Willow International Phase 2
- Willow International Parking Addition & Behymer Entrance
- Reedley College Modernization Phase I Projects
- Reedley College Modernization Phase 2 Technology Infrastructure
- Reedley College Old Residence Hall Demolition
- Reedley College Old Residence Hall Site Remediation
- Reedley College Residence Hall
- Southeast Phase 1 – Career & Technology Center
- Completed Projects

Committee Chair Larson asked if renovations of the auditorium will be complete by January 2011. Mr. Speece indicated if everything goes according to schedule, they will be complete.

Mr. Burgstahler inquired how SCCCDC is able to access residual funds left from bonds. Mr. Speece explained the procedure for competing against other colleges for residual bond money.

Establish Next
Meeting Date

After discussion it was agreed the next two meetings will be as follows:

- January 20, 2011, 5:30 p.m., District Office Boardroom.
- April 21, 2011, 5:30 p.m., District Office Boardroom

Mr. Brinkley noted if any committee members would like to tour a SCCCDC facility please let him know and arrangements will be made. In closing, Mr. Brinkley reported to the committee that SCCCDC is serving 15% to 16% more students than funded.

Adjournment

The meeting was adjourned at 6:03 p.m. by unanimous consent.

:vb

DRAFT MEETING MINUTES OF
MEASURE "E" CITIZENS' OVERSIGHT COMMITTEE
STATE CENTER COMMUNITY COLLEGE DISTRICT
JANUARY 20, 2011

- Call to Order A regular meeting of the Measure "E" Citizens' Oversight Committee of the State Center Community College District was called to order by Committee Chair Don Larson at 5:30 p.m., January 20, 2011, at the State Center Community College District Board Room, 1525 E. Weldon Avenue, Fresno, California.
- Members Present Don Larson, Chair
Carol Martens
Craig DeShields
Daniel Gai
Jeff Reid
- Members Absent Audrey Redmond
Jeffrey Burgstahler
- Other Attendees: Ed Eng, Director of Finance, SCCC
Jeff Jensen, Sr. Vice President, Assurance Services, Perry-Smith, LLP
Brian Speece, Assoc. Vice Chancellor, Business & Ops, SCCC
Christine Miktarian, SCCC Construction Manager
Ron Nishinaka, SCCC Board Member
Vicki Bustos, Secretary, SCCC
- Approval of Minutes The minutes of the Measure "E" Citizens' Oversight Committee meeting of October 21, 2010, were presented for approval. Daniel Gai moved to approve the minutes as presented, Carol Martens seconded. The motion was unanimously approved.
- Public Comment No public comment reported.
- Presentation and
Consideration to
Accept the Annual
Performance Audit
[11-01]
Action Mr. Jeff Jensen of Perry-Smith presented the Measure E General Obligation Bond Annual Performance Audit for year ended June 30, 2010 and Independent Auditor's Report. He noted all was in compliance and there were no exceptions.

Jeff Reid posed a question regarding article XIII A. Mr. Jensen directed the committee to page two of the report which contained the answer to Mr. Reid's question.

Mr. Reid moved to accept the report as submitted, Daniel Gai seconded. The motion was unanimously approved.

Brian Speece reported the report is scheduled for presentation to the Board of Trustees at the March 1, 2011 meeting. Chair, Donald Larson will present the report to the Board on behalf of the committee.

Presentation and
Consideration to
Accept the Quarterly
Financial Report of
December 31, 2010
[11-02]
Action

Mr. Jeff Jensen of Perry-Smith presented the Independent Accountant's Report on Applying Agreed-Upon Procedures for the quarter ended December 31, 2010 and briefly reviewed the attachments. He noted all was in compliance and there were no exceptions.

Daniel Gai moved to accept the quarterly report as presented, Craig DeShields seconded, and the motion was unanimously approved.

Project Progress
Report – Information
Only
[11-03]
No Action

Christine Miktarian presented the Measure E Project Status Report as of December 31, 2010. Updates on the following projects was provided:

- Old Administration Building
- Madera Vocational Labs
- Willow International Phase 2
- Willow International Parking & Behymer Entrance
- Reedley College Modernization Phase I Projects
- Reedley College Modernization Phase 2 Technology Infrastructure Modernization
- Reedley College Old Residence Hall Site Remediation
- Reedley College Residence Hall
- Southeast Phase 1 – Career & Technology Center
- Completed Projects

Mr. DeShields requested and was provided clarification on the bond money and how it is allocated to projects. Brian Speece provided an explanation on the process to have construction approved. He also described the project proposal process and how points are awarded.

Establish Next
Meeting Date

It was agreed the next two meetings will be as follows:

- April 21, 2011, 5:30 p.m.
- July 21, 2011, 5:30 p.m.

Craig DeShields moved to accept the proposed meeting dates, Carol Martens seconded, and the motion was unanimously approved.

Adjournment

The meeting was adjourned at 6:05 p.m. by unanimous consent.

:vb

DRAFT MEETING MINUTES OF
MEASURE "E" CITIZENS' OVERSIGHT COMMITTEE
STATE CENTER COMMUNITY COLLEGE DISTRICT
OCTOBER 20, 2011

Call to Order	A regular meeting of the Measure "E" Citizens' Oversight Committee of the State Center Community College District was called to order by Ed Eng at 5:45 p.m., October 20, 2011, at the State Center Community College District Board Room, 1525 E. Weldon Avenue, Fresno, California.
Members Present	Rebecca Malmo, Jeff Reid, Fred Ketcham, Jeff Burgstahler; Becky Malmo
Members Absent	Craig DeShields, Donald Slate, and Cindy Quiralte
Other Attendees:	Ed Eng, Vice Chancellor Finance & Administration, SCCC Jeff Jensen, Sr. Vice President, Assurance Services, Perry-Smith, LLP Brian Speece, Assoc. Vice Chancellor, Business & Ops, SCCC Christine Miktarian, SCCC Construction Manager Wil Schofield, Interim Director of Finance Vicki Taylor, Secretary, SCCC
Introduction of New Committee Members	Janet Hinesly, Becky Malmo, Fred Ketcham, and Donald Slade
Review of Minutes	The minutes of the Measure "E" Citizens' Oversight Committee meeting of January 20, 2011, were presented for review. No changes noted.
Public Comment	No public comment reported.
Election of Officers for Two-Year Terms; Chair and Vice Chair	Mr. Eng called for nominations/volunteers for the election of officers. Jeff Reid volunteered to serve as chairperson; the committee unanimously agreed. Becky Malmo was nominated to serve as vice chair; the committee unanimously agreed.
Presentation and Consideration to Accept the Quarterly Financial Reports ended June 30, 2011, and ended September 30, 2011 [11-01] <u>Action</u>	Mr. Jeff Jensen of Perry-Smith presented the Measure E General Obligation Bond Quarterly Financial Reports for the quarter ended June 30, 2011, and for the quarter ended September 30, 2011. A motion was made Jeff Reid and seconded to accept the Measure E General Obligation Bond Quarterly Financial Reports for the quarters ended June 30, 2011, and September 30, 2011. All ayes. Motion carried. Jeff Jensen announced the merge of Perry-Smith with Crow Horwath LLP. He will also provide an announcement of the merger to the

Board of Trustees at the November 3, 2011, meeting.

Presentation and
Consideration to
Accept the 2010-11
Annual Report, and
Select a Committee
Representative for
Presentation to the
SCCCD Board of
Trustees
[11-02]
Action

Mr. Jeff Jensen of Perry-Smith presented the Annual Report.

A motion was made by Becky Malmo and seconded to accept the 2010-11 Annual Report. All ayes. Motion carried.

Newly elected Chair, Jeff Reid will present the 2010-11 Annual Report to the Board of Trustees at the November 3, 2011, regularly scheduled meeting on behalf of the Citizens' Bond Oversight Committee.

Project Progress
Report – Information
Only
[11-03]
No Action

Christine Mikatarian presented the Measure E Project Status Report as of September 30, 2011. Updates on the following projects was provided:

- Old Administration Building Phase 1
- Old Administration Building Phase 2
- Madera Vocational Labs
- Willow International Phase 2
- Willow International Parking & Behymer Entrance
- Reedley College Modernization Phase 1 Projects
- Reedley College Modernization Phase 2 Technology Infrastructure Modernization
- Reedley College Old Residence Hall Site Remediation
- Reedley College Residence Hall
- Southeast Phase 1 – Career & Technology Center
- Completed Projects

Establish Next
Meeting Date

It was agreed the next meeting will be as follows:

- January 19, 2012, and will include a tour of the Old Administration Building.

Adjournment

The meeting was adjourned at 6:30 p.m. by unanimous consent.

:vt

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 3, 2011

SUBJECT: Acknowledgement of Quarterly Financial
Status Report, General Fund

ITEM NO. 11-81

EXHIBIT: Report

Background:

Enclosed is the September 30, 2011, Quarterly Financial Status Report (CCFS-311Q) for the district general fund as required for California community college districts (ECS 84043). In accordance with state instructions, a copy of the report was forwarded electronically to the State Chancellor's Office.

Since this is the first quarterly report for the 2011-12 fiscal year, few changes have occurred since the budget adoption. Additional revenue and expenditure adjustments will occur as the year progresses. Projections of revenue, expenditures, etc., are based on the adopted budget and amended for additional grants and new programs as they are received. The revenues and expenditures, when compared to the budget, are 19.2% and 23.1%, respectively.

Projected FTES for 2011-12 is 26,982, which is in line with our target FTES established with our 2011-12 budget.

Recommendation:

It is recommended the Board of Trustees acknowledge the Quarterly Financial Status Report (CCFS-311Q) as presented.

CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE

Quarterly Financial Status Report, CCFS-311Q
CERTIFY QUARTERLY DATA

CHANGE THE PERIOD ▾

Fiscal Year: 2011-2012

Quarter Ended: (Q1) Sep 30, 2011

District: (570) STATE CENTER

Your Quarterly Data is Certified for this quarter.

Chief Business Officer

CBO Name: Edwin Eng
CBO Phone: 559-244-5910

CBO Signature: _____
Date Signed: _____

Chief Executive Officer Name: Dr. Deborah G. Blue

CEO Signature: _____
Date Signed: _____

Electronic Cert Date: 10/18/2011

District Contact Person

Name: Wil Schofield
Title: Interim Director of Finance

Telephone: 559-244-5920

Fax: 559-221-1524

E-Mail: wil.schofield@scccd.edu

California Community Colleges, Chancellor's Office
1102 Q Street Sacramento, California 95814-6511

Send questions to:

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**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

**Quarterly Financial Status Report, CCFS-311Q
VIEW QUARTERLY DATA**

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Fiscal Year: 2011-2012

Quarter Ended: (Q1) Sep 30, 2011

District: (570) STATE CENTER

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2008-09	Actual 2009-10	Actual 2010-11	Projected 2011-2012
I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
A. Revenues:					
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	147,561,722	143,206,385		135,350,994
A.2	Other Financing Sources (Object 8900)	232,898	232,556		539,400
A.3	Total Unrestricted Revenue (A.1 + A.2)	147,794,620	143,438,941		135,890,394
B. Expenditures:					
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	138,872,293	138,930,645		139,534,021
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	3,963,874	453,758		1,029,000
B.3	Total Unrestricted Expenditures (B.1 + B.2)	142,836,167	139,384,403		140,563,021
C.	Revenues Over(Under) Expenditures (A.3 - B.3)	4,958,453	4,054,538		-4,672,627
D.	Fund Balance, Beginning	26,270,668	30,977,050		41,314,383
D.1	Prior Year Adjustments + (-)	252,071	1,117,826		0
D.2	Adjusted Fund Balance, Beginning (D + D.1)	26,018,597	29,859,224		41,314,383
E.	Fund Balance, Ending (C. + D.2)	30,977,050	33,913,762		36,641,756
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	21.7%	24.3%		26.1%

II. Annualized Attendance FTES:

G.1	Annualized FTES (excluding apprentice and non-resident)	30,558	31,479	29,151	26,982
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III. Total General Fund Cash Balance (Unrestricted and Restricted)

Line	Description	As of the specified quarter ended for each fiscal year			
		2008-09	2009-10	2010-11	2011-2012
H.1	Cash, excluding borrowed funds		30,064,160	11,616,667	40,590,260
H.2	Cash, borrowed funds only		0	0	0
H.3	Total Cash (H.1 + H.2)	4,105,818	30,064,160	11,616,667	40,590,260

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
I. Revenues:					
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	135,350,994	135,350,994	26,086,746	19.3%
I.2	Other Financing Sources (Object 8900)	539,400	539,400	27,539	5.1%
I.3	Total Unrestricted Revenue (I.1 + I.2)	135,890,394	135,890,394	26,114,285	19.2%
J. Expenditures:					
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	139,534,332	139,534,021	32,531,388	23.3%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	1,029,000	1,029,000	125	0%
J.3	Total Unrestricted Expenditures (J.1 + J.2)	140,563,332	140,563,021	32,531,513	23.1%
K.	Revenues Over(Under) Expenditures (I.3 - J.3)	-4,672,938	-4,672,627	-6,417,228	
L.	Adjusted Fund Balance, Beginning	41,314,383	41,314,383	41,314,383	
L.1	Fund Balance, Ending (C. + L.2)	36,641,445	36,641,756	34,897,155	
M.	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	26.1%	26.1%		

V. Has the district settled any employee contracts during this quarter? **YES**

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify)	Management	Academic		Classified
		Permanent	Temporary	

YYYY-YY	Total Cost Increase	% *						
a. SALARIES:								
Year 1: 2011-12								
Year 2:								
Year 3:								
b. BENEFITS:								
Year 1: 2011-12								
Year 2:								
Year 3:								

* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code. Effective 9/23/11, CSEA signed a memorandum of understanding agreeing to a status quo bargaining agreement for Fiscal Year 2011-12, with the understanding that the FY11-12 agreement is subject to reopening if mid-year budget reductions are enacted.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? NO

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed? This year? NO
Next year? NO

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: November 3, 2011

SUBJECT: Consideration of Bids, Cafeteria Walk-in
Cooler Renovations, Fresno City College
and Reedley College

ITEM NO. 11-82

EXHIBIT: None

Background:

Bid #1112-02A is for the work necessary to renovate the walk-in coolers in the Reedley College and Fresno City College cafeterias. The work of this project consists of the complete renovation of the Reedley College walk-in cooler, including demolition of the existing cooler and equipment, and the installation of new walls, doors, concrete, plumbing, electrical, and refrigeration equipment. The Fresno City College walk-in units will receive replacement of the existing cooler doors, including two interior and three exterior doors. This project was necessitated by the deteriorated condition of the existing walk-in coolers and doors at both college cafeterias.

The base bid for this project included all work required at Reedley College, while additive alternates were included for the work at Fresno City College and including complete renovation of the walk-in coolers. In keeping with the public contract code, award of this project is based upon the total bid, with all alternates included. The actual recommendation for award, in keeping with budget constraints for this project, is \$186,000, includes the complete cooler renovation at Reedley College, and is limited to the cooler door renovations at Fresno City College. Bids were received from four contractors as follows:

<u>Bidder</u>	<u>Award Amount</u>
Durham Construction Company, Inc.	\$369,800.00
D. Batty, Inc.	\$379,000.00
DMG Construction, Inc.	\$424,000.00
Davis Moreno Construction, Inc.	\$433,000.00

ITEM NO. 11-82 (continued)

Fiscal Impact:

\$186,000.00 – District Capital Project Funds

Recommendation:

It is recommended that the Board of Trustees award bid #1112-02A in the amount of \$186,000 to Durham Construction Company, Inc., the lowest responsible bidder for cafeteria walk-in cooler renovations at Fresno City College and Reedley College, and authorize the chancellor or vice chancellor, finance and administration, to sign an agreement on behalf of the district.