

MINUTES OF MEETING OF
BOARD OF TRUSTEES
STATE CENTER COMMUNITY COLLEGE DISTRICT
February 2, 2010

Call to Order A regular meeting of the Board of Trustees of the State Center Community College District was called to order by President Pat Patterson at 4:30 p.m., February 2, 2010, at the District Office Boardroom, 1525 E. Weldon Avenue, Fresno, California.

Trustees Present Patrick E. Patterson, President
Dorothy Smith, Vice President
Isabel Barreras, Secretary
Richard Caglia
H. Ronald Feaver
Leslie W. Thonesen
Erika Gutierrez, Student Trustee, Fresno City College
Alexandria Morales, Student Trustee, Reedley College

Trustees Absent William J. Smith

Also present were:
Tom Crow, Chancellor, SCCC
Doug Brinkley, Vice Chancellor, Finance and Administration, SCCC
Cynthia Azari, President, Fresno City College
Barbara Hioco, President, Reedley College
Terry Kershaw, Vice Chancellor, North Centers
Don Lopez, Interim Associate Vice Chancellor, Workforce Development and Education Services, SCCC
Randy Rowe, Associate Vice Chancellor, Human Resources, SCCC

Introduction of Guests Among the others present, the following signed the guest list:

Jan Krueger, Executive Secretary to the Chancellor, SCCC
Ernie Garcia, Classified Senate President, FCC
Bill Turini, Academic Senate President, RC/NC
Linda DeKruif, Academic Senate President, FCC
Jason Meyers, CSEA President
Zwi Reznik, SCFT President
Tony Cantú, Vice President, Instruction, FCC
Scott Thomason, Vice President, Administrative Services, RC
Michael Guerra, Vice President, Admin. Services, FCC
Diane Clerou, District Dean, Human Resources, SCCC

Ron Nishinaka, Tree Fresno
Paul DeLeon, RC
Gurdeep S. He'Bert, Executive Director, SCCC Foundation
Gregory Taylor, General Counsel, SCCC
Michael Dhitz, RC
Melanie Highfill, Classified Senate President, RC
Lucy Ruiz, Public Information Officer, RC
David Atencio, RC
Marilyn Behringer, Vice President, Instruction, RC
Randall Vogt, Director, Purchasing, SCCC
Ed Eng, Director, Finance, SCCC
Cris Bremer, Director, Marketing & Communications, FCC
Brian Speece, Associate Vice Chancellor, District Operations,
SCCC
Teresa Patterson, Executive Director, Public and Legislative
Relations, SCCC

Approval of Minutes

The minutes of the regular Board meeting of January 12, 2010, were presented for approval. A motion was made by Ms. Barreras and seconded by Ms. Smith to approve the minutes of the regular board meeting of January 12, 2010, as presented. The motion carried unanimously, absent Mr. Smith.

Delegations, Petitions, and Communications

Ms. Lilian Koenig addressed the Board to comment on an article she read in the *Community Alliance* involving two young men and a skateboard incident at Fresno City College. Ms. Koenig understood that she was not privy to all the information about what happened, but said as a parent and community member she found it rather unsettling to read that these two young men are now incarcerated. She asked the Board to consider what it would be like to get a call as a parent and know that their aspirations, dreams and hopes for their sons would no longer have a chance because of an altercation that could have been somehow remedied by a slight intervention on their behalf. She requested that Fresno City College and all community colleges in the district advocate for policies that encourage students to feel safe and protected on campus, with the vision that the educational institution is a place that promotes promise, not despair, and to ensure and maintain that students are educated to stay out of the penal institution.

Mr. Patterson thanked Ms. Koenig for her comments and assured that the Board does have policies in place.

Chancellor's Report

Dr. Crow reported the following:

Trustee Re-districting – On January 27, 2010, SCCCD had the opportunity to present its trustee redistricting proposal to the Fresno County Committee on School District Organization. The committee voted unanimously to accept Plan Five, the proposal approved by the SCCCD Board of Trustees at the January 12, 2010, regular meeting. Board President Pat Patterson and Vice-President Dorothy Smith attended the meeting along with Trustees Richard Caglia and Ron Feaver. Committee members appreciated the efforts of the district and commended all involved for bringing forth a workable plan for the November 2010 election. The next steps are to send a waiver to the State Board of Education and request the first approval needed from the Department of Justice. Dr. Crow thanked the many people that provided valuable input into the process. He thanked Mr. Venancio Gaona and the members of El Concilio De Fresno for their input and support of the proposal.

Educational Leader of the Year – Congratulations to Dr. Barbara Hioco for being selected by the Greater Reedley Chamber of Commerce as the Educational Leader of the Year. Dr. Hioco will be honored at a special awards dinner on Friday, February 5 at Reedley College. The award recognizes leaders in Reedley who have made significant contributions to education and to the community as a whole.

Campus Reports

Dr. Azari reported the following from Fresno City College:

- Opening ceremonies for African American History Month were held at the FCC Theatre on February 1. The event included speaker Dr. Edythe Woodruff Stewart, a Hanford surgeon. Six Centennial Honorees were recognized at the opening ceremonies. They are Robert Fox, Keith Kelley, Marshall Kelley, Dottie Smith, Cynthia Sterling and Dr. Bill Stewart. Six others were announced at the baseball fundraising dinner. They are Tom Seaver, Ted Lilly, Jason Wood, Mark Gardner, Len Bourdet and Woody Wilk.
- The Art Space Gallery is hosting the Inaugural High School Invitational Art Exhibit opening February 4.
- The Grammy nominated University of North Texas One O'Clock Lab Band is playing in concert February 2 at the FCC Theatre. The band is presenting a free clinic for jazz students and performers prior to the concert.
- The FCC Transfer Center is holding a series of workshops on "Tools for a Smooth Transfer."

Campus Reports
(continued)

Dr. Hioco reported the following from Reedley College:

- Professional development activities this month include student workshops sponsored by STEM, ASB, and Student Success Committee with math topics, research papers and student use of the Blackboard site. Faculty and staff workshops include various technology sessions.
- Reedley College will host the annual Chamber of Commerce Dinner and Awards in the student center and cafeteria on February 5.
- RC has been approved to be an official certifying organization for the President's Volunteer Services Awards Program.
- On February 27, RC will host a STEM grant activity along with a community Rails-To-Trails project. Plant Science students recently removed non-native species plants from the area behind the college, and native plant species will now be planted by STEM students, plant science students, high school students and community members.

Dr. Kershaw reported the following from the North Centers:

- MCCAP (Madera Center College Advantage Program) orientations were held in Spanish and English for 156 students and parents.
- NCCAP (North Centers College Advantage Program) Orientation was held on the Clovis North High School campus for 30 students and parents.
- The Pentagon Channel is highlighting WI film student Mirando Hern during April. The satellite channel broadcasts to military bases and is featuring her in a half-hour video that focuses on a support group she has started for children whose parents are deployed.
- NC ASB activities for February include African American read-in hosted by the English Department and library staff at the Madera Center; African American films at WI and MC; and guest speaker Mr. Darren Miller.
- Trio Day for Upward Bound students is February 20. The MC Upward Bound students will be working on a landscape project in an older Madera neighborhood. Students are donating plants along with greenery provided by Madera Neighborhood Revitalization.
- Other events were the Madera County Farm Bureau Water Conference at the Madera Center, and the Career Advancement Academy hosted several manufacturing companies who in-turn invited students to tour their facilities and participate in job shadowing experiences.

Academic Senate Report

Bill Turini, RC Academic Senate President, reported:

- The RC Academic Senate elects its officers on a calendar year. Mr. Turini is the Academic Senate President for 2010. He thanked Dr. Tom Mester for his year as 2009 Academic Senate President. He has served in several leadership roles at the North Centers, most notably serving as President of the North Center Faculty Association.
- Mr. Turini thanked Willow International Center instructor Jason Gardner, who served two years as the Academic Senate's Representative to ASCCC.
- As of January 2010 the new slate of RC Academic Senate officers include the following:
 - RC/WI English instructor Cynthia Elliott, Vice President for Senate Business
 - RC Speech/Communications instructor Linda Cooley, returning for her second term as Vice President of Curriculum
 - RC/WI Political Science instructor Lee Brown, Representative to the Academic Senate for the California Community Colleges
 - RC/MC History instructor David Richardson, President of the North Centers Faculty Association
 - RC/WI Biology instructor Tom Mester will be moving into the role of Past-President.
- The California Administrative Code assigns academic senates the task of representing the faculty to the college administration and the board of trustees in all "academic and professional" matters. Some of the items currently being attended to are 1) working with college constituent groups to review and revise the college's proposed Educational Master Plan; 2) reviewing a recommendation in consultation with the SCFT, on the certificated peer observation and evaluation forms; and 3) working with college constituent groups toward crafting the 2011 Accreditation Self Study.
- Mr. Turini recognized Reedley College history instructor Randy Genera as their nominee for the State Academic Senate Gerald C. Hayward Award for Excellence in Education. His commitment to students has been evident since he began instructing at Reedley in the mid-1980s, earning his full-time appointment in 1989. He was one of the first instructors to use a full range of technology in the delivery of his subject.

Academic Senate Report
(continued)

- Mr. Turini gave a reminder that the RC Academic Senate meetings are held monthly on the second and fourth Tuesdays from 2-2:55 p.m. and are teleconferenced from Reedley to WI and MC and are subject to the Brown Act. He invited the Board to attend the Senate meetings.

Classified Senate Report

Ernie Garcia, FCC Classified Senate President, reported the following:

- FCC Classified Senate had their first meeting of the semester on January 20. Jason Meyers, CSEA President, was the special guest. They discussed the Classified Senate's and CSEA's roles in shared governance. They are currently reviewing a newly revised section of the FCC's Shared Governance Handbook. It was approved by CSEA at their last meeting, and Classified Senate will be reviewing it at their next meeting on February 17.
- Plans are in progress for conducting staff training sessions this semester on timesheets, allocations, expenditure budget transfers, and Datatel financial reports, plus others. The sessions will be open to classified staff and faculty.
- Classified Senate will be lending their support to Classified School Employees Week in May.
- Classified Senate will continue their fundraising efforts throughout the semester.

SCCC Foundation Update

Gurdeep Sihota He' Bert, Executive Director of the SCCC Foundation, provided copies of the Foundation's annual report and discussed the accomplishments over the last year, and what the Foundation is working toward. Highlighted were the Kresge Challenge Grant, mini-grants, major donors (The Heritage Society, Pillar Society, Legacy Makers), and Bernard Osher Foundation Endowment (challenge grant for scholarships). The annual report includes a list of scholarships and donors, and the SCCC financial statement. The Foundation started in 1987 with two staff members with the purpose to raise money for scholarships. This past year the Foundation awarded close to 840 scholarships, totaling \$250,000. Many of the donors are SCCC faculty and staff.

Ms. Sihota He' Bert thanked Trustees Pat Patterson and Dottie Smith for serving on the SCCC Foundation Board of Directors.

The incoming President, who served as Vice President last year, is Mr. Paul Duckworth.

Consent Agenda
Action

It was moved by Ms. Smith and seconded by Ms. Barreras that the Board of Trustees approve consent agenda items 10-03HR and 10-10G through 10-20G, as presented. The motion carried unanimously.

Employment, Change of Status, Leaves of Absence, Resignation, Classified Personnel
[10-03HR]
Action

approve classified personnel recommendations, Items A through G, as presented

Review of District Warrants and Checks
[10-10G]
Action

review and sign the warrants register for the period December 23, 2009, to January 22, 2010, in the amount of \$6,936,742.62; and

review and sign the check registers for the Fresno City College and Reedley College co-curricular accounts and the Fresno City College and Reedley College bookstore accounts for the period December 19, 2009, to January 22, 2010, in the amount of \$1,559,601.63

Consideration to Accept Construction Project, Security Equipment and Installation, Reedley College
[10-11G]
Action

- a) accept the project for Security Equipment and Installation, Reedley College; and
- b) authorize the Chancellor or his designee to file a Notice of Completion with the County Recorder

Consideration to Accept Construction Project, Audio/Video Equipment and Installation, Reedley College
[10-12G]
Action

- a) accept the project for Audio/Video Equipment and Installation, Reedley College; and
- b) authorize the Chancellor or his designee to file a Notice of Completion with the County Recorder

Financial Analyses of Enterprise and Special Revenue Operations
[10-13G]
No Action

statements are provided for Board information – no action required

Consideration to Approve
Quarterly Budget
Transfers and Adjustments
Report
[10-14G]
Action

approve the December 31, 2009, Budget Transfers and
Adjustments Report

Consideration to Adopt
Resolution Authorizing
Agreement with the
California Department of
Education for Child
Development Center
Instructional Materials and
Supplies, Fresno City
College
[10-15G]
Action

- a) adopt Resolution No. 2010-4 authorizing the district to enter into an agreement with the California Department of Education in the amount of \$500 for the period July 1, 2009, through July 30, 2010, to purchase instructional materials and supplies for the Child Development Center at Fresno City College;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the district

Consideration to Authorize
Agreement with Los Rios
Community College
District for a Kaiser
Permanente Responsive
Worker Training Grant,
North Centers
[10-16G]
Action

- a) authorize the District, on behalf of the North Centers, to enter into an agreement with Los Rios Community College District for a Kaiser Permanente statewide Responsive Worker Training grant in the amount of \$11,080, with training tentatively scheduled during the month of March;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the district

Consideration to Adopt
Resolution Authorizing
Agreement with the
California Department of
Education for Healthy and
Active Preschoolers,
Fresno City College
[10-17G]
Action

- a) adopt Resolution No. 2010-5 authorizing the district, on behalf of the Fresno City College Cal-Pro-NET Center, to enter into an agreement with the California Department of Education, Nutrition Services Division, for Healthy and Active Preschoolers, a web-based nutrition education learning center, for the period October 1, 2009, through September 30, 2010, with funding in the amount of \$116,900;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the district

Consideration to Adopt Resolution Authorizing Agreement with the California Department of Education for Child and Adult Care Food Program Mandatory Training Programs, Fresno City College
[10-18G]
Action

- a) adopt Resolution No. 2010-6 authorizing the district, on behalf of the Fresno City College Cal-Pro-NET Center, to enter into an agreement with the California Department of Education, Nutrition Services Division, to plan, organize and conduct mandatory training programs for Child and Adult Care Food Program sponsors in California for the period October 1, 2009, through September 30, 2010, with funding in the amount of \$165,000;
- b) authorize renewal of the agreement with similar terms and conditions; and
- c) authorize the Chancellor or Vice Chancellor, Finance and Administration, to sign the agreement on behalf of the district

Consideration to Approve Agreement for Digital Production Copiers, Fresno City College
[10-19G]
Action

approve participation in the Kern Community College District Agreement #B09004 and/or the State of California Polisub Pricing Program with IKON Office Solutions, Inc., for the lease of digital production copiers at the Fresno City College Copy Center, and authorize purchase orders to be issued against these agreements

Consideration to Approve 2010-11 Residence Hall Rate, Reedley College
[10-20G]
Action

establish the residence hall annual rate for 2010-11 at \$3,000 (\$1,500 per semester) plus a nonrefundable contract fee of \$140

*****End of Consent Agenda*****

Consideration to Accept the Citizens' Bond Oversight Committee's Annual Report and Summary of Proceedings for 2008-09
[10-08]
Action

Mr. Brinkley presented the District Citizens' Bond Oversight Committee's report.

A motion was made by Ms. Barreras and seconded by Ms. Smith that the Board of Trustees acknowledge receipt of the Annual Measure E Compliance and Performance Report and Summary of the Citizens' Bond Oversight Committee's proceedings for 2008-09. The motion carried unanimously, absent Mr. Smith.

Nomination of Candidate for CCCT Board
[10-09]
Action

A motion was made by Mr. Caglia and seconded by Ms. Smith that the Board of Trustees nominate Isabel Barreras as a candidate for the California Community College Trustees Board for the election which takes place from March 10, 2010, to April 25, 2010. The motion carried unanimously, absent Mr. Smith.

Consideration of Draft Educational Master Plans for Fresno City College, Reedley College, and the North Centers

[10-10]

Action

The Board of Trustees will review and submit any comments on the Fresno City College, Reedley College, and the North Centers Draft Educational Master Plans by February 16, 2010, with the understanding that the final Educational Master Plans will be submitted for the Board's consideration for approval at the March 2, 2010, Board of Trustees meeting.

Consideration to Approve Mission Statement, North Centers

[10-11]

Action

A motion was made by Mr. Thonesen and seconded by Ms. Barreras that the Board of Trustees approve the new Mission Statement for the North Centers – Willow International Community College Center, as presented, and as appears below. The motion carried unanimously, absent Mr. Smith.

The mission of the Willow International Community College Center is to provide affordable and comprehensive educational opportunities to a diverse population of students, who seek opportunities for basic skills development, associate degrees, certificates, transfer, and lifelong learning that will enable them to become engaged participants in local and global communities. Student success will be measured through a continuous improvement process with an emphasis on student learning outcomes.

Consideration to Accept 2008-09 Audit Report

[10-12]

Action

Mr. Bill Williams with Vavrinek, Trine, Day & Co., LLP, presented the audit report to the Board. A motion was made by Ms. Smith and seconded by Ms. Barreras that the Board of Trustees accept the 2008-09 audit report as submitted by the firm of Vavrinek, Trine, Day & Co., LLP. The motion carried unanimously, absent Mr. Smith.

Consideration to Approve Legal Services

[10-13]

Action

Dr. Crow presented Item 10-13, Consideration to Approve Legal Services, noting that it was tabled at the January 12, 2010, Board of Trustees meeting. In response to the Board's request to review the list of outside legal firms upon which it relies from time to time in specialized areas of law, the district requested proposals to provide legal services in the categories listed below. This year the category of environmental law was added. Fifteen law firms responded with proposals and were interviewed by a panel of administrators that regularly interface with outside counsel.

Consideration to Approve
Legal Services
[10-13]
Action

A motion was made by Ms. Barreras and seconded by Mr. Feaver that the Board of Trustees approve the following seven firms as the district's panel for outside counsel. The motion carried unanimously, absent Mr. Smith.

General Business

Atkinson, Andelson, Loya, Rudd & Romo, P.C.
Lozano Smith, P.C.
Liebert Cassidy & Whitmore, P.C.
Law Offices of Hilda Cantú Montoy
Best Best & Krieger, LLP

Real Estate

Atkinson, Andelson, Loya, Rudd & Romo, P.C.
Lozano Smith, P.C.

Employment

Atkinson, Andelson, Loya, Rudd & Romo, P.C.
Liebert Cassidy & Whitmore, P.C.

Collective Bargaining

The Law Firm of Zampi, Determan & Erickson, LLP

Environmental

Atkinson, Andelson, Loya, Rudd & Romo, P.C.
Remy, Thomas, Moose & Manley, LLP

Acknowledgment of
Quarterly Financial Status
Report, General Fund
[10-14]
Action

On behalf of the Board of Trustees, Mr. Patterson acknowledged Quarterly Financial Status Report (CCFS-311Q), as presented.

Consideration to Adopt
2010-11 Budget
Development Calendar
[10-15]
Action

A motion was made by Ms. Smith and seconded by Ms. Barreras that the Board of Trustees approve the 2010-11 Budget Development Calendar, as presented. The motion carried unanimously, absent Mr. Smith.

Governor's 2010-11
Budget Development
Assumptions
[10-16]
No Action

This item is provided for information only; no Board action is required.

Reports of Board
Members

Ms. Alexandria Morales, RC Student Trustee, reported the following for the Associated Student Body:

- The new Student Center and Residence Hall are complete and in use and are very appreciated by the students, faculty and staff.

Reports of Board
Members (continued)

- Reedley College will be celebrating African American History Month. The ASB is hosting guest speakers. On February 3 Terrence Frazier, a former Oakland Raider and owner of Frazier Realty and Investments, will be the guest speaker. The speaker for February 17 is Cynthia Sterling, President of the Fresno City Council. Some other events for Black History Month are a poetry contest on February 10, and soul food sampling on February 18.
- Activities for Chinese New Year and the Mardi Gras are being planned.
- Spring Club Rush will be held on February 10.
- ASB is continuing community service projects by participating in the annual Bowl for Kids benefiting Big Brothers, Big Sisters on February 20.

Ms. Erika Gutierrez, FCC Student Trustee, reported the following for the Associated Student Government:

- Welcome week was a great success. Fifty-one volunteers were recognized at a luncheon. Ten thousand students were served with 500 volunteer hours.
- January 22 was the first Club Rush of the semester.
- The Associated Student Government held a fund raiser for the earthquake relief efforts in Haiti.
- February 1 was the kickoff for African American History Month beginning with opening ceremonies. Special guest speaker Cynthia Sterling will be on campus February 17. This year FCC will be the location for the 4th annual CALSAC Black Caucus Leadership Conference on February 26-27.

Students are excited about the Green Awareness contest and hoping their projects will win.

Old Business

None.

Future Agenda Items

Ms. Smith requested a report on short-term classes and programs.

Delegations, Petitions, and
Communications

None.

Closed Session

Mr. Patterson stated that in closed session the Board would not be discussing PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE, Pursuant to Government Code Section 54957

Closed Session
(continued)

Mr. Patterson announced that in closed session the Board would be discussing the following:

CONFERENCE WITH LABOR NEGOTIATOR [SCFT Full-Time Bargaining Unit; SCFT Part-Time Bargaining Unit and California School Employees Association Bargaining Unit]; Randy Rowe, Pursuant to Government Code Section 54957.6.

PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT, Pursuant to Government Code Section 54957: Chancellor Search.

Mr. Patterson called a recess at 5:35 p.m.

Open Session

The Board moved into open session at 6:33 p.m.

Report of Closed Session

Mr. Patterson reported that the Board took no action in closed session

Adjournment

The meeting was adjourned at 6:35 p.m. by the unanimous consent of the Board.

Isabel Barreras /s/

Isabel Barreras
Secretary, Board of Trustees
State Center Community College District

jk