

AGENDA
Regular Meeting
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
Oakhurst Center
40241 Highway 41, Room 11
Oakhurst, CA 93644
4:30 p.m., April 6, 2010

- I. Call to Order
- II. Pledge of Allegiance
- III. Introduction of Guests
- IV. Approval of Minutes, Meeting of March 2, 2010
- V. Delegations, Petitions, and Communications [see footnote, Page 3]
- VI. Reports of Chancellor and Staff

A. PRESENTATIONS

- 1. Chancellor's Report Tom Crow
- 2. Campus Reports Terry Kershaw, NC
Cynthia Azari, FCC
Barbara Hioco, RC
- 3. North Centers Faculty Association Report David Richardson, NC
- 4. Classified Senate Report Melanie Highfill, RC
- 5. Oakhurst Center Update Terry Kershaw
Vikki Piper

- B. CONSIDERATION OF CONSENT AGENDA [10-09HR through 10-11HR]
[10-27G through 10-32G]

C. HUMAN RESOURCES

D. GENERAL

1. California Community College Trustees
2010 Ballot for Board of Directors [10-21] Pat Patterson
2. Acknowledgement of Accountability Reporting
for the Community Colleges 2010 Report (ARCC),
Fresno City College and Reedley College [10-22] Don Lopez
Cynthia Azari
Barbara Hioco
Terry Kershaw
3. Review of AR 7223, Interim Appointment to Vacant
Academic Administrator Position [10-23] Tom Crow
4. Consideration to Approve 2010-11 Decision
Package Recommendations [10-24] Doug Brinkley
5. Consideration of Bids, Administration Building
Re-roof, Fresno City College [10-25] Doug Brinkley

VII. Reports of Board Members

VIII. Old Business

IX. Future Agenda Items

X. Delegations, Petitions, and Communications [see footnote, Page 3]

XI. Closed Session

- A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, Pursuant to
Government Code Section 54957
- B. CONFERENCE WITH LABOR NEGOTIATOR [SCFT Full-Time Bargaining
Unit; SCFT Part-Time Bargaining Unit and California School Employees
Association Bargaining Unit]; Randy Rowe, Pursuant to Government Code
Section 54957.6
- C. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION,
Pursuant to Government Code Section 54956.9(a)
Name of Case: Clarene White v. State Center Community College District;
Eastern District of California Case Number 08-CV-00444 AWI (DLB)
- D. PUBLIC EMPLOYMENT, Pursuant to Government Code Section 54957,
Chancellor Search

XII. Open Session

XIII. Adjournment

All supporting documents/materials pertaining to the open session agenda of a regular meeting are available for public inspection by contacting the Office of the Chancellor during the office hours of 8:00 a.m. to 5:00 p.m., Monday – Friday, at (559) 244-5902. Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Jan Krueger, Executive Secretary to the Chancellor, 1525 E. Weldon Avenue, Fresno, CA 93704, (559) 244-5902, 8:00 a.m. to 5:00 p.m., Monday – Friday, at least 48 hours before the meeting.

The Board chairperson, under Board Policy 2350, has set a limit of three minutes each for those who wish to address the Board. General comments will be heard under Agenda Section Delegations, Petitions and Communications at the beginning of the meeting. Those who wish to speak to items to be considered in Closed Session will be given the opportunity to do so following the completion of the open agenda and just prior to the Board's going into Closed Session. Individuals wishing to address the Board should fill out a Request Form and file it with the Associate Vice Chancellor–Human Resources Randy Rowe, at the beginning of the meeting.

CONSENT AGENDA
BOARD OF TRUSTEES MEETING
April 6, 2010

HUMAN RESOURCES

1. Employment, Retirement, Academic Personnel [10-09HR]
2. Employment, Promotion, Change of Status, Transfer, Resignation, Retirement, Classified Personnel [10-10HR]
3. Consideration to Approve Districtwide Building Generalist Position and Districtwide Police Officer Position [10-11HR]

GENERAL

4. Review of District Warrants and Checks [10-27G]
5. Consideration to Authorize Agreement with the California Department of Education for the Child and Adult Care Food Program, Fresno City College [10-28G]
6. Consideration to Authorize Agreement with the California Community Colleges Chancellor's Office for the Career Technical Education Community Collaborative Project, State Center Consortium [10-29G]
7. Consideration to Authorize Agreement with SixTen and Associates for 2010-11 Mandate Reimbursement Claim Preparation Services [10-30G]
8. Consideration to Authorize Sale of Surplus Property, Reedley College [10-31G]
9. Consideration of Bids, Interior Painting and Flooring, Rooms 108, 204 and Adjacent Areas, Clovis Center [10-32G]

Jan Dekker, Dean of Instruction, RC
Gurdeep Sihota-He'Bert, SCCCCF Foundation Exec. Director
Brian Speece, Associate Vice Chancellor, District Operations,
SCCCD
Teresa Patterson, Executive Director, Public and Legislative
Relations, SCCCCD
Scott Thomason, Vice President, Administrative Services, RC
Sato Sanikian, Selma High School
Adelfa Lorenzano, College Center Assistant, RC
Michelle Stricker, Counselor, RC
Marie Byrd, STEM Grant Project Coordinator, RC
Lucy Ruiz, Public Information Officer, RC
Donna Baker Geidner, Classified Staff, RC
John Cummings, Vice President, Adm. & Records, DO
Bernard Marquez, Faculty, RC
Linda Nies, Classified Staff, RC
Rick Santos, Faculty, FCC
Pat Jackson, College Nurse, RC
Liz DeFore, Classified Staff, RC
Frank Mascola, Counselor, RC
Kenneth Zech, Faculty, RC
Dan Kilbert, Faculty, RC
Samara Trimble, RC
Keith Dodson, Classified Staff, DO
Marny Berganza, RC
Katie Lewis, Student, RC
Crystal Cavazos, Student, RC
Nereida Sandoval, Student, RC
Anacany Ayala, Student, RC
Monica Martinez, Student, RC
Marissa Estrada, Student, RC
Silverio Luna, Student, RC
Orlando Rodriguez, Student, RC
Chelsey Carlson, Student, RC
Paula Ramos, Student, RC
Brenda Ramirez, Student, RC
Cindy Camillo, Student, RC
Ahmet Gozubmyuk, Student, RC
Chace Jiminez, Student, RC
Tara Burns, Student, RC
Angel Ramirez, Jr., Student, RC
Justin Penner, Student, RC
Candra Ramirez, Student, RC
Alexandra Alvarado, Student, RC
Paola Lopez, Student, RC
Michael Zamora, Student, RC

Jason Sorensen, Student, RC
Leslie Quintero, Student, RC
Harkirat Singh, Student, RC
Joseph Allen, Student, RC
Cynthia Orellena, Student, RC
Kristen Bernal, Student, RC
Amy Busch, Student, RC
Robert Portillo, Student, RC
Savanna Powell, Student, RC
Mahlet Gebrehimet, Student, RC
Julie Gallardo, Student, RC
Leah Alvarez, Student, RC
Elizabeth Behnke, Student, RC

Approval of Minutes

The minutes of the regular Board meeting of February 2, 2010, were presented for approval. A motion was made by Ms. Barreras and seconded by Mr. Feaver to approve the minutes of the regular Board of Trustees meeting of February 2, 2010, as presented. The motion carried unanimously.

Delegations, Petitions, and Communications

None.

Chancellor's Report

Dr. Crow thanked Dr. Hioco and the staff at Reedley College for hosting the Board meeting. On behalf of everyone from the State Center Community College District, he offered sincerest condolences to the family of Javier Bejar, a police officer for the City of Reedley and a former Reedley College student, who was tragically struck down in the line of duty and was removed from life support on March 1.

Dr. Crow reported the following:

Wall of Honor – Last Thursday, State Center Community College District had the honor of inducting three new members to the African American Historical and Cultural Museum of the San Joaquin Valley Wall of Honor:

Dr. Lee Farley, Mr. Odell Johnson, and Mr. Jesse McDonald. It was a wonderful ceremony to honor these outstanding gentlemen. Trustee Dottie Smith served as host for the event. Trustee Richard Caglia represented the Board.

Renaissance Feast for Scholars – The SCCC Foundation's annual Renaissance Feast will be held on March 13. This special dinner includes dinner, entertainment and a live

Chancellor's Report
(continued)

auction. All proceeds will benefit SCCCD students through scholarships. It is a great event and this year Gurdeep Sihota-He'Bert has arranged for the queen and her court to take a trip to Spain.

Career and Technical Education Bus Tour – The annual Career and Technical Education Bus Tour is scheduled for April 15. This is an excellent opportunity to see up close some of the many outstanding career and technical education programs throughout the district. The half-day tour takes participants through Fresno City College, the Career & Technology Education Center and ends at the Reedley campus. Extremely positive feedback has been received in the past, and this year's tour should be equally as valuable in time invested. Board members and others interested are invited to participate.

Campus Reports

Dr. Hioco reported the following from Reedley College:

- Dr. Hioco welcomed everyone to Reedley College and the new Student Center. They have held several events in the new facility and it is working out very well.
- The Green Club and Student Activities in partnership with Coca Cola Company have organized and implemented a recycling program on the campus.
- Student Athlete Amy Lepp will be honored at the Student Athletes luncheon on March 31 during the CCCAA convention in Ontario; she is on the CCCAA's scholar athlete honor roll.
- The RC Women's Tennis Team competed in the prestigious Northern California Mission Tournament in Santa Clara on February 12-13. Sixteen teams competed, and Reedley College came in first, scoring 27 points out of a possible 36, and came home with several championships.
- The RC Kaleidoscope open house is March 18.
- On March 20, Upward Bound Math and Science, the Pre-professional Health Club, and RC STEM grant will sponsor the RC iXplore Health Conference.
- On March 24, RC will be hosting a Career Pathway Summit with the Valley Regional Occupation Program.
- RC said farewell to the Sequoia residence hall on March 2. The demolition of the old residence hall will be completed by April 16.

Campus Reports
(continued)

Dr. Azari reported the following from Fresno City College:

- Speakers Forum on March 15 commemorates Women's History Month with the topic "Contemporary Issues with Gender Equality."
- The Centennial celebration continues with History Night on March 16. The panel will discuss the history of the college and how it has been affected by national, state and local events.
- Men's and Women's Basketball Teams advanced to post-season play. Brian Tessler, Women's Basketball Coach, was named Central Valley Coach of the Year, and Sumiya Darden was named MVP. The Men's Basketball Team has advanced to the NorCal finals. Ed Madec was named Co-Coach of the Year, Brandon Johnson, Co-Player of the year, and Percy Lemle is Freshman Player of the Year.
- The play "The Exonerated" opens March 5 and is directed by Janine Christl.
- March is National Nutrition Month and several events on campus will focus on nutrition and healthy lifestyles.

Dr. Kershaw reported the following from the North Centers:

- Melanie Sanwo and Jennifer Simonson of the WI Writing Center presented at the Central Valley Higher Education Consortium's Tutor Conference. Tutors Julian Labit and Suzy Costa also presented.
- Veteran Resources Day was held at WI and MC.
- During March and April there will be activities at the MC and WI highlighting Women's History Month, and a Cesar Chavez Day of Service at MC and WI. OC will be participating in the local Showcase of Schools and Spring Fling open house, which will include a Veteran Resources Day. The WI and MC Spring Extravaganza open house events will focus on the green theme, which is sponsored by a \$5,000 grant from PG&E.
- The Ninth Annual MAYA Leadership Conference will be held April 17 at MC.
- Madera Compact Business and Education Shareholders' Luncheon is on April 21 at Madera Municipal Golf Course. The Crystal Tower Awards recognize excellence in business and education partnerships.
- The Darden Architects and the WI Academic One facility were the recipients of the Award of Merit judged by the San Joaquin Chapter of the American Institute of Architects as part of the 2009 Design Awards competition.

Academic Senate Report

Bill Turini, President of Academic Senate, welcomed the Board of Trustees, district-level administrators, the President of Fresno City College, and the Vice Chancellor of the North Centers of Reedley College to the Reedley campus.

Mr. Turini reported that since the last Board meeting, the Reedley College Academic Senate:

- has worked closely with representatives of the other college constituent groups to review and revise the college's proposed Educational Master Plan, and has subsequently endorsed the proposed plan;
- has continued its efforts to review and revise the RC certificated peer observation and evaluation forms;
- has constituted an *ad hoc* committee to review the Reedley College Enrichment Program;
- has continued to work closely with representatives of the other constituent groups at the college toward crafting the 2011 Accreditation Self Study; and
- has reviewed the draft ARCC report released by the California Community Colleges Chancellor's Office and has forwarded comments to the Office of Instruction to be considered for inclusion in the self-assessment response.

Mr. Turini stated that since processes for institutional planning and budget development are included in the 11 areas of responsibility awarded to local academic senates by Title 5 of the California Code of Regulations, they are very much concerned with the budget crisis in which California currently finds itself. He reminded attendees that there are various activities taking place throughout the state this month, one of which is in Fresno, in an attempt to remind our state-elected officials that education is not merely another category of government spending, but rather the best investment one can make in the future of the state.

Mr. Turini thanked the Board for their support and invited them to attend Reedley College Academic Senate meetings held on the second and fourth Tuesdays from 2:00-2:55 p.m., teleconferenced from Reedley to the Willow/International and Madera Centers. While California Government Code requires that these are always open meetings, he said he wanted to take it one step beyond this requirement by extending an invitation to all Trustees who may be interested in attending.

Classified Senate Report

Melanie Highfill, RC Classified Senate President, reported the following from the RC Classified Senate:

- Approved the Educational Master Plan for Reedley College
- Approved the 2010-11 Decision Packages
- Had a fundraiser for scholarships for RC and NC.
- Are reviewing the 2010-11 college goals
- Will be reviewing the hybrid program review handbook for non-instructional programs
- Preparing for the Classified Professionals Mega Conference scheduled for March 30; theme is "Year of the Classified Professional; A Decade of Excellence."
- Next Classified Senate meeting is March 11 at 2 p.m.

Associated Student Body

ASB President Jacqueline Morales and Student Trustee Alexandria Morales welcomed the Board of Trustees to Reedley College. A slide presentation highlighted 2009-10 Associated Student Body activities, including student participation in educational, athletic and community service events. ASB emphasizes community involvement with projects such as Adopt a Family, Kids Day, Donate Life, March of Dimes, Relay for Life, and Blood Bank. Club Rush is an important project for the ASB because it gets students signed up and involved with volunteer work. One of ASB's many projects is to update the Associated Student Government constitution and bylaws, which have not been updated since 1991. Ms. Morales recognized the ASB officers in attendance, and on their behalf and Reedley College students, expressed their gratefulness for the new Student Center.

K-16 Bridge Program and STEM Activities

Marie Byrd, STEM Grant Project Coordinator, introduced the presentation on the Science, Technology, Engineering and Mathematics (STEM), and K-16 Bridge Program. STEM focuses on eight disciplines ranging from mathematics to science. The goals revolve around Hispanic students to engage in and major in and/or transfer in any of STEM fields.

Michele Stricker, STEM and K-16 Counselor, discussed the counseling and outreach component. One of the shining projects in the outreach component is the student ambassadors. These are Reedley College students who are currently majoring in and pursuing a career in the STEM field. They go to the local campuses to talk with elementary, middle school and high school students and also provide on- and off-campus tutoring.

K-16 Bridge Program and
STEM Activities
(continued)

Adelfa Lorenzano, K-16 Bridge Facilitator, stated the overall mission of the program is to implement the educational relationships between the elementary, secondary, and post-secondary institutions. The goal is to introduce the concept of education at earlier grade levels. RC is the first college in the Central Valley to implement such a program.

Sato Sanikian, Learning Director and K-16 Bridge Site Coordinator at Selma High School, discussed their decision to implement K-16 Bridge, and the successes and plans for this program. A lot of their students fit right into this program and can transfer to Reedley College, if they choose.

Silverio Luna, Student Ambassador, talked about the student ambassadors and why he chose to participate. He said it gave him an opportunity to become more involved at the college, and to share his passion for engineering and math with students at the participating schools.

At the conclusion of the presentation, Mr. Smith stated he is pleased and impressed with the implementation of this creative and innovative program. He asked if student success measurements are incorporated into this program.

Ms. Byrd responded there are various methodologies used to measure student success and that one of the grant's goals is to increase the student success rate. She explained the tracking, data collection, and analysis resources they are using.

Consent Agenda
Action

It was moved by Ms. Smith and seconded by Ms. Barreras that the Board of Trustees approve consent agenda items 10-04HR through 10-08HR and 10-21G through 10-26G, as presented. The motion carried unanimously.

Employment, Retirement,
Academic Personnel
[10-04HR]
Action

approve academic personnel recommendations, Items A through C, as presented

Employment, Change of
Status, Leave of Absence,
Resignation, Classified
Personnel
[10-05HR]
Action

approve classified personnel recommendations, Items A through F, as presented

Consideration to Approve
Employment of Part-Time
Faculty, Spring 2010,
Fresno City College,
Reedley College and
North Centers
[10-06HR]
Action

approve employment of part-time faculty for Fresno City College, Reedley College, and North Centers for Spring 2010, as presented

Consideration to Approve
Academic Personnel
Teaching in Secondary
Subject Area
[10-07HR]
Action

adopt the following resolution:

WHEREAS, in accordance with Section 52060 of the California Administrative Code, the Governing Board of a District may authorize holders of the Community College Instructor Credential issued before January 15, 1977, to teach courses in those secondary subject areas designated on their credential documents; and, for holders of the Community College Instructor Credential issued after January 15, 1977, to teach courses in a subject matter area in which the holders have completed a minor; and

WHEREAS, it is the intention of this Board to provide such authorization as needed to carry out the educational programs of the institutions of this District during the 2010-11 college year;

NOW, THEREFORE, BE IT RESOLVED that whenever the College Presidents and the Chancellor believe it is necessary and in the best interest of the District's students, the Board of Trustees of the State Center Community College District hereby authorizes holders of the Community College Instructor Credential issued:

1. before January 15, 1977, to teach courses in those secondary subject areas designated on their credential documents, and
2. after January 15, 1977, to teach courses in the subject matter area in which the credential holders have completed a minor.

- Consideration to Approve 2010-11 Contract Status of Academic Personnel [10-08HR]
Action
- approve the presented list of academic personnel for re-employment for the 2010-11 academic year, as indicated, subject to assignment by the Chancellor and salary placement, as adopted by the Board of Trustees (pursuant to Education Code Section 87605, 87608 and 87609)
- Review of District Warrants and Checks [10-21G]
Action
- review and sign the warrants register for the period January 23, 21010, to February 19, 2010, in the amount of \$16,453,732.82; and review and sign the check registers for the Fresno City College and Reedley College co-curricular accounts and the Fresno City College and Reedley College bookstore accounts for the period January 21, 2010, to February 17, 2010, in the amount of \$753,383.07
- Consideration of Application for Leave to Present Late Claim, Royce Dunn [10-22G]
Action
- reject the Application for Leave to Present Late Claim submitted on behalf of Royce Dunn and direct the Chancellor or Vice Chancellor, Finance and Administration, to give written notice of said action to the claimant
- Consideration of Report of Investments [10-23G]
Action
- accept the Quarterly Performance Review, as provided by the County of Fresno, for the quarter ending December 31, 2009
- Consideration to Authorize Signatory Change, Various Bank Accounts, Reedley College [10-24G]
Action
- authorize the removal of Richard Santos and the addition of Michael White as a signatory on various Reedley College bank accounts
- Consideration to Authorize Subcontract Agreement with the California State University, Fresno Foundation for the TRANS-NSF-Recovery Act Research Support Grant (METRO), Fresno City College [10-25G]
Action
- a) authorize the District, on behalf of Fresno City College, to enter into a subcontract agreement with the California State University, Fresno Foundation for the TRANS-NSF Recovery Act Research Support Grant (METRO), for the period September 15, 2009, through August 31, 2013, with total funding in the amount of \$89,999;
 - b) authorize renewal of the agreement with similar terms and conditions; and
 - c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the district

Consideration to Authorize Subcontract Agreement with the California State University, Fresno Foundation for the TRANS-NSF-Recovery Act Research Support Grant (METRO), Reedley College
[10-26G]
Action

- a) authorize the District, on behalf of Reedley College, to enter into a subcontract agreement with the California State University, Fresno Foundation for the TRANS-NSF Recovery Act Research Support Grant (METRO), for the period September 15, 2009, through August 31, 2013, with total funding in the amount of \$79,000;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the district

*****End of Consent Agenda*****

Consideration to Approve Educational Master Plans for Fresno City College, Reedley College, and the North Centers
[10-17]
Action

Dr. Crow introduced the item for the Board's consideration to approve the Educational Master Plans for Fresno City College, Reedley College and the North Centers. The draft plans were presented for first reading at the February 2, 2010, Board meeting. As was reported earlier in the meeting, the Reedley College Academic Senate and Reedley College Classified Senate, and the other campuses have been working on putting the final modifications on the educational master plans for their campuses. The next step in the process is to provide the draft SCCCD Educational Master Plan to the constituent groups and Board of Trustees and to go through the same two-reading process. The district plans to have the plan out to the groups soon.

A motion was made by Mr. Smith and seconded by Mr. Caglia that the Board of Trustees approve the Fresno City College, Reedley College, and the North Centers Educational Master Plans. Mr. Caglia said that these plans represent a lot of work and information, and he wanted to personally thank all those that helped put the plans together.

The motion passed unanimously.

Consideration to Approve Selection of Independent Auditor
[10-18]
Action

- A motion was made by Ms. Barreras and seconded by Mr. Thonesen that the Board of Trustees
- a) authorize utilizing the firm of Perry-Smith, LLP, for the purpose of conducting the district's annual audits and Measure E financial and performance audits for the period 2009-10 through 2011-12 in the total amount of \$75,000 per year for the first two years and \$78,750 for the third year; and

Consideration to Approve
Selection of Independent
Auditor
[10-18] (continued)
Action

- b) at the conclusion of the three-year term, consider an extension for the period of two years with the fee to be \$78,750 for the fourth year and \$82,750 for the fifth year.

The motion passed unanimously.

Consideration of Approve
Use of Existing Furniture
Contracts, Willow
International Center
[10-19]
Action

A motion was made by Mr. Smith and seconded by Ms. Smith that the Board of Trustees

- a) approve participation in TCPN Cooperative Purchasing Network Contract MO732;
- b) approve participation in U.S. Communities Contract AG067;
- c) approve participation in National Joint Powers Alliance Contract 011707;
- d) approve participation in California Multiple Award Schedule Contract 4-00-01-0039A;
- e) approve participation in U.S. Communities Contract N051056; and
- f) authorize purchase orders to be issued against these contracts for the purchase of furniture for Willow International Center Phase 2 and other District locations as needed.

The motion passed unanimously.

Assignment of Board
Representatives for
Graduation Ceremonies
[10-20]
No Action

Board members agreed to represent the Board of Trustees in the May 21, 2010, graduation ceremonies as follows:

- Fresno City College: Richard M. Caglia, Dorothy Smith, William J. Smith
- Reedley College: Patrick E. Patterson, Leslie W. Thonesen
- North Centers at Madera Center: Isabel Barreras, H. Ronald Feaver

Reports of Board
Members

Alexandria Morales, Reedley College Student Trustee, reported the following:

- Reedley College celebrated Black History Month with successful activities in the student center such as a game show, poetry contest, movies, food sampling, CSUF Kappa Step Krew performance, and two guest speakers, Terrance Frazier and Cynthia Sterling.
- Club Rush was held on February 10, with positive participation from the clubs.
- Chinese New Year was celebrated on February 12 and

Reports of Board
Members (continued)

Mardi Gras activities were held on March 16.

- ASB participated in Bowling for Kids on February 20.
- RC will be celebrating Women's History Month with events throughout March with a game show, guest speakers, "Woman's Empowerment Through the Decades" presentation and a fashion show.
- ASB and clubs will participate in Kids Day, March 9.
- Kaleidoscope day is March 18 and surrounding area high schools will attend.
- RC will host the PPH/STEM conference on March 20 and a leadership workshop on March 24.
- Spring Week events take place March 25-29.
- ASB election will be held the first week of April.

Erika Gutierrez, Student Trustee, Fresno City College, gave her congratulations on the opening of the new Reedley College Student Center. She reported the following:

- Allied Health Fair is March 4.
- Kids Day is March 9, and many volunteers have signed up to help sell Fresno Bee newspapers to support Children's Hospital.
- Associated Student Government has been invited by Ayer Elementary to give a presentation on leadership.
- March 22 is March in March and ASG is funding this event for students to join in a rally at Sacramento to voice their concerns about the state budget cuts.
- March 25 is the Fresno City College Showcase open house. Local high schools and the community attend to learn about the college's programs, services, and clubs.
- On March 16 there will be a fashion show in the cafeteria to advertise the Masquerade Ball taking place on April 16. The event is being put together by students. They are welcoming students, staff, faculty and the public. All proceeds will go toward future FCC Centennial events.

Old Business

Ms. Smith asked that the district look into the possibility of offering four-year degrees.

Future Agenda Items

Ms. Smith stated her continued interest in having State Center Community College District's employees and students give presentations at the annual community college conferences at the state and national levels. The ACCT Congress is currently calling for presentations.

| | |
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| Future Agenda Items (continued) | Ms. Smith asked about the possibility of inviting Assemblymember Paul Fong to campus. He is a former community college trustee who understands community colleges and now has a voice in the legislature. |
| Delegations, Petitions, and Communications | None. |
| Closed Session | <p>Mr. Patterson stated that in closed session the Board would be not be discussing PUBLIC EMPLOYEE DISCIPLINE/ DISMISSAL/RELEASE, Pursuant to Government Code Section 54957</p> <p>Mr. Patterson stated that in closed session the Board would be discussing the following:</p> <p>CONFERENCE WITH LABOR NEGOTIATOR [SCFT Full-Time Bargaining Unit; SCFT Part-Time Bargaining Unit and California School Employees Association Bargaining Unit]; Randy Rowe, Pursuant to Government Code Section 54957.6</p> <p>CONFERENCE WITH LEGAL COUNSEL – POTENTIAL LITIGATION, Pursuant to Government Code Section 54956.9(b)(3)(A)</p> <p>PUBLIC EMPLOYMENT, Pursuant to Government Code Section 54957: Chancellor Search</p> <p>Mr. Patterson called a recess at 5:28 p.m.</p> |
| Open Session | The Board moved into open session at 6:33 p.m. |
| Report of Closed Session | Mr. Patterson reported that the Board took no action in closed session. |
| Adjournment | The meeting was adjourned at 6:34 p.m. by the unanimous consent of the Board. |

Isabel Barreras
Secretary, Board of Trustees
State Center Community College District

jk

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 6, 2010

SUBJECT: Employment, Retirement, Academic Personnel

ITEM NO. 10-09HR

EXHIBIT: Academic Personnel Recommendations

Recommendation:

It is recommended that the Board of Trustees approve the academic personnel recommendations, Items A through B, as presented.

ACADEMIC PERSONNEL RECOMMENDATIONS

- A. Recommendation to accept resignation for the purpose of retirement for the following person:

| <u>Name</u> | <u>Campus</u> | <u>Effective Date</u> | <u>Position</u> |
|---------------------|---------------|-----------------------|---------------------------------|
| Waring, David L. | RC | June 30, 2010 | Coordinator of School Relations |

- B. Recommendation to employ the following persons as a Training Institute Trainer:

| <u>Name</u> | <u>Campus</u> | <u>Classification</u> | <u>Hourly Rate</u> | <u>Date</u> |
|-----------------------|---------------|-----------------------|--------------------|-------------------|
| Goettsch, Logan A. | FCC | Trainer I | \$27.94 | February 1, 2010 |
| Holder, Glenn J. | FCC | Trainer VI | \$55.86 | February 18, 2010 |
| Douty, Nathan | FCC | Trainer VI | \$55.86 | March 3, 2010 |

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 6, 2010

SUBJECT: Employment, Promotion, Change of Status,
Transfer, Resignation, Retirement,
Classified Personnel

ITEM NO. 10-10HR

EXHIBIT: Classified Personnel Recommendations

Recommendation:

It is recommended that the Board of Trustees approve classified personnel recommendations, Items A through I, as presented.

CLASSIFIED PERSONNEL RECOMMENDATIONS

A. Recommendation to employ the following persons as probationary:

| Name | Location | Classification | Range/Step/Salary | Date |
|--------------------|----------|--|---------------------|------------|
| Facio, Marjorie | RC | Financial Aid Assistant I Position No. 3031 | 57-A \$3,950.58 | 03/01/2010 |
| Biondo, April | WI | Instructional Aide-Child Dev. Lab Position No. 5041 | 38-A \$14.32/hr. | 03/26/2010 |

B. Recommendation to re-employ the following persons as permanent employees from the 39 month rehire list:

| Name | Location | Classification | Range/Step/Salary | Date |
|--------------------------|----------|---|--------------------|------------|
| Hardcastle, Billie R. | FCC | Office Assistant III Position No. 2477 | 48-E \$3,907.25 | 02/24/2010 |
| Hardwick, Vivian | FCC | Office Assistant III Position No. 2477 | 48-E \$3,857.25 | 03/29/2010 |

C. Recommendation to employ the following persons as provisional – filling vacant position of permanent full-time or permanent part-time pending recruitment/selection, or replacing regular employee on leave:

| Name | Location | Classification | Range/Step/Salary | Date |
|------------------------------|----------|--|----------------------------|------------|
| Andrews- Boock, Sharon | FCC | Office Assistant III Position No. 2477 | 48-A \$18.32/hr. | 03/01/2010 |
| Malone, Melissa | DO | Accounting Clerk III-Confidential Position No. 1020 | 46-A \$18.77/hr. | 03/01/2010 |
| Wilson, Latisha | RC | Food Services Manager Position No. 3096 | 34-A (Mgmt) \$29.62/hr. | 03/01/2010 |
| Hernandez, Gloria | FCC | Department Secretary Position No. 8502 | 44-A \$16.58/hr. | 03/05/2010 |
| Napoleon, Deborah | RC | Job Developer Position No. 3159 | 62-A \$25.74/hr. | 03/08/2010 |
| Botelho, Lori | FCC | Sign Language Interpreter III Position No. 8126 | 48-A \$18.32/hr. | 03/11/2010 |
| Feaver, Jeffrey | RC | Cook Position No. 3067 | 43-A \$16.19/hr. | 03/15/2010 |

Classified Personnel Recommendation [10-10HR]

Page 2

- C. Recommendation to employ the following persons as provisional – filling vacant position of permanent full-time or permanent part-time pending recruitment/selection, or replacing regular employee on leave (cont'd):

| Name | Location | Classification | Range/Step/Salary | Date |
|-------------------|----------|--|---------------------|------------|
| Torres, Sergio | WI | Instructional Technician – Microcomputer Lab Position No. 5012 | 50-A \$19.23/hr. | 03/15/2010 |
| Curran, Amber | DO | Accounting Clerk III-Confidential Position No. 1020 | 46-A \$18.77/hr. | 03/22/2010 |
| Kelch, Calvin | RC | Registration Assistant Position No. 3160 | 33-A \$12.64/hr. | 03/25/2010 |
| Lopez, Rebecca | RC | Registration Assistant Position No. 3161 | 33-A \$12.64/hr. | 03/25/2010 |

- D. Recommendation to employ the following persons as exempt (Ed Code 88076):

| Name | Location | Classification | Hourly Rate | Date |
|------------------------|----------|----------------|-------------|----------------------------------|
| Iyall, Richard | FCC | Art Model | \$8.64/hr. | 02/17/2010 thru 06/30/2010 |
| Fleming, Jacqueline | FCC | Art Model | \$8.64/hr. | 02/24/2010 thru 06/30/2010 |
| Butler, Jordan | FCC | Art Model | \$8.64/hr. | 03/03/2010 thru 06/30/2010 |

- E. Recommendation to approve the promotion of the following regular employees:

| Name | Location | Classification | Range/Step/Salary | Date |
|------------------------------|----------|--|---|------------|
| Betz, Kimera | FCC | Office Assistant I Position No. 2017 Office Assistant II Position No. 2017 | 38-C \$2,738.08 41-B \$2,947.17 | 02/01/2010 |
| (Alternate series promotion) | | | | |
| Hirschhorn, Rebecca | FCC | Sign Language Interpreter III Position No. 2393 to Sign Language Interpreter IV Position No. 2399 | 48-C \$20.17/hr. to 53-B \$21.71/hr. | 03/12/2010 |
| Kronk, Kendra | FCC | Sign Language Interpreter III Position No. 8121 to Sign Language Interpreter IV Position No. 8096 | 48-A \$18.32/hr. to 53-A \$20.66/hr. | 03/16/2010 |

F. Recommendation to approve the change of status of the following regular employees:

| Name | Location | Classification | Range/Step/Salary | Date |
|---|----------|-----------------------------------|-------------------|------------|
| Lorenzano, Adelfa | RC | College Center Assistant | 57-E | 01/08/2010 |
| | | Position No. 3086 | \$4,876.50 | thru |
| | | College Relations Specialist | 69-A | 02/28/2010 |
| | | Position No. 3086 | \$5,364.75 | |
| (Additional compensation for working out of class per CSEA Article 33, Section 8) | | | | |
| Santillan, Janet | RC | Operations Assistant | 57-B | 02/01/2010 |
| | | Position No. 3022 | \$4,460.18 | |
| | FCC | Bookstore Purchasing Clerk | 48-E | |
| | | Position No. 2288 | \$4,146.58 | |
| (Return to regular assignment) | | | | |
| Cristan, Rosemary | DO | Accounting Technician I | 57-E | 02/16/2010 |
| | | Position No. 1125 | \$5,261.58 | |
| | FCC | Accounting Technician II | 61-E | |
| | | Position No. 2070 | \$5,786.50 | |
| (Additional compensation for working out of class per CSEA Article 33, Section 8) | | | | |
| Mason, Tomoko | DO | Accounting Clerk III-Confidential | 46-B | 03/01/2010 |
| | | Position No. 1020 | \$3,460.42 | |
| | | Accounting Technician I | 57-A | |
| | | Position No. 1125 | \$3,950.58 | |
| (Additional compensation for working out of class per PC rule 3-15) | | | | |
| Cowan, David | FCC | Duplicating Operator | 46-E | 03/22/2010 |
| | | Position No. 2141 | \$3,673.58 | thru |
| | | Copy Center Specialist | 48-E | 05/28/2010 |
| | | Position No. 8071 | \$3,857.25 | |
| (Additional compensation for working out of class per CSEA Article 33, Section 8) | | | | |
| Doyle, Mary | FCC | Copy Center Specialist | 48-E | 03/22/2010 |
| | | Position No. 8071 | \$4,050.08 | thru |
| | | Graphic Artist | 54-C | 05/28/2010 |
| | | Position No. 2262 | \$4,257.17 | |
| (Additional compensation for working out of class per CSEA Article 33, Section 8) | | | | |

G. Recommendation to approve the lateral transfer of the following employees (regular):

| Name | Location | Classification | Range/Step/Salary | Date |
|-------------------------------------|----------|--------------------------|-------------------|------------|
| Hughes, Trina | FCC | Administrative Secretary | 48-D | 03/08/2010 |
| | | Position No. 8502 | \$3,673.58 | |
| | | Administrative Secretary | 48-D | |
| | | Position No. 2431 | \$3,673.58 | |
| (Lateral transfer per PC rule 11-2) | | | | |

G. Recommendation to approve the lateral transfer of the following employees (regular) (cont'd):

| Name | Location | Classification | Range/Step/Salary | Date |
|------------------|----------|---|--------------------------------|------------|
| Rola, Alfredo | WI | Instructional Technician – Microcomputer Lab Position No. 5012 to | 50-E \$23.39/hr. to 50-E | 03/15/2010 |
| | RC | Instructional Technician – Microcomputer Lab Position No. 3091 | \$4,054.42 | |

(Lateral transfer per PC rule 11-2)

| | | | | |
|----------------------|-----|--|--------------------|------------|
| Sandoval, Delfina | RC | Office Assistant II Position No. 3102 | 41-E \$3,348.75 | 03/15/2010 |
| | FCC | Office Assistant II Position No. 2406 | 41-E \$3,348.75 | |

(Lateral transfer per PC rule 11-2)

H. Recommendation to accept the resignation of the following regular employees:

| Name | Location | Classification | Date |
|--------------------------|----------|---|------------|
| Hardcastle, Billie R. | FCC | Office Assistant III Position No. 2477 | 02/25/2010 |
| Dix, Tiffany | RC | Secretary to the President Position No. 3013 | 03/26/2010 |

I. Recommendation to accept the resignation for the purpose of retirement for the following regular employee:

| Name | Location | Classification | Date |
|--------------------|----------|--|------------|
| Covey, Patricia | DO | Secretary to the Executive Vice Chancellor Position No. 1042 | 04/30/2010 |

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 6, 2010

SUBJECT: Consideration to Approve Districtwide
Building Generalist Position and
Districtwide Police Officer Position

ITEM NO. 10-11HR

EXHIBIT: None

Background:

The District Maintenance Department currently has two open positions. Those two positions are electrician and maintenance worker. The administration is proposing to leave the electrician and the maintenance worker positions vacant and recruit for a building generalist position. The building generalist position will provide the technical expertise that will help cover the loss of the two unfilled positions. This proposal will meet the needs of the department. No additional funds will be required to pay for this position.

With the retirement of Sergeant Jim Stovall, the District Police Department currently has an open sergeant position. The administration is proposing leaving the sergeant position vacant and create a police officer position to perform first line duties. This proposal will meet the needs of the department. No additional funds will be required to pay for this position.

Building Generalist Example of Duties:

Duties include monitoring, service, repair and preventive maintenance of HVAC equipment, package units, air handling equipment, refrigeration equipment, chillers, pumps, controls, gauges, water systems, and related equipment, boilers, electrical wiring, plumbing, painting, carpentry, building and building systems. Perform general maintenance and repairs, including maintenance of physical plant equipment, treat and administer chemicals to cooling systems and boilers, calibration and replacement of control equipment, inspection, retrofit and air balance adjustments to air handling systems, arc welding, and gas welding. Perform preventive maintenance, maintain shop area and tools. Determine initial estimates of needed repairs, labor and materials costs for projects. Price out projects according to descriptions provided in discussion with staff, purchase and control inventory of hardware, tools, and supplies. Assign and review the work of other employees and students assigned to the department. This is a districtwide position and involves the responsibility for all district facilities. Perform other related duties as needed.

Item No. 10-11HR
April 6, 2010

Police Officer Example of Duties:

Duties include investigating criminal activity, apprehending law violators, controlling dangerous and violent persons, operating emergency vehicles within legal guidelines, conducting plant security inspections, assisting staff and public with directions, unlocking or jumpstarting vehicles, and investigating non-criminal incidents. Police officers may be required to perform other duties such as field training officer, firearms and tactical weapons instruction, first aid and CPR training, background investigations, other related duties as assigned.

Recommendation:

It is recommended the Board of Trustees approve a Districtwide Building Generalist position and a Districtwide Police Officer position effective April 7, 2010.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 6, 2010

SUBJECT: Review of District Warrants and Checks

ITEM NO. 10-27G

EXHIBIT: None

Recommendation:

It is recommended that the Board of Trustees review and sign the warrants register for the period February 20, 2010, to March 26, 2010, in the amount of \$18,830,438.56.

It is also recommended that the Board of Trustees review and sign the check registers for the Fresno City College and Reedley College co-curricular accounts and the Fresno City College and Reedley College bookstore accounts for the period February 12, 2010, to March 24, 2010, in the amount of \$629,187.62.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 6, 2010

SUBJECT: Consideration to Authorize Agreement with the California Department of Education for the Child and Adult Care Food Program, Fresno City College

ITEM NO. 10-28G

EXHIBIT: None

Background:

The District was recently notified by the California Department of Education that the Child and Adult Care Food Program (CACFP) has been approved for renewal. The District will be reimbursed for serving meals to eligible participants enrolled at the Fresno City College Child Development Center. Meals are required to meet federal nutritional guidelines. Reimbursement for meal costs is anticipated to be approximately \$30,000 for the period October 1, 2009, through September 30, 2010.

Recommendation:

It is recommended that the Board of Trustees:

- a) authorize the District, on behalf of Fresno City College, to enter into an Agreement with the California Department of Education for providing meals to the Fresno City College Child Development Center participants for the period October 1, 2009, through September 30, 2010;
- b) authorize renewal of the Agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the Agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 6, 2010

SUBJECT: Consideration to Authorize Agreement with the ITEM NO. 10-29G
 California Community Colleges Chancellor's
 Office for the Career Technical Education
 Community Collaborative Project, State Center
 Consortium

EXHIBIT: None

Background:

The State Center Consortium has recently been awarded a Career Technical Education Community Collaborative Project grant administered through the California Community Colleges Chancellor's Office. The CTE Collaborative Project addresses the need to: enhance and improve programs and instructor skill sets; provide more effective student motivation and preparation for the pursuit of an appropriate career; and provide for a trained workforce to fill the requirements of targeted career sectors. The term of the Agreement is from February 1, 2010, through February 29, 2012, with total funding in the amount of \$310,000.

Recommendation:

It is recommended that the Board of Trustees:

- a) authorize the District, on behalf of the State Center Consortium, to enter into an Agreement with the California Community Colleges Chancellor's Office for the Career Technical Education Community Collaborative Project; with funding in the amount of \$310,000 for the period February 1, 2010, through February 29, 2012;
- b) authorize renewal of the Agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the Agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 6, 2010

SUBJECT: Consideration to Authorize Agreement with
SixTen and Associates for 2010-11 Mandate
Reimbursement Claim Preparation Services

ITEM NO. 10-30G

EXHIBIT: None

Background:

Annually the District submits reimbursements for mandated programs that have been imposed on districts and approved for reimbursement by the Commission on State Mandates. Currently community college districts are eligible for reimbursement for thirteen different mandated program areas. In addition, several test claims have been filed for consideration of reimbursement in the future.

For the past several years the District has contracted with SixTen and Associates for the preparation of the District's reimbursement claims. SixTen and Associates is a consulting firm that specializes in maximizing the District's reimbursement under the mandated cost reimbursement process.

It is recommended that the District engage the services of SixTen and Associates for the preparation of the 2010-11 mandated reimbursement claims at a fee not to exceed \$24,000. This fee has remained the same since 2001-02.

Recommendation:

It is recommended that the Board of Trustees:

- a) authorize entering into an Agreement with SixTen and Associates in an amount not to exceed \$24,000 for the preparation and submission of the 2010-11 mandate reimbursement claims;
and
- b) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the Agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 6, 2010

SUBJECT: Consideration to Authorize Sale of
Surplus Property, Reedley College

ITEM NO. 10-31G

EXHIBIT: List of Surplus Property

Background:

The District has accumulated obsolete property that is considered surplus and requires disposal. According to District policy, the administration requests Board authority to dispose of these surplus items by auction. As in the past, per direction of the Board of Trustees, obsolete equipment/property not sold will be made available to non-profit agencies in Fresno County.

Recommendation:

It is recommended that the Board of Trustees authorize disposal of District surplus property by auction.

REEDLEY COLLEGE
2010 AUCTION LIST

| NO. | ITEM | MSR# |
|---------|---|-------|
| 1 | HP Printer S/N JP89H04206 asset# 007670 | 31215 |
| 1 | Blue Chemical Cabinet (9-9-09 P/U by Glen Foth no authorized MSR) | |
| 1 | Brother Intellifax Machine 4750E S/N U60283C5J240545 | 31482 |
| 1 | Balance Asset Tag 27468 | 31585 |
| 2 | Spec 20 Asset Tag 020327/620329 | 31585 |
| 1 | Pallet of used office furniture | 16088 |
| 1 | HP Printer | 16088 |
| 1 | Small Metal Cabinet on Wheels | 16088 |
| 1 | Set of Math Videos | 16088 |
| 3 | File Cabinet Pedestals | 16088 |
| 5 | Sections Wood Storage Cabinets | 16088 |
| 1 | Executive Chair (Dekker) | 4672 |
| 2 | White Boards | 29083 |
| 1 | Outer Door | 29083 |
| 2 boxes | Glass Flasks 125ml and 50ml - Thiele tubes | 4650 |
| 1 | Refrigerator | 16806 |
| 1 | Wood Bookcase Single Shelf | 28933 |
| 3 | Leather Chairs 2 tables from ASB | 31308 |
| 1 | HP Color Printer Asset# 016143 S/N JPKAC32745 | 31499 |
| 1 | HP Printer S/N USBNG035022 Asset# 011029 | 31549 |
| 1 | 1985 quad motorcycle | 31557 |
| 18 | Pull out Keyboards | 17493 |
| 4 | Pallets Wood Tables | 31689 |
| 6 | Lap top computers | 27839 |
| 1 | Pallet of miscellaneous computer components & fax machine | 27839 |
| | | |
| | | |
| 4 | Pallets Miscellaneous Aero Parts | |
| 1 | Refrigerator (aero)? | |
| 4 | Mail Slot Cabinets | |
| 1 | Football Practice Hiker | |
| 1 | True 2 Door Commercial Refrigerator Asset 30736 | |
| 1 | Metal Rack | |
| 1 | Long Wood Table W/Stone Top From LFS | |
| 3 | Metal Desk | |
| 5 | Wood Desk | |
| 2 | Metal Table | |
| 5 | Pallet Metal File Cabinets | |
| 1 | Blue Bin Miscellaneous Office Equipment | |
| 1 | Blue Bin Miscellaneous Cafeteria Equipment | |
| 1 | Cafeteria Warmer | |
| 1 | Pallet Miscellaneous Equipment From Chemistry | |
| 1 | Pallet Miscellaneous Equipment From Cafeteria | |
| 1 | Pallet Miscellaneous Computer Equipment | |
| 1 | Pallet Miscellaneous Scopes From Aero | |
| 1 | Light Table W/Stand | |

REEDLEY COLLEGE
2010 AUCTION LIST

| | | |
|---|---|--|
| 8 | Computer Station Cabinets | |
| 4 | Pallet Computer Components | |
| 4 | Pallet Miscellaneous Modular Furniture | |
| 4 | Pallet Miscellaneous Equipment From LFS | |
| 1 | Ping Pong Table | |

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 6, 2010

SUBJECT: Consideration of Bids, Interior Painting and
Flooring, Rooms 108, 204 and Adjacent Areas,
Clovis Center

ITEM NO. 10-32G

EXHIBIT: None

Background:

Bid #0910-13 provides for interior painting and flooring improvements to limited areas inside the Clovis Center two-story building. The work of this project consists mainly of the removal and installation of new carpet and tile, the painting of interior walls, doors and window frames, and other minor related items necessary to provide new interior finishes in Rooms 108, 204 and adjacent areas at the Clovis Center. This project will provide interior finish upgrades to office space for The Training Institute and several other programs inside portions of the Clovis two-story building.

Funding for this project will be provided by the 2009-10 Capital Projects Fund. Bids were received from five (5) contractors as follows:

| <u>Bidder</u> | <u>Award Amount</u> |
|-------------------------------------|---------------------|
| BMV Construction Group, Inc. | \$ 74,481.00 |
| 2H Contractors | \$ 81,799.00 |
| Marko Construction Group, Inc. | \$ 93,075.00 |
| Davis Moreno Construction, Inc. | \$ 94,414.00 |
| Santana Construction and Management | \$101,200.00 |

Fiscal Impact:

\$74,481.00 – 2009-10 Capital Projects Fund

Recommendation:

ITEM NO. 10-32 – Continued
Page 2

It is recommended that the Board of Trustees award Bid #0910-13 in the amount of \$74,481.00 to BMY Construction Group, Inc., the lowest responsible bidder for the Interior Painting and Flooring, Rooms 108, 204 and Adjacent Areas at the Clovis Center, and authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign an Agreement on behalf of the District.

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 6, 2010

SUBJECT: California Community College Trustees
2010 Ballot for Board of Directors

ITEM NO. 10-21

EXHIBIT: List of Candidates

Background:

The election of members of the CCCT Board will take place between March 10 and April 25, 2010. There are seven three-year vacancies on the CCCT Board. The deadline for mailing the ballot is April 26, 2010 (April 25 is Sunday).

A list of the candidates nominated to fill the vacancies is attached. Each member community college district board of the League shall have one vote for each of the seven vacancies on the CCCT Board. Only one vote may be cast for any nominee or write-in candidate. The seven candidates who receive the most votes will serve three-year terms. In the event of a tie vote for the last position to be filled, the CCCT Board will vote to break the tie.

Candidate bios and statements have been posted on the League's website at <http://www.ccleague.org/files/public/2010ccctelections.pdf>

Recommendation:

It is recommended that the Board of Trustees authorize the Secretary of the Board to cast a ballot for up to seven individuals, as directed, from the list of nominees for the 2010 election of the Board of Directors of the California Community College Trustees.

2010 CCCT BOARD ELECTION
CANDIDATES IN RANDOM DRAWING ORDER.

1. *Louise Jaffe, Santa Monica CCD
2. Stephen Castellanos, San Joaquin Delta CCD
3. Nancy Chadwick, Palomar CCD
4. Cy Gulassa, Peralta CCD
5. *Isabel Barreras, State Center CCD
6. *Donald L. Singer, San Bernardino CCD
7. Jerry Hart, Imperial CCD
8. *Walter G. Howald, Coast CCD
9. Bob Hughlett, Cerritos CCD
10. Eva Kinsman, Copper Mountain CCD

* Incumbent

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 6, 2010

SUBJECT: Acknowledgement of Accountability
Reporting for the Community Colleges
2010 Report (ARCC), Fresno City College
and Reedley College

ITEM NO. 10-22

EXHIBIT: Accountability Report for the Community Colleges

Background

In 2004, AB 1417 created the Accountability Reporting for Community Colleges. ARCC replaced the Partnership for Excellence reporting program. There are two levels of reporting—by college and systemwide. The three categories are as follows:

1. Student Progress and Achievement – degrees, certificates and transfers
2. Student Progress and Achievement – vocational, occupational/workforce development
3. Pre-collegiate Improvement - basic skills and ESL

Each District is required to have an interaction with their Board of Trustees by March 2011. The Board of Trustees was given a presentation of the ARCC program at the Board of Trustees' Retreat on March 12-13, 2010. No action was taken.

Recommendation

At the conclusion of the discussion of the ARCC results, it is appropriate that the Board of Trustees acknowledge the ARCC report for the District and authorize the Chancellor to submit the minutes of the meeting to the California Community Colleges Chancellor's Office to meet the requirement of AB 1417.

ARCC 2010 Report: College Level Indicators

| |
|---|
| Fresno City College State Center Community College District |
| College Performance Indicators |

Student Progress and Achievement: Degree/Certificate/Transfer

Table 1.1: Percentage of first-time students who showed intent to complete and who achieved any of the following outcomes within six years: Transferred to a four-year college; or earned an AA/AS; or earned a Certificate (18 units or more); or achieved "Transfer Directed" status; or achieved "Transfer Prepared" status. (See explanation in Appendix B.)

| | 2001-2002 to 2006-2007 | 2002-2003 to 2007-2008 | 2003-2004 to 2008-2009 |
|--|-----------------------------------|-----------------------------------|-----------------------------------|
| Student Progress and Achievement Rate | 48.4% | 47.4% | 48.0% |

Table 1.1a: Percentage of first-time students who showed intent to complete and who earned at least 30 units while in the California Community College System. (See explanation in Appendix B.)

| | 2001-2002 to 2006-2007 | 2002-2003 to 2007-2008 | 2003-2004 to 2008-2009 |
|---|-----------------------------------|-----------------------------------|-----------------------------------|
| Percent of Students Who Earned at Least 30 Units | 73.3% | 72.9% | 74.1% |

Table 1.2: Percentage of first-time students with a minimum of six units earned in a Fall term and who returned and enrolled in the subsequent Fall term anywhere in the system. (See explanation in Appendix B.)

| | Fall 2005 to Fall 2006 | Fall 2006 to Fall 2007 | Fall 2007 to Fall 2008 |
|-------------------------|-----------------------------------|-----------------------------------|-----------------------------------|
| Persistence Rate | 63.2% | 65.6% | 68.5% |



ARCC 2010 Report: College Level Indicators

| |
|---|
| Fresno City College State Center Community College District |
| College Performance Indicators |

Student Progress and Achievement: Vocational/Occupational/Workforce Development

Table 1.3:
Annual Successful Course
Completion Rate for
Credit Vocational Courses

See explanation in Appendix B.

| | 2006-2007 | 2007-2008 | 2008-2009 |
|--|-----------|-----------|-----------|
| Annual Successful Course Completion Rate for Vocational Courses | 79.9% | 78.3% | 78.4% |

Pre-Collegiate Improvement: Basic Skills, ESL, and Enhanced Noncredit

Table 1.4:
Annual Successful Course
Completion Rate for
Credit Basic Skills Courses

See explanation in Appendix B.

| | 2006-2007 | 2007-2008 | 2008-2009 |
|--|-----------|-----------|-----------|
| Annual Successful Course Completion Rate for Basic Skills Courses | 62.2% | 63.9% | 65.3% |

Table 1.5:
Improvement Rates for ESL
and Credit Basic Skills Courses

See explanation in Appendix B.

| | 2004-2005 to 2006-2007 | 2005-2006 to 2007-2008 | 2006-2007 to 2008-2009 |
|--------------------------------------|---------------------------|---------------------------|---------------------------|
| ESL Improvement Rate | 67.0% | 65.7% | 68.0% |
| Basic Skills Improvement Rate | 46.0% | 46.5% | 50.7% |

Table 1.6:
Career Development and
College Preparation (CDCP)
Progress and Achievement Rate

See explanation in Appendix B.

| | 2004-2005 to 2006-2007 | 2005-2006 to 2007-2008 | 2006-2007 to 2008-2009 |
|---|---------------------------|---------------------------|---------------------------|
| CDCP Progress and Achievement Rate | .% | .% | .% |



ARCC 2010 Report: College Level Indicators

Fresno City College

State Center Community College District

College Profile

Table 1.7:
Annual Unduplicated Headcount and
Full-Time Equivalent Students (FTES)

| | 2006-2007 | 2007-2008 | 2008-2009 |
|--|-----------|-----------|-----------|
| Annual Unduplicated Headcount | 31,401 | 33,069 | 36,504 |
| Full-Time Equivalent Students (FTES)* | 17,058 | 18,111 | 18,992 |

Source: The annual unduplicated headcount data are produced by the Chancellor's Office, Management Information System. The FTES data are produced from the Chancellor's Office, Fiscal Services 320 Report.

*FTES data for 2006-2007 and 2007-2008 are based on the FTES recalculation. FTES data for 2008-2009 are based on the FTES annual data. The 2008-2009 recalculation data were not available at the time of this report.

Table 1.8:
Age of Students at Enrollment

| | 2006-2007 | 2007-2008 | 2008-2009 |
|-------------------|-----------|-----------|-----------|
| 19 or less | 27.2% | 26.9% | 26.4% |
| 20 - 24 | 32.4% | 31.7% | 31.6% |
| 25 - 49 | 35.5% | 36.4% | 37.1% |
| Over 49 | 4.9% | 5.0% | 4.8% |
| Unknown | 0.0% | 0.0% | 0.1% |

Source: Chancellor's Office, Management Information System

Table 1.9:
Gender of Students

| | 2006-2007 | 2007-2008 | 2008-2009 |
|----------------|-----------|-----------|-----------|
| Female | 52.7% | 52.2% | 51.0% |
| Male | 46.7% | 46.8% | 47.5% |
| Unknown | 0.7% | 1.0% | 1.5% |

Source: Chancellor's Office, Management Information System



ARCC 2010 Report: College Level Indicators

| |
|---|
| Fresno City College State Center Community College District |
| College Profile |

Table 1.10:
Ethnicity of Students

| | 2006-2007 | 2007-2008 | 2008-2009 |
|---------------------------------------|-----------|-----------|-----------|
| African American | 8.0% | 8.3% | 8.5% |
| American Indian/Alaskan Native | 1.2% | 1.2% | 1.3% |
| Asian | 8.6% | 9.2% | 9.5% |
| Filipino | 1.5% | 1.5% | 1.4% |
| Hispanic | 39.2% | 40.0% | 40.2% |
| Pacific Islander | 0.6% | 0.6% | 0.5% |
| Unknown/Non-Respondent | 11.7% | 11.2% | 12.3% |
| White Non-Hispanic | 29.3% | 28.0% | 26.3% |

Source: Chancellor's Office, Management Information System



ARCC 2010 Report: College Level Indicators

Fresno City College

State Center Community College District

College Peer Grouping

Table 1.11: Peer Grouping

| | Indicator | College's Rate | Peer Group Average | Peer Group Low | Peer Group High | Peer Group |
|---|--|----------------|--------------------|----------------|-----------------|------------|
| A | Student Progress and Achievement Rate | 48.0 | 47.9 | 39.0 | 55.8 | A1 |
| B | Percent of Students Who Earned at Least 30 Units | 74.1 | 72.1 | 63.0 | 81.7 | B2 |
| C | Persistence Rate | 68.5 | 68.8 | 50.1 | 77.3 | C3 |
| D | Annual Successful Course Completion Rate for Credit Vocational Courses | 78.4 | 74.7 | 64.5 | 81.9 | D2 |
| E | Annual Successful Course Completion Rate for Credit Basic Skills Courses | 65.3 | 60.0 | 49.5 | 75.5 | E2 |
| F | Improvement Rate for Credit Basic Skills Courses | 50.7 | 51.5 | 40.6 | 62.8 | F4 |
| G | Improvement Rate for Credit ESL Courses | 68.0 | 59.3 | 36.2 | 78.4 | G5 |

Note: Please refer to Appendices A and B for more information on these rates. The technical details of the peer grouping process are available in Appendix D.



ARCC 2010 Report: College Level Indicators

Fresno City College

State Center Community College District

College Self-Assessment

Established in 1910, Fresno City College (FCC) is California's first community college. FCC is a comprehensive community college, offering innovative instructional programs in anticipation of and responsive to the lifelong learning needs of our diverse population. FCC provides a wide variety of services to assist our students in achieving their educational goals. We work collaboratively with our community to enhance the economic and social development of the region.

The population of the FCC service area has increased by nearly 20% over the last decade. In recent years, this growth has shifted to a predominance of younger adults (aged 25 and younger). Concurrently, the profile of FCC's students also shifted slightly toward a younger student. However, the most recent data suggests a shift back to a slightly older student, with increases among students 25 to 49.

In the current economic downturn, unemployment has increased significantly in the FCC service area. FCC enrollments have risen dramatically over the last three years, with the addition of more than 5000 additional students (unduplicated headcount). Many programs and classes show enrollments at or near capacity.

FCC has a strong Liberal Arts program that prepares students for transfer to colleges and universities, resulting in approximately 1100 transfers to California State University annually. FCC's Liberal Arts program fulfills both the Associate of Arts degree requirements and the lower division general education requirements for transfer to the CSU system. Programs for working students include Weekend College and a 25-month Business Administration degree with classes offered in the evenings and on Saturdays. The strength of FCC's Liberal Arts program is clearly demonstrated in the steady rates for Student Progress and Achievement and for Percent of Students Who Earned at Least 30 Units.

FCC shows solid performance on most of the accountability indicators relative to its peers. The College is at or above the peer group average for all measures, with a particularly high score on the Improvement Rate for Credit ESL Courses.

In the past, FCC's persistence rate was the one area in which the College average was lower than that of its peers. However, the most recent data shows a strong improvement in this area, with a rate 5% higher than two years ago. Contributing to this increase are programs that target specific groups of students, including those currently enrolled. One example is an expanded Supplemental Instruction program, which provides tutorial services to Basic Skills and ESL students in their academic programs.

Another area where FCC shows clear improvement is in credit basic skills. Both the annual successful course completion rate and the improvement rate for credit basic skills courses have increased over the past three years, by 3% and 5% respectively. FCC's basic skills committee actively works to improve instruction to meet the needs of the basic skills student, providing professional development opportunities for basic skills instructors, and implementing specific action plans that focus on meeting the needs of the basic skills student.



ARCC 2010 Report: College Level Indicators

Reedley College

State Center Community College District

College Performance Indicators

Student Progress and Achievement: Degree/Certificate/Transfer

Table 1.1:
Student Progress and
Achievement Rate

Percentage of first-time students who showed intent to complete and who achieved any of the following outcomes within six years: Transferred to a four-year college; or earned an AA/AS; or earned a Certificate (18 units or more); or achieved "Transfer Directed" status; or achieved "Transfer Prepared" status. (See explanation in Appendix B.)

| | 2001-2002 to 2006-2007 | 2002-2003 to 2007-2008 | 2003-2004 to 2008-2009 |
|--|---------------------------|---------------------------|---------------------------|
| Student Progress and Achievement Rate | 51.1% | 49.1% | 49.1% |

Table 1.1a:
Percent of Students Who
Earned at Least 30 Units

Percentage of first-time students who showed intent to complete and who earned at least 30 units while in the California Community College System. (See explanation in Appendix B.)

| | 2001-2002 to 2006-2007 | 2002-2003 to 2007-2008 | 2003-2004 to 2008-2009 |
|---|---------------------------|---------------------------|---------------------------|
| Percent of Students Who Earned at Least 30 Units | 71.2% | 69.3% | 70.6% |

Table 1.2:
Persistence Rate

Percentage of first-time students with a minimum of six units earned in a Fall term and who returned and enrolled in the subsequent Fall term anywhere in the system. (See explanation in Appendix B.)

| | Fall 2005 to Fall 2006 | Fall 2006 to Fall 2007 | Fall 2007 to Fall 2008 |
|-------------------------|---------------------------|---------------------------|---------------------------|
| Persistence Rate | 64.0% | 67.8% | 66.3% |



ARCC 2010 Report: College Level Indicators

Reedley College

State Center Community College District

College Performance Indicators

Student Progress and Achievement: Vocational/Occupational/Workforce Development

Table 1.3:
Annual Successful Course
Completion Rate for
Credit Vocational Courses

See explanation in Appendix B.

| | 2006-2007 | 2007-2008 | 2008-2009 |
|--|-----------|-----------|-----------|
| Annual Successful Course Completion Rate for Vocational Courses | 69.9% | 71.9% | 70.4% |

Pre-Collegiate Improvement: Basic Skills, ESL, and Enhanced Noncredit

Table 1.4:
Annual Successful Course
Completion Rate for
Credit Basic Skills Courses

See explanation in Appendix B.

| | 2006-2007 | 2007-2008 | 2008-2009 |
|--|-----------|-----------|-----------|
| Annual Successful Course Completion Rate for Basic Skills Courses | 61.1% | 62.4% | 62.6% |

Table 1.5:
Improvement Rates for ESL
and Credit Basic Skills Courses

See explanation in Appendix B.

| | 2004-2005 to 2006-2007 | 2005-2006 to 2007-2008 | 2006-2007 to 2008-2009 |
|--------------------------------------|---------------------------|---------------------------|---------------------------|
| ESL Improvement Rate | 33.2% | 28.6% | 33.3% |
| Basic Skills Improvement Rate | 47.7% | 45.2% | 44.6% |

Table 1.6:
Career Development and
College Preparation (CDCP)
Progress and Achievement Rate

See explanation in Appendix B.

| | 2004-2005 to 2006-2007 | 2005-2006 to 2007-2008 | 2006-2007 to 2008-2009 |
|---|---------------------------|---------------------------|---------------------------|
| CDCP Progress and Achievement Rate | .% | .% | .% |



ARCC 2010 Report: College Level Indicators

Reedley College

State Center Community College District

College Profile

Table 1.7:
Annual Unduplicated Headcount and
Full-Time Equivalent Students (FTES)

| | 2006-2007 | 2007-2008 | 2008-2009 |
|--|-----------|-----------|-----------|
| Annual Unduplicated Headcount | 18,130 | 18,605 | 20,852 |
| Full-Time Equivalent Students (FTES)* | 9,132 | 9,494 | 10,702 |

Source: The annual unduplicated headcount data are produced by the Chancellor's Office, Management Information System. The FTES data are produced from the Chancellor's Office, Fiscal Services 320 Report.

*FTES data for 2006-2007 and 2007-2008 are based on the FTES recalculation. FTES data for 2008-2009 are based on the FTES annual data. The 2008-2009 recalculation data were not available at the time of this report.

Table 1.8:
Age of Students at Enrollment

| | 2006-2007 | 2007-2008 | 2008-2009 |
|-------------------|-----------|-----------|-----------|
| 19 or less | 32.5% | 33.7% | 33.6% |
| 20 - 24 | 33.3% | 32.2% | 33.2% |
| 25 - 49 | 30.0% | 29.8% | 29.4% |
| Over 49 | 4.2% | 4.2% | 3.8% |
| Unknown | 0.0% | 0.0% | 0.0% |

Source: Chancellor's Office, Management Information System

Table 1.9:
Gender of Students

| | 2006-2007 | 2007-2008 | 2008-2009 |
|----------------|-----------|-----------|-----------|
| Female | 61.2% | 60.2% | 58.4% |
| Male | 38.3% | 39.2% | 40.9% |
| Unknown | 0.5% | 0.6% | 0.7% |

Source: Chancellor's Office, Management Information System



Chancellor's Office
California Community Colleges

1102 Q Street Sacramento, California 95811-6539 www.cccco.edu

Page 538

State of California

ARCC 2010 Report: College Level Indicators

| |
|---|
| Reedley College State Center Community College District |
| College Profile |

Table 1.10:
Ethnicity of Students

| | 2006-2007 | 2007-2008 | 2008-2009 |
|---------------------------------------|-----------|-----------|-----------|
| African American | 3.2% | 3.1% | 3.0% |
| American Indian/Alaskan Native | 1.3% | 1.2% | 1.2% |
| Asian | 4.2% | 4.7% | 4.7% |
| Filipino | 1.2% | 1.4% | 1.3% |
| Hispanic | 44.3% | 44.7% | 45.1% |
| Pacific Islander | 0.3% | 0.4% | 0.3% |
| Unknown/Non-Respondent | 11.1% | 10.8% | 11.4% |
| White Non-Hispanic | 34.4% | 33.7% | 32.9% |

Source: Chancellor's Office, Management Information System



ARCC 2010 Report: College Level Indicators

Reedley College

State Center Community College District

College Peer Grouping

Table 1.11: Peer Grouping

| | Indicator | College's Rate | Peer Group Average | Peer Group Low | Peer Group High | Peer Group |
|---|--|----------------|--------------------|----------------|-----------------|------------|
| A | Student Progress and Achievement Rate | 49.1 | 47.9 | 39.0 | 55.8 | A1 |
| B | Percent of Students Who Earned at Least 30 Units | 70.6 | 72.1 | 63.0 | 81.7 | B2 |
| C | Persistence Rate | 66.3 | 66.5 | 59.0 | 74.6 | C5 |
| D | Annual Successful Course Completion Rate for Credit Vocational Courses | 70.4 | 74.0 | 66.3 | 77.5 | D3 |
| E | Annual Successful Course Completion Rate for Credit Basic Skills Courses | 62.6 | 60.0 | 49.5 | 75.5 | E2 |
| F | Improvement Rate for Credit Basic Skills Courses | 44.6 | 51.5 | 40.6 | 62.8 | F4 |
| G | Improvement Rate for Credit ESL Courses | 33.3 | 54.8 | 8.6 | 78.4 | G3 |

Note: Please refer to Appendices A and B for more information on these rates. The technical details of the peer grouping process are available in Appendix D.



ARCC 2010 Report: College Level Indicators

Reedley College

State Center Community College District

College Self-Assessment

Reedley College, established in 1926, is a medium sized institution that includes a main campus, three centers and several satellite locations. Reedley College provides educational opportunities in an area that is below the state average in residents possessing bachelor's degrees, per capita income, and household income. Two-thirds of the college's students are under the age of 25, Hispanic, receive financial aid and are part-time students averaging 8.6 units per semester.

Reedley recently enhanced and created services to positively impact student success rates including Extended Writing Centers, a new Math Skills Center, embedded tutors, Early Alert programs to identify students who need help early in the semester, and student workshops conducted in both English and Spanish.

Reedley's student progress and achievement rate is 1.2% above the peer-group average. In the most current cohort 910 students earned AA/AS degrees and 131 received a Certificate of Achievement. In this cohort 1231 transferred to a four year institution which is a slight increase from the last cohort. There is also a 2.1% increase in those students completing transfer level math or English; this year, 28.9% completed compared to 26.8% last year. The number of students completing 60 transferable units increased 1.5% with 26.0% completing this requirement.

Reedley remains slightly under the peer group average for students earning at least 30 units. This is expected given the ESAI Per Capita Income. However, this indicator increased 1.4% which is slightly more than the peer group's increase of 1.0%.

Reedley's persistence rate decreased from 67.8% to 66.3% which is still an increase from the 64% reported in the 2008 ARCC report and is slightly above the peer group rate. Reedley's younger than average college population may have influenced the persistence rate.

Reedley's successful course completion rate for credit vocational classes decreased from 71.9% to 70.4%. Overall, Reedley is below the peer group average for this indicator. This is consistent with the college being below the peer group average in Percent of Male Students (the strongest predictor variable) and Percent Students Age 30+. When considering the final variable, Miles to Nearest UC, Reedley is well above the peer group average which could be problematic as it is inaccurate, and could undermine peer group placement.

Reedley has consistently been above the peer group average in annual successful course completion rate for credit basic skills courses and shows steady, positive growth.

Reedley's ESL improvement rate is considerably below the peer group average, but is showing improvement. A course coding error in CB 21 has been corrected which will make a difference in future reports. In addition, counselor support has been added specifically for ESL students with a focus on student success along with an early alert program to identify student needs. Additionally, ESL instructors are actively engaged in dialogue to identify curricular changes and methods to improve student success.



STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 6, 2010

SUBJECT: Review of AR 7223, Interim Appointment to
Vacant Academic Administrator Position

ITEM NO. 10-23

EXHIBIT: Administrative Regulation 7223

Background:

At the Board's request, this item is placed on the agenda for discussion purposes only. The present Administrative Regulation 7223 does not allow an academic administrator serving in an interim position to apply for the regular position.

A review of the websites of ten community college districts, including adjacent districts, did not find any board policy or administrative regulation that prohibited an interim administrator from being able to apply for the regular position.

The discussion points will be forwarded to the Chancellor's Cabinet, which ultimately approves administrative regulations.

Interim Appointment to Vacant Academic Administrator Position

A vacancy in an academic administrator position within the District may be filled on an interim in-house or promotional only basis for the minimum time necessary to allow for full and open recruitment; provided, however, that no interim appointment or series of in-house or promotional only interim appointments shall exceed one year in duration.

A person appointed to an interim academic administrator position shall possess the minimum qualifications prescribed for the position by the Board of Governors of the California Community Colleges.

In order to provide professional growth opportunities to current District employees, when appropriate, the Chancellor may direct that the initial application process for interim academic administrator positions will be limited to internal candidates.

A person who is incumbent in an interim academic administrator position during recruitment for the position, at or above the Dean level, may not apply for the regular position.

The process for the appointment of an interim academic administrator shall be determined by the College President, Chancellor, or Vice Chancellor. Normally the vacancy announcement will be posted for 10 days.

The process for the interim appointment of a Vice Chancellor, Associate Vice Chancellor, or College President shall be determined by the Chancellor.

The District will provide notice of interim appointments to the State Chancellor's Office as required by State regulations.

Reference: Title 5 Section 53021

Adopted by Chancellor's Cabinet: August 18, 2008

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 6, 2010

SUBJECT: Consideration to Approve 2010-11
Decision Package Recommendations

ITEM NO. 10-24

EXHIBIT: Decision Package Document

Background:

At the February 2, 2010, regularly scheduled Board meeting the Board of Trustees approved the budget calendar for preparation of the District's 2010-11 budget. The timeline included review of the Draft Decision Packages at the Board Retreat on March 12-13. Approval of the Decision Packages at the April meeting will allow the District to utilize these funds to acquire goods and services for the fall term.

The 2010-11 Decision Package Program was based upon allocations to the Colleges and Centers totaling \$3.6 million as follows:

| | |
|---------------------|-------------|
| Fresno City College | \$1,384,615 |
| Reedley College | 641,538 |
| North Centers | 489,231 |
| Districtwide | 1,084,616 |

The process for establishment of campus recommendations is similar to the process utilized on the campuses in recent years, which is a collaborative effort of all constituents.

Recommendation:

It is recommended that the Board of Trustees approve the 2010-11 Decision Package recommendations as presented.



**2010-11
BUDGET**

DECISION PACKAGES

**Office of the Chancellor
STATE CENTER COMMUNITY
COLLEGE DISTRICT**

**Fresno
City
College**

**Reedley
College**

**North
Centers**

**Madera
Oakhurst
Willow International**

STATE CENTER COMMUNITY COLLEGE DISTRICT

2010-11
DECISION PACKAGES

April 6, 2010
Board Meeting

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INTRODUCTION

2010-11 LOTTERY/DECISION PACKAGES

In November 1984 the California electorate approved a statewide initiative authorizing a State Lottery Program. As part of the initiative, 34% of the lottery proceeds are to be distributed to all public educational entities in the state, including local school districts, community colleges, and state university systems.

In March 2000 the California Electorate approved Senate Bill 20, which required that 50% of any lottery revenue increases from 1997-98 be spent on instructional materials. Based upon a District projection of \$3.6 million of lottery revenue for 2009-10, it is projected that the District's Senate Bill 20 instructional materials requirement will be \$400,000. Each campus has been required to allocate a portion of these funds for projects relating to instructional materials to meet the requirements of SB 20. Instructional materials proposals totaling \$483,901 are contained in the recommended decision packages from the Colleges/Centers.

For many years the District has utilized the decision package process whereby funds are allocated out of the prior year's proceeds for one-time, non-salary expenses in areas such as staff development, equipment, facility improvements, computer hardware and software agreements and maintenance-related projects. By allocating resources from the prior year's revenues, the District is able to withstand variances in lottery collections without overspending its budget. In the past this process has allowed the District to enhance programmatic offerings to meet the needs of students and has provided a funding source for minor facility improvements and equipment purchases, primarily for the expanding need for current technology and programs.

Because the budget crisis experienced by the State and District, which started with fiscal year 2007-08, is expected to continue through at least 2012-13, the decision package proposals have been modified to include some operating expenses for supplies and materials not previously put forth in the proposals. As discussed previously, this provides some flexibility in meeting the District's three primary objectives in the 2010-11 budget development process. These are: maintenance of student access; continued employment for existing permanent employees; and continued fiscal solvency for the District.

In establishing the 2010-11 decision package projects and recommendations, the Chancellor called for the development of proposals from each College/Center and the District Office. The proposals were approved through channels at each location with input provided by various employee groups and site representatives.

The attached decision package proposals have been updated to reflect the most current revenue projection of \$3.6 million.

SUMMARY
2010-11 DECISION PACKAGES
Lottery Funding

District

| | | |
|---|---------------|-------------|
| Staff Development and Training | \$ 50,000 | |
| Employee Recognition Program | 18,000 | |
| Operational Supplies | 8,500 | |
| International Education | 11,500 | |
| Workforce Development | 6,500 | |
| Districtwide Safety and Hazardous Materials Program | 60,000 | |
| District Operations Non-Instructional Equipment | 52,750 | |
| District Operations Supplies and Operating Expenses | 349,000 | |
| Datatel Licensing | 250,000 | |
| IS Department Equipment Maintenance Contracts | 85,000 | |
| IS Department Equipment Upgrade Project | 160,000 | |
| Datatel Data Integration | <u>33,366</u> | |
| | | \$1,084,616 |

Fresno City College

| | | |
|--|----------------|-------------|
| Staff Development and Training | \$ 60,000 | |
| Instructional Materials and Supplies (Prop. 20 Compliance) | 220,183 | |
| Other Operating Expenses | 688,181 | |
| Campus Capital Projects and Enhancements | <u>416,251</u> | |
| | | \$1,384,615 |

Reedley College

| | | |
|--|---------------|------------|
| Instructional Supplies (Prop. 20 Compliance) | \$ 102,018 | |
| Other Operating Expenses | 452,596 | |
| Campus Capital Projects and Enhancements | <u>86,924</u> | |
| | | \$ 641,538 |

North Centers

| | | |
|--|----------------|---------------------------|
| Staff Development and Training | \$ 23,000 | |
| Outreach, School Relations and Transfer | 42,500 | |
| Cultural Enrichment and Student Activities | 24,039 | |
| Instructional Supplies (Prop. 20 Compliance) | 161,700 | |
| Operational Supplies | 116,747 | |
| Instructional Equipment/Software | 15,693 | |
| Technology | <u>105,552</u> | |
| | | <u>\$ 489,231</u> |
| TOTAL 2010-11 DECISION PACKAGES | | <u>\$3,600,000</u> |

DISTRICT

STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2010-11

DECISION PACKAGE

Title: Staff Development and Training Location: District Office

Prepared By: Randy Rowe

DISTRICT/COLLEGE/CENTER GOAL(S):

District Strategic Plan No. 5

PROPOSED BUDGET DETAIL:

| <u>Major Object</u> | <u>2010-11</u> |
|---------------------|-----------------|
| 94000 | \$ 1,000 |
| 95000 | <u>49,000</u> |
| TOTAL | <u>\$50,000</u> |

PROPOSED PROJECT DESCRIPTION:

While both colleges will continue their own staff development programs, the District Staff Development Program will focus on classified, confidential and management staff development with particular emphasis on Districtwide needs and operations.

Continue the academic leadership program (CCLASS) designed to expose and enhance District academic leaders and potential leaders to sound, quality leadership practices.

OBJECTIVES TO BE ACHIEVED:

1. Management Staff Development: Facilitate development plan for management team with skill development related to both specific needs of District and general professional growth. Implement second year of CCLASS (Community College Leadership Academic Seminar Series) cohort 5 and begin cohort 6. Provide management training regarding sexual harassment awareness to all new management employees in compliance with AB 1825. (Goals 5.3 and 5.4)
2. Classified Staff Development: Facilitate Districtwide workshops, both job specific and general growth; coordinate "symposium" activities for classified staff. (Goals 5.3 and 5.4)
3. Confidential Staff Development: Facilitate Districtwide workshops, both job specific and general growth; coordinate staff development/training activities for confidential staff. (Goals 5.3 and 5.4)

STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2010-11
DECISION PACKAGE

Title: Employee Recognition Program Location: District Office

Prepared By: Randy Rowe

DISTRICT/COLLEGE/CENTER GOAL(S):

District Strategic Plan No. 5A

PROPOSED BUDGET DETAIL:

| <u>Major Object</u> | <u>2010-11</u> |
|---------------------|-----------------|
| 94000 | \$13,000 |
| 95000 | <u>5,000</u> |
| TOTAL | <u>\$18,000</u> |

PROPOSED PROJECT DESCRIPTION:

Employee recognition awards are intended to recognize and celebrate years of service to the students and support to our District. The awards given to the employees have been paid for from lottery funds in past years. The 2010-11 decision package is to place funding under the supervision of the office responsible for organizing the awards.

OBJECTIVES TO BE ACHIEVED:

1. Provide funding to purchase five-year incremental awards as well as awards for retirees. (Goal 5.2)
2. Provide appetizers at all three awards ceremonies. (Goal 5.2)

STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2010-11
DECISION PACKAGE

Title: Operational Supplies Location: District Office

Prepared By: Randy Rowe

DISTRICT/COLLEGE/CENTER GOAL(S):

District Strategic Plan No. 5

PROPOSED BUDGET DETAIL:

| <u>Major Object</u> | <u>2010-11</u> |
|---------------------|----------------|
| 94000 | <u>\$8,500</u> |
| TOTAL | <u>\$8,500</u> |

PROPOSED PROJECT DESCRIPTION:

Due to budget reductions for the 2010-11 fiscal year, this proposal will provide lottery funds to purchase office supplies for the Human Resources Department. The funds will help support one-time purchases of office supplies.

OBJECTIVES TO BE ACHIEVED:

1. Provide funding for the day-to-day operational supply costs within the Human Resources Department.

STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2010-11

DECISION PACKAGE

Title: International Education Location: Districtwide

Prepared By: Don Lopez

DISTRICT/COLLEGE/CENTER GOAL(S):

District Strategic Plan Objective 5.4 and mission statement

PROPOSED BUDGET DETAIL:

| <u>Major Object</u> | <u>2010-11</u> |
|---------------------|-----------------|
| 94000 | \$ 500 |
| 95000 | <u>11,000</u> |
| TOTAL | <u>\$11,500</u> |

PROPOSED PROJECT DESCRIPTION:

Focus on internationalizing curriculum at the campuses/centers and maintaining access to study abroad programs.

OBJECTIVES TO BE ACHIEVED:

1. Maintain study abroad offerings.
2. Organize Districtwide international education activities.
3. Support staff development activities to internationalize curriculum.
4. Participate in CCID activities and conference.

STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2010-11

DECISION PACKAGE

Title: Workforce Development Location: Districtwide

Prepared By: Don Lopez

DISTRICT/COLLEGE/CENTER GOAL(S):

District Strategic Plan Objectives 3.1 and 5.4

PROPOSED BUDGET DETAIL:

| <u>Major Object</u> | <u>2010-11</u> |
|---------------------|----------------|
| 94000 | \$ 500 |
| 95000 | <u>6,000</u> |
| TOTAL | <u>\$6,500</u> |

PROPOSED PROJECT DESCRIPTION:

Improve current coordination, communication and marketing of occupational and economic development programs. Provide for travel and conference to explore best practices.

OBJECTIVES TO BE ACHIEVED:

1. Expand community business partnerships.
2. Promote vocational programs to students and businesses.
3. Assist development of non-credit course opportunities.
4. Support staff development in occupational areas.
5. Seek contextualized learning in career and technical education.

STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2010-11

DECISION PACKAGE

Title: Districtwide Safety and Hazardous Materials Program Location: District Operations

Prepared By: Brian Speece

DISTRICT/COLLEGE/CENTER GOAL(S):

District Strategic Plan Goal No. 5.3

PROPOSED BUDGET DETAIL:

| <u>Major Object</u> | <u>2010-11</u> |
|---------------------|-----------------|
| 94000 | \$15,000 |
| 95000 | 25,000 |
| 96000 | <u>20,000</u> |
| TOTAL | <u>\$60,000</u> |

PROPOSED PROJECT DESCRIPTION:

The District provides support to the Colleges and Centers to ensure they are in compliance with all fire, access, hazardous materials, and safety codes and regulations. This funding will be used to maintain existing programs, correct identified deficiencies, and implement new programs as required.

OBJECTIVES TO BE ACHIEVED:

1. Upgrade building systems identified as fire and life-safety issues in fire inspection reports. \$ 5,000
2. Continue to implement recommendations identified in the Valley Insurance Program's property, liability and workers' compensation survey reports. \$15,000
 - a. Industrial hygiene services
 - b. Medical monitoring
 - c. Safety training
3. Manage and dispose of hazardous substances generated on District sites. \$10,000
 - a. Disposal fees
 - b. Permit fees
 - c. Storage containers

- | | |
|--|----------|
| 4. Purchase safety equipment. | \$15,000 |
| a. Lockout blockout | |
| b. Confined space entry | |
| c. Fall protection | |
| d. Personal protective equipment | |
| 5. Implement Districtwide Emergency Response Plan. | \$15,000 |
| a. Develop and provide EOC position-specific training | |
| b. Develop and provide comprehensive command tabletop exercise | |

STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2010-11

DECISION PACKAGE

Title: District Operations Non-Instructional Equipment Location: District Operations

Prepared By: Brian Speece

DISTRICT/COLLEGE/CENTER GOAL(S):

District Strategic Plan Goal No. 5.3

PROPOSED BUDGET DETAIL:

| <u>Major Object</u> | <u>2010-11</u> |
|---------------------|-----------------|
| 96000 | <u>\$52,750</u> |
| TOTAL | <u>\$52,750</u> |

PROPOSED PROJECT DESCRIPTION:

This proposal would fund equipment for the District Operations Departments.

OBJECTIVES TO BE ACHIEVED:

Replace broken or worn-out equipment as follows:

1. District Operations computers \$ 9,000
2. Retrofit Bus Exhaust Systems, District \$ 27,000
3. Lawnmower for OAB, FCC \$ 5,300
4. Buffalo Pull-Behind Blower, RC \$ 7,450
5. Upgrade Security Cameras System hardware at the Police Department, District \$ 4,000

**STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2010-11**

DECISION PACKAGE

Title: District Operations Supplies and Operating Expenses Location: Districtwide

Prepared By: Brian Speece

DISTRICT/COLLEGE/CENTER GOAL(S):

District Strategic Plan Goal No. 5.3

PROPOSED BUDGET DETAIL:

| <u>Major Object</u> | <u>2010-11</u> |
|---------------------|------------------|
| 94000 | \$222,000 |
| 95000 | <u>127,000</u> |
| TOTAL | <u>\$349,000</u> |

PROPOSED PROJECT DESCRIPTION:

This funding will be used to maintain Districtwide facilities and to provide policing and Operations support services.

OBJECTIVES TO BE ACHIEVED:

See Attachment 'A'

ATTACHMENT 'A'

1. Purchase supplies to maintain facilities and provide support services Districtwide

- Fuel for vehicles and equipment \$ 51,000
- Air conditioning and heating supplies 25,000
- Supplies to maintain electrical systems 20,000
- Plumbing supplies 10,000
- Paint 15,000
- Pool supplies 20,000

2. Repair and maintain facilities and associated equipment Districtwide

- Air conditioning and heating \$ 32,000
- Electrical equipment and motor repairs 20,000
- Replacement of broken windows and glass 5,000
- Fire alarms, extinguishers, and security systems 31,000

3. Maintain landscaping Districtwide

- Fertilizers and herbicides \$ 56,000
- Irrigation parts 17,500
- Replacement plants 1,500

4. Repair and maintain vehicles \$ 20,000

5. Supplies for Operations offices \$ 6,000

6. Training of Staff \$ 19,000

- Maintain Grounds and Maintenance licenses
- Maintain technical skills
- Stay current with codes and regulations
- Stay current with facility green/sustainable and energy efficiency opportunities

**STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2010-11**

DECISION PACKAGE

Title: Datatel Licensing Location: District Office

Prepared By: John Bengtson

DISTRICT/COLLEGE/CENTER GOAL(S):

District Strategic Plan Nos. 4 and 5

PROPOSED BUDGET DETAIL:

| <u>Major Object</u> | <u>2010-11</u> |
|---------------------|------------------|
| 95000 | <u>\$250,000</u> |
| TOTAL | <u>\$250,000</u> |

PROPOSED PROJECT DESCRIPTION:

The purpose of this project is to license the operation of the District's primary information system, Datatel.

OBJECTIVES TO BE ACHIEVED:

1. Ensure continued manufacturer licensing and support for Datatel.

STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2010-11

DECISION PACKAGE

Title: IS Department Equipment Maintenance Contracts Location: District Office

Prepared By: John Bengtson

DISTRICT/COLLEGE/CENTER GOAL(S):

District Strategic Plan Nos. 4 and 5

PROPOSED BUDGET DETAIL:

| <u>Major Object</u> | <u>2010-11</u> |
|---------------------|-----------------|
| 95000 | <u>\$85,000</u> |
| TOTAL | <u>\$85,000</u> |

PROPOSED PROJECT DESCRIPTION:

The purpose of this project is to protect the District's significant investment in mission-critical equipment housed at the District Office. This project will provide the maintenance contracts for the District's Datatel system (HP), and core network equipment (Cisco).

OBJECTIVES TO BE ACHIEVED:

1. Maintain critical equipment using service contracts. This includes servers, storage array, fiber channel switching, uninterruptible power supply, software licenses, and core network switches.
2. Continue to provide a reliable enterprise-wide solution for the District's core administrative (Datatel) and networking needs.

STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2010-11

DECISION PACKAGE

Title: IS Department Equipment Upgrade Project Location: District Office

Prepared By: John Bengtson

DISTRICT/COLLEGE/CENTER GOAL(S):

District Strategic Plan Nos. 4 and 5

PROPOSED BUDGET DETAIL:

| <u>Major Object</u> | <u>2010-11</u> |
|---------------------|------------------|
| 95000 | <u>\$160,000</u> |
| TOTAL | <u>\$160,000</u> |

PROPOSED PROJECT DESCRIPTION:

The purpose of this project is to ensure the District's server room battery backup system and Exchange e-mail system remain reliable and maintainable. Both systems are more than seven years old. As a result, parts and maintenance contracts are increasingly unavailable, and Microsoft ended support for our existing Exchange 2003 e-mail software in April 2009. This project will upgrade the systems so they meet current standards for performance and reliability.

Cost breakout:

| | |
|-----------------------------|-----------|
| Server Room Battery Backup | \$ 60,000 |
| Exchange E-mail Server 2010 | \$100,000 |

OBJECTIVES TO BE ACHIEVED:

1. Upgrade the District's main server room battery backup and e-mail systems. This includes all necessary hardware, software, installation, and maintenance.
2. Ensure power protection for the District's most critical server room equipment (Datatel, e-mail, core network switch, core telephone switch, etc.), and ensure the District's e-mail system continues to provide acceptable levels of performance and reliability.

**STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2010-11**

DECISION PACKAGE

Title: Datatel Data Integration Location: District Office

Prepared By: John Bengtson

DISTRICT/COLLEGE/CENTER GOAL(S):

District Strategic Plan Nos. 4 and 5

PROPOSED BUDGET DETAIL:

| <u>Major Object</u> | <u>2010-11</u> |
|---------------------|-----------------|
| 95000 | <u>\$33,366</u> |
| TOTAL | <u>\$33,366</u> |

PROPOSED PROJECT DESCRIPTION:

The purpose of this project is to ensure the District's Datatel enterprise resource planning system is able to quickly and efficiently integrate with external systems for data sharing. Existing capabilities are limited and unreliable. This product will fix both problems.

OBJECTIVES TO BE ACHIEVED:

1. Acquire and install the Kore Technologies "Kourier" data integration product. Price includes all necessary software, training, installation, and three years of maintenance.

FRESNO CITY COLLEGE

**STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2010-11**

DECISION PACKAGE

Title: Staff Development and Training Location: Fresno City College

Prepared By: Tony Cantu

DISTRICT/COLLEGE/CENTER GOAL(S):

District Strategic Plan Goal Nos. 2.1, 3.2, 5.4 and 8; Fresno City College Strategic Plan Goal Nos. 4.2 and 4.3

PROPOSED BUDGET DETAIL:

| <u>Major Object</u> | <u>2010-11</u> |
|---------------------|------------------|
| 95000 Conference | <u>\$ 60,000</u> |
| TOTAL | <u>\$ 60,000</u> |

PROPOSED PROJECT DESCRIPTION:

The goal of this proposal is to provide funds for professional development activities for faculty, administration, and staff. These may include conference attendance, guest speakers, technology training, leadership development, and flex activities. The primary focus of these activities is to strengthen classroom instruction, increase the use of instructional technology not only in the delivery of instruction and student support services but also across all college units, provide opportunities for leadership career development, and assist in the implementation of the college strategic plan.

OBJECTIVES TO BE ACHIEVED:

1. ADJUNCT FACULTY SERVICES \$ 600

This proposal provides funds for orientations for all new and current adjunct faculty. These activities include workshops on Web Advisor, Micrograde, and Blackboard. These funds will also be used for materials designed to assist our adjunct faculty.

2. NEW FACULTY ORIENTATION \$ 1,200

For the last five years, the college has held an all-day orientation program for all new tenure track faculty. The program includes an orientation to the organizational structure of the college and presentations by college constituent groups and other service areas of the college. There is also a review of the duties and responsibilities of faculty, course syllabi, grading standards, discrimination and harassment policies, and the faculty contract. A separate orientation that focuses solely on the tenure review process is also held. This workshop is mandatory for all contract faculty, their peer evaluators, and deans. Required two-hour workshops are also scheduled throughout the academic year to provide in-depth information regarding governance, curriculum, program review, classroom management, etc., for all new faculty.

3. CLASSIFIED IN-SERVICE TRAINING \$ 6,000

This project calls for leadership and project management training for classified staff, including managers. Funding will provide in-house leadership and teamwork training for work-unit members to promote student success.

4. TRAVEL AND CONFERENCE, IN-SERVICE TRAINING \$ 43,200

This proposal supports professional development. These funds are used for faculty sponsors of student clubs and organizations. These funds also support administrative staff development activities, expenses incurred by faculty on classroom field trips, institution-supported travel for accreditation, student learning outcomes, telecommunications, research and planning, matriculation, advanced technology, and faculty flex activities.

6. SUMMER INSTITUTE \$ 9,000

The Teaching and Learning Center at Fresno City College has sponsored a Summer Technology Institute for the last six years. The institute is open to all faculty and staff in the District. The Institute offers faculty and staff the opportunity to receive intensive training in the most current innovative instructional technology and other technologies that faculty and staff have expressed an interest in learning more about. It is designed for both novice and expert users. These funds support speakers, trainers, materials, and other related expenses associated with sponsoring the institute.

TOTAL \$ 60,000

STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2010-11

DECISION PACKAGE

Title: Instructional Materials and Supplies (Prop 20 Compliance) Location: Fresno City College

Prepared By: Tony Cantu and James Tucker

DISTRICT/COLLEGE/CENTER GOAL(S):

District Strategic Plan Goal Nos. 1.1, 2.1, 4.3; Fresno City College Strategic Plan Goal Nos. 2.3, 3.3, 3.4

PROPOSED BUDGET DETAIL:

| <u>Major Object</u> | <u>2010-11</u> |
|---|------------------|
| 94310 Instructional Supplies | \$ 5,000 |
| 95235 Library Periodicals and Database Subscriptions | 86,000 |
| 96810 Library Books | <u>129,183</u> |
| TOTAL | <u>\$220,183</u> |

PROPOSED PROJECT DESCRIPTION:

This proposal is to improve and increase the currency, quality and depth of the library's materials collections as recommended by the last accreditation team. Funds will also be used for instructional supplies needed in classrooms and tutorial and library computer labs. Software licenses for electronic database subscriptions are also part of this project.

OBJECTIVES TO BE ACHIEVED:

1. INSTRUCTIONAL SUPPLIES \$ 5,000

Purchase instructional equipment and supplies for student success tutorial computer labs, library computer labs, and classrooms. Provide supplies and reliable instructional technologies to support classroom and lab instruction.

2. LIBRARY PERIODICALS AND DATABASE SUBSCRIPTIONS \$ 86,000

Purchase subscriptions to professional and academic journals. Also purchase subscriptions to daily newspapers and other educationally appropriate periodicals. Purchase subscriptions to various academic and informational electronic databases.

3. LIBRARY BOOKS \$129,183

Purchase library books and materials, including large-print books, video recordings and audio recordings, for student and faculty use.

TOTAL \$220,183

**STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2010-11**

DECISION PACKAGE

Title: Other Operating Expenses Location: Fresno City College

Prepared By: Michael Guerra

DISTRICT/COLLEGE/CENTER GOAL(S):

District Strategic Plan Goal No. 5.5; Fresno City College Strategic Plan Goal Nos. 3.3, 3.4

PROPOSED BUDGET DETAIL:

| <u>Major Object</u> | <u>2010-11</u> |
|----------------------------------|------------------|
| 94310 Instructional Supplies | \$ 54,300 |
| 94315 Non-Instructional Software | 191,269 |
| 94415 Instructional Software | 335,084 |
| 96510 Instructional Equipment | <u>107,528</u> |
| TOTAL | <u>\$688,181</u> |

PROPOSED PROJECT DESCRIPTION:

This package will provide for operational priorities in the areas of instructional supplies and equipment as well as computer hardware and software.

OBJECTIVES TO BE ACHIEVED:

1. INSTRUCTIONAL SUPPLIES \$ 54,300

Instructional materials will be acquired and leveraged with categorical funds to support program review and institutional planning discussions through the shared governance process.

2. NON-INSTRUCTIONAL SOFTWARE \$191,269

The funds will be used to purchase non-instructional software such as:

| | |
|--|-----------|
| Microsoft | \$ 48,000 |
| Sophos Anti-virus | 25,000 |
| Software titles used by Technology support | 36,000 |
| Other software titles used by staff and administration | 21,200 |
| Online new student orientation | 54,750 |
| SLO Data Collection System | 6,319 |

3. INSTRUCTIONAL SOFTWARE \$335,084

The funds will be used to purchase instructional software for classrooms such as:

| | |
|---|-----------|
| Adobe | \$ 48,500 |
| Blackboard Learning Management software & support | 185,000 |
| Other titles | 101,584 |

4. INSTRUCTIONAL EQUIPMENT \$107,528

| | |
|---|-----------|
| IDEA Lab Equipment | \$ 12,844 |
| 12-Channel Wireless Mic System | 16,301 |
| Instructor Computer Stations (14) Language Arts | 18,308 |
| Forum Hall Projectors | 10,000 |
| Classroom Servers and Infrastructure | 50,075 |

TOTAL \$688,181

**STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2010-11**

DECISION PACKAGE

Title: Campus Capital Projects and Enhancements Location: Fresno City College

Prepared By: Michael Guerra

DISTRICT/COLLEGE/CENTER GOAL(S):

District Strategic Plan Goal Nos. 5.3, 5.5; Fresno City College Strategic Plan Goal Nos. 3.4

PROPOSED BUDGET DETAIL:

| <u>Major Object</u> | <u>2010-11</u> |
|---|------------------|
| 96000 Instructional and Non-Instructional Equipment | <u>\$416,251</u> |
| TOTAL | <u>\$416,251</u> |

PROPOSED PROJECT DESCRIPTION:

This proposal will address safety issues as well as maintain hardscapes to provide a safe exterior environment.

OBJECTIVES TO BE ACHIEVED:

1. To provide a safe environment for educational pursuits.

- | | | |
|----|--|-----------|
| 1. | TENNIS COURT RESURFACING | \$ 16,000 |
| | This project will take care of preventive maintenance for one-third of the tennis courts. This process was suspended one year and must now begin cyclical maintenance. | |
| 2. | CARPET REPLACEMENT | \$ 10,000 |
| | This project will address trip hazards associated with fraying and worn areas. | |
| 3. | LANDSCAPE/SIDEWALKS. | \$ 8,000 |
| | This will allow for maintenance of landscape and hardscapes on an annual basis to eliminate trip hazards and facilitate access. | |
| 4. | LIGHTING | \$ 11,721 |
| | This will provide funding for changing lighting tubes and ballasts as needed on campus. | |
| 5. | FLOOR RESURFACING IN GYM & TA-17 | \$ 24,000 |
| | Both instructional areas require resurfacing to maintain playing and dance surfaces for program needs. | |
| 6. | NETTING – WELDING BULL PEN AND CARPORT LAB | \$ 17,900 |
| | This project will protect the equipment, tables, and floors in these two areas from pigeon droppings. | |
| 7. | BUSINESS OFFICE SECURITY CAMERAS | \$ 78,000 |
| | This purchase will provide for a safe work environment and will increase monitoring of areas where high volumes of financial transactions occur. | |
| 8. | AIR CONDITIONING – DANCE STUDIO | \$100,000 |
| | This project will provide needed air conditioning for classes that are held in the Dance Studio. | |
| 9. | WORKROOM SHELVING – BUSINESS ED. | \$ 4,100 |
| | This project is to provide secured shelving for BE-132. | |

10. REPLACE DOORS - MUSIC/SPEECH BUILDING \$ 27,910

This project will provide for accessible entry points which have been problematic in the past and will allow for increased security of the instructional area.

11. FOB SYSTEM – MUSIC/SPEECH BUILDING \$ 13,100

This project will provide security for rooms with very expensive equipment used by the music and speech departments and will help to prevent the theft and/or vandalism of the equipment. This project will also prevent unauthorized access to designated rooms.

12. SURVEILLANCE CAMERAS – LIBRARY \$ 39,290

This purchase will provide security and video linkage to campus police for collections of volumes and will maintain assets for circulation.

13. CHILD DEVELOPMENT CENTER SITE IMPROVEMENTS \$ 66,230

This project will enhance the child play area by providing a shade structure.

TOTAL \$416,251

REEDLEY COLLEGE

STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2010-11

DECISION PACKAGE

Title: Instructional Supplies (Prop. 20 Compliance) Location: Reedley College

Prepared By: Marilyn Behringer

DISTRICT/COLLEGE/CENTER GOAL(S):

District Strategic Plan Goal Nos. 1.1, 1.2, 1.3, 2.1, 2.2, 2.3, 3.1 and 4.3; College Strategic Plan Goal Nos. 2.2, 2.3, 3.1, 3.2, 3.3, 3.4, 4.1, 4.2, 4.3, 5.1, 5.2, 5.3, 6.1, 6.2 and 6.3.

PROPOSED BUDGET DETAIL:

| <u>Major Object:</u> | <u>2010-11</u> |
|----------------------|-------------------|
| 94315 | \$ 16,514 |
| 95235 | 35,504 |
| 96810 | <u>50,000</u> |
| TOTAL | \$ <u>102,018</u> |

PROPOSED PROJECT DESCRIPTION:

At the Primary Election held on March 7, 2000, California voters approved Proposition 20. Prop. 20 requires that fifty percent of any growth in statewide lottery revenues for public education above what was allocated in the 1997-98 fiscal year be allocated to school districts and community colleges for the sole purpose of instructional materials and supplies.

OBJECTIVES TO BE ACHIEVED:

1. The library will continue to provide current and up-to-date online databases, books and electronic resources to Reedley College and the Madera and Willow International Centers.

| | |
|------------------------------|----------|
| Library Books | \$30,000 |
| Library Electronic Resources | \$20,000 |

2. This project will upgrade and renew various instructional software site licenses and software.

| | |
|----------------------------------|-----------|
| Campuswide Software and Licenses | \$ 52,018 |
|----------------------------------|-----------|

**STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2010-11**

DECISION PACKAGE

Title: Other Operating Expenses Location: Reedley College

Prepared By: Scott Thomason

DISTRICT/COLLEGE/CENTER GOAL(S):

District Strategic Plan Goal Nos. 1, 2, 3, 4.1, 4.3 and 5.3; College Strategic Plan Goal Nos. 1.1, 1.2, 1.3, 1.4, 2.2, 2.3, 3.1, 3.2, 3.3, 3.4, 4.1, 4.2, 4.3, 5.2, 6.1, 6.2, 6.3 and 7.2

PROPOSED BUDGET DETAIL:

| <u>Major Code:</u> | <u>2010-11</u> |
|--------------------|----------------------|
| 94410 | \$ 4,000 |
| 95235 | 40,000 |
| 95310 | 40,000 |
| 95530 | 12,000 |
| 95720 | 65,000 |
| 96510 | <u>291,596</u> |
| TOTAL | <u>\$452,596</u> |

PROPOSED PROJECT DESCRIPTION:

The purpose of this decision package is to provide the campus with funding for its other operational expenses. These expenses would cover a variety of areas, including college marketing and outreach activities; student cultural enrichment activities; the RC professional speakers' series; faculty and staff professional development activities; replacement of needed campus computers, software, printers, audio-visual equipment; and replacement of deteriorating instructional equipment.

OBJECTIVES TO BE ACHIEVED:

1. Continue and expand college marketing and outreach;
2. Continue student cultural enrichment activities and the professional speakers' series;
3. Provide faculty and staff professional development activities;
4. Replace needed computer, audio-visual equipment, software and instructional equipment.

Refer to the following schedule for more specific details.

Schedule of
OTHER OPERATING EXPENSES
2010-11 DECISION PACKAGE

| | |
|--|------------|
| Staff Development | \$ 40,000 |
| College Marketing | 65,000 |
| Speaker Series | 12,000 |
| Computer Replacement – Campuswide | |
| Computers for Faculty and Staff (46 desktops and 20 laptops) | 94,492 |
| Computers for four Labs (113 desktop computers) | 148,420 |
| Network Switches | 4,360 |
| Projectors and Replacement Parts | 21,439 |
| Printers | 5,895 |
| Video and Sound Equipment Physical Education Classroom 354 | 5,000 |
| Data Projectors | 11,990 |
| Campuswide Software/Maintenance | 40,000 |
| Recycling Program | 4,000 |
| TOTAL | \$ 452,596 |

**STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2010-11**

DECISION PACKAGE

Title: Campus Capital Projects and Enhancements Location: Reedley College

Prepared By: Barbara Hioco, Marilyn Behringer and Scott Thomason

DISTRICT/COLLEGE/CENTER GOAL(S):

District Strategic Plan Goal Nos. 4.3 and 5.3; College Strategic Plan Goal Nos. 2.3, 3.1, 3.2, 3.3, 3.4, 6.1, 6.2, 6.3, 7.1 and 7.2

PROPOSED BUDGET DETAIL:

| <u>Major Object:</u> | <u>2010-11</u> |
|----------------------|------------------|
| 94310 | \$ 27,815 |
| 96210 | 32,844 |
| 96410 | 12,000 |
| 96515 | <u>14,265</u> |
| TOTAL | <u>\$ 86,924</u> |

PROPOSED PROJECT DESCRIPTION:

This decision package is proposed to fund selected safety projects and items, including upgraded lighting, safety repairs to sidewalks, and to make needed areas ADA compliant. In addition, it will provide for some minor remodeling and refurbishing projects; replace training room treatment tables and purchase equipment; replace obsolete and deteriorated classroom chairs, tables, whiteboards and window coverings, and unsafe equipment.

OBJECTIVES TO BE ACHIEVED:

1. Minor remodeling and refurbishing of selected campus facilities and programs
2. Repair, install and purchase items that are necessary to meet health and safety compliance

Refer to the following schedule for more specific details.

Schedule of

CAMPUS CAPITAL PROJECTS AND ENHANCEMENTS
2010-11 DECISION PACKAGE

| | |
|--|-----------|
| Safety Items | \$ 32,844 |
| Equipment Storage Room - Athletics | 12,000 |
| Replacement of Classroom Chairs, Tables, and other equipment | 27,815 |
| Football Sled | 2,500 |
| Replacement of Aerobic Modalities | 11,765 |
| TOTAL | \$ 86,924 |

NORTH CENTERS

**STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2010-11**

DECISION PACKAGE

Title: Staff Development and Training Location: Madera/Oakhurst/Willow International

Prepared By: Deborah Ikeda

DISTRICT/COLLEGE/CENTER GOAL(S):

District/Center Strategic Plan Goal Nos. 1 and 5

PROPOSED BUDGET DETAIL:

| <u>Major Object</u> | <u>2010-11</u> |
|---------------------|-----------------|
| 95000 | <u>\$23,000</u> |
| TOTAL | <u>\$23,000</u> |

PROPOSED PROJECT DESCRIPTION

The North Centers proposes funding to provide full-time and part-time administrative, certificated and classified staff the opportunity for professional development. The focus would be on planning student learning outcomes, exploring emerging trends and technology, Workforce Development and Basic Skills, in addition to remaining current in subject information in order to improve the instructional and student support programs.

OBJECTIVES TO BE ACHIEVED:

1. Provide professional development opportunities for permanent and part-time administrative, certificated and classified staff of the North Centers, i.e., Web Advisor, Blackboard, student learning outcomes, and Basic Skills training (\$15,000).
2. Provide the opportunity for the continued improvement of the instructional and student support programs through various activities, including Faculty duty day for both full-time and part-time faculty (\$8,000).

**STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2010-11**

DECISION PACKAGE

Title: Outreach, School Relations and Transfer Location: Madera/Oakhurst/Willow International

Prepared By: Deborah Ikeda

DISTRICT/COLLEGE/CENTER GOAL(S):

District/Center Strategic Plan Goal Nos. 1, 2 and 3

PROPOSED BUDGET DETAIL:

| <u>Major Object</u> | <u>2010-11</u> |
|---------------------|-----------------|
| 94000 | \$ 1,000 |
| 95000 | <u>41,500</u> |
| TOTAL | <u>\$42,500</u> |

PROPOSED PROJECT DESCRIPTION:

Materials will be purchased to support the Willow International and Madera Transfer Centers, Registration to Go, student assessment, and Discover Software. In addition, Career Day, Spring Extravaganza, campus visits, and transfer center outreach events will be funded. Materials for Outreach will be updated and replenished. Registration fees for Outreach activities, such as Back to School night and sponsorship of an information booth at the Madera Fair, will be funded. Marketing and advertising needs, postage, materials, and promotional items will be purchased to support enrollment management/school relations efforts. Printing of class schedules, student forms, and catalogs will be funded.

OBJECTIVES TO BE ACHIEVED:

1. Replenish supply of materials for School Relations efforts (\$13,000). Funding for advertising and Outreach projects that support enrollment management efforts will be provided (\$5,500).
2. Provide materials, supplies, activities and Transfer/Outreach events for the Willow International, Madera, and Oakhurst Centers (\$1,500).
3. Fund printing of class schedules and college catalogs. Printing costs for forms and postage for student notifications will be funded (\$22,500)

**STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2010-11**

DECISION PACKAGE

Title: Cultural Enrichment and Student Activities Location: Madera/Oakhurst/Willow International

Prepared By: Deborah Ikeda

DISTRICT/COLLEGE/CENTER GOAL(S):

District/Center Strategic Plan Goal Nos. 1, 2 and 4

PROPOSED BUDGET DETAIL:

| <u>Major Object</u> | <u>2010-11</u> |
|---------------------|-----------------|
| 94000 | \$ 9,495 |
| 95000 | <u>14,544</u> |
| TOTAL | <u>\$24,039</u> |

PROPOSED PROJECT DESCRIPTION:

Monies will support the operational expenses for student programs and activities at the North Centers, such as Black History Month, Women's History Month, Hispanic cultural activities, and the International Holiday Festival. Commencement for the North Centers will be funded. The student Literary Review publication for the North Centers will be funded.

OBJECTIVES TO BE ACHIEVED:

1. Provide cultural events, programs and activities to students and members of the community (\$7,800).
2. Enhance student learning by integrating curriculum with co-curricular activities (\$13,239).
3. Showcase student art and literary works in the Literary Review publication (\$3,000).

STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2010-11

DECISION PACKAGE

Title: Instructional Supplies (Prop. 20 Compliance) Location: Madera/Oakhurst/Willow International

Prepared By: Deborah Ikeda

DISTRICT/COLLEGE/CENTER GOAL(S):

District/Center Strategic Plan Goal Nos. 1, 2 and 3

PROPOSED BUDGET DETAIL:

| <u>Major Object</u> | <u>2010-11</u> |
|---------------------|------------------|
| 94000 | \$121,700 |
| 96000 | <u>40,000</u> |
| TOTAL | <u>\$161,700</u> |

PROPOSED PROJECT DESCRIPTION:

Funds will be used to purchase instructional supplies for art, biology, geography, and chemistry classes. In addition, funds will be used to purchase library books, DVD's and videos. Software will be funded to provide access to library resources districtwide. These funds will satisfy the requirements of Proposition 20 to provide instructional/library supplies, materials and software.

OBJECTIVES TO BE ACHIEVED:

1. Provide classroom supplies and materials for courses at the North Centers: Madera (\$37,700), Willow International (\$78,000), and Oakhurst (\$6,000).
2. Purchase (250) new books per library for the Madera and Willow International Centers in order to address accreditation recommendations and meet faculty curriculum needs. Maintain and enhance the periodical collection of the Madera and Willow International libraries. Purchase software license to provide access to library resources and ease of locating library resources districtwide (\$40,000).

**STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2010-11**

DECISION PACKAGE

Title: Operational Supplies Location: Madera/Oakhurst/Willow International

Prepared By: Janell Mendoza

DISTRICT/COLLEGE/CENTER GOAL(S):

District/Center Strategic Plan Goal Nos. 1, 3 and 4

PROPOSED BUDGET DETAIL:

| <u>Major Object</u> | <u>2010-11</u> |
|---------------------|------------------|
| 94000 | \$60,000 |
| 95000 | 49,247 |
| 96000 | <u>7,500</u> |
| TOTAL | <u>\$116,747</u> |

PROPOSED PROJECT DESCRIPTION:

This proposal will provide additional funds to address existing and increased costs for operational expenses and supplies at the North Centers. The funds will help support printing costs and office and custodial supplies and equipment.

OBJECTIVES TO BE ACHIEVED:

1. Fund the day-to-day operational costs of the North Centers (\$40,000).
2. Provide start-up costs for Willow International Phase 2 custodial supplies (\$12,500).
3. Fund the replacement of a utility cart at the Madera Center (\$7,500).
4. Provide funding for printing costs, both instructional and non-instructional (\$49,247).
5. Provide building signage for Willow International Phase 1 and Phase 2 facilities (\$7,500).

**STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2010-11**

DECISION PACKAGE

Title: Instructional Equipment/Software Location: Madera/Oakhurst/Willow International

Prepared By: Deborah Ikeda

DISTRICT/COLLEGE/CENTER GOAL(S):

District/Center Strategic Plan Goal Nos. 1, 2 and 3

PROPOSED BUDGET DETAIL:

| <u>Major Object</u> | <u>2010-11</u> |
|---------------------|-----------------|
| 94000 | \$ 5,615 |
| 95000 | <u>10,078</u> |
| TOTAL | <u>\$15,693</u> |

PROPOSED PROJECT DESCRIPTION:

Funds are needed to provide classroom software and license/maintenance agreements for the instructional programs at the North Centers, i.e., Madera Center and Willow International MAC Lab software upgrades, biology labs, and WI computerized accounting and engineering software.

OBJECTIVES TO BE ACHIEVED:

1. Purchase art, accounting and engineering software and license agreements in order to continue state-of-the-art instruction at the North Centers (\$9,693). Fund maintenance for North Centers science lab equipment (\$6,000).

**STATE CENTER COMMUNITY COLLEGE DISTRICT
Fiscal Year 2010-11**

DECISION PACKAGE

Title: Technology Location: Madera/Oakhurst/Willow International

Prepared By: Deborah Ikeda/Gary Sakaguchi

DISTRICT/COLLEGE/CENTER GOAL(S):

District/Center Strategic Plan Goal Nos. 1, 3 and 4

PROPOSED BUDGET DETAIL:

| <u>Major Object</u> | <u>2010-11</u> |
|---------------------|------------------|
| 95000 | <u>\$105,552</u> |
| TOTAL | <u>\$105,552</u> |

PROPOSED PROJECT DESCRIPTION:

Technology upgrades at the North Centers will be funded, including software, hardware, and license agreements. These monies will allow for the necessary upgrades to enable our students and faculty to stay current with state-of-the-art instruction.

OBJECTIVES TO BE ACHIEVED:

1. Fund the software licensing for technology upgrades for the Madera, Willow International and Oakhurst Centers (\$105,552).

STATE CENTER COMMUNITY COLLEGE DISTRICT
1525 E. Weldon
Fresno, California 93704

PRESENTED TO BOARD OF TRUSTEES

DATE: April 6, 2010

SUBJECT: Consideration of Bids, Administration
Building Re-roof, Fresno City College

ITEM NO. 10-25

EXHIBIT: None

Background:

Bid #0910-12 provides for the replacement of the existing roofing systems at the Administration Building on the Fresno City College campus. The work of this project consists of the removal and replacement of the existing roofing system and associated flashings, removal and reinstallation of existing mechanical equipment and piping insulation, installation of new ductwork supports, resealing of existing ductwork, painting of new sheet metal and ductwork, and other related items of work in support of the new roofing system. This project is necessitated by the condition of the existing roofing system and is part of the District roof replacement schedule.

Funding for this project will be provided by the 2009-10 Scheduled Maintenance and Repair Funds. Bids were received from three (3) contractors as follows:

| <u>Bidder</u> | <u>Award Amount</u> |
|---|---------------------|
| Legacy Roofing and Waterproofing, Inc. | \$218,830.00 |
| Graham Prewett, Inc. | \$221,800.00 |
| Fresno Roofing Company, Inc. | \$232,000.00 |

Fiscal Impact:

\$218,830.00 – 2009-10 Scheduled Maintenance and Repair Funds

Recommendation:

It is recommended that the Board of Trustees award Bid #0910-12 in the amount of \$218,830.00 to Legacy Roofing and Waterproofing, Inc., the lowest responsible bidder for the Administration Building Re-roof at Fresno City College, and authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign an Agreement on behalf of the District.